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**JEFFERSON CHILDREN’S ADVOCACY CENTER**

**JEFFERSON, LOUISIANA**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

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RICHARD  CPAS

**JEFFERSON CHILDREN’S ADVOCACY CENTER**

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Independent Auditors' Report

To the Board of Directors of  
Jefferson Children's Advocacy Center  
Jefferson, Louisiana

**Report on the Audit of the Financial Statements**

**Opinion**

We have audited the accompanying financial statements of Jefferson Children's Advocacy Center (the Center), which comprise the statements of financial position as of December 31, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Jefferson Children's Advocacy Center, as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Jefferson Children's Advocacy Center and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Jefferson Children's Advocacy Center's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Jefferson Children's Advocacy Center's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Jefferson Children's Advocacy Center's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated April 18, 2023, on our consideration of the Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Center's internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control over financial reporting and compliance.

*Richard CPAS*

Metairie, Louisiana  
April 18, 2023

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**STATEMENTS OF FINANCIAL POSITION**  
**DECEMBER 31, 2022 AND 2021**

	<u>2022</u>	2021 (as restated)
<b><u>ASSETS</u></b>		
<b><u>CURRENT ASSETS</u></b>		
Cash	\$ 179,715	\$ 116,426
Grants receivable	29,864	35,169
Insurance receivable	1,847	-
Prepaid expenses	846	16,750
Deposits	650	650
Total current assets	<u>212,922</u>	<u>168,995</u>
<b><u>FURNITURE AND EQUIPMENT, NET</u></b>	<u>10,022</u>	<u>13,627</u>
<b><u>TOTAL ASSETS</u></b>	<u>\$ 222,944</u>	<u>\$ 182,622</u>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable	\$ 33,081	\$ 27,335
Total current liabilities	<u>33,081</u>	<u>27,335</u>
<b><u>NET ASSETS</u></b>		
Without donor restrictions	189,863	155,287
With donor restrictions	-	-
Total net assets	<u>189,863</u>	<u>155,287</u>
<b><u>TOTAL LIABILITIES AND NET ASSETS</u></b>	<u>\$ 222,944</u>	<u>\$ 182,622</u>

The accompanying notes are an integral part of these financial statements.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**STATEMENTS OF ACTIVITIES**  
**FOR THE YEARS ENDED DECEMBER 31, 2022 AND 2021**

	2022			2021 (As restated)		
	Without donor restrictions	With donor restrictions	Total	Without donor restrictions	With donor restrictions	Total
<b><u>REVENUES AND OTHER SUPPORT</u></b>						
Contributions	\$ 40,698	\$ -	\$ 40,698	\$ 52,024	\$ -	\$ 52,024
Special event revenue	88,865	-	88,865	-	-	-
Operating support and grants	-	141,095	141,095	3,000	125,403	128,403
Investment return, net	(1,809)	-	(1,809)	1,098	-	1,098
Donated salaries and benefits	291,079	-	291,079	275,471	-	275,471
Donated facilities	15,000	-	15,000	15,000	-	15,000
Miscellaneous income	239	-	239	-	-	-
	<u>434,072</u>	<u>141,095</u>	<u>575,167</u>	<u>346,593</u>	<u>125,403</u>	<u>471,996</u>
Net assets released from restrictions	141,095	(141,095)	-	125,403	(125,403)	-
Total revenues and other support	<u>575,167</u>	<u>-</u>	<u>575,167</u>	<u>471,996</u>	<u>-</u>	<u>471,996</u>
<b><u>EXPENSES</u></b>						
Program expenses	379,842	-	379,842	357,466	-	357,466
Fundraising expenses	34,951	-	34,951	18,835	-	18,835
Management and general	125,798	-	125,798	90,576	-	90,576
Total expenses	<u>540,591</u>	<u>-</u>	<u>540,591</u>	<u>466,877</u>	<u>-</u>	<u>466,877</u>
<b><u>CHANGE IN NET ASSETS</u></b>	34,576	-	34,576	5,119	-	5,119
<b><u>NET ASSETS, BEGINNING OF THE YEAR</u></b>	<u>155,287</u>	<u>-</u>	<u>155,287</u>	<u>150,168</u>	<u>-</u>	<u>150,168</u>
<b><u>NET ASSETS, END OF THE YEAR</u></b>	<u>\$ 189,863</u>	<u>\$ -</u>	<u>\$ 189,863</u>	<u>\$ 155,287</u>	<u>\$ -</u>	<u>\$ 155,287</u>

The accompanying notes are an integral part of these financial statements.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**STATEMENTS OF FUNCTIONAL EXPENSES**  
**FOR THE YEARS ENDED DECEMBER 31, 2022 AND 2021**

	2022				2021			
	Program	Fundraising	Management and General	Total	Program	Fundraising	Management and General	Total
Salaries and benefits	\$ 199,623	\$ -	\$ 91,456	\$ 291,079	\$ 213,018	\$ -	\$ 62,453	\$ 275,471
Professional fees	-	-	7,449	7,449	-	-	5,000	5,000
Agency supplies	10,202	-	4,373	14,575	-	-	9,125	9,125
Bank charges	-	-	45	45	-	-	171	171
Children's needs - general	-	-	-	-	344	-	-	344
Counseling program	39,413	-	-	39,413	19,960	-	-	19,960
Computer supplies	830	-	356	1,186	422	-	180	602
Computer software	4,698	-	2,013	6,711	247	-	106	353
Depreciation	3,260	-	1,397	4,657	3,096	-	1,327	4,423
Dues	-	-	3,465	3,465	-	-	680	680
Equipment repairs	266	-	114	380	133	-	57	190
Forensic interview program	34,758	-	-	34,758	31,538	-	-	31,538
Fundraising expenses	-	34,951	-	34,951	-	18,835	-	18,835
Insurance	-	-	3,783	3,783	-	-	861	861
MDT supplies	148	-	-	148	78	-	-	78
Miscellaneous expenses	7,880	-	3,377	11,257	5,473	-	(12)	5,461
Occupancy	13,635	-	7,121	20,756	16,883	-	9,373	26,256
Office expense and postage	-	-	-	-	436	-	188	624
Prevention and education program	4,444	-	-	4,444	486	-	-	486
Printing and copier costs	1,791	-	768	2,559	2,106	-	902	3,008
Public relations	530	-	-	530	-	-	-	-
Training	1,312	-	-	1,312	-	-	-	-
Travel	190	-	81	271	383	-	165	548
Victims Advocacy Program								
Salaries and benefits (match)	23,295	-	-	23,295	18,238	-	-	18,238
Youth Trafficking Coordinator								
Professional fees	33,567	-	-	33,567	44,625	-	-	44,625
	<u>\$ 379,842</u>	<u>\$ 34,951</u>	<u>\$ 125,798</u>	<u>\$ 540,591</u>	<u>\$ 357,466</u>	<u>\$ 18,835</u>	<u>\$ 90,576</u>	<u>\$ 466,877</u>

The accompanying notes are an integral part of these financial statements.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED DECEMBER 31, 2022 AND 2021**

	2022	2021 (As restated)
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Change in net assets	\$ 34,576	\$ 5,119
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	4,657	4,423
Changes in operating assets and liabilities:		
Grants receivable	5,305	(10,532)
Insurance receivable	(1,847)	-
Prepaid expenses	15,904	-
Accounts payable	5,746	3,926
Net cash provided by (used in) operating activities	64,341	2,936
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Purchase of equipment	(1,052)	-
Net cash used in investing activities	(1,052)	-
Net change in cash and cash equivalents	63,289	2,936
Cash and cash equivalents, beginning of year	116,426	113,490
Cash and cash equivalents, end of year	\$ 179,715	\$ 116,426

The accompanying notes are an integral part of these financial statements.

# JEFFERSON CHILDREN'S ADVOCACY CENTER

## NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

### **1. Summary of Significant Accounting Policies**

#### Organization

Established in 1991 as Louisiana's first Children's Advocacy Center (CAC), the Jefferson CAC is a nationally accredited, non-profit organization dedicated to providing comprehensive, compassionate services to child abuse survivors and breaking the cycle of abuse. The Center's mission is to assist in the investigation, treatment and prevention of child victimization by utilizing a Multidisciplinary Team (MDT) approach that includes Law Enforcement, Prosecutors, Social Services, Mental Health and Medical Professionals.

All of the Center's services are provided free of charge and include: legally defensible and developmentally sensitive, digitally recorded forensic interviews of children that have reported sexual abuse, physical abuse, neglect or exposure to violence; evidence-based, trauma-focused mental health services; forensic medical exam referrals and accompaniment; case management and advocacy; MDT case reviews and trainings; court testimony and community based child sexual abuse prevention education.

#### Basis of Presentation

The accompanying financial statements of the Center have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America and accordingly reflect all significant receivables, payables, and other liabilities. Under this method, revenues are recognized when earned, and expenses are recorded when incurred. Contributions are recognized when received or when unconditionally promised.

#### Financial Statement Presentation

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Center and changes therein are classified and reported as follows:

Net assets without donor restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board may designate, from net assets without donor restrictions net assets for an operating reserve or board-designated endowment.

Net assets with donor restrictions – Net assets subject to donor- (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. At December 31, 2022 and 2021, the Center held net assets with donor restrictions in the amount of \$0 and \$0, respectively.

**JEFFERSON CHILDREN’S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**1. Summary of Significant Accounting Policies (continued)**

Cash and Cash Equivalents

The Center’s cash consists of cash on deposit with banks. Cash equivalents represent money market funds or short-term investments with original maturities of three months or less from the date of purchase. Included in cash and cash equivalents is certificates of deposit of \$16,800 and \$20,320 at December 31, 2022 and 2021, respectively.

Grants Receivable

Grants receivable consist of amounts due from the Louisiana Alliance of Children’s Advocacy Centers (LACAC). Receivables are charged to bad debt expense when they are determined to be uncollectible based upon a periodic review of the accounts by management. Accounting principles generally accepted in the United States of America require that the allowance method be used to recognize bad debts; however, management believes the effect of using the direct write-off method is not materially different from the results that would have been obtained under the allowance method.

Furniture and Equipment

The Center follows the practice of capitalizing, at cost, all expenditures for fixed assets in excess of \$500. Depreciation is computed on a straight-line basis over the following estimated useful lives:

Furniture and fixtures	7 years
Office equipment	3-7 years
Security system	7 years
Leasehold improvements	7 years
Computers	5 years

Donations of furniture and equipment are recorded as contributions at their estimated fair value at the date of donation. Such donations are reported as increases in unrestricted net assets unless the donor has restricted the donated assets to a specific purpose, time, or event. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. The cost of maintenance and repairs is expensed as incurred. Significant renewals and improvements are capitalized.

Contributions and Grants

Contributions and grants represent cash donations to the Center from foundations, organizations and individuals and are recognized as support when received or unconditionally pledged. Contributions and grants are recorded as increases in net assets without donor restrictions and net assets with donor restrictions, depending on the existence and/or nature of any donor restrictions. Contributions that are restricted by the donor are reported as unrestricted net assets if the restrictions expire in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the specific nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**1. Summary of Significant Accounting Policies (continued)**

Donated Use of Space, Services, Materials and Equipment

Donated use of space and services are reflected as contributions at their estimated value and are recorded as expense when determinable. Donated salaries and related fringe benefits, materials and equipment are reflected as contributions at their estimated values as of the date of receipt and are recorded as expense when they are used or consumed.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities based on time and effort of those activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs, such as salaries, benefits, contracted services, and professional fees have been allocated among the programs and supporting services benefited. Occupancy is allocated based on square footage used for supporting and program services. After allocating all direct program and administrative expenses, percentages are determined to allocate the remaining indirect costs.

Income Tax Status

The Center is exempt from income tax under IRC section 501 (c)(3), though it is subject to tax on income unrelated to its tax-exempt purpose, unless that income is otherwise excluded by the Code. The Center has processes presently in place to ensure the maintenance of its tax-exempt status: to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matters that may be considered tax positions. The Center is not classified as a private foundation.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that could affect reported amounts of assets at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results and the results of future periods could differ from those estimates.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**1. Summary of Significant Accounting Policies (continued)**

Accounting Pronouncements - Adopted

On September 17, 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2020-07, Not-for-Profit Entities (Topic 958), *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. The ASU requires nonprofits to change their financial statement presentation and disclosure of contributed nonfinancial assets, or gifts-in-kind. The FASB issued the update in an effort to improve transparency in reporting non-profit gifts-in-kind. The ASUE requires the new standard to be applied retrospectively, with amendments taking effect for the Institute's fiscal year ending December 31, 2022. The adoption of this standard did not have a material impact on the Center's financial statements.

In February 2016, the FASB issued ASU 2016-02, *Leases*. This accounting standard requires lessees to recognize assets and liabilities related to lease arrangements longer than 12 months on the balance sheet as well as additional disclosures. In July 2018, the FASB issued ASU 2018-11, *Leases* (Topic 842): Targeted Improvements, to simplify the lease standard's implementation. The amended guidance relieves businesses and other organizations of the requirement to present prior comparative years' results when they adopt the new lease standard. On June 3, 2020, the FASB deferred the effective date of this standard for certain entities. This standard will be effective for the Institute's fiscal year ending December 31, 2022. The adoption of this standard did not have a material impact on the Center's financial statements.

**2. Liquidity and Availability**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>2022</u>	<u>2021</u>
Cash and cash equivalents	\$ 179,715	\$ 116,426
Grants receivable	29,864	35,169
Insurance receivable	<u>1,847</u>	<u>-</u>
Total financial assets	<u>211,426</u>	<u>151,595</u>
Less; amounts not available to be used within one year:		
Funds restricted by donors for grant purposes	<u>-</u>	<u>-</u>
Financial assets available to meet general expenditures over the next twelve months.	<u>\$ 211,426</u>	<u>\$ 151,595</u>

As part of the Center's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Center invests cash in excess of daily requirements in short-term investments (when available). The Center has no line of credit on which to draw in case of unanticipated liquidity needs; therefore, short-term cash flows are carefully monitored.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**3. Grants Receivable**

At December 31, 2022 and 2021, grants receivable consists of the following amounts.

<u>Program / Source Title</u>	<u>2022</u>	<u>2021</u>
LACAC - Office for Victims of Crime	\$ 5,303	\$ 6,455
LACAC - Youth Trafficking Coordinator	-	8,510
LACAC - NCA 2021		862
LACAC - City of Gretna	<u>24,561</u>	<u>19,342</u>
 Total grants receivable	 <u>\$ 29,864</u>	 <u>\$ 35,169</u>

**4. Furniture and Equipment**

Furniture and equipment is summarized as follows at December 31:

	<u>2022</u>	<u>2021</u>
Furniture and fixtures	\$ 18,667	\$ 18,667
Office equipment	19,610	18,558
Security system	1,390	1,390
Leasehold improvements	<u>10,567</u>	<u>10,567</u>
	50,235	49,182
Less: accumulated depreciation	<u>(40,212)</u>	<u>(35,555)</u>
	<u>\$ 10,022</u>	<u>\$ 13,627</u>

**JEFFERSON CHILDREN’S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**5. Net Assets with Restrictions**

At December 31, 2022 and 2021, the Center reports \$0 net assets with donor restrictions. During the years ended December 31, 2022, and 2021, the Center received restricted grant revenue. A listing of the amounts received and released/spent as follows:

<u>Program / Source Title</u>	<u>2022</u>	<u>2021</u>
LACAC – NCA	\$ -	\$ 7,000
LACAC - OVC YTC Grant	25,705	47,143
City of Kenner VOCA Grant	3,579	-
Gretna - VOCA Grant	6,825	1,674
State of Louisiana Legislative Funding	103,451	69,586
VIDANYX - System Grant	1,535	-
Total restricted revenue	<u>\$ 141,095</u>	<u>\$ 125,403</u>

As a nonprofit organization authorized to subcontract for the provision of Children’s Advocacy Center (CAC) services across Louisiana, the Louisiana Alliance of Children’s Advocacy Centers (LACAC) serves as the administrator of numerous grants and funding resources for the Jefferson Children’s Advocacy Center. Such funds have included the National Children’s Alliance hardship grants (\$0 and \$7,000 in 2022 and 2021, respectfully), Louisiana Child & Youth Trafficking Collaborative (LCYTC) during the years ending December 31, 2022 & 2021, Child Abuse Prevention & Treatment Act Funds (CAPTA) during the years ending December 31, 2022 & 2021, Louisiana Legislative Funds (\$103,451 and \$69,586 in 2022 and 2021, respectfully), and the VIDANYX grant (\$1,535 in 2022). All of the aforementioned monies have been used for operational cost reimbursements, trainings, office supplies, court approved interpreter services, a Youth Trafficking Coordinator, as well as federal (VOCA) grant cash matches for a forensic interviewer, community care coordinator and two licensed mental health clinicians.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**6. Donated Employees, Goods, and Facilities**

For the years ended December 31, 2022 and 2021, donated employees, goods and facilities are included as follows in the accompanying financial statements:

<u>Year ended December 31, 2022</u>	<u>Amount Provided</u>	<u>Less: Matching Funds Paid</u>	<u>Amount Recorded</u>
Donated salaries and benefits			
District Attorney	\$ 159,527	\$ (19,279)	\$ 140,248
City of Gretna	173,953	(23,122)	150,831
	<u>333,480</u>	<u>(42,401)</u>	<u>291,079</u>
 Donated facilities			
Jefferson Parish/District Attorney	15,000	-	15,000
	<u>\$ 348,480</u>	<u>\$ (42,401)</u>	<u>\$ 306,079</u>
 Expenses			
Salaries and Benefits	\$ 333,480	\$ (42,401)	\$ 291,079
Facilities (Occupancy)	15,000	-	15,000
	<u>\$ 348,480</u>	<u>\$ (42,401)</u>	<u>\$ 306,079</u>
<u>Year ended December 31, 2021</u>	<u>Amount Provided</u>	<u>Less: Matching Funds Paid</u>	<u>Amount Recorded</u>
Donated salaries and benefits			
District Attorney	\$ 127,166	\$ (19,552)	\$ 107,614
City of Gretna	185,495	(17,638)	167,857
	<u>312,661</u>	<u>(37,190)</u>	<u>275,471</u>
 Donated facilities			
Jefferson Parish/District Attorney	15,000	-	15,000
	<u>\$ 327,661</u>	<u>\$ (37,190)</u>	<u>\$ 290,471</u>
 Expenses			
Salaries and Benefits	\$ 312,661	\$ (37,190)	\$ 275,471
Facilities (Occupancy)	15,000	-	15,000
	<u>\$ 327,661</u>	<u>\$ (37,190)</u>	<u>\$ 290,471</u>

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**7. Concentrations of Credit Risk**

The Center has concentrated its credit risk for cash by maintaining deposits in financial institutions in New Orleans, Louisiana, which may at times exceed amounts covered by insurance provided by the U.S. Federal Deposit Insurance Corporation (FDIC). As of December 31, 2022, and 2021, the Center's cash and cash equivalent balances are not in excess of FDIC insurance limits.

**8. Outbreak of COVID-19**

On January 30, 2020, the World Health Organization declared the coronavirus outbreak a "Public Health Emergency of International Concern" and on March 10, 2020, declared it to be a pandemic. Actions taken around the world to help mitigate the spread of the coronavirus include restrictions on travel, and quarantines in certain areas, and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had an adverse impact on the economies and financial markets in the local area and around the world. The Organization continued to follow local, state, and federal requirements related to COVID-19 during the year ended December 31, 2021. The annual gala for 2021 was not held due to COVID-19. As the local, state, and federal regulations were reduced throughout 2022, the Center resumed normal operations.

**9. Agreement with Jefferson Parish**

On October 26, 2022, the Jefferson Parish Council (the Parish) approved a resolution authorizing a Cooperative Endeavor Agreement between Jefferson Parish and the Center to allow for the use and occupancy of a property in Gretna. In 2023, the Center, working with the Parish began making leasehold improvements and purchasing new furniture and equipment. The furniture and equipment expenses in 2023 were substantially funded from grant funds.

**10. Prior Period Adjustment**

During the year ended December 31, 2021, the Center discovered that the previously issued 2021 financial statements had understated operating support and grants revenue on the statement of activities for the year ended December 31, 2021, and grants receivable on the statement of financial position as of December 31, 2021, by \$19,342. The Center has restated these statements, along with the associated impact on the statement of cash flows within the accompanying financial statements.

Net assets at December 31, 2021, as previously reported	\$ 135,945
Adjustments to grants receivable	<u>19,342</u>
Net assets at December 31, 2021, as restated	<u><u>\$ 155,287</u></u>
Change in net assets for the year ended December 31, 2021, as previously reported	\$ (14,223)
Adjustment to operating support and grant revenue	<u>19,342</u>
Change in net assets for the year ended December 31, 2021, as restated	<u><u>\$ 5,119</u></u>

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2022**

**11. Subsequent Events**

Management has evaluated subsequent events through the date that the financial statements were available to be issued, April 18, 2023, and, except as related to the agreement with Jefferson Parish disclosed in Note 9, determined no items that require additional disclosure. No events occurring after this date have been evaluated for inclusion in these financial statements.

**SUPPLEMENTARY INFORMATION**

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS**  
**TO THE AGENCY HEAD**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

**Agency Head Name:** Erika Dupepe, Executive Director

Salary	\$	-
Benefits - Healthcare		-
Benefits - Retirement		-
Cell Phone		-
Mileage		181
Reimbursements		598
Travel		379
Other		<u>1,600</u>
Total	\$	<u><u>2,759</u></u>

The Executive Director function is performed by an employee of the Jefferson Parish District Attorney. The Jefferson Children's Advocacy Center does not have any employees.

**OTHER REPORT**



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
Jefferson Children's Advocacy Center  
Jefferson, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Jefferson Children's Advocacy Center (the Center), a nonprofit entity, as of and for the years ended December 31, 2022 and 2021, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements, and have issued our report thereon dated April 14, 2023.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2022-01 and 2022-02 that we consider to be significant deficiencies.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Center’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **The Center’s Response to Findings**

The Center’s responses to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Center’s responses were not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Richard CPAS*

Metairie, Louisiana  
April 18, 2023

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**SCHEDULE OF FINDINGS AND RESPONSES**

**FOR THE YEAR ENDED DECEMBER 31, 2022**

**1. Summary of Independent Auditors' Results**

Financial Statements

(a) The type of report issued on the basic financial statements: **Unmodified**

(b) Internal control over financial reporting:

Material weakness(es) identified: **None reported**

Significant deficiency(ies) identified: **Yes**

(c) Noncompliance which is material to the basic financial statements: **None reported**

**2. Findings relating to the basic financial statements reported in accordance with *Government Auditing Standards***

**2022-01 Amounts for Donated Services and Facilities not Recorded in a Timely Manner**

Condition: The Center receives donated services and facilities from various entities throughout the year. The Center does not currently capture the information on donated services and facilities until year end.

Criteria: U.S. generally accepted accounting principles require that these amounts be captured and recorded on the books of the Center (typically as revenue source offset by an expense).

Cause: The services donated are in the form of salaries and benefits coming from local government agencies (the City of Gretna and the Jefferson Parish District Attorney). There is no procedure in place for those agencies to gather and report the salaries and benefits of employees assigned to the Center on a monthly or quarterly basis.

Effect: The amounts donated are not being recorded in a timely manner.

Recommendation: The Center should approach these agencies to determine whether they could provide salary and benefit data on at least a quarterly basis. As an alternative, the Center should consider recording an estimate on at least a quarterly basis.

Response: The Center's Executive Director has contacted the agencies concerned to obtain this information on a quarterly basis.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**SCHEDULE OF FINDINGS AND RESPONSES**

**FOR THE YEAR ENDED DECEMBER 31, 2022**

2. **Findings relating to the basic financial statements reported in accordance with *Government Auditing Standards* (continued)**

**2022-02 Internal Control over Financial Reporting**

Condition: During the course of the audit process, adjustments were identified and proposed relating to accounts receivable, furniture and equipment, accounts payable, grant revenue, depreciation expense, and other expenses.

Criteria: Internal control process for the Center should include process that allow management to detect and correct adjustments to financial statements in order for the financial statements to be presented in accordance with U.S. generally accepted accounting principles.

Cause: The Center's internal control procedures were not adequate.

Effect: Material adjustments were proposed during the audit process in order to correct balances as of and for the year ended December 31, 2022.

Recommendation: The Center should review internal control procedures over financial reporting to ensure that adjustments are identified and recorded as part of the month end, quarter end, and year end reporting process.

Response: The Center has implemented procedures during 2023 in response to this item.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES**

**FOR THE YEAR ENDED DECEMBER 31, 2021**

3. **Prior Year Findings relating to the basic financial statements reported in accordance with Government Auditing Standards**

**2021-01 Amounts for Donated Services and Facilities Not Recorded in a Timely Manner**

Recommendation: The Center should approach these agencies to determine whether they could provide salary and benefit data on at least a quarterly basis. This would allow the Center to record the donated services in a timelier manner.

Response: The Center's Executive Director will contact the agencies concerned to determine whether this is possible.

Current Status: Not Resolved. See 2022-01.