JEFFERSON PARISH FINANCE AUTHORITY

FINANCIAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2021

JEFFERSON PARISH FINANCE AUTHORITY

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INDEPENDENT AUDITOR'S REPORT

Camnetar & Co., CPAs
a professional accounting corporation
2550 Belle Chasse Highway, Suite 170, Gretna, LA 70053
504.362.2544 (Fax) 504.362.2663

Edward L. Camnetar, Jr., CPA
Orfelinda G. Richard, CPA
Jamie G. Rogers, CPA

Members: American Institute of Certified Public Accountants
Society of Louisiana Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

The Board of Trustees
Jefferson Parish Finance Authority

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of the Jefferson Parish Finance Authority (the Authority) , a component unit of the Parish of Jefferson, as of and for the years ended December 31, 2021 and 2020, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, of the Authority, as of December 31, 2021 and 2020, and the respective changes in financial position, and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-11 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The *Schedule of Employer's Proportionate Share of Net Pension Liability, the Schedule of Employer's Contributions, Schedule of Assets, Liabilities and Net Position by Program, Schedule of Revenues, Expenses and Changes in Net Position by Program, Schedule of Cash Flows by Program, Schedule of Operating Expenses, Schedule of Board Members' Compensation* and *Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer* are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The *Schedule of Employer's Proportionate Share of Net Pension Liability, the Schedule of Employer's Contributions, Schedule of Assets, Liabilities and Net Position by Program, Schedule of Revenues, Expenses and Changes in Net Position by Program, Schedule of Cash Flows by Program, Schedule of Operating Expenses, Schedule of Board Members' Compensation* and *Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer* are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the *Schedule of Employer's Proportionate Share of Net Pension Liability, the Schedule of Employer's Contributions, Schedule of Assets, Liabilities and Net Position by Program, Schedule of Revenues, Expenses and Changes in Net Position by Program, Schedule of Cash Flows by Program, Schedule of Operating Expenses, Schedule of Board Members' Compensation* and *Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer* are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 27, 2022, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Camnetar & Co.

Camnetar & Co., CPAs
a professional accounting corporation

Gretna, Louisiana
May 27, 2022

INTRODUCTION

This section of the Jefferson Parish Finance Authority's (the Authority) financial report presents a discussion and analysis of the Authority's financial performance during the fiscal years that ended December 31, 2021 and 2020, and should be used in conjunction with the Authority's financial statements which follow this section. Throughout the financial report, dollar amounts will be expressed in thousands, unless otherwise noted.

The Authority is a public trust established in 1979 which has helped many realize the dream of home ownership over four decades. Currently, the Authority offers two down payment assistance programs with a variety of options associated with each. The Southern Mortgage Assistance Program (SMAP) is the FHA, VA, and USDA Rural Development program. The Lagniappe Advantage Program (LAP) is the conventional program. Both programs offer 0% to 5% of down payment assistance based on the borrower's loan amount. LAP offers the borrower a 0% down payment assistance option to take advantage of a reduced interest rate. In June 2019, the Authority established the Heroes to Homeowners grant program which provides an additional $2,500 grant to teachers and first responders to assist with the purchase of a home in connection with mortgages originated through the Authority's SMAP or LAP programs. The Authority designated $100,000 to support this program. In 2020 and early 2021 the Authority expanded this program to include healthcare workers, veterans and active military.

Prior to the drop in market interest rates, the Authority issued bonds to assist Jefferson Parish residents in obtaining mortgage loans. Currently the only outstanding bond program is the 2009ACF program. The Authority did not issue bonds during the fiscal years 2021 and 2020. In December 2018, the Authority received approval from the Louisiana State Bond Commission to issue revenue bonds in the amount not to exceed $25,000,000. When market conditions are favorable, the Authority is poised to act immediately to issue bonds.

As market conditions remain unfavorable in the bond market, the Authority utilizes unrestricted investment earnings and bond issuer fees to support operations.

The Authority is a component unit of the Parish of Jefferson, Louisiana.

OVERVIEW OF THE FINANCIAL STATEMENTS

This financial report consists of four parts: management's discussion and analysis (this section), the basic financial statements, the notes to the financial statements, and supplementary information.

The financial statements provide both long-term and short-term information about the Authority's overall financial status. The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of supplementary information that further explains and supports the information in the financial statements.

The Authority's financial statements are prepared on an accrual basis in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. Under this basis of accounting, revenues are recognized in the period in which they are earned, expenses are recognized in the period in which they are incurred, and depreciation of assets is recognized in the Statements of Revenues, Expenses, and Changes in Net Position. All assets and liabilities associated with the operation of the Authority are included in the Statements of Net Position.

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

The Statements of Net Position reports the Authority's net position. Net Position, the difference between the Authority's assets and liabilities, is one way to measure the Authority's financial health or position.

FINANCIAL HIGHLIGHTS

2021

The Authority's net position represents 60.3% of its total assets. With total assets approximating $17.1 Million, the Authority had an decrease in net position of approximately $644 thousand for the year ended December 31, 2021.

Authority's financial highlights include:

- In 2021, the SMAP and LAP programs created $99 thousand in revenues. The Authority utilizes its current operational budget and administration to support this program, an increase of $21 thousand from the prior year.

- The Authority's net position decreased by $644 thousand.
  - $305 thousand of the decrease is due to the decline in fair market value of investments and mortgage backed securities. The Authority did not sell any investments or mortgage back securities at a loss. The decline is representative in the decline in the market for municipal bonds and mortgage back securities.
  - The remaining decrease is due to the excess of expenses over revenues during the fiscal year. Operating expenses decreased $20 thousand from the prior year.
  - The Authority realized a decline in grant revenues from the prior year, directly related the Pilot program funding received from Jefferson Parish in 2020 and no funds received in 2021.

- The Authority's total assets decreased by $2.9 million primarily due to the payments made on outstanding bonds payable and the decline in fair market value of investments and mortgage backed securities.

- The Authority's total liabilities decreased by $2.3 million primarily due to the payments on the outstanding bonds payable in the fiscal year.

FINANCIAL HIGHLIGHTS (Continued)

2020

The Authority's net position represents 54.8% of its total assets. With total assets approximating $19.9 Million, the Authority had an increase in net position of approximately $314 thousand for the year ended December 31, 2020.

Authority's financial highlights include:

- In 2020, the SMAP and LAP programs created $78 thousand in revenues. The Authority utilizes its current operational budget and administration to support this program.
- The Authority's net position increased by $314 thousand. $341 thousand of the increase is due to the appreciation in fair market value of investments and mortgage backed securities. $253 thousand of grant revenues. The remaining decrease is due to the excess of expenses over revenues during the fiscal year.
- The Authority's total assets decreased by $1.2 million primarily due to the payments made on outstanding bonds payable.
- The Authority's total liabilities decreased by $1.5 million primarily due to the payments on the outstanding bonds payable in the fiscal year.

FINANCIAL ANAYLSIS OF THE AUTHORITY

Net Position

2021

- The Authority's total net position at December 31, 2021, decreased by $644 thousand to $10,316 million an decrease of 6% from December 31, 2020 (See Table A-1).
- Total assets decreased by $2,893 million due primarily to a decrease in mortgage-backed securities of $2,130 million, a decrease in cash of $645 thousand, and a decrease in receivables related to the Pilot Program.
- Liabilities decreased by $2,274 million due to the decrease in bonds payable of $2,220 million and a decrease in other liabilities of $54 thousand.

FINANCIAL ANAYLSIS OF THE AUTHORITY (continued)

Net Position (continued)

Jefferson Parish Finance Authority
Table A-1
(in thousands of dollars)

	2021	2020	Increase (Decrease)
Cash and cash equivalents	$ 981	$ 1,626	$ (645)
Investments	8,271	8,112	159
Mortgage-backed securities	7,642	9,772	(2,130)
Other assets	211	488	(277)
Total assets	17,105	19,998	(2,893)
Deferred outflows - pension	46	25	21
Other liabilities	356	410	(54)
Bonds payable	6,410	8,630	(2,220)
Total liabilities	6,766	9,040	(2,274)
Deferred inflows - pension	69	23	46
Net position			
Restricted for debt	802	992	(190)
Restricted for program	247	247	-
Unrestricted			
Undesignated	1,311	1,363	(52)
Designated	7,956	8,358	(402)
Total net position	$ 10,316	$ 10,960	$ (644)

2020

- The Authority's total net position at December 31, 2020, increased by $314 to $10,960 an increase of 3% from December 31, 2019. (See Table A-2)
- Total assets decreased by $1,160 due primarily to a decrease in mortgage-backed securities of $2,056, offset by an increase in cash and cash equivalents of $849.
- Liabilities decreased by $1,472 due to the decrease in bonds payable of $1,570 and offset by an increase in other liabilities of $98.

FINANCIAL ANAYLSIS OF THE AUTHORITY (continued)

Net Position (continued)

Jefferson Parish Finance Authority
Table A-2
(in thousands of dollars)

	2020	2019	Increase (Decrease)
Cash and cash equivalents	$ 1,626	$ 777	$ 849
Investments	8,112	8,297	(185)
Mortgage-backed securities	9,772	11,828	(2,056)
Other assets	488	256	232
Total assets	19,998	21,158	(1,160)
Deferred outflows - pension	25	-	25
Other liabilities	410	312	98
Bonds payable	8,630	10,200	(1,570)
Total liabilities	9,040	10,512	(1,472)
Deferred inflows - pension	23	-	23
Net position			
Restricted for debt	992	832	160
Restricted for program	247	-	247
Unrestricted			
Undesignated	1,363	1,760	(397)
Designated	8,358	8,054	304
Total net position	$ 10,960	$ 10,646	$ 314

Changes in Net Position

2021

As seen in Table A-3, operating revenues decreased $978 or 81.9%. $646 of this decrease in revenue was due to the decline in market value in 2021 compared to an increase of market value in 2020 of investments and mortgage backed securities from the prior year.

As seen in Table A-4, operating expenses decreased by $20 primarily due to a $64 decrease in interest on debt and servicing fees, a decrease in $11 in operating expenses offset by an increase of program issue expense and grant expenses of $53.

FINANCIAL ANAYLSIS OF THE AUTHORITY (continued)

Changes in Net Position (continued)

Jefferson Parish Finance Authority
Table A-3
(in thousands of dollars)

	2021	2020	Increase (Decrease)
Operating revenues			
Investment income on mortgage loans	$ 310	$ 403	$ (93)
Investment income on investment securities	98	108	(10)
(Depreciation) appreciation in fair market value of investments in mortgage backed securities	(305)	341	(646)
Other	113	342	(229)
Total operating revenues	216	1,194	(978)
Operating expenses	860	880	(20)
Change in net position	(644)	314	(958)
Total net position, beginning of the year	10,960	10,646	314
Total net position, end of the year	$ 10,316	$ 10,960	$ (644)

Table A-4
(in thousands of dollars)

	2021	2020	Increase (Decrease)
Interest on debt	$ 37	$ 221	$ (184)
Servicing fees	31	49	(18)
Trustee fees	5	30	(25)
Uncollectible down payment assistance	25	4	21
Program and Grant expense	70	17	53
Other operating expenses	548	559	(11)
Total operating expenses	$ 716	$ 880	$ (164)

2020

As seen in Table A-5, operating revenues decreased $86 or 6.7%. $207 of this decreased in revenue was due to the change in appreciation in fair market value of investments in mortgage backed securities from the prior year.

As seen in Table A-6, operating expenses decreased by $85 primarily due to a $30 decrease in interest on debt and $49 decrease in uncollectible down payment assistance from the prior year.

FINANCIAL ANAYLSIS OF THE AUTHORITY (continued)

Changes in Net Position (continued)

Jefferson Parish Finance Authority
Table A-5
(in thousands of dollars)

	2020	2019	Increase (Decrease)
Operating revenues			
Investment income on mortgage loans	$ 403	$ 467	$ (64)
(Depreciation) appreciation in fair market value of investments in mortgage backed securities	341	548	(207)
Investment income on investment securities	108	205	(97)
Other	342	60	282
Total operating revenues	1,194	1,280	(86)
Operating expenses	880	965	(85)
Change in net position	314	315	(1)
Total net position, beginning of the year	10,646	10,331	315
Total net position, end of the year	$ 10,960	$ 10,646	$ 314

Table A-6
(in thousands of dollars)

	2020	2019	Increase (Decrease)
Interest on debt	$ 221	$ 251	$ (30)
Servicing fees	49	56	(7)
Trustee fees	30	30	-
Uncollectible down payment assistance	4	53	(49)
Grant expense	17	13	4
Other operating expenses	559	562	(3)
Total operating expenses	$ 880	$ 965	$ (85)

DEBT ADMINISTRATION

2021

Total indebtedness for bonds payable was $6.4 million as of December 31, 2021, compared to $8.6 million at December 31, 2020. The decrease in bonds payable is the result of routine bond payments made as mortgage loan payments are received. All bond debt covenants have been met.

DEBT ADMINISTRATION (continued)

2020

Total indebtedness for bonds payable was $8.6 million as of December 31, 2020, compared to $10.2 million at December 31, 2019. The decrease in bonds payable is the result of routine bond payments made as mortgage loan payments are received. All bond debt covenants have been met.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Authority is constantly exploring new opportunities to make the dreams of home ownership come true and enhance economic development. In 2021, the Authority made several program improvements to increase the revenue in both the Southern Mortgage Assistance and Lagniappe Advantage Programs. Since the average price of a home in Jefferson Parish is approximately $225,000, the Authority raised the maximum income limit for both programs to 140% of Area Median Income (currently $98,560) to make our programs more accessible. The Authority also added the Fannie Mae HFA Preferred Product to its Lagniappe Advantage Program which is preferred by most lenders. With these program improvements, the Authority is on track to increase its program revenues in 2021.

The Heroes to Homeowners Program was introduced in 2019 to provide an additional $2500 of true grant assistance for the purchase of a home to those who provide safety, service and education to our community. In 2020 and early 2021, the Authority expanded this program to include healthcare workers, veterans and active military. The Authority will continue to market this program for growth in 2021. The Authority is in discussions with Ochsner to develop a similar program for its employees to contribute to the revitalization of the housing stock and the recruitment and retention of Ochsner employees in Jefferson Parish.

In partnership with Jefferson Parish, JEDCO, and the New Orleans Education League of the Construction Industry (NOEL), the Authority implemented a pilot program to enhance, transform, and revitalize the housing stock of the Terrytown neighborhood in Jefferson Parish. The construction of the first model home was successful and the home was sold for full asking price in January 2021. The Authority is working with NOEL, JEDCO and Jefferson Parish to locate a vacant lot for new home construction or a home in need of renovation to further the program's initiatives.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET (Continued)

On December 13, 2018, the State of Louisiana Bond Commission approved the issuance, sale and delivery of Jefferson Parish Finance Authority Single Family Mortgage Revenue bonds in an amount not to exceed $25,000,000 in the principal aggregate. When bond market conditions are favorable, the Authority is positioned to act immediately on the issuance of a bond.

CONTACTING THE AUTHORITY'S FINANCIAL MANGEMENT

This financial report is designed to provide our bondholders, patrons, and other interested parties with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Jefferson Parish Finance Authority at (504) 736-6311.

JEFFERSON PARISH FINANCE AUTHORITY
STATEMENTS OF NET POSITION
(In Thousands)
As of December 31, 2021 and 2020

	2021	2020
Assets		
Cash and cash equivalents	$ 981	$ 1,626
Investment securities at fair value	8,271	8,112
Accrued interest receivable	63	80
Down payment assistance and other receivables	115	408
Net pension asset	33	-
Mortgage-backed securities	7,642	9,772
Total Assets	17,105	19,998
Deferred Outflows of Resources		
Deferred outflows related to net pension liability	$ 45	$ 25
Liabilities		
Accrued interest payable	$ 12.0	17
Other liabilities	343	392
Net pension liability	-	1
Bonds payable	6,410	8,630
Total Liabilities	$ 6,765	$ 9,040
Deferred Inflows of Resources		
Deferred inflows related to net pension liability	$ 69	$ 23
Net Position		
Restricted for debt	802	992
Restricted for program	247	247
Unrestricted		
Undesignated	1,311	1,363
Designated	7,956	8,358
Total Net Position	$ 10,316	$ 10,960

The accompanying notes are an integral part of these statements.

JEFFERSON PARISH FINANCE AUTHORITY
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
(In Thousands)
For the Years Ended December 31, 2021 and 2020

	2021	2020
Operating Revenues		
Investment income on mortgage backed securities	$ 310	$ 403
Investment income on investment securities	98	108
(Depreciation) appreciation in fair market value of investments and mortgage backed securities	(305)	341
JMAP and SMAP revenue	99	78
Grant revenue	14	253
Other revenue	-	11
Total Operating Revenues	216	1,194
Operating Expenses		
Interest on debt	169	221
Servicing fees	37	49
Trustee and investment advisor fees	31	30
Uncollected down payment assistance	5	4
Program issue expense	25	-
Grant expense	45	17
Other operating expenses	548	559
Total Operating Expenses	860	880
Change in Net Position	(644)	314
Net Position at the Beginning of the Year	10,960	10,646
Net Position at the End of the Year	$ 10,316	$ 10,960

The accompanying notes are an integral part of these statements.

JEFFERSON PARISH FINANCE AUTHORITY
STATEMENT OF CASH FLOWS
(In Thousands)
For the Years Ended December 31, 2021 and 2020

	2021	2020
Cash flows from operating activities		
Cash receipts for:		
Investment income on mortgage backed securities	$ 313	$ 408
Investment income on investment securities	110	116
JMAP and SMAP income	99	78
Down payment assistance	431	352
Other receivables	247	-
Other revenue	14	14
Grant payments	-	250
Cash payments for:		
Interest on debt	(173)	(224)
Servicing fees	(38)	(49)
Trustee fees	(31)	(30)
Program issue expense	(25)	-
Grant payments	(45)	(264)
Other operating expenses	(558)	(564)
Jefferson Parish Community Development Program	(47)	(231)
Down payment assistance	(389)	(354)
Net cash (used in) provided by operating activities	(92)	(165)
Cash flows from noncapital financing activities		
Bond principal payments	(2,220)	(1,570)
Net cash (used in) provided by noncapital financing activities	(2,220)	(1,570)
Cash flows from investing activities		
Proceeds from investment maturities	2,785	3,402
Acquisition of investment securities	(3,031)	(2,942)
Proceeds from mortgage loan repayments	1,913	2,124
Net cash (used in) provided by investing activities	1,667	2,584
Net (decrease) increase in cash and cash equivalents	(645)	849
Cash and cash equivalents at beginning of the year	1,626	777
Cash and cash equivalents at the end of the year	$ 981	$ 1,626
Reconciliation of changes in net position to net cash used in operating activities		
Changes in net position before operating transfers	$ (644)	$ 67
Adjustments to reconcile changes in net position to net cash provided by (used in) operating activities:		
Depreciation (appreciation) in investments and mortgage backed securities	306	(341)
(Increase) decrease in assets:		
Accrued interest receivable	15	13
Down payment assistance receivable	46	-
Pilot receivable	247	
Increase (decrease) in liabilities:		
Accrued expenses and accounts payable	(9)	(3)
Due to Jefferson Parish Community Development	(47)	102
Accrued interest payable	(6)	(3)
Net cash (used in) provided by operating activities	$ (92)	$ (165)

The accompanying notes are an integral part of these statements.

Note 1. Organization and Summary of Significant Accounting Policies

Authorizing Legislation

The Jefferson Parish Finance Authority (the Authority) is a public trust, created pursuant to the Constitution and Laws of the State of Louisiana, particularly Chapter 2-A of Title 9 of Louisiana Revised Statutes of 1950, as amended, and the Trust Indenture, dated February 9, 1979, with Jefferson Parish Louisiana as beneficiary. Pursuant to the Trust Indenture, the Authority is authorized to undertake various programs to assist in the financing and development of home ownership in the public interest within the boundaries of Jefferson Parish. The Authority also partners with St. Bernard Parish, St. Charles Parish, and St. Tammany Parish, all of which are located in Louisiana, to assist in the financing and development of home ownership.

The Authority has the power to designate its management, the ability to significantly influence its operations and primary accountability for its fiscal matters. However, the Council of the Parish of Jefferson appoints the Authority's Board members for a three-year term and thereafter has the ability to remove members of the Authority's Board at will. Consequently, the financial statements of the Authority are included as a component unit of the Parish of Jefferson, Louisiana. This report includes all of the funds of the Authority. The Authority does not rely on Jefferson Parish government for revenues.

The Authority's operating revenues are generated from the following sources: (a) investment income from mortgage backed securities, non-mortgage backed agency securities, U.S. Treasury Securities, and Municipal Bonds (b) Bond issuer fee revenue and (c) SMAP/LAP program income (d) grant income.

The Authority's operations consist of single family mortgage purchase bond programs and down payment assistance programs. Under the bond programs mortgage loans are pooled and sold to Government National Mortgage Association (GNMA), the Federal National Mortgage Association (FNMA) or the Federal Home Loan Mortgage Corporation (FHLMC) in exchange for mortgage-backed securities on which GNMA, FNMA, or FHLMC guarantees payment of principal and interest when due. These securities are collateralized by the related loans.

Bonds and other obligations issued under the provisions of the Trust Indenture are not a debt or liability of the State of Louisiana, the Parish of Jefferson, or any other political subdivision. The Authority's Board of Trustees is empowered under the Trust Indentures and the bond program agreements to contract with outside parties to conduct the day-to-day operations of the bond program it initiates. In connection with the programs, the Authority utilizes area financial institutions to originate and service the mortgage notes acquired. In addition, a financial institution has been designated as trustee of the individual bond programs and has the fiduciary responsibility for the custody and investment of funds.

Note 1. Organization and Summary of Significant Accounting Policies (Continued)

The Authority began operations on August 1, 1979, and currently has one outstanding bond program as shown with original issuance amounts below:

Authorizing Legislation		
Date	Issue Name	Amount (in thousands)
November 22, 2011	Single Family Mortgage Revenue Bonds, Series 2009A Converted to Fixed Rate (2009ACF Program)	$ 25,000

The only outstanding bond program for the fiscal years ending December 31, 2021 and 2020 was the 2009ACF program.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The accounting policies of the Authority conform to accounting principles generally accepted in the United States of America as applicable to governments. The proprietary fund financial statements are reported using economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses, excluding depreciation and amortization, are recorded when a liability is incurred, regardless of the timing of related cash flows. The Authority has no government or fiduciary funds.

The Authority uses fund accounting to report its financial position and results of operations. The accounts of the Authority are organized on the basis of individual programs. The programs, which are administered by a trustee bank, provide for a separate set of self-balancing accounts which account for bonds issued, debt service and bond redemption requirements, investments, and related revenues and operating expenses. These individual programs are aggregated in the financial statements to comprise the fund of the Authority.

The Authority's accounts are organized into a single proprietary fund. The enterprise fund (a proprietary fund) is used to account for operations (a) that are operated in a manner similar to private business where the intent of the governing body is that the cost (expense, including depreciation) of providing goods and services to the general public is financed or recovered primarily through user charges or (b) where the governing body had decided that the periodic determination of revenues earned, expenses incurred and/or changes in net position is appropriate for capital maintenance.

The Authority classifies net position in two components – restricted and unrestricted. Restricted net position consists of constraints placed on net position use through external constraints (bond covenants), laws, regulations, or contractual obligations. Unrestricted net position does not meet the definition of restricted.

Note 1. Organization and Summary of Significant Accounting Policies (Continued)

Cash Equivalents

Cash equivalents consist of all money market accounts invested in federated government obligations with a maturity of three months or less at date of purchase.

Investment Securities

Investments are reported at fair value. Fair value is based on quoted market prices. If quoted prices are not available, fair value is estimated based on similar securities. The investment securities are restricted for the use of the respective programs with the exception of the investment securities in the 1991 Residual Account which are unrestricted.

Bond Retirement Costs

Bond retirement cost, including professional, legal, bond counsel, investment and financial advisory fees, on bonds sold, are expensed as incurred.

Gain or Loss on Debt Retirement

Gains or losses associated with bond retirement, as shown in the statement of revenues, expenses, and changes in net position, represent the unamortized portion of either the bond premium (gain) or bond discount (loss). The gain or loss on the unamortized portion is recognized when the bonds are retired. No bonds were retired for the years ending December 31, 2021 and 2020.

Appreciation (Depreciation) in Fair Market Value

Fluctuations in the fair market value of investments and mortgage backed securities are recorded as an income or expense in the statement of revenues, expenses, and changes in net position and the statement of cash flows as appreciation (depreciation) in fair market value. GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools,* requires investments to be recorded at fair value. Fair value is defined as the amount at which a financial instrument could be exchanged in a current transaction between willing parties and has been based upon quoted values.

Servicing Fees

Servicing fees are the percentage of each mortgage payment made by a borrower to a mortgage servicer as compensation for keeping a record of payments, collecting and making escrow payments, passing principal and interest payments along to the Authority. Servicing fees are an amount equal to one half of one percent (.50%) of the outstanding principal balances of all the mortgage loans in the pool. The servicing fee is earned monthly by the mortgage servicer.

Note 1. Organization and Summary of Significant Accounting Policies (Continued)

Issuer Fees

Issuer fees are the periodic fee payable to the issuer (the Authority) under the bond indenture which is payable on the first day of each month and is calculated on the principal amount of the mortgage loans outstanding on the interest payment date. The issuer fee for the 20009ACF program is 0.85% and payable monthly.

Operating Transfers

Operating transfers are made between the bond program(s) and the 1991 program (operations) per the bond indenture. Operating transfers consist of (a) bond issuer fee earned on the program and transferred to the 1991 program, (b) transfer of assets from the bond program(s) once bonds are redeemed and (c) transfer of assets into the bond program to cover the required debt service of the bond program.

Down Payment Assistance Receivable

Down payment assistance receivable represents the outstanding SMAP/LAP down payment assistance grants. SMAP/LAP program offers a 3% and 4% down payment assistance grant. The 3% down payment grant is returned to the Authority when the loan is sold. The SMAP 4% down payment grant is returned to the Authority as follows: (a) 3% when the loan is sold (b) the remaining 1% is returned as the mortgage payments are made on the loan. The 3% down payment grant is returned to the Authority on average approximately 63 days from the loan closing date. On average the 1% down payment assistance is fully collected in a period of five years.

Uncollected Down Payment Assistance

There is an inherent risk in the 4% SMAP down payment assistance, whereby the Authority has the potential not to collect the entire 1% of the down payment assistance advanced. On average the 1% down payment assistance is fully collected in a period of five years. The Authority risks not collecting the outstanding 1% down payment assistance if a mortgage is refinanced or foreclosed prior to receiving the entirety of the assistance advanced. The amount of down payment assistance that will not be collected due to a mortgage being retired either through refinance or foreclosure is recorded as an operating expense.

Accrued Interest Receivable

Accrued interest receivable represents the amount of income earned but not yet collected on the investments such as municipal bonds, U.S. Treasury bills, and mortgage backed securities.

Accrued Interest Payable

Accrued interest payable represents the amount of interest owed but not yet paid on the outstanding bonds payable.

Note 1. Organization and Summary of Significant Accounting Policies (Continued)

Estimates

The Authority has made estimates and assumptions relating to the reporting of assets and liabilities and the disclosure of contingent assets and liabilities to prepare the balance sheet in conformity with accounting principles generally accepted in the United States of America. Actual amounts could be different from the estimates.

Compensated Absences

Accumulated vacation and sick leave are accrued as an expense of the period in which incurred. The Parish of Jefferson employees, who work on behalf of the Authority, and the employees of the Authority earn vacation pay and sick pay based upon their length of employment and is earned ratably during the span of employment. Upon termination, these individuals are paid full value for any accrued leave earned.

The amount of compensated absence liability recorded by the Authority was $29.6 thousand and $29.6 thousand for the years ended December 31, 2021 and 2020 respectively.

Note 2. Cash, Cash Equivalents, Investment Securities, and Mortgage Backed Securities Loan Receivable

Cash, Cash Equivalents and Deposits

Custodial credit risk is the risk that in the event of the failure of the counterparty, the Authority will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Authority's investments are held by the custodial bank as an agent for the Authority, in the Authority's name, and are thereby not exposed to custodial credit risk. The remaining amount of the Authority's cash balances were comprised of cash equivalents that were invested in money market funds, of which the underlying assets are guaranteed investments in securities issued by the U.S. Government.

At December 31, 2021, the Authority had no cash deposits at a local bank in excess of FDIC (Federal Deposit Insurance Corporation) coverage.

Note 2. Cash, Cash Equivalents, Investment Securities, and Mortgage Backed Securities (Continued)

Investments and Mortgage Backed Securities

At December 31, 2021 and 2020, investments were held as specifically required under terms of the Trust Indentures and the State of Louisiana investment laws, more particularly, Louisiana Revised Statutes 33:2955, as amended.

These investments included, but are not limited to: Direct U.S. Treasury obligations, which include but are not limited to (1) U.S. Export-Import Bank; (2) Farmers Home Administration; (3) Federal Financing Bank; (4) Federal Housing Administration Debentures; (5) General Service Administration; (6) Government National Mortgage Association-guaranteed mortgage-backed bonds and guaranteed pass-through obligations; (7) U.S. Maritime Administration-guaranteed Title XI financing, and (8) U.S. Department of Housing and Urban Development as well as U.S. government instrumentalities which obligations include but are not limited to (1) Federal Home Loan Bank System; (2) Federal Home Loan Mortgage Corporation; (3) Federal National Mortgage Association; (4) Student Loan Marketing Association; and (5) Resolution Funding Corporation.

Components of Cash, Investments, and Mortgage Backed Securities

The following are the components of the Authority's cash, investments, and mortgage backed securities at December 31, 2021 and 2020 (in thousands):

	Unrestricted	Restricted	Total
2021			
Cash and cash equivalents	$ 401	$ 580	$ 981
Investments	8,271	-	8,271
Mortgage backed securities	478	7,164	7,642
	$ 9,150	$ 7,744	$ 16,894
2020			
Cash and cash equivalents	$ 735	$ 891	$ 1,626
Investments	8,112	-	8,112
Mortgage backed securities	716	9,056	9,772
	$ 9,563	$ 9,947	$ 19,510

Note 2. Cash, Cash Equivalents, Investment Securities, and Mortgage Backed Securities (Continued)

Components of Cash

The following are the components of the Authority's cash and cash equivalents by program at December 31, 2021 and 2020 (in thousands):

	2021 (in thousands)			2020 (in thousands)		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Cash & Cash Equivalents						
1991 Program	$ 401	$ -	$ 401	$ 727	$ -	$ 727
Home Program	-	291	291	8	330	338
Pilot Program	-	247	247	-	-	338
2009ACF Program	-	42	42	-	561	561
Total Cash & Cash Equivalents	$ 401	$ 580	$ 981	$ 735	$ 891	$ 1,964

Components of Unrestricted Investments

The following are the components of the Authority's unrestricted investments, reported at fair value, by program at December 31, 2021 and 2020 (in thousands): The Authority investments include United States Treasury Notes, Municipal Bonds, Federal National Mortgage Association (Fannie Mae) Certificates (FNMA) , Federal Home Loan Bank (FHLB) Certificate, and Federal Farm Credit Bank (FFC) Certificates. The FNMA, FHLB, and the FCC certificates are fully guaranteed.

	2021 (in thousands)	2020 (in thousands)
Unrestricted Investments - 1991 Program		
US Treasury Notes	$ 708	$ 822
Municpal Bonds	6,780	7,193
FNMA Certificates	95	97
FHLB, FFC Certificates	688	-
	$ 8,271	$ 8,112

Note 2. Cash, Cash Equivalents, Investment Securities, and Mortgage Backed Securities (Continued)

Components of Mortgage Backed Securities

Mortgage backed securities for the 2009ACF program represent mortgage pass-through certificates (GNMA certificates) backed by certain qualifying mortgage loans for single-family residences located within the Parish of Jefferson. The GNMA (Government National Mortgage Association or Ginnie Mae) certificates are fully guaranteed by the United States government; the Authority is not responsible for mortgage loan insurance The following are the components of the Authority's mortgage-backed securities, reported at fair value, by program at December 31, 2021 and 2020 (in thousands):

	2021 (in thousands)			2020 (in thousands)		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Mortgage Backed Securities						
GNMA Certificates						
1991 Program	$ 478	$ -	$ 478	$ 716	$ -	$ 716
2009ACF Program	-	7,164	7,164	-	9,056	9,056
Total Mortgage Backed Securities	$ 478	$ 7,164	$ 7,642	$ 716	$ 9,056	$ 9,772

Maturities of Investment and Mortgage Backed Securities

The following tables shows the Authority's maturities of its investments and mortgage backed securities accounts at December 31, 2021:

		Remaining Maturity in Years			
	Fair Value	Less Than 1	1-5	5-10	>10
	(in thousands)				
Investments					
US Treasury Notes	$ 708	$ 556	$ 152	$ -	$ -
Municpal Bonds	6,780	2,445	4,335	-	-
FNMA Certificates	95	95	-	-	-
FHLB, FCC Certificates	688	-	688	-	-
Subtotal Investments	8,271	3,096	5,175	-	-
Mortgage-backed securities					
Mortgage-backed securities - Unrestricted	478	-	-	407	71
Mortgage-backed securities - Restricted	7,164	-	-	-	7,164
Subtotal Mortgage-backed securities	7,642	-	-	407	7,235
Total Investment & Mortgage-backed securities	$ 15,913	$ 3,096	$ 5,175	$ 407	$ 7,235

Note 2. Cash, Cash Equivalents, Investment Securities, and Mortgage Backed Securities (Continued)

Appreciation (Depreciation) in Market Value Investment and Mortgage Backed Securities

Fluctuations in the fair market value of investments and mortgage backed securities are recorded as an income or expense in the statement of revenues, expenses, and changes in net position and the statement of cash flows as appreciation (depreciation) in fair market value.

The table below details the depreciation in market value as shown on the financial statements for the year ended December 31, 2021. The amounts below are shown in thousands.

	2020		
	MarketValue	Cost	between Cost & Market Value
U.S. Treasury Notes & Bills	$ 822	$ 790	$ 32
Municipal Bonds	7,193	7,142	51
FHLB/FFC Certificates	-	-	-
FNMA Certificates	97	92	5
Total Investments	8,112	8,024	88
Mortgage-backed securities - Unrestricted	716	663	53
Mortgage-backed securities - Restricted	9,056	8,535	521
Total Mortgage-backed securities	9,772	9,198	574
Grand Total	$ 17,884	$ 17,222	$ 662

	2021			Increase (Decrease) 2021 vs 2020		
	MarketValue	Cost	Difference between Cost & Market Value	MarketValue	Cost	Difference between Cost & Market Value
U.S. Treasury Notes & Bills	$ 708	$ 693	$ 15	$ (114)	$ (97)	$ (17)
Municipal Bonds	6,780	6,793	(13)	(413)	(349)	(64)
FHLB/FFC Certificates	688	693	(5)	688	693	(5)
FNMA Certificates	95	92	3	(2)	-	(2)
Total Investments	8,271	8,271	-	159	247	(88)
Mortgage-backed securities - Unrestricted	478	454	24	(238)	(209)	(29)
Mortgage-backed securities - Restricted	7,164	6,831	333	(1,892)	(1,704)	(188)
Total Mortgage-backed securities	7,642	7,285	357	(2,130)	(1,913)	(217)
Grand Total	$ 15,913	$ 15,556	$ 357	$ (1,971)	$ (1,666)	$ (305)

Note 2. Cash, Cash Equivalents, Investment Securities, and Mortgage Backed Securities (Continued)

Investments and Mortgage Backed Securities - Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. In general, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The authority manages interest rate risk by matching the expected future maturity of the investments and mortgage backed securities receivable to the expected cash flow needs and bonds payable requirements. The Authority also limits the maximum maturity of investments in accordance with their investment policy.

The Authority receives a rate equal to the stated interest rate net the .50% servicer/administrator fee retained by the Servicer for GNMA securities in the 2009 ACF Program. The mortgage loans have stated interest rates to the Authority as follows:

Program	Interest Rates
2009ACF Program	3.40%

Investments and Mortgage Backed Securities - Credit Quality Risk

Credit quality risk is the risk that the issuer or other counterparty to a debt security will not fulfill its obligation to the Authority. Obligations of the U.S. Government or obligations explicitly guaranteed by the U.S. Government are not assigned credit quality ratings. Credit quality ratings are reported on obligations of U.S. Government agencies not explicitly guaranteed by the U.S. Government.

Failure of the financial institutions to meet minimum credit ratings requires the institutions to provide collateral to support the investment contract.

The following table provides information on the credit ratings associated with the Authority's investments in debt securities at December 31, 2021. (in thousands of dollars):

S&P Rating	Mortgage-backed Securities in the 2009 ACF Program
AA+	$ 7,164

Note 2. Cash, Cash Equivalents, Investment Securities, and Mortgage Backed Securities (Continued)

Investments and Mortgage Backed Securities - Concentration of Credit Risk

As of December 31, 2021, management believes all investments held and purchased for the Authority's portfolio, as it relates to Acts 374 and 1126 (effective June 29,1995) adhered to the permitted investments section of LSA-R.S. 33:2955. In particular, securities held or purchased during the year include only U.S. Treasury Bills, U.S. Treasury Notes, and Federated Prime Obligation Funds.

Note 3. Bonds Payable

Bonds payable are as follows at December 31:

	2021	2020
Single family mortgage revenue refunding bonds, Series 2009ACF dated November 22, 2011 $13,250 due December 1, 2041 at 2.32%	$6,410	$8,630
Total bonds payable and premium on bonds payable	$6,410	$8,630

The Authority is in compliance with its bond covenants at December 31, 2021 and 2020.

Under the Trust Indenture for the 2009ACF program, the Authority has the option to redeem bonds maturing on or after any date as a whole at a redemption price equal to 100% of the principal amount thereof being redeemed, plus interest accrued to the date fixed for redemption.

The bond programs have early bond calls based on the timing of the receipt of mortgage loan principal and interest payments. As excess cash is accumulated, the Authority is required to issue bond calls.

A summary of scheduled bond maturities (in thousands) as of December 31, 2021, is as follows:

	2022	2023	2024	2025	2026	2027-2031	Total
2009ACF Program							
Principal	$ 1,181	$ 1,209	$ 1,237	$ 1,265	$ 1,295	$ 223	$ 6,410
Interest	149	121	93	65	35	5	$ 468
Total Due each Year	$ 1,330	$ 1,330	$ 1,330	$ 1,330	$ 1,330	$ 228	$ 6,878

Note 4. Net Position

The net position included in the 1991 Program (operations program), totaling $9,252 thousand and $9,713 thousand as of December 31, 2021 and 2020, respectively, are for the benefits of all Programs and available to the Authority for its purpose of promoting and providing residential housing in the Parish of Jefferson. Although unrestricted to a particular program, the unrestricted net position must be maintained by the Authority until all bonds and programs are liquidated. The remaining net position is restricted for specific operating uses as described in the trust indentures.

Note 5. Related Party Transactions

The Parish of Jefferson paid employee salaries and related expenses on behalf of the Authority in the amount of (in thousands) $348.3 and $353.8 for the years ended December 31, 2021 and 2020, respectively.

As of December 31, 2021 and 2020, the Authority had other liabilities due to the Parish of Jefferson for the employee expenses in the amount of (in thousands) $31.6 and $31.3 respectively.

The Authority pays the Parish of Jefferson for rent of its office space. The amounts (in thousands) were $27 and $27 for the years ended December 31, 2021 and 2020, respectively.

The Authority pays the Parish of Jefferson a portion of the annual cost of the building's security detail. The amounts (in thousands) were $7 and $7 for years ended December 31, 2021 and 2020, respectively.

The Authority pays the Parish of Jefferson an indirect cost fee. The amounts (in thousands) were $8 and $11 for years ended December 31, 2021 and 2020, respectively.

The Authority pays the Parish of Jefferson for the use of telephone and computer services. The amounts (in thousands) were $7 and $7 for years ended December 31, 2021 and 2020, respectively.

In 2016, the Authority entered into a cooperative endeavor agreement with the Parish of Jefferson. The Authority on behalf of the Parish of Jefferson's Department of Community Development shall wire funds of the HOME investment Partnerships Program. This endeavor continued in 2020.

Note 6. Operating Leases

In 2018, the Authority entered into an operating lease agreement with Jefferson Parish for the purpose of leasing office space for a rate of $19.00 per square foot for an annual rent of $26,562 payable in equal monthly installments. The lease is for an initial term of eight months effective May 2018 and thereafter for a full term of three years. The lease provides for two three year options to renew.

Note 6. Operating Leases (continued)

The following is a schedule of future minimum lease payments for the operating lease:

Year Ended December 31,		
	2022	$ 26,562
	2023	26,562
	2024	26,562
Anticipated Renewal Term		
	2025	26,562
	2026	26,562
	2027	8,854
	Total	$ 141,664

Note 7. Pension Expense, Net Pension Liability

Accounting Pronouncement

The Authority has implemented the provisions of Government Accounting Standards Board (GASB) Statement No. 68 Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27. GASB Statement No. 68 established accounting and financial reporting requirements related to pensions for governments whose employees are provided with pension through plans covered by Statement No. 67, Financial reporting for Pension Plans.

Plan Description

Employees of the Jefferson Parish Finance Authority (the "Authority") are provided with a pension through a cost-sharing, multiple-employer, defined benefit plan administered by the Parochial Employees' Retirement System of Louisiana (PERS). PERS is a state-wide public retirement system for the benefit of all employees of taxing districts of a parish or any branch or section of a parish within the State which does not have their own retirement system and which elect to become members of PERS. PERS was established and provided for within LSA-RS 11:1901 through 11:2025. The plan is a qualified plan as defined by the Internal Revenue Service Code Section 401 (a), effective January 1, 1993. Membership in PERS is a condition of employment for the full-time employees of the Authority.

Act 765 of the year 1979, established by the Legislature of the State of Louisiana, revised PERS to create Plan A and Plan B to replace the "regular plan" and the "supplemental plan". Plan A was designated for employers out of Social Security. Plan B was designated for those employers that remained in Social Security on the revision date. The Employees of the Authority are members of Plan A.

Note 7. Pension Expense, Net Pension Liability (continued)

The Authority was an admitted as employer in PERS in July 2019. For the year ended December 31, 2021 and 2020 the Authority had one employee participating. The other three employees of the Authority are actually participants of the Jefferson Parish retirement system.

For the year ended December 31, 2020, there were 290 contributing employers in Plan A and 50 in Plan B. Statewide retirement membership consisted of:

	Plan A	Plan B	Total
Inactive plan members or beneficiaries receiving benefits	7,873	985	8,858
Inactive plan members entitled to but not yet receiving benefits	9,200	1,999	11,199
Active members	13,750	2,387	16,137
Total Participating as of the Valuation Date	30,823	5,371	36,194

PERS administers a plan to provide retirement, disability, and survivor's benefits to eligible employees and their beneficiaries as defined in the plan. The age and years of creditable service (service) required in order for a member to receive retirement benefits are established by the plan and vary depending on the member's hire date.

PERS issues a publicly available financial report that includes financial statements and required supplementary information for the system for the fiscal year ended December 31, 2020. Access to the report can be found on the Louisiana Legislative Auditor's website, www.lla.la.gov, or by contacting the Parochial Employees' Retirement System of Louisiana, 7905 Wrenwood Boulevard, Baton Rouge, Louisiana. 70809.

Eligibility Requirements

All permanent Authority employees who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate.

Retirement Benefits

A member of Plan A can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

1. Any age with thirty (30) years or more of creditable service
2. Age 55 with twenty five (25) years of creditable service
3. Age 60 with a minimum of ten (10) years of creditable service
4. Age 65 with a minimum of seven (7) years of creditable service

For employees hired after January 1, 2007:

1. Age 55 with thirty (30) years of service
2. Age 62 with ten (10) years of service
3. Age 67 with seven (7) years of service

Note 7. Pension Expense, Net Pension Liability (continued)

Retirement Benefits (continued)

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to three percent of the member's final average compensation multiplied by his/her years of creditable service. However, under certain conditions as outlined in the statues, the benefits are limited to specified amounts.

Survivor Benefits

Upon the death of any member of Plan A with five (5) or more years of creditable service who is not eligible for retirement, the plan provides for benefits for the surviving spouse and minor children as outlined in the statutes.

Any member of Plan A, who is eligible for normal retirement at time of death, the surviving spouse shall receive an automatic Option 2 benefit as outlined in the statutes.

Disability Benefits

For Plan A, a member shall be eligible to retire and receive a disability benefit if they were hired prior to January 1, 2007 and has at least five (5) years of creditable service or if hired after January 1, 2007, has seven years of creditable service, and is not eligible for normal retirement and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member of Plan A shall be paid a disability benefit equal to the lesser of an amount equal to three (3) percent of the member's final average compensation multiplied by his/her years of service, not to be less than fifteen (15), or three (3) percent multiplied by years of service assuming continued service to age sixty.

Deferred Retirement Option Plan (DROP)

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the Parochial Employees' Retirement System of Louisiana. DROP is an option for that member who is eligible for normal retirement.

In lieu of terminating employment and accepting a service retirement, any member of Plan A or B who is eligible to retire may elect to participate in DROP in which they are enrolled for three (3) years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his/her option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account.

Interest is accrued on the DROP benefits for the period between the end of DROP participation and the member's retirement date.

Note 7. Pension Expense, Net Pension Liability (continued)

Deferred Retirement Option Plan (DROP)(continued)

For individuals who become eligible to participate in the DROP on or after January 1, 2004, all amounts which remain credited to the individuals subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the board of trustees. These subaccounts may be credited with interest based on money market rates of return, or at the option of PERS, the funds may be credited to self-directed subaccounts. The participant in the self-directed portion of this Plan must agree that the benefits payable to the participant are not the obligations of the State or PERS, and that any returns and other rights of the Plan are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

Cost of Living Adjustments

The Board of Trustees (the "Board") is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are age sixty-five (65) equal to 2% of the member's benefit paid on October 1, 1977, (or the member's retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older as provided in Louisiana Revised Statute 11:1937. Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55.

Contributions

Contributions for all members are established by State statute at 9.5% of compensation for Plan A and 3.0% of compensation for Plan B. The contributions are deducted from the member's salary and remitted by the participating employer.

According to State statute, contributions for all employers are actuarially determined each year. For the year ended December 31, 2020, the actuarially determined contribution rate was 11.11% of member's compensation for Plan A and 7.39% of member's compensation for Plan B. However, the actual rate for the fiscal year ending December 31, 2020 was 12.25% for Plan A and 7.50% for Plan B.

According to State statute, PERS also receives ¼ of 1% of ad valorem taxes collected within the respective parishes except for Orleans and East Baton Rouge parishes. PERS also receives revenue sharing funds each year as appropriated by the Louisiana Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as additional employer contributions and are considered support from non-contributing entities.

Administrative costs of PERS are financed through employer contributions.

Note 7. Pension Expense, Net Pension Liability (continued)

Contributions

The Authority's employer and employee contributions to PERS for the measurement date fiscal year ended December 31, 2020 were as follows:

Source	Contribution Amount	Covered Payroll	Percent of Covered Payroll
Employee	$ 10,799	$ 113,673	9.5%
Employer	13,925	$ 113,673	12.25%
	$ 24,724		

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2020, the Authority reported an asset of $33,424 for its proportionate share of the PERS Net Pension Liability/Asset (NPL/A). The NPL/A for PERS was measured as of December 31, 2020 and the total pension liability(asset) used to calculate the NPL/A was determined based on an actuarial valuation as of that date. The Authority's proportion of the NPL/A was based on a projection of the Authority's long-term share of contributions to the pension plan relative to the projected contribution of all participating employers, actuarially determined. As of December 31, 2020, the most recent measurement date, the Authority's proportion was 0..190620%, an increase of 0.180262 % from the December 31, 2019 proportion.

For the year ended December 31, 2021, the Authority recognized a total pension expense of $28,627. This amount was made up of the following:

Components of Pension Expense	Amount
Authority's pension expense per the PERS	$ 11,144
Authority's amortization of actual contributions over its proportionate share of contribution	(2,311)
Authority's pension expense related to Authority's employees which participate in Jefferson Parish PERS retirement system	19,794
Total Pension Expense Recognized by the Authority	$ 28,627

Note 7. Pension Expense, Net Pension Liability

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

For the year ended December 31, 2021 the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ -	$ 3,989
Differences between projected and actual investment earnings	8,138	65,233
Change in assumptions	10,935	-
Change in proprotionate share of the NPL	17,920	-
Differences between the District's contributions and its proportionate share of contributions	(6,930)	-
Authority's contributions subsequent to the December 31, 2020 measurement date	15,548	-
	$ 45,611	$ 69,222

Deferred outflows of resources related to pensions resulting from the Authority's contributions subsequent to the measurement date in the amount of $15,5485 will be recognized as a reduction of the PERS NPL/A in the year ended December 31, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ended December 31,	Amount of Amortization
2021	$ (4,611)
2022	$ 4,661
2023	$ (15,165)
2024	$ (8,496)

Note 7. Pension Expense, Net Pension Liability (Continued)

Actuarial Assumptions

The current year actuarial assumptions utilized for this report are based on the assumptions used in the December 31, 2020 actuarial valuation, which (with the exception of mortality) were based on results of an actuarial experience study for the period January 1, 2013 to December 31, 2017, unless otherwise specified.

A summary of the actuarial methods and assumptions used in determining the total pension liability/(asset) as of December 31, 2020, are as follows:

Description	Assumptions / Methods
Valuation Date	December 31, 2020
Acturial Cost Method	Plan A & B - Entry Age Normal
Investment Rate of Return	6.40% (Net of investment expense), including inflation
Expected Remaining Service Lives	4 years
Projected Salary Increases	Plan A - 4.75% & Plan B - 4.25%
Inflation Rate	2.30%
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increase not yet authorized by the Board of Trustees.
Mortality	Pub-2010 Public Retirement Plans Mortality Table for Health Retirees multiplied by 130% for males and 125% for females using MP2018 scale for annuitant and beneficiary mortality. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females using MP2018 scale. Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females using MP2018 scale for disabled annuitants.

Note 7. Pension Expense, Net Pension Liability (Continued)

The Long-Term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.00% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.00% for the year ended December 31, 2020.

Best estimates of arithmetic real rates of return for each major asset class included in the PERS's target asset allocation as of December 31, 2020 are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Portfolio Real Rate of Return
Fixed income	33%	0.86%
Equity	51%	3.36%
Alternatives	14%	0.67%
Real assets	2%	0.11%
Totals	100%	5.00%
Inflation		2.00%
Expected Arithmetic Nominal Return		7.00%

Discount Rate

The discount rate used to measure the total pension liability/(asset) was 6.40% for Plan A and 6.50% for Plan B. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the PERS's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Note 7. Pension Expense, Net Pension Liability (Continued)

Sensitivity of the Proportionate Share of the NPL/A to Changes in the Discount Rate

The following presents the Authority's proportionate share of the NPL/A using the current discount rate of 6.40%, as well as what the Authority's proportionate share of the NPL/A would be if it were calculated using a discount rate that is one percentage-point lower or one percentage higher than the current rate.

	Changes in Discount Rate 2020		
	1% Decrease 5.40%	Current Discount Rate 6.40%	1% Increase 7.40%
Authority's Proportionate Share of the Net Pension Liability (Asset)	$ 70,079	$ (33,424)	$ 120,105

Pension Plan Fiduciary Net Position

The components of the net position liability of PERS employers as of December 31, 2019, are as follows:

	Plan A	Plan B
Total Pension Liability	$ 4,385,659,960	$ 379,984,366
Plan Fiduciary Net Position	4,561,001,343	405,656,961
Net Pension Liability (Asset)	$ (175,341,383)	$ (25,672,595)

Detailed information about PERS's fiduciary net position is available in the separately issued December 31, 2020 financial report. This report can be found on the Louisiana Legislative Auditor's website (www.lla.la.gov) in the database of reports.

Payables to the Pension Plan

At December 31, 2021, the Authority had no payables to PERS.

Note 8. PILOT Program - Terrytown

In February 2020, The Authority executed an intergovernmental agreement between with Jefferson Parish (the Parish). The public purpose of the project is described as implementing a Pilot Program to enhance, transform, and revitalize the housing stock of Terrytown neighborhood in Jefferson Parish which will improve the quality of life and general welfare of the citizens living in Jefferson Parish and promote future economic development in the surrounding neighborhood. Jefferson Parish Council District 1 allocated $250,000 as seed money for the Pilot Program for the purposes of constructed a model home and/or renovating an existing home for the Pilot Program. The Parish paid to the Authority $250,000 to implement the Pilot program.

Note 8. PILOT Program – Terrytown (continued)

In February 2020, the Authority executed a cooperative endeavor agreement with the New Orleans Education League of the Construction Industry (NOEL)., an independent non-profit organization, in consultation with the Home Builders Association of Greater New Orleans. NOEL accepted the role of construction manager, property purchaser, homebuilder (renovator) administration. Home seller in the Pilot Program. The Authority transferred to NOEL $250,000 pursuant to a draw schedule.

In December 2020, the model home was completed and offer on the home was accepted. NOEL closed on the home sale in January 2021 and subsequently returned to the Authority $246,742 (which represented the sales proceeds less the cost to build).

At December 31, 2021, the Authority has the restricted the $246,742 for future PILOT program activities.

Note 10. CARES Act – Grant Revenue

In 2020, the Authority received $3 thousand in Cares Act grant funding to purchase laptop computers and software.

The Authority received no Cares Act grant funding in 2021.

Note 11. Subsequent Events

Management has evaluated subsequent events through the date that the financial statements were available to be issued, May 27, 2022.

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE OF EMPLOYER'S PROPORTIONATE SHARE OF NET PENSION LIABILITY
Year Ended December 31, 2021

Year Ended December 31,	Plan	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position As a Percentage of the Total Pension Liability
2019	PERS Plan A	0.010358%	$ 488	$ 113,673	0.4%	99.89
2020	PERS Plan A	0.190620%	$ (33,424)	$ 121,087	-27.6%	104.00%

*Amounts presented were determined as of the measurement date

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE OF EMPLOYER'S CONTRIBUTIONS
Year Ended December 31, 2021

Year Ended December 31,	Plan	Contractually Required Contribution	Contributions in Relation to Contractually Required Contribution	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributions as a % of Covered Employee Payroll
2019	PERS Plan A	$ 7,553	$ 7,553	$ -	$ 65,678	11.5%
2020	PERS Plan A	$ 13,925	$ 13,925	$ -	$ 121,087	12.25%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE 1
SCHEDULE OF ASSETS, LIABILITIES, AND NET POSITION BY PROGRAM
(In Thousands)
For the Year Ended December 31. 2021

	1991 Program	2009ACF Program	HOME Program	PILOT Program	Total
Assets					
Cash and cash equivalents	401	42	291	247	981
Investment securities at fair value	8,271	-	-	-	8,271
Accrued interest receivable	45	18	-	-	63
Down payment assistance and other receivables	115	-	-	-	115
Net pension asset	33	-	-	-	33
Mortgage-backed securities	478	7,164	-	-	7,642
Total Assets	$ 9,343	$ 7,224	$ 291	$ 247	$ 17,105
Defererd Outflows of Resources					
Deferred outflows related to net pension liability	$ 45	$ -	$ -	$ -	$ 45
Liabilities					
Accrued interest payable	$ -	$ 12	$ -	$ -	$ 12
Other liabilities	59	-	284	-	343
Net pension liability	-	-	-	-	-
Bonds payable	-	6,410	-	-	6,410
Total Liabilities	$ 59	$ 6,422	$ 284	$ -	$ 6,765
Defererd Inflows of Resources					
Deferred inflows related to net pension liability	$ 69	$ -	$ -	$ -	$ 69
Net Position					
Restricted for debt	$ -	$ 802	$ -	$ -	$ 802
Restricted for program	-	-	-	247	247
Unrestricted					
Undesignated	1,311	-	-	-	1,311
Designated	7,949	-	7	-	7,956
Total Net Position	$ 9,260	$ 802	$ 7	$ 247	$ 10,316

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE 2
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION BY PROGRAM
(In Thousands)
For the Year Ended December 31, 2021

	1991 Program	2009ACF Program	HOME Program	PILOT Program	Total
Operating Revenues					
Investment income on mortgage loans	$ 35	$ 275	$ -	$ -	$ 310
Investment income on investment securities	98	-	-	-	98
(Depreciation) appreciation in fair market value of investments and mortgage backed securities	(116)	(189)	-	-	(305)
JMAP and SMAP revenue	99	-	-	-	99
Grant revenue	-	-	-	-	-
Other revenue	14	-	-	-	14
Total Operating Revenues	130	86	-	-	216
Operating Expenses					
Interest on debt	-	169	-	-	169
Servicing fees	-	37	-	-	37
Trustee fees	27	4	-	-	31
Uncollected down payment assistance	5	-	-	-	5
Program issue expense	25	-	-	-	25
Grant expense	45	-	-	-	45
Other operating expenses	548	-	-	-	548
Total Operating Expenses	650	210	-	-	860
Change in net assets before other financing sources (uses)	(520)	(124)	-	-	(644)
Other financing sources (uses)					
Operating transfers (issuer fee)	66	(66)	-	-	-
Change in Net Assets	(454)	(190)	-	-	(644)
Net Position at Beginning of Year	9,714	992	7	247	10,960
Net Position at End of Year	$ 9,260	$ 802	$ 7	$ 247	$ 10,316

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE 3
STATEMENTS OF CASH FLOWS BY PROGRAM
(In Thousands)
For the Year Ended December 31, 2021

	1991 Program	Home Program	Pilot Program	2009 Program	Total Program
Cash flows from operating activities:					
Cash receipts for:					
Investment income on mortgage backed securities	36	$ -	$ -	$ 277	$ 313
Investment income on investment securities	110	-	-	-	110
JMAP and SMAP income	99	-	-	-	99
Down payment assitance	431	-	-	-	431
Other receivables	-	-	247	-	247
Other revenue	14	-	-	-	14
Cash payments for:					
Interest on debt	-	-	-	(173)	(173)
Servicing fees	-	-	-	(38)	(38)
Trustee fees	(27)	-	-	(4)	(31)
Program issue expense	(25)	-	-	-	(25)
Grant payments	(45)	-	-	-	(45)
Other operating expenses	(558)	-	-	-	(558)
Jefferson Parish Community Development Program	-	(47)	-	-	(47)
Down payment assistance	(389)	-	-	-	(389)
Net cash (used in) provided by operating activities	**(354)**	**(47)**	**247**	**62**	**(92)**
Cash flows from noncapital financing activities:					
Bond principal payments	-	-	-	(2,220)	(2,220)
Operating transfers (issuer fee)	65	-	-	(65)	-
Net cash (used in) provided by noncapital financing activities	**65**	**-**	**-**	**(2,285)**	**(2,220)**
Cash flows from investing activities	-				
Proceeds from investment maturities	2,785	-	-	-	2,785
Acquisition of investment securities	(3,031)	-	-	-	(3,031)
Proceeds from mortgage loan repayments	209	-	-	1,704	1,913
Net cash (used in) provided by investing activities	**(37)**	**-**	**-**	**1,704**	**1,667**
Net (decrease) increase in cash and cash equivalents	**(326)**	**(47)**	**247**	**(519)**	**(645)**
Cash and cash equivalents at beginning of the year	**727**	**338**	**-**	**561**	**1,626**
Cash and cash equivalents at the end of the year	**$ 401**	**$ 291**	**$ 247**	**$ 42**	**$ 981**
Reconciliation of changes in net position to net cash used in operating activities:					
Changes in net position before transfers	**$ (520)**	**$ -**	**$ -**	**$ (124)**	**$ (644)**
Adjustments to reconcile changes in net position to net cash provided by (used in) operating activities					-
Depreciation (appreciation) in investments and mortgage back securities	116	-	-	190	306
(Increase) decrease in assets:					-
Accrued interest receivable	13	-	-	2	15
Down payment assistance	46	-	-	-	46
Pilot receivable		-	247	-	247
Increase (decrease) in liabilities:					
Accrued expenses and accounts payable	(9)	0	-	-	(9)
Due to Jefferson Parish Community Development	-	(47)	-	-	(47)
Accrued interest payable	-	-	-	(6)	(6)
Net cash (used in) provided by operating activities	**$ (354)**	**$ (47)**	**$ 247**	**$ 62**	**$ (92)**

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE 4
SCHEDULE OF OPERATING EXPENSES
(In Thousands)
For the Year Ended December 31, 2021

	2021	2020
Operating Expenses		
Advertising	$ 24.7	$ 20.3
Auto Expense	7.9	8.6
Capital Acquisitions	-	7.2
Computer Expense	6.1	10.4
Dues and Subscriptions	1.9	2.1
Education and Seminars	0.6	0.3
Insurance	53.4	49.6
Miscellaneous Expense	0.6	0.3
Office Expense	1.0	0.5
Parish Assessment Expense	7.9	10.6
Physcials and drug tests	-	0.7
Postage	0.6	0.6
Professional Fees	61.1	70.1
Rent	28.1	28.3
Pension and Retirement	28.6	33.3
Salaries and Wages	285.7	276.7
Telephone	2.4	2.7
Training	-	1.6
Security	6.7	7.3
Board Per Diem	30.8	27.2
Total Operating Expenses	$ 548.1	$ 558.4

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE OF BOARD MEMBERS' COMPENSATION
For the Year Ended December 31, 2021

The members of the Jefferson Parish Finance Authority's (the Authority) Board of Trustees receive per diem payments for Board meetings attended; approved committee meetings and services rendered and are also reimbursed for actual expenses incurred in the performance of their duties as members of the Board of Trustees. For the year ended December 31, 2021, the following per diem payments were made to the members of the Authority's board:

Number of Meetings:

	Regular Board Meetings	Extra Meetings Attended	2021 Total
Berthelot, Jackie	23	7	30
Bourgeois, Sally	2	2	4
DiMarco, Dennis	23	7	30
Faia, Gregory	21	8	29
Muscarello, Frank L.	23	7	30
Planer, Marcy L.	23	2	25
Smith, Carol	17	2	19
Strohmeyer, Elizabeth	17	-	17

Per Diem Payment:

	2021 Total
Berthelot, Jackie	$ 4,500
Bourgeois, Sally	600
DiMarco, Dennis	4,500
Faia, Gregory	4,350
Muscarello, Frank L.	4,500
Planer, Marcy L.	3,750
Smith, Carol	2,850
Strohmeyer, Elizabeth	2,550
	$ 27,600

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO AGENCY HEAD
For the Year Ended December 31, 2021

Executive Director:	**Ruth Lawson**
	Amount
Salary	$ 126,923
Benefits-Medical Insurance	7,390
Benefits-Retirement	15,548
Benefits-Life Insurance	198
Benefits-Other	2,582
Benefits-Accrued leave reimbursement	1,018
Car Allowance	7,926
Cell Phone	962
Conference Hotel	-
Conference Travel	-
Registration Fees	-
Vehicle provided by government	-
Per Diem	-
Travel-Other Meetings	-
Regsitration fees - 2021 NALHFA Viirtual Conference	199
Regsitration fees - Jefferson Chamber Engage 2020 Annual Meeting	85
Tuition Jefferson Chamber of Commerce Leadership Class of 2021	1,550
Continuing Professional Education Fees	-
Unvoucherd Expense	-
	$ 164,381

COMPLIANCE SECTION

Camnetar & Co., CPAs
a professional accounting corporation
2550 Belle Chasse Highway, Suite 170, Gretna, LA 70053
504.362.2544 (Fax) 504.362.2663

Edward L. Camnetar, Jr., CPA
Orfelinda G. Richard, CPA
Jamie G. Rogers, CPA

Members: American Institute of Certified Public Accountants
Society of Louisiana Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Jefferson Parish Finance Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of the Jefferson Parish Finance Authority (the Authority) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated May 27, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as item 2021-1

We noted certain matters that we reported to management in a separate letter dated May 27, 2022.

Jefferson Parish Finance Authority's Response to Finding

Jefferson Parish Finance Authority's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The Jefferson Parish Finance Authority's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Under the Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Camnetar & Co.

Camnetar & Co., CPAs
a professional accounting corporation

Gretna, Louisiana
May 27, 2022

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE OF FINDINGS AND RESPONSES
For the Year Ended December 31, 2021

We have audited the financial statements of Jefferson Parish Finance Authority (the Authority) as of and for the year ended December 31, 2021, and have issued our report thereon dated May 27, 2022. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2021, resulted in an unmodified opinion.

Section I Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control
Material Weakness ☐ Yes ☒ No Significant Deficiencies ☐ Yes ☒ No

Compliance
Compliance Material to Financial Statements ☒ Yes ☐ No

Was a management letter issued? ☒ Yes ☐ No

b. Federal Awards

The Authority did not expend federal awards exceeding $750,000 during the year ended December 31, 2021, and therefore is exempt from the audit requirements under the Uniform Guidance.

Section II Financial Statement Findings

a. Issues of Noncompliance

2021-1 Compliance with Ethics Training / Written Ethics Policy

Criteria: The Louisiana statute R.S. 42:1170 (3)(a)(i) requires that all public servants complete a minimum of one hour of education and training on the Code of Governmental Ethics during each year of their public employment or term of office.

Condition: One of five employees/board members selected for examination did not complete the required annual ethics training prior to December 31, 2021. The Authority follows the Code of Ethics promulgated by Jefferson Parish but does not have a written ethics policy specific to the organization.

Cause: The Authority's lack of monitoring procedure related to governmental ethics training caused a failure in achieving ethics training for all employees and board members.

Section II Financial Statement Findings (continued)

b. Issues of Noncompliance

Effect: Not all of the Authority's employees and board members received the annual ethics training.

Recommendation: Management should enhance the current a written ethics policy, regarding 1) monitoring of ethics training completion, (2) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (3) actions to be taken if an ethics violation takes place, (4) system to monitor possible ethics violations, and (5) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.

Management's Response Management concurred with the finding and outlined a plan of corrective action. See page 51

c. Significant Deficiency

None.

c. Material Weakness

None.

d. Management Letter

<u>2021-2 Disaster Recovery/Business Continuity Policy</u>

Criteria: As a best practice the Authority should have a written Disaster Recovery/Business Continuity policy, which includes: (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

Condition: The Authority does not have a written disaster recovery / business continuity policy.

Cause and Effect: The Authority does not have a disaster recovery/business continuity plan to ensure that all data and system processes can be recovered after a disaster. A formal disaster recovery/business continuity plan should exist for the timely restoration of all critical entity operations in the event that normal data processing facilities are unavailable for an extended period of time.

Section II Financial Statement Findings (continued)

Recommendation: The Authority should develop a written disaster recovery/business continuity that outlines the items cited above.

Management's Response: Management concurred with the finding and outlined a corrective action plan on page 51.

Section III Federal Award Findings and Questions Costs

None

JEFFERSON PARISH FINANCE AUTHORITY
MANAGEMENT'S CORRECTIVE ACTION PLAN
For the Year Ended December 31, 2021

Section I – Internal Control and Compliance Material to the Financial Statements

2021-1 Compliance with Ethics Training / Written Ethics Policy

- Management acknowledges ethics training is vital in a government agency and agrees with the finding and will develop a monitoring procedure to ensure all employees and board members comply with the annual training requirement.
- Management agrees with the finding to improve its written ethics policy. The policy is to include: (1) monitoring of ethics training (2) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (3) actions to be taken if an ethics violation takes place, (4) system to monitor possible ethics violations, and (5) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.

Section II – Internal Control and Compliance Material to the Federal Awards

None

Section III – Management Letter

2021-2 Disaster Recovery/Business Continuity Policy

- Management agrees with the recommendation. Management will create a written Disaster Recovery/Business Continuity policy to include (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

JEFFERSON PARISH FINANCE AUTHORITY
SCHEDULE OF PRIOR YEAR FINDINGS
For the Year Ended December 31, 2021

Section I – Internal Control and Compliance Material to the Financial Statements

None.

Section II – Internal Control and Compliance Material to the Federal Awards

2020-1 Compliance with Ethics Training / Written Ethics Policy

Recommendation: Management should enhance the current a written ethics policy, regarding 1) monitoring of ethics training completion, (2) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (3) actions to be taken if an ethics violation takes place, (4) system to monitor possible ethics violations, and (5) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.
Ongoing

Section III – Management Letter

2020-2 Disaster Recovery/Business Continuity Policy

Recommendation: The Authority should develop a written disaster recovery/business continuity that outlines the items cited above.
Ongoing

2020-3 Upgrade Accounting Software System and Cross Training Critical Tasks

Recommendation: The Authority should explore a more intuitive less complex accounting software that lends itself to cross training, while maintaining segregation of duties and strong internal controls over financial reporting.
Resolved

Camnetar & Co., CPAs
a professional accounting corporation
2550 Belle Chasse Highway, Suite 170, Gretna, LA 70053
504.362.2544 (Fax) 504.362.2663

Edward L. Camnetar, Jr., CPA
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Jamie G. Rogers, CPA

Members: American Institute of Certified Public Accountants
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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Trustees of the Jefferson Parish Finance Authority and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2021 to December 31, 2021. Jefferson Parish Finance Authority's management is responsible for those C/C areas identified in the SAUPs.

Jefferson Parish Finance Authority has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period January 1, 2021 to December 31,2021. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:

a) Budgeting, including preparing, adopting, monitoring, and amending the budget.

b) Purchasing, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the Public Bid Law; and (5) documentation required to be maintained for all bids and price quotes.

c) Disbursements, including processing, reviewing, and approving.

d) Receipts/Collections, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

e) Payroll/Personnel, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules.

f) Contracting, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

g) Credit Cards (and debit cards, fuel cards, P-Cards, if applicable), including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

h) Travel and Expense Reimbursement, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

i) Ethics , including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

j) Debt Service, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

k) Information Technology Disaster Recovery/Business Continuity, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

l) Sexual Harassment, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Written policies and procedures were obtained and address the functions noted above except for the Disaster Recovery/Business Continuity Policy.

Board or Finance Committee

2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:

a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

No exceptions were found as a result of this procedure.

b) For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds , and semi-annual budget- to-actual, at a minimum, on all special revenue funds7. Alternately, for those entities reporting on the nonprofit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.

No exceptions were found as a result of this procedure.

c) For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

No exceptions were found as a result of this procedure.

Bank Reconciliations

3. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:

a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);

No exceptions were found as a result of this procedure.

b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

No exceptions were found as a result of this procedure.

c) Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

No exceptions were found as a result of this procedure.

Collections (excluding electronic funds transfers)

4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

a) Employees responsible for cash collections do not share cash drawers/registers.

No exceptions were found as a result of this procedure.

b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit.

No exceptions were found as a result of this procedure.

c) *Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.*

No exceptions were found as a result of this procedure.

d) *The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, are not responsible for collecting cash, unless another employee/official verifies the reconciliation.*

No exceptions were found as a result of this procedure.

6. *Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe the bond or insurance policy for theft was enforced during the fiscal period.*

No exceptions were found as a result of this procedure.

7. *Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:*

a) *Observe that receipts are sequentially pre-numbered.*

No exceptions were found as a result of this procedure.

b) *Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.*

No exceptions were found as a result of this procedure.

c) *Trace the deposit slip total to the actual deposit per the bank statement.*

No exceptions were found as a result of this procedure.

d) *Observe the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than $100 and the cash is stored securely in a locked safe or drawer).*

No exceptions were found as a result of this procedure.

e) *Trace the actual deposit per the bank statement to the general ledger.*

No exceptions were found as a result of this procedure.

<u>Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)</u>

8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

No exceptions were found as a result of this procedure.

b) At least two employees are involved in processing and approving payments to vendors.

No exceptions were found as a result of this procedure.

c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

No exceptions were found as a result of this procedure.

d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

No exceptions were found as a result of this procedure.

10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and:

a) Observe whether the disbursement matched the related original itemized invoice and supporting documentation indicates deliverables included on the invoice were received by the entity.

No exceptions were found as a result of this procedure.

b) Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

No exceptions were found as a result of this procedure.

<u>Credit Cards/Debit Cards/Fuel Cards/P-Cards</u>

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards . Obtain management's representation that the listing is complete.

12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

a) Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]

b) Observe that finance charges and late fees were not assessed on the selected statements.

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e., each card should have 10 transactions subject to testing) . For each transaction, observe it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and note whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

The Jefferson Parish Finance Authority does not have any credit cards or fuel cards. This section was not performed.

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

a) If reimbursed using a per diem, observe the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).

b) If reimbursed using actual costs, observe the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

c) Observe each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).

d) Observe each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

The Jefferson Parish Finance Authority did not have travel-related expense reimbursements. This section was not performed.

Contracts

15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternately, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

a) Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

No exceptions were found as a result of this procedure.

b) Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter).

No exceptions were found as a result of this procedure.

c) If the contract was amended (e.g., change order), observe the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, was approval documented).

No exceptions were found as a result of this procedure.

d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe the invoice and related payment agreed to the terms and conditions of the contract.

No exceptions were found as a result of this procedure.

Payroll and Personnel

16. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

17. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:

a) Observe all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, officials are not eligible to earn leave and do not document their attendance and leave. However, if the official is earning leave according to a policy and/or contract, the official should document his/her daily attendance and leave.)

No exceptions were found as a result of this procedure.

b) Observe whether supervisors approved the attendance and leave of the selected employees or officials.

No exceptions were found as a result of this procedure.

c) Observe any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

No exceptions were found as a result of this procedure.

d) Observe the rate paid to the employees or officials agree to the authorized salary/pay rate found within the personnel file.

No exceptions were found as a result of this procedure.

18. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee or officials' cumulative leave records, agree the pay rates to the employee or officials' authorized pay rates in the employee or officials' personnel files, and agree the termination payment to entity policy.

No exceptions were found as a result of this procedure.

19. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

Ethics

20. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and:

a) Observe whether the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

One out the five employees/officials selected could not demonstrate they completed on hour of ethics training during the fiscal period.

b) Observe whether the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

No exceptions were found as a result of this procedure.

Debt Service

21. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe State Bond Commission approval was obtained for each debt instrument issued.

22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

No exceptions were found as a result of this procedure.

<u>Fraud Notice</u>

23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

24. Observe the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

No exceptions were found as a result of this procedure.

<u>Information Technology Disaster Recovery/Business Continuity</u>

25. Perform the following procedures, verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."

a) Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observe that such backup occurred within the past week. If backups are stored on a physical medium (e.g., tapes, CDs), observe evidence that backups are encrypted before being transported.

b) Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

c) Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

We discussed with management the results of our procedures.

<u>Sexual Harassment</u>

26. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain sexual harassment training documentation from management, and observe the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year.

No exceptions were found as a result of this procedure.

27. Observe the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

28. *Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe it includes the applicable requirements of R.S. 42:344:*

a) Number and percentage of public servants in the agency who have completed the training requirements;

b) Number of sexual harassment complaints received by the agency;

c) Number of complaints which resulted in a finding that sexual harassment occurred;

d) Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and

e) Amount of time it took to resolve each complaint.

No exceptions were found as a result of this procedure.

We were engaged by Jefferson Parish Finance Authority's to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Jefferson Parish Finance Authority's and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Camnetar & Co.

Camnetar & Co., CPAs

a professional accounting corporation

Gretna, Louisiana

May 27, 2022

JPFA

JEFFERSON PARISH FINANCE AUTHORITY

May 27, 2022

Mr. Michael J. Waguespack, CPA
Legislative Auditor
State of Louisiana
P O Box 94397
Baton Rouge, LA 70804-9397

Dear Mr. Waguespack

The following outlines the action to be taken by the Jefferson Parish Finance Authority regarding the results of the agreed upon procedures addressed by our auditor, Camnetar & Co., CPAs (APAC), in their report dated May 27, 2022.

Ethics Policy

Management acknowledges ethics training is vital in a government agency and agrees with the finding and will develop a monitoring procedure to ensure all employees and board members comply with the annual training requirement.

Disaster Recovery/Business Continuity Policy

Management agrees with the recommendation. Management will create a written Disaster Recovery/Business Continuity policy to include (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

Greg Faia
Chairman, Board of Trustees