

**SUMMERVILLE-ROSEFIELD VOLUNTEER FIRE
DEPARTMENT
JENA, LOUISIANA
Component Unit
Financial Statements
December 31, 2022**

**Summerville-Rosefield Volunteer Fire Department
Jena, Louisiana**

**Table of Contents
December 31, 2022**

	<u>Page No.</u>
Independent Accountant's Report.....	1-2
Management's Discussion and Analysis.....	3-6
<u>Basic Financial Statements</u>	
Statement of Net Position.....	7
Statement of Activities.....	8
Statement of Balance Sheet.....	9
Statement of Balance Sheet-Reconciliation.....	10
Statement of Revenues and Expenditures.....	11
Statement of Revenues and Expenditures-Reconciliation.....	12
Notes to the Financial Statements.....	13-17
<u>Required Supplementary Information</u>	
Budgetary Comparison Schedule.....	19
<u>Other Information</u>	
Schedule of Compensation Benefits and Other Payments to Agency Head or Chief Executive Officer.....	21
<u>Other Reports</u>	
Management Letter Comments.....	22
Status of Prior Year Findings.....	23
Independent Accountant's Report on Applying Agreed-Upon Procedures.....	24-27

John R. Vercher C.P.A.
jrv@centurytel.net

Jonathan M. Vercher M.S., C.P.A.
jonathanvercher@centurytel.net

David R. Vercher M.B.A., C.P.A., C.F.E.
davidvercher@centurytel.net

THE VERCHER GROUP

*A Professional Corporation of
Certified Public Accountants*

**P.O. Box 1608
1737 N 2nd St. – Suite A
Jena, Louisiana 71342
Tel: (318) 992-6348
Fax: (318) 992-4374**

MEMBERS

American Institute of
Certified Public Accountants

Society of Louisiana
Certified Public Accountants

Association of
Certified Fraud Examiners

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

Summerville-Rosefield Volunteer Fire Department
Jena, LA

We have reviewed the accompanying financial statements of the governmental activities of the Summerville-Rosefield Volunteer Fire Department (a component unit of the LaSalle Parish Police Jury, Louisiana), as of the year ended December 31, 2022, and the related notes to the financial statements which collectively comprise the Summerville-Rosefield Volunteer Fire Department's basic financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles general accepted in the United States of American. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Summerville-Rosefield Volunteer Fire Department and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the

Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. We have not audited, reviewed, or compiled the required supplementary information and we do not express an opinion, a conclusion, nor provide any assurance on it.

Supplementary Information

The supplementary information has been compiled from information that is the representation of the management. We have not audited or reviewed the supplementary information and accordingly, we do not express an opinion or provide any assurance on such supplementary information.

The Vercher Group

Jena, Louisiana
May 12, 2023

Summerville-Rosefield Volunteer Fire Department

PO Box 1482

Jena, LA 71342

Telephone: (318) 992-0144

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the District, we offer readers of the Summerville-Rosefield Volunteer Fire Department's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended December 31, 2022. We encourage readers to consider the information presented here in conjunction with the District's financial statements.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

FINANCIAL HIGHLIGHTS

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$485,156 (*net assets*). Of this amount, \$176,177 (*unrestricted net assets*) may be used to meet the government's ongoing obligations to citizens and creditors.
- The District had total revenue of \$353,785, in which \$195,043 was from lease proceeds.
- The District had total expenditures of \$355,607, in which \$213,669 was for capital purchases.
- The District had a decrease in net assets of \$27,690 and a decrease in fund balance of \$1,822 for the current year.

See independent accountant's review report.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of two components: 1) fund financial statements, and 2) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves. The District is a special-purpose entity engaged only in governmental-type activities. Accordingly, only fund financial statements are presented as the basic financial statements.

Effective, January 1, 2004, the District adopted Governmental Accounting Standards (GASB) Statement No. 34, *Basic Financial Statements – Management's Discussion and Analysis – for State and Local Governments*.

FUND FINANCIAL STATEMENTS

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

USING THIS ANNUAL REPORT

The District's annual report consists of financial statements that show information about the District's fund.

Our accountant has provided assurance in his independent accountant's report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. Varying degrees of assurance are being provided by the accountant regarding the other information included in this report. A user of this report should read the independent accountant's report carefully to ascertain the level of assurance being provided for each of the other parts of this report.

The General Fund is the primary operating fund of the District. It accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to the District's policy.

MD&A

Comparative Statement of Net Assets Governmental Funds

The following table represents a condensed Comparative Statement of Net Assets as of December 31, 2022:

	<u>2021</u>	<u>2022</u>	<u>% Change</u>
Assets			
Cash & Cash Equivalents	\$ 57,711	\$ 55,379	-4.0
Receivables (Net)	124,610	127,029	1.9
Capital Assets, Net of Accumulated Depreciation	331,591	478,901	44.4
Total Assets	<u>513,912</u>	<u>661,309</u>	28.7
Liabilities & Net Assets			
Accounts Payable	1,066	2,975	179.1
Accrued Payable	-0-	3,256	100.0
Lease Payable	-0-	169,922	100.0
Total Liabilities	<u>1,066</u>	<u>176,153</u>	16424.7
Net Assets			
Invested in Capital Assets, Net of Related Debt	331,591	308,979	-6.8
Unrestricted	181,255	176,177	-2.8
Total Net Assets	<u>\$ 512,846</u>	<u>\$ 485,156</u>	-5.4

Comparative Changes in Fund Balances Governmental Funds

The following table reflects the condensed Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances for the year ended December 31, 2022:

	<u>2021</u>	<u>2022</u>	<u>% Change</u>
Total Revenues	\$ 182,079	\$ 353,785	94.3
Total Expenditures	177,019	355,607	100.9
Increase (Decrease) in Fund Balances	<u>5,060</u>	<u>(1,822)</u>	-64.0
Beginning Fund Balances	<u>176,195</u>	<u>181,255</u>	2.9
Ending Fund Balances	<u>\$ 181,255</u>	<u>\$ 179,433</u>	-1.0

See independent accountant's review report.

MD&A

CAPITAL ASSETS

Capital Assets – Governmental Fund

At December 31, 2022, the District had \$478,901 invested in capital assets, including the following:

	Capital Assets at Year-End	
	<u>2021</u>	<u>2022</u>
Fire Station, Machinery, & Equipment	\$ 1,091,308	\$ 1,304,977
Accumulated Depreciation	(759,717)	(826,076)
Total	<u>\$ 331,591</u>	<u>\$ 478,901</u>

LONG-TERM DEBT

	<u>Lease Payable</u>
Long-term obligations at beginning of year	\$ -0-
Additions to principal	195,043
Repayment of principal	<u>(25,121)</u>
Long-term obligations at end of year	169,992
Current portion	(26,735)
Long-term portion	<u>\$ 143,187</u>

Lease payable to PNC Equipment Finance for right-of-use asset for 84 months due in annual installments of \$30,643 beginning February 20, 2022.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Nori Joiner at the Summerville-Rosefield Volunteer Fire Department, PO Box 1482, Jena, Louisiana 71342.

See independent accountant's review report.

**Summerville-Rosefield
Volunteer Fire Department
Statement of Net Position
December 31, 2022**

ASSETS	
Current Assets	
Cash	\$ 55,379
Ad Valorem Tax Receivable	127,029
Total Current Assets	<u>182,408</u>
Non-Current Assets	
Capital Assets, Net	478,901
Total Non-Current Assets	<u>478,901</u>
TOTAL ASSETS	<u><u>661,309</u></u>
LIABILITIES	
Current Liabilities	
Accounts Payable	2,975
Accrued Interest	3,256
Lease Payable – Current Portion	26,735
Total Current Liabilities	<u>32,966</u>
NON-CURRENT LIABILITIES	
Lease Payable	143,187
Total Non-Current Liabilities	<u>143,187</u>
TOTAL LIABILITIES	<u>176,153</u>
NET POSITION	
Net Investment in Capital Assets	308,979
Unrestricted	176,177
TOTAL NET POSITION	<u>\$ 485,156</u>

See independent accountant's review report and accompanying notes.

**Summerville-Rosefield
Volunteer Fire Department
Statement of Activities
Year Ended December 31, 2022**

FUNCTIONS/PROGRAMS	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS & OTHER CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES
GOVERNMENTAL ACTIVITIES				
General Government	\$ (181,535)	\$ -0-	\$ -0-	\$ (181,535)
Interest on Long Term Debt	(4,897)	-0-	-0-	(4,897)
TOTAL GOVERNMENTAL ACTIVITIES	\$ (186,432)	\$ -0-	\$ -0-	(186,432)
 GENERAL REVENUES				
				127,029
				13,029
				92
				18,592
				<u>158,742</u>
				(27,690)
				<u>512,846</u>
				<u>\$ 485,156</u>

See independent accountant's review report and accompanying notes.

**Summerville-Rosefield
Volunteer Fire Department
Balance Sheet
December 31, 2022**

ASSETS	
Cash	\$ 55,379
Taxes Receivable	127,029
TOTAL ASSETS	<u>182,408</u>
 LIABILITIES & FUND BALANCE	
Accounts Payable	2,975
Unassigned Fund Balance	179,433
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 182,408</u>

See independent accountant's review report and accompanying notes.

**Summerville-Rosefield
Volunteer Fire Department
Reconciliation of the Balance Sheet – Governmental Funds
to the Statement of Net Position
Year Ended December 31, 2022**

Total Fund Balance – Governmental Funds	\$	179,433
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the balance sheet – governmental funds.		
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds. (Principal & Accrued Interest)		478,901
Principal Owed		(169,992)
Accrued Interest		(3,186)
		(173,178)
Total Net Position of Governmental Activities	\$	485,156

See independent accountant’s review report and accompanying notes.

**Summerville-Rosefield
Volunteer Fire Department
Statement of Revenues & Expenditures
For the Year Ended December 31, 2022**

REVENUES	
Ad Valorem Taxes & Revenue Sharing	\$ 127,029
2% Fire Rebate	13,029
Lease Proceeds	195,043
Interest Income	92
Other Income	18,592
TOTAL REVENUES	<u>353,785</u>
 EXPENDITURES	
Capital Outlay	213,669
Debt Service	30,643
Insurance	21,409
Office Expense	19,708
Other Expense	1
Repair and Maintenance	23,682
Training	4,485
Truck Expense	31,719
Utilities	10,291
TOTAL EXPENDITURES	<u>355,607</u>
 NET CHANGE IN FUND BALANCE	 (1,822)
 FUND BALANCE--BEGINNING	 <u>181,255</u>
FUND BALANCE--ENDING	\$ <u><u>179,433</u></u>

See independent accountant's review report and accompanying notes.

**Summerville-Rosefield
Volunteer Fire Department
Reconciliation of the Statement of Revenues & Expenditures,
And Changes in Fund Balance
For the Year Ended December 31, 2022**

Net Change in Fund Balances, Total governmental Funds \$ (1,822)

Governmental funds report capital outlays as expenditure. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

	Capital Purchases	213,669	
	Depreciation Expense	<u>(66,359)</u>	147,310

The issuance of long-term debt (bonds, leases, etc.) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance costs premiums, discounts, and similar items when debt is issued, whereas these amounts are deferred and amortized in the Statement of Activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

	Lease Proceeds	(195,043)	
	Difference of Accrued Interest	(3,881)	
	Principal Paid	<u>25,746</u>	<u>(173,178)</u>

Changes in Net Position of Governmental Activities \$ (27,690)

See independent accountant's review report and accompanying notes.

SUMMERVILLE-ROSEFIELD VOLUNTEER FIRE DEPARTMENT

NOTES TO THE BASIC FINANCIAL STATEMENTS

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. GENERAL

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Changes in Net Position) report information of all of the nonfiduciary activities of the Summerville-Rosefield Volunteer Fire Department. Summerville-Rosefield Volunteer Fire Department is a component unit of the LaSalle Parish Police Jury, Louisiana established to provide fire protection to residents of the Summerville-Rosefield Communities in LaSalle Parish. The district is governed by a board of directors appointed by the LaSalle Parish Police Jury. The directors receive no pay or fees for their services to the system.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

B. FINANCIAL STATEMENT REPRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

- a. Nonspendable fund balance- amounts that are not in a spendable form (such as prepaid expenses) or are required to be maintained intact;
- b. Restricted fund balance- amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- c. Committed fund balance- amounts constrained to specific purposes by a government itself using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- d. Assigned fund balance- amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- e. Unassigned fund balance- amounts that are available for any purpose; positive amounts are reported only in the general fund.

SUMMERVILLE-ROSEFIELD VOLUNTEER FIRE DEPARTMENT

NOTES TO THE BASIC FINANCIAL STATEMENTS

The amounts reflected in the General Fund of Statements in the FFS use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when the obligations are expected to be liquidated with expendable available financial resources.

C. CASH & INVESTMENTS (CDS IN EXCESS OF 90 DAYS)

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance, or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Entity that the fiscal agent bank has failed to pay deposit funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Entity's name.

Deposits

It is the entity's policy for deposits to be 100% secured by collateral at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The entity's deposits are categorized to give an indication of the level of risk assumed by the entity at year end. The categories are described as follows:

- **Category 1** – Insured or collateralized with securities held by the entity or by its agent in the entity's name.
- **Category 2** – Collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.
- **Category 3** – Uncollateralized.

Cash and cash equivalents are comprised of interest-bearing deposits which are stated at cost, which approximates market. All short-term investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the date of purchase. For the purpose of the Statement of Cash Flows, "Cash and Cash Equivalents" include all demand and savings accounts, and certificates of deposit under 90 days.

SUMMERVILLE-ROSEFIELD VOLUNTEER FIRE DEPARTMENT

NOTES TO THE BASIC FINANCIAL STATEMENTS

All cash of the district was fully secured with FDIC (Category 1) coverage as of December 31, 2022.

D. CAPITAL ASSETS

Capital assets, which include property, plant, and equipment are reported in the government-wide financial statements. Capital assets are capitalized at historical cost. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$1,000 for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. The total interest expense included during the current fiscal year was \$-0-. Of this amount, \$-0- was included as part of the cost of capital assets under construction in connection with construction projects. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings	30 years
Equipment	10 Years

E. NEW ACCOUNTING PRONOUNCEMENT

In June of 2017, the Governmental Accounting Standards Board (GASB) issued Statement No. 87, Leases. The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities of leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financing of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

F. VACATION, SICK LEAVE, AND COMPENSATED ABSENCES

The Summerville-Rosefield Volunteer Fire Department has no leave policies.

G. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

SUMMERVILLE-ROSEFIELD VOLUNTEER FIRE DEPARTMENT

NOTES TO THE BASIC FINANCIAL STATEMENTS

NOTE 2 – COMMITMENTS AND CONTINGENCIES

The fire district is currently not involved in any lawsuits.

NOTE 3 – THE BOARD MEMBERS' NAMES & ADDRESSES ARE AS FOLLOWS:

David Smith, Board President Po Box 1161 Jena, LA 71342	Leon Keel, Vice President 655 Andrews Rd Olla, LA 71465
Shelby Montepelier 134 Jeremy Road Olla, LA 71465	Shonda Price 141 Brushy Creek Loop Olla, LA 71465
Glen Peppers 159 Landon Lane Trout, LA 71371	Charlie Savell, Fire Chief 236 Coleman Valley Loop Jena, LA 71342

NOTE 4 – LEASE PAYABLE

	Lease Payable
Long-term obligations at beginning of year	\$ -0-
Additions to principal	195,043
Repayment of principal	<u>(25,121)</u>
Long-term obligations at end of year	169,992
Current portion	<u>(26,735)</u>
Long-term portion	\$ <u>143,187</u>

Lease payable to PNC Equipment Finance for right-of-use asset for 84 months due in annual installments of \$30,643 beginning February 20, 2022.

The annual requirements to amortize all debt outstanding as of December 31, 2022, including interest payments, are as follows:

Year Ending December 31,	Lease Payable
2023	\$ 30,643
2024	30,643
2025	30,643
2026	30,643
2027	30,643
2028	<u>1</u>
Total	\$ <u>153,216</u>

SUMMERVILLE-ROSEFIELD VOLUNTEER FIRE DEPARTMENT

NOTES TO THE BASIC FINANCIAL STATEMENTS

NOTE 5- CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended December 31, 2022, for the primary government is as follows:

	Beginning of Period	Additions	Deletions	End of Period
Capital Assets:				
Buildings	\$ 166,124	\$ -0-	\$ -0-	\$ 166,124
Equipment	925,184	213,669	-0-	1,138,853
Total Capital Assets	<u>1,091,308</u>	<u>213,669</u>	<u>-0-</u>	<u>1,304,977</u>
Less Accumulated Depreciation:	<u>(759,717)</u>	<u>(66,359)</u>	<u>-0-</u>	<u>(826,076)</u>
Capital Assets, Net	<u>\$ 331,591</u>	<u>\$ 147,310</u>	<u>\$ -0-</u>	<u>\$ 478,901</u>

Required Supplementary Information

**Summerville-Rosefield
Volunteer Fire Department
Budgetary Comparison Schedule
Year Ended December 31, 2022**

	BUDGETED AMOUNTS			VARIANCE WITH FINAL BUDGET FAVORABLE (UNFAVORABLE)
	ORIGINAL	FINAL	ACTUAL	
REVENUES				
Ad Valorem Tax	\$ 125,000	\$ 124,000	\$ 127,029	\$ 3,029
Loan Proceeds	195,674	195,674	195,043	(631)
2% Fire Insurance Tax	5,500	13,000	13,029	29
Miscellaneous	5,800	17,000	18,593	1,593
Interest Income	-0-	-0-	92	92
TOTAL REVENUES	331,974	349,674	353,786	4,112
EXPENDITURES				
Insurance	17,500	22,000	21,409	591
Capital Outlay	6,000	19,000	213,669	(194,669)
Auto Expense	55,466	61,500	31,719	29,781
Repairs & Maintenance	20,000	25,000	23,682	1,318
Office Expense	20,000	20,000	19,707	293
Utilities	7,500	12,500	10,291	2,209
Training	8,000	5,000	4,485	1,485
Debt Service	195,674	195,674	30,643	165,031
Miscellaneous	1,834	800	1	799
TOTAL EXPENDITURES	331,974	361,474	355,606	6,838
NET CHANGE IN FUND BALANCE	\$ -0-	\$ (11,800)	(1,820)	\$ (2,726)
FUND BALANCE - BEGINNING			181,255	
FUND BALANCE - ENDING			\$ 179,433	

See independent accountant's review report.

Supplementary Information

**Summerville-Rosefield Volunteer Fire Department
Jena, Louisiana**

**Schedule of Compensation Benefits and Other Payments
to Agency Head or Chief Executive Officer
For the Year Ended December 31, 2022**

Summerville-Rosefield Volunteer Fire Department
-David Smith, President

<u>Purpose</u>	<u>Amount</u>
Salary	\$ -0-
Benefits-Insurance	-0-
Benefits-Retirement	-0-
Benefits (List any other here)	-0-
Car Allowance	-0-
Vehicle Provided by Government	-0-
Per Diem	-0-
Reimbursements	-0-
Travel	-0-
Registration Fees	-0-
Conference Travel	-0-
Continuing Professional Education Fees	-0-
Housing	-0-
Un-vouchered Expenses*	-0-
Special Meals	\$ -0-

*An example of an un-vouchered expense would be a travel advance.

See independent accountant's review report.

**Summerville-Rosefield Volunteer Fire Department
Jena, Louisiana**

MANAGEMENT LETTER COMMENTS

During the course of our review, we observed conditions and circumstances that may be improved. Below are findings noted for improvement and our recommendation for improvement.

CURRENT YEAR MANAGEMENT LETTER COMMENTS

No items identified.

**Summerville-Rosefield Volunteer Fire Department
Jena, Louisiana**

MANAGEMENT'S SUMMARY OF PRIOR YEAR FINDINGS

Legislative Auditor
State of Louisiana
Baton Rouge, Louisiana 70804-9397

The management of the Summerville-Rosefield Volunteer Fire Department has provided the following action summaries relating to findings brought to their attention as a result of their financial engagement for the year ended December 31, 2021.

PRIOR YEAR FINDINGS

No prior findings were identified.

John R. Vercher C.P.A.
jrv@centurytel.net

Jonathan M. Vercher M.S., C.P.A.
jonathanvercher@centurytel.net

David R. Vercher M.B.A., C.P.A., C.F.E.
davidvercher@centurytel.net

THE VERCHER GROUP

*A Professional Corporation of
Certified Public Accountants*

**P.O. Box 1608
1737 N 2nd St. – Suite A
Jena, Louisiana 71342
Tel: (318) 992-6348
Fax: (318) 992-4374**

MEMBERS

American Institute of
Certified Public Accountants

Society of Louisiana
Certified Public Accountants

Association of
Certified Fraud Examiners

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Summerville-Rosefield Volunteer Fire Department

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of the Summerville-Rosefield Volunteer Fire Department and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Summerville-Rosefield Volunteer Fire Department compliance with certain laws and regulations during the year ended December 31, 2022, included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below whether for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Obtain documentation for all expenditures made during the year for materials and supplies exceeding \$30,000, and public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

*Our review found no expenditures for supplies exceeding \$20,000. The District did purchase a Fire Truck during the year that totaled \$168,090. However, the purchase was made under a lease purchase agreement that contains a non-appropriation clause; therefore, it did not require to be made in accordance with LSA-RS 38:2211-2251 (the public bid law).

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

* We obtained from management a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the code of ethics).

3. Obtain a list of all employees paid during the fiscal year.

*The district has no employees.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

*Management provided the requested information. None of the businesses of board members, employees, and board members' and employees' immediate families appeared as vendors on the list of disbursements.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

*The district adopted a budget and amended prior budget.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

*No exceptions identified.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more, and whether actual expenditures exceeded budgeted amounts by 5% or more. (For agencies that must comply with the Licensing Agency Budget Act only, compare the expenditures of the final budget to actual expenditures, and report whether actual expenditures exceeded budgeted amounts by 10% or more per category or 5% or more in total).

*The district was within the 5% income and 5% expenditures.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

(a) Report whether the six disbursements agree to the amount and the payee in the supporting documentation.

(b) Report whether the six disbursements were coded to the correct fund and general ledger account.

(c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

*I used a random number generator to select 6 disbursements. We examined supporting documentation for the six selected documents, and they all agreed. All the payments were properly coded to the correct fund and correct general ledger account.

Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were

posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

*Agendas for meetings recorded in the minute book are posted or advertised as required by LSA-RS 42:12 (open meetings law).

Debt

11. Obtain bank deposit slips for the fiscal year and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

*We obtained bank statements, Lease proceeds from PNC in the amount of \$195,043. Board approved and documents obtained in CC W/P.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

* The district has no employees.

State Audit Law

13. Report on whether the agency provided a timely report in accordance with R.S. 24:513.

*Report was filed timely in accordance with R.S. 24:513.

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

*District did not enter into any contracts that utilize state funds as defined in R.S. 39:72.1 A. and were not subject to the public bid law R.S. 38:2211.

Prior-Year Comments

15. Obtain and report management's representation as to whether any prior-year suggestions, exceptions, recommendations, and/or comments have been resolved.

*The district did not have any prior-year findings.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the district's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the district's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

The Vercher Group

Jena, Louisiana
May 12, 2023

Summerville-Rosefield Volunteer Fire Department
LOUISIANA ATTESTATION QUESTIONNAIRE

The Vercher Group

A Professional Group of
Certified Public Accountants
P.O. Box 1608
Jena, Louisiana 7132
Tel: (318) 992-6348
Fax: (318) 992-4374

In connection with your review of our financial statements as of December 31, 2022, and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of May 12, 2023.

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes [X] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [X] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [X] No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [X] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [X] No []

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes [X] No []

We have had our financial statements reviewed in accordance with RS 24:513.

Yes [X] No []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [X] No []

We have complied with RS 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief financial officer.

Yes [X] No []

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [X] No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:I through 42:12.

Yes [X] No []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [X] No []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [X] No []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [X] No []

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes [X] No []

We acknowledge that we are responsible for determining that the procedures performed are appropriate for the purposes of this engagement.

Yes [X] No []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [X] No []

We have provided you with all relevant information and access under the terms of our agreement.

Yes [X] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [X] No []

We are not aware of any material misstatements in the information we have provided to you.

Yes [X] No []

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including commwlications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

Yes [X] No []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal controls with such laws and regulations or would require adjustment or modification to the results of the agreed-upon procedures.

Yes [X] No []

The previous responses have been made to the best of our belief and knowledge.

Signed: David Smith

Title: Board President