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REPORT

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Component Unit Financial Statements
As of and for the Year
Ended December 31, 1999
with Supplemental Information Schedules

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date MAR 15 2000

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Component Unit Financial Statements
As of and for the Year Ended December 31, 1999
With Supplemental Information Schedule

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TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

DECEMBER 31, 1999

Office of the Legislative Auditor
P. O. Box 94397
Baton Rouge, LA 70804-9397

Dear Sir:

In accordance with Louisiana Revised Statute 24:514, enclosed are the annual financial statements for the Washington Parish Fire Protections District # 4 as of and for the fiscal year ended December 31, 1999. The report includes all funds under the control and oversight of the district. The accompanying financial statements have been prepared in accordance with generally accepted accounting principles.

Sincerely

A handwritten signature in cursive script that reads "Walton Seal".

Walton Seal
President

WASHINGTON PARISH FIRE PROTECTION DISTRICT # 4
PINE, LOUISIANA

ANNUAL SWORN FINANCIAL STATEMENTS
AND CERTIFICATION OF REVENUES \$50,000 OR LESS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 1999
WITH APPROPRIATE SUPPLEMENTAL INFORMATION

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues \$50,000 or less, is required by Louisiana Revised Statute 24:513 (l) (1) (c) (i).

AFFIDAVIT

Personally came and appeared before the undersigned authority, Walton Seal, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Washington Parish Fire Protection District # 4 as of December 31, 1999, and the results of the operations for the year ended, in accordance with the basis of accounting described within the accompanying financial statements.

In addition, Walton Seal, who, duly sworn, deposes and says that the Washington Parish Fire Protection District # 4 received \$50,000 or less in revenues and other sources for the fiscal year ending December 31, 1999, and accordingly, is not required to have an audit for the previously mentioned fiscal year end.

Walton Seal
Signature

Sworn to and subscribed before me, this 6th day of March, 2000.

Laurie C. Barber
Notary Public

Officer President
Address 53077 Highway 62
Franklinov, LA 70438
Telephone # 504-848-2228

FINANCIAL STATEMENTS

STATEMENT A

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
 WASHINGTON PARISH POLICE JURY
 Pine, Louisiana

All Fund Types and Account Groups

Balance Sheet
 December 31, 1999

	Governmental Funds		Account Groups		Total
	General Fund	Debt Service Fund	General Fixed Assets	General Long-Term Obligations	
ASSETS AND OTHER DEBITS					
ASSETS:					
Cash and cash equivalents	\$ 27,000	-	\$ -	-	\$ 27,000
Receivables	23,870	-	-	-	23,870
Prepaid expenses	1,637	-	-	-	1,637
Land, buildings & equipment	-	-	196,324	-	196,324
OTHER DEBITS:					
Amount available in Debt Service Fund	-	-	-	-	-
Amount to be provided for retirement of long-term obligations	-	-	-	54,469	54,469
TOTAL ASSETS AND OTHER DEBITS	\$ 52,507	\$ -	\$ 196,324	\$ 54,469	\$ 303,300
LIABILITIES, EQUITY, AND OTHER CREDITS					
LIABILITIES:					
Accounts payable	\$ 1,357	-	\$ -	-	\$ 1,357
Note payable - Citizens Savings Bank	-	-	-	54,469	54,469
Total Liabilities	1,357	-	-	54,469	55,826
EQUITY AND OTHER CREDITS:					
Investment in general fixed assets	-	-	135,409	-	135,409
Fund balance - unreserved	41,200	-	-	-	41,200
Fund balance - reserved	10,926	-	60,915	-	71,841
Total Equity and Other Credits	52,126	-	196,324	-	248,450
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	\$ 53,483	\$ -	\$ 196,324	\$ 54,469	\$ 304,276

See the accompanying notes to the financial statements

STATEMENT B

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH POLICE JURY
Pine, Louisiana

GOVERNMENTAL FUNDS

Statement of Revenues, Expenditures
and Changes in Fund Balance
For the Year Ended December 31, 1999

	<u>General</u>	<u>Debt Service</u>	<u>Total</u>
REVENUES:			
Ad valorem taxes	\$ 24,757	\$ -	\$ 24,757
State revenue sharing	19,837	-	19,837
Other revenues:			
Interest earned	550	-	550
Fire reports	90	-	90
Total Revenues	<u>45,234</u>	<u>-</u>	<u>45,234</u>
EXPENDITURES:			
Insurance	5,427	-	5,427
Repairs and maintenance	3,952	-	3,952
Capital Outlay	60,915	-	60,915
Utilities	389	-	389
Supplies	1,951	-	1,951
Telephone	305	-	305
Fuel, gas, and oil	559	-	559
Debt service:			
Principal retirement	-	6,295	6,295
Interest	-	4,631	4,631
Other	238	-	238
Total expenditures	<u>73,736</u>	<u>10,926</u>	<u>84,662</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(28,502)	(10,926)	(39,428)
GRANT-OFFICE OF RURAL DEVELOPMENT FUND TRANSFERS	50,000 <u>(10,926)</u>	- <u>10,926</u>	50,000 <u>-</u>
EXCESS OF REVENUES AND FUND TRANSFERS	10,572	-	10,572
FUND BALANCE, JANUARY 1, 1999	41,554	-	41,554
FUND BALANCE, DECEMBER 31, 1999	<u>\$ 52,126</u>	<u>\$ -</u>	<u>\$ 52,126</u>

See accompanying notes to the financial statements

STATEMENT C

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH POLICE JURY
Pine, Louisiana

GOVERNMENTAL FUNDS

Statement of Revenues, Expenditures
and Changes in Fund Balance -
Budget and Actual - General Fund
For the Year Ended December 31, 1999

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
REVENUES:			
Ad valorem taxes	\$ 24,000	\$ 24,757	\$ 757
State revenue sharing	19,500	19,837	337
Other revenues:			
Interest earned	575	550	(25)
Fire reports	150	90	(60)
Total Revenues	<u>44,225</u>	<u>45,234</u>	<u>1,009</u>
EXPENDITURES:			
Insurance	6,000	5,427	573
Repairs and maintenance	4,000	3,952	48
Capital Outlay	61,000	60,915	85
Utilities	500	389	111
Supplies	3,000	1,951	1,049
Telephone	-	305	(305)
Fuel, gas, and oil	800	559	241
Other	1,200	238	962
Total expenditures	<u>76,500</u>	<u>73,736</u>	<u>2,764</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(32,275)	(28,502)	3,773
GRANT-OFFICE OF RURAL DEVELOPMENT FUND TRANSFERS	50,000 (10,926)	50,000 (10,926)	- -
EXCESS OF REVENUES AND FUND TRANSFERS	6,799	10,572	3,773
FUND BALANCE, JANUARY 1, 1999	41,554	41,554	-
FUND BALANCE, DECEMBER 31, 1999	<u>\$ 48,353</u>	<u>\$ 52,126</u>	<u>\$ 3,773</u>

See accompanying notes to the financial statements

NOTES TO FINANCIAL STATEMENTS

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 1999

INTRODUCTION

As provided by Louisiana Revised Statute 40:1496.12E, the Fire Protection District Number Four of Washington Parish was created. The district shall constitute a public corporation and as such shall have all the powers of public corporations, including perpetual existence and the right and power to incur debt and contract obligations, to sue and be sued, and to have a corporate seal. The district shall also be authorized to do and perform all acts in its corporate capacity and in its name, necessary and proper, for the purposes of acquiring, maintaining and operating buildings, machinery, equipment, water tank, water hydrants, water lines, and such other things as might be necessary or proper for effective fire prevention and control as considered necessary by the parish governing body of the district for the protection of the property within the limits of the district against fire.

The governing body of the parish shall appoint a five member board that shall perform all duties, functions, and powers responsible for the operation and maintenance of the district. All funds of the district shall be administered by the board. The board of commissioner members may be paid a per diem of fifty dollars for attending meetings of the board, and may be reimbursed any expenses incurred in performing the duties imposed upon them.

The district encompasses approximately 100 square miles in a portion of Wards 5, 7, and 8 of Washington Parish. It serves approximately 3,500 people and several small businesses living and operating in this district. It operates two fire houses, one in Pine, Louisiana, and a second in Stateline, Louisiana, with a volunteer staff of fire fighters.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying financial statements of the Washington Parish Fire Protection District #4 have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units.

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 1999

B. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Washington Parish Government is the financial reporting entity for Washington Parish. The financial reporting entity consists of (a) the primary government, parish council, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Washington Parish Government for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the parish council to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the parish council.
2. Organizations for which the parish council does not appoint a voting majority but are fiscally dependent on the parish council.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the parish council appoints a voting majority of the district's governing board and the parish council has the ability to impose its will on the district, the district was determined to be a component unit of the Washington Parish Government, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the parish council, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 1999

C. FUND ACCOUNTING

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the district are classified as governmental funds. Governmental funds account for the district's general activities, including the collection and disbursements of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the district include:

- a. General Fund – the general operating fund of the district accounts for all financial resources, except those required to be accounted for in other funds.
- b. Debt Service Fund – the debt service fund of the district accounts for the matured portion of and the payment of principal and interest of liabilities of the General Long-term Debt Account Group.

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by the governmental funds. The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Revenues are recognized in the accounting period they become available and measurable. Donations, fund raising net revenues and state revenue sharing is recorded when received. Ad valorem taxes become a lien against the assessed

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 1999

property on assessment date or levy date, but the actual amount paid to the governmental unit may not be collected until a later period. Generally, the ad valorem tax must be collected within sixty days after the end of the period in which the ad valorem tax revenue was recognized.

Expenditures

Expenditures are recognized in the accounting period when the fund liability is incurred.

E. BUDGETS

The district does not have a formal policy on adopting a budget. The budget for year ending December 31, 1999, was adopted at the district's December 1998 regular meeting. All appropriations lapse at year-end. An amended budget was adopted at the district's November 1999 meeting.

F. ENCUMBRANCES

The District does not use encumbrance accounting.

G. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits and interest bearing demand deposits. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

H. PREPAID ITEMS

The district uses the allocation method of recording prepaid expenses.

I. FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased or constructed and the related assets are reported in the general fixed assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost or estimated historical cost. Donated assets are valued at fair market value on the date donated. The cost of all assets acquired prior to 1989 have been valued using estimated historical cost.

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 1999

J. COMPENSATED ABSENCES

The district does not have any paid employees; therefore, it does not have a formal leave policy.

K. LONG-TERM OBLIGATIONS

Long-term obligations expected to be financed from governmental funds are reported in the general long-term debt account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due.

L. FUND EQUITY

Reserves

Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use.

Designated Fund Balances

Designated fund balances represent tentative plans for future use of financial resources.

M. TOTAL COLUMNS ON STATEMENTS

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. LEVIED TAXES

On April 19, 1995, the district passed a proposal for a 10 mill property tax assessment upon the property owners of the district, subject to homestead exemption. The tax is for a period of 10 years commencing in the year 1996 for the purpose of maintaining and operating the district's fire protection facilities, for purchasing fire trucks and other fire fighting equipment and paying the cost of obtaining water for fire protection service.

Net ad valorem tax (10 mill assessment)	<u>\$ 24,757.</u>
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WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 1999

3. CASH AND CASH EQUIVALENTS

At December 31, 1999, the district has cash and cash equivalents totaling \$27,000., as follows:

Non-interest bearing demand deposits	\$ 1,840.
Interest bearing demand deposits	<u>25,160.</u>
 Total cash and cash equivalents	 <u>\$ 27,000.</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are to be held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 1999, the district had \$27,000. in deposits (collected bank balances). These deposits were secured from risk by \$100,000. of the federal deposit insurance.

4. RECEIVABLES

The following is a summary of receivables at December 31, 1999:

<u>Class of receivable</u>	<u>General Fund</u>
Ad valorem taxes	\$ 23,870.

5. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance January 1, 1999	Additions	Deductions	Balance December 31, 1999
Fire trucks	\$ 83,200	\$ 50,000	\$ -	\$ 133,200
Fire house	12,000	7,252	-	19,252
Equipment	<u>40,209</u>	<u>3,663</u>	-	<u>43,872</u>
 TOTAL	 <u>\$ 135,409</u>	 <u>\$ 60,915</u>	 <u>\$ -</u>	 <u>\$ 196,324</u>

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

Notes to the Financial Statements (Continued)
For the Year Ended December 31, 1999

6. CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions during the year:

	<u>Balance January 1, 1999</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance December 31, 1999</u>
Notes Payable	\$ 60,764	\$ _____	\$ 6,295	\$ 54,469
TOTAL	<u>\$ 60,764</u>	<u>\$ -</u>	<u>\$ 6,295</u>	<u>\$ 54,469</u>

The State Bond Commission at a meeting held on May 16, 1996, approved the district's application to borrow \$75,000. for two fire trucks to be secured by and payable from the avails or proceeds of the ten mills tax authorized at an election on April 29, 1995. On September 10, 1996, the district borrowed \$75,000. from Citizens Savings Bank in Franklinton, Louisiana, at an interest rate of seven and one-half percent (7.5%) percent per annum, to be repaid over a ten year period.

7. FUND BALANCE - RESERVED

The reserved fund balance is funds set aside to pay the next installment of the Citizens Savings Bank note for two tanker trucks.

8. OFFICE OF RURAL DEVELOPMENT GRANT

The district received a grant from the Office of Rural Development for the purchase of a 1979 Ford Pierce Pumper. The grant was made through the Washington Parish Government. The truck cost \$50,000.

SUPPLEMENTAL INFORMATION

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4
WASHINGTON PARISH GOVERNMENT
Pine, Louisiana

SUPPLEMENTAL INFORMATION SCHEDULE
For the Year Ended December 31, 1999

COMPENSATION PAID BOARD MEMBERS

The schedule of compensation paid to board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Board members were not paid compensation in any form.