

BBR SCHOOLS, INC.
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
BBR Schools, Inc.
Baton Rouge, LA

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the accompanying consolidated financial statements of BBR Schools, Inc (a nonprofit organization), which comprise the consolidated statement of financial position as of June 30, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of BBR Schools, Inc. as of June 30, 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of BBR Schools, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about BBR Schools, Inc.'s ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing the audits in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of BBR Schools, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about BBR Schools, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, supplemental Schedules I-IV, and the accompanying Schedule of Debt Covenants, as required by the Louisiana Public Facilities Authority are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

The accompanying Performance and Statistical Data Agreed Upon Procedures, the Schedule of Compensation, Benefits, and Other Payments to the Agency Head, and the Statewide Agreed Upon Procedures are not a required part of the consolidated financial statements, but are supplementary information required by Louisiana State Law. Such information is the responsibility of management and

was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. We have applied certain limited procedures, which are described in the Independent Accountants' Report on Applying Agreed-Upon Procedures and the Independent Accountants' Report on Applying Statewide Agreed Upon Procedures. However, we did not audit this information and, accordingly, express no opinion on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 22, 2023, on our consideration of BBR Schools, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of BBR Schools, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering BBR Schools, Inc.'s internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Daigrepoint & Brian APAC". The signature is written in a cursive, flowing style.

Daigrepoint & Brian, APAC
Baton Rouge, LA
December 22, 2023

BBR SCHOOLS, INC.
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
JUNE 30, 2023

ASSETS

Current Assets

Cash, unrestricted	\$ 9,749,521
Restricted cash, current	316,947
Grant receivable, net	1,823,739
Other receivable, net	72,973
Prepays	<u>182,755</u>
Total Current Assets	12,145,935

Property and Equipment

Furniture and equipment	1,466,211
Buildings and improvements	<u>23,833,584</u>
	25,299,795
Accumulated depreciation	<u>(1,924,332)</u>
Total Property and Equipment	23,375,463
Land	2,553,444
Construction in progress	<u>10,308,673</u>
Net Property and Equipment	36,237,580

Other Assets

Restricted cash, noncurrent	4,001,049
Restricted investments for debt reserve	<u>2,134,004</u>
Total Other Assets	<u>6,135,053</u>

Total Assets	<u><u>\$ 54,518,568</u></u>
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See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
JUNE 30, 2023

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$ 2,498,500
Due to related party - BCSI	235,660
Accrued interest payable	137,880
Bonds payable, current portion	410,000
Other liabilities	<u>18,535</u>
Total Current Liabilities	3,300,575

Long Term Liabilities

Bonds payable, net of current	<u>40,469,829</u>
Total Long Term Liabilities	<u>40,469,829</u>

Total Liabilities

43,770,404

Net Assets

Without donor restrictions	10,464,041
With donor restrictions	<u>284,123</u>
Total Net Assets	<u>10,748,164</u>

Total Liabilities and Net Assets

\$ 54,518,568

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2023

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
REVENUES			
Minimum Foundation Program	\$ 16,356,594	\$ -	\$ 16,356,594
Federal grants	589,867	556,999	1,146,866
Private grants and contributions	15,966	372,957	388,923
Other income	903,998	-	903,998
Changes in net asset restrictions:			
Released from restrictions	<u>888,246</u>	<u>(888,246)</u>	<u>-</u>
Total Revenues	18,754,671	41,710	18,796,381
EXPENSES			
Program services	12,906,231	-	12,906,231
Management and general	2,767,627	-	2,767,627
Fundraising	<u>92,474</u>	<u>-</u>	<u>92,474</u>
Total Expenses	<u>15,766,332</u>	<u>-</u>	<u>15,766,332</u>
CHANGE IN NET ASSETS	2,988,339	41,710	3,030,049
Net assets - beginning of year	<u>7,475,702</u>	<u>242,413</u>	<u>7,718,115</u>
Net assets - end of year	<u><u>\$ 10,464,041</u></u>	<u><u>\$ 284,123</u></u>	<u><u>\$ 10,748,164</u></u>

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023

	<u>Program Services</u>	<u>Management & General</u>	<u>Fundraising</u>	<u>Total</u>
Advertising	\$ 76,635	\$ 178,994	\$ -	\$ 255,629
Depreciation expense	839,574	50,756	-	890,330
Fundraising	-	-	40,935	40,935
Information technology	99,271	35,730	-	135,001
Insurance	233,613	102,515	-	336,128
Interest expense	1,139,930	-	-	1,139,930
Leased personnel	6,902,376	855,516	51,539	7,809,431
Loss on asset disposal	504,259	-	-	504,259
Management fee	1,484,749	766,321	-	2,251,070
Occupancy	496,003	154,588	-	650,591
Office expense	22,738	9,866	-	32,604
Other expense	629,623	31,636	-	661,259
Professional services	224,758	508,525	-	733,283
Supplies	240,404	55,942	-	296,346
Travel	12,298	17,238	-	29,536
	<u>\$ 12,906,231</u>	<u>\$ 2,767,627</u>	<u>\$ 92,474</u>	<u>\$ 15,766,332</u>

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023

CASH FLOWS FROM OPERATING ACTIVITIES

Changes in net assets	\$ 3,030,049
<u>Adjustments to reconcile change in net assets to net cash provided by operating activities:</u>	
Depreciation	890,330
Loss on asset disposal	504,259
Net amortization of bond premium and discounts	(44,959)
Increase in grants receivable, net	(461,374)
Increase in other receivable, net	(20,813)
Increase in prepaids	(19,198)
Increase in accounts payable	1,218,593
Increase in due to related party - BCSI	224,015
Increase in other liabilities	18,535
Total adjustments	<u>2,309,388</u>
Net cash provided by operating activities	5,339,437

CASH FLOWS FROM INVESTING ACTIVITIES

Cash payments for property & equipment	(341,352)
Cash payments for construction in progress	(9,430,426)
Net cash used in investing activities	<u>(9,771,778)</u>

CASH FLOWS FROM FINANCING ACTIVITIES

Principal payments on bonds payable	(390,000)
Net cash used in financing activities	<u>(390,000)</u>

DECREASE IN CASH, CASH EQUIVALENTS, AND RESTRICTED CASH

(4,822,341)

CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, BEGINNING OF YEAR

18,889,858

CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, END OF YEAR

\$ 14,067,517

RECONCILIATION OF CASH AND RESTRICTED CASH

Cash	\$ 9,749,521
Restricted cash, current	316,947
Restricted cash, noncurrent	4,001,049
	<u><u>\$ 14,067,517</u></u>

SUPPLEMENTAL DISCLOSURE

Cash paid for interest during the year	<u><u>\$ 1,094,970</u></u>
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See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

1. Summary of Significant Accounting Policies

(a) Organization

BBR Schools, Inc. (BBR) is a Louisiana nonprofit corporation organized February 2016. BBR's single member is BASIS Charter Schools, Inc. (BCSI) (an Arizona based nonprofit corporation). BBR was awarded two Type 1 charter contracts by the East Baton Rouge Parish School Board (EBR) to open two charter schools serving grades kindergarten through twelfth. BBR receives a proportionate share of state and local revenue sources of EBR based on enrollment. BCSI appoints the chairman of the BBR board and has the authority to significantly influence operations. The Board of Directors has the primary accountability for the fiscal affairs of the Charter.

(b) Principles of Consolidation

In July 2020, Friends of BASIS Louisiana ("Friends"), a separate nonprofit organization, was created to raise funds for the exclusive benefit of BBR. A majority of the board of Friends must be comprised of the board members of BBR and upon closure any remaining funds of Friends will be remitted to BBR. Because of the relationship between BBR and Friends, the financial statements of Friends have been consolidated into the financial statements of BBR.

(c) Revenues

BBR receives the majority of its revenue from the Minimum Foundation Program (MFP). The amount of the MFP funding is based on an allocation of funds provided by the EBR. The allocation calculation is primarily based on the student enrollment at BBR and is recognized monthly when received.

Federal and state funds are passed through EBR. BBR's federal grant funding is on a cost reimbursement basis and is recognized as earned once the expenditures have been incurred, at which time all performance obligations have also been satisfied.

BBR receives private funding in the form of contributions from various individuals and entities. Contributions are recognized when an unconditional promise to give is received. Conditional promises to give, with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met. BBR does not have any activity that would give rise to variable consideration.

(d) Cash

For purposes of the statements of cash flows, all highly liquid investments with a maturity of three months or less when purchased are considered cash equivalents. During the year, cash may consist of both unrestricted and restricted balances. Unrestricted cash balances represent cash available for general operating purposes.

(e) Restricted cash

Restricted cash balances consist of amounts credited to BBR's bank accounts in compliance with Series 2021 bond terms and covenants. There were net restricted cash balances at June 30, 2023 of \$4,317,977 and is discussed in the debt footnote below.

BBR SCHOOLS, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

1. Summary of Significant Accounting Policies (continued)

(f) Basis of Accounting

The financial statements of BBR have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require BBR to report information regarding its financial position and activities according to the following net asset classifications:

Net Assets Without Donor Restrictions are net assets that are not subject to donor-imposed restrictions and are available for use at the organization's discretion.

Net Assets With Donor Restrictions are net assets subject to donor-imposed restrictions that may or will be met, either by actions of the organization, and/or the passage of time. Once the restrictions are met, they are reclassified to net assets without donor restrictions. During the year ended June 30, 2023 BBR received contributions and private and federal grants with donor restrictions of \$929,956 and spent \$888,246 for the various contributions and grants intended purposes. There are net assets with donor restrictions of \$284,123 as of June 30, 2023. The remaining restrictions will be satisfied as cost are incurred in fulfillment of the donors' stipulations.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

(g) Accounts Receivable

Accounts receivable represent amounts due under federal and state grant programs and, at times, contributions. The grant programs are reimbursable in nature and revenue is recognized as a receivable once the expenditures are incurred. Receivables are written off when deemed uncollectible by management and recoveries, if any, are recorded when received.

(h) Functional Expenses

BBR allocates its expenses on a functional basis between program service, general and administrative, or fundraising. Expenses that can be identified with BBR's mission are allocated directly according to their natural expense classification. Other expenses are allocated between program service, general and administrative, and fundraising based on management's estimate of time, percentage, or square footage used, among other factors.

(i) Income Taxes

BBR accounts for income taxes in accordance with FASB ASC 740-10, Accounting for *Uncertainty in Income Taxes*. Management believes it has no material uncertain tax positions and, accordingly has not recognized a liability for any unrecognized tax benefits.

BBR is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. BBR files information returns in the U.S. federal jurisdiction. BBR is not subject to U.S. federal income tax examinations by tax authorities beyond three years from the filing of those returns.

BBR SCHOOLS, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

1. Summary of Significant Accounting Policies (continued)

(j) Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

(k) Advertising

BBR expenses advertising costs in the year they are incurred. Advertising expenses for the year ended June 30, 2023 were \$255,629.

2. Concentrations

Revenue and Receivables

BBR receives the majority of its operating revenue from EBR in the form of MFP funding. BBR also receives grants from federal agencies, state agencies, and private foundations. The percentage of revenue and receivables from these sources in excess of 10% is as follows as of and for the year ended June 30, 2023:

	Revenue	Receivables
MFP	87%	74%
Federal Grants	N/A	22%

Labor

All of BBR's personnel, with the exception of the executive director, is leased from BASIS Educational Group (BASIS.Ed). BBR's contract with BASIS.Ed is subject to renegotiation during 2033.

3. Commitments and Contingencies

BBR receives grants for specific purposes that are subject to audit by the grantor agencies. Such audits could lead to requests for reimbursement to the grantor agency for expenditures disallowed under terms of the grant. It is the opinion of BBR's management that its compliance with the terms of the grant will not result in any disallowed costs.

4. Property and Equipment

Property and equipment are stated at cost at the date of purchase or, for donated assets, at fair value at the date of donation, less accumulated depreciation. Depreciation is calculated using the straight-line method over the lesser of the estimated useful lives of the assets or the lease term. The useful lives range from three to forty years. BBR's policy is to capitalize all renewals and betterments acquired, with the exception of textbooks, for greater than \$300 and expense normal repairs and maintenance as incurred. All textbooks acquired are capitalized.

All assets acquired with public funds are the property of BBR for the duration of the charter. If the charter is revoked or surrendered, or BBR otherwise ceases to operate, all assets purchased with public funds will automatically revert to full ownership by EBR or the appropriate agency.

Depreciation expense was \$890,330 for the year ended June 30, 2023.

BBR SCHOOLS, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

5. Liquidity and Availability of Financial Assets

The following reflects BBR's financial assets reduced by amounts not available for general use because of a contractual or donor imposed restriction within one year of the statement of financial position date.

Financial Assets at Year End:

Cash, Unrestricted	\$ 9,749,521
Grants Receivable, net	1,823,739
Other Receivable, net	72,973
Net Assets Restricted for Future Use	<u>(284,123)</u>
Financial Assets Available for General Expenditures	<u>\$ 11,362,110</u>

As part of BBR's liquidity management, cash is kept in a checking accounts that can be accessed to meet daily needs of the organization.

6. Related Entity - BCSI

BCSI shares an Executive Director and has a common board member with BBR. BCSI also appoints the chairman of BBR's Board of Directors. BBR and BCSI collaborate on projects to minimize costs and ease administrative burden. In the normal course of their operations payables and receivables are incurred between these entities and are reflected on the consolidated statement of financial position as receivables and payables.

7. BASIS Educational Group Management Agreement

BBR contracted with BASIS.Ed to perform management and operational functions of BBR, including leased personnel, and to participate in the BASIS education model. Management fees are paid to BASIS.Ed based on a percentage of certain revenue. Expenses recognized to BASIS.Ed for the year ended June 30, 2023 were approximately \$2.25 million for management and school development fees and approximately \$7.8 million for leased personnel.

8. Debt

In December 2021, Louisiana Public Facilities Authority issued Series 2021 Revenue Bonds for a face amount of \$41,550,000. The proceeds were used to refinance existing notes payable, purchase and improve the campus from BCSI. Both facilities are leased to BBR. The bonds are secured by the facilities and the revenue from the leases to BBR. Friends is required to make semi-annual payments through 2056. The bonds bear interest at 4-4.25%. BBR allocates the interest incurred between capitalized interest and interest expense based the intended usage of the bond proceeds at the time of issuance. All interest is expensed with the exception of portion attributable to the Materra campus expansion. The expansion was still in progress as of June 30, 2023. Therefore, all interest related to this component of the bond proceeds have been capitalized and included in construction in progress. Interest capitalized and expensed during the year ended June 30, 2023 was \$520,923 and \$1,139,930, respectively.

BBR SCHOOLS, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

8. Debt (Continued)

In December 2021, Louisiana Public Facilities Authority issued Series 2021 Revenue Bonds for a face amount of \$41,550,000. The proceeds were used to refinance existing notes payable, purchase and improve the campus from BCSI. Both facilities are leased to BBR. The bonds are secured by the facilities and the revenue from the leases to BBR. Friends is required to make semi-annual payments through 2056. The bonds bear interest at 4-4.25%. BBR allocates the interest incurred between capitalized interest and interest expense based the intended usage of the bond proceeds at the time of issuance. All interest is expensed with the exception of portion attributable to the Materra campus expansion. The expansion was still in progress as of June 30, 2023. Therefore, all interest related to this component of the bond proceeds have been capitalized and included in construction in progress. Interest capitalized and expensed during the year ended June 30, 2023 was \$520,923 and \$1,139,930, respectively.

The proceeds from bond issuance are restricted for various purposes and are to be held in separate accounts for the specific purposes of servicing the debt, making payments to construct the facility, and to ensure BBR maintains adequate reserves to maintain the facility in normal operating conditions.

The balance of the outstanding bonds are reported net of all underwriter discounts and premiums on the consolidated statement of financial position, and consist of the following:

Bonds Payable, at par	\$ 41,550,000
Less: Principal Payments	(595,000)
Original Issue Premium	1,266,655
Less: Accumulated Amortization of Premium	(55,073)
Less: Underwriter Discount	(1,345,468)
Accumulated Amortization of Discount	58,715
Bonds Payable, net	<u><u>\$ 40,879,829</u></u>

Estimated principal and sinking fund payments are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Fiscal Year 2024	\$ 410,000	\$ 1,638,950	\$ 2,048,950
Fiscal Year 2025	650,000	1,622,550	2,272,550
Fiscal Year 2026	675,000	1,596,063	2,271,063
Fiscal Year 2027	700,000	1,568,800	2,268,800
Fiscal Year 2028	725,000	1,540,800	2,265,800
Thereafter	37,795,000	25,717,000	63,512,000
	<u><u>\$ 40,955,000</u></u>	<u><u>\$ 33,684,163</u></u>	<u><u>\$ 74,639,163</u></u>

9. Subsequent Event

In preparing these financial statements, BBR has evaluated events and transactions for potential recognition or disclosure through December 22, 2023, which is the date the financial statements were available to be issued.

BBR SCHOOLS, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

10. Restricted Investments and Fair Value

BBR invests debt service reserve accounts in federal government backed debt securities and money market mutual funds. These restricted investments are reported at fair value. The fair value of a financial instrument is the amount that would be received in an asset sale or paid to transfer a liability in an orderly transaction between unaffiliated market participants. Assets and liabilities measured at fair value are categorized based on whether the inputs are observable in the market and the degree that the inputs are observable. The categorization of financial instruments within the valuation hierarchy is based on the lowest level of input that is significant to the fair value measurement. The hierarchy is prioritized into three levels (with Level 3 being the lowest) defined as follows:

Level 1: Quoted prices in active markets for identical assets or liabilities that the entity has the ability to access.

Level 2: Observable inputs other than prices included in Level 1, such as quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets and liabilities in markets that are not active; or other inputs that are observable or can be corroborated with observable market data.

Level 3: Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities. This includes certain pricing models, discounted cash flow methodologies, and similar techniques that use significant unobservable inputs.

BBR’s restricted investments consisted of the following as of June 30, 2023:

	<u>Fair Value</u>	<u>Cost</u>	<u>Unrealized Loss</u>	<u>Method</u>
Federal Agency Debt Securities	\$ 2,134,004	\$ 2,272,685	\$ (138,681)	Level 2

BBR SCHOOLS, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023

Federal Grantor/Pass-Through Grantor/Program Title	Assistance Listing Number	Pass-through Entity Identifying Number	Total Federal Expenditures
U.S. Department of Agriculture			
Passed Through LA Department of Education			
Child Nutrition Cluster			
National School Lunch Program	10.555	N/A	\$ 365,593
School Breakfast Program	10.553	N/A	54,156
Total Child Nutrition Cluster			<u>419,749</u>
Total Passed Through LA Department of Education			<u>419,749</u>
Total U.S. Department of Agriculture			419,749
U.S. Department of Education			
Passed Through East Baton Rouge Parish School Board			
Every Student Succeeds Act (ESSA)			
Title 1 Grants to Local Educational Agencies	84.010	N/A	48,054
Supporting Effective Instruction Grants	84.367	N/A	29,276
Student Support and Academic Enrichment Program	84.424	N/A	27,301
Subtotal			<u>104,631</u>
COVID-19 Education Stabilization Fund	COVID-19, 84.425D	N/A	372,820
COVID-19 Education Stabilization Fund	COVID-19, 84.425U	N/A	260,636
Subtotal			<u>633,456</u>
Total Passed Through East Baton Rouge Parish School Board			<u>738,087</u>
Total U.S. Department of Education			<u>738,087</u>
Total Expenditures of Federal Awards			<u><u>\$ 1,157,836</u></u>

See accompanying notes to schedule of expenditures of federal awards.

BBR SCHOOLS, INC.
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal activity of BBR Schools, Inc. (BBR) under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of BBR, it is not intended to and does not present the financial position, changes in net assets, or cash flows of BBR.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-122, *Cost Principles for Non-Profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate

During the year ended June 30, 2023, BBR did not elect to use the 10% de minimis cost rate as covered in §200.414 of the Uniform Guidance.

BBR SCHOOLS, INC.
SCHEDULE OF COMPENSATION, BENEFITS, AND
OTHER PAYMENTS TO THE SCHOOL LEADER
FOR THE YEAR ENDED JUNE 30, 2023

School Leader	D. Rowe
Salary	\$ 35,800
Benefits - retirement	2,372
Benefits - medical	2,035
Payroll taxes	2,316
Reimbursement	8,716
	<u>\$ 51,239</u>

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
SCHEDULE OF DEBT COVENANTS
FOR THE YEAR ENDED JUNE 30, 2023

CHARTER BOND SERIES	BASIS Materra 2021AB	BASIS Mid City 2021CD	Total
DAYS CASH ON HAND			
Total Expenses	\$ 9,788,281	\$ 5,557,759	\$ 15,346,040
Less: Depreciation	(107,932)	(106,375)	(214,307)
Cash Requirements	<u>\$ 9,680,349</u>	<u>\$ 5,451,384</u>	<u>\$ 15,131,733</u>
Cash and Cash Equivalents	\$ 6,111,506	\$ 3,230,717	\$ 9,342,223
State Payments Accrued	935,739	516,390	1,452,129
Available Cash	<u>\$ 7,047,245</u>	<u>\$ 3,747,107</u>	<u>\$ 10,794,352</u>
Days Cash on Hand	<u>266</u>	<u>251</u>	<u>260</u>
LEASE PAYMENT COVERAGE RATIO			
Excess of Revenues over Expenses	\$ 2,176,645	\$ 984,537	\$ 3,161,182
Depreciation	107,932	106,375	214,307
Lease Payments	<u>1,584,140</u>	<u>485,940</u>	<u>2,070,080</u>
Income Available for Lease Payments	<u>\$ 3,868,717</u>	<u>\$ 1,576,852</u>	<u>\$ 5,445,569</u>
Lease Payment Coverage Ratio	<u>2.44</u>	<u>3.24</u>	<u>2.63</u>

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
SCHEDULE I - CONSOLIDATING STATEMENT OF FINANCIAL POSITION
JUNE 30, 2023

	BBR Schools	Friends of BASIS Louisiana	Eliminations	Total
ASSETS				
Current Assets				
Cash, unrestricted	\$ 9,480,044	\$ 269,477	\$ -	\$ 9,749,521
Restricted cash, current	-	316,947	-	316,947
Grant receivable, net	1,823,739	-	-	1,823,739
Other receivable, net	72,973	-	-	72,973
Due from BBR Schools	-	210,816	(210,816)	-
Prepays	182,755	-	-	182,755
Total Current Assets	11,559,511	797,240	(210,816)	12,145,935
Property and Equipment				
Furniture and equipment	1,016,955	449,256	-	1,466,211
Buildings and improvements	-	23,833,584	-	23,833,584
	1,016,955	24,282,840	-	25,299,795
Accumulated depreciation	(479,311)	(1,445,021)	-	(1,924,332)
Total Property and Equipment	537,644	22,837,819	-	23,375,463
Land	-	2,553,444	-	2,553,444
Construction in progress	-	10,308,673	-	10,308,673
Net Property and Equipment	537,644	35,699,936	-	36,237,580
Other Assets				
Restricted cash, noncurrent	-	4,001,049	-	4,001,049
Restricted investments for debt reserve	-	2,134,004	-	2,134,004
Total Other Assets	-	6,135,053	-	6,135,053
Total Assets	\$ 12,097,155	\$ 42,632,229	\$ (210,816)	\$ 54,518,568

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.**SCHEDULE I - CONSOLIDATING STATEMENT OF FINANCIAL POSITION****JUNE 30, 2023**

	BBR Schools	Friends of BASIS Louisiana	Eliminations	Total
LIABILITIES AND NET ASSETS				
Current Liabilities				
Accounts payable	\$ 1,387,639	\$ 1,110,861	\$ -	\$ 2,498,500
Due to related party - BCSI	234,395	1,265	-	235,660
Due to Friends	210,816	-	(210,816)	-
Accrued interest payable	-	137,880	-	137,880
Bonds payable, current portion	-	410,000	-	410,000
Other liabilities	18,535	-	-	18,535
Total Current Liabilities	<u>1,851,385</u>	<u>1,660,006</u>	<u>(210,816)</u>	<u>3,300,575</u>
Long Term Liabilities				
Bonds payable, net of current	-	40,469,829	-	40,469,829
Total Long Term Liabilities	<u>-</u>	<u>40,469,829</u>	<u>-</u>	<u>40,469,829</u>
Total Liabilities	1,851,385	42,129,835	(210,816)	43,770,404
Net Assets				
Without donor restrictions	9,961,647	502,394	-	10,464,041
With donor restrictions	284,123	-	-	284,123
Total Net Assets	<u>10,245,770</u>	<u>502,394</u>	<u>-</u>	<u>10,748,164</u>
Total Liabilities and Net Assets	<u>\$ 12,097,155</u>	<u>\$ 42,632,229</u>	<u>\$ (210,816)</u>	<u>\$ 54,518,568</u>

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.**SCHEDULE II - CONSOLIDATING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2023**

	BBR Schools		Friends of BASIS Louisiana		Eliminations	Total
	Without Donor	With Donor	Without Donor	With Donor		
	Restrictions	Restrictions	Restrictions	Restrictions		
REVENUES						
Minimum Foundation Program	\$ 16,356,594	\$ -	\$ -	\$ -	\$ -	\$ 16,356,594
Federal grants	589,867	556,999	-	-	-	1,146,866
Private grants and contributions	15,966	372,957	-	-	-	388,923
Rental income	-	-	2,070,079	-	(2,070,079)	-
Other income	614,839	-	289,159	-	-	903,998
Changes in net asset restrictions:						
Released from restrictions	888,246	(888,246)	-	-	-	-
Total Revenues	18,465,512	41,710	2,359,238	-	(2,070,079)	18,796,381
EXPENSES						
Program services	11,868,359	-	2,486,927	-	(1,449,055)	12,906,231
Management and general	3,385,208	-	3,443	-	(621,024)	2,767,627
Fundraising	92,474	-	-	-	-	92,474
Total Expenses	15,346,041	-	2,490,370	-	(2,070,079)	15,766,332
CHANGE IN NET ASSETS	3,119,471	41,710	(131,132)	-	-	3,030,049
Net assets - beginning of year	6,842,176	242,413	633,526	-	-	7,718,115
Net assets - end of year	<u>\$ 9,961,647</u>	<u>\$ 284,123</u>	<u>\$ 502,394</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,748,164</u>

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
SCHEDULE III - CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023

	BBR Schools			Friends of BASIS Louisiana		Eliminations	Total
	Program Services	Management & General	Fundraising	Program Services	Management & General		
Advertising	\$ 76,635	\$ 178,994	\$ -	\$ -	\$ -	\$ -	\$ 255,629
Depreciation expense	163,551	50,756	-	676,023	-	-	890,330
Fundraising	-	-	40,935	-	-	-	40,935
Information technology	99,271	35,730	-	-	-	-	135,001
Insurance	233,613	102,515	-	-	-	-	336,128
Interest expense	-	-	-	1,139,930	-	-	1,139,930
Leased personnel	6,902,376	855,516	51,539	-	-	-	7,809,431
Loss on asset disposal	-	-	-	504,259	-	-	504,259
Management fee	1,484,749	766,321	-	-	-	-	2,251,070
Occupancy	386,633	154,588	-	109,370	-	-	650,591
Office expense	22,738	9,866	-	-	-	-	32,604
Other expense	572,278	31,636	-	57,345	-	-	661,259
Professional services	224,758	505,082	-	-	3,443	-	733,283
Rent expense	1,449,055	621,024	-	-	-	(2,070,079)	-
Supplies	240,404	55,942	-	-	-	-	296,346
Travel	12,298	17,238	-	-	-	-	29,536
	<u>\$ 11,868,359</u>	<u>\$ 3,385,208</u>	<u>\$ 92,474</u>	<u>\$ 2,486,927</u>	<u>\$ 3,443</u>	<u>\$ (2,070,079)</u>	<u>\$ 15,766,332</u>

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
SCHEDULE IV - CONSOLIDATING STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023

	BBR Schools	Friends of BASIS Louisiana	Eliminations	Total
CASH FLOWS FROM OPERATING ACTIVITIES				
Changes in net assets	\$ 3,161,181	\$ (131,132)	\$ -	\$ 3,030,049
<u>Adjustments to reconcile change in net assets to net cash provided by operating activities:</u>				
Depreciation	214,307	676,023	-	890,330
Loss on asset disposal	-	504,259	-	504,259
Net amortization of bond premium and discounts	-	(44,959)	-	(44,959)
Increase in grants receivable, net	(461,374)	-	-	(461,374)
Increase in other receivable, net	(20,813)	-	-	(20,813)
Increase in prepaids	(19,198)	-	-	(19,198)
Increase in due from BBR	-	(19,320)	19,320	-
Increase in accounts payable	131,687	1,086,906	-	1,218,593
Increase in due to related party - BCSI	222,750	1,265	-	224,015
Increase in due to Friends	19,320	-	(19,320)	-
Increase in other liabilities	18,535	-	-	18,535
Total adjustments	<u>105,214</u>	<u>2,204,174</u>	<u>-</u>	<u>2,309,388</u>
Net cash provided by operating activities	3,266,395	2,073,042	-	5,339,437
CASH FLOWS FROM INVESTING ACTIVITIES				
Cash payments for property & equipment	(341,352)	-	-	(341,352)
Cash payments for construction in progress	-	(9,430,426)	-	(9,430,426)
Net cash used in investing activities	<u>(341,352)</u>	<u>(9,430,426)</u>	<u>-</u>	<u>(9,771,778)</u>

See accompanying notes and independent auditors' report.

BBR SCHOOLS, INC.
SCHEDULE IV - CONSOLIDATING STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023

	BBR Schools	Friends of BASIS Louisiana	Eliminations	Total
CASH FLOWS FROM FINANCING ACTIVITES				
Principal payments on bonds payable	-	(390,000)	-	(390,000)
Net cash used in financing activities	-	(390,000)	-	(390,000)
INCREASE (DECREASE) IN CASH, CASH EQUIVALENTS, AND RESTRICTED CASH	2,925,043	(7,747,384)	-	(4,822,341)
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, BEGINNING OF YEAR	6,555,001	12,334,857	-	18,889,858
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, END OF YEAR	<u>\$ 9,480,044</u>	<u>\$ 4,587,473</u>	<u>\$ -</u>	<u>\$ 14,067,517</u>
RECONCILIATION OF CASH AND RESTRICTED CASH				
Cash	\$ 9,480,044	\$ 269,477	\$ -	\$ 9,749,521
Restricted cash, current	-	316,947	-	316,947
Restricted cash, noncurrent	-	4,001,049	-	4,001,049
	<u>\$ 9,480,044</u>	<u>\$ 4,587,473</u>	<u>\$ -</u>	<u>\$ 14,067,517</u>
SUPPLEMENTAL DISCLOSURE				
Cash paid for interest during the year	<u>\$ -</u>	<u>\$ 1,094,970</u>	<u>\$ -</u>	<u>\$ 1,094,970</u>

See accompanying notes and independent auditors' report.



INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
BBR Schools, Inc.
Baton Rouge, LA

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of BBR Schools, Inc. (a nonprofit Organization), which comprise the consolidated statement of financial position as of June 30, 2023, and the related consolidated statements of activities, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated December 22, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered BBR Schools, Inc.’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of BBR Schools, Inc.’s internal control. Accordingly, we do not express an opinion on the effectiveness of BBR Schools, Inc.’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether BBR Schools, Inc.'s consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the consolidated financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document. This report is intended solely for the information and use of the audit committee, management, and others within the organization, the Legislative Auditor, and the federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in blue ink that reads "Daigrepont & Brian APAC". The signature is written in a cursive, flowing style.

Daigrepont & Brian, APAC
Baton Rouge, LA
December 22, 2023



**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM
GUIDANCE**

To the Board of Directors
BBR Schools, Inc.
Baton Rouge, LA

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited BBR Schools, Inc.’s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of BBR Schools, Inc.’s major federal programs for the year ended June 30, 2023. BBR Schools, Inc.’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, BBR Schools, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of BBR Schools, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of BBR Schools, Inc.’s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of

laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to BBR Schools, Inc.'s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on BBR Schools, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about BBR Schools, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding BBR Schools, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of BBR Schools, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of BBR Schools, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in

internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

This report is intended solely for the information and use of the Board of Directors, management, the Legislative Auditor, and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Daigrepoint & Brian APAC

Daigrepoint & Brian, APAC
Baton Rouge, LA
December 22, 2023

BBR SCHOOLS, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023

We have audited the financial statements of BBR Schools, Inc., as of June 30, 2023, and for the year then ended, and have issued our report thereon dated December 22, 2023. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the provisions of the Uniform Guidance. Our audit of the consolidated financial statements as of June 30, 2023 resulted in an unmodified opinion.

Summary of Auditors' Reports

A. Identification of Major Programs

Assistance Listing Number	Name of Federal Program or Cluster
84.425	COVID-19 Education Stabilization Fund

Dollar threshold used to distinguish between Type A and Type B programs \$ 750,000

Is the auditee a 'low risk' auditee as defined by the Uniform Guidance Yes No

B. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control				
Material Weaknesses	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Significant Deficiencies	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Compliance with Provisions of Laws, Regulation, Contracts or Grant Agreements	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

C. Report on Each Major Federal Program and on Internal Control Over Compliance

Internal Control				
Material Weaknesses	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Significant Deficiencies	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Type of Opinion on Compliance for Each Major Program Unmodified

COVID-19 Education Stabilization Fund

Are there findings required to be reported in accordance with the Uniform Guidance Yes No

Findings

There are no findings for the year ended June 30, 2023.

Questioned Costs

There are no questioned costs for the year ended June 30, 2023.



INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

Board of Directors
BBR Schools, Inc.
Baton Rouge, LA

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of BBR School's, Inc. (a non-profit organization) and the Legislative Auditor, State of Louisiana, on the performance and statistical data accompanying the annual financial statements of BBR Schools, Inc. for the fiscal year ended June 30, 2023; and to determine specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education in compliance with Louisiana Revised Statute 24:514.1. Management of BBR Schools, Inc. is responsible for its performance and statistical data. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings relate to the accompanying schedules of supplemental information and are as follows:

General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

Procedure #1

We selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following amounts on the Schedule:

- Total General Fund Expenditures
- Total General Fund Equipment Expenditures
- Total Local Taxation Revenue
- Total Local Earnings on Investment in Real Property
- Total State Revenue in Lieu of Taxes
- Nonpublic Textbook Revenue
- Nonpublic Transportation Revenue

Results of Procedure #1

In performing the testing on the sample of expenditures/revenues we noted no transactions that were inappropriately classified or were recorded at an inappropriate amount.

Class Size Characteristics (Schedule 2)

Procedure #2

We obtained a list of classes by school, school type, and class size as reported on the Schedule. We then traced a random sample of 10 classes to the October 3rd roll books for those classes and determined if the class was properly classified on the Schedule.

Results of Procedure #2

No discrepancies were noted between the classes reported on the Schedule and those in the roll books.

Education Levels/Experience of Public School Staff (No Schedule)

Procedure #3

We obtained October 1st PEP data submitted to the Department of Education (or equivalent listing prepared by management), including full-time teachers, principals, and assistant principals by classification, as well as their level of education and experience, and obtained management's representation that the data/listing was complete. We then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's education level and experience was properly classified on the PEP data or equivalent listing.

Results of Procedure #3

No differences were noted between the PEP data information provided and the information in the personnel files.

Public School Staff Data: Average Salaries (No Schedule)

Procedure #4

We obtained June 30th PEP data submitted to the Department of Education (or equivalent listing provided by management) of all classroom teachers including their base salary, extra compensation, and ROTC or rehired retiree status as well as full-time equivalents, and obtained management's representation that the data/list was complete. We then selected 25 individuals, traced to each individual's salary, extra compensation, and full-time equivalents were properly included on the PEP data (or equivalent listing prepared by management).

Results of Procedure #4

No differences were noted between the salary information reported on the PEP data report provided by management and the supporting records.

This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the performance and statistical data. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This purpose of this report is solely to describe the scope of testing performed on the performance and statistical data accompanying the annual financial statements of BBR Schools, Inc., as required by Louisiana Revised Statute 24:514.1, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Daigrepont & Brian APAC

Daigrepont & Brian
Baton Rouge, LA

December 22, 2023

BBR SCHOOLS, INC.
BATON ROUGE, LA

Schedules Required by State Law (R.S. 24:514 – Performance and Statistical Data)
As of and for the Year Ended June 30, 2023

Schedule 1 – General Fund Instructional and Support Expenditures and Certain Local Revenue Sources

This schedule includes general fund instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes, and nonpublic textbook and transportation revenue. This data is used either in the Minimum Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

Schedule 2 – Class Size Characteristics

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20, 21-26, 27-33, and 34+ students. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

**BBR SCHOOLS, INC.
BATON ROUGE, LA**

**General Fund Instructional and Support Expenditures and Certain Local Revenue Sources
For the Year Ended June 30, 2023**

	Column A	Column B
<u>General Fund Instructional and Equipment Expenditures</u>		
General Fund Instructional Expenditures:		
Teacher and Student Interaction Activities:		
Classroom Teacher Salaries	\$ -	
Other Instructional Staff Activities	-	
Instructional Staff Employee Benefits	-	
Purchased Professional and Technical Services	6,309,701	
Instructional Materials and Supplies	131,138	
Instructional Equipment	19,728	
Total Teacher and Student Interaction Activities		6,460,567
Other Instructional Activities		-
Pupil Support Activities	-	
Less: Equipment for Pupil Support Activities	-	
Net Pupil Support Activities		-
Instructional Staff Services	3,207	
Less: Equipment for Instructional Staff Services	-	
Net Instructional Staff Services		3,207
School Administration	2,312,374	
Less: Equipment for School Administration	-	
Net School Administration		2,312,374
Total General Fund Instructional Expenditures		\$ 8,776,148
Total General Fund Equipment Expenditures		\$ 19,728
<u>General Fund Instructional and Equipment Expenditures</u>		
State Unrestricted Grants-In-Aid:		
State Public School Fund (MFP) - Excluding School Lunch		\$ 16,324,484
Total Revenue from State Sources		\$ 16,324,484

See accompanying independent accountants' report on applying agreed-upon procedures

**BBR SCHOOLS, INC.
BATON ROUGE, LA**

**Class Size Characteristics
As of October 3, 2022**

School Type	Class Size Range							
	1 - 20		21 - 26		27 - 33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	3%	11	15%	64	82%	353	0%	-
Elementary Activity Classes	8%	4	15%	8	77%	41	0%	-
Middle/Jr. High								
Middle/Jr. High Activity Classes								
High								
High Activity Classes								
Combination								
Combination Activity Classes								

Note: The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.



**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Directors
BBR Schools, Inc.
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2022 through June 30, 2023. BBR Schools, Inc.'s management is responsible for those C/C areas identified in the SAUPs.

BBR Schools, Inc. has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period July 1, 2022 through June 30, 2023. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:
 - a) ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.
 - b) ***Purchasing***, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the Public Bid Law; and (5) documentation required to be maintained for all bids and price quotes.
 - c) ***Disbursements***, including processing, reviewing, and approving.
 - d) ***Receipts/Collections***, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

- e) **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules.
- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- h) **Travel and Expense Reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- k) **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- l) **Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Results: No exceptions noted as a result of applying this procedure.

Board or Finance Committee

- 2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
 - a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
 - b) For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget-to-actual, at a minimum, on all special revenue funds. *Alternately, for those entities reporting on the nonprofit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*
 - c) For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

- d) Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

Results: No exceptions noted as a result of applying this procedure.

Bank Reconciliations

3. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
 - a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);
 - b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and
 - c) Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Results: No exceptions noted as a result of applying this procedure.

Collections (excluding electronic funds transfers)

4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:
 - a) Employees responsible for cash collections do not share cash drawers/registers.
 - b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit.
 - c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
 - d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, are not responsible for collecting cash, unless another employee/official verifies the reconciliation.
6. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe the bond or insurance policy for theft was enforced during the fiscal period.

7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under “Bank Reconciliations” above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:
 - a) Observe that receipts are sequentially pre-numbered.
 - b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
 - c) Trace the deposit slip total to the actual deposit per the bank statement.
 - d) Observe the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
 - e) Trace the actual deposit per the bank statement to the general ledger.

Results: No exceptions noted as a result of applying this procedure.

Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

8. Obtain a listing of locations that process payments for the fiscal period and management’s representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:
 - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.
 - b) At least two employees are involved in processing and approving payments to vendors.
 - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.
 - d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.
 - e) Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (ETF), wire transfer, or some other electronic means.

For each location selected under #8 above, obtain the entity’s non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management’s representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and:

- a) Observe whether the disbursement matched the related original itemized invoice and supporting documentation indicates deliverables included on the invoice were received by the entity.
- b) Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

10. Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

Results: No exceptions noted as a result of applying this procedure.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:
 - a) Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder.
 - b) Observe that finance charges and late fees were not assessed on the selected statements.
13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e., each card should have 10 transactions subject to testing). For each transaction, observe it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and note whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

Results: No exceptions noted as a result of applying this procedure.

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:
 - a) If reimbursed using a per diem, observe the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).
 - b) If reimbursed using actual costs, observe the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

- c) Observe each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).
- d) Observe each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Results: No exceptions noted as a result of applying this procedure.

Contracts

- 15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:
 - a) Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
 - b) Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter).
 - c) If the contract was amended (e.g., change order), observe the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, was approval documented).
 - d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe the invoice and related payment agreed to the terms and conditions of the contract.

Results: No exceptions noted as a result of applying this procedure.

Payroll and Personnel

- 16. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
- 17. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:
 - a) Observe all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). Observe whether supervisors approved the attendance and leave of the selected employees or officials.
 - b) Observe any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.
 - c) Observe the rate paid to the employees or officials agree to the authorized salary/pay rate found within the personnel file.
- 18. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee

or officials' cumulative leave records, agree the pay rates to the employee or officials' authorized pay rates in the employee or officials' personnel files, and agree the termination payment to entity policy.

19. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

Results: No exceptions noted as a result of applying this procedure.

Ethics

20. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above: obtain ethics documentation from management, and:
 - a. Observe whether the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.
 - b. Observe whether the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.
21. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

Exception: 1 out of 5 individuals did not complete the one hour ethics training during the fiscal period.

Debt Service

22. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe State Bond Commission approval was obtained for each debt instrument issued.
23. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

Results: BBR Schools, Inc. is a nonprofit organization so this procedure does not apply.

Fraud Notice

24. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.
25. Observe the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Results: No exceptions noted as a result of applying this procedure.

Information Technology Disaster Recovery/Business Continuity

26. Perform the following procedures, verbally discuss the results with management, and report “We performed the procedure and discussed the results with management.”
- a) Obtain and inspect the entity’s most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government’s local server or network, and (c) was encrypted.
 - b) Obtain and inspect the entity’s most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.
 - c) Obtain a listing of the entity’s computers currently in use and their related locations, and management’s representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.
27. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees previously obtained. Observe evidence that the selected terminated employees have been removed or disabled from the network.

Results: We performed the procedures and discussed the results with management.

Sexual Harassment

28. Using the 5 randomly selected employees/officials from procedure #16 under “Payroll and Personnel” above, obtain sexual harassment training documentation from management, and observe the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year.
29. Observe the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity’s premises if the entity does not have a website).
30. Obtain the entity’s annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe it includes the applicable requirements of R.S. 42:344:
- a) Number and percentage of public servants in the agency who have completed the training requirements;
 - b) Number of sexual harassment complaints received by the agency;
 - c) Number of complaints which resulted in a finding that sexual harassment occurred;
 - d) Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
 - e) Amount of time it took to resolve each complaint.

Results: BBR Schools, Inc. is a nonprofit organization so this procedure does not apply.

Management's Response: The schools will maintain a master list of all personnel and will require a copy of the completed Ethics Certificate to be on file at the school. Maintenance and tracking of the master list will be reviewed quarterly and will be the responsibility of the Head of Operations.

We were engaged by BBR Schools, Inc. to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of BBR Schools, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

A handwritten signature in blue ink that reads "Daigrepoint & Brian APAC". The signature is written in a cursive, flowing style.

Daigrepoint & Brian, APAC
Baton Rouge, LA

December 22, 2023