The Arc Caddo-Bossier

Shreveport, Louisiana

June 30, 2023





THE ARC CADDO-BOSSIER SHREVEPORT, LOUISIANA

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The Board of Directors The Arc Caddo-Bossier Shreveport, Louisiana

Independent Auditor's Report

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying consolidated financial statements of The Arc Caddo-Bossier (a not-for-profit organization), which comprise the consolidated statement of financial position as of June 30, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to consolidated financial statements.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of The Arc Caddo-Bossier as of June 30, 2023, and the consolidated changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of The Arc Caddo-Bossier and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The Arc Caddo-Bossier's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks.
 Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of expressing an
 opinion on the effectiveness of The Arc Caddo-Bossier's internal control. Accordingly, no such
 opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about The Arc Caddo-Bossier's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The supplementary information included on pages 22-26 is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Report on Summarized Comparative Information

We have previously audited The Arc Caddo-Bossier's 2022 consolidated financial statements, and we expressed an unmodified audit opinion on those audited consolidated financial statements in our report dated December 19, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

Heard, Mc Elvey ! Westal, LLC

In accordance with *Government Auditing Standards*, we have also issued our report dated December 22, 2023, on our consideration of The Arc Caddo-Bossier's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Arc Caddo-Bossier's internal control over financial reporting and compliance.

Shreveport, Louisiana December 22, 2023

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

JUNE 30, 2023

ASSETS	June 30, 2023	June 30, 2022
Cash and cash equivalents Investments-Notes 4 and 13 Accounts receivable-Note 5 Prepaid expenses and other assets Land, building, and equipment, net-Note 6 Lease right of use assets-Note 14 Beneficial interest in foundation-Note 7 Total assets	\$ 5,048,852 4,752,768 1,722,166 118,418 2,190,335 45,907 7,483,915 \$ 21,362,361	\$ 4,602,678 4,239,106 1,598,589 250,965 2,076,755 - 6,888,542 \$ 19,656,635
LIABILITIES AND NET ASSETS		
Accounts payable Accrued payroll and related liabilities Accrued expenses Short-term lease liability-Note 14 Long-term lease liability-Note 14 Total liabilities	\$ 113,261 610,631 115,011 42,361 3,546 884,810	\$ 116,222 371,206 102,507 - - 589,935
Net assets: Without donor restriction:-Note 10 Undesignated Designated by the Board	10,222,693 2,488,743 12,711,436	9,497,779 2,649,443 12,147,222
With donor restrictions-Note 10 Total net assets	7,766,115 20,477,551	6,919,478 19,066,700
Total liabilities and net assets	\$ 21,362,361	\$ 19,656,635

CONSOLIDATED STATEMENT OF ACTIVITIES

	Without Dor	nor	W	ith Donor/			
	Restriction			estrictions	Jur	ne 30. 2023	June 30, 2022
Public support and revenue:		_			-	,	
Public support:							
State of Louisiana	\$ 312,1	75	\$	_	\$	312,175	\$ 281,503
United Way	-		7	-	7	-	504
Contributions	850,90	03		251,424		1,102,327	1,312,840
Other public support	50,20			-		50,263	47,867
Total public support	1,213,34			251,424	_	1,464,765	1,642,714
Total public support	1,213,3			231,727		1,404,703	1,042,714
Revenue:							
Sales revenue	3,367,58	31		-		3,367,581	3,438,410
Membership dues	3,69	95		-		3,695	4,800
Title XIX	11,978,1	63		-	-	11,978,163	10,688,784
Service fees	612,22	23		-		612,223	607,079
Net investment (loss) income-Note 4	523,02	28		-		523,028	(685,786)
Change in interest in Foundation	-			595,373		595,373	(1,270,349)
Other income	271,8	<u> 18</u>		-		271,848	176,480
Total revenue	16,756,53	38		595,373		17,351,911	12,959,418
Total public support and revenue	17,969,8	79		846,797	<u> </u>	18,816,676	14,602,132
Net assets released from restrictions	10	60		(160)		-	-
Expenses:							
Adult services	4,538,52	27		-		4,538,527	4,337,862
Children services	1,117,7	55		-		1,117,755	1,056,780
Residential services	9,658,7	53		-		9,658,753	8,585,285
Leisure services	362,78	30		-		362,780	341,444
Management and general	1,728,0	10		-		1,728,010	1,549,828
Total expenses	17,405,82	25		-		17,405,825	15,871,199
Change in net assets	564,2	14		846,637		1,410,851	(1,269,067)
Net assets-beginning of year	12,147,2	22		6,919,478		19,066,700	20,335,767
Net assets-end of year	\$ 12,711,43	36	\$	7,766,115	\$ 2	20,477,551	\$ 19,066,700

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

	Program Services					
	Adult	Children	Residential			
	Services	Services	Services			
Salaries	\$ 2,762,0)50 \$ 724,172	\$ 6,662,395			
Payroll taxes	211,4	55,123	509,523			
Other employee expenses	471,1	.13 60,034	1,058,968			
Total salaries and payroll related expenses	3,444,6	839,329	8,230,886			
Professional	23,4	1,962	5,510			
Insurance	111,8	3,169	78,046			
Licenses	g	39 850	307,130			
Office expense	15,8	338 10,974	26,847			
Postage and publication	4	10 682	636			
Dues and subscriptions	9	2,164	•			
Telephone	16,2	1,884	15,361			
Repairs and maintenance	181,8	17,839	152,518			
Building services	7,7	'14	41,082			
Training	7,3	882 2,511	35,183			
Travel and conventions	5,5	504 898	48,712			
Operating supplies	329,7	⁷ 52 46,793				
Utilities	166,0	18,231	140,088			
Vehicle and equipment lease	29,1	.62 2,497	13,143			
Food	6,0	95,299	170,428			
Household supplies	6	3,602	28,730			
Clothing	-	-	13,561			
Personal necessities	1	.56 -	17,626			
Medical and therapy	-	-	34,553			
Transportation and outing	-	-	3,909			
Consultant fees	3,7	'88 -	137,167			
Other	88,3	10,153	63,046			
Total other expenses before depreciation	996,1	.71 252,664	1,348,628			
Total expenses before depreciation	4,440,8	1,091,993	9,579,514			
Depreciation expense	97,7	25,762	79,239			
Total expenses	\$ 4,538,5	\$ 1,117,755	\$ 9,658,753			

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

Calvaine	Program Services Leisure Services	Supporting Services Management and General	June 30, 2023	June 30, 2022
Salaries	\$ 155,260	\$ 886,839	\$ 11,190,716	\$ 10,336,027
Payroll taxes	12,019	66,756	854,898	786,032
Other employee expenses	9,389	152,003	1,751,507	1,356,663
Total salaries and payroll related expenses	176,668	1,105,598	13,797,121	12,478,722
Professional	2,076	211,896	244,897	232,083
Insurance	11,787	139,034	343,871	311,758
Licenses	-	-	308,919	307,839
Office expense	3,954	40,533	98,146	72,486
Postage and publication	66	3,945	5,739	5,444
Dues and subscriptions	1,040	40,066	45,335	44,713
Telephone	4,222	4,103	41,844	48,362
Repairs and maintenance	10,650	28,637	391,541	295,452
Building services	8,424	11,455	101,831	104,074
Training	2,063	5,907	53,046	43,990
Travel and conventions	2,610	54,780	112,504	56,730
Operating supplies	53,932	8,400	453,092	480,516
Utilities	9,541	16,982	350,893	310,342
Vehicle and equipment lease	-	18,629	63,431	67,006
Food	1,914	2,360	276,070	252,764
Household supplies	-	1,284	34,277	41,535
Clothing	-	-	13,561	7,174
Personal necessities	-	-	17,782	16,285
Medical and therapy	10,043	41	44,637	47,424
Transportation and outing	-	-	3,909	345
Consultant fees	3,280	-	144,235	121,604
Other	6,168	21,145	188,870	196,438
Total other expenses before depreciation	131,770	609,197	3,338,430	3,064,364
Total expenses before depreciation	308,438	1,714,795	17,135,551	15,543,086
Depreciation expense	54,342	13,215	270,274	328,113
Total expenses	\$ 362,780	\$ 1,728,010	\$ 17,405,825	\$ 15,871,199

CONSOLIDATED STATEMENT OF CASH FLOWS

	June 30, 2023		Jui	June 30, 2022	
Cash flows from operating activities:					
Change in net assets	\$	1,410,851	\$	(1,269,067)	
Adjustments to reconcile change in net assets to net					
cash provided by operating expenses:					
Depreciation		270,274		328,113	
(Gain) loss on disposal of fixed assets		(133,729)		1,947	
Net realized and unrealized (gains) losses on investments		(410,907)		900,936	
Change in interest in Foundation		(785,085)		1,032,287	
(Increase) decrease in accounts receivable		(123,577)		397,597	
(Increase) decrease in prepaid expenses and other assets		132,547		(35,300)	
(Decrease) in accounts payable		(2,961)		(2,473)	
Increase (Decrease) in payroll liabilities		239,425		(327,153)	
Increase in accrued expenses		12,504		8,685	
Total adjustments		(801,509)		2,304,639	
Net cash provided by operating activities		609,342		1,035,572	
Cash flows from investing activities:					
Sales of investments		503,280		503,280	
Purchase of investments		(606,036)		(712,751)	
Distributions from Foundation		189,712		238,062	
Purchase of fixed assets		(464,844)		(114,943)	
Proceeds from sale of fixed assets		214,720		-	
Net cash (used) by investing activities		(163,168)		(86,352)	
Net increase in cash and cash equivalents		446,174		949,220	
Cash and cash equivalents at beginning of year		4,602,678	_	3,653,458	
Cash and cash equivalents at end of year	\$	5,048,852	\$	4,602,678	

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

1. Nature of Business

The Arc Caddo-Bossier (The Arc) is a not-for-profit public service association. Revenues are derived primarily from the following:

- a) State of Louisiana, generally under third-party reimbursement plans
- b) Title XIX, under third-party reimbursement plans
- c) Service fees
- d) Contributions from the general public
- e) Contract work by individuals with disabilities for various types of companies
- f) Investment income

The Arc provides services to the intellectually disabled of all ages in northwest Louisiana, generally in the following functional areas:

- a) Adult Services provides day habilitation and employment for full and part-time adult workers with disabilities, generally in custodial, linen, filter, and lawn services, and through sheltered employment and employment-related training.
- b) Children Services provides childcare and developmentally appropriate educational experiences to enrolled children aged six weeks to five years of age, both with and without disabilities.
- c) Residential Services provides an array of community living services for children and adults with disabilities and their families, including supported independent living, long-term personal care, personal care attendant, respite care, and elderly disabled adult waiver.
- d) Leisure Services provides therapeutic services to adults and children with disabilities through horseback riding.

2. Summary of Significant Accounting Policies

a) Consolidated Financial Statement Presentation:

The Arc is required to report information regarding its financial position and activities based on the absence or existence of donor-imposed restrictions. Accordingly, net assets of The Arc and changes therein may be classified and reported as follows:

<u>Without donor restrictions</u>-Net assets that are not subject to donor-imposed stipulations. Some unrestricted net assets may be designated by the Board for specific purposes, as shown in Note 10.

<u>With donor restrictions</u>-Net assets subject to donor-imposed stipulations that may or will be met by actions of The Arc, the passage of time, or that they be maintained permanently. Donor restricted net assets are detailed in Note 10.

b) Consolidation:

The financial statements include the accounts of The Arc and Great Results Equine Assisted Therapies (GREAT), a not-for-profit corporation that uses horseback riding as a therapeutic aid to disabled individuals. GREAT merged with The Arc in 2001, with approximate net assets of \$25,000.

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

All significant intercompany transactions have been eliminated in the consolidated financial statements.

c) Comparative Financial Statements:

The financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with The Arc's financial statements for the year ended June 30, 2022, from which the summarized information was derived.

d) Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

e) Cash Equivalents:

For purposes of the statement of cash flows, The Arc considers all highly liquid investments purchased with maturities of three months or less to be cash equivalents. All cash on deposit with financial institutions is fully secured through a combination of deposit insurance and collateralization by sufficient U.S. Government securities owned by the institution.

f) Investments:

Investments are accounted for at fair value. Realized gains and losses on the sale of securities are determined using the specific identification method. Net investment return is reported in the statement of activities and consists of interest and dividend income and realized and unrealized gains and losses. Investment income is reported net of external investment expenses.

g) Accounts Receivable:

Accounts receivable from contract work, service fees, and other third-party reimbursement plans that management has the intent and ability to hold to maturity are accounted for at the outstanding principal amount, less any related allowance for doubtful receivables. Management periodically reviews its outstanding receivables for collectability. Past due status of receivables is based on their contractual terms. Accounts receivable also includes contributions receivable, which represent unconditional promises to pay in future years.

h) Land, Building, and Equipment:

Acquisitions of property and equipment in excess of \$5,000 are capitalized. Property and equipment are recorded at cost, or if donated, at the estimated fair value at the date of receipt. Currently, there are no donor or legal restrictions on the proceeds from the disposition of donated property. Improvements and replacements of buildings and equipment are capitalized. Maintenance and repairs that do not improve or extend the lives of property and equipment are charged to expense as incurred. When assets are sold or retired, their cost and related accumulated depreciation are removed from the accounts and any gain or loss is reported in the statement of operations. Depreciation is computed using the straight-line method over the following estimated useful lives:

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

<u>Asset</u> <u>Estimated Life</u>

Furniture and equipment 5-10 years

Vehicles 3-5 years

Buildings and improvements 10-40 years

i) Compensated Absences:

Annual leave is earned by employees as follows:

<u>Length of Service</u> <u>Annual Leave Earned</u>

Less than three months None

From four months to one year Eleven days

From one to five years Eighteen days

From five to ten years Twenty-one days

From ten to twenty years Twenty-four days

Over twenty years Twenty-seven days

Generally, no more than five days of unused leave may be carried forward to the next fiscal year.

Sick leave is included in annual leave.

j) Contributions:

Contributions received are recorded as support without donor restrictions or with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions.

k) Promises to Give:

Contributions are recognized when the donor makes a promise to give to The Arc that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

The Arc uses the allowance method to determine uncollectible unconditional contributions receivable when material. The allowance is based on prior years' experience and management's analysis of specific promises made.

I) Revenue and Revenue Recognition:

Revenues from program fees, which include residential support for individuals, children's services, and day support services, derive from the provision of specific services that customarily include

community and group home living and daily activity support under state-sponsored programs for individuals with intellectual and developmental disabilities in Northwest Louisiana. Transaction price is based on standard rates authorized by applicable governing authority billed out according to specific units of service provided. Program fees are billed out at the end of the month with a payment term of 30 days. Performance obligations under these arrangements, which consist of a

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

series of distinct promises that generally have the same pattern of transfer on a monthly basis, are satisfied over time as the services are provided. Amounts received under third-party reimbursement plans are subject to adjustment by the payer, and also may be subject to subsequent audit. Management believes the possibility of adjustments of material amount is remote.

Sales revenues from contract services, which include both federal and state-sourced contracts, derive from the provision of specific services that customarily include janitorial, groundskeeping, and laundry in Northwest Louisiana. The contracts generally are for one year, with automatic renewals that allow termination notice by either party without penalty. Negotiated contract prices are based generally on a fixed amount for a standard period of a day, week, or month for a specific set of services to be performed. Contract services are billed out immediately following performance due upon receipt. Performance obligations under these contracts, which consist of a series of distinct promises that generally have the same pattern of transfer on a monthly basis, are satisfied over time as the service is provided.

The following table disaggregates The Arc's revenue subject to the provisions of FASB ASC 606, Revenue From Contracts with Customers, based on clients serviced and services provided.

	FYE	FYE
	2023	2022
Title XIX		
Waiver Support Day Hab	\$ 1,125,034	\$ 971,188
Waiver Support Commuity Living and Support Services	5,983,705	5,605,285
Waiver Support Community Homes	 4,869,424	 4,112,311
	\$ 11,978,163	\$ 10,688,784
Service Fees	_	
Adult Services Vocational Service Fees Childrens Services Tuition and Fees	\$ 23,870	\$ -
Typical Children Service Fees (private pay)	373,298	387,688
Special Needs Service Fees (subsidized)	152,517	163,990
Leisure Services Instructional Fees	62,538	55,401
	\$ 612,223	\$ 607,079
Sales Revenue		
Federal Contracts	\$ 2,642,253	\$ 2,466,189
Other Adult Service Contracts	725,328	972,221
	\$ 3,367,581	\$ 3,438,410
Membership Dues	\$ 3,695	\$ 4,800

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

m) Retroactive Adjustments and Settlements:

Revenue for services rendered to Medicaid program beneficiaries is based on prospectively determined daily rates established by the State of Louisiana Department of Health and Hospitals.

Laws and regulations concerning government programs, including Medicaid, are complex and subject to varying interpretation. Compliance with such laws and regulations may also be subject to future government review and interpretation, as well as significant regulatory action, including fines, penalties, and potential exclusion from the related programs. There can be no assurance that regulatory authorities will not challenge The Arc's compliance with these laws and regulations, and it is not possible to determine the impact (if any) such claims, or penalties would have upon The Arc.

Settlements with third-party payors for retroactive adjustments due to audits, reviews, or investigations are considered variable consideration and are included in the determination of the estimated transaction price for providing services. These settlements are estimated based on the terms of the payment agreement with the payor, correspondence from the payor, and The Arc's historical settlement activity, including an assessment to ensure that it is probable that a significant reversal in the amount of cumulative revenue recognized will not occur when the uncertainty associated with the retroactive adjustment is subsequently resolved. Estimated settlements are adjusted in future periods as adjustments become known based on newly available information or as years are settled or are no longer subject to such audits, reviews, and investigations.

n) Contributed Services:

Many individuals volunteer their time and perform a variety of tasks that assist The Arc. The volunteer hours have not been recorded in the statement of activities.

o) Functional Expenses:

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. Such functional expenses are allocated based on the relative amount of direct expenses incurred within each division. Fund-raising expenses are not significant.

p) Advertising Costs:

When significant, costs of advertising are expensed as incurred. Advertising expense for years ending June 30, 2023 and 2022 was not material.

q) Income Taxes:

As nonprofit, privately supported organizations, both The Arc and GREAT are exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code, but each must file an annual return with the Internal Revenue Service that contains information on its financial operations. The Arc and GREAT are required to review various tax positions they have taken with respect to their exempt status and determine whether in fact they continue to qualify as tax-exempt entities. They also must consider whether they have nexus in jurisdictions in which they have income and whether a tax return is required in those jurisdictions. In addition, as tax-exempt entities, they must assess whether they have any tax positions associated with unrelated business income subject to income tax. Neither entity expects these tax positions to change significantly over the next twelve months. Any penalties related to late filing or other requirements would be recognized as penalties expense in the accounting records.

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

The Arc and GREAT are required to file U. S. federal Form 990s for informational purposes. The federal income tax returns for the tax years 2020 and beyond remain subject to examination by the Internal Revenue Service.

r) Leases:

Management reviews contracts to identify leases and properly classify leases as either operating or financing. Operating right-of-use (ROU) liabilities are recognized based on the net present value of lease payments over the lease term at the commencement date of the lease and are reduced by payments made on each lease on the straight-line basis. If a lease contains a renewal option at the commencement date and management considers it reasonably certain that the option will be exercised to renew the lease, the renewal option payments are included in the determination of the ROU assets and lease liabilities. Leases with an initial term of 12 months or less are not recorded on the statement of financial position; rather, rent expense for these leases is recognized on a straight-line basis over the lease term, or when incurred if a month-to-month lease.

s) New Accounting Standards:

Effective July 1, 2022, The Arc adopted FASB ASC 842, *Leases*. The Arc determines if an arrangement contains a lease at inception based on whether The Arc has the right to control the asset during the contract period and other facts and circumstances. The Arc elected the package of practical expedients permitted under the transition guidance within the new standard, which among other things, allowed it to carry forward the historical lease classification.

The adoption of FASB ASC 842 resulted in the recognition of right-of-use assets of \$93,007 and operating lease liabilities of \$93,007 as of July 1, 2022. Results for periods beginning prior to July 1, 2022 continue to be reported in accordance with our historical accounting treatment. The adoption of FASB ASC 842 did not have a material impact on The Arc's statements of activities, functional expenses, and cash flows.

3. Liquidity and Availability

The Arc manages its financial assets available to meet general operating expenditures with the guiding principle of operating within a prudent range of financial soundness and stability. At June 30, 2023 and 2022, financial assets (net of applicable donor restrictions) consisting of cash, cash equivalents, and accounts receivable that are available for general operating expenditure within one year of the balance sheet date amounted to \$6,488,818 and \$6,143,769. Although not routinely accessed for general operations, the portfolio of marketable securities of \$4,752,768 and \$4,239,106 as of June 30, 2023 and 2022 also is available for operating purposes. In addition, a credit facility of \$100,000 is in place for borrowing needs.

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

4. <u>Investments</u>

Investments are summarized as follows:

		June 30, 2023					
					Unrealized		
		Approximate			Appreciation		
		Cost	М	arket Value	(De	preciation)	
Dougla friends	¢	1 022 001	<u>۲</u>	014 214	۲.	(107.767)	
Bond funds	\$	1,022,081	\$	914,314	\$	(107,767)	
Equity funds		2,947,043		3,763,114		816,071	
Money market funds		75,340		75,340			
Totals	<u>\$</u>	4,044,464	\$	4,752,768	\$	708,304	
			Ju	ne 30, 2022			
					U	nrealized	
			Αį	pproximate	Ар	preciation	
		Cost	М	arket Value	(De	preciation)	
Bond funds	\$	1,034,290	\$	918,631	\$	(115,659)	
Equity funds		2,695,539		3,256,183		560,644	
Money market funds		64,292		64,292			
Totals	ς.	3,794,121	\$	4,239,106	\$	444,985	

Net investment income (loss) consists of the following:

	 June 30, 2023		June 30, 2022	
Interest and dividends Net realized gains (losses)	\$ 126,967 147,588	\$	232,207 (68,510)	
Net unrealized gains (losses) Investment management fees	263,319 (14,846)		(832,426) (17,057)	
	\$ 523,028	\$	(685,786)	

5. Accounts Receivable

Accounts receivable due The Arc at year end are as follows:

	Jun	June 30, 2023		ie 30, 2022
Contract work	\$	571,556	\$	666,829
State of Louisiana		16,699		14,332
Title XIX		701,950		760,651
Contributions Receivable		210,599		-
Other		221,362		156,777
Total	\$	1,722,166	\$	1,598,589

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

Receivables from contract work arise from credit granted to various businesses located in the Shreveport area. Receivables from the State of Louisiana and Title XIX arise from funds due The Arc under various grants and third-party payee arrangements, and which are unpaid as of the end of the fiscal year. Title XIX receivables are presented net of an allowance for estimated denied claims of \$32,937 and \$159,413 for the years ended June 30, 2023 and 2022, respectively. There are no significant contract assets or liabilities related to The Arc's revenue recognized in accordance with the provisions of FASB ASC 606.

6. Land, Building, and Equipment

Land, building, and equipment is composed of the following:

	June 30, 2023			June 30, 2022		
Buildings	\$	3,381,429	ç	3,447,221		
Improvements		2,132,116		2,257,350		
Equipment		3,374,991		3,311,364		
Vehicles		613,114	_	601,114		
Total depreciable assets		9,501,650		9,617,049		
Accumulated depreciation		(8,083,157)	_	(7,983,113)		
Book value of depreciable assets		1,418,493		1,633,936		
Land		437,566		437,566		
Construction in progress		334,276	_	5,253		
Book value of fixed assets	\$	2,190,335	<u> </u>	2,076,755		
		_	_	_		

7. Beneficial Interest in Foundation

Beneficial interest represents The Arc's share of net assets available to The Arc from The Arc Foundation (The Foundation), which was created in 1997 to promote and support the purposes of The Arc. Originally organized such that its membership consisted of the board members of The Arc, The Foundation was part of the consolidated financial statements of The Arc. Effective at the beginning of fiscal year 2013, The Foundation's membership was changed to consist only of members of its own board, no more than forty-nine percent of whom may be members of the board of The Arc. As a result, The Arc no longer includes The Foundation in consolidation, but records its share of The Foundation's net assets because it is a financially interrelated organization.

Funds belonging to The Foundation are not automatically available to The Arc but must be requested for specific purposes through a formal process that The Foundation controls. This process involves a review of amounts available for distribution and formal approval of funding requests by The Foundation's board. The Foundation transferred \$189,712 to the Arc during the year ended June 30, 2023. It transferred \$238,062 to The Arc or its related entity, Louisiana Disabled Persons Housing Corporation, during the year ended June 30, 2022. These amounts are included in the Change in Interest in Foundation on the Statement of Activities.

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

8. Line of Credit and Borrowings

The Arc has a line of credit with a local bank, renewed in February 2022, with a maximum borrowing limit of \$100,000. The credit line is secured by an investment brokerage account having an estimated market value of \$4,752,768 at June 30, 2023. Interest is variable, as determined each consecutive month this loan is outstanding. The applicable rate at June 30, 2023 and 2022 was 10.9% and 7.4%, respectively. There was no outstanding balance on this obligation at June 30, 2023 and 2022.

9. Conditional Promises

Conditional promises consist of the unfunded portions of approved grants, either currently in effect or approved for commencement after June 30, 2023. Future funding of such awards is conditioned upon the organization's operation of certain programs, incurrence of certain costs, and possibly meeting certain matching requirements. Because such awards represent conditional promises to The Arc, they have not been recognized in the financial statements. Such promises amounted to approximately \$157,000 and \$376,000, respectively, at June 30, 2023 and 2022.

10. Net Assets

Net assets consist of the following:

	June 30,	June 30,
	2023	2022
Net assets without donor restrictions:		
Undesignated:		
Without Board designations	\$ 8,032,358	\$ 7,421,024
Invested in property and equipment, net of related debt	2,190,335	2,076,755
Total undesignated	10,222,693	9,497,779
Designated by the Board:		
For adult services	56,851	59,735
For worker's compensation claims	2,431,892	2,589,708
Total designated	2,488,743	2,649,443
Total without donor restrictions	12,711,436	12,147,222
Net assets with donor restrictions:		
For purposes to be determined by The Arc Caddo-Bossier Foundation	7,433,915	6,838,542
For purposes of child services education	282,200	30,936
Restricted in perpetuity through The Arc Caddo-Bossier Foundation	50,000	50,000
Total with donor restrictions	7,766,115	6,919,478
Total net assets	\$ 20,477,551	\$ 19,066,700

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

11. Other Employee Expenses

The Arc participates in a profit-sharing plan, which is available to all employees who have attained age 18 and have completed one year of service. The plan provides for no vesting until after two years of participation, at which time the employee is fully vested. All contributions by the employer are discretionary; employees may, but are not required to, contribute. A 401(k)-funding feature was added to this plan in 1999, providing a 100% discretionary employer match for employee contributions up to 2% of employee salary. The Arc made no contributions to this plan for the years ending June 30, 2023 and 2022.

12. Related Party Transactions

In addition to the entities included in the consolidated financial statements, as discussed in Note 2.b; The Arc controls and has a financial or economic interest in Louisiana Disabled Persons Housing Corporation. This corporation owns and operates an apartment complex for certain disabled individuals, which is regulated by the Department of Housing and Urban Development. Summarized financial data for this entity follows:

<u>Louisiana Disabled Persons Housing Corporation</u> <u>Summarized Statements of Net Assets</u> June 30, 2023 and 2022

	2023	2022
Current assets	\$ 64,749	\$ 76,741
Fixed assets, net	296,515	315,120
Total assets	\$ 361,264	\$ 391,861
Current liabilities	\$ 136,401	\$ 94,963
Long-term debt, less current portion	190,315	235,592
Total liabilities	326,716	330,555
Net assets	34,548	61,306
Total liabilities and net assets	\$ 361,264	\$ 391,861

<u>Louisiana Disabled Persons Housing Corporation</u> <u>Summarized Statements of Activities</u> June 30, 2023 and 2022

	2023		2022
Income	\$	248,249	\$ 300,303
Expenses		275,007	 246,445
Change in net assets		(26,758)	53,858
Net assets (deficit), beginning		61,306	 7,448
Net assets, ending	\$	34,548	\$ 61,306

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

Transactions between all entities related to The Arc are summarized below:

	June 30, 2023									
				Louisiana						
		The Arc		Disabled Persons						
	The Arc	Caddo-Bossier		Housing						
	Caddo-Bossier	Foundation	GREAT	Corporation						
Due from (to)	\$ 745,885	\$ (40,548)	\$ (621,722)	\$ (83,615)						
	June 30, 2022									
				Louisiana						
		The Arc		Disabled Persons						
	The Arc	Caddo-Bossier		Housing						
	Caddo-Bossier	Foundation	GREAT	Corporation						
Due from (to)	\$ 718,500	\$ (32,666)	\$ (639,767)	\$ (46,067)						

13. Fair Value Measurements

The following tables present The Arc's fair value hierarchy for assets measured at fair value on a recurring basis:

					•	•		
	Qι	oted Prices		Significant				
		in Active		Other	Sigr	nificant		
	Ν	1arkets for	(Observable	Unob	servable		
	Ide	ntical Assets		Inputs	In	puts		
		(Level 1)		(Level 2)	(Le	evel 3)	Т	otal Value
		_						
Money market funds	\$	75,340	\$	-	\$	-	\$	75,340
Equity funds		3,763,114		-		-		3,763,114
Bond funds		914,314						914,314
Total	\$	4,752,768	\$		\$	_	\$	4,752,768
		As	set	s at Fair Value	e as of Ju	une 30, 20	22	

	Qu	oted Prices		Significant				
	i	n Active		Other	S	Significant		
	M	arkets for	(Observable	Ur	observable		
	Ider	ntical Assets		Inputs		Inputs		
	(Level 1)		(Level 2)		(Level 3)	T	otal Value
Money market funds	\$	64,292	\$	-	\$	-	\$	64,292
Equity funds		3,256,183		-		-		3,256,183
Bond funds		918,631				-		918,631
Total	\$	4,239,106	\$	-	\$	-	\$	4,239,106

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

Fair values for most investments are determined by reference to quoted market prices generated by market transactions (Level 1).

14. Leases

The Arc leases many of its vehicles and equipment, generally over one- to five-year terms, under operating lease arrangements. The right of use (ROU) assets represent The Arc's right to use the underlying assets for the lease term, and the lease liabilities represent The Arc's obligation to make lease payments arising from these leases. The ROU assets and liabilities were calculated based on the present value of future lease payments over the lease terms, based on their applicable average incremental borrowing rate. The weighted average discount rate applied to calculate lease liabilities as of June 30, 2023 was 6.15%.

Operating lease expense amounted to \$51,244 for 2023. As of June 30, 2023, the weighted average remaining lease term for all operating leases was approximately 1 year.

Cash paid for operating leases for 2023 was \$51,244. There were no noncash investing and financial transactions related to leasing other than the transition entry of \$93,007 to record the right of use assets and related lease obligations at the beginning of the year.

2024	\$ 43,644
2025	3,559
2026	-
2027	=
2028	=
and thereafter	 -
Total undiscounted cash flows	47,203
Less: present value discount	 (1,296)
	\$ 45,907

15. Accounting Guidance/Principles Not Yet Adopted

In March 2020, the FASB issued ASU No. 2020-04, "Reference Rate Reform" (Topic 848). This ASU provides temporary optional guidance intended to ease the burden of accounting for changes to certain contracts, hedging relationships and other transactions affected by reference rate reform. The effective date of this ASU has been extended to December 31, 2024. The Arc does not expect this accounting standard to significantly affect its financial statements.

16. Commitments

The Arc is in the process of replacing the roof of one of its buildings. Construction costs to date, which have been capitalized as construction in progress, are \$221,750 as of June 30, 2023. The Arc expects additional costs to complete the project to be approximately \$528,250. The Arc did not incur debt to perform these renovations.

17. Subsequent Events

The Arc and GREAT are required to evaluate events or transactions that may occur after the statement of financial position date for potential recognition or disclosure in the consolidated financial statements. Each entity performed such an evaluation through December 22, 2023, the date which

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2023

the consolidated financial statements were available to be issued, and, except for the information contained in the next paragraph, noted no such subsequent events.

On September 15, 2022, with consent of the board of directors, management entered into a lease agreement to expand The Arc's children's services to the Highland Center. This is a 3 year lease agreement with a commencement date of August 1, 2023 that calls for monthly payments of \$4,562.50. In December 2023, The Arc obtained licensing to serve up to 92 more students from the new facility.



CONSOLIDATED CHANGE IN NET ASSETS BY DIVISION

	Adult Children Services Services		Residential Services
Public support and revenue:			
Public support:			
State of Louisiana	\$ 68,364	\$ 197,482	\$ 46,329
United Way	-	-	-
Contributions	67,992	698,211	16,388
Other public support	2,583	46,868	
Total public support	138,939	942,561	62,717
<u>Revenue</u> :			
Sales revenue	3,367,581	-	-
Membership dues	-	-	-
Title XIX	1,125,034	-	10,853,129
Service fees	23,870	525,815	-
Net investment income	-	-	-
Change in interest in Foundation	-	-	-
Other income	17,524	18,276	170,892
Total revenue	4,534,009	544,091	11,024,021
Total public support and revenue	4,672,948	1,486,652	11,086,738
Total salaries and payroll related expenses	3,444,640	839,329	8,230,886
Total other expenses before depreciation	996,171	252,664	1,348,628
Total expenses before depreciation	4,440,811	1,091,993	9,579,514
Depreciation expense	97,716	25,762	79,239
Total expenses	4,538,527	1,117,755	9,658,753
Change in net assets	\$ 134,421	\$ 368,897	\$ 1,427,985

CONSOLIDATED CHANGE IN NET ASSETS BY DIVISION

	Leisure Services		Management and General			Total
Public support and revenue:						
Public support:						
State of Louisiana	\$	-	\$	-	\$	312,175
United Way		-		-		-
Contributions		227,339		92,397		1,102,327
Other public support				812		50,263
Total public support		227,339		93,209		1,464,765
Revenue:						
Sales revenue		-		-		3,367,581
Membership dues		-		3,695		3,695
Title XIX		-		-		11,978,163
Service fees		62,538		-		612,223
Net investment income		-		523,028		523,028
Change in interest in Foundation		-		595,373		595,373
Other income		8,075		57,081	_	271,848
Total revenue		70,613		1,179,177	_	17,351,911
Total public support and revenue		297,952		1,272,386		18,816,676
Total salaries and payroll related expenses		176,668		1,105,598		13,797,121
Total other expenses before depreciation		131,770		609,197		3,338,430
Total expenses before depreciation		308,438		1,714,795		17,135,551
Depreciation expense		54,342		13,215		270,274
Total expenses		362,780		1,728,010		17,405,825
Change in net assets	\$	(64,828)	\$	(455,624)	\$	1,410,851

CONSOLIDATED CHANGE IN NET ASSETS BY DIVISION-ELIMINATION OF SERVICE FEES BETWEEN DIVISIONS FOR THE YEAR ENDED JUNE 30, 2023

	Adult Services Increase Per Books (Decrease)		Adult Services Per Report
Public support and revenue:			
Public support:			
State of Louisiana	\$ 68,364	\$ -	\$ 68,364
Contributions	67,992	-	67,992
Other Public Support	2,583		2,583
Total public support	138,939	-	138,939
Revenue:			
Sales revenue	3,367,581	-	3,367,581
Title XIX	1,125,034	-	1,125,034
Service Fees	339,089	(315,219)	23,870
Other income	17,524	-	17,524
Total revenue	4,849,228	(315,219)	4,534,009
Total public support and revenue	4,988,167	(315,219)	4,672,948
Total salaries and payroll related expenses	3,444,640	-	3,444,640
Total other expenses before depreciation	996,171	<u> </u>	996,171
Total expenses before depreciation	4,440,811	-	4,440,811
Depreciation expense	97,716		97,716
Total expenses	4,538,527		4,538,527
Change in net assets	\$ 449,640	\$ (315,219)	\$ 134,421

CONSOLIDATED CHANGE IN NET ASSETS BY DIVISION-ELIMINATION OF SERVICE FEES BETWEEN DIVISIONS FOR THE YEAR ENDED JUNE 30, 2023

	Residential Services Per Books	Eliminations Increase (Decrease)	Residential Services Per Report
Public support and revenue:			
Public support:			
State of Louisiana	\$ 46,329	\$ -	\$ 46,329
Contributions	16,388	-	16,388
Other Public Support			
Total public support	62,717	-	62,717
Revenue:			
Sales revenue	-	-	-
Title XIX	10,853,129	-	10,853,129
Service Fees	-	-	-
Other income	170,892	-	170,892
Total revenue	11,024,021	-	11,024,021
Total public support and revenue	11,086,738	-	11,086,738
Total salaries and payroll related expenses	8,230,886	-	8,230,886
Total other expenses before depreciation	1,663,847	(315,219)	1,348,628
Total expenses before depreciation	9,894,733	(315,219)	9,579,514
Depreciation expense	79,239		79,239
Total expenses	9,973,972	(315,219)	9,658,753
Change in net assets	\$ 1,112,766	\$ 315,219	\$ 1,427,985

SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO AGENCY HEAD FOR THE YEAR ENDED JUNE 30, 2023

Salary	\$ 104,484
Group insurance	4,154
Cell phone	1,171
Travel-Gasoline and related car expenses	3,475
Conference travel	1,115





REGIONS TOWER 333 TEXAS STREET, SUITE 1525 I SHREVEPORT, LOUISIANA 71101 318.429.1525 (P) I 318.429.2124 (F)

December 22, 2023

The Board of Directors The Arc Caddo-Bossier Shreveport, Louisiana

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements

Performed in Accordance with Government Auditing Standards

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of The Arc Caddo-Bossier, which comprise the consolidated statement of financial position as of June 30, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to consolidated financial statements, and have issued our report thereon dated December 22, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered The Arc Caddo-Bossier's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of The Arc Caddo-Bossier's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of The Arc Caddo-Bossier's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The Arc Caddo-Bossier's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the consolidated financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion of the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing* Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Shreveport, Louisiana

Heard, Mc Elroy ! Westal, LLC

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED JUNE 30, 2023

A. Summary of Audit Results

- 1. The auditor's report expresses an unmodified opinion on the consolidated financial statements of The Arc Caddo-Bossier.
- 2. No significant deficiencies and no material weaknesses relating to the audit of the consolidated financial statements are reported.
- 3. No instances of noncompliance material to the consolidated financial statements of The Arc Caddo-Bossier were disclosed during the audit.
- 4. The Arc Caddo-Bossier was not subject to a federal single audit.

B. Findings - Financial Statement Audit

None

C. Findings and Questioned Costs - Major Federal Award Programs

Not applicable

THE ARC CADDO-BOSSIER SCHEDULE OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED JUNE 30, 2023

No matters were reported in the prior year.					

MANAGEMENT'S CORRECTIVE ACTION PLAN

FOR CURRENT YEAR FINDINGS

No findings.		