

December 20, 2022

Michael J. "Mike" Waguespack, CPA Louisiana Legislative Auditor P.O. Box 94397 Baton Rouge, LA 70804-9397

Dear Mr. Waguespack,

Please find enclosed the audit report from Don M. McGehee (A Professional Accounting Corporation) for the Louisiana Tech University Alumni Association for fiscal year ended June 30, 2022.

Should you have any questions or need further information, please let me know.

Sincerely,

# Allison Milan

Allison Milan, CPA Comptroller Louisiana Tech University Foundation, Inc.

> LOUISIANA TECH UNIVERSITY ALUMNI ASSOCIATION P.O. BOX 3183 • RUSTON, LOUISIANA • 71272 www.latechalumni.org

FINANCIAL REPORT JUNE 30, 2022

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P.O. Box 1344 205 E. Reynolds Dr. Ste. A Ruston, Louisiana 71273-1344

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees Louisiana Tech University Alumni Association, Inc. T.S. Box 3183 Ruston, Louisiana 71272-0001

#### Opinion

I have audited the accompanying financial statements of Louisiana Tech University Alumni Association, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and June 30, 2021, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Louisiana Tech University Alumni Association, Inc. as of June 30, 2022 and June 30, 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the the United States of America.

#### **Basis for Opinion**

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of Louisiana Tech University Alumni Association, Inc. and to meet my other ethical responsibilities in accordance with the relevant ethical requirements relating to my audits. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Louisiana Tech University Alumni Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Louisiana Tech University Alumni Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Louisiana Tech University Alumni Association 's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that I identified during the audit.

Don M. McGehee Certified Public Accountant

December 20, 2022

STATEMENTS OF FINANCIAL POSITION AS OF JUNE 30, 2022 AND 2021

		2022	2021
ASSETS			
CURRENT ASSETS Cash Investments Due from Related Party Prepaid Expenses	\$	30,142 234,658 176 <u>4,401</u>	\$ 64,733 268,615 0 4,699
TOTAL CURRENT ASSETS		269,377	338,047
FIXED ASSETS - Net of Accumulated Depreciation	_	9,748	 18,103
TOTAL ASSETS	\$	279,125	\$ 356,150
LIABILITIES AND NET ASSETS			
LIABILITIES CURRENT LIABILITIES Accounts Payable Due to Related Party Current Maturities of Long-Term Debt	\$	10,328 8,672 <u>5,889</u>	\$ 12,466 0 <u>5,889</u>
TOTAL CURRENT LIABILITIES		24,889	18,355
LONG-TERM DEBT		7,360	 13,248
TOTAL LIABILITIES		32,249	 31,603
NET ASSETS Without Donor Restrictions TOTAL NET ASSETS	_	246,876 246,876	 <u>324,547</u> <u>324,547</u>
TOTAL LIABILITIES AND NET ASSETS	\$	279,125	\$ 356,150

See accompanying notes to financial statements.

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30, 2022 AND 2021

	2022		2021
CHANGES IN NET ASSETS: Revenues, Support, and Gains Alumni Activities and Events	\$ 27,673	\$	0
Contributions Brick Sales	3,872 3,900		8,228 6,350
Investment Dividends and Interest Interest Income	10,789 28		8,567 46
Chapter Dues	1,150		1,660
Membership Dues Lifetime Membership Dues	54,225 21,510		79,545 23,500
Other Income	4,575 38		605 115
Royalties University Support	361,592		416,546
Net Realized and Unrealized Gains/(Losses) on Investments	 (43,420)		44,628
Total Revenues, Support, and Gains	 445,932		589,790
Expenses and Losses Program Services			
Alumni Activities and Events	300,291		384,538
Hall of Distinguished Alumni Scholarships	2,172 3,000		1,868 9,999
Student Activity Promotions	1,351		349
Supporting Services Administrative Services			
Professional Fees	9,000		9,200 0
Administrative Fees Building Use	8,753 15,360		15,360
Computer Use and Maintenance Office Expense	10,010 5,839		9,470 5,879
Other	9,468		4,487
Salaries and Benefits Consulting Group Costs and Fees	106,600 31,650		52,306 0
Alumni Promotions and Souvenirs Fund-Raising	0		663
Membership Mail Out	15,688		19,034
Cost of Bricks Sold Total Expenses and Losses	 <u>4,421</u> 523,603		<u>9,630</u> 522,783
CHANGE IN NET ASSETS	 (77,671)		67,007
NET ASSETS - BEGINNING OF YEAR	 324,547	_	257,540
NET ASSETS - END OF YEAR	\$ 246,876	\$	324,547

See accompanying notes to financial statements.

STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2022 AND 2021

		2022		2021
CASH FLOWS FROM OPERATING ACTIVITIES Cash Received from Members and Others Interest Income and Dividends Received Cash Payments for Goods and Services Net Cash Provided (Used) by Operating Activities	\$	116,767 10,817 <u>(146,823)</u> <u>(19,239</u> )	\$	120,003 8,613 <u>(99,147</u> ) 29,469
CASH FLOWS FROM INVESTING ACTIVITIES Purchase of Investments Proceeds from Sale of Investments Net Cash Used by Investing Activities		(31,836) <u>22,373</u> (9,463)		(32,903) 25,553 (7,350)
CASH FLOWS FROM FINANCING ACTIVITIES Principal Payments on Notes Payable Net Cash Used by Financing Activities	_	<u>(5,889</u> ) (5,889)		<u>(5,889</u> ) (5,889)
NET INCREASE (DECREASE) IN CASH		(34,591)		16,230
CASH AT BEGINNING OF YEAR		64,733	_	48,503
CASH AT END OF YEAR	\$	30,142	\$	64,733
RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	S:			
Change in Net Assets	\$	(77,671)	\$	67,007
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operating Activities: Depreciation Net Realized and Unrealized (Gain) Loss on Investment (Increase) Decrease in Due from Related Party (Increase) Decrease in Prepaid Expenses Increase (Decrease) in Accounts Payable Increase (Decrease) in Due to Related Party Total Adjustments	s 	8,355 43,420 (176) 299 (2,138) <u>8,672</u> 58,432	_	8,355 (44,628) 0 (2,941) 1,676 <u>0</u> (37,538)
Net Cash Provided (Used) by Operating Activities	\$_	(19,239)	\$	29,469

See accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2022

The Louisiana Tech University Alumni Association, Inc. (Association) is a Louisiana nonprofit corporation chartered on January 10, 1986. This corporation is organized to operate for the following purposes: (a) to advance and strengthen the ties of the alumni to Louisiana Tech University; (b) to encourage attendance, interest, and improvements to Louisiana Tech University; (c) to maintain and administer scholarships, fellowships, and grants to enhance the prestige of the institution, its staff, faculty, and student body; (d) to promote the educational and cultural welfare of the institution and to expand and improve the facilities thereof; and (e) to solicit and accept contributions, grants, bequests, and property for the purpose of carrying out these purposes. The Association is supported primarily through membership dues, fees for alumni activities and events, and support from Louisiana Tech University. The Association is exempt from federal income tax as an organization described in Section 501 (c) (3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### BASIS OF REVENUE RECOGNITION

The Association recognizes membership dues and lifetime memberships in the period received. Interest income, royalties, service fees, and other income are recognized on the accrual basis. Support and contributions are measured at their fair values. Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Support that is restricted by the donor is reported as a change in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions. There were no net assets with donor restrictions for the year ended June 30, 2022 or 2021.

#### DONATED GOODS, SERVICES, COMPUTERS, AND FACILITIES

A number of volunteers have donated their time and skills to the Association's program services and to the fund-raising campaigns during the year; however, the value of these donated services is not reflected in the financial statements since the services do not require specialized skills. Donated professional services, goods, use of computers, and use of facilities are reflected in the statement of activities at their fair values.

## FIXED ASSETS AND DEPRECIATION

Fixed assets, with an original cost of \$1,500 or more, are capitalized at cost. Depreciation is computed using the straight-line method over the estimated useful life of the asset, which is three to five years.

#### CASH AND CASH EQUIVALENTS

Cash and cash equivalents consists of cash on hand, cash held in checking and savings accounts, and certificates of deposit with maturities of less than 90 days. Management believes the Association is not exposed to any significant credit risk on cash and cash equivalents.

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022

## NOTE 1- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### INVESTMENTS

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in net assets without donor restrictions if the restrictions are met (either by the passage of time or by use) in the reporting period in which the income and gains are recognized.

#### ADVERTISING COSTS

Advertising costs for the year ended June 30, 2022 were \$282, but there were no advertising costs for the year ended June 30, 2021. Advertising costs were expensed as incurred. These costs are considered a component of alumni activities and events.

#### **INCOME TAXES**

The Association's Forms 990, Return of Organization Exempt from Income Tax, for the years ending in 2021, 2020, and 2019 are subject to examination by the IRS, generally for three years after they were filed. As of December 20, 2022, the Association's Form 990 for the year ending June 30, 2022 had not been filed.

#### NOTE 2 - CASH

At June 30, 2022 and 2021, the Association has cash totaling \$30,142 and \$64,733, respectively, as follows:

	June 30	, 2022	June	30, 2021
Cash on Hand	\$	300	\$	300
Interest-Bearing Demand Deposits	29	842	_	64,433
Total	\$ <u>30</u>	142	\$	64,733

Deposits are carried at cost which approximates market value. At June 30, 2022 and 2021, the Association has \$28,178 and \$69,444, respectively, in deposits (collected bank balances). The entire June 30, 2022 and 2021 bank balances are secured by federal depository insurance.

#### **NOTE 3 - INVESTMENTS AND FAIR VALUE MEASUREMENTS**

The Association holds investments for the purpose of investing excess operating cash. There are three levels of fair value measurements. Quoted prices in active markets (Level 1 inputs) generally are available for equity securities with readily determinable fair values. Valuation techniques based on significant other observable inputs, such as quoted market prices for similar investments, are considered Level 2 inputs. Level 3 inputs are based on unobservable inputs used to estimate fair value. The fair value measurements and levels within the fair value hierarchy of those measurements for the assets reported at fair value on a recurring basis at June 30, 2022 are as follows:

	June 30, 2022				
		Quoted Prices in Active			
	Fair	Markets for Identical Assets			
	Value	(Level 1 Inputs)			
Investments					
Cash Equivalents	\$ 16,686	\$ 16,686			
Mutual Funds-Fixed Income	109,463	109,463			
Mutual Funds-Equity	108,509	146,124			
Total Investments	\$_234,658	\$ <u>234,658</u>			

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2022

## NOTE 3 - INVESTMENTS AND FAIR VALE MEASUREMENTS (CONTINUED)

The fair value measurements and levels within the fair value hierarchy of those measurements for the assets reported at fair value on a recurring basis at June 30, 2021 are as follows:

	June 30, 2021			
	Quoted Prices in A			
	Fair	Markets for Identical Assets		
	Value	(Level 1 Inputs)		
Investments				
Cash Equivalents	\$ 9,008	\$ 9,008		
Mutual Funds-Fixed Income	113,483	113,483		
Mutual Funds-Equity	146,124	146,124		
Total Investments	\$ <u>268,615</u>	\$268,615		

The Association recognizes transfers of assets into and out of levels as of the date an event or change in circumstances causes the transfer. There were no transfers between levels in the years ended June 30, 2022 and 2021.

The following schedule summarizes the investment return on the Association's investments for the years ended:

	June 30, 2022 Unrestricted	June 30, 2021 Unrestricted
Interest and Dividends Net Realized and Unrealized Gains/(Losses)	\$ 10,789 <u>(43,420</u> )	\$     8,567 44,628
Net Investment Return	\$ <u>(32,631</u> )	\$ <u>53,195</u>

## **NOTE 4 - FIXED ASSETS**

At June 30, 2022 and 2021, the costs and related accumulated depreciation of fixed assets consisted of the following:

	DEPRECIATION			
	LIFE RANGE	 2022		2021
Furniture and Equipment Automobile	3 Yrs. 5 Yrs.	\$ 18,713 41,776	\$	18,713 41,776
Less: Accumulated Depreciation		 (50,741)	_	(42,386)
Net		\$ 9,748	\$	18,103

#### **NOTE 5 - LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS**

The following reflects the Association's financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date as of June 30:

	 2022	 2021
Cash at Year End Investments	\$ 30,142 234,658	\$ 64,733 268,615
Due from Related Party	176	 0
Total	264,976	333,348
Less: Amounts Unavailable for General Expenditures within One Year, Due to:		
Donor-restricted payments	 0	 0
Financial Assets Available to Meet Cash Needs for General Expenditures within One Year	\$ 264,976	\$ 333,348

(8)

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2022

# NOTE 5 - LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS (CONTINUED)

As part of the Association's liquidity management, cash in excess of daily requirements is invested in mutual funds that are approved by the Board of Directors. Cash flow is monitored by management on a daily basis.

## NOTE 6 - LONG-TERM DEBT

Long-term debt at June 30, 2022 and 2021, is as follows:

	 2022	<del></del>	2021
A note payable to Ford Credit with an interest rate of 0.00%, due in 72 monthly installments of \$491 (including principal and interest) to September 14, 2024, secured by security interest in the vehicle	\$ 13,249	\$	19,137
Less: Current Maturities	 (5,889)		(5,889)
Long Term Debt, Net of Current Maturities	\$ 7,360	\$	13,248

The annual debt service requirements for all debt outstanding as of June 30, 2022, are as follows:

	Princ	Principal		<u>erest</u>
2023	\$	5,889	\$	0
2024	:	5,889		0
2025		<u>1,471</u>		0
Totals	\$1	<u>3,249</u>	\$	0

# NOTE 7 - UNIVERSITY SUPPORT

Louisiana Tech University does not charge the Association for the use of facilities, the use of computer equipment, goods provided, and services provided to meet the Association's operating needs because of the benefits received from the Association. The Association reflects the fair value of these donated items and services requiring specialized skills in the financial statements as both support and expense. The following schedule summarizes the donated goods, services, computers and facilities for the years ended:

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Program Salaries and Benefits	\$ 230,704	\$ 339,952
Computer Usage	8,928	8,928
Building Usage	15,360	15,360
Support Salaries and Benefits	106,600	52,306
Total	\$ <u>361,592</u>	\$ <u>416,546</u>

# **NOTE 8 - RELATED PARTY TRANSACTIONS**

Louisiana Tech University Foundation, Inc. (Foundation) is a related party to the Association. Certain Association revenues were deposited into a Foundation bank account and then remitted by the Foundation, normally on a weekly basis. The Association recognizes these revenues upon deposit into the Foundation account, and recognizes a receivable for any unremitted amounts. At June 30, 2022, the amount receivable from the Foundation was \$176.

The Foundation charges the Association an administrative fee for credit card payments collected by them for the Association to cover the fees associated with the credit cards. The Association pays the administrative fees periodically during the year, and recognizes a payable for any outstanding amounts. Additionally in 2022, the Association collected funds on behalf of the Foundation which had not been transferred to the Foundation at year end and were recorded as a payable. At June 30, 2022, the amounts payable to the Foundation were \$8,672.

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2022

## **NOTE 9 - FUNCTIONAL ALLOCATION OF EXPENSES**

The costs of providing the various programs and other activities have been summarized on a functional basis between program services and supporting services. Certain costs have been allocated among program services and supporting services. Salaries and benefits are allocated based on the time and effort expended between program and supporting services. A schedule of functional expenses for the year ended June 30, 2022 is shown below:

	F	Program						
		Services	Supporting Services					
	Alun	nni Activities	Management			2022		
	a	nd Events	an	d General	Fur	ndraising		Total
Salaries and Benefits	\$	230,704	\$	106,600	\$	0	\$	337,304
Meetings and Events		32,960		0		0		32,960
Office Expense		7,051		18,215		15,688		40,954
Computer Use and Maintenance		12,009		10,010		0		22,019
Building Usage		0		15,360		0		15,360
Scholarships		3,000		0		0		3,000
Depreciation		8,355		0		0		8,355
Professional Services		0		40,650		0		40,650
Insurance		4,921		0		0		4,921
Repairs and Maintenance		1,492		4,268		0		5,760
Miscellaneous		0		1,577		4,421		5,998
Travel		6,040		0		0		6,040
Advertising	_	282	_	0		0	_	282
Total Expenses	\$	306,814	\$	196,680	\$	20,109	\$	523,603

A schedule of functional expenses for the year ended June 30, 2021 is shown below:

	F	Program					
		Services	Supporting Services				
	Alum	nni Activities	Management			2021	
	a	nd Events	and	General	Fun	draising	 Total
Salaries and Benefits	\$	339,952	\$	52,306	\$	0	\$ 392,258
Meetings and Events		10,870		1,107		0	11,977
Office Expense		11,442		7,852		19,034	38,328
Computer Use and Maintenance		8,809		9,470		0	18,279
Building Usage		0		15,360		0	15,360
Scholarships		9,999		0		0	9,999
Depreciation		8,355		0		0	8,355
Professional Services		0		9,200		0	9,200
Insurance		4,031		0		0	4,031
Repairs and Maintenance		0		2,070		0	2,070
Miscellaneous		0		0		9,630	9,630
Travel	_	3,296		0		0	 3,296
Total Expenses	\$	396,754	\$	97,365	\$	28,664	\$ 522,783

NOTES TO THE FINANCIAL STATEMENTS

# JUNE 30, 2022

## NOTE 10 - RECENT ACCOUNTING PRONOUNCEMENTS NOT YET ADOPTED

In February 2016, the FASB issued ASU 2016-02, "Leases (Topic 842)." ASU 2016-02 establishes a right-of-use (ROU) model that requires a lessee to record a ROU asset and a lease liability on the balance sheet for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of activities. The new standard is effective for fiscal years beginning after December 15, 2021. A modified retrospective transition approach is required for capital and operating leases existing at, or entered into after, the beginning of the earliest comparative period presented in the financial statements, which certain practical expedients available. The Association is currently evaluating the impact of adopting the new leases standard on its financial statements.

## NOTE 11 - EVALUATION OF SUBSEQUENT EVENTS

The Association has evaluated subsequent events through December 20, 2022, the date which the financial statements were available to be issued.

