# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA

# AUDITED FINANCIAL STATEMENTS AND SUPPLEMENTAL DATA

# **TWELVE MONTHS ENDED SEPTEMBER 30, 2023**

Mike Estes, P.C. A Professional Accounting Corporation

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#### Independent Auditor's Report

Board of Commissioners Housing Authority of Southwest Acadia Estherwood, Louisiana

#### Report on the Audit of the Financial Statements

#### Opinion

We have audited the accompanying financial statements of the Housing Authority of Southwest Acadia, Louisiana as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Housing Authority of Southwest Acadia, Louisiana basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective position of each major fund, of the Housing Authority of Southwest Acadia, Louisiana as of and for the year ended September 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Housing Authority of Southwest Acadia, Louisiana and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Housing Authority of Southwest Acadia. Louisiana's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government* Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of Southwest Acadia, Louisiana's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Housing Authority of Southwest Acadia, Louisiana's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

# **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the Managements' Discussion and Analysis on pages 4 to 10 be presented to supplement the basic financial statements.

Such information, is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards general accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Housing Authority of Southwest Acadia, Louisiana's basic financial statements. The statement of modernization costs-uncompleted, financial data schedules, and the schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the sstatement of modernization costs-uncompleted, financial data schedules, and the schedule of expenditures of federal avards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 19, 2024 on our consideration of the Housing Authority of Southwest Acadia, Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Housing Authority of Southwest Acadia, Louisiana's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Audit Standards* in considering the Housing Authority of Southwest Acadia, Louisiana's internal control over financial control over financial reporting and compliance.

Mike Estes, P.c.

Mike Estes, P.C. Fort Worth, Texas March 19, 2024

# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LA

**REQUIRED SUPPLEMENTAL INFORMATION** 

MANAGEMENT DISCUSSION AND ANALYSIS (MD&A) SEPTEMBER 30, 2023 The management of Housing Authority of Southwest Acadia, LA presents the following discussion and analysis (MD&A) of the Housing Authority's financial activities for the fiscal year ending June 30, 2023. This represents an overview of financial information. Please read this discussion and analysis in conjunction with the Authority's included audited financial statements.

#### FINANCIAL HIGHLIGHTS

- The primary source of funding for these activities continues to be subsidies and grants from the Department
  of Housing and Urban Development (HUD), whereas tenant rentals provide a secondary but also significant
  source of funding.
- The Housing Authority's assets exceeded its liabilities by \$501,621 at the close of the fiscal year ended 2023.
  - ✓ Of this amount \$195,335 represents a restriction equal to the net amount invested in land, buildings, furnishings, leasehold improvements, equipment, and construction in progress, minus associated debts.
  - ✓ The remainder of \$306,286 of unrestricted assets could be used to meet the Housing Authority's ongoing obligations to citizens and creditors. As a measure of financial strength, this amount equals 69% of the total operating expenses of \$446,272 for the fiscal year 2023, which means the Authority might be able to operate about 9 months using the unrestricted assets alone, compared to 8 months in the prior fiscal year.
- The Housing Authority's total net position decreased by \$22,898, a 4% decrease from the prior fiscal year 2022.
- The decrease in net position of these funds was accompanied by an increase in unrestricted cash by \$26,766 from fiscal year 2022.
- The Authority Spent \$7,826 on capital asset additions.
- These changes led to a decrease in total assets by \$143,476 and a decrease in total liabilities by \$120,578. As related measure of financial health, there are still over \$10 of current assets covering each dollar of total current liabilities, which compares to \$15 covering the prior fiscal year's liabilities.
- The Housing Authority continues to operate without the need for debt borrowing.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This MD&A is intended to serve as an introduction to the Housing Authority's basic financial statements. The Housing Authority is a special-purpose government engaged in business-type activities. Accordingly, only fund financial statements are presented as the basic financial statements, comprised of two components: (1) fund financial statements and (2) a series of notes to the financial statements. These provide information about the activities of the Housing Authority as a whole and present a longer-term view of the Housing Authority's finances. This report also contains other supplemental information in addition to the basic financial statements themselves demonstrating how projects funded by HUD have been completed, and whether there are inadequacies in the Authority's internal controls.

#### Reporting on the Housing Authority as a Whole

One of the most important questions asked about the Authority's finances is, "Is the Housing Authority as a whole better off, or worse off, as a result of the achievements of fiscal year 2023?" The Statement of net position and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Housing Authority as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

#### Fund Financial Statements

All of the funds of the Housing Authority are reported as proprietary funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Housing Authority, like other enterprises operated by state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The Housing Authority's financial statements report its net position and changes in net position. One can think of the Housing Authority's net position – the difference between assets and liabilities – as one way to measure the Authority's financial health, or financial position. Over time, increases and decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. One will need to consider other non-financial factors, however, such as the changes in the Authority's occupancy levels or its legal obligations to HUD, to assess the overall health of the Housing Authority.

#### USING THIS ANNUAL REPORT

The Housing Authority's annual report consists of financial statements that show combined information about the Housing Authority's most significant programs:

Public Housing Capital Fund Program	\$ 56,239
Low Rent Public Housing	 162,091
Total funding received this current fiscal year	\$ 218,330

The Housing Authority's auditors provided assurance in their independent auditors' report with which this MD&A is included, that the basic financial statements are fairly stated. The auditors provide varying degrees of assurance regarding the other information included in this report. A user of this report should read the independent auditors' report carefully to determine the level of assurance provided for each of the other parts of this report.

#### **Reporting the Housing Authority's Most Significant Funds**

The Housing Authority's financial statements provide detailed information about the most significant funds. Some funds are required to be established by the Department of Housing and Urban Development (HUD). However, the Housing Authority establishes other funds to help it control and manage money for particular purposes, or to show that it is meeting legal responsibilities for using grants and other money.

The Housing Authority's enterprise funds use the following accounting approach for Proprietary funds: All the Housing Authority's services are reported in enterprise funds. The focus of proprietary funds is on income measurement, which, together with the maintenance of net position, is an important financial indicator.

#### FINANCIAL ANALYSIS

The Housing Authority's net position was \$501,621 as of June 30, 2023. Of this amount, \$195,335 was invested in capital assets and \$306,286 was unrestricted. No other specific Assets are restricted. Also, there are no other restrictions on general net position.

#### CONDENSED FINANCIAL STATEMENTS

#### Condensed Statement of Net Position As of June 30, 2023

	<u>2023</u>	<u>2022</u>
ASSETS		
Current assets	\$ 342,776	\$ 442,300
Capital assets, net of depreciation	195,335	239,287
Total assets	538,111	681,587
LIABILITIES		
Current liabilities	34,053	30,002
Non-current liabilities	2,437	127,066
Total liabilities	36,490	157,068
NET POSITION		
Invested in capital assets, net of depreciation	195,335	239,287
Unrestricted net position	306,286	285,232
Total net position	\$ 501,621	\$ 524,519

The net position of these funds decreased by \$22,898, or by 4%, from those of fiscal year 2022, as explained below. In the narrative that follows, the detail factors causing this change are discussed:

# CONDENSED FINANCIAL STATEMENTS (Continued)

# Condensed Statement of Revenues, Expenses, and Changes in Fund Net Position Fiscal Year Ended June 30, 2023

	<u>2023</u>	2022
OPERATING REVENUES		
Tenant Revenue	\$ 188,699	\$ 165,966
HUD grants for operations	208,530	148,189
Other non-tenant revenue	 14,727	 69,998
Total operating revenues	 411,956	384,153
OPERATING EXPENSES		
General	84,320	79,113
Ordinary maintenance and repairs	96,407	75,389
Administrative expenses and management fees	180,933	181,137
Utilities	25,770	25,618
Extraordinary maintenance and repairs	5.090	-
Depreciation	 53,752	 54,533
Total operating expenses	 446,272	 415,790
Income (losses) from operations	 (34,316)	 (31,637)
NON-OPERATING REVENUES		
Interest income	 1,618	 554
Total non-operating revenues	 1,618	 554
Income (losses) before capital contributions	(32,698)	(31,083)
CAPITAL CONTRIBUTIONS	 9,800	 11,070
CHANGES IN NET POSITION	 (22,898)	 (20,013)
NET POSITION - BEGINNING	 524,519	544,532
NET POSITION - END	 501,621	\$ 524,519

#### EXPLANATIONS OF FINANCIAL ANALYSIS

Compared with the prior fiscal year, total operating and capital contributions increased \$26,533 from a combination of larger offsetting factors. Reasons for most of this change are listed below:

- Total tenant revenue increased by \$22,733 from that of the prior fiscal year because the amount of rent each tenant pays is based on a sliding scale of their personal income. Included in this total is other tenant revenues (such as fees collected from tenants for late payment of rent, damages to their units, and other assessments) which increased by \$12.
- Federal revenues from HUD for operations increased by \$60,341 from that of the prior fiscal year. The
  determination of operating grants is based in part upon operations performance of prior years. This amount
  fluctuates from year-to-year because of the complexities of the funding formula HUD employs. Generally,
  this formula calculates an allowable expense level adjusted for inflation, occupancy, and other factors, and
  then uses this final result as a basis for determining the grant amount. The amount of rent subsidy received
  from HUD depends upon an eligibility scale of each tenant.
- Federal Capital Funds from HUD decreased by \$1,270 from that of the prior fiscal year. The Housing Authority was still in the process of completing projects funded from grants by HUD for fiscal years 2020 through 2022 and submitted a new grant during fiscal year 2023.
- Total other operating revenue decreased by \$55,271 and interest income increased by \$1,064 from the prior fiscal year.

Compared with the prior fiscal year, total operating expenses increased \$30,482, or by 7%, but this also was made up of a combination of offsetting factors. Again, reasons for most of this change are listed below:

- Depreciation expense decreased by \$781 from that of the prior fiscal year.
- Maintenance and repairs increased by \$21,018 from that of the prior fiscal year due to changes in the following: Repair staff wages increased by \$176 and related employee benefit contributions increased by \$713. Materials used decreased by \$2,139 and contract labor costs increased by \$22,268. Finally, Extraordinary maintenance increased by \$5,090 from the prior fiscal year.
- General Expenses increased by \$5,207 from that of the prior fiscal year. Payments in lieu of taxes (PILOT) increased by \$2,257. PILOT is calculated as a percentage of rent minus utilities and therefore changed proportionately to the changes in each of these. Insurance premiums increased by \$10,797, other general expenses decreased by \$51 and bad debts increased by \$1,289. Lastly, compensated absences decreased by \$9,085.
- Administrative Expenses decreased by \$204 from that of the prior fiscal year due to a combination of factors. Administrative staff salaries decreased by \$5,586 and related employee benefit contributions increased by \$3,122; therefore, total staff salaries and benefit costs decreased. In addition, staff travel reimbursements decreased by \$935, office expenses increased by \$1,036 and sundry expenses increased by \$2,159.
- Utilities Expense increased by \$152 from that of the prior fiscal year because water cost increased by \$254, electricity cost decreased by \$222, gas cost decreased by \$6, and other utilities expense (such as labor, benefits, garbage, sewage, and waste removal) increased by \$126.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

#### **Capital Assets**

At June 30, 2023, the Housing Authority had a total cost of \$4,131,155 invested in a broad range of assets and construction in progress from projects funded in 2020 through 2022, listed below. This amount, not including depreciation, represents increases of \$7,826 from the prior year. More detailed information about capital assets appears in the notes to the financial statements.

#### Statement of Capital Assets

As of June 30, 2023

	<u>2023</u>	<u>2022</u>
Land	<b>\$</b> 16,142	\$ 16,142
Buildings	3,582,775	3,572,975
Leasehold improvements	374,127	374,127
Furniture and equipment	158.112	160,086
Accumulated Depreciation	(3,935.821)	(3,884,043)
Total	<b>\$</b> 195,335	\$ 239,287

As of the end of the 2023 fiscal year, the Authority is still in the process of completing HUD grants of \$457,066 obtained during 2020 through the 2023 fiscal years. A total remainder of \$344,396 will be received and spent for completing these projects during fiscal year 2024.

#### Debt

Non-current liabilities also include accrued annual leave due to employees. The Housing Authority has not incurred any mortgages, leases, or bond indentures for financing capital assets or operations.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Housing Authority is primarily dependent upon HUD for the funding of operations; therefore, the Housing Authority is affected more by the Federal budget than by local economic conditions. The capital budgets for the 2024 fiscal year have already been submitted to HUD for approval and no major changes are expected.

The Capital fund programs are multiple year budgets and have remained relatively stable. Capital Funds are used for the modernization of public housing properties including administrative fees involved in the modernization.

#### CONTACTING THE HOUSING AUTHORITY'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, investors, and creditors with a general overview of the Housing Authority's finances, and to show the Housing Authority's accountability for the money it receives. If you have questions about this report, or wish to request additional financial information, contact Tracy Guidry, at Housing Authority of Southwest Acadia, LA; PO Box 237, Estherwood, LA 70534.

# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF NET POSITION

# SEPTEMBER 30, 2023

ASSETS Current assets		
Cash and cash equivalents	\$	289,556
Accounts receivable net	*	3.844
Prepaid items and other assets		40.709
Inventory		567
Restricted assets - cash and cash equivalents		8,100
Total Current Assets		342.776
Capital Assets, net		
Land and other non-depreciated assets		16.142
Other capital assets - net of deprectation		179,193
Total Capital Assets, net		195,335
Total Assets	\$	538,111
LIABILITIES		
Current Liabilities		
Accounts payable	.\$	6.955
Unearned income		1.254
Compensated absences payable		1,477
Accrued PILOT		16,267
Deposits due others		8,100
Total Current Liabilities		34,053
Noncurrent Liabilities		
Compensated absences payable		2,437
Total Liabilities	*********	36.490
NET POSITION		
Net investment in capital assets		195.335
Unrestricted		306.286
Net Position	.\$	501.621

The Notes to the Financial Statements are an integral part of these statements.

# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

# FOR THE YEAR ENDED SEPTEMBER 30, 2023

OPERATING REVENUES	
Dwelling rental \$	188,442
Governmental operating grants	208,530
Tenant revenue- other	257
Other	14,727
Total Operating Revenues	411,956
OPERATING EXPENSES	
Administration	180,933
Utilities	25.770
Ordinary maintenance & operations	96,407
General expenses	84,320
Depreciation	53,752
Extraordinary maintenance	5,090
Total Operating Expenses	446,272
Income (Loss) from Operations	(34,316)
Non Operating Revenues (Expenses) Interest earnings	1,618
Total Non-Operating Revenues (Expenses)	1,618
Income (Loss) before contribution	(32,698)
Capital Contribution	9,800
Change in net position	(22.898)
Total net position - beginning	524,519
Total net position - ending \$	501,621

The Notes to the Financial Statements are an integral part of these statements.

# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF CASH FLOWS

# FOR THE YEAR ENDED SEPTEMBER 30, 2023

CASH FLOWS FROM OPERATING ACTIVITIES		
Rental receipts	\$	182,091
Other receipts	9	182,091
Federal grants		208.530
Payments to vendors		(228,159)
Payments to employees – net		(298,498)
Net cash provided (used) by		
operating activities		(117,865)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Purchase of capital assets		(9.800)
Federal Capital Grants		9.800
Net eash provided (used) by capital and related financing activities		0
CASH FLOWS FROM INVESTING		
ACTIVITIES		
Interest income		1,954
Proceeds from maturities of investments		143,577
Net eash provided (used) by capital and related financing activities		145,531
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		27,666
CASH AND CASH EQUIVALENTS Beginning of Fiscal Year		269.990
CASH AND CASH EQUIVALENTS End of Fiscal Year	\$	297.656
		Co

Continued

# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF CASH FLOWS

# FOR THE YEAR ENDED SEPTEMBER 30, 2023

RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES		
Operating income (loss)	\$	(34,316)
Adjustment to reconcile operating income (loss) to net cash provided (used)	Ţ	(
by operating activities:		
Depreciation Expense		53.752
Provision of uncollectible accounts		1.820
Change in assets and liabilities:		
Receivables		(5,420)
Inventories		170
Prepaid items		(13.293)
Account payables		(124.625)
Unearned income		860
Deposits due others		900
Accrued PILOT	-	2.287
Net cash provided (used) by operations	\$	(117,865)

Concluded

The Notes to the Financial Statements are an integral part of these statements.

#### SEPTEMBER 30, 2023

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# SEPTEMBER 30, 2023

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** The accompanying financial statements of the Housing Authority of Southwest Acadia have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**A. REPORTING ENTITY** Housing Authorities are chartered as public corporations under the laws (LSA – R.S. 40.391) of the State of Louisiana for the purpose of providing safe and sanitary dwellings accommodations. This creation was contingent upon the local governing body of the city or parish declaring a need for the Housing Authority to function in such city or parish. The Housing Authority is governed by a five member Board of Commissioners. The members, appointed by the Honorable Mayor of Estherwood and Mermentau, serve staggered multi-year terms.

The Housing Authority has the following units:

	Contract	Number
Program	Number	Of Units
PHA owned housing	FW 950	54

GASB Statement 14 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Housing Authority is considered a primary government, since it is a special purpose government that has a separate governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent means that the Housing Authority may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt with HUD approval.

The Housing Authority is a related organization of the Cities of Estherwood and Mermentau of Southwest Acadia since the Cities of Estherwood and Mermentau of Southwest Acadia appoints a voting majority of the Housing Authority's governing board. The Cities of Estherwood and Mermentau of Southwest Acadia are not financially accountable for the Housing Authority as they cannot impose their will on the Housing Authority and there is no potential for the Housing Authority to provide financial benefit to, or impose financial burdens on, the Cities of Estherwood and Mermentau of Southwest Acadia. Accordingly, the Housing Authority is not a component unit of the financial reporting entity of the Cities of Estherwood and Mermentau of Southwest Acadia.

Governmental Accounting Standards Board (GASB) Codification Section 2100 establishes criteria for determining which, if any, component units should be considered part of the Housing Authority for financial reporting purposes. The basic criteria for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability, which includes:

# SEPTEMBER 30, 2023

- 1) Appointing a voting majority of an organization's governing body, and.
  - a) The ability of the government to impose its will on that organization and/or
  - b) The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the government.
- 2) Organizations for which the government does not appoint a voting majority but are fiscally dependent on the government.
- 3) Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the Housing Authority has determined that there are no component units that should be considered as part of the Housing Authority reporting entity.

**B. FUNDS** The accounts of the Housing Authority are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The transactions of the Housing Authority are reported in a proprietary enterprise fund. The general fund accounts for the transactions of the Public Housing Low Rent program and the Capital Fund program.

# C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

**PROPRIETARY FUNDS** Proprietary funds are accounted for on the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net position sheet.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary funds' principal ongoing operations. According to the Authority's policy, governmental operating grants are considered operating revenues. The other principal operating revenues of the Housing Authority are rent and maintenance charges to residents and operating fees earned. Operating expenses for proprietary funds include the administrative costs of providing the service. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

# SEPTEMBER 30, 2023

**D. CASH AND CASH EQUIVALENTS** Cash includes amounts in demand deposits and interestbearing demand deposits. Cash equivalents include amounts in time deposits, of less than ninety days, and cash with fiscal agent. Under state law, the Housing Authority may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

On the Statement of Cash Flows, cash and cash equivalents, end of year, is \$297,656. This is comprised of cash and cash equivalents of \$289,556 and restricted assets – cash of \$8,100, on the statement of net position.

**E. INVESTMENTS** Investments are limited to L.S.-R.S. 33:2955 and the Housing Authority investment policy. If the original maturities of investments exceed 90 days, they are classified as investments, however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at quoted market prices except for the following which are required/permitted as per GASB Statement No. 31.

Investments in <u>nonparticipating</u> interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.

Definitions:

Interest-earning investment contract include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

**F. REVENUE RECOGNITION** Revenues and other governmental fund financial resource increments are recognized in the accounting period in which they become susceptible to accrual – that is, when they become *measurable* and *available* to the finance expenditures of the fiscal period. "Available" is determined as collectible within the 12 months of the fiscal year or soon enough thereafter to be used in pay liabilities of the current period.

**G. INVENTORY** All purchased inventory items are valued at cost using the first-in, first-out method. Inventory is recorded using the purchase method. At year end, the amount of inventory is recorded for external financial reporting.

**H. PREPAID ITEMS** Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

# SEPTEMBER 30, 2023

**I. CAPITAL ASSETS** Capital assets are recorded at historical cost and deprectated over their estimated useful lives (excluding salvage value). The capitalization threshold is \$1,500. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful live is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Site improvements	15 years
Buildings	33 years
Building improvements	15 years
Furniture and equipment	5-7 years
Computers	3 years

**J. UNEARNED INCOME** The Housing Authority reports prepaid revenues on its statement of net position. Prepaid revenues arise when resources are received by the Housing Authority before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Housing Authority has a legal claim to the resources, the liability for prepaid revenue is removed from the statement of net position and the revenue is recognized.

**K. COMPENSATED ABSENCES** The Housing Authority follows Louisiana Civil Service regulations for accumulated annual and sick leave. Employees may accumulate up to three hundred hours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by his/her retirement or termination date.

**L. POST EMPLOYMENT BENEFITS** The Authority does not recognize or pay any post employment benefits.

**M. NET POSITION AND FLOW ASSUMPTIONS** Net position is reported as restricted when constraints are placed on net position use as either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Restricted resources are used first when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

# SEPTEMBER 30, 2023

**N. USE OF ESTIMATES** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and other financing sources and uses during the reporting period. Actual results could differ from those estimates.

**NOTE 2 – DEPOSITS AND INVESTMENTS** The Housing Authority has reported their investments with a maturity at time of purchase of one year or less at amortized cost. Investments with maturity at time of purchase of greater than one year are presented at fair value at September 30, 2023. Deposits are stated at cost, which approximates fair value.

Interest Rate Risk: The Housing Authority's policy does not address interest rate risk.

Credit Rate Risk: GASB 40 disclosure of credit rate risk does not apply, since the Authority's only investments are certificates of deposit.

Custodial Credit Risk The Authority's policy requires the financial institution to cover the first \$250,000 of deposits with FDIC coverage. Any excess deposits must be collateralized with securities held by the pledging financial institution, with a fair market value that equals or exceeds the amount of excess deposits.

Restricted Cash: \$8,100 is restricted in the General Fund for security deposits.

At September 30, 2023, the Housing Authority's carrying amount of deposits was \$297,556 and the bank balance was \$310,280. Petty cash consists of \$100. \$250,000 of the bank balance was covered by FDIC Insurance. The remaining bank balance of \$60,280 was covered by pledged securities. However, this \$60,280 was exposed to custodial credit risk, as defined by GASBS No. 40, para. 8, because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent but not in the Housing Authority's name.

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 40. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten days of being notified by the Housing Authority that the fiscal agent has failed to pay deposited funds upon demand. Investments during the year were solely in time deposits at banks.

#### SEPTEMBER 30, 2023

# NOTE 3 – ACCOUNTS RECEIVABLE The receivables at September 30, 2023, are as follows:

Class of Receivables		
Local sources:		
Tenants	\$	3,844
Total	8	3,844

The tenants account receivables is net of an allowance for doubtful accounts of \$1,828.

# **NOTE 4 – CAPITAL ASSETS** The changes in capital assets are as follows:

		Beginning Balance		Additions	Deletions		Ending Balance
Non-depreciable assets Land and buildings	\$	16,142	 ¢	0 \$	0	- د	16.142
Land and buildings	.p	10.142	Φ	v ə	()	9	10.142
Depreciable assets.							
Buildings		3,947,102		9,800	0		3,956,902
Furniture and equipment		160,086	0	0	1,973		158,111
Total capital assets	-	4,123,330		9,800	1,973		4,131,155
Less: accumulated depreciation	•						
Buildings		3,754,759		41,961	0		3,796,720
Furniture and equipment		129,284		9,816	0		139,100
Total accumulated depreciation	•	3.884.043		51,777	0		3.935.820
Total capital assets, net	\$	239,287	\$	(41.977) \$	1,973	\$	195,335
	-					= =	

#### SEPTEMBER 30, 2023

NOTE 5 – ACCOUNTS PAYABLE The payables at September 30, 2023 are as follows.

Vendors	\$ 2.436
Payroll taxes &	
Retirement withheld	2,609
Utilities	1.910
Total	\$ 6.955

**NOTE 6 – COMPENSATED ABSENCES** At September 30, 2023, employees of the Housing Authority have accumulated and vested \$3.914 of employee leave computed in accordance with GASB, Codification Section C60.

**NOTE 7 – LONG-TERM OBLIGATIONS** The following is a summary of the long-term obligation transactions for the year ended September 30, 2023.

	С	ompensated Absences
Balance, beginning Additions Deletions	\$	131,267 4.504 (131.857)
Balance, ending		3.914
Amounts due in one year	\$	1,477

#### SEPTEMBER 30, 2023

**NOTE 8 – RETIREMENT SYSTEM** The Housing Authority participates in the Housing Agency Retirement Trust (HART) Plan, which is a defined contribution plan. The plan consists of employees of various local and regional housing authorities, urban renewal agencies, and other similar organizations. Through this plan, the Housing Authority provides pension benefits for all of its full-time employees. All full-time employees are eligible to participate in the plan on the first day of the month after becoming age 18 and after completing six months of continuous employment.

Under a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Each participant in the plan is required to make a monthly contribution equal to 6% of his effective compensation, and may make additional contributions. The employer is required to make monthly contributions equal to 8% of each participant's effective compensation.

The Housing Authority's contribution for each employee and income allocated to the employee's account is fully vested after five years of continuous service. The Housing Authority's contributions and interest forfeited by employees who leave employment before five years of service are first used to pay for plan expenses and if there is any residual amount, the amount is refunded to the Housing Authority.

The Housing Authority has the right to establish or amend retirement plan provisions. The Housing Authority's Joinder Agreement with the Housing Renewal and Local Agency Retirement Plan may be amended or modified by Board Resolution. Amendment of the Joinder Agreement is limited to provisions affecting plan specifications.

The Housing Authority made the required contributions of \$14,116 for the year ended September 30, 2023, of which \$12,818 was paid by the Housing Authority and \$1,298 was paid by employees. No payments were made out of the forfeiture account.

# NOTE 9 – COMMITMENTS AND CONTINGENCIES

<u>**Commitments</u>** On July 3. 2023, the Authority entered into an Employment agreement with the Executive Director. The agreement is for five years. The agreement may be renewed for an additional five years. The agreement may be terminated sooner, by either party.</u>

The Board must give due notice and follow certain procedures to terminate the Executive Director for cause. In such event, the Executive Director must be paid salary earned through termination, plus accrued annual leave and other benefits.

The Board may also terminate the Executive Director without cause, when in its judgment; such termination is in the best interest of the Authority. In such event the Director is to be paid the remaining salary for the unexpired portion of the five year contract, plus accrued annual leave and other benefits.

#### SEPTEMBER 30, 2023

Litigation The Housing Authority is not presently involved in litigation.

**Grant Disallowances** The Housing Authority participates in a number of federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. Housing Authority management believes that the amount of disallowance, if any, which may arise from future audits will not be material.

<u>Construction Projects</u> There are certain renovation or construction projects in progress at September 30, 2023. These include modernizing rental units. These projects are being funded by HUD. Funds are requested periodically as the cost is incurred.

**<u>Risk Management</u>** The Housing Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Housing Authority carries commercial insurance.

The Housing Authority transfers risk of loss by participating in a public entity risk pool and contracting with a commercial insurance carrier for all major categories of exposed risk.

This includes coverage of property, general liability, public liability, bond, and worker's compensation. The risk pool and insurance contracted are obligated to meet settlements up to the maximum coverage, after the PHA's premiums and deductions are met.

Louisiana State law prohibits one governmental entity assessing another entity. If the Louisiana Housing Council, Inc. Group Self Insurance Risk Management Agency risk pool is unable to meet its obligations, the risk to the Housing Authority is only that its own claim would be unpaid.

Coverage has not significantly changed from the previous year and settlements for each of the past three years have not exceeded insurance coverage.

The Authority has adopted GASB Statement No. 96, which provides accounting and financial reporting guidance for subscription-based information technology arrangements (SBITAs). The adoption of GASB Statement No. 96 had no material effect on the Authority's September 30, 2023 financial statements.

**NOTE 10 – ECONOMIC DEPENDENCE** The Department of Housing and Urban Development provided \$218,330 to the Housing Authority, which represents approximately 52% of the Housing Authority's total revenue and capital contributions for the year.

**NOTE 11 - SUBSEQUENT EVENTS** Management has evaluated events and transactions subsequent to the statement of net position date through, March 19, 2024, of the independent auditor's report for potential recognition or disclosure in the financial statements.



#### MIKE ESTES, P.C. A PROFESSIONAL ACCOUNTING CORPORATION 4040 FOSSIL CREEK BLVD. – SUITE 100 FORT WORTH, TEXAS 76137

Phone (817) 831-3556 Fax (817) 831-3558 e-mail: office@mikeestespc.com website: mikeestespc.com MEMBER OF THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS and the AICPA GOVERNMENTAL AUDIT QUALITY CENTER

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 

# Independent Auditor's Report

Housing Authority of Southwest Acadia Estherwood, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements, of the Housing Authority of Southwest Acadia, Louisiana, as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Housing Authority of Southwest Acadia, Louisiana's basic financial statements, and have issued our report thereon dated March 19, 2024.

#### Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Housing Authority of Southwest Acadia, Louisiana's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of Southwest Acadia, Louisiana's internal control. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of Southwest Acadia, Louisiana's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Housing Authority of Southwest Acadia, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described as Audit Finding 2023-001.

#### The Housing Authority of Southwest Acadia, Louisiana's Response to Finding

Government Auditing Standards requires the auditor to perform limited procedures on the Housing Authority of Southwest Acadia, Louisiana's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The Housing Authority of Southwest Acadia, Louisiana's response was not subjected to the other auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on the response.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mike Estes, P.c.

Mike Estes, P.C. Fort Worth, Texas March 19, 2024

# HOUSING AUTHORITY OF SOUTHWEST ACADIA. LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# YEAR ENDED YEAR ENDED SEPTEMBER 30, 2023

# Section I - Summary of the Auditor's Results

# Financial Statement Audit

- 1. Type of Auditor's Report Issued on Financial Statements Unmodified.
- 2. Internal Control Over Financial Reporting

	<ul><li>a. Material weakness(es) identified?</li><li>b. Significant deficiency(ies) identified?</li></ul>		yes yes	<u>√</u> _	no none reported
3.	Noncompliance material to financial statements noted?	<u> </u>	yes		no

# HOUSING AUTHORITY OF SOUTHWEST ACADIA. LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# YEAR ENDED SEPTEMBER 30, 2023

# <u>Section II – Findings related to the financial statements which are required to be reported in accordance with Governmental Auditing Standards generally accepted in the United States of America:</u>

#### Low Rent Program-CDFA#14.850

Finding 2023-001-Probable Violation of State Law

# Criteria and Condition

The Authority should comply with state law. Section 1119 of Louisiana's Code of Governmental Ethics. (Louisiana State Law-Revised Statute 42:1119). The provisions include the following:

"No member of the immediate family of an agency head may be employed in his agency." The provision specifies that family members include the spouse of his [or her] children [daughter- in-law].

#### <u>Context</u>

The long-time Executive Director's last day before retirement was June 30, 2023. His daughter-in-law's first day was July 1, 2023. However, the daughter-in-law was hired by the Executive Director while he was still working, before his retirement.

# Effect

The effect was that state law was not complied with.

<u>Cause</u>

Unknown.

Questioned Costs

None

# **Recommendation**

We contacted the Legislative Auditor for guidance with this recommendation. We were directed to the Louisiana Board of Ethics. We were directed to send a copy of the report, with emphasis on this audit finding, to Kathleen Allen, Chairperson, Louisiana Board of Ethics. We will do so.

#### View of Responsible Official

I am Tracy Guidry, Executive Director since October 1, 2023 and Designated Person to address this finding. I have previously been a long-time assistant with the Authority. I am not related to the recently retired, long-time Executive Director. We will wait on guidance from the Board of Ethics.

# SOUTHWEST ACADIA HOUSING AUTHORITY 312 Acadia Ave Estherwood, LA 70534 Phone No. (337) 738-1546

### HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA CORRECTIVE ACTION PLAN

# YEAR ENDED SEPTEMBER 30, 2023

# **Corrective Action Plan Finding:**

Finding 2023-001-Probable Violation of State Law

#### Condition:

The Authority should comply with state law. Section 1119 of Louisiana's Code of Governmental Ethics, (Louisiana State Law-Revised Statute 42:1119). The provisions include the following:

"No member of the immediate family of an agency head may be employed in his agency." The provision specifies that family members include the spouse of his [or her] children [daughter- in-law].

#### Corrective Action Planned

I am Tracy Guidry, Executive Director since October 1, 2023 and Designated Person to address this finding. I have previously been a long-time assistant with the Authority. I am not related to the recently retired, long-time Executive Director. We will wait on guidance from the Board of Ethics.

#### Person responsible for corrective action:

Tracy Guidry, Executive Director Southwest Acadia Housing Authority 312 Acadia Ave Estherwood, LA Telephone: (337) 783-1546

Anticipated Completion Date- September 30, 2024

# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

# YEAR ENDED SEPTEMBER 30, 2023

The following prior audit finding was a significant deficiency, required to be reported, in the prior year in accordance with *Governmental Auditing Standards* generally accepted in the United States of America:

There were no prior audit findings.

SUPPLEMENTARY INFORMATION

# EXHIBIT D(1)

# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA STATEMENT OF MODERNIZATION COSTS - UNCOMPLETED

# YEAR ENDED SEPTEMBER 30, 2023

#### CASH BASIS

		2018 Capital Fund		2019 Capital Fund		2020 Capital Fund	2021 Capital Fund		2022 Capital Fund	2023 Capital Fund
Funds approved	S	88.018	\$	92.004	 S	98.815	\$ 102.932	\$	128.499	\$ 126,820
Funds expended		88.018		92.004		92.178	20,492		0	0
Excess of funds approved	\$	0	\$	0	\$	6,637	\$ <u>\$2.440</u>	- \$ -	128.499	\$ 126,820
Funds advanced	\$	88.018	S	92.004	\$	92.178	\$ 20,492	\$	0	\$ 0
Funds expended		88,018		92,004		92,178	20,492		0	0
Excess (Deficiency) of funds advanced	\$	()	\$	()	\$	()	\$ 0	\$	0	\$ 0

# HOUSING AUTHORITY OF SOUTHWEST ACADIA, LOUISIANA SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE DIRECTOR

#### YEAR ENDED SEPTEMBER 30, 2023

# Agency Head Name: Ken Guidry, Executive Director

Purpose	Amount
Salary	160,640 *
Benefits-insurance	
Benefits-retirement	
Benefits- <list -<="" any="" here="" other="" td=""><td></td></list>	
Car allowance	
Vehicle provided by government	<pre>denter amount reported on W-2&gt;</pre>
Per diem	
Reimbursements	
Travel	
Registration fees	
Conference travel	
Continuing professional education	
fees	
Housing	
Unvouchered expenses*	
Special meals	
Total	160,640

\*Includes \$107,218 of accrued vacation pay paid at retirement in June 2023, in accordance with Employment Agreement.

# HOUSING AUTHORITY OF SOUTHWEST ACADIA. LOUISIANA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### YEAR ENDED SEPTEMBER 30, 2023

FEDERAL GRANTOR PROGRAM TITLE	CDFA NO.		PROGRAM EXPENDITURES
U. S. Department of Housing and Urban Development Direct Programs.			
Low-Income Housing Operating Subsidy	14.850a	\$	162.091
Capital Fund Program	14.872		56,239
Total United States Department		-	
of Housing and Urban Development		\$	218,330
Total Expenditures of Federal Awards		\$ _	218,330

The accompanying notes are an integral part of this schedule.

#### HOUSING AUTHORITY OF SOUTHWEST ACADIA. LOUISIANA NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### YEAR ENDED SEPTEMBER 30, 2023

**NOTE 1 – BASIS OF PRESENTATION** The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of the Housing Authority of the City of Southwest Acadia, Louisiana (the "Housing Authority") under programs of the federal government for the year ended September 30, 2023. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements. Costs Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Housing Authority, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Housing Authority.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**NOTE 3 - RELATIONSHIP TO BASIC FINANCIAL STATEMENTS** Federal awards revenues are reported in the Housing Authority's basic financial statements as follows:

	Fe	deral Sources
Enterprise Funds		
Governmental operating grants	\$	208,530
Capital contributions		9,800
Total	\$	218,330

**NOTE 4 – RELATIONSHIP TO FEDERAL FINANCIAL REPORTS** Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with generally accepted accounting principles.

**NOTE 5 – DE MINIMIS INDIRECT COST RATE** The Housing Authority did not elect to use the 10-precent de minimis indirect cost rate allowed under the Uniform Guidance.

Entity Wide Balance S	heet Summary			
	Project Total	Subtotal	ELIM	Total
111 Cash - Unrestricted	\$289,556	\$289,556		\$289,556
112 Cash - Restricted - Modernization and Development		+		
113 Cash - Other Restricted				
114 Cash - Tenant Secunty Deposits	\$8,100	\$8,100		\$8,100
115 Cash - Restricted for Payment of Current Liabilities				
100 Total Cash	\$297,656	\$297,656		\$297.656
	<i> </i>			
121 Accounts Receivable - PHA Projects				
122 Accounts Receivable - HUD Other Projects				
124 Accounts Receivable - Other Government				
125 Accounts Receivable - Miscellaneous				
126 Accounts Receivable - Tenants	\$5,672	\$5.672		\$5,672
126.1 Allowance for Doubtful Accounts -Tenants	-\$1,828	-\$1,828		-\$1.828
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0		<u>-01,020</u> \$0
127 Notes, Loans, & Mortgages Receivable - Current		<b>~</b> ~		ΨŪ
128 Fraud Recovery				
128.1 Allowance for Doubtful Accounts - Fraud				
129 Accrued Interest Receivable				
120 Total Receivables. Net of Allowances for Doubtful Accounts	\$3.844	\$3,844		\$3.844
	30,044	33,044		\$0,0 <del>44</del>
131 Investments - Unrestricted				
132 Investments - Restricted				
135 Investments - Restricted for Payment of Current Liability				
142 Prepaid Expenses and Other Assets	\$40,709	\$40,709		\$40,709
143 Inventories	\$597	\$597		\$597
143.1 Allowance for Obsolete Inventories	-\$30	-\$30		-\$30
144 Inter Program Due From				
145 Assets Held for Sale				
150 Total Current Assets	\$342,776	\$342,776		\$342.776
161 Land	\$16,142	\$16,142		\$16,142
162 Buildings	\$3,582,775	\$3,582,775		\$3,582,775
163 Furniture, Equipment & Machinery - Dwellings	\$13,600	\$13,600		\$13,600
164 Furniture, Equipment & Machinery - Administration	\$144,512	\$144,512		\$144,512
165 Leasehold Improvements	\$374,127	\$374,127		\$374,127
166 Accumulated Depreciation	-\$3,935,821	-\$3,935,821		-\$3,935,821
167 Construction in Progress		•••••		7
168 Infrastructure			1	
160 Total Capital Assets, Net of Accumulated Depreciation	\$195,335	\$195,335		\$195,335
171 Notes Loops and Maderson Descuble. New Ownerst				
171 Notes, Loans and Mortgages Receivable - Non-Current				
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due				
173 Grants Receivable - Non Current				
174 Other Assets				
176 Investments in Joint Ventures			ļ	
180 Total Non-Current Assets	\$195,335	\$195,335		\$195,335
200 Deferred Outflow of Resources				
290 Total Assets and Deferred Outflow of Resources	\$538,111	\$538,111		\$538,111

Entity Wide Balance She	et Summary			
	Project Total	Subtotal	ELIM	Total
311 Bank Overdraft				
312 Accounts Payable <= 90 Days	\$2,436	\$2,436		\$2,436
313 Accounts Payable >90 Days Past Due	1			
321 Accrued Wage/Payroll Taxes Payable	\$2,609	\$2,609		\$2,609
322 Accrued Compensated Absences - Current Portion	\$1,477	\$1,477		\$1,477
324 Accrued Contingency Liability			İ	
325 Accrued Interest Payable				
331 Accounts Payable - HUD PHA Programs				
332 Account Payable - PHA Projects	ĺ			
333 Accounts Payable - Other Government	\$16,267	\$16,267		\$16,267
341 Tenant Security Deposits	\$8,100	\$8.100		\$8,100
342 Unearned Revenue	\$1,254	\$1.254		\$1,254
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue				
344 Current Portion of Long-term Debt - Operating Borrowings				
345 Other Current Liabilities				
346 Accrued Liabilities - Other	\$1,910	\$1,910		\$1,910
347 Inter Program - Due To				
348 Loan Liability - Current				
310 Total Current Liabilities	\$34,053	\$34,053		\$34,053
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue				
352 Long-term Debt, Net of Current - Operating Borrowings				
353 Non-current Liabilities - Other				
354 Accrued Compensated Absences - Non Current	\$2,437	\$2,437		\$2,437
355 Loan Liability - Non Current	, ,			, ,
356 FASB 5 Liabilities				
357 Accrued Pension and OPEB Liabilities				
350 Total Non-Current Liabilities	\$2.437	\$2.437		\$2,437
300 Total Liabilities	\$36,490	\$36,490		\$36,490
400 Deferred Inflow of Resources				
508.4 Net Investment in Capital Assets	\$195,335	\$195,335		\$195,335
511.4 Restricted Net Position	\$0	\$0		\$0
512.4 Unrestricted Net Position	\$306,286	\$306,286	+	\$306,286
513 Total Equity - Net Assets / Position	\$501,621	\$501,621		\$501,621
		Q301,021		\$00 F, 02 T
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	\$538,111	\$538,111		\$538,111

Single Project Revenue and Expense					
	Low Rent				
70300 Net Tenant Rental Revenue	\$188,442		\$188,442		
70400 Tenant Revenue - Other	\$257		\$257		
70500 Total Tenant Revenue	\$188,699	\$0	\$188,699		
70600 HUD PHA Operating Grants	\$162,091	\$46.439	\$208,530		
70610 Capital Grants		\$9.800	\$9,800		
70710 Management Fee					
70720 Asset Management Fee					
70730 Book Keeping Fee	1	1			
70740 Front Line Service Fee					
70750 Other Fees					
70700 Total Fee Revenue					
70800 Other Government Grants					
71100 Investment Income - Unrestricted	\$1,618		\$1,618		
71200 Mortgage Interest Income					
71300 Proceeds from Disposition of Assets Held for Sale					
71310 Cost of Sale of Assets					
71400 Fraud Recovery					
71500 Other Revenue	\$14,727		\$14,727		
71600 Gain or Loss on Sale of Capital Assets	• • • • • • • • • • • • • • • • • • • •		<u><u> </u></u>		
72000 Investment Income - Restricted					
70000 Total Revenue	\$367.135	\$56.239	\$423,374		
91100 Administrative Salaries	\$91,806		\$91,806		
91200 Auditing Fees	\$7,330		\$7,330		
91300 Management Fee					
91310 Book-keeping Fee					
91400 Advertising and Marketing	\$1,123		\$1,123		
91500 Employee Benefit contributions - Administrative	\$57,670		\$57,670		
91600 Office Expenses	\$14,752		\$14,752		
91700 Legal Expense	••••		+		
91800 Travel	\$1,250		\$1,250		
91810 Allocated Overhead	+		<b>.</b>		
91900 Other	\$7,002		<b>\$7</b> .002		
91000 Total Operating - Administrative	\$180,933	\$0	\$180,933		
92000 Asset Management Fee					
92100 Tenant Services - Salaries		1			
92200 Relocation Costs					
92300 Employee Benefit Contributions - Tenant Services		1			
92400 Tenant Services - Other		1			
92500 Total Tenant Services	\$0	\$0	\$0		
93100 Water	\$12,733		\$12,733		
93200 Electricity	\$5,091	1	\$5,091		
93300 Gas	\$226	1	\$226		
93400 Fuel	+==-				
93500 Labor					
93600 Sewer	\$7,720		\$7,720		

Single Project Revenue and Expense					
	Low Rent	Capital Fund	Total Project		
93700 Employee Benefit Contributions - Utilities					
93800 Other Utilities Expense					
93000 Total Utilities	\$25,770	\$0	\$25,770		
94100 Ordinary Maintenance and Operations - Labor	\$17,325		\$17,325		
94200 Ordinary Maintenance and Operations - Materials and Other	\$28,066		\$28,066		
94300 Ordinary Maintenance and Operations Contracts	\$46,684		\$46,684		
94500 Employee Benefit Contributions - Ordinary Maintenance	\$4,332		\$4.332		
94000 Total Maintenance	\$96,407	\$0	\$96,407		
95100 Protective Services - Labor					
95200 Protective Services - Other Contract Costs					
95300 Protective Services - Other					
95500 Employee Benefit Contributions - Protective Services					
95000 Total Protective Services	\$0	\$0	\$0		
96110 Property Insurance	\$54,266		\$54,266		
96120 Liability Insurance	\$4,611		\$4.611		
96130 Workmen's Compensation	\$3,521		\$3,521		
96140 All Other Insurance	\$2,036		\$2,036		
96100 Total insurance Premiums	\$64,434	\$0	\$64,434		
96200 Other General Expenses					
96210 Compensated Absences					
96300 Payments in Lieu of Taxes	\$16,267		\$16,267		
96400 Bad debt - Tenant Rents	\$3,619		\$3,619		
96500 Bad debt - Mortgages					
96600 Bad debt - Other					
96800 Severance Expense					
96000 Total Other General Expenses	\$19,886	\$0	\$19,886		
96710 Interest of Mortgage (or Bonds) Payable					
96720 Interest on Notes Payable (Short and Long Term)					
96730 Amortization of Bond Issue Costs					
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0		
96900 Total Operating Expenses	\$387,430	\$0	\$387,430		
97000 Excess of Operating Revenue over Operating Expenses	-\$20,295	\$56,239	\$35.944		
97100 Extraordinary Maintenance	\$5,090		\$5,090		
97200 Casualty Losses - Non-capitalized					
97300 Housing Assistance Payments					
97350 HAP Portability-In					
97400 Depreciation Expense	\$53,752		\$53,752		
97500 Fraud Losses					
97600 Capital Outlays - Governmental Funds					
97700 Debt Principal Payment - Governmental Funds					
97800 Dwelling Units Rent Expense					
90000 Total Expenses	\$446,272	\$0	\$446,272		

Single Project Revenue and Expense					
	Low Rent	Capital Fund	Total Project		
10010 Operating Transfer In	\$46,439		\$46,439		
10020 Operating transfer Out		-\$46,439	-\$46,439		
10030 Operating Transfers from/to Primary Government					
10040 Operating Transfers from/to Component Unit					
10050 Proceeds from Notes, Loans and Bonds					
10060 Proceeds from Property Sales					
10070 Extraordinary Items, Net Gain/Loss			-		
10080 Special Items (Net Gain/Loss)					
10091 Inter Project Excess Cash Transfer In					
10092 Inter Project Excess Cash Transfer Out					
10093 Transfers between Program and Project - In					
10094 Transfers between Project and Program - Out					
10100 Total Other financing Sources (Uses)	\$46,439	-\$46,439	\$0		
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	-\$32,698	\$9,800	-\$22,898		
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0		
11030 Beginning Equity	\$524,519	\$0	\$524,519		
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	*****		<b>QOL 1,010</b>		
11050 Changes in Compensated Absence Balance					
11060 Changes in Contingent Liability Balance					
11070 Changes in Unrecognized Pension Transition Liability					
11080 Changes in Special Term/Severance Benefits Liability					
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents					
11100 Changes in Allowance for Doubtful Accounts - Other					
11170 Administrative Fee Equity					
11180 Housing Assistance Payments Equity					
11190 Unit Months Available	648		648		
11210 Number of Unit Months Leased	622		622		
11270 Excess Cash	\$235,162		\$235,162		
11610 Land Purchases	\$0	\$0	\$0		
11620 Building Purchases	\$0	\$9,800	\$9,800		
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	\$0		
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	\$0		
11650 Leasehold Improvements Purchases	\$0	\$0	\$0		
11660 Infrastructure Purchases	\$0	\$0	\$0		
13510 CFFP Debt Service Payments	\$0	\$0	\$0		
13901 Replacement Housing Factor Funds	\$0	\$0	\$0		

Entity Wide Revenue and Expense Summary				
	Project Total	Subtotal	ELIM	Total
70300 Net Tenant Rental Revenue	\$188,442	\$188,442		\$188,442
70400 Tenant Revenue - Other	\$257	\$257		\$257
70500 Total Tenant Revenue	\$188,699	\$188,699	\$0	\$188,699
70600 HUD PHA Operating Grants	\$208,530	\$208,530		\$208,530
70610 Capital Grants	\$9,800	\$9,800		\$9,800
70710 Management Fee				-
70720 Asset Management Fee				
70730 Book Keeping Fee				
70740 Front Line Service Fee				
70750 Other Fees				
70700 Total Fee Revenue		\$0	\$0	\$0
70800 Other Government Grants				
71100 Investment Income - Unrestricted	\$1,618	\$1,618		\$1,618
71200 Mortgage Interest Income				
71300 Proceeds from Disposition of Assets Held for Sale				
71310 Cost of Sale of Assets				
71400 Fraud Recovery				
71500 Other Revenue	\$14,727	\$14,727		\$14,727
71600 Gain or Loss on Sale of Capital Assets				
72000 Investment Income - Restricted				
70000 Total Revenue	\$423,374	\$423,374	\$0	\$423,374
91100 Administrative Salaries	\$91,806	\$91,806		\$91,806
91200 Auditing Fees	\$7,330	\$7,330		\$7.330
91300 Management Fee				
91310 Book-keeping Fee				1
91400 Advertising and Marketing	\$1,123	\$1,123		\$1,123
91500 Employee Benefit contributions - Administrative	\$57,670	\$57,670		\$57,670
91600 Office Expenses	\$14,752	\$14,752		\$14,752
91700 Legal Expense	1			
91800 Travel	\$1,250	\$1,250		\$1,250
91810 Allocated Overhead				
91900 Other	\$7,002	\$7,002		\$7,002
91000 Total Operating - Administrative	\$180,933	\$130,933	\$0	\$180,933
92000 Asset Management Fee				
92100 Tenant Services - Salaries				
92200 Relocation Costs				
92300 Employee Benefit Contributions - Tenant Services				1
92400 Tenant Services - Other				1
92500 Total Tenant Services	\$0	\$0	\$0	\$0
93100 Water	¢10 700	\$10 722		610 700
	\$12,733	\$12.733		\$12,733
93200 Electricity	\$5,091	\$5,091		\$5,091
93300 Gas	\$226	\$226		\$226
93400 Fuel				
93500 Labor	\$7,720	\$7,720		\$7,720

Entity Wide Revenue and Expense Summary				
	Project Total	Subtotal	ELIM	Total
93700 Employee Benefit Contributions - Utilities				
93800 Other Utilities Expense				
93000 Total Utilities	\$25,770	\$25 <u>,</u> 770	\$0	\$25,770
94100 Ordinary Maintenance and Operations - Labor	\$17.325	\$17,325		\$17,325
94200 Ordinary Maintenance and Operations - Materials and Other	\$28,066	\$28,066		\$28,066
94300 Ordinary Maintenance and Operations Contracts	\$46.684	\$46,684		\$46,684
94500 Employee Benefit Contributions - Ordinary Maintenance	\$4,332	\$4,332		\$4,332
94000 Total Maintenance	\$96,407	\$96,407	\$0	\$96,407
95100 Protective Services - Labor				
95200 Protective Services - Other Contract Costs				
95300 Protective Services - Other				
95500 Employee Benefit Contributions - Protective Services				
95000 Total Protective Services	\$0	\$0	\$0	\$0
96110 Property Insurance	\$54,266	\$54,266		\$54,266
96120 Liability Insurance	\$4,611	\$4,611		\$4,611
96130 Workmen's Compensation	\$3,521	\$3,521		\$3,521
96140 All Other Insurance				
96100 Total insurance Premiums	\$2,036	\$2,036	<b>F</b> O	\$2,036
	\$64,434	\$64,434	\$0	\$64,434
96200 Other General Expenses				
96210 Compensated Absences				
96300 Payments in Lieu of Taxes	\$16.267	\$16,267		\$16,267
96400 Bad debt - Tenant Rents	\$3,619	\$3,619		\$3,619
96500 Bad debt - Mortgages				
96600 Bad debt - Other				
96800 Severance Expense				
96000 Total Other General Expenses	\$19.886	\$19,886	\$0	\$19,886
96710 Interest of Mortgage (or Bonds) Payable				
96720 Interest on Notes Payable (Short and Long Term)				
96730 Amortization of Bond Issue Costs				
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0	\$0
96900 Total Operating Expenses	\$387,430	\$387,430	\$0	\$387,430
97000 Excess of Operating Revenue over Operating Expenses	\$35,944	\$35,944	\$0	\$35,944
		@JJ,344	ΨU	\$30,944
97100 Extraordinary Maintenance	\$5,090	\$5,090		\$5,090
97200 Casualty Losses - Non-capitalized				
97300 Housing Assistance Payments				
97350 HAP Portability-In				
97400 Depreciation Expense	\$53,752	\$53,752		\$53,752
97500 Fraud Losses				ļ
97600 Capital Outlays - Governmental Funds				
97700 Debt Principal Payment - Governmental Funds				
97800 Dwelling Units Rent Expense				[
90000 Total Expenses	\$446,272	\$446,272	\$0	\$446,272

Entity Wide Revenue and	Expense Sumn	nary	[	1
	Project Total	Subtotal	ELIM	Total
10010 Operating Transfer In	\$46,439	\$46,439	-\$46.439	\$0
10020 Operating transfer Out	-\$46,439	-\$46,439	\$46,439	\$0
10030 Operating Transfers from/to Primary Government				
10040 Operating Transfers from/to Component Unit				1
10050 Proceeds from Notes, Loans and Bonds				
10060 Proceeds from Property Sales				
10070 Extraordinary Items, Net Gain/Loss	1			1
10080 Special Items (Net Gain/Loss)	1			1
10091 Inter Project Excess Cash Transfer In				
10092 Inter Project Excess Cash Transfer Out	1			
10093 Transfers between Program and Project - In				
10094 Transfers between Project and Program - Out				
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	-\$22,898	-\$22.898	\$0	-\$22,898
11020 Required Annual Debt Principal Payments	\$0	\$0		\$0
11030 Beginning Equity	\$524,519	\$524,519		\$524,519
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	ψ324,010	4024,010		0524,010
11050 Changes in Compensated Absence Balance				
11060 Changes in Contingent Liability Balance				1
11070 Changes in Unrecognized Pension Transition Liability				
11080 Changes in Special Term/Severance Benefits Liability				
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents				
11100 Changes in Allowance for Doubtful Accounts - Other				
11170 Administrative Fee Equity				
11180 Housing Assistance Payments Equity				
11190 Unit Months Available	648	648		648
11210 Number of Unit Months Leased	622	622		622
11270 Excess Cash	\$235,162	\$235,162		\$235,162
11610 Land Purchases	\$0	\$0		\$0
11620 Building Purchases	\$9,800	\$9,800		\$9.800
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0		\$0
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0		\$0
11650 Leasehold Improvements Purchases	\$0	\$0		\$0
11660 Infrastructure Purchases	\$0	\$0		\$0
13510 CFFP Debt Service Payments	\$0	\$0		\$0
13901 Replacement Housing Factor Funds	\$0	\$0		\$0