



Luther Speight & Company, LLC
Certified Public Accountants and Consultants

FUNDS ON DEPOSIT

**CLERK OF CIVIL DISTRICT COURT
FOR THE PARISH OF ORLEANS**

**FINANCIAL STATEMENTS
TOGETHER WITH
INDEPENDENT AUDITOR'S REPORT
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2023**

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Luther Speight & Company, LLC
Certified Public Accountants and Consultants

INDEPENDENT AUDITOR'S REPORT

To the Honorable Chelsey Richard Napoleon,
Clerk of Civil District Court for the Parish of Orleans

Opinion

We have audited the accompanying Statement of Financial Position of the Funds on Deposit of the Clerk of Civil District Court for the Parish of Orleans ("CCDC") as of December 31, 2023, and the related notes to the financial statements, which collectively comprise the CCDC's basic financial statements as listed in the table of contents.

In our opinion, the financial statement referred to above present fairly, in all material respects, the respective financial position of the funds on deposit of the CCDC, as of December 31, 2023, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the CCDC, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the CCDC's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the CCDC's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the CCDC's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-6 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Continued,

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the CCDC's Statement of Financial Position of the Funds on Deposit. The Schedule of Changes in Fiduciary Liabilities and the Schedule of Compensation, Benefits, and Other Payments to Agency Head or Chief Executive Officer are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplementary Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 17, 2024, on our consideration of the CCDC's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the CCDC's internal control over financial reporting and compliance.



Luther Speight & Company CPAs
New Orleans, Louisiana
June 17, 2024

**CLERK OF CIVIL DISTRICT COURT
FOR THE PARISH OF ORLEANS**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2023**

This Management Discussion and Analysis of the Registry of the Court, Appeals Fund, Jury Fund, Petty Cash Fund, Domestic Fee Fund, Title II Fund, and the Savings Fund of the CCDC provides an overview of the financial activities of these funds for the year ended December 31, 2023.

Financial Highlights

Each of these Funds are fiduciary (agency) funds maintained by the CCDC. The assets in each fund equal the liabilities in each fund. Assets consist entirely of cash or cash equivalents in banks and investments. The Funds are custodial in nature and do not involve measurement of the results of operations. The Funds use the modified accrual basis of accounting. There are no budgets prepared for either of the Funds because the changes in assets and liabilities are determined entirely by either the legal filings and deposit requirements determined on a case-by-case basis by the CCDC during the year or determined by deposits received that are in part due to others.

Overview of the Financial Statements

The accompanying Financial statements consist of a Statement of Financial Position for the seven funds on deposit and a supplementary Schedule of Changes in Fiduciary Liabilities for the funds. It does not present information on the Orleans Parish Judicial Expense Fund nor does it provide a government-wide perspective of the CCDC.

The statement of financial position provides information only on each of the seven funds controlled by the CCDC and the supplementary information only provides information on each fund. A summary of each fund is as follow:

- The **Registry of the Court Fund** accounts for funds that have been ordered by the Court to be held on deposit until judgment has been rendered in Court litigation. These funds are withdrawn only upon order of the Court to named recipients.
- The **Appeals Fund** accounts for deposits with the CCDC's Office from plaintiffs or defendants who have requested an appeal to an Appellate Court. Funds are disbursed after costs are calculated and the information is ready to be transferred to an Appellate Court.
- The **Jury Fund** accounts for funds that have been collected to cover the cost of having a jury trial. The funds are withdrawn only once a Court Order has been received detailing how the funds should be disbursed.

**CLERK OF CIVIL DISTRICT COURT
FOR THE PARISH OF ORLEANS**

**MANAGEMENT’S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2023**

Continued,

- **Petty Cash Account** was established by the CCDC to provide an efficient process to receive funds from lawyers for fees related to services provided by the CCDC and the Sheriff. The funds received by the CCDC are for fees for filings in multiple cases, fees for recording documents, and fees due to the Sheriff.

- **Domestic Fee Account** was established by state law and provides that the CCDC shall collect from every person filing any suit or proceeding in Civil District Court for the parish of Orleans, Domestic Relations Section, a nonrefundable fee of ten dollars per such suit. This law further provides that the CCDC, within thirty (30) days of the close of each fiscal year, shall remit all costs collected pursuant to that Section to be deposited in the state Treasurer’s account for credit to a special fund after meeting the requirements of Article VII, Section 9 of the Constitution of Louisiana.

- **Title II Account and Savings Account** are both accounts established by the CCDC to account for funds maintained by the CCDC as custodian in prior years. These funds are not used for the operations of the CCDC’s office. These accounts continue to be held by the CCDC as the custodian.

At December 31, 2023, the cash and cash equivalent total balance for the funds on deposit was \$50.7 million. The detail balances for each respective fund is as follows:

Registry Fund	\$38,084,748
Appeals Fund	3,224,553
Jury Fund	9,310,526
Title II	4,000
Savings	3,575
Petty Cash Fund	25,742
Domestic Fee	10,485
	<u>\$50,663,629</u>

The cash and cash equivalent balances were primarily due to litigants, undistributed interest that was due to the Judicial Expense Fund (JEF), and 50% to the litigants and other unsettled deposits. The cash balance in the Appeals Fund also includes cash totaling \$41,456 transferred to the Fund to cover the escrow for pre-1990 litigant deposits.

**CLERK OF CIVIL DISTRICT COURT
FOR ORLEANS PARISH**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2023**

Continued,

The fiduciary liability Due to Litigants for the Registry Fund and Appeals Fund were recorded at \$37.8 million and \$2.8 million respectively. The Jury fund reflected a fiduciary liability Due to Litigants balance of \$8.4 million.

The Registry of the Court Fund, Appeals Fund, and Jury Fund fiduciary liabilities are solely driven by orders of the Court and do not reflect financial trends that are subject to meaningful analysis.

During the 2007 year, the CCDC established an escrow liability to account for litigant deposits that pre-date the prior CCDC's tenure but had not been fully identified as to the amount. The escrow was established at a level of \$41,456 that represented 10% of the reconciled litigant liability for the year ended December 31, 2007. The CCDC has determined that this escrow is adequate and therefore has not increased the amount for the year ended December 31, 2023.

Interest earned on the funds deposited in the Registry of the Court is divided between Judicial Expense Fund and cases with deposits with the Registry of the Court Fund.

The Notes to the Financial Statements provide additional information that is essential for a full understanding of the data provided in the fund financial statements. This financial report is designed to provide a general overview of the operations of the Registry of the Court, Appeals Fund, Jury Fund, Petty Cash Account, Domestic Fee Account, Title II Account, and Savings Account of the CCDC for those who have an interest in the finances of these seven (7) funds. If you have any questions about this report or need additional information, contact the Honorable Chelsey Richard Napoleon, Clerk of Civil District Court, 421 Loyola Avenue, Room 402, New Orleans, Louisiana 70112.

BASIC FINANCIAL STATEMENT

CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
STATEMENT OF FINANCIAL POSITION OF FUNDS ON DEPOSIT
AS OF DECEMBER 31, 2023

ASSETS

	Registry Fund	Appeals Fund	Jury Fund	Title II Account	Savings Account	Petty Cash Account	Domestic Fee Account	Total
Cash & Cash Equivalents	\$ 38,084,748	\$ 3,224,553	\$ 9,310,526	\$ 4,000	\$ 3,575	\$ 25,742	\$ 10,485	\$ 50,663,629
Total Assets	<u>38,084,748</u>	<u>3,224,553</u>	<u>9,310,526</u>	<u>4,000</u>	<u>3,575</u>	<u>25,742</u>	<u>10,485</u>	<u>50,663,629</u>

LIABILITIES

Unsettled Deposits	-	-	-	4,000	3,575	25,742	10,485	43,802
Due to JEF	286,340	-	-	-	-	-	-	286,340
Pre-1990 Litigant Deposits	-	41,456	-	-	-	-	-	41,456
Interest to be Allocated	-	390,020	866,758	-	-	-	-	1,256,778
Due to Litigants	37,798,408	2,793,077	8,443,768	-	-	-	-	49,035,253
Total Liabilities	<u>\$ 38,084,748</u>	<u>\$ 3,224,553</u>	<u>\$ 9,310,526</u>	<u>\$ 4,000</u>	<u>\$ 3,575</u>	<u>\$ 25,742</u>	<u>\$ 10,485</u>	<u>\$ 50,663,629</u>

The accompanying notes are an integral part of the financial statements.

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General- The Civil District Court of Orleans Parish (CCDC) was created by LSA-R.S. 13:1136. The Registry of Court Fund of the Civil District Court was created by LSA-R.S. 13:1305.

The CCDC is the custodian of the Registry of Court Fund, the Appeals Fund, and the Jury Fund. The CCDC is required to receive cash and/or property deposits according to court order, which will remain the cash and/or property of the litigants until the CCDC is court ordered to disburse the cash and/or property. The Registry of Court, Appeals, and Jury funds are distinct responsibilities within the CCDC. However, these funds do not purport to and do not present the basic financial statements of the CCDC taken as a whole.

Certain administrative expenses associated with the Registry of Court Fund are paid from a portion of the interest earned from the state authorized investment of these funds while held on deposit.

The CCDC also maintains certain other accounts that are fiduciary in nature but are not subject to court orders. These accounts are the 1) Petty Cash account, 2) Domestic Fee account, 3) Title II account, and 4) Savings account. These accounts support various activities that are directly related to the CCDC's office.

Basis of Presentation- The accompanying statement of financial position of the Funds on Deposit have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

Reporting Entity- The CCDC is an independently elected official. However, the Registry of Court Fund for which the CCDC has fiduciary responsibility functions by court order.

The accompanying financial statement and supplementary information do not present information on the Orleans Parish Judicial Expense Fund, the general government services provided by that governmental unit, or any other governmental units that comprise the financial reporting entity.

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Accounting and Basis of Accounting- The CCDC uses fund accounting to report on its financial position. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. Funds of the CCDC are classified as fiduciary (agency) funds. These funds are described as follows:

Fiduciary Funds – Agency Funds - The Registry of the Court Fund, Appeals Fund, and Jury Fund account for assets held by the CCDC as an agent for others. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, and use the modified accrual basis of accounting.

Registry of Court Fund - The Registry of Court Fund, as provided by Louisiana Revised Statute 13:475, accounts for funds that have been ordered by the Court to be held on deposit until judgment has been rendered in court litigation. These funds are withdrawn only upon order of the court to named recipients. Interest is earned on the funds on deposit with the Registry of the Court. This interest is allocated 50% to the Judicial Expense Fund and 50% to the respective litigant accounts.

Appeals Fund - The Appeals Fund, as provided by Louisiana Revised Statute 13:842 consists of estimated appeal payments of cost for filing an appeal with the Appellate Court. Because the costs are estimated, any funds remaining after the actual costs have been determined are refunded to the respective litigant.

Jury Fund - The Jury Fund, as provided by Louisiana Revised Statute 13:3049 consists of furnished deposits for estimated juror cost rendered during litigation. Because the costs are estimated, any funds remaining after the actual costs have been determined are refunded.

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Petty Cash Account

The Petty Cash account was established by the CCDC to provide an efficient process to receive funds from lawyers for fees related to services provided by the CCDC and the Sheriff. The funds received by the CCDC are for fees for filings in multiple cases, fees for recording documents, and fees due to the Sheriff. Disbursements are made from the petty cash account to the Sheriff's office, land records division, and civil division. Any remaining funds are refunded to the remitter from the petty cash fund.

Domestic Fee Account

LSA-R.S. 13:1141 *Domestic Relations Section; nonrefundable fee; assessment and disposition* provides for the CCDC, except as otherwise provided by law and subject to the provisions of the Code of Civil Procedure Article 5181 et seq., shall collect from every person filing any suit or proceeding in Civil District Court for the parish of Orleans, Domestic Relations Section, a nonrefundable fee of ten dollars per such suit. This law further provides that the CCDC, within thirty (30) days of the close of each fiscal year, shall remit all costs collected pursuant to that Section to be deposited in the state Treasurer's account for credit to a special fund after meeting the requirements of Article VII, Section 9 of the Constitution of Louisiana.

Title II Account and Savings Account

In addition to the Registry funds, the CCDC is the custodian of the Title II and Savings Accounts. This is not money used for the operations of the CCDC's office. These accounts are held by the CCDC as the custodian.

NOTE 2: CASH AND CASH EQUIVALENTS

Cash and Cash Equivalents- Cash and Cash Equivalents include amounts in demand deposits, interest-bearing deposits, and time deposits. Under state law, the CCDC may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States. Cash and cash equivalents include all highly liquid investments. For the year ended December 31, 2023, the CCDC has cash and cash equivalents totaling \$50,663,629.

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

Investments- Investments are limited by R.S.33:2955 and CCDC's investment policy. Original maturities of investments that exceed 90 days are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

These deposits are stated at cost, which approximates market. As of December 31, 2023, the CCDC has balances per bank totaling \$50,828,477. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. As of December 31, 2023, bank account balances were insured by federal depository insurance with 100 percent of the excess balance collateralized by pledged securities held in the name of the CCDC.

Louisiana Revised Statutes authorize the CCDC to invest in direct United States Treasury obligations, bonds, debentures, notes or other indebtedness issued or guaranteed by U.S. government instrumentalities which are federally sponsored or federal agencies that are backed by the full faith and credit of the United States; short-term repurchase agreements; and time certificates of deposit at financial institutions, state banks and national banks having their principal offices in Louisiana.

Credit Risk

Credit risk is defined as the risk that an issuer or other counterparty to an investment will not fulfill its obligations. All of the CCDC's funds were invested in very liquid instruments that were guaranteed by the U.S. Government. Accordingly, the CCDC was not subjected to credit risk as of December 31, 2023.

Custodial Credit Risk

Custodial credit risk is defined as the risk that, in the event of the failure of the counterparty, the CCDC will not be able to recover the value of its investment of collateral securities that are in the possession of an outside party.

At December 31, 2023, the CCDC was not exposed to custodial credit risk since the financial instruments are held in the name of the CCDC.

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

NOTE 3: SUBSEQUENT EVENTS

Management evaluated subsequent events as of June 17, 2024, which is the date these financial statements were available to be issued. Management has noted that there are no additional disclosures or adjustments to these financial statements required.

SUPPLEMENTARY INFORMATION

CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
SCHEDULE OF CHANGES IN FIDUCIARY LIABILITIES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Registry Fund	Appeals Fund	Jury Fund	Title II Account	Savings Account	Petty Cash Account	Domestic Fee Account	Total
ADDITIONS:								
Deposits	\$ 7,283,350	\$ 344,065	\$ 1,210,124	\$ -	\$ -	\$ -	\$ 14,261	\$ 8,851,800
Other	-	-	-	-	-	-	14,107	14,107
Interest Earned	572,681	4,839	13,625	6	36	128	207	591,522
Total Additions	<u>7,856,031</u>	<u>348,904</u>	<u>1,223,749</u>	<u>6</u>	<u>36</u>	<u>128</u>	<u>28,575</u>	<u>9,457,429</u>
REDUCTIONS:								
Payments	7,234,570	267,712	345,637	-	-	-	27,927	7,875,846
Refunds	56,221	27,965	243,430	-	-	-	-	327,616
Total Reductions	<u>7,290,791</u>	<u>295,677</u>	<u>589,067</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>27,927</u>	<u>8,203,462</u>
Changes in Fiduciary Liabilities	565,240	53,227	634,682	6	36	128	648	1,253,967
Beginning Balance of Liabilities	<u>37,519,508</u>	<u>3,171,326</u>	<u>8,675,844</u>	<u>3,994</u>	<u>3,539</u>	<u>25,614</u>	<u>9,837</u>	<u>49,409,662</u>
Ending Balance of Liabilities	<u>\$ 38,084,748</u>	<u>\$ 3,224,553</u>	<u>\$ 9,310,526</u>	<u>\$ 4,000</u>	<u>\$ 3,575</u>	<u>\$ 25,742</u>	<u>\$ 10,485</u>	<u>\$ 50,663,629</u>

The accompanying notes are an integral part of the financial statements.



Luther Speight & Company, LLC
Certified Public Accountants and Consultants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT*
AUDITING STANDARDS

To the Honorable Chelsey Richard Napoleon
Clerk of Civil District Court for the Parish of Orleans

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the Statement of Financial Position of the Funds on Deposit with the Clerk of Civil District Court for the Parish of Orleans (CCDC), as of December 31, 2023 and the related notes to the financial statements, and have issued our report thereon dated June 17, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the CCDC's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the CCDC's internal control. Accordingly, we do not express an opinion on the effectiveness of the CCDC's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Continued,

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the CCDC’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Luther Speight & Company CPAs
New Orleans, Louisiana
June 17, 2024

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
SCHEDULE OF FINDINGS AND MANAGEMENT'S RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2023**

Section I – Summary of Auditor's Results

Financial Statements

An unmodified opinion was issued on the financial statements of the auditee.

Internal Control Over Financial Reporting:

Material weakness(es) identified? yes no

Significant deficiency(s) identified
not considered to be material weaknesses? yes no

Noncompliance material to financial statements noted? yes no

Federal Awards

Not Applicable

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
SCHEDULE OF FINDINGS AND MANAGEMENT'S RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2023**

There were no findings noted for the year ended December 31, 2023.

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
UPDATE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2023**

There were no findings noted in the prior year audit.

**CLERK OF CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER
PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
FOR THE YEAR ENDED DECEMBER 31, 2023**

Agency Head Name:

Honorable Chelsey Richard Napoleon
Clerk of Civil District Court for the Parish of Orleans
January 1, 2023 through December 31, 2023

Purpose	Amount
Salary	
Benefits-insurance	
Benefits-retirement	
Benefits: <list any other here>	
Car allowance	
Vehicle provided by government	
Per diem	
Reimbursements	
Travel	
Registration fees	
Conference travel	
Continuing professional education fees	
Housing	
Unvouchered expenses	
Special meals	

Note: The CCDC’s compensation and fringe benefits are the subject of Stagni & Company CPAs report of the Salary Fund for the CCDC. We have confirmed that the above compensation schedule will be completed and presented as a supplemental schedule within that auditor’s report.