

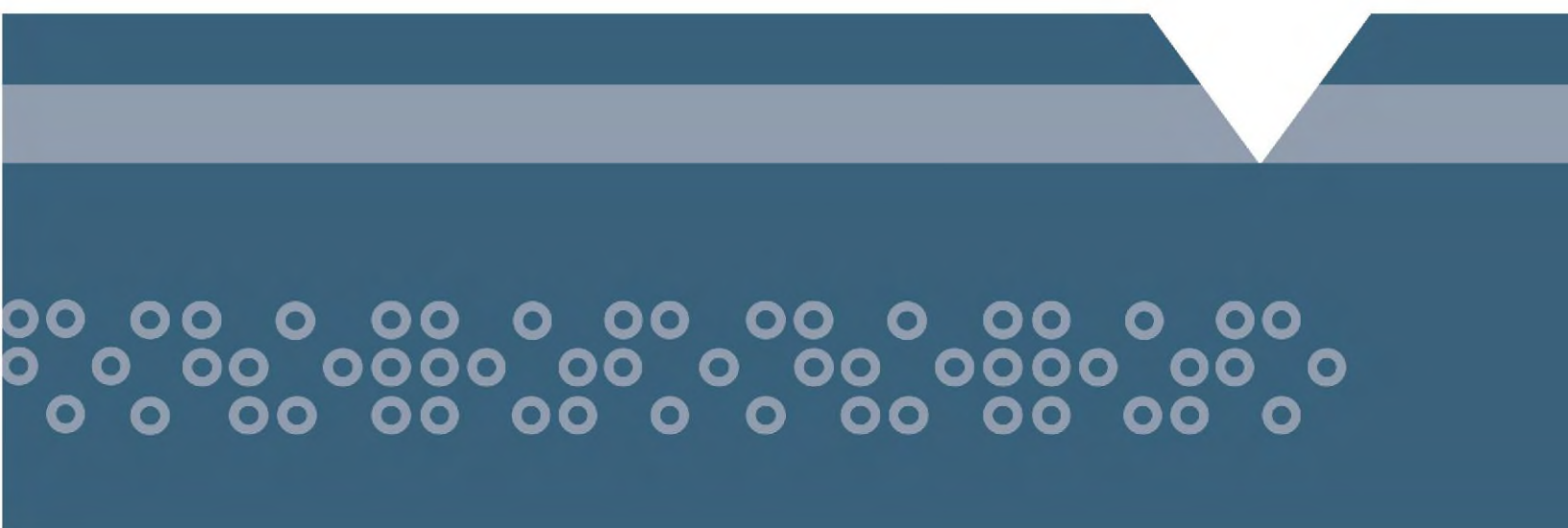
Brookshires Grocery Arena Fund

A Special Revenue Fund of the City of Bossier City, Louisiana

Financial Statements and Schedules

December 31, 2023

(With Independent Auditor's Reports Thereon)



CERTIFIED PUBLIC
ACCOUNTANTS

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor’s Report	1-3
Required Supplementary Information (Unaudited) Management’s Discussion and Analysis	4-5
Financial Statements	
Balance Sheet	6
Statement of Revenues, Expenditures, and Changes in Fund Balance	7
Notes to Financial Statements	8-10
Required Supplementary Information (Unaudited)	
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual	11
Note to Budgetary Comparison Schedule	12
Supplementary Information	
Schedule of Compensation, Benefits, and other Payments to Elected Officials	13
Other Reports	
Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	14-15
Schedule of Findings and Questioned Costs	16
Schedule of Prior Year Findings	17
Management’s Corrective Action Plan for Current Year Findings	18



REGIONS TOWER
333 TEXAS STREET, SUITE 1525 | SHREVEPORT, LOUISIANA 71101
318.429.1525 (P) | 318.429.2124 (F)

The Honorable Members of the City Council and the
Honorable Thomas H. Chandler, Mayor
City of Bossier City, Louisiana

INDEPENDENT AUDITOR'S REPORT

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Brookshires Grocery Arena Fund, a special revenue fund of the City of Bossier City, Louisiana (the Arena) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Arena's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Brookshires Grocery Arena Fund, a special revenue fund of the City of Bossier City, Louisiana, as of December 31, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Brookshires Grocery Arena Fund and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Brookshires Grocery Arena Fund and do not purport to, and do not, present fairly the financial position of the City of Bossier City, Louisiana as of December 31, 2023, or the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Brookshires Grocery Arena Fund's ability to continue as a going concern for twelve months after the date the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Arena's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Arena's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis* and budgetary comparison information on pages 4-5 and 11-12 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required

supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Arena's basic financial statements. The information required in accordance with Louisiana Revised Statutes (LRS) 33:9109E and 24:513(A)(3) on page 13 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 24, 2024, on our consideration of the Arena's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Arena's internal control over financial reporting and compliance.

HEARD, MELROY & VESTAL, L.L.C.

Shreveport, Louisiana
June 24, 2024

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
MANAGEMENT’S DISCUSSION AND ANALYSIS – UNAUDITED
DECEMBER 31, 2023 AND 2022

We offer readers of the Brookshires Grocery Arena Fund, a special revenue fund of the City of Bossier City’s (Arena) financial statements, this narrative overview and analysis of the financial activities of the Arena for the fiscal years ended December 31, 2023 and 2022.

Overview of the Financial Statements

Management’s Discussion and Analysis (MD&A) is intended to serve as an introduction to the Arena’s financial statements. The Arena’s financial statements comprise two components: (1) fund financial statements and (2) notes to the financial statements. This report also contains other supplementary information in addition to the financial statements themselves.

Fund Financial Statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Arena, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Arena is composed of a single governmental fund.

Financial Analysis of the Arena Fund

Governmental Fund

The focus of the Arena’s governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Arena’s financing requirements. An unreserved fund balance may serve as a useful measure of the Arena’s net resources available for spending at the end of the fiscal year.

The Arena has a fund surplus of \$855,065, which consists of \$204,082 non-spendable for prepaid items and an assigned surplus of \$650,983. The surplus will be utilized through future operations and/or maintenance of the Arena. Of the Arena’s assets totaling \$8,089,346, 41% is in cash. The fund surplus decreased by \$142,984 in 2023, after transfers of \$447,620 from the City of Bossier City (the City). Revenues decreased by \$203,669 in 2023 primarily due to a decrease in advertising and direct event income. Total expenditures increased by \$174,325 in 2023 primarily due to an increase in advertising and operating expenses.

	2023	2022
Assets	\$ 8,089,346	\$ 11,779,083
Liabilities	7,234,281	10,781,034
Fund balance	\$ 855,065	\$ 998,049

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
MANAGEMENT’S DISCUSSION AND ANALYSIS – UNAUDITED
DECEMBER 31, 2023 AND 2022

<u>Change in fund balance:</u>	2023	2022
Revenues	\$ 3,857,933	\$ 4,061,602
Expenditures	4,448,537	4,274,212
(Deficiency) of revenues over expenditures	(590,604)	(212,610)
Transfers in	447,620	931,796
Net change in fund balance	\$ (142,984)	\$ 719,186

Budgetary Highlights

The budget policy of the City of Bossier City complies with state law, as amended, and as set forth in Louisiana Revised Statutes Title 39, Chapter 9, *Louisiana Local Government Budget Act* (LSA-R.S. 39:1301 et seq.).

The original budget for the Arena was adopted by the City Council on November 15, 2022. There were no amendments made in 2023. The most significant budget variance in the current year was related to operations expense which was significantly over budget. Budget variances are not expected to have a significant effect on future services or liquidity.

Economic Factors and Next Year’s Budgets and Rates

Arena Management budgeted 2024 with anticipation of more revenues and expenditures given that additional events are occurring in 2024. Budgeted revenues for 2024 were increased approximately \$2,305,000. Budgeted expenses for 2024 were increased by approximately \$2,077,000.

Requests for Information

This financial report is designed to provide a general overview of the Arena’s finances for all those with an interest in the Arena’s finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: Director of Finance of the City of Bossier City, P. O. Box 5337, Bossier City, Louisiana 71171, or by calling 318-741-8525.

FINANCIAL STATEMENTS

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
BALANCE SHEET
DECEMBER 31, 2023

ASSETS

Cash	\$ 3,322,101
Accounts receivable	1,515,869
Accounts receivable - naming rights	2,930,543
Inventory	116,751
Prepaid expenses	<u>204,082</u>
Total assets	<u><u>\$ 8,089,346</u></u>

LIABILITIES

Accounts payable and accrued expenses	\$ 376,245
Unearned revenue	1,620,593
Deferred income - naming rights	2,930,543
Deposits	<u>2,306,900</u>
Total liabilities	7,234,281

FUND BALANCE

Non-spendable	204,082
Assigned for facility operations and maintenance	<u>650,983</u>
Total fund balance	<u>855,065</u>
 Total liabilities and fund balance	 <u><u>\$ 8,089,346</u></u>

See accompanying notes to financial statements.

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2023

Revenues:

Ancillary income	\$ 1,900,686
Advertising	368,248
Luxury box income	770,000
Direct event income	727,878
Other income	91,121
Total revenues	3,857,933

Expenditures-culture and recreation:

Executive	433,743
Finance	271,204
Operations	1,751,253
Marketing	202,579
Box office	114,706
Facility overhead	1,675,052
Total expenditures	4,448,537

(Deficiency) of revenues over expenditures (590,604)

Other financing sources:

Transfers in	447,620
--------------	---------

Net change in fund balance (142,984)

Fund balance, beginning of year 998,049

Fund balance, end of year \$ 855,065

See accompanying notes to financial statements.

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023

1. Summary of Significant Accounting Policies

The Brookshires Grocery Arena Fund of the City of Bossier City (the Arena) is a separate accounting entity of the City of Bossier City (the City). The fund was established to account for the operations of the 14,000-seat multipurpose arena constructed by the City. The operations of the fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. The preparation of financial statements in conformity with government accounting standards requires management to classify the fund balances. The non-spendable classification includes amounts that are not in spendable form or required to be maintained intact. The assigned classification includes amounts intended to be used for a specific purpose that do not meet the criteria to be classified as restricted or committed. The accounts of the Arena are reported as a Special Revenue Fund within the City's financial statements. The accompanying financial statements present only the Brookshires Grocery Arena Fund and are not intended to present fairly the financial position of the City and the results of its operations, in conformity with accounting principles generally accepted in the United States of America.

(a) Basis of Presentation Fund Accounting

Governmental fund financial statements are provided for the Arena. The Arena consists of only one governmental fund.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Arena considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Rental income for luxury box suites and events and advertising income are susceptible to accrual and are recognized when earned or when the underlying transaction occurs. In addition, when advances are received on rentals of luxury box suites and advertising agreements, the advances are recorded as deferred revenue and income recognized over the term of the agreements when earned. Ancillary income consists of revenues from concessions, merchandise, and other sales. Ancillary revenue is recognized at the time of sale. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability has been incurred and has matured.

The operations of the Arena are incorporated into one special revenue fund. The acquisition, use, and balances of expendable financial resources and the related liabilities are accounted for through this fund.

All expenditures incurred in the operation of the Arena are accounted for in this fund, except capital assets and debt. All items of capital assets used by the Arena and bonds issued to fund the construction of the Arena are accounted for in the government-wide financial statements of the City.

Transfers are periodically received from the City to cover any revenue shortfalls. These transfers are made on an as-needed basis.

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023

(b) Accounts Receivable

Accounts receivable consist of amounts due from luxury box rentals and advertisers. Accounts receivable are presented net of any allowance for credit losses. The allowance at December 31, 2023, was \$-0-, as all accounts were deemed collectible.

(c) Deferred Revenue

The balance of deferred revenue represents advances received by the Arena on rentals of luxury box suites and advertising agreements. Income is recognized over the term of the agreement when earned.

(d) Deposits

The balance of deposits represents advance ticket sales for events to be held at a future date. Income is recognized when the event is held. If an event is canceled, this amount is subject to refund.

(e) Newly Adopted Accounting Standard

On January 1, 2023, the Arena adopted ASU 2016-13, Financial Instruments-Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments, which replaces the incurred loss methodology with an expected loss methodology for calculating an allowance for assets that are measured at amortized cost, such as accounts receivable. This is referred to as the current expected credit loss ("CECL") methodology. The adoption of this standard did not have a material impact on the Company's financial statements.

2. Cash

All cash deposits of the Arena are held by area financial institutions in the name of the Arena's management company. At December 31, 2023, total cash per the books was \$3,322,101 and included \$3,463 cash on hand. The carrying amount of the Arena's deposits were \$3,318,638 and the bank balance was \$3,224,925. The difference between carrying amount and bank balance is due to outstanding checks and deposits in transit at December 31, 2023.

Custodial credit risk is the risk that in the event of the failure of a depository financial institution, the government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. At December 31, 2023, \$250,000 of the \$3,224,925 bank balance held in the name of the Arena's management company was insured by the Federal Deposit Insurance Corporation. The remaining \$2,974,925 bank balance is exposed to custodial credit risk at December 31, 2023. Under Louisiana state law, all public funds are required to be covered by depository insurance or securities pledged by the bank; however, as these deposits are held in the name of the Arena's management company, a private company, state and federal laws prohibit banks from collateralizing these deposits.

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023

3. Naming Rights

On December 9, 2022, the Arena signed an agreement with Brookshire Grocery Company for naming rights to the Arena. The agreement is for a period of ten years beginning January 1, 2023, expiring December 31, 2030. An additional renewal term of ten years is available upon the expiration of the initial term. In return for the naming rights to the Arena, Brookshire Grocery Company has agreed to pay the Arena \$4,012,358, to be paid in annual installments over the life of the agreement. As of December 31, 2023, the remaining balance to be collected was \$2,930,543.

4. Related Party Transactions

(a) Management Fee

The City has contracted with ASM Global to manage the operations of the Arena through December 31, 2025, with additional renewal periods. Management fees are approximately \$200,000 annually, payable in 12 installments, adjusted annually for changes in the consumer price index. For the year ended December 31, 2023, the base fee totaled \$234,264, which is included in the accompanying financial statements as facility overhead. In addition to the base fees, the City has also agreed to pay additional fees based on the performance of the operations of the Arena.

(b) Food and Beverage

The City has also contracted with ASM Global's catering division, Savor, to provide the food and beverage concessions and catering at the Arena. For these services, Savor receives 4% of the gross revenues collected in connection with the services they perform. For the year ended December 31, 2023, the Arena paid Savor a fee of \$51,617 for their services.

5. Subsequent Events

The Arena has evaluated events and transactions that occurred after the financial position date but before the financial statements were made available for potential recognition or disclosure in the financial statements. Such events were evaluated through June 24, 2024, the date which the financial statements were available to be issued, and management noted no subsequent events.

REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2023

	Actual	Original and Final Budget	Variance with Budget Positive (Negative)
Revenues:			
Ancillary income	\$ 1,900,686	\$ 1,036,634	\$ 864,052
Advertising	368,248	538,239	(169,991)
Luxury box income	770,000	710,000	60,000
Direct event income	727,878	489,988	237,890
Other income	91,121	49,500	41,621
Total revenues	3,857,933	2,824,361	1,033,572
Expenditures-culture and recreation:			
Executive	433,743	241,197	(192,546)
Finance	271,204	324,994	53,790
Operations	1,751,253	697,197	(1,054,056)
Marketing	202,579	185,753	(16,826)
Box office	114,706	131,867	17,161
Facility overhead	1,675,052	1,859,671	184,619
Total expenditures	4,448,537	3,440,679	(1,007,858)
<u>(Deficiency) of revenues over expenditures</u>	(590,604)	(616,318)	25,714
Other financing sources:			
Transfers in	447,620	400,000	47,620
<u>Net change in fund balance</u>	(142,984)	(216,318)	73,334
<u>Fund balance, beginning of year</u>	998,049	998,049	-
<u>Fund balance, end of year</u>	\$ 855,065	\$ 781,731	\$ 73,334

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
NOTES TO BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED DECEMBER 31, 2023
(UNAUDITED)

Budget and Budgetary Accounting

The City utilizes formal budgetary integration as a management control device for the Arena. The City adopted a budget for the Arena using the following procedures:

- (1) Prior to October 15, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes expenditures and the means of financing them.
- (2) A public hearing is then conducted, after proper official journal notification, to obtain taxpayer comments.
- (3) Prior to December 15, the budget is legally enacted through passage of an ordinance.
- (4) The budget ordinance is structured such that revenues are budgeted by source, and appropriations are budgeted by department and by principal object of expenditure. The City Charter provides that expenditures may not legally exceed appropriations on a departmental basis, which is the same as the fund basis for the Arena, after considering fund surpluses or deficits. The City Council may revise or amend the budget at its discretion during legally convened sessions. Management may amend the budget only below the department level. The budget was not amended in 2023.
- (5) The basis of accounting applied to budgetary data presented is substantially consistent with the basis of accounting for the Arena. Appropriations that are not expended lapse at year-end, except appropriations for capital improvements, which do not lapse until the purpose of the appropriation has been accomplished or abandoned.

Unfavorable Budget Variances

	Actual	Original and Final Budget	Variance with Budget
<u>Revenues:</u>			
Advertising	368,248	538,239	(169,991)
<u>Expenditures-culture and recreation:</u>			
Executive	433,743	241,197	(192,546)
Operations	1,751,253	697,197	(1,054,056)
Marketing	202,579	185,753	(16,826)

SUPPLEMENTARY INFORMATION

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO ELECTED OFFICIALS
FOR THE YEAR ENDED DECEMBER 31, 2023
(UNAUDITED)

Purpose	Thomas Chandler*	Jeffery Darby	Jeffrey Free	Brian Hammons	Venson Maggio	David Montgomery	Christopher Smith	Don Williams	Jim Whitman	Santi Parks
Salary	\$ 94,000	11,423	11,377	10,800	10,800	10,800	10,800	10,800	97,200	34,788
Benefits - insurance	12,515	12,239	12,240	12,238	12,238	12,238	12,238	606	16,429	738
Benefits - retirement	14,570	-	-	-	-	-	-	-	15,066	15,394
Vehicle	756	-	-	-	-	-	-	-	-	-
Reimbursements	-	-	-	-	-	-	-	-	-	-
Travel and training	-	-	-	-	-	-	-	-	-	-
Totals	\$ 121,841	23,662	23,617	23,038	23,038	23,038	23,038	11,406	128,695	50,920

Notes:

These officials are paid by the City of Bossier City, Louisiana. The Brookshires Grocery Arena Fund is a special revenue fund of the City of Bossier City, Louisiana.

* Indicates Agency Head

OTHER REPORTS



REGIONS TOWER
333 TEXAS STREET, SUITE 1525 | SHREVEPORT, LOUISIANA 71101
318.429.1525 (P) | 318.429.2124 (F)

The Honorable Members of the City Council and the
Honorable Thomas H. Chandler, Mayor
City of Bossier City, Louisiana

**Independent Auditor’s Report on Internal Control over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Brookshires Grocery Arena Fund, a special revenue fund of the City of Bossier City, Louisiana (the Arena), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Arena’s basic financial statements and have issued our report thereon dated June 24, 2024.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Arena’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Arena’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Arena’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Arena’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as 2023-01.

The Brookshires Grocery Arena Fund's response to the findings identified in our audit are described in the accompanying management's corrective action plan for current year findings. The Arena's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Arena's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HEARD, McELROY & VESTAL, L.L.C.

Shreveport, Louisiana
June 24, 2024

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR DECEMBER 31, 2023

A. Summary of Audit Results

1. The auditor's report expresses an unmodified opinion on the basic financial statements of the Brookshires Grocery Arena Fund.
2. No material weakness relating to the audit of the basic financial statements are reported.
2. One (1) instance of noncompliance relating to the basic financial statements of the Brookshires Grocery Arena Fund was disclosed during the audit.
3. The Brookshires Grocery Arena Fund was not subject to a Federal Single Audit for the year ended December 31, 2023.

B. Findings – Financial Statement Audit

2023-01: Budget Variance:

The Arena Fund had an unfavorable budget-to-actual variance of greater than 5% (>5%) in several line-item accounts for the year ended December 31, 2023. The Budget Act requires the budget to be amended when variances exceed 5% by line item or by fund for the fiscal year. We recommend the Arena Fund management monitor the budget throughout the year and make the necessary budget amendments.

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR DECEMBER 31, 2023

The following findings were reported for the Fund for the year ended December 31, 2022:

2022-01: Budget Variance

Status: Unresolved – repeated as 2023-01

The Arena Fund had an unfavorable budget-to-actual variance of greater than 5% (>5%) in several line-item accounts for the year ended December 31, 2022. The Budget Act requires the budget to be amended when variances exceed 5% by line item or by fund for the fiscal year. We recommend the Arena Fund management monitor the budget throughout the year and make the necessary budget amendments.

BROOKSHIRES GROCERY ARENA FUND
A SPECIAL REVENUE FUND OF THE CITY OF BOSSIER CITY, LOUISIANA
MANAGEMENT'S CORRECTIVE ACTIONPLAN FOR CURRENT YEAR FINDINGS
FOR THE YEAR DECEMBER 31, 2023

Finding 2023-01: Budget Variance

The Arena Fund's management will monitor the budget and its related variances during the fiscal year, propose budget amendments when necessary, and make efforts to review and maintain compliance with the Budget Act.