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ACADIA PARISH COMMUNICATIONS DISTRICT
FINANCIAL REPORT
DECEMBER 31, 2003

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7-14-04

CONTENTS

	Page
INDEPENDENT AUDITOR'S REPORT	1
GENERAL PURPOSE FINANCIAL STATEMENTS (COMBINED STATEMENTS – OVERVIEW)	
Combined balance sheet - all fund types and account group	2 and 3
Combined statement of revenues, expenditures, and changes in fund balances - all governmental fund types	5
Combined statement of revenues, expenditures, and changes in fund balances - budget (GAAP basis) and actual - all governmental fund types	6-9
Notes to financial statements	10-15
SUPPLEMENTARY INFORMATION	
Special revenue funds:	
Combining balance sheet	18
Combining statement of revenues, expenditures, and changes in fund balances	19
Wireless technology fund:	
Statement of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	20
Road identification fund:	
Statement of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	21
Training and equipment fund:	
Statement of revenues, expenditures, and changes in fund balance - budget (GAAP basis) and actual	22
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	23 and 24
Schedule of findings and questioned costs	25 and 26
Summary schedule of prior year findings	27



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INDEPENDENT AUDITOR'S REPORT

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and the Board of Commissioners of the
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Crowley, Louisiana

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We have audited the accompanying general purpose financial statements of the Acadia Parish Communications District, a component unit of the Acadia Parish Police Jury, as of and for the year ended December 31, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Acadia Parish Communications District as of December 31, 2003, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements and, in our opinion, are fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

The financial information for 2002, which is included for comparative purposes, was taken from the financial report of the Acadia Parish Communications District for that year in which we expressed an unqualified opinion on the general purpose financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 25, 2004, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

BROUSSARD, POCHE, LEWIS & BREAUX, L.L.P.

Crowley, Louisiana
June 25, 2004

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP
December 31, 2003

	Governmental Fund Types	
	General	Special Revenue
ASSETS		
Cash	\$ 180,813	\$ 398,179
Certificates of deposit	112,214	610,000
Receivables	28,037	50,164
Due from other governmental units	6,679	-
Land, building, and equipment	-	-
Due from other funds	-	2,165
Total assets	\$ 327,743	\$ 1,060,508
LIABILITIES AND FUND EQUITY		
LIABILITIES		
Accounts payable	\$ 78,549	\$ -
Due to other funds	2,165	-
Total liabilities	\$ 80,714	\$ -
FUND EQUITY		
Investment in general fixed assets	\$ -	\$ -
Fund balances:		
Reserved for grant expenditures	2,264	-
Unreserved - undesignated	244,765	1,060,508
Total fund equity	\$ 247,029	\$ 1,060,508
Total liabilities and fund equity	\$ 327,743	\$ 1,060,508

See Notes to Financial Statements.

Account Group	Totals	
	(Memorandum Only)	
	2003	2002
General		
Fixed		
Assets		
\$ -	\$ 578,992	\$ 648,478
-	722,214	471,000
-	78,201	71,096
-	6,679	1,500
402,557	402,557	333,984
-	2,165	11,131
<u>\$ 402,557</u>	<u>\$ 1,790,808</u>	<u>\$ 1,537,189</u>
\$ -	\$ 78,549	\$ 20,016
-	2,165	11,131
<u>\$ -</u>	<u>\$ 80,714</u>	<u>\$ 31,147</u>
\$ 402,557	\$ 402,557	\$ 333,984
-	2,264	2,318
-	1,305,273	1,169,740
<u>\$ 402,557</u>	<u>\$ 1,710,094</u>	<u>\$ 1,506,042</u>
<u>\$ 402,557</u>	<u>\$ 1,790,808</u>	<u>\$ 1,537,189</u>

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ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
Year Ended December 31, 2003

	General	Special Revenue	Totals (Memorandum Only)	
			2003	2002
Revenues:				
Charges for services	\$ 292,272	\$ 206,691	\$ 498,963	\$ 490,410
Intergovernmental	6,000	-	6,000	6,000
Investment income	5,725	16,171	21,896	27,533
Other	1,039	324	1,363	544
Total revenues	\$ 305,036	\$ 223,186	\$ 528,222	\$ 524,487
Expenditures:				
Current:				
Public safety:				
Salaries	\$ 25,885	\$ -	\$ 25,885	\$ 29,672
Employee benefits	13,067	-	13,067	10,981
Office	2,996	-	2,996	3,510
Insurance	2,506	-	2,506	5,922
Transportation	2,096	-	2,096	1,146
Collection fees	3,156	-	3,156	3,204
Equipment rental and repair	34,281	-	34,281	34,625
Contract services	111,118	-	111,118	97,675
Repairs and maintenance	2,071	-	2,071	3,258
E-911 line usage	68,283	-	68,283	67,875
Communications	4,061	-	4,061	3,758
Training and equipment	-	1,809	1,809	5,412
Wireless E-911 service	-	11,309	11,309	8,369
Other	18,694	3,555	22,249	23,515
Capital outlay	87,856	-	87,856	11,238
Total expenditures	\$ 376,070	\$ 16,673	\$ 392,743	\$ 310,160
Excess (deficiency) of revenues over expenditures	\$ (71,034)	\$ 206,513	\$ 135,479	\$ 214,327
Other financing sources (uses):				
Operating transfers in	\$ -	\$ -	\$ -	\$ 12,506
Operating transfers out	-	-	-	(12,506)
Total other financing sources (uses)	\$ -	\$ -	\$ -	\$ -
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	\$ (71,034)	\$ 206,513	\$ 135,479	\$ 214,327
Fund balances, beginning	318,063	853,995	1,172,058	957,731
Fund balances, ending	\$ 247,029	\$ 1,060,508	\$ 1,307,537	\$ 1,172,058

See Notes to Financial Statements.

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL -
ALL GOVERNMENTAL FUND TYPES
Year Ended December 31, 2003

	General Fund		
	Budget	Actual	Variance - Favorable (Unfavorable)
Revenues:			
Charges for services	\$ 282,696	\$ 292,272	\$ 9,576
Intergovernmental	6,000	6,000	-
Investment income	6,225	5,725	(500)
Other	6,700	1,039	(5,661)
Total revenues	\$ 301,621	\$ 305,036	\$ 3,415
Expenditures:			
Current:			
Public safety:			
Salaries	\$ 32,084	\$ 25,885	\$ 6,199
Employee benefits	13,068	13,067	1
Office	4,000	2,996	1,004
Insurance	6,000	2,506	3,494
Transportation	17,000	2,096	14,904
Collection fees	-	3,156	(3,156)
Equipment rental and repair	34,935	34,281	654
Contract services	112,400	111,118	1,282
Repairs and maintenance	2,000	2,071	(71)
E-911 line usage	68,240	68,283	(43)
Communications	4,000	4,061	(61)
Training and equipment	-	-	-
Wireless E-911 service	-	-	-
Other	20,155	18,694	1,461
Capital outlay	17,000	87,856	(70,856)
Total expenditures	\$ 330,882	\$ 376,070	\$ (45,188)
Excess (deficiency) of revenues over expenditures	\$ (29,261)	\$ (71,034)	\$ (41,773)
Other financing sources (uses):			
Operating transfers in	\$ -	\$ -	\$ -
Operating transfers out	-	-	-
Total other financing sources (uses)	\$ -	\$ -	\$ -
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses (subtotals forward)	\$ (29,261)	\$ (71,034)	\$ (41,773)

Special Revenue Funds

Budget	Actual	Variance - Favorable (Unfavorable)
\$ 200,900	\$ 206,691	\$ 5,791
-	-	-
16,975	16,171	(804)
-	324	324
<u>\$ 217,875</u>	<u>\$ 223,186</u>	<u>\$ 5,311</u>
\$ -	\$ -	\$ -
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
5,486	1,809	3,677
12,000	11,309	691
15,522	3,555	11,967
250,000	-	250,000
<u>\$ 283,008</u>	<u>\$ 16,673</u>	<u>\$ 266,335</u>
<u>\$ (65,133)</u>	<u>\$ 206,513</u>	<u>\$ 271,646</u>
\$ 3,545	\$ -	\$ (3,545)
(3,545)	-	3,545
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>\$ (65,133)</u>	<u>\$ 206,513</u>	<u>\$ 271,646</u>

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL -
ALL GOVERNMENTAL FUND TYPES (CONTINUED)
Year Ended December 31, 2003

	General Fund		
	Budget	Actual	Variance - Favorable (Unfavorable)
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses (subtotals forwarded)	\$ (29,261)	\$ (71,034)	\$ (41,773)
Fund balances, beginning	259,738	318,063	58,325
Fund balances, ending	\$ 230,477	\$ 247,029	\$ 16,552

See Notes to Financial Statements.

Special Revenue Funds

<u>Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
\$ (65,133)	\$ 206,513	\$ 271,646
724,275	853,995	129,720
<u>\$ 659,142</u>	<u>\$ 1,060,508</u>	<u>\$ 401,366</u>

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

NOTES TO FINANCIAL STATEMENTS

Note 1. Summary of Significant Accounting Policies

The Acadia Parish Communications District was created pursuant to the directions of an ordinance of the Acadia Parish Police Jury and was established for the purpose of creating and maintaining an enhanced 911 emergency service. The District is governed by seven commissioners. These seven commissioners are referred to as the Board of Commissioners and are appointed by the Acadia Parish Police Jury. The Board of Commissioners is not compensated.

The accompanying financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the District are described below:

Financial reporting entity:

Because the Acadia Parish Police Jury appoints the Board of Commissioners of the Acadia Parish Communications District and can influence the scope of public service, the District was determined to be a component unit of the Acadia Parish Police Jury, the governing body of the parish and the governmental entity with oversight responsibility. The accompanying general purpose financial statements present information only on the funds maintained by the District and do not present information on the Acadia Parish Police Jury, the general government services provided by that governmental entity, or the other governmental entities that comprise the financial reporting entity.

Basis of presentation - fund accounting:

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the restrictions, if any, on the spending activities. The various funds are summarized by type and grouped in the financial statements of this report as follows:

Governmental Funds

Governmental funds are used to account for all or most of the governmental entity's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds include:

General Fund:

The General Fund is the general operating fund of the District and accounts for all financial resources except those required to be accounted for in another fund. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures and capital improvement costs that are not paid through other funds are paid from the General Fund.

NOTES TO FINANCIAL STATEMENTS

Special Revenue Funds:

Special revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Account Groups

Account groups are reporting devices used to account for certain assets and liabilities of the governmental funds not recorded directly in those funds. The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. The two account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with the measurement of the results of operations.

General Fixed Assets Account Group:

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in the governmental funds. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems, are not capitalized with general fixed assets, as these assets are immovable and of value only to the District. In accordance with generally accepted accounting principles, no provision is made for depreciation of such assets in the General Fixed Assets Account Group.

All fixed assets are stated on the basis of historical cost. Assets acquired through gift or donation are recorded at their estimated fair value at time of acquisition. There are currently no donated assets recorded.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

Basis of accounting - measurement focus:

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements; measurement focus refers to what is being measured. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The governmental funds use a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Their reported fund balance (net current assets) is considered a measure of "available spending resources." Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spending resources" during a period. The modified accrual basis of accounting is utilized by the governmental fund types. Their revenues are recognized when susceptible to accrual, i.e., when they become measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Taxpayer-assessed income, gross receipts, and sales taxes are considered measurable when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain. Expenditure-driven grant revenues are recorded when the qualifying expenditures have been incurred and all other grant requirements have been met. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, if measurable. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued because they do not vest or accumulate; and (2) principal and interest on general long-term debt which is recognized when due.

NOTES TO FINANCIAL STATEMENTS

Budgets and budgetary accounting:

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The Secretary-Treasurer submits to the Board of Commissioners a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted to obtain taxpayer comments.
3. The budget is then legally enacted through passage of an ordinance.
4. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).
5. The budgets are amended by resolutions adopted by the Board of Commissioners.

All budget appropriations lapse at year-end. The budget presented is as amended by the Board of Commissioners. Actual results may not legally vary from budgeted amounts by more than 5% at the individual fund level.

Comparative data:

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. However, comparative data (i.e., presentation of prior year totals by fund type) have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

Total columns on combined statements:

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Use of estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Short-term interfund receivables and payables:

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet.

NOTES TO FINANCIAL STATEMENTS

Interfund transactions:

Quasi-external transactions are accounted for as revenues or expenditures. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as a reduction of expenditures in the fund that is reimbursed. Legally authorized transfers are treated as operating transfers and are included in the results of operations.

Compensated absences

The District does not have a formal policy on vacation and sick leave. No liability has been recorded in the financial statements.

Note 2. Cash and Investments

For reporting purposes, cash and investments include cash, demand deposits, time deposits, and government backed mortgage securities. The District may invest in United States bonds, treasury notes, or certificates, or time certificates of deposit of State banks having their principal office in the State of Louisiana, or any other federally insured investment. The District may also invest in shares of any homestead and building and loan association in any amount not exceeding the federally insured amount.

Under State law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the bank. The market value of the pledged securities plus the federal deposit insurance must at all times be equal to the amount on deposit with the bank. These pledged securities are held in the name of the pledging bank in a custodial bank that is mutually acceptable to the parties involved. The following is a summary of cash and cash equivalents at December 31, 2003, with the related federal deposit insurance and pledged securities:

	<u>Bank Balance</u>	<u>FDIC Insurance</u>	<u>Balance Uninsured</u>
Checking	\$ 619,700	\$ 100,000	\$ 519,700
Certificates of deposit	<u>722,214</u>	<u>100,000</u>	<u>622,214</u>
	<u>\$ 1,341,914</u>	<u>\$ 200,000</u>	\$ 1,141,914
Securities pledged and held by the custodial bank in the bank's name (Category III)			<u>1,293,250</u>
Excess of FDIC insurance plus pledged securities over deposits in financial institutions			<u>\$ 151,336</u>

Note 3. Pension Plan

Plan description:

The Parochial Employee Retirement System of Louisiana (the System) is a cost-sharing multiple-employer, public employee retirement system (PERS) as established and provided for by R.S. 11:1731 of the Louisiana Revised Statutes (LRS). The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. Employees of the District are members of Plan A. The System is controlled and administered by a separate Board of Trustees.

All permanent employees working at least 28 hours per week who are paid wholly or in part from funds and all elected parish officials are eligible to participate in the system. Under Plan A, employees who retire at or after age 60 with at least 10 years of credited service, at or after age 55 with 25 years of credited service, or at any age with

NOTES TO FINANCIAL STATEMENTS

Plan description: (continued)

at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final average compensation multiplied by the employee's years of credited service. Final compensation is the employee's monthly earnings during the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of credited service stated previously and who do not withdraw their employee contributions, may retire at the ages specified previously and receive the benefit accrued to their date of termination. The system also provides death and disability benefits. Benefits are established by state statute.

The Parochial Employees Retirement System of Louisiana issues a publicly available financial report that includes financial statements and required supplemental information. That report may be obtained by writing to Parochial Employees' Retirement System of Louisiana, 5420 Corporate Boulevard, Suite 103, Baton Rouge, Louisiana 70808.

Funding policy:

Plan members are required to contribute 9.50 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current rate is 7.75 percent of annual covered payroll. The contribution requirements of plan members and the District are established and may be amended by the System's Board of Trustees. The employee's contributions to the System for the years ended December 31, 2003, 2002 and 2001 were \$2,672, \$2,425 and \$2,272 respectively. The District's contributions to the System for the years ended December 31, 2003, 2002 and 2001 were \$2,006, \$1,978 and \$1,854 respectively, equal to the required contribution for each year.

Note 4. Changes in General Fixed Assets

A summary of changes in general fixed assets follows:

	<u>Land and Buildings</u>	<u>Equipment</u>	<u>Construction in Process</u>	<u>Total</u>
Balance, December 31, 2002	\$117,368	\$216,616	\$ -	\$333,984
Additions	-	14,033	66,658	80,691
Reductions	-	<u>12,118</u>	<u>-</u>	<u>12,118</u>
Balance, December 31, 2003	<u>\$117,368</u>	<u>\$218,531</u>	<u>\$ 66,658</u>	<u>\$402,557</u>

Note 5. Receivables

The following is a summary of receivables at December 31, 2003:

	<u>General Fund</u>	<u>Special Revenue</u>
Surcharge revenue	<u>\$ 28,037</u>	<u>\$ 50,164</u>

NOTES TO FINANCIAL STATEMENTS

Note 6. Operating Leases

In January 2001, the District entered into an agreement for the lease of alpha numeric pagers for a period of thirty-six months at \$5.15 per pager per month. In January 2004 this lease was renewed at \$5.15 per pager per month for a period of twelve months. For the year ended December 31, 2003 the related expense totaled \$23,890.

In June 2003, a copier lease was renewed for five years at a new rate of \$105 per month. For the year ended December 31, 2003 the related expense totaled \$1,134. Annual payments in future years through the end of the lease term will be \$1,260 per year.

Note 7. Grant

In January 1995, the Acadia Parish Communications District received a grant in the amount of \$9,500 through the Acadia Parish Police Jury from the Department of Federal Emergency Management Assistance which was passed through the Louisiana Department of Military Affairs. This RACES grant was for an amateur radio program to be used as a replacement in case of emergencies. During 2003, the District had \$54 of expenditures in connection with this grant, leaving a balance of \$2,264 which is reserved for future expenditures.

Note 8. Wireless E911 Service Status

During the fiscal years 2003 and 2002, the District received \$206,613 and \$180,774, respectively, from wireless service charges to be used in the implementation of wireless E911 service. During 2003, the District incurred \$11,309 of expenditures in the implementation of wireless E911 service. As of December 31, 2003 four companies have completed Phase I status and two more new companies have entered into Phase I status.

Note 9. Subsequent Events

In January of 2004 the District incurred debt of \$600,000 with an interest rate of 4.125% from the issuance of bonds. The Emergency Management Center Bonds, Series 2004 were sold for the purpose of constructing an addition to the Acadia Parish Communications Center, acquiring equipment and furnishings, and paying the costs of issuance of the bonds. The bonds are secured by and payable from a pledge and dedication of the income, revenues and receipts derived by the District from the operation of its emergency telephone systems and facilities.

In October 2003 the District was awarded two FEMA grants in connection with construction of the new building. The grant awarded for \$401,650 is to be used for roofing and windproofing, the other grant in the amount of \$21,350 is to be used for the generator automatic switching system. Both grants will be 75% federally funded and 25% funded by the District. As of December 31, 2003 none of these funds had been received or expended.

Note 10. Budget Violation

The General Fund expenditures exceeded appropriations by more than 5% for the year ended December 31, 2003.

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SPECIAL REVENUE FUNDS

WIRELESS TECHNOLOGY FUND – to account for the proceeds and disbursements of revenues received by collection of service charges from cellular and two-way telecommunications service subscribers.

ROAD IDENTIFICATION FUND – to account for the proceeds and disbursements of grant revenues received from a cooperative endeavor agreement with the former Rayne-Branch Hospital Service District of Acadia Parish.

TRAINING AND EQUIPMENT FUND -- to account for the proceeds and disbursements of grant revenues received from a cooperative endeavor agreement with the former Rayne-Branch Hospital Service District of Acadia Parish.

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
December 31, 2003
(With Comparative Totals for December 31, 2002)

ASSETS	Wireless Technology Fund	Road Identification Fund	Training and Equipment Fund	Totals	
				2003	2002
Cash	\$ 308,726	\$ 55,643	\$ 33,810	\$ 398,179	\$ 451,356
Certificates of deposit	500,000	10,000	100,000	610,000	360,000
Accounts receivable	50,164	-	-	50,164	44,079
Due from other funds	2,165	-	-	2,165	7,526
Total assets	\$ 861,055	\$ 65,643	\$ 133,810	\$ 1,060,508	\$ 862,961
LIABILITIES AND FUND EQUITY					
LIABILITIES					
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ 8,966
FUND EQUITY					
Unreserved - undesignated	861,055	65,643	133,810	1,060,508	853,995
Total liabilities and fund equity	\$ 861,055	\$ 65,643	\$ 133,810	\$ 1,060,508	\$ 862,961

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES
Year Ended December 31, 2003
(With Comparative Totals for the Year Ended December 31, 2002)

	Wireless Technology Fund	Road Identification Fund	Training and Equipment Fund	Totals	
				2003	2002
Revenues:					
Charges for services	\$ 206,691	\$ -	\$ -	\$ 206,691	\$ 182,954
Investment income	12,356	1,036	2,779	16,171	19,875
Other	-	-	324	324	-
Total revenues	\$ 219,047	\$ 1,036	\$ 3,103	\$ 223,186	\$ 202,829
Expenditures:					
Current:					
Public safety:					
Training and equipment	\$ -	\$ -	\$ 1,809	\$ 1,809	\$ 5,412
Wireless E-911 service	11,309	-	-	11,309	8,369
Other	3,033	522	-	3,555	4,940
Total expenditures	\$ 14,342	\$ 522	\$ 1,809	\$ 16,673	\$ 18,721
Excess of revenues over expenditures	\$ 204,705	\$ 514	\$ 1,294	\$ 206,513	\$ 184,108
Other financing sources (uses):					
Operating transfers in	\$ -	\$ -	\$ -	\$ -	\$ 12,506
Operating transfers out	-	-	-	-	(12,506)
Total other financing sources (uses)	\$ -	\$ -	\$ -	\$ -	\$ -
Excess of revenues and other financing sources over expenditures and other financing uses	\$ 204,705	\$ 514	\$ 1,294	\$ 206,513	\$ 184,108
Fund balances, beginning	656,350	65,129	132,516	853,995	669,887
Fund balances, ending	\$ 861,055	\$ 65,643	\$ 133,810	\$ 1,060,508	\$ 853,995

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

SPECIAL REVENUE FUND
WIRELESS TECHNOLOGY FUND

STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
Year Ended December 31, 2003
(With Comparative Actual Amounts for the Year Ended December 31, 2002)

	2003			2002
	Budget	Actual	Variance - Favorable (Unfavorable)	Actual
Revenues:				
Charges for services	\$ 200,900	\$ 206,691	\$ 5,791	\$ 182,954
Investment income	12,380	12,356	(24)	13,466
Total revenues	\$ 213,280	\$ 219,047	\$ 5,767	\$ 196,420
Expenditures:				
Current:				
Public safety:				
Wireless E-911 service	\$ 12,000	\$ 11,309	\$ 691	\$ 8,369
Other	15,000	3,033	11,967	2,180
Capital outlay	250,000	-	250,000	-
Total expenditures	\$ 277,000	\$ 14,342	\$ 262,658	\$ 10,549
Excess (deficiency) of revenues over expenditures	\$ (63,720)	\$ 204,705	\$ 268,425	\$ 185,871
Fund balance, beginning	519,218	656,350	137,132	470,479
Fund balance, ending	\$ 455,498	\$ 861,055	\$ 405,557	\$ 656,350

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

SPECIAL REVENUE FUND
ROAD IDENTIFICATION FUND

STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
Year Ended December 31, 2003
(With Comparative Actual Amounts for the Year Ended December 31, 2002)

	2003			2002
	Budget	Actual	Variance - Favorable (Unfavorable)	Actual
Revenues:				
Investment income	\$ 1,050	\$ 1,036	\$ (14)	\$ 1,653
Expenditures:				
Current:				
Public safety:				
Other	522	522	-	2,760
Excess (deficiency) of revenues over expenditures	\$ 528	\$ 514	\$ (14)	\$ (1,107)
Other financing sources:				
Operating transfers in	3,545	-	(3,545)	12,506
Excess of revenues and other financing sources over expenditures	\$ 4,073	\$ 514	\$ (3,559)	\$ 11,399
Fund balance, beginning	52,184	65,129	12,945	53,730
Fund balance, ending	\$ 56,257	\$ 65,643	\$ 9,386	\$ 65,129

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

SPECIAL REVENUE FUND
TRAINING AND EQUIPMENT FUND

STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
Year Ended December 31, 2003
(With Comparative Actual Amounts for the Year Ended December 31, 2002)

	2003			2002
	Budget	Actual	Variance - Favorable (Unfavorable)	Actual
Revenues:				
Investment income	\$ 3,545	\$ 2,779	\$ (766)	\$ 4,756
Other	-	324	324	-
Total revenues	<u>\$ 3,545</u>	<u>\$ 3,103</u>	<u>\$ (442)</u>	<u>\$ 4,756</u>
Expenditures:				
Current:				
Public safety:				
Training and equipment	5,486	1,809	3,677	5,412
Excess (deficiency) of revenues over expenditures	<u>\$ (1,941)</u>	<u>\$ 1,294</u>	<u>\$ 3,235</u>	<u>\$ (656)</u>
Other financing uses:				
Operating transfers out	(3,545)	-	3,545	(12,506)
Excess (deficiency) of revenues over expenditures and other financing uses	<u>\$ (5,486)</u>	<u>\$ 1,294</u>	<u>\$ 6,780</u>	<u>\$ (13,162)</u>
Fund balance, beginning	152,873	132,516	(20,357)	145,678
Fund balance, ending	<u><u>\$ 147,387</u></u>	<u><u>\$ 133,810</u></u>	<u><u>\$ (13,577)</u></u>	<u><u>\$ 132,516</u></u>



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Michael P. Crochet, CPA* 1999
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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON
INTERNAL CONTROL OVER FINANCIAL REPORTING BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Ken Goss
and the Board of Commissioners of the
Acadia Parish Communications District
Crowley, Louisiana

We have audited the general purpose financial statements of Acadia Parish Communications District as of and for the year ended December 31, 2003 and have issued our report thereon dated June 25, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Acadia Parish Communications District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under Government Auditing Standards, which is described in the accompanying schedule of findings and questioned costs as item 2003-2.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Acadia Parish Communications District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgement, could adversely affect Acadia Parish Communications District's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying schedule of findings and questioned costs as item 2003-1.

To the Honorable Ken Goss
and the Board of Commissioners of the
Acadia Parish Communications District
Crowley, Louisiana

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However we consider the reportable condition described above, Item 2003-1, to be a material weakness.

This report is intended for the information of management and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Broussard, Poche, Lewis & Breaux, L.L.P.

Crowley, Louisiana
June 25, 2004

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended December 31, 2003

We have audited the financial statements of Acadia Parish Communications District as of and for the year ended December 31, 2003, and have issued our report thereon dated June 25, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2003 resulted in an unqualified opinion.

Section I. Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses Yes No Reportable Conditions Yes No

Compliance

Compliance Material to Financial Statements Yes No

b. Federal Awards

The District does not have any Federal awards for the year ended December 31, 2003.

Section II. Financial Statement Findings

2003-1 Segregation of Duties

Finding: In reviewing the internal control structure, we noted inadequate segregation of duties existed. The general accounting and general ledger function is not separate from custody and control over assets.

Cause: Inadequate segregation of duties exists due to the limited number of personnel performing administrative functions.

Recommendation and Response: The Board has evaluated this inadequacy and concluded the related costs versus benefits to be achieved does not justify the additional personnel it would require to establish an adequate segregation.

Questioned costs: \$ -

2003-2 Budget Violation

Findings: Actual expenditures exceeded budgeted amounts by more than 5% in the General Fund. The budget was not amended as required by the Local Government Budget Act.

Cause: The budget was not amended prior to the end of the year to meet the 5% rule.

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended December 31, 2003

2003-2 Budget Violation (continued)

Recommendation and response: We recommend, and management agrees, that the District follow the provisions of the Budget Act as it pertains to adopting budget amendments as circumstances warrant.

Questioned costs: \$-0-

Section III. Federal Award Findings and Questioned Costs

The District does not have any Federal awards or the year ended December 31, 2003.

ACADIA PARISH COMMUNICATIONS DISTRICT
ACADIA PARISH POLICE JURY

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
Year Ended December 31, 2003

Section I. Internal Control and Compliance Material to the Financial Statements

2002-1 Segregation of Duties

Finding: In reviewing the internal control structure, we noted inadequate segregation of duties. The general accounting and general ledger function is not separate from custody and control over assets.

Current status: We noted the same inadequate segregation of duties in the current year as item 2003-1 and, as in the previous year, the District's Board feels that it has provided for as much segregation of duties as is cost-beneficial to the District at this time.

Section II. Internal Control and Compliance Material to Federal Awards

The District did not have any Federal awards for the year ended December 31, 2002.

Section III. Management Letter

There were no matters reported in a separate management letter for the year ended December 31, 2002.

ACADIA PARISH COMMUNICATIONS DISTRICT
MANAGEMENT'S CORRECTIVE ACTION PLAN
Year Ended December 31, 2003

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Section I. Internal Control and Compliance Material to the Financial Statements

2002-1 Segregation of Duties

Finding: In reviewing the internal control over financial reporting, we noted that there was an inadequate segregation of duties. The general accounting and general ledger function is not separate from custody and control over assets.

Response: The Board has evaluated this inadequacy and concluded that the related costs versus benefits to be achieved does not justify the additional personnel it would require to establish an adequate segregation.

2003-2 Budget Violation

Findings: Actual expenditures exceeded budgeted amounts by more than 5% in the General Fund. The budget was not amended as required by the Local Government Budget Act.

Response: We recommended, and management agrees, that the District follow the provisions of the Budget Act as it pertains to adopting budget amendments as circumstances warrant.

Section II. Internal Control and Compliance Material to Federal Awards

The District did not have any Federal awards for the year ended December 31, 2003.

Section III. Management Letter

There were no matters reported in a separate management letter for the year ended December 31, 2003.

Responsible party: Mary T. Richard, Secretary-Treasurer