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# STATE OF LOUISIANA

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MOTOR FUELS UNDERGROUND  
STORAGE TANK TRUST FUND  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
STATE OF LOUISIANA  
BATON ROUGE, LOUISIANA

FINANCIAL STATEMENTS  
JUNE 30, 2003

**LEGISLATIVE AUDITOR  
1600 NORTH THIRD STREET  
POST OFFICE BOX 94397  
BATON ROUGE, LOUISIANA 70804-9397**

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**DIRECTOR OF FINANCIAL AND COMPLIANCE AUDIT**

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STEVE J. THERIOT, CPA  
LEGISLATIVE AUDITOR

OFFICE OF  
**LEGISLATIVE AUDITOR**  
STATE OF LOUISIANA  
BATON ROUGE, LOUISIANA 70804-9397

1600 NORTH THIRD STREET  
POST OFFICE BOX 94397  
TELEPHONE: (225) 339-3800  
FACSIMILE: (225) 339-3870  
www.la.state.la.us

April 29, 2004

Independent Auditor's Report  
on the Financial Statement

**MOTOR FUELS UNDERGROUND STORAGE  
TANK TRUST FUND  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
STATE OF LOUISIANA  
Baton Rouge, Louisiana**

We have audited the accompanying statement of cash basis assets and fund balances and cash receipts, disbursements, and changes in cash basis fund balances of the Motor Fuels Underground Storage Tank Trust Fund, a special revenue fund within the Department of Environmental Quality, as of and for the year ended June 30, 2003, as listed in the table of contents. This financial statement is the responsibility of management of the Department of Environmental Quality. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in note 1, the accompanying financial statement presents only the Motor Fuels Underground Storage Tank Trust Fund and does not purport to, and does not, present fairly the financial position of the Department of Environmental Quality, as of June 30, 2003, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America. Furthermore, the accompanying statement has been prepared on the cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the respective cash basis financial position of the special revenue fund as of June 30, 2003, and the respective changes in cash basis financial position thereof for the year then ended in conformity with the basis of accounting described in note 1.



## MOTOR FUELS UNDERGROUND STORAGE TANK TRUST FUND

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In accordance with *Government Auditing Standards*, we have also issued a report dated April 29, 2004, on our consideration of the Motor Fuels Underground Storage Tank Trust Fund's internal control over financial reporting and our tests of its compliance with certain laws and regulations. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Respectfully submitted,



Grover C. Austin, CPA  
First Assistant Legislative Auditor

SRT:BQD:THC:ss

[MFUSTTF03]



**MOTOR FUELS UNDERGROUND STORAGE  
TANK TRUST FUND  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
STATE OF LOUISIANA**

**Statement of Cash Basis Assets and Fund Balances and  
Cash Receipts, Disbursements, and Changes in Cash  
Basis Fund Balance - Special Revenue Fund  
As of and for the Year Ended June 30, 2003**

<b>RECEIPTS</b>	
Bulk distribution fees	\$20,840,563
Annual assessment fees	50,512
Interest earnings	341,892
Other receipts	52,061
Total receipts	<u>21,285,028</u>
<b>DISBURSEMENTS - claims for reimbursement</b>	<u>22,595,464</u>
<b>EXCESS (Deficiency) OF RECEIPTS OVER DISBURSEMENTS</b>	(1,310,436)
<b>OTHER FINANCING SOURCES (USES) -</b>	
Net transfers to Environmental Trust Fund (note 4)	<u>(653,060)</u>
<b>EXCESS (Deficiency) OF RECEIPTS AND OTHER FINANCING SOURCES OVER DISBURSEMENTS AND OTHER FINANCING USES</b>	(1,963,496)
<b>CASH BASIS FUND BALANCE - Beginning of Year</b>	<u>19,413,753</u>
<b>CASH BASIS FUND BALANCE - End of Year</b>	<u><u>\$17,450,257</u></u>
<b>CASH BASIS ASSETS - End of Year</b>	
Cash (note 2)	<u><u>\$17,450,257</u></u>
<b>CASH BASIS FUND BALANCE - End of Year</b>	
Unreserved/undesignated	<u><u>\$17,450,257</u></u>

The accompanying notes are an integral part of this statement.





**MOTOR FUELS UNDERGROUND STORAGE  
TANK TRUST FUND  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
STATE OF LOUISIANA**

For the Year Ended June 30, 2003

**INTRODUCTION**

The Motor Fuels Underground Storage Tank Trust Fund was established by Louisiana Revised Statutes (R.S.) 30:2194 - 2195.10 in response to the 1984 Subtitle I amendments to the Resource Conservation and Recovery Act, which provided for the development and implementation of a comprehensive regulatory program for underground storage tanks containing motor fuels. The motor fuel underground storage tank reimbursement program is a section within the Louisiana Department of Environmental Quality (DEQ). All disbursements are handled by the department although advice is provided by the Underground Motor Fuels Storage Tank Advisory Board that is composed of six members as follows: the secretary of the Department of Environmental Quality or his designee, two members appointed by the secretary of the Department of Environmental Quality to represent the Response Action Contractor Community, two members appointed by the president of the Louisiana Oil Marketers Association, and one member appointed by the Mid-Continent Oil and Gas Association. The board members serve without per diem. The monies in the Motor Fuels Underground Storage Tank Trust Fund are used to reimburse all necessary and appropriate expenditures for investigation, assessment, and remediation of sites contaminated by a motor fuels release from an underground storage tank. Remediation consists of cleanup of soil, groundwater, and inland surface waters, using cost effective methods that are technologically feasible and reliable, while insuring adequate protection of the public health, safety, and welfare and minimizing environmental damage, in accordance with the site selection and cleanup criteria established by the department. Approximately 15,000 tanks registered by the permit division participate in the underground storage reimbursement program. The Motor Fuel Trust section administering the program is staffed by nine employees.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accompanying financial statement has been prepared on a cash basis of accounting, with collections recognized when received and disbursements reflected when paid. As such, the accompanying financial statement does not reflect the receivables and related payables associated with the activities of the fund.

**B. REPORTING ENTITY**

R.S. 30:2195.5 requires the Motor Fuels Underground Storage Tank Trust Fund, a special revenue fund administered by DEQ, to be audited annually. Accordingly, the accompanying financial statement reflects only the financial activity of the special revenue fund. Amounts included in these financial statements are also included in the annual fiscal report for DEQ, Office of Management and Finance. Amounts included in the annual fiscal report of DEQ, Office of Management and Finance, are also included in the Comprehensive Annual Financial Report for the State of Louisiana, which is audited annually by the Legislative Auditor.



**C. RECEIPTS AND DISBURSEMENTS**

**Receipts**

Bulk distribution fees, annual assessment fees, interest earnings, and other receipts are recorded when the receipts are deposited in the depository bank and classified by the State Treasurer's Office.

**Disbursements**

Disbursements are made for (1) reimbursements for rehabilitation and remediation of sites contaminated by a release from a motor fuel underground storage tank when the owner is an eligible participant, and (2) payments to the third party who brings a claim against an owner because of damages sustained by a release into the groundwater or subsurface soils and who has obtained a final judgment in said action against an owner who is in substantial compliance with the laws, rules, and regulations at the time the release occurred. R.S. 30:2195.4 provides the procedures for disbursements from the trust fund.

**2. CASH**

At June 30, 2003, cash is composed of deposits with the state treasury totaling \$17,450,257. Cash balances held and controlled by the state treasurer are secured from risk by the state treasurer through separate custodial agreements, and the risk disclosures required by accounting principles generally accepted in the United States of America are included within the state's basic financial statements.

**3. BULK DISTRIBUTION AND ANNUAL ASSESSMENT FEES**

Act 1014 of 1990 amended R.S. 30:2195.3, effective September 1, 1990, and required the collection of a bulk distribution fee by the bulk fuel dealer based on a charge for each separate withdrawal of motor fuel at a rate of \$13.50 per 9,000 gallons. Act 176 of 1993, effective August 15, 1993, amended R.S. 30:2195.3 to increase the bulk distribution fee by the bulk fuel dealer based on a charge for each separate withdrawal of motor fuel at a rate of \$27.00 per 9,000 gallons. Act 336 of 1995, effective June 15, 1995, amended R.S. 30:2195.3 to increase the bulk distribution fee by the bulk fuel dealer based on a charge for each separate withdrawal of motor fuel at a rate of \$72.00 per 9,000 gallons. Fees not received in a timely manner are subject to a late penalty of an additional 5% per month of the calculated fee that is not remitted. In addition, a fee not to exceed \$275.00 per year per eligible underground motor fuel storage tank storing new or used motor oil is assessed to all owners of such tanks in accordance with R.S. 30:2195.3(B). New or used motor oil fees not received within 15 days of the due date will be charged a late payment fee. Any late payment fee is calculated from the due date on the invoice. Payments not received by the department by the fifteenth day from the due date will be assessed a 5% late payment fee on the original assessed fee. Payments not received by the department by the thirtieth day from the due date will be assessed an additional 5% late payment fee on the original assessed fee. Payments not received by the department by the sixtieth day from the due date will be assessed an additional 5% late payment fee on the original assessed fee. Failure to pay the prescribed application fee or annual fee within 90 days after the due date shall constitute a violation and shall subject the person to applicable enforcement actions under the act including, but not limited to, revocation or suspension of the applicable permit, license, registration, or variance.

On an annual basis, all owners of registered tanks are assessed a tank registration fee of \$54 for each tank. The revenue collected from the tank registration fee is deposited to the Environmental Trust Fund as provided by R.S. 30:2195(B).



Collection of the motor fuel delivery fee and new or used motor oil fees cease when the unobligated balance in the trust fund equals or exceeds \$20,000,000. The fees are reinstated when the unobligated balance in the trust fund has fallen below \$10,000,000 as provided by R.S. 30:2195.3(A)(10).

**4. TRANSFERS BETWEEN THE MOTOR FUELS  
UNDERGROUND STORAGE TANK TRUST  
FUND AND ENVIRONMENTAL TRUST FUND**

The Motor Fuels Underground Storage Tank Trust Fund transferred \$760,171 during the 2002-2003 fiscal year to the Environmental Trust Fund. R.S. 30:2195.4 (C)(2) states that if the secretary determines that funds deposited into the Environmental Trust Fund pursuant to R.S. 30:2195(B) are insufficient relative to the legislatively approved fiscal appropriation for the Underground Storage Tank activities during a given year, the secretary may order the treasurer to transfer from the Tank Trust Fund to the Environmental Trust Fund only that amount necessary to reach the authorized ceiling. Also, during the 2002-2003 fiscal year, the Environmental Trust Fund transferred \$107,111 to the Motor Fuels Underground Storage Tank Trust Fund. The amount was transferred because an internal audit found that personnel costs were incorrectly charged to the Motor Fuels Underground Storage Tank Trust Fund. The net transfer of \$653,060 is reported on Statement A.

**5. LITIGATION AND CLAIMS**

At June 30, 2003, ten lawsuits are pending against the Motor Fuels Underground Storage Tank Trust Fund. The attorney for DEQ has advised that it appears probable that the trust fund will be liable for these ten lawsuits. The outcome of these suits is not expected to exceed \$1,350,000 in total. Subsequent to June 30, 2003, one lawsuit was dismissed. The estimated liability on the case was \$5,000, which is included in the above total. These amounts are not accrued in the financial statement, which is prepared on the cash basis of accounting.

**6. RELATED PARTY TRANSACTIONS**

Two members of the Motor Fuels Underground Storage Tank Trust Fund Advisory Board have ownership interests in companies that received disbursements from the Motor Fuels Underground Storage Tank Trust Fund during the 2003 fiscal year. John Koury, Jr. has a 23.5% ownership interest in KourCo Environmental Services, Inc., which received \$1,234,205 in payments from the fund. Ted E. Dove has less than a 1% ownership interest and is an officer with Conestoga-Rovers & Associates, Inc., which received \$2,312,642 in payments from the fund.





**OTHER REPORT REQUIRED BY  
*GOVERNMENT AUDITING STANDARDS***

The following pages contain a report on compliance with laws and regulations and on internal control as required by *Government Auditing Standards*, issued by the Comptroller General of the United States. This report is based solely on the audit of the financial statement and includes, where appropriate, any reportable conditions and/or material weaknesses in internal control or compliance that would be material to the presented financial statement.







STEVE J. THERIOT, CPA  
LEGISLATIVE AUDITOR

OFFICE OF  
**LEGISLATIVE AUDITOR**  
STATE OF LOUISIANA  
BATON ROUGE, LOUISIANA 70804-9397

1600 NORTH THIRD STREET  
POST OFFICE BOX 94397  
TELEPHONE: (225) 339-3800  
FACSIMILE: (225) 339-3870  
www.lla.state.la.us

April 29, 2004

Report on Compliance and on Internal Control Over Financial  
Reporting Based on an Audit of the Financial Statement  
Performed in Accordance With *Government Auditing Standards*

**MOTOR FUELS UNDERGROUND STORAGE  
TANK TRUST FUND  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
STATE OF LOUISIANA  
Baton Rouge, Louisiana**

We have audited the financial statement of the Motor Fuels Underground Storage Tank Trust Fund, a special revenue fund within the Department of Environmental Quality, as of and for the year ended June 30, 2003, and have issued our report thereon dated April 29, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Motor Fuels Underground Storage Tank Trust Fund's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws and regulations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Motor Fuels Underground Storage Tank Trust Fund's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.



# MOTOR FUELS UNDERGROUND STORAGE TANK TRUST FUND

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This report is intended solely for the information and use of the Motor Fuels Underground Storage Tank Trust Fund, Department of Environmental Quality and its management and is not intended to be, and should not be, used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Respectfully submitted,



Grover C. Austin, CPA  
First Assistant Legislative Auditor

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