

(Circle One) Constable/Justice of The Peace
Of Ward/District 4th Ward
St. Tammany, Louisiana

Financial Statements
As of and for the Year Ended December 31, 2003

Required by Louisiana Revised Statutes 24:513 and 24:514 to
Be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, (Circle One) Constable or Justice of the Peace (your name) Michael S. Hand, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of 4th Ward, St. Tammany Parish, Louisiana, as of December 31, 2003, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Michael S. Hand, who duly sworn, deposes, and says that the (Circle One) Constable/Justice of the Peace of Ward/District 4th Ward and St. Tammany Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2003, and accordingly, is not required to have an audit or a compilation and attestation for the previously mentioned fiscal year.

Michael S. Hand
Signature

Sworn to and subscribed before me, this 30th day of March, 2004

Marion B. Floyd
Attorney at Law/Notary Public
LSBN 22902
1213 Williams Blvd.
Kenner, La 70062

Marion B. Floyd
NOTARY PUBLIC

My Commission is for life.

Please Complete this Section:

Constable/Justice Name
Street or P.O. Box
City
Zip Code

Michael S. Hand
555 Kimberly Ann Dr.
Mandeville
La 70471
855 845 4694
504 465-9200

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 4-7-04

Statement A

(Your Name) Michael J. Hand
 (Circle One) Constable Justice of the Peace
 of Ward/District 4th Ward
St. Tammany, Louisiana

Balance Sheet, December 31, 2003

ASSETS:

Cash and cash equivalents on hand
 Investments (fair value) on hand
 Office furnishings (Cost of desks, etc)
 Equipment (Cost of fax machine, etc)

Total Assets

LIABILITIES AND FUND BALANCE:

Liabilities:

Cash overdraft
 Garnishments due to others
 Other liabilities
 Total Liabilities

**Fund balance

Total Liabilities and Fund Balance

	General Fund	Garnishment Fund	Total
Cash and cash equivalents on hand	0	0	0
Investments (fair value) on hand	0	0	0
Office furnishings (Cost of desks, etc)	0	0	0
Equipment (Cost of fax machine, etc)	0	0	0
Total Assets	0		
LIABILITIES AND FUND BALANCE:			
Liabilities:			
Cash overdraft	0	0	0
Garnishments due to others	0	0	0
Other liabilities	0	0	0
Total Liabilities	0	0	0
**Fund balance	0	0	0
Total Liabilities and Fund Balance	0	0	0

**This amount should agree with the fund balance at the end of the year on Statement B (F from Statement B)

Statement B

(Your Name) Michael Stand
 (Circle One) Constable/Justice of the Peace
 of Ward/District 4th Ward, St Tammany
Mandeville, Louisiana

Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2003

	General Fund	Garnishment Fund
<u>CASH RECEIPTS:</u>		
* State salary supplement received	\$ 900	0
* Parish salary received	\$ 6000	0
Garnishments collected	0	0
Total Fees collected <u>Service Fees</u>	11070	0
Total cash receipts	A <u>17970</u>	0
<u>OFFICE DISBURSEMENTS:</u>		
Fees paid to constable (may apply to Justice of Peace)	17970	0
Other operating services (cost of fax line, etc)	0	0
Materials and supplies (stationery, postage, etc)	0	0
Travel and other charges		
Constable/Justice of the peace	0	0
Others	0	0
Capital outlay (cost of purchases of equipment, etc)	0	0
Garnishments paid to others	0	0
Total office disbursements	B <u>17970</u>	0
Available for salaries (A less B)	0	0
Salary and related benefits:		
Amount retained by justice of the peace or constable	0	0
Amount paid to other employees, if applicable	0	0
Total salaries paid	C <u>0</u>	0
Increase or (decrease) in fund balance (A less B less C)	D <u>0</u>	0
Fund Balance at the beginning of the year	E <u>0</u>	0
Fund balance (deficit) at end of the year (D plus E)	F <u>0</u>	0

* Required Information, please provide the total annual amount

E This is the amount of the fund balance at the end of the prior year