

**Independent Auditor's Reports on Federal
Financial Assistance, Compliance with Laws,
Regulations, Contracts, and Grants,
and Internal Control Structure**

The following independent auditor's reports on the schedule of federal financial assistance; compliance with laws, regulations, contracts, and grants and internal control structure are presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States; the Office of Management and Budget's Circular A-128, *Audits of State and Local Governments*; the *Single Audit Act of 1984*; and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.



MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

116 PROFESSIONAL DRIVE,
WEST MONROE,
LOUISIANA 71291
PHONE 318.325.2121
TOLL FREE LOUISIANA
1.800.541.5020
FAX 318.324.1630

Independent Auditor's Report on Compliance With Laws, Regulations, Contracts and Grants

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

I have audited the general purpose financial statements of the Concordia Parish School Board as of June 30, 1996, and for the year then ended, and have issued my report thereon dated November 20, 1996.

I conducted my audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; the provisions of Office of Management and Budget Circular A-128, *Audits of State and Local Governments*; and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor. Those standards and the audit guide require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the Concordia Parish School Board, is the responsibility of the Concordia Parish School Board's management. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, I performed tests of the Concordia Parish School Board's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of my audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Passed through Louisiana Office of Family Support - Project Independence	93.561	N/A	<u>11,865</u>	<u>66,688</u>	<u>66,688</u>	<u>5,689</u>
Total United States Department of Education			<u>253,147</u>	<u>1,687,791</u>	<u>1,687,791</u>	<u>383,098</u>
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES						
Passed through Louisiana Department of Education - Starting Points Preschool Program	93.575	N/A	1,924	41,605	41,605	12,373
Passed through Louisiana Department of Health and Hospitals - Medical Assistance Program	93.778	N/A	<u>1,924</u>	<u>6,830</u>	<u>6,830</u>	
Total United States Department of Health and Human Services			<u>1,924</u>	<u>48,435</u>	<u>48,435</u>	<u>12,373</u>
UNITED STATES DEPARTMENT OF LABOR						
Passed through Louisiana Department of Education - Job Training Partnership Act	17.250	N/A		8,459	8,459	
Total Federal Financial Assistance			<u>\$266,183</u>	<u>\$3,017,992</u>	<u>\$3,026,880</u>	<u>\$421,192</u>

* Major federal financial assistance programs



**Independent Auditor's Report on Supplementary
Schedule of Federal Financial Assistance**

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

I have audited the general purpose financial statements of the Concordia Parish School Board as of June 30, 1996, and for the year then ended, and have issued my report thereon dated November 20, 1996. These general purpose financial statements are the responsibility of the Concordia Parish School Board's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and the provisions of Office of Management and Budget Circular A-128, *Audits of State and Local Governments*. Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

My audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the Concordia Parish School Board, taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

West Monroe, Louisiana
November 20, 1996

MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

116 PROFESSIONAL DRIVE,
WEST MONROE,
LOUISIANA 71291
PHONE 318.325.2121
TOLL FREE LOUISIANA
1.800.541.5020
FAX 318.324.1630

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

Schedule of Compensation Paid Board Members
For the Year Ended June 30, 1996

Arthur Arnold	\$1,750
Eddie Coleman	4,200
Marie Cowan	4,200
Shirley Crnkovic	1,050
Mike Grantham	3,325
Polly Miley	2,450
Manson Nelson, Sr. ¹	4,500
Charles Partridge	4,200
Georgia Washington	4,200
Ernest L. White ²	4,500
Sam Williams, Jr.	<u>4,200</u>
Total	<u>\$38,575</u>

¹President, July, 1995 through December, 1995

²President, December, 1995 through June, 1996

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

Independent Auditor's Report

on Compliance, etc.

June 30, 1996

This report is intended for the information of members of the Concordia Parish School Board, management of the school board, and interested state and federal agencies. This is not intended to limit the distribution of this report, which is a matter of public record.

A handwritten signature in black ink, appearing to read "Vernon L. ...", is written above the typed name.

West Monroe, Louisiana

November 20, 1996

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

Schedule of Federal Financial Assistance
For the Year Ended June 30, 1996

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR NAME/ PROGRAM TITLE	CFDA NUMBER	PASS-THROUGH GRANTOR'S NUMBER	ACCRUED REVENUE AT JULY 1, 1995	REVENUE RECOGNIZED	EXPENDITURES	ACCRUED REVENUE AT JUNE 30, 1996
UNITED STATES DEPARTMENT OF AGRICULTURE						
Passed through Louisiana Department of Education:						
National School Lunch Program	10.555 *	N/A		\$809,166	\$809,166	
School Breakfast Program	10.553 *	N/A		305,599	305,599	
Summer Food Service Program for Children	10.559	N/A	\$11,112	60,000	60,000	\$25,721
Passed through Louisiana Department of Agriculture and Forestry - Food Distribution Program	10.550	N/A		98,542	107,430	
Total United States Department of Agriculture			11,112	1,273,307	1,282,195	25,721
UNITED STATES DEPARTMENT OF EDUCATION						
Passed Through Louisiana Department of Education:						
Adult Education - State-Administered Basic Grant Program	84.002	N/A	5,609	54,398	54,398	1,560
ESEA Title I Grants to Local Educational Agencies 1996	84.010 *	96-017-15		1,125,649	1,125,649	335,109
ESEA Title I Grants to Local Educational Agencies Carryover	84.010 *	95-042-15	220,379	133,183	133,183	
Special Education:						
Handicapped - State Grants	84.027	96-FT-15		126,368	126,368	25,035
Handicapped - Preschool Incentive Grants	84.173	96-PF-15		19,800	19,800	6,006
Vocational Education:						
Basic Grants to States 1996	84.048	28-96-AQ-2-BG		50,366	50,366	
Single Parent Grants 1996	84.048	28-96-AQ-2-SP		14,260	14,260	19
Basic Grants to States Carryover	84.048	28-95-AQ-2-BG	9,154	1,093	1,093	
Single Parent Grants Carryover	84.048	28-95-AQ-2-SP		9,932	9,932	
Innovative Education Program Strategies	84.151	28-96-0015-6		28,021	28,021	481
Eisenhower Professional Development State Grants 1996	84.164	28-96-5015-II		23,847	23,847	8,813
Eisenhower Professional Development State Grants Carryover	84.164	28-95-5015-II	5,218	4,805	4,805	
Safe and Drug-Free Schools - State Grants 1996	84.186	28-96-7015-D		25,778	25,778	386
Safe and Drug-Free Schools - State Grants Carryover	84.186	28-95-7015-D	922	3,603	3,603	



**Independent Auditor's Report on Compliance With
Specific Requirements Applicable to Major
Federal Financial Assistance Programs**

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

I have audited the general purpose financial statements of the Concordia Parish School Board as of June 30, 1996 and for the year then ended, and have issued my report thereon dated November 20, 1996.

I have also audited the Concordia Parish School Board's compliance with the requirements governing types of services allowed, eligibility, matching/level of effort, reporting, period of availability, carryover, participation of private school children, schoolwide programs, claims for advances and reimbursements, and amounts claimed or used for matching that are applicable to each of its major federal financial assistance programs, which are identified in the accompanying Schedule of Federal Financial Assistance, for the year ended June 30, 1996. The management of the Concordia Parish School Board is responsible for the Concordia Parish School Board's compliance with those requirements. My responsibility is to express an opinion on compliance with those requirements based on my audit.

I conducted my audit of compliance with those requirements in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and Office of Management and Budget Circular A-128, *Audits of State and Local Governments*. Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about Concordia Parish School Board's compliance with those requirements. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the Concordia Parish School Board complied, in all material respects, with the requirements governing types of services allowed, eligibility, matching/level of effort, reporting, period of availability, carryover, participation of private school children, schoolwide programs, claims for advances and reimbursements, and amounts claimed or used for matching that are applicable to each of its major federal financial assistance programs for the year ended June 30, 1996.

MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

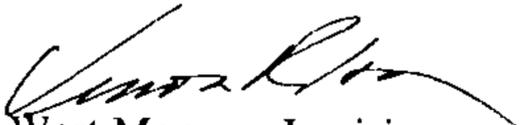
116 PROFESSIONAL DRIVE,
WEST MONROE,
LOUISIANA 71291
PHONE 318.325.2121
TOLL FREE LOUISIANA
1.800.541.5020
FAX 318.324.1630

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

Independent Auditor's Report
on Compliance with Specific
Requirements, etc.,
June 30, 1996

This report is intended for the information of members of the Concordia Parish School Board, management of the school board, and interested state and federal agencies. This is not intended to limit the distribution of this report, which is a matter of public record.



West Monroe, Louisiana

November 20, 1996

**Independent Auditor's Report on Compliance
With General Requirements Applicable to
Federal Financial Assistance Programs**

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

I have audited the general purpose financial statements of the Concordia Parish School Board as of June 30, 1996 and for the year then ended, and have issued my report thereon dated November 20, 1996.

I have applied procedures to test the Concordia Parish School Board's compliance with the following requirements applicable to its federal financial assistance programs, which are identified in the accompanying Schedule of Federal Financial Assistance, for the year ended June 30, 1996:

- Political activity
- Civil rights
- Cash management
- Federal financial reports
- Allowable costs/cost principles
- Drug-Free Workplace Act
- Administrative requirements

My procedures were limited to the applicable procedures described in the Office of Management and Budget's *Compliance Supplement for Single Audits of State and Local Governments*. My procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Concordia Parish School Board's compliance with the requirements listed in the preceding paragraph. Accordingly, I do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to my attention that caused me to believe that the Concordia Parish School Board had not complied, in all material respects, with those requirements.

MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

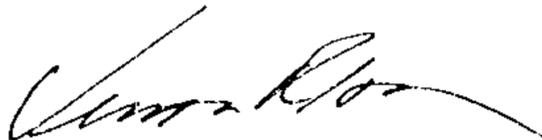
116 PROFESSIONAL DRIVE,
WEST MONROE,
LOUISIANA 71291
PHONE 318.325.2121
TOLL FREE LOUISIANA
1.800.541.5020
FAX 318.324.1630

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

Independent Auditor's Report
on Compliance with General
Requirements, etc.,
June 30, 1996

This report is intended for the information of members of the Concordia Parish School Board, management of the school board, and interested state and federal agencies. This is not intended to limit the distribution of this report, which is a matter of public record.



West Monroe, Louisiana
November 20, 1996

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULE
As of and For the Year Ended June 30, 1996

GENERAL

COMPENSATION PAID BOARD MEMBERS

The schedule of compensation paid to the school board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the school board members is included in the general administrative expenditures of the General Fund. In accordance with Louisiana Revised Statute 17:56, the school board members have elected the monthly payment method of compensation. Under this method, each member of the school board receives \$350 per month, and the president receives \$400 per month for performing the duties of his office.

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

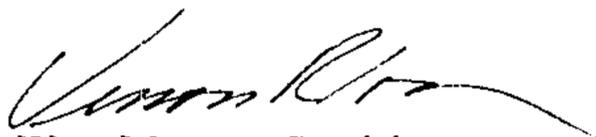
Independent Auditor's Report
on Internal Control Structure,
June 30, 1996

In planning and performing my audit of the general purpose financial statements of the Concordia Parish School Board for the year ended June 30, 1996, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such an opinion.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operation that I consider to be material weaknesses as defined above.

However, I noted a certain matter involving the internal control structure and its operation that I have reported to management of the school board in a separate letter dated November 20, 1996.

This report is intended for the information of the members of the Concordia Parish School Board, management of the school board, and interested state and federal agencies. This is not intended to limit the distribution of this report, which is a matter of public record.



West Monroe, Louisiana
November 20, 1996

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 SPECIAL REVENUE FUNDS

Combining Balance Sheet, June 30, 1996

	ESEA	ADULT EDUCATION	SCHOOL LUNCH	SCHOOL FOOD SERVICE PROGRAM	SALES TAX 80 PER CENT	SALES TAX 20 PER CENT	SALES TAX 40 PER CENT	SALES TAX 60 PER CENT	TOTAL
ASSETS									
Cash and cash equivalents	\$1,053	\$17,706	\$340,920	\$16,354	\$684,918	\$29,652	\$1,000	\$60,133	\$1,151,736
Receivables	344,789	1,560	728	25,721	82,040		30,372		485,210
Due from other funds		1,605	21,884		12,149	6,057		18,223	59,918
Inventory			31,218						31,218
TOTAL ASSETS	<u>\$345,842</u>	<u>\$20,871</u>	<u>\$394,750</u>	<u>\$42,075</u>	<u>\$779,107</u>	<u>\$35,709</u>	<u>\$31,372</u>	<u>\$78,356</u>	<u>\$1,728,082</u>
LIABILITIES AND FUND EQUITY									
Liabilities:									
Accounts payable	\$262,265	\$1,233	\$243	\$21,057	\$660	\$1,345		\$26,977	\$313,780
Salaries payable	72,506	5,439	118,182	18,839				9,565	224,531
Due to other funds	11,071	14,199	65		342,160	7,050	\$30,372		404,917
Total Liabilities	<u>345,842</u>	<u>20,871</u>	<u>118,490</u>	<u>39,896</u>	<u>342,820</u>	<u>8,395</u>	<u>30,372</u>	<u>36,542</u>	<u>943,228</u>
Fund Equity - fund balances:									
Reserved for inventory			31,218						31,218
Unreserved - undesignated			245,042	2,179	436,287	27,314	1,000	41,814	753,636
Total Fund Equity	<u>NONE</u>	<u>NONE</u>	<u>276,260</u>	<u>2,179</u>	<u>436,287</u>	<u>27,314</u>	<u>1,000</u>	<u>41,814</u>	<u>784,854</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$345,842</u>	<u>\$20,871</u>	<u>\$394,750</u>	<u>\$42,075</u>	<u>\$779,107</u>	<u>\$35,709</u>	<u>\$31,372</u>	<u>\$78,356</u>	<u>\$1,728,082</u>

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana
Independent Auditor's Report
on Internal Control Structure, etc.,
June 30, 1996

The management of the Concordia Parish School Board is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

Accounting applications:

- Revenues/receipts
- Expenditures/disbursements
- Payroll/personnel
- Budgeting/budgetary reporting
- Electronic data processing

General Requirements:

- Political activity
- Civil rights
- Cash management
- Federal financial reports
- Drug-Free Workplace Act
- Allowable costs/cost principles
- Administrative requirements

Specific Requirements:

- Types of services allowed
- Eligibility
- Matching, level of effort
- Special requirements

- Claims for advances and reimbursements
- Amounts claimed or used for matching



**Independent Auditor's Report on Compliance With
Specific Requirements Applicable to Nonmajor
Federal Financial Assistance Program Transactions**

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

I have audited the general purpose financial statements of the Concordia Parish School Board as of June 30, 1996 and for the year then ended, and have issued my report thereon dated November 20, 1996.

In connection with my audit of the general purpose financial statements of the Concordia Parish School Board and with my consideration of the Concordia Parish School Board's control structure used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, *Audits of State and Local Governments*, I selected certain transactions applicable to certain nonmajor federal financial assistance programs for the year ended June 30, 1996. As required by OMB Circular A-128, I have performed auditing procedures to test compliance with the requirements governing types of services allowed, eligibility, matching and period of availability that are applicable to those transactions. My procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Concordia Parish School Board's compliance with these requirements. Accordingly, I do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to my attention that caused me to believe that the Concordia Parish School Board had not complied, in all material respects, with those requirements.

This report is intended for the information of the members of the Concordia Parish School Board, management of the school board, and interested state and federal agencies. This is not intended to limit the distribution of this report, which is a matter of public record.

West Monroe, Louisiana
November 20, 1996

MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

116 PROFESSIONAL DRIVE,
WEST MONROE,
LOUISIANA 71291
PHONE 318.325.2121
TOLL FREE LOUISIANA
1.800.541.5020
FAX 318.324.1630

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Combined Balance Sheet, June 30, 1996

	GOVERNMENTALFUND TYPE.....		SCHOOL DISTRICT NO. 10 DEBT SERVICE FUND	FIDUCIARY FUND TYPE - SCHOOL ACTIVITY AGENCY FUNDACCOUNT GROUPS.....		TOTAL (MEMORANDUM ONLY)
	GENERAL FUND	SPECIAL REVENUE FUNDS			GENERAL FIXED ASSETS	GENERAL LONG-TERM OBLIGATIONS	
ASSETS AND OTHER DEBITS							
Cash and cash equivalents	\$2,157,513	\$1,151,736	\$4,911	\$267,965			\$3,582,125
Receivables	147,746	485,210					632,956
Due from other funds	357,361	59,918					417,279
Inventory		31,218					31,218
Land, buildings, equipment, and improvements					\$18,628,302		18,628,302
Amount available in the debt service fund						\$4,911	4,911
Amount to be provided for retirement of general long-term obligations						1,129,093	1,129,093
TOTAL ASSETS AND OTHER DEBITS	<u>\$2,662,620</u>	<u>\$1,728,082</u>	<u>\$4,911</u>	<u>\$267,965</u>	<u>\$18,628,302</u>	<u>\$1,134,004</u>	<u>\$24,425,884</u>
LIABILITIES AND FUND EQUITY							
Liabilities:							
Accounts payable	\$82,541	\$313,780		\$24,118			\$420,439
Salaries payable	1,619,311	224,531					1,843,842
Payroll withholdings payable	410,745						410,745
Due to other funds	1,605	404,917		10,757			417,279
Deposits due others				233,090			233,090
Certificates of indebtedness payable						\$107,919	107,919
Compensated absences payable						1,005,364	1,005,364
Installment purchase payable						20,721	20,721
Total Liabilities	<u>2,114,202</u>	<u>943,228</u>	<u>NONE</u>	<u>267,965</u>	<u>NONE</u>	<u>1,134,004</u>	<u>4,459,399</u>
Fund Equity:							
Investment in general fixed assets					\$18,628,302		18,628,302
Fund balances:							
Reserved for debt service			\$4,911				4,911
Reserved for inventory		31,218					31,218
Unreserved - undesignated	548,418	753,636					1,302,054
Total Fund Balances	<u>548,418</u>	<u>784,854</u>	<u>4,911</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>1,338,183</u>
Total Fund Equity	<u>548,418</u>	<u>784,854</u>	<u>4,911</u>	<u>NONE</u>	<u>18,628,302</u>	<u>NONE</u>	<u>19,966,485</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$2,662,620</u>	<u>\$1,728,082</u>	<u>\$4,911</u>	<u>\$267,965</u>	<u>\$18,628,302</u>	<u>\$1,134,004</u>	<u>\$24,425,884</u>

The accompanying notes are an integral part of this statement.

Community services	65,240						65,240
Facilities acquisition and construction						85,552	85,552
Total expenditures	<u>1,314,538</u>	<u>53,144</u>	<u>1,671,984</u>	<u>68,622</u>	<u>365,958</u>	<u>839,753</u>	<u>4,669,880</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>30,349</u>	<u>1,254</u>	<u>(61,719)</u>	<u>(8,622)</u>	<u>1,496,701</u>	<u>(836,991)</u>	<u>1,761,162</u>
OTHER FINANCING SOURCES (Uses)							
Sale of assets			17				17
Operating transfers in		235	112,901		663,300	841,718	1,880,775
Operating transfers out	<u>(30,349)</u>	<u>(1,489)</u>			<u>(2,052,453)</u>		<u>(3,579,022)</u>
Total other financing sources (uses)	<u>(30,349)</u>	<u>(1,254)</u>	<u>112,918</u>	<u>NONE</u>	<u>(1,389,153)</u>	<u>841,718</u>	<u>(1,698,230)</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	NONE	NONE	51,199	(8,622)	107,548	(91,920)	62,932
FUND BALANCES AT BEGINNING OF YEAR	<u>NONE</u>	<u>NONE</u>	<u>225,061</u>	<u>10,801</u>	<u>328,739</u>	<u>37,087</u>	<u>721,922</u>
FUND BALANCES AT END OF YEAR	<u><u>NONE</u></u>	<u><u>NONE</u></u>	<u><u>\$276,260</u></u>	<u><u>\$2,179</u></u>	<u><u>\$436,287</u></u>	<u><u>\$27,314</u></u>	<u><u>\$784,854</u></u>

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
Notes to the Financial Statements (Continued)

Revenues

Ad valorem taxes are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the current year.

State revenue sharing, which is based on population and homesteads in the parish, is recorded as revenue in lieu of taxes in the year received which coincides with the recognition of the related ad valorem taxes discussed above.

State equalization entitlement funds are recognized as unrestricted grants-in-aid when the school board is entitled to them.

Sales taxes are recognized when received by the Sales Tax Fund, except for taxes collected by the Louisiana Department of Public Safety and Corrections, which are recognized in the year received by the state.

Federal and state grants and reimbursements are recorded when the school board is entitled to the funds.

Revenue from services provided to other local governments are recorded as other revenues from local sources when the school board is entitled to the funds.

Interest earnings on time deposits are recognized as revenue when the time deposits have matured and the interest is available.

Substantially all other revenues are recognized when received by the school board.

Based on the above criteria, sales taxes, federal and state grants, and certain revenues from local sources have been treated as susceptible to accrual.

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

Notes to the Financial Statements (Continued)

outlay) in the governmental funds and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at cost where historical records are available and at estimated cost where no historical records are available. Approximately 79 per cent of fixed assets are valued at actual cost, while the remaining 21 per cent are valued at estimated cost based on the actual cost of like items. Donated fixed assets are valued at their fair market value on the date received.

The costs of normal maintenance and repairs that do not add to the value of fixed assets or materially extend their useful lives are not capitalized but are only recognized as a normal expenditure of the governmental funds. Public domain or infrastructure general fixed assets consisting of sidewalks, parking lots, etc. are not capitalized, as these assets are immovable and of value only to the school board. No depreciation is recognized on general fixed assets of the school board.

Long-term obligations, such as certificates of indebtedness payable and installment purchases payable, are recognized as a liability of a governmental fund only when due. For other long-term obligations, such as compensated absences, only that portion expected to be financed from expendable available financial resources is reported as a liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term obligations account group.

D. BASIS OF ACCOUNTING

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types and the fiduciary fund type agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The school board uses the following practices in recognizing and reporting revenues and expenditures:

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
Notes to the Financial Statements (Continued)

attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The school board's current operations require the use of the governmental and fiduciary fund categories. The fund types used by the school board are described as follows:

Governmental Funds:

General Fund

The General Fund is the general operating fund of the school board. It accounts for all financial resources, except those required to be accounted for in other funds.

Special Revenue Funds

The special revenue funds account for the proceeds of specific revenue sources, such as state and federal grants, which are legally restricted to expenditures for specified purposes.

**School District No. 10
Debt Service Fund**

The School District No. 10 Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Fiduciary Funds - Agency Funds

Agency funds account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**C. GENERAL FIXED ASSETS AND
LONG-TERM OBLIGATIONS**

General fixed assets are not capitalized in the fund used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures (capital

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

Notes to the Financial Statements
As of and For the Year Ended June 30, 1996

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Concordia Parish School Board was created by Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within Concordia Parish. The school board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The school board is comprised of nine members who are elected from five districts for terms of four years.

The school board operates 11 schools within the parish with a total enrollment of 4,324 pupils for the year ended June 30, 1996. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the school board provides transportation and school food services for the students.

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local government entities. The GASB has issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local government.

A. REPORTING ENTITY

As the governing authority of the school board, for reporting purposes, the Concordia Parish School Board is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government (the school board), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

GASB Codification Section 2100 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. The GASB has set forth criteria to be considered in determining financial accountability, which includes:

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 GOVERNMENTAL FUND TYPE -
 GENERAL AND SPECIAL REVENUE FUNDS
 Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balances -
 Budget (GAAP Basis) and Actual
 For the Year Ended June 30, 1996

GENERAL FUND.....			...SPECIAL REVENUE FUNDS...		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
EXPENDITURES (CONTD.)						
Education: (Contd.)						
Operation of non-instructional services:						
Food services				\$1,637,678	\$1,664,296	(\$26,618)
Community services	\$33,313	\$24,721	\$8,592	33,718	65,240	(31,522)
Facilities acquisition and construction				85,000	85,552	(552)
Debt service	10,464	10,454	10			
Total expenditures	<u>15,110,448</u>	<u>15,029,566</u>	<u>80,882</u>	<u>4,628,271</u>	<u>4,669,880</u>	<u>(41,609)</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>(1,133,540)</u>	<u>(1,259,076)</u>	<u>(125,536)</u>	<u>1,738,762</u>	<u>1,761,162</u>	<u>22,400</u>
OTHER FINANCING SOURCES (Uses)						
Sale of assets	750	1,745	995	100	17	(83)
Operating transfers in	1,741,715	1,706,345	(35,370)	1,857,348	1,880,775	23,427
Operating transfers out	<u>(384,961)</u>	<u>(269,103)</u>	<u>115,858</u>	<u>(3,565,542)</u>	<u>(3,579,022)</u>	<u>(13,480)</u>
Total other financing sources (uses)	<u>1,357,504</u>	<u>1,438,987</u>	<u>81,483</u>	<u>(1,708,094)</u>	<u>(1,698,230)</u>	<u>9,864</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	223,964	179,911	(44,053)	30,668	62,932	32,264
FUND BALANCES AT BEGINNING OF YEAR	<u>374,508</u>	<u>368,507</u>	<u>(6,001)</u>	<u>657,878</u>	<u>721,922</u>	<u>64,044</u>
FUND BALANCES AT END OF YEAR	<u><u>\$598,472</u></u>	<u><u>\$548,418</u></u>	<u><u>(\$50,054)</u></u>	<u><u>\$688,546</u></u>	<u><u>\$784,854</u></u>	<u><u>\$96,308</u></u>

(Concluded)

The accompanying notes are an integral part of this statement.

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
GOVERNMENTAL FUND TYPE - GENERAL AND SPECIAL REVENUE FUNDS

Combined Statement of Revenues, Expenditures, and Changes in Fund Balances -
Budget (GAAP Basis) and Actual
For the Year Ended June 30, 1996

GENERAL FUND.....			...SPECIAL REVENUE FUNDS...		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES						
Local sources:						
Taxes:						
Ad valorem	\$1,184,500	\$1,227,250	\$42,750			
Sales and use taxes				\$2,963,265	\$2,999,131	\$35,866
Tuition	24,000	37,188	13,188			
Earnings on investments	190,000	186,596	(3,404)	30,220	30,777	557
Food services				191,779	191,854	75
Community services activities	25,000		(25,000)			
Other revenue from local sources	57,000	116,898	59,898	332,859	336,686	3,827
State sources:						
Unrestricted grants-in-aid	11,236,567	11,039,381	(197,186)	200,000	200,000	
Restricted grants-in-aid	766,365	663,594	(102,771)	123		(123)
Revenue in lieu of taxes	154,185	154,185				
Federal sources:						
Unrestricted grants-in-aid				32,362	31,838	(524)
Restricted grants-in-aid	339,291	345,398	6,107	2,616,425	2,640,756	24,331
Total revenues	<u>13,976,908</u>	<u>13,770,490</u>	<u>(206,418)</u>	<u>6,367,033</u>	<u>6,431,042</u>	<u>64,009</u>
EXPENDITURES						
Education:						
Instruction:						
Regular programs	7,248,917	7,248,574	343	289,881	270,706	19,175
Special education programs	1,720,351	1,704,535	15,816			
Special programs	132,218	153,091	(20,873)	747,381	772,167	(24,786)
Adult and continuing education programs	100,874	109,253	(8,379)	51,903	51,937	(34)
Vocational programs	335,851	332,565	3,286			
Other instructional programs	432,520	482,625	(50,105)	65,598	57,812	7,786
Support services:						
Pupil support services	654,249	625,611	28,638			
Instructional staff services	659,847	622,049	37,798	404,617	396,485	8,132
General administration	385,540	396,034	(10,494)	368,561	368,271	290
School administration	1,088,277	1,062,313	25,964			
Business services	161,746	184,844	(23,098)	4,298	3,554	744
Operations and maintenance of plant services	941,311	920,657	20,654	807,207	805,836	1,371
Student transportation services	958,724	893,392	65,332	125,024	125,024	
Central services	246,246	258,848	(12,602)	7,405	3,000	4,405

(Continued)

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
Notes to the Financial Statements (Continued)

a management control device. The superintendent of schools is authorized to transfer amounts between line items within any fund. However when actual revenues within a fund fail to meet budgeted revenues by five per cent or more and/or actual expenditures within a fund exceed budgeted expenditures by five per cent or more, a budget amendment is adopted by the school board in an open meeting. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments.

F. ENCUMBRANCES

Encumbrance accounting is not employed; however, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

G. CASH AND CASH EQUIVALENTS

Under state law, the school board may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks their having principal offices in Louisiana. At June 30, 1996, the school board has cash and cash equivalents (book balances) totaling \$3,582,125 as follows:

Demand deposits	\$1,824,080
Petty cash	175
Time deposits	<u>1,757,870</u>
Total	<u>\$3,582,125</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at June 30, 1996, are secured as follows:

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
GOVERNMENTAL FUND TYPE

Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
For the Year Ended June 30, 1996

	GENERAL FUND	SPECIAL REVENUE FUNDS	SCHOOL DISTRICT NO. 10 DEBT SERVICE FUND	TOTAL (MEMORANDUM ONLY)
REVENUES				
Local sources:				
Taxes:				
Ad valorem	\$1,227,250			\$1,227,250
Sales and use taxes		\$2,999,131		2,999,131
Tuition	37,188			37,188
Earnings on investments	186,596	30,777	\$294	217,667
Food services		191,854		191,854
Other revenue from local sources	116,898	336,686		453,584
State sources:				
Unrestricted grants-in-aid	11,039,381	200,000		11,239,381
Restricted grants-in-aid	663,594			663,594
Revenue in lieu of taxes	154,185			154,185
Federal sources:				
Unrestricted grants-in-aid		31,838		31,838
Restricted grants-in-aid	345,398	2,640,756		2,986,154
Total revenues	<u>13,770,490</u>	<u>6,431,042</u>	<u>294</u>	<u>20,201,826</u>
EXPENDITURES				
Education:				
Instruction:				
Regular programs	7,248,574	270,706		7,519,280
Special education programs	1,704,535			1,704,535
Special programs	153,091	772,167		925,258
Adult and continuing education programs	109,253	51,937		161,190
Vocational programs	332,565			332,565
Other instructional programs	482,625	57,812		540,437
Support services:				
Pupil support services	625,611			625,611
Instructional staff services	622,049	396,485		1,018,534
General administration	396,034	368,271		764,305
School administration	1,062,313			1,062,313
Business services	184,844	3,554		188,398
Operations and maintenance of plant services	920,657	805,836		1,726,493
Student transportation services	893,392	125,024		1,018,416
Central services	258,848	3,000		261,848

(Continued)

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
Notes to the Financial Statements (Continued)

Bank balances	<u>\$4,200,829</u>
Federal deposit insurance	\$607,461
Pledged securities (uncollateralized)	<u>3,932,308</u>
Total	<u>\$4,539,769</u>

Because the pledged securities are held by a custodial bank in the name of the fiscal agent bank rather than in the name of the school board, they are considered uncollateralized (Category 3) under the provisions of GASB Codification C20.106. However, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the school board that the fiscal agent bank has failed to pay deposited funds upon demand.

II. INVENTORY

Inventory of the School Lunch Special Revenue Fund consists of food purchased by the school board and commodities granted by the United States Department of Agriculture (USDA) through the Louisiana Department of Agriculture and Forestry. Commodities are recorded as revenues, based on value information from the USDA, when received. All purchased inventory items are valued at actual cost. Inventory is recorded as expenditures when consumed, using a first-in, first-out basis. Inventory on hand at year-end is reported as a reserve of fund balance to indicate that it is not a part of expendable available financial resources.

I. VACATION, SICK, AND SABBATICAL LEAVE

All twelve month employees earn from 10 to 15 days of vacation leave each year, depending upon length of service with the school board. Vacation leave must be taken in the year earned. Upon separation from service, all unused vacation leave is forfeited.

All school board employees earn 10 days of sick leave each year that can be accumulated without limitation. Upon retirement or death, employees or their heirs are paid for up to 25 days of accumulated sick leave at the employee's current rate of pay. Under the Louisiana Teachers Retirement System, all accumulated sick leave, including the 25 days paid to the teacher, is used in the retirement benefit computation as earned service. Under the Louisiana School Employees Retirement System, all accumulated sick leave, excluding the 25 days paid to the employee, is used in the retirement benefit computation as earned service.

**GENERAL PURPOSE FINANCIAL STATEMENTS
(OVERVIEW)**

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

Contents, June 30, 1996

C O N T E N T S (CONTD.)

Independent Auditor's Reports Required by *Government Auditing Standards; OMB Circular A-128, Audits of State and Local Governments; and the Single Audit Act of 1984: (Contd.)*

Report on Compliance With Specific Requirements Applicable to Major Federal Financial Assistance Programs	45
Report on Compliance With General Requirements Applicable to Federal Financial Assistance Program Transactions	47
Report on Compliance With Specific Requirements Applicable to Nonmajor Federal Financial Assistance Program Transactions	49
Report on Internal Control Structure	50
Report on Internal Control Structure Used In Administering Federal Financial Assistance Programs	52

C O N T E N T S (CONTD.)

	<u>Schedule</u>	<u>Page No.</u>
Supplemental Information Schedules: (Contd.)		
Special Revenue Funds: (Contd.)		
Elementary and Secondary Education Act Funds:		
Combining Balance Sheet	3	33
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	4	34
Agency Funds:		
School Activity Agency Fund - Schedule of Changes in Deposits Due Others	5	36
Sales Tax Agency Fund - Schedule of Changes in Deposits Due Others	6	37
Schedule of Compensation Paid Board Members	7	39
Independent Auditor's Reports Required by <i>Government Auditing Standards; OMB Circular A-128, Audits of State and Local Governments; and the Single Audit Act of 1984:</i>		
Independent Auditor's Report on Schedule of Federal Financial Assistance		41
Schedule of Federal Financial Assistance	8	42
Report on Compliance With Laws, Regulations, Contracts, and Grants		43

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

General Purpose Financial Statements
With Independent Auditor's Report
As of and For the Year Ended
June 30, 1996
With Supplemental Information Schedules

C O N T E N T S

	<u>Statement</u>	<u>Page No.</u>
Independent Auditor's Report		4
General Purpose Financial Statements:		
Combined Balance Sheet - All Fund Types and Account Groups	A	7
Governmental Fund Type:		
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances	B	8
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual - General and Special Revenue Funds	C	10
Notes to the Financial Statements		12
	<u>Schedule</u>	<u>Page No.</u>
Supplemental Information Schedules:		
Special Revenue Funds:		
Combining Balance Sheet	1	31
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	2	32

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

Independent Auditor's Report,

June 30, 1996

In accordance with *Government Auditing Standards* and OMB Circular A-128, I have also issued reports dated November 20, 1996, on the Concordia Parish School Board's schedule of federal financial assistance; compliance with laws, regulations, contracts, and grants; and my consideration of the agency's internal control structure.



West Monroe, Louisiana

November 20, 1996



MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

116 PROFESSIONAL DRIVE,
WEST MONROE,
LOUISIANA 71291
PHONE 318.325.2121
TOLL FREE LOUISIANA
1.800.541.5020
FAX 318.324.1630

Independent Auditor's Report

CONCORDIA PARISH SCHOOL BOARD Vidalia, Louisiana

I have audited the general purpose financial statements of the Concordia Parish School Board, as of June 30, 1996, and for the year then ended, as listed in the table of contents. These general purpose financial statements are the responsibility of the Concordia Parish School Board's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States, and Office of Management and budget Circular A-128, *Audits of State and Local Governments*. Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Concordia Parish School Board as of June 30, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

My audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental information schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the general purpose financial statements of the Concordia Parish School Board. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

OFFICIAL
FILE COPY
DO NOT SEND OUT
(Keep necessary
copies from this
copy and place
back in file)

RECEIVED
INDEPENDENT AUDITOR
SEP 26 11 9 19

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

**General Purpose Financial Statements
With Independent Auditor's Report
As of and For the Year Ended
June 30, 1996
With Supplemental Information Schedules**

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 GOVERNMENTAL FUND TYPE
 Combined Statement of Revenues, Expenditures
 and Changes in Fund Balances
 For the Year Ended June 30, 1996

	GENERAL FUND	SPECIAL REVENUE FUNDS	SCHOOL DISTRICT NO. 10 DEBT SERVICE FUND	TOTAL (MEMORANDUM ONLY)
EXPENDITURES (CONTD.)				
Education: (Contd.)				
Operation of non-instructional services:				
Food services		\$1,664,296		\$1,664,296
Community services	\$24,721	65,240		89,961
Facilities acquisition and construction		85,552		85,552
Debt service	10,454		\$261,005	271,459
Total expenditures	<u>15,029,566</u>	<u>4,669,880</u>	<u>261,005</u>	<u>19,960,451</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>(1,259,076)</u>	<u>1,761,162</u>	<u>(260,711)</u>	<u>241,375</u>
OTHER FINANCING SOURCES (Uses)				
Sale of assets	1,745	17		1,762
Operating transfers in	1,706,345	1,880,775	261,005	3,848,125
Operating transfers out	(269,103)	(3,579,022)		(3,848,125)
Total other financing sources (uses)	<u>1,438,987</u>	<u>(1,698,230)</u>	<u>261,005</u>	<u>1,762</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	179,911	62,932	294	243,137
FUND BALANCES AT BEGINNING OF YEAR	<u>368,507</u>	<u>721,922</u>	<u>4,617</u>	<u>1,095,046</u>
FUND BALANCES AT END OF YEAR	<u>\$548,418</u>	<u>\$784,854</u>	<u>\$4,911</u>	<u>\$1,338,183</u>

(Concluded)

The accompanying notes are an integral part of this statement.

SUPPLEMENTAL INFORMATION SCHEDULES

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
SCHOOL ACTIVITY AGENCY FUND

Schedule of Changes in Deposits Due Others
For the Year Ended June 30, 1996

<u>SCHOOL</u>	<u>BALANCE JULY 1, 1995</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>BALANCE JUNE 30, 1996</u>
Ferriday Kindergarten	\$3,249	\$11,721	(\$12,747)	\$2,223
Ferriday Lower Elementary	3,005	30,630	(27,445)	6,190
Ferriday Upper Elementary	4,966	23,740	(23,534)	5,172
Ferriday Junior High	5,856	47,777	(47,718)	5,915
Ferriday High	(31,188)	60,851	(42,267)	(12,604)
Monterey High	82,247	145,357	(152,102)	75,502
Ridgecrest Elementary	5,815	24,493	(28,808)	1,500
Vidalia Lower Elementary	60,420	66,356	(59,899)	66,877
Vidalia Upper Elementary	8,100	44,176	(41,475)	10,801
Vidalia Junior High	36,409	57,745	(59,138)	35,016
Vidalia High	41,696	249,996	(255,194)	36,498
Total	<u>\$220,575</u>	<u>\$762,842</u>	<u>(\$750,327)</u>	<u>\$233,090</u>

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and For the Year Ended June 30, 1996

AGENCY FUNDS

SCHOOL ACTIVITY AGENCY FUND

The School Activity Agency Fund accounts for monies generated by the individual schools and organizations within the schools of the parish. While the school activity accounts are under the supervision of the school board, they belong to the individual schools or their student bodies and are not available for use by the school board.

SALES TAX AGENCY FUND

The Sales Tax Agency Fund accounts for the collection of sales taxes by the sales tax department of the Concordia Parish School Board on behalf of eighteen taxing authorities located within the parishes of Catahoula, Concordia, East Carroll, Madison, Caldwell, LaSalle, and Tensas.

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
SPECIAL REVENUE FUNDS -
ELEMENTARY AND SECONDARY EDUCATION ACT

Combining Schedule of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended June 30, 1996

	<u>TITLE I</u>	<u>TITLE I CARRYOVER</u>	<u>TITLE II</u>	<u>DFSCA</u>	<u>TITLE VI</u>	<u>TOTAL</u>
REVENUES						
Federal sources:						
Unrestricted grants-in-aid	\$24,752	\$3,728	\$802	\$823	\$244	\$30,349
Restricted grants-in-aid	<u>1,100,898</u>	<u>129,455</u>	<u>27,850</u>	<u>28,558</u>	<u>27,777</u>	<u>1,314,538</u>
Total revenues	<u>1,125,650</u>	<u>133,183</u>	<u>28,652</u>	<u>29,381</u>	<u>28,021</u>	<u>1,344,887</u>
EXPENDITURES						
Education:						
Instruction:						
Special programs	649,777	86,658		7,955	27,777	772,167
Instructional staff services	312,919	33,906	27,850	20,603		395,278
Support services:						
General Administration	2,275					2,275
Operations and maintenance of plant services	70,530	6,048				76,578
Central services	3,000					3,000
Operation of non-instructional services - community services	<u>62,397</u>	<u>2,843</u>				<u>65,240</u>
Total expenditures	<u>1,100,898</u>	<u>129,455</u>	<u>27,850</u>	<u>28,558</u>	<u>27,777</u>	<u>1,314,538</u>
EXCESS OF REVENUES OVER EXPENDITURES	24,752	3,728	802	823	244	30,349
OTHER FINANCING USES						
Operating transfers out	<u>(24,752)</u>	<u>(3,728)</u>	<u>(802)</u>	<u>(823)</u>	<u>(244)</u>	<u>(30,349)</u>
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER USES	NONE	NONE	NONE	NONE	NONE	NONE
FUND BALANCES AT BEGINNING OF YEAR	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>
FUND BALANCES AT END OF YEAR	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 SPECIAL REVENUE FUNDS -
 ELEMENTARY AND SECONDARY EDUCATION ACT FUNDS

Combining Balance Sheet, June 30, 1996

	<u>TITLE I</u>	<u>TITLE II</u>	<u>DFSCA</u>	<u>TITLE VI</u>	<u>TOTAL</u>
ASSETS					
Cash and cash equivalents	\$1,053				\$1,053
Receivables	<u>335,109</u>	<u>\$8,813</u>	<u>\$386</u>	<u>\$481</u>	<u>344,789</u>
TOTAL ASSETS	<u>\$336,162</u>	<u>\$8,813</u>	<u>\$386</u>	<u>\$481</u>	<u>\$345,842</u>
LIABILITIES AND FUND EQUITY					
Liabilities:					
Accounts payable	\$259,489	\$2,437	\$69	\$270	\$262,265
Salaries payable	66,607	5,532	170	197	72,506
Due to other funds	<u>10,066</u>	<u>844</u>	<u>147</u>	<u>14</u>	<u>11,071</u>
Total Liabilities	<u>336,162</u>	<u>8,813</u>	<u>386</u>	<u>481</u>	<u>345,842</u>
Fund Equity - fund balances - unreserved - undesignated	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$336,162</u>	<u>\$8,813</u>	<u>\$386</u>	<u>\$481</u>	<u>\$345,842</u>

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

Independent Auditor's Report
on Internal Control Structure, etc.,
June 30, 1996

For all of the internal control structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and I assessed control risk.

During the year ended June 30, 1996, the Concordia Parish School Board expended 79 per cent of its total federal financial assistance under major federal financial assistance programs.

I performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that I considered relevant to preventing or detecting material noncompliance with specific requirements and general requirements that are applicable to the school board's major federal financial assistance programs, which are identified in the accompanying Schedule of Federal Financial Assistance. My procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, I do not express such an opinion.

My consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might constitute material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operations that I consider to be material weaknesses as defined above.

This report is intended for the information of the members of the Concordia Parish School Board, management of the school board, and interested state and federal agencies. This is not intended to limit the distribution of this report, which is a matter of public record.



West Monroe, Louisiana
November 20, 1996

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 SPECIAL REVENUE FUNDS

Combining Schedule of Revenues, Expenditures,
 and Changes in Fund Balances
 For the Year Ended June 30, 1996

	ESEA	ADULT EDUCATION	SCHOOL LUNCH	SUMMER FOOD SERVICE PROGRAM	SALES TAX 80 PER CENT	SALES TAX 20 PER CENT	SALES TAX 40 PER CENT	SALES TAX 60 PER CENT	TOTAL
REVENUES									
Local sources:									
Sales and use taxes					\$1,505,811		\$1,493,320		\$2,999,131
Food services			\$191,854						191,854
Earnings on investments			5,083		21,232	\$1,302	1,449	\$1,711	30,777
Other revenue from local sources			19		335,616			1,051	336,686
State sources - unrestricted grants-in-aid			200,000						200,000
Federal sources:									
Unrestricted grants-in-aid	\$30,349	\$1,489							31,838
Restricted grants-in-aid	1,314,538	52,909	1,213,309	\$60,000					2,640,756
Total revenues	1,344,887	54,398	1,610,265	60,000	1,862,659	1,302	1,494,769	2,762	6,431,042

EXPENDITURES

Education:									
Instruction:									
Regular programs						34,000		236,706	270,706
Special programs	772,167								772,167
Adult and continuing education programs		51,937							51,937
Other instructional programs						29,966		27,846	57,812
Support services:									
Instructional staff services	395,278	1,207							396,485
General administration	2,275						38		368,271
Business services			3,554						3,554
Operations and maintenance of plant	76,578		67,805	4,951		206,325		450,177	805,836
Student transportation services								125,024	125,024
Central services	3,000								3,000
Operation of non-instructional services:									
Food services			1,600,625	63,671					1,664,296



**Independent Auditor's Report on Internal Control
Structure Used in Administering Federal
Financial Assistance Programs**

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana

I have audited the general purpose financial statements of the Concordia Parish School Board as of June 30, 1996, and for the year then ended, and have issued my report thereon dated November 20, 1996. I have also audited the compliance of Concordia Parish School Board with requirements applicable to major federal financial assistance programs and have issued my report thereon dated November 20, 1996.

I conducted my audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and Office of Management and Budget Circular A-128, *Audits of State and Local Governments*. Those standards and OMB Circular A-128 require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement and about whether Concordia Parish School Board complied with laws and regulations, noncompliance with which would be material to a major federal financial assistance program.

In planning and performing my audit for the year ended June 30, 1996, I considered the internal control structure of the Concordia Parish School Board in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements of the Concordia Parish School Board and on the compliance of the Concordia Parish School Board with requirements applicable to major programs, and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses my consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. I have addressed internal control structure policies and procedures relevant to my audit of general purpose financial statements in a separate report dated November 20, 1996.

MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

116 PROFESSIONAL DRIVE,
WEST MONROE,
LOUISIANA 71291
PHONE 318.325.2121
TOLL FREE LOUISIANA
1.800.541.5020
FAX 318.324.1630

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
Notes to the Financial Statements (Continued)

Expenditures

Salaries are recorded as expenditures when earned by employees. Teachers' salaries are earned over a nine month period but are paid over a twelve month period.

Purchases of various operating supplies, etc. are recorded as expenditures when the related fund liability is incurred.

Compensated absences are recognized as expenditures when leave is actually taken or when employees, or their heirs, are paid for accrued leave upon retirement or death. The cost of leave privileges not requiring current available resources is recognized in the general long-term obligations account group.

Principal and interest on general long-term debt and installment purchase payments are recognized when due.

Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid and the sale of fixed assets are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

I. BUDGET PRACTICES

Preliminary budgets for the ensuing years are prepared by the business manager and made available for public inspection and comments from the taxpayers at the school board office during August. At a board meeting in September, a public hearing is held and the proposed budgets are legally adopted by the school board. The budgets, which include proposed expenditures and the means of financing them, are published in the official journal at least 15 days prior to the public hearings.

The school board adopted budgets for the General Fund and all special revenue funds. Budgets are prepared on the modified accrual basis of accounting. All appropriations lapse at year end and must be reappropriated during the following year to be expended. Formal budget integration (within the accounting records) is employed as

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and For the Year Ended June 30, 1996

SPECIAL REVENUE FUNDS

**ELEMENTARY AND SECONDARY
EDUCATION ACT FUNDS**

Title I

Title I of the Elementary and Secondary Education Act (ESEA) is a program designed to improve the teaching and learning of children who are at risk of not meeting challenging academic standards and who reside in areas with high concentrations of children from low-income families. The program is federally financed, state-administered, and locally operated by the school board. The activities supplement, rather than replace, state and locally mandated activities.

Title II

Title II of the Elementary and Secondary Education Act (ESEA) is a program by which the federal government provides funds to the school board for projects that are designed to improve the skills of teachers and instruction in the areas of mathematics, science, computer learning, and foreign languages and to increase the accessibility of such instruction to all students.

**DRUG-FREE SCHOOLS AND
COMMUNITIES ACT FUND**

The Drug Free Schools and Communities Act is a program by which the federal government provides funds to the school board for the establishment, operation, and improvement of local programs of drug abuse prevention, early intervention, rehabilitation referral, and education in elementary and secondary schools.

Title VI

Title VI of the Elementary and Secondary Education Act (ESEA) is a program by which the federal government provides funds to the school board to a) assist local educational reform efforts, b) to support efforts to accomplish the National Education Goals, c) to implement promising educational reform programs, d) to provide a continuing source of innovation and educational improvement, including support for library services and instructional and media materials, and e) to meet the special educational needs of at-risk and high cost students.

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
SALES TAX AGENCY FUND

Schedule of Changes in Deposits Due Others
For the Year Ended June 30, 1996

<u>TAXING AUTHORITY</u>	<u>BALANCE JULY 1, 1995</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>BALANCE JUNE 30, 1996</u>
Catahoula Parish:				
Police Jury		\$1,248,136	(\$1,248,136)	
School Board		952,176	(952,176)	
Town of Jonesville		97,947	(97,947)	
Town of Jena		525,765	(525,765)	
Town of Ferriday		906,266	(906,266)	
Concordia Parish:				
Hospital Service District No. 1		376,947	(376,947)	
Police Jury		649,192	(649,192)	
Town of Vidalia		880,480	(880,480)	
East Carroll Parish:				
Police Jury		466,183	(466,183)	
School Board		902,090	(902,090)	
City of Tallulah		129,897	(129,897)	
Caldwell Parish:				
Citizens Medical Center		614,387	(614,387)	
Police Jury		1,148,684	(1,148,684)	
School Board		616,210	(616,210)	
Town of Columbia		162,550	(162,550)	
LaSalle Parish School Board		1,239,005	(1,239,005)	
Town of Lake Providence		318,913	(318,913)	
Tensas Parish:				
Law Enforcement District		99,135	(99,135)	
Police Jury		725,800	(725,800)	
School Board		388,152	(388,152)	
Town of Newellton		95,149	(95,149)	
Town of Olla		81,074	(81,074)	
Town of St. Joseph		70,333	(70,333)	
Total	<u>NONE</u>	<u>\$12,694,471</u>	<u>(\$12,694,471)</u>	<u>NONE</u>

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 Notes to the Financial Statements (Continued)

	Certificate of <u>Indebtedness</u>	Installment <u>Purchases</u>	<u>Total</u>
Present value of net payments	<u>\$107,919</u>	<u>\$20,721</u>	<u>\$128,640</u>

10. RESTATEMENT OF FUND BALANCE

The June 30, 1995 fund balance of the School Food Service For Children Special Revenue Fund has been restated to adjust prior year payables. The following reconciles fund balances of the special revenue funds as previously reported to beginning fund balances as presented on Statements B and C:

Fund balances as previously reported	\$719,743
Adjustment to prior year payables	<u>2,179</u>
Fund balance at July 1, 1995, restated	<u>\$721,922</u>

11. LITIGATION AND CLAIMS

At June 30, 1996, the school board is not involved in any lawsuits which would have a material effect on the financial statements nor is it aware of any unasserted claims.

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

Notes to the Financial Statements (Continued)

	<u>Certificate of Indebtedness</u>	<u>Compensated Absences</u>	<u>Installment Purchase</u>	<u>Total</u>
Long-term obligations at July 1, 1995	\$347,919	\$1,033,345	\$32,529	\$1,413,793
Additions		127,094		127,094
Deductions	<u>(240,000)</u>	<u>(155,075)</u>	<u>(11,808)</u>	<u>(406,883)</u>
Long-term obligations at June 30, 1996	<u>\$107,919</u>	<u>\$1,005,364</u>	<u>\$20,721</u>	<u>\$1,134,004</u>

On August 10, 1992, the school board purchased additional computer equipment and software from NCR. The school board financed the purchase price of \$42,107 using an installment purchase plan offered by NCR. Under the plan, the school board will make 60 monthly payments of \$871. Over the 60-month period, finance charges of \$10,165 will be paid.

On June 7, 1994, the school board purchased an optical scanner from National Computer Systems. The school board financed the purchase price, net of a down payment and trade in, of \$9,690 using an installment purchase plan offered by the seller. Under the plan, the school board will make 36 monthly payments of \$322. Over the 36-month period, finance charges of \$1,902 will be paid.

In accordance with provisions of the certificate of indebtedness, the school board has made prepayments on installments of principal on the certificate. For the year ended June 30, 1996, principal payments exceeded scheduled payments by approximately \$133,000.

The annual requirements to amortize all general long-term debt outstanding at June 30, 1996, including interest of \$25,294, are as follows:

YEAR	<u>Certificate of Indebtedness</u>	<u>Installment Purchases</u>	<u>Total</u>
1997	\$21,947	\$14,318	\$36,265
1998	21,947	7,936	29,883
1999	21,947		21,947
2000	21,947		21,947
2001 - 2002	<u>43,892</u>		<u>43,892</u>
Total payments	131,680	22,254	153,934
Less amount representing interest	<u>(23,761)</u>	<u>(1,533)</u>	<u>(25,294)</u>

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 Notes to the Financial Statements (Continued)

The school board's contributions to the LSERS for the years ending June 30, 1996, 1995, and 1994, were \$58,863, \$58,860, and \$59,929, respectively, equal to the required contributions for each year.

7. POSTRETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Concordia Parish School Board provides certain continuing health care and life insurance benefits for its retired employees. Substantially all of the school board's employees become eligible for these benefits if they reach normal retirement age while working for the school board. These benefits for retirees and similar benefits for active employees are provided through an insurance company or the State Employees Group Benefits Program, whose monthly premiums are paid jointly by the employee and by the school board. The school board recognizes the cost of providing these benefits (the board's portion of premiums) as an expenditure when the monthly premiums are due, which was \$1,022,728 for 1996. Of that amount, \$113,163 was for retiree benefits.

8. CHANGES IN AGENCY DEPOSITS DUE OTHERS

A summary of changes in the agency fund deposits due others follows:

	<u>Sales Tax</u>	<u>School Activity</u>	<u>Total</u>
Balance at July 1, 1995	NONE	\$220,575	\$220,575
Additions	\$12,694,471	762,842	13,457,313
Reductions	<u>(12,694,471)</u>	<u>(750,327)</u>	<u>(13,444,798)</u>
Balance at June 30, 1996	<u>NONE</u>	<u>\$233,090</u>	<u>\$233,090</u>

9. CHANGES IN GENERAL LONG-TERM OBLIGATIONS

The following is a summary of long-term obligation transactions for the year ended June 30, 1996:

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
Notes to the Financial Statements (Continued)

obtained by writing to the Teachers' Retirement System of Louisiana, Post Office Box 94123, Baton Rouge, Louisiana 70804-9123, or by calling (504) 925-6446.

Plan members are required to contribute 8.0 percent, 9.1 percent, and 5.0 percent of their annual covered salary for the Regular Plan, Plan A, and Plan B, respectively. The school board is required to contribute at an actuarially determined rate. The current rate is 16.5 percent of annual covered payroll for all three membership plans. Member contributions and employer contributions for the TRS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The school board's employer contribution for the TRS, as provided by state law, is funded by the State of Louisiana through annual appropriations, by deductions from local ad valorem taxes, and by remittances from the school board.

The school board's contributions to the TRS for the years ending June 30, 1996, 1995, and 1994, were \$1,708,290, \$1,614,284, and \$1,629,684, respectively, equal to the required contributions for each year.

**B. LOUISIANA SCHOOL EMPLOYEES'
RETIREMENT SYSTEM (LSERS)**

The LSERS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits.

Benefits are established and amended by state statute. The LSERS issues a publicly available financial report that includes financial statements and required supplementary information for the LSERS. That report may be obtained by writing to the Louisiana School Employees' Retirement system, Post Office Box 44516, Baton Rouge, Louisiana 70804, or by calling (504) 925-6484.

Plan members are required to contribute 6.35 percent of their annual covered salary and the school board is required to contribute at an actuarially determined rate. The current rate is 6.00 percent of annual covered payroll. Member contributions and employer contributions for the LSERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The school board's employer contribution for the LSERS is funded by the State of Louisiana through annual appropriations.

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 Notes to the Financial Statements (Continued)

5. GENERAL FIXED ASSETS

The following schedule presents changes in general fixed assets for the year ended June 30, 1996:

	Balance at July 1, 1995	Adjustment	Additions	Deletions	Balance at June 30, 1996
Land	\$362,364				\$362,364
Buildings and improvements	12,554,641				12,554,641
Furniture and equipment	<u>5,576,092</u>	<u>(\$542,138)</u>	<u>\$831,584</u>	<u>(\$154,241)</u>	<u>5,711,297</u>
Total	<u>\$18,493,097</u>	<u>(\$542,138)</u>	<u>\$831,584</u>	<u>(\$154,241)</u>	<u>\$18,628,302</u>

In June, 1996, the school board reestablished its inventory listing of fixed assets based on actual physical count, removing those items which had been junked in previous years and not removed from the listing and adding items which had been purchased in previous years and not added to the list. The adjustment column adjusts balances at July 1, 1995 for corrections noted during the physical inventory.

6. RETIREMENT SYSTEMS

Substantially all employees of the school board are members of two statewide retirement systems. In general, professional employees (such as teachers and principals) and lunchroom workers are members of the Teachers' Retirement System of Louisiana; other employees such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System. These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

**A. TEACHERS' RETIREMENT SYSTEM
 OF LOUISIANA (TRS)**

The TRS consists of three membership plans: Regular Plan, Plan A, and Plan B. The TRS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute. The TRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRS. That report may be

CONCORDIA PARISH SCHOOL BOARD
 Vidalia, Louisiana
 Notes to the Financial Statements (Continued)

financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

2. LEVIED TAXES

The following is a summary of authorized and levied ad valorem tax millages for the year ended June 30, 1996:

	<u>Authorized</u>	<u>Levied</u>	<u>Expiration Date</u>
Parishwide taxes:			
Constitutional	5.00	3.15	Indefinite
Construction, maintenance, and operation	23.25	25.00	2002

The difference between authorized and levied millages is the result of reassessments of taxable property as required by Article 7, Section 18(f) of the Louisiana Constitution of 1974.

The following are the principal taxpayers for the parish and their 1995 assessed valuation:

	<u>1995 Assessed Valuation</u>	<u>Per cent of Total Assessed Valuation</u>
Concordia Bank & Trust Co.	\$3,737,180	6.02%
Aluminum Company of America	2,493,910	4.02%
Louisiana Power and Light Co.	2,145,710	3.46%
South Central Bell Telephone Co.	2,227,920	3.59%
Concordia Electric Coop, Inc.	1,218,330	1.96%
Bunge Corporation	846,990	1.37%
Ashland Pipeline Company	477,930	0.77%
Louisiana Central Bank	461,740	0.74%
PEPCO	387,460	0.62%
Quinn Management Inc.	400,240	0.65%
Total	<u>\$14,397,410</u>	<u>23.20%</u>

CONCORDIA PARISH SCHOOL BOARD
Vidalia, Louisiana
Notes to the Financial Statements (Continued)

Sabbatical leave may be granted for rest and recuperation and for professional and cultural improvement. Any employee with a teaching certificate is entitled, subject to approval by the school board, to one semester of sabbatical leave after three years of continuous service or two semesters of sabbatical leave after six or more years of continuous service. Sabbatical leave benefits are recorded as expenditures in the period paid.

The cost of leave privileges, computed in accordance with the GASB Codification Section C60, is recognized as a current-year expenditure in the governmental funds when leave is actually taken or when employees or their heirs are paid for accrued leave upon retirement or death. The cost of leave privileges not requiring current resources is recorded in the general long-term obligations account group.

As reflected on Statement A, at June 30, 1996, employees of the school board have accumulated and vested \$1,005,364 of employee leave benefits, computed in accordance with GASB Codification Section C60. The liability is recorded within the general long-term obligations account group.

J. SALES TAX

On April 1, 1978, the voters of Concordia Parish approved the assessment of a one per cent sales tax. Eighty per cent of the proceeds of the tax is dedicated to the payment of salaries and related benefits of teachers and other school board employees. The remaining twenty per cent of the proceeds is dedicated to purchase and improve school lands, buildings, and equipment and to provide educational and instructional supplies. During the year ended June 30, 1994, the voters of the parish approved an additional one per cent sales tax. Sixty per cent of the proceeds of the tax is dedicated to repairs and upkeep of buildings, plant services and instructional materials and supplies. The remaining forty per cent of the proceeds is dedicated to salaries and related benefits of teachers and other school board employees. Both taxes are collected by the school board and have no expiration date.

K. TOTAL COLUMNS ON COMBINED STATEMENTS

Total columns on the combined statements are captioned Memorandum Only (overview) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in

ADULT EDUCATION FUND

The Adult Education Fund accounts for allotments of federal Adult Education State-Administered Program funds from the Louisiana Department of Education to provide adult education programs in the parish.

SCHOOL LUNCH FUND

The School Lunch Fund accounts for operations of the school cafeterias. Funding is provided by federal and state grants-in-aid and charges for meals served.

SCHOOL FOOD SERVICE FOR CHILDREN PROGRAM FUND

The School Food Service For Children Program is a program by which the federal government provides funds to the school board to conduct food service for needy children during the summer months.

SALES TAX 80% FUND

The Sales Tax 80% Fund accounts for the monthly collection of the school board's one per cent parish sales tax. The fund also accounts for the use of the tax as follows: salaries and expenditures directly relating to the collection process, expenditures relating to retirement and group insurance programs, transfers to the Sales Tax 20% Special Revenue Fund, and transfers to other funds for the payment of salaries.

SALES TAX 20% FUND

The Sales Tax 20% Fund accounts for the portion (20 per cent) of the parish sales taxes to acquire and improve land for building sites, purchase, erect, and improve school buildings and other related facilities, acquire equipment and furnishings, provide educational supplies and equipment, and maintain instructional equipment.

SALES TAX 40% FUND

The Sales Tax 40% Fund accounts for the portion (40 per cent) of the parish sales taxes to supplement other revenues available for the payment of salaries of teachers and other personnel and for providing unemployment compensation benefits, retirement, and other insurance programs.

SALES TAX 60% FUND

The Sales Tax 60% Fund accounts for the monthly collection of the school board's one per cent parish sales tax. The fund also accounts for the use of the tax as follows: additional support for curriculum improvement and for improving, purchasing and erecting school buildings and other related facilities.



**Independent Auditor's Report
on the Internal Control Structure**

CONCORDIA PARISH SCHOOL BOARD

Vidalia, Louisiana

I have audited the general purpose financial statements of the Concordia Parish School Board as of June 30, 1996, and for the year then ended, and have issued my report thereon dated November 20, 1996.

I conducted my audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; the provisions of Office of Management and Budget Circular A-128, *Audits of State and Local Governments*; and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor. Those standards and the audit guide require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Concordia Parish School Board is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

MEMBER AMERICAN
INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC
ACCOUNTANTS

PRACTICE LIMITED TO
GOVERNMENTAL
ACCOUNTING, AUDITING
AND FINANCIAL REPORTING

116 PROFESSIONAL DRIVE,
WEST MONROE,
LOUISIANA 71291
PHONE 318.325.2121
TOLL FREE LOUISIANA
1.800.541.5020
FAX 318.324.1630