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EMERGENCY AID CENTER
Franklin, Louisiana

Annual Financial Statements
with Auditors' Report

For the Year Ended December 31, 1967

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the public or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 10 23 68

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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
BASED ON AN ASSET OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Directors
Emergency Aid Center
Franklin, Louisiana

We have audited the financial statements of the Emergency Aid Center (a nonprofit organization) as of and for the year ended December 31, 1996, and have issued our report thereon dated May 26, 1997.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations and grants applicable to the Emergency Aid Center is the responsibility of the Emergency Aid Center's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Emergency Aid Center's compliance with certain provisions of laws, regulations and grants. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the Board of Directors of the Emergency Aid Center and its management. However, this report is a matter of public record, and its distribution is not limited.

Gudry & Chauvin
Certified Public Accountants

Franklin, Louisiana
May 26, 1997

EMERGENCY AID CENTER
Franklin, Louisiana

Statement of Functional Expenses
For the Year Ended December 31, 1995

	Program Services	Support Services	Total
Specific Assistance to Individuals			
Food	\$ 2,917	\$ -	\$ 2,917
Meals	7,472	-	7,472
Utilities	9,318	-	9,318
Medical & Hygiene	301	-	301
	<u>\$ 20,008</u>	<u>-</u>	<u>\$ 20,008</u>
Rent	-	1	1
Traavel	347	2,263	2,610
Office	180	792	972
Postage	80	98	178
Utilities	-	899	899
Telephone	-	864	864
Insurance	-	610	610
Legal & Professional	-	2,750	2,750
Repairs & Maintenance	27	674	701
Salaries	16,038	-	16,038
Payroll Taxes	1,228	-	1,228
	<u>17,813</u>	<u>7,547</u>	<u>25,360</u>
Total expenses before depreciation			
Depreciation	-	439	439
	<u>\$ 17,813</u>	<u>\$ 8,086</u>	<u>\$ 25,899</u>

Subject to the comments contained in the Independent Auditors' report
and notes to financial statements which are an integral part hereof

EMERGENCY AID CENTER
Franklin, Louisiana

Comparative Statements of Financial Position
December 31, 1990 and 1991

	<u>1990</u>	<u>1991</u>
ASSETS		
Current Assets:		
Cash in Bank	\$ 7,532	\$ 8,493
Property & Equipment:		
Property & Equipment (Net)	<u>2,321</u>	<u>2,328</u>
TOTAL ASSETS	<u>\$ 9,853</u>	<u>\$ 10,821</u>
LIABILITIES		
Current Liabilities:		
Payroll taxes payable	\$ 289	\$ 79
Net Assets:		
Unrestricted	<u>9,524</u>	<u>10,742</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$ 9,853</u>	<u>\$ 10,821</u>

Subject to the comments contained in the Independent Auditors' report and notes to financial statements which are an integral part hereof

GLADRY & CHAMPIN
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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Emergency Aid Center
Franklin, Louisiana

We have audited the accompanying statements of financial position of the Emergency Aid Center (a non-profit organization) as of December 31, 1986 and 1985, and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the Center's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion the financial statements referred to above present fairly, in all material respects, the financial position of the Emergency Aid Center as of December 31, 1986, and the changes in its net assets and its cash flows for the year then ended in conformity with generally accepted accounting principles.

Glady & Champin

Certified Public Accountants

Franklin, Louisiana
May 26, 1987

EMERGENCY AID CENTER
Franklin, Louisiana

Comparative Statement of Cash Flows
For the Years Ended December 31, 1996 and 1995

	<u>1996</u>	<u>1995</u>
Cash Flows from Operating Activities:		
Excess of revenue over expenses	\$ 2,301	\$ 788
Adjustments to reconcile excess of revenues over expenses to net cash provided by operating activities:		
Depreciation		
Changes in operating assets and liabilities:		
(Increase) decrease in accounts receivable	721	639
(Increase) decrease in accounts payable	-	1,359
(Increase) increase in payroll taxes payable	286	184
Net Cash Provided by Operating Activities	<u>3,388</u>	<u>850</u>
Cash Flows from Investing Activities:		
Purchases of office equipment	<u>(1,342)</u>	<u>(1,432)</u>
Net Cash Used in Investing Activities	<u>(1,342)</u>	<u>(1,432)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	<u>2,046</u>	<u>(582)</u>
Cash and Cash Equivalents, beginning of Year	<u>5,821</u>	<u>6,403</u>
Cash and Cash Equivalents, end of Year	<u>\$ 7,867</u>	<u>\$ 5,821</u>

Subject to the comments contained in the Independent Auditors' report
and notes to financial statements which are an integral part hereof

EMERGENCY AID CENTER
Franklin, Louisiana

Notes to the Financial Statements
For the year ended December 31, 1996

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Emergency Aid Center, Inc. is a voluntary agency that operates a center providing social services to needy residents of Franklin, Louisiana and the surrounding area. The Emergency Aid Center annually assists approximately 1,600 disadvantaged individuals in the community. These individuals make up about 400 families, all of which live at or below poverty level. The Center is supported primarily through donor contributions, grants, and the United Way. Approximately 50% and 53% of the organization's support for the years ended December 31, 1996 and 1995, respectively, came from allocations from the United Way.

Promises To Give

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Contributed Services

During the years ended December 31, 1996 and 1995, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded. In addition, many individuals volunteer their time and perform a variety of tasks that assist the Organization at the residents' facilities.

Property & Equipment

The Emergency Aid Center capitalizes all expenditures for the purchase of property and equipment. Property and equipment is recorded at cost or estimated fair value at date of gift, if donated. Depreciation is recorded over the estimated useful lives of the assets on the Modified Accelerated Cost Recovery (MACRS) basis.

EMERGENCY AID CENTER
Franklin, Louisiana

Notes to the Financial Statements (Continued)
For the year ended December 31, 1994

Financial Statement Presentation

In 1994, the Emergency Aid Center elected to adopt Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations". Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to the three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Organization is required to present a statement of cash flows. As permitted by this new statement, the Organization has discontinued its use of fund accounting and has, accordingly, reclassified its financial statements to present the three classes of net assets required. This reclassification had no effect on the change in net assets for 1994 or 1995.

Income Taxes

The Emergency Aid Center qualifies as a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for Federal income taxes.

Cash and Cash Equivalents

For purposes of the statements of cash flows, the organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents. At December 31, 1994 and 1993 the Emergency Aid Center had all of its funds in a checking account at a local bank.

NOTE 3: PROPERTY & EQUIPMENT

Depreciation of equipment is calculated on the Modified Accelerated Cost Recovery System (MACRS) over the class lives of the assets. The cost of such assets at December 31, 1994 is as follows:

Furniture & Fixtures	\$ 2,468
Office Equipment	1,783
	4,251
Less: Accumulated Depreciation	(1,502)
Total	<u>\$ 2,749</u>

Depreciation expense for the year ended December 31, 1994 is \$711.

EMERGENCY AID CENTER
 Franklin, Louisiana

Comparative Statements of Activities
 For the Years Ended December 31, 1996 and 1995

	<u>1996</u>	<u>1995</u>
UNRESTRICTED NET ASSETS		
Support:		
Business Organizations	\$ 2,029	\$ 880
Churches	4,528	4,330
Individuals	<u>1,582</u>	<u>2,255</u>
TOTAL UNRESTRICTED SUPPORT	<u>8,215</u>	<u>7,265</u>
Net assets released from restrictions:		
United Way Services funding for the year	28,000	28,000
FEMA funding for the year	<u>23,285</u>	<u>24,893</u>
TOTAL UNRESTRICTED SUPPORT AND RECLASSIFICATIONS	47,680	47,118
Expenses:		
Program services	36,166	37,894
Management and general	<u>8,128</u>	<u>8,582</u>
TOTAL EXPENSES	<u>44,294</u>	<u>46,476</u>
INCREASE IN UNRESTRICTED ASSETS	3,386	709
NET ASSETS AT BEGINNING OF YEAR	<u>7,149</u>	<u>8,483</u>
NET ASSETS AT END OF YEAR	<u>\$ 8,525</u>	<u>\$ 9,192</u>

Subject to the comments contained in the Independent Auditors' report and notes to financial statements which are an integral part hereof.

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MEMBERSHIP, ACCOUNTING SERVICES

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL STRUCTURE
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors
Emergency Aid Center
Franklin, Louisiana

We have audited the financial statements of the Emergency Aid Center (a nonprofit organization) as of and for the year ended December 31, 1994, and have issued our report thereon dated May 26, 1997.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

The management of the Emergency Aid Center is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the financial statements of the Emergency Aid Center for the year ended December 31, 1994, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion in the financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we considered to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the organization's ability to record, process, summarize, and report financial data in a manner that is consistent with the assertions of management in the financial statements.

Inadequate Segregation of Accounting Functions

Finding:

Due to the small number of employees, the Emergency Aid Center did not have adequate segregation of functions within the accounting system.

Recommendation:

Based on the size of the operation and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

Response:

No response is considered necessary.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a related timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe that the reportable conditions described above are material weaknesses.

This report is intended for the information of the Board of Directors of the Emergency Aid Center, its management and its grantor agencies. However, this report is a matter of public record, and its distribution is not limited.

Quidley & Chauvin
Certified Public Accountants

EMERGENCY AID CENTER
Franklin, Louisiana

Statement of Functional Expenses
FOR THE YEAR ENDED DECEMBER 31, 1966

	Program Services	Support Services	Total
Specific Assistance to Individuals			
Food	\$ 1,989	\$ -	\$ 1,989
Shelter	5,936	-	5,936
Utilities	9,385	-	9,385
Medical & Hygiene	<u>1,403</u>	-	<u>1,403</u>
	\$ 18,713	-	\$ 18,713
Rent	-	1	1
Travel	-	622	622
Office	-	1,938	1,938
Postage	-	203	203
Utilities	-	1,086	1,086
Telephone	-	956	956
Insurance	-	698	698
Legal & Professional	-	2,700	2,700
Repairs & Maintenance	-	617	617
Salaries	16,182	-	16,182
Payroll Taxes	<u>1,222</u>	-	<u>1,222</u>
Total expenses before depreciation	16,182	8,413	44,578
Depreciation	<u> </u>	<u>721</u>	<u>721</u>
Total Expenses	<u>\$ 16,182</u>	<u>\$ 9,134</u>	<u>\$ 44,303</u>

Subject to the comments contained in the Independent Auditors' report
and notes to financial statements which are an integral part hereof