

CHILDREN'S TRUST FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Note 1 - Nature of the Business and Summary of Significant Accounting Policies (Continued)

Total Columns of Combined Statements - Overview:

Total columns on the combined statements - overview are captioned "memorandum only" to indicate that they are presented only to help with financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Fixed Assets:

All items of property, plant and equipment are recorded as expenditures when purchased and are accounted for in the General Fixed Assets group of accounts. Such assets are maintained on a basis of original cost or estimated original cost if original cost is not available and no depreciation is computed or recorded thereon. Donated fixed assets are stated at their estimated fair market value on the date donated.

Note 2 - Funding Policies and Sources of Funds

Wisconsin Home receives the majority of a grant basis from the Office of Community Services. Under this method funds are received as needed or on a monthly or quarterly allocation of the total budget (grant) in advance of the actual expenditures.

Wisconsin Home encourages and receives contributions from clients to help offset the costs of programs.

Note 3 - Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member.

Note 4 - In-kind Contributions

Wisconsin Home received various in-kind contributions during the period under examination. There were inadequate records to determine proper value of these contributions. While the value of these contributions has not been reported, the offsetting expenses have not been incurred.

I was not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you. This report is intended solely for the use of management of Welcome Home and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Arthur A. Amic, "APAC"

Monroe, Louisiana
April 23, 1993

WELLSFIRE HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Note 3 - Nature of the Business and Summary of Significant Accounting Policies (CONTINUED)

Fund Accounting

The accounts of Wellsfire Home are organized on the basis of funds and account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled. The various funds presented in the financial statements in this report are grouped into one generic fund type and two broad fund categories as follows:

Governmental Fund Types

Governmental funds are those through which most governmental functions of Wellsfire Home are financed. The acquisition, use, and balances of Wellsfire Home's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are Wellsfire Home's governmental fund types:

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Governmental funds are maintained on the modified accrual basis of accounting wherein revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.

RECEIVED
STATE OF MISSISSIPPI
JAN 28 1966

**OFFICIAL
FILE COPY
OF THE STATE OUT**

STATE ACCOUNTANT
OFFICE, STATE DEPT.
CIVIL AND CRIMINAL
DIVISION, 1966

**MELCORE HOME
DEVELOPMENT, LOUISIANA**

**FINANCIAL STATEMENTS
AS OF 31, 1966**

(See Accountant's Compilation Report)

Under provisions of state law, this report is a public document. A copy of the report is to be furnished to the subject, or removed, if desired, upon request. The report is not to be used for any purpose other than that for which it was prepared, and the subject is to be notified of the date of such release. The report is to be released to the public upon request, at the office of the public clerk of court.

FILED BY
JAN 28 1966

CONTENTS

	Page No.
Accountant's Compilation Report	1
Combined Balance Sheet - All Fund Types and Account Group	2
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - All Governmental Fund Types - August 31, 1996	3
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget (O&M Basis) and Actual - Special Revenue Fund Type - August 31, 1996	4
Notes to Financial Statements	5 - 9
SUPPLEMENTARY DATA	
Schedule 1 - Comparative Statement of General Fund Assets	11
Schedule 2 - Compensation of Board Members	11
Schedule 3 - Questioned Costs	11
Schedule 4 - Exit Conference	11
Independent Accountant's Report on Applying Agreed Upon Procedures	12 - 14
Louisiana Attestation Questionnaire	15 - 16

ELLIOTT & ASSOCIATES, INC.

A Professional Accounting Corporation

P. O. Box 1287

Louisville, Louisiana 71490-1287

TELEPHONE
504-334-3111
FAX 334-3161

W. Michael Stone, CPA

Board of Directors
Wolcome Home
Bossier, Louisiana

I have compiled the accompanying general purpose financial statements of Wolcome Home as of August 31, 1996, and the related statements of revenues, expenditures, and changes in fund balances for the fourteen months then ended, in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Elliott & Assoc. "APAC"
Louisville, Louisiana
April 24, 1997

WELCOME HOME

COMBINED BALANCE SHEET - ALL FUNDS TYPES AND ACCOUNT GROUP

August 31, 1984

	Fund Type Special Revenue	Account Group	
		General Funds Assets	Totals (Memorandum Only)
ASSETS			
Cash (Note 5)	\$15,705	\$ ---	\$15,705
Accounts receivable	8,117	---	8,117
Furniture and equipment (Note 5)	---	4,921	4,921
Total assets	\$23,822	\$4,921	\$28,743
LIABILITIES			
Accounts payable	\$ 2,459	\$ ---	\$ 2,459
Payroll taxes payable	1,359	---	1,359
Total liabilities	3,818	---	3,818
FUND EQUITY			
Fund equity:			
Investment in general funds assets (Note 4)	---	4,921	4,921
Fund balances:			
Unreserved:			
Undesignated	17,804	---	17,804
Total fund balance	17,804	---	17,804
Total fund equity	17,804	4,921	22,725
Total liabilities and fund equity	\$21,642	\$4,921	\$26,563

The accompanying notes are an integral part of this statement.

WELCOME HOME
 CONSOLIDATED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES

For the fourteen months ended August 31, 1994

	Special Revenue Fund Type
REVENUE	
Revenue--Office of Community Services	\$ 5,800
Fort Polk Revenue	1,440
Revenue--Louisiana Office of Public Health	53,895
Donation--Children's Miracle Network	1,866
Total revenues	63,001
EXPENDITURES	
Salaries	40,532
Fringe	2,429
Travel	2,198
operating services	9,467
operating supplies	3,469
Other costs	---
Capital outlay	2,509
Total expenditures	56,523
Excess (deficiency) of revenues over expenditures	6,478
FUND BALANCES	
Beginning of fourteen month period	8,643
Prior period adjustment (note 7)	2,513
Beginning of year, as restated	11,156
End of fourteen month period	\$17,634

The accompanying notes are an integral part of this statement.

WELCOME HOME
 COMBINED STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES
 BUDGET (GAP BASIS) AND ACTUAL - SPECIAL REVENUE FUND TYPE

For the fourteen months ended August 31, 1994

	Budget	ACTUAL	Variance - Favorable (Unfavorable) 1994-91
REVENUES			
GM Revenue	\$ 5,000	\$ 5,000	\$ ---
Port Park revenue	1,400	1,440	40
LA Office of Public Health revenue	53,865	53,886	---
Other	2,000	1,856	(144)
Total revenues	62,265	61,982	(283)
EXPENDITURES			
Salaries	44,400	40,532	3,868
Fringe	3,397	2,420	977
Travel	2,406	2,286	120
Operating services	5,650	5,457	193
Operating supplies	3,000	3,459	(459)
Other costs	---	---	---
Capital outlay	2,500	2,550	(50)
Total expenditures	61,353	56,702	4,651
Excess (deficiency) of revenues over expenditures	82	4,828	4,746
FUND BALANCES			
Beginning of fourteen months	9,663	9,663	---
Prior period adjustment (Note 2)	---	2,523	2,523
Beginning of year, as restated	9,663	12,186	2,523
End of fourteen months	2,813	17,014	14,201

The accompanying notes are an integral part of this statement.

SUPPLEMENTARY DATA

WELCOMES HOME

NOTES TO THE FINANCIAL STATEMENTS

August 31, 1986

Note 1 - Nature of the Business and Summary of Significant Accounting Policies

Nature of the Business:

Organization purposes:

The basic purposes of Welcomes Home is the prevention of child abuse primarily through sponsoring programs as follows:

- A. To provide emotional support for parents and parents-to-be of newborns.
- B. To provide educational material to new parents and parents-to-be.
- C. To provide these services on a strictly voluntary basis.
- D. To provide these services in a home visit atmosphere.

Significant Accounting Policies:

Financial reporting entity:

This report includes all funds and account groups which are controlled by or dependent on Welcomes Home. Control by or dependence on Welcomes Home was determined on the basis of budget adoption, appointment of governing body, and other general oversight responsibility.

Statement of Presentation:

The accompanying financial statements conform to generally accepted accounting principles for local government units as prescribed by Statement 1, Governmental Accounting and Financial Reporting Principles published by the National Council on Governmental Accounting; Audits of State and Local Governmental Units, the industry audit guide issued by the American Institute of Certified Public Accountants; and, the revised Louisiana Municipal Audit and Accounting Guide.

Organization:

Welcomes Home was established to provide programs for the prevention of child abuse and neglect by training new and expectant mothers in infant care.

BUDGETING

3. Management provided us with a copy of the original budget. There were no amendments to the budget during the year.

ACCOUNTING AND REPORTING

4. I examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

All of the payments were properly coded to the correct fund and general ledger account.

Inspection of documentation supporting each of the six selected disbursements indicated approvals from the accountant and the chairman of the Board of Directors. In addition, each of the disbursements were traced to the entity's minute book where they were approved by the full board.

MEETINGS

7. Not applicable.

DEBT

8. I inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like instruments.

ADVANCES AND BONUSES

9. A reading of the minutes of the entity for the fourteen months indicated no approval for advances and bonuses. I also inspected payroll records for the fourteen months and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

WELLSOME HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Note 1 - Nature of the Business and Summary of Significant Accounting Policies (Continued)

Transfers:

Advances between funds which are not expected to be repaid are accounted for as transfers. In those cases where repayment is expected, the advances are accounted for through the various due from and due to accounts.

Budgets and budgetary information:

Wellsome Home follows these procedures in establishing the budgetary data reflected in these financial statements:

1. The office of Community Services "OCS" - State of Louisiana notifies the Children's Trust Fund each year as to the funding levels for the current year grant.
2. The Program Director prepares a proposed budget based on the funding levels provided by OCS and OPH and then submits the budget to the Board of Directors of ICCA for approval.
3. The Board of Directors reviews and adopts the budget prior to June 30 each year.
4. The adopted budget is forwarded to the Office of Community Services and the Office of Public Health for final approval.
5. All budgetary appropriations lapse at the end of each fiscal year.
6. The budget for the Special Revenue Fund is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended from time to time by the Board of Directors of Wellsome Home. Such amendments were not material in relation to original appropriations.
7. Expenditures cannot legally exceed appropriations at an individual fund level.

WILCOX HOME

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Note 3 - Changes in General Fixed Assets

A summary of changes in general fixed assets follows:

	<u>Furniture & Fixtures</u>	<u>Equipment</u>	<u>Total</u>
Balance June 30, 1995	\$ ---	\$ 2,423	\$ 2,423
Additions	---	2,580	2,580
Retirements	---	---	---
Balance August 31, 1996	\$ ---	\$ 5,003	\$ 5,003

Note 4 - Cash Collateral

As of August 31, 1996, cash and investments held by MetLife Home was secured in full by FNIC (Federal National Insurance Corporation) Insurance as well as the respective financial institutions where deposited.

Note 5 - Prior period adjustment

In 1996, accounts receivable was adjusted for revenue relating to 1995. The appropriate adjustment has been recorded as a prior period adjustment with a credit to retained earnings.

WELLS FARGO
Supplementary Information
For the fourteen months ended August 31, 1986

Schedule 1--STATEMENT OF GENERAL FIXED ASSETS

General fixed assets, at cost:	
Furniture and equipment	\$ 4,921
Total general fixed assets	\$ 4,921
Investment in general fixed assets:	
Property acquired from -	
State funds	\$ 4,921
Total investment in general fixed assets	\$ 4,921

Schedule 2--COMPENSATION OF BOARD MEMBERS

During the fourteen months ended August 31, 1986, no per diem payments or other compensation payments were made to board members.

Schedule 3--QUESTIONED COSTS

During the fourteen months ended August 31, 1986, I noted no questioned costs arising from my examination.

Schedule 4--EXIT CONFERENCE

An exit conference was held with Mrs. Leslie Morgan, President, on April 30, 1987, to discuss the proposed attestation report and the fact that no questioned costs were discovered during my examination.

ELLIOTT & ASSOCIATES, INC.

A Professional Accounting Corporation

P. O. Box 1287

Louisville, Louisiana 71406-1287

029-228-2222
029-228-2222
Te. 15-1571

©1984 Elliott, Inc.

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

Board of Directors
Malcomc Home

I have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of Malcomc Home and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Malcomc Home's compliance with certain laws and regulations during the year ended August 31, 1984, included in the accompanying Louisiana Allocation Detail Schedule. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

PUBLIC BID LAW

1. No expenditures were made during the year for materials and supplies exceeding \$5,000 and no expenditures were made for public works exceeding \$50,000.

**CODE OF ETHICS FOR PUBLIC OFFICIALS
AND PUBLIC EMPLOYEES**

2. Management provided me with the required list of immediate family members of each board member as defined by RSA-RS 28:1101-1124, and a list of outside business interests of all board members and employees, as well as their immediate families.
3. Management provided me with a listing of all employees paid during the period under examination.
4. None of the employees included in the list of employees provided by management in procedure number two appeared on the list provided by management in agreed-upon procedure number three.