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# EVANGELINE PARISH SHERIFF Ville Platte, Louisiana

Financial Report

Year Ended June 30, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-5-05

# TABLE OF CONTENTS

	Page
Independent Auditors' Report	1-2
BASIC FINANCIAL STATEMENTS	
GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)	
Statement of net assets	5
Statement of activities	6
FUND FINANCIAL STATEMENTS (FFS)	
Comparative balance sheet - governmental fund	8
Reconciliation of the governmental fund balance sheet	
to the statement of net assets	9
Comparative statement of revenues, expenditures, and changes in fund balance -	10
governmental fund Reconciliation of the statement of revenues, expenditures, and changes in	10
fund balance of governmental fund to the statement of activities	11
Comparative statement of fiduciary net assets and liabilities	12
Notes to financial statements	13-28
REQUIRED SUPPLEMENTARY INFORMATION	
General Fund:	
Budgetary comparison schedule	30
OTHER SUPPLEMENTARY INFORMATION	
General Fund:	
Budgetary comparison schedule - expenditures	32
Agency Funds: Combining balance sheet	34
Combining statement of changes in assets and liabilities	35-36
COMPLIANCE AND INTERNAL CONTROL	55 50
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial	
Statements Performed in Accordance with	
Government Auditing Standards	38-39
	50 59
Summary schedule of current and prior year audit findings	40
and corrective action plan	40

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### INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of the governmental activities and each major fund of the Evangeline Parish Sheriff, as of and for the year ended June 30, 2004, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Sheriff's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Evangeline Parish Sheriff as of June 30, 2004, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 2 to the basic financial statements, the Sheriff adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 34, <u>Basic Financial Statements - and Management's Discussion and Analysis – for State and Local Governments</u>, Statement No. 33, <u>Accounting and Financial Reporting for Nonexchange Transactions</u>, Statement No. 37, <u>Basic Financial Statements - And Management's Discussion and Analysis – For State and Local Governments</u>: <u>Omnibus</u>, Statement No. 38 <u>Certain Financial Statement Note Disclosures</u>, and Interpretation No. 6, <u>Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements</u>. This results in a change in the format and content of the basic financial statements.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated October 20, 2004 on our consideration of the Evangeline Parish Sheriff's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

183 South Beadle Road Lafayette, LA 70508 Phone (337) 232-4141 Fax (337) 232-8660 113 East Bridge Street Breaux Bridge, LA 70317 Phone (337) 332-4020 Fax (337) 332-2867 133 East Waddil Marksville, LA 71351 Phone (318) 253-9252 Fax (318) 253-8681 1234 David Drive, Suite 105 Morgan City, LA 70380 Phone (985) 384-2020 Fax (985) 384-3020 408 W. Cotton Street Ville Platte, LA 70586 Phone (337) 363-2792 Fax (337) 363-3049 332 W. Sixth Avenue Oberlin, LA 70655 Phone (337) 639-4737 Fax (337) 639-4568 200 South Main Street Abbeville, LA 70510 Phone (337) 893-7944 Fax (337) 893-7946 The required supplementary information on page 30 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Evangeline Parish Sheriff has not presented management's discussion and analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Evangeline Parish Sheriff's basic financial statements. The other supplementary information on pages 32 through 36 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The financial information for the preceding year, which is included for comparative purposes, was taken from the financial report for that year in which we expressed an unqualified opinion on the general purpose financial statements of the Evangeline Parish Sheriff.

Kolder, Champagne, Slaven & Company, LLC Certified Public Accountants

Ville Platte, Louisiana October 20, 2004

BASIC FINANCIAL STATEMENTS.

STATEMENTS

# GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

Statement of Net Assets June 30, 2004

	Governmental Activities
ASSETS	
Current assets:	
Cash and interest-bearing deposits	\$ 442,956
Due from other governmental units	1,217,779
Prepaid items	63,793
Noncurrent assets:	
Capital assets, net	156,235
Total assets	1,880,763
LIABILITIES	
Current liabilities:	
Accounts and other payables	1,147,593
Compensated absences payable	10,164
Notes payable	7,566
Accrued interest	410
Long-term liabilities:	
Compensated absences payable	20,328
Notes payable	8,002
Total liabilities	1,194,063
NET ASSETS	
Invested in capital assets, net of related debt	140,667
Unrestricted	546,033
Total net assets	<u>\$ 686,700</u>

Net (Expense) Revenues and Changes in Net Assets Governmental Activities	\$ (939,222) (1,126)	(940,348)	584,364 69,485 48,592 9,412 9,412 60,590 (167,905) 854,605 \$ 686,700
Capital Grants and Contributions	\$18,590	\$18,590	
Program Revenues Operating Grants and Scontributions	\$91,969	\$91,969	S
Prog Fees, Fines, and Charges for Services	\$ 1,178,283	\$ 1,178,283	eneral revenues: Taxes - Property taxes, levied for general purposes State revenue sharing State supplemental pay Interest and investment earnings Miscellaneous Total general revenues Change in net assets et assets - July 1, 2003 et assets - June 30, 2004
Expenses	\$2,228,064 1,126	\$2,229,190	General revenues: Taxes - Property taxes, levied f State revenue sharing State supplemental pay Interest and investment e Miscellaneous Total general reven Change in net asset. Net assets - July 1, 2003 Net assets - June 30, 2004
Activities	Governmental activities: Public safety Interest on long-term debt	Total	

Statement of Activities Year Ended June 30, 2004

The accompanying notes are an integral part of the basic financial statements.

9

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# FUND FINANCIAL STATEMENTS (FFS)

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# Comparative Balance Sheet-Governmental Fund June 30, 2004 and 2003

	2004	2003
ASSETS		
Cash Interest-bearing deposits Receivables: Due from other governmental units Prepaid items	\$ 37,101 405,855 1,217,779 63,793	\$ 43,148 582,474 1,097,728 27,255
Total assets	<u>\$1,724,528</u>	\$ 1,750,605
LIABILITIES AND FUND BALANCE		
Liabilities: Accounts payable Other accrued liabilities Compensated absences payable Due to defendents Total liabilities	\$ 1,120,083 26,649 10,164 <u>861</u> 1,157,757	\$ 1,003,277 26,704 8,803 <u>677</u> 1,039,461
Fund balance- unreserved, undesignated	566,771	711,144
Total liabilities and fund balance	\$ 1,724,528	<u>\$1,750,605</u>

# Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Assets June 30, 2004

Total fund balances for governmental fund at June 30, 2004		\$566,771
Total net assets reported for governmental activities in the statement of net assets is different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:		
Building improvements, net of \$1,975 accumulated depreciation	\$ 6,490	
Equipment and furniture, net of \$264,272 accumulated depreciation	62,450	
Vehicles, net of \$129,579 accumulated depreciation	87,295	156,235
Long-term liabilities at June 30, 2004:		
Notes payable	(15,568)	
Compensated absences payable	(20,328)	
Accrued interest payable	(410)	_(36,306)
Total net assets of governmental activities at June 30, 2004		<u>\$686,700</u>

### Comparative Statement of Revenues, Expenditures, and Changes in Fund Balance-Governmental Fund For the Years Ended June 30, 2004 and 2003

	General Fund	
	2004	2003
Revenues:		
Ad valorem taxes	\$ 584,364	\$ 593,803
Intergovernmental revenues -	÷ ,, - • ·	• • • • • • • • • • • • • • • • • • • •
Federal grants	47,903	51,261
State revenue sharing (net)	69,485	69,300
State supplemental pay	48,592	51,628
State grants	22,891	14,826
Parish appropriations	39,765	39,729
Fees, charges, and commissions for services -	· - <b>,</b>	<i>•••</i> ,• <i>-</i> -
Commissions on licenses	-	9,114
Civil and criminal fees	127,837	142,689
Court attendance	10,218	11,953
Transporting prisoners	4,979	4,168
Feeding and keeping prisoners	942,047	925,912
Fines and forfeitures	93,202	100,954
Interest	9,412	16,141
Miscellaneous	64,550	75,725
Total revenues	2,065,245	2,107,203
Expenditures:		
Current -		
Public safety:		
Personal services and related benefits	1,342,821	1,312,739
Operating services	415,360	394,382
Operations and maintenance	403,164	466,043
Travel and other charges	5,166	2,700
Debt service	17,803	12,509
Capital outlay	25,304	111,186
Total expenditures	2,209,618	2,299,559
Deficiency of revenues over expenditures	(144,373)	(192,356)
Other financing source:		
Proceeds from long-term debt	<u> </u>	22,700
Net change in fund balance	(144,373)	(169,656)
Fund balance, beginning	711,144	880,800
Fund balance, ending	<u>\$_566,771</u>	<u>\$ 711,144</u>

### Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Fund to the Statement of Activities Year Ended June 30, 2004

Total net change in fund balance at June 30, 2004 per Statement of Revenues, Expenditures and Changes in Fund Balances		\$(144,373)
The change in net assets reported for governmental activities in the statement of activities is different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Capital outlay which is considered expenditures on Statement		
of Revenues, Expenditures and Changes in Fund Balances	\$ 25,304	
Depreciation expense for the year ended June 30, 2004	(58,085)	
Current year disposition of capital assets net of accumulated depreciation	(4,706)	(37,487)
Note principal retirement considered as an expenditure on Statement		16,375
Difference between interest on long-term debt on modified accrual basis		
versus interest on long-term debt on an accrual basis		301
Excess of compensated absences earned over compensated absences used		(2,721)
Total changes in net assets at June 30, 2004 per Statement of Activities		<u>\$(167,905</u> )

# Comparative Statement of Fiduciary Net Assets and Liabilities Fiduciary Funds June 30, 2004 and 2003

		Agency Funds	
		2004	2003
AS	SETS		
Cash		\$ 36,195	\$ 452,819
Interest-bearing deposits		507,333	36,251
Total assets		\$ 543,528	\$ 489,070
LIAB	BILITIES		
Due to taxing bodies and others		\$ 543,528	\$ 489,070

### Notes to Basic Financial Statements

### (1) Summary of Significant Accounting Policies

The accompanying financial statements of the Evangeline Parish Sheriff have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsection of this note. For the fiscal year ended June 30, 2004, the Sheriff implemented the new financial reporting requirements of GASB Statement No. 34, <u>Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments</u>. As a result, an entirely new financial presentation format has been implemented.

### A. Financial Reporting Entity

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the Evangeline Parish Sheriff (Sheriff) serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

As the chief law enforcement officer of the parish, the Sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, when requested, the Sheriff provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, parish occupational licenses, state revenue sharing funds, sporting licenses, and fines, costs, and bond forfeitures imposed by the district court.

The accounts of the tax collector are established to reflect the collections imposed by law, distributions pursuant to such law, and unsettled balances due various taxing bodies and others.

### Notes to Basic Financial Statements (Continued)

The accounting and reporting policies of the Evangeline Parish Sheriff conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures conform to the requirements of the industry audit guide, Audits of State and Local Governmental Units.

For financial reporting purposes, the Sheriff includes all funds, activities, et cetera, that are controlled by the Sheriff as an independently elected parish official. As an independently elected parish official, the Sheriff is solely responsible for the operations of his office, which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. Other than certain operating expenditures of the Sheriff's office that are paid or provided by the parish police jury as required by Louisiana law, the Sheriff is financially independent.

Accordingly, the Sheriff is a separate governmental reporting entity. Certain units of local government, over which the Sheriff exercises no oversight responsibility, such as the parish police jury, parish school board, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the parish Sheriff.

### B. <u>Basis of Presentation</u>

Government-Wide Financial Statements (GWFS)

The statement of net assets and the statement of activities display information about the Sheriff as a whole. These statements include all the financial activities of the Sheriff. Information contained in these statements reflects the economic resources measurement focus and the accrual basis of accounting.

The statement of activities presents a comparison between direct expenses and program revenues for each of the functions of the Sheriff's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of services offered by the Sheriff, and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

### Notes to Basic Financial Statements (Continued)

### Fund Financial Statements (FFS)

The Sheriff uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Sheriff functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Sheriff are classified into two categories: governmental and fiduciary. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Sheriff or its total assets, liabilities, revenues, or expenditures of the individual governmental fund is at least 10 percent of the corresponding total for all governmental funds. The governmental fund of the Sheriff is considered to be a major fund. The funds of the Sheriff are described below:

### Governmental Fund -

### General Fund

The General Fund is the primary operating fund of the Sheriff. It is used to account for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to Sheriff policy.

### Fiduciary Funds -

Fiduciary fund reporting focuses on net assets and changes in net assets. The only funds accounted for in this category by the Sheriff are agency funds. The agency funds account for assets held by the Sheriff as an agent for various taxing bodies (tax collections) and for deposits held pending court action. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the modified accrual basis of accounting.

### C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

### Notes to Basic Financial Statements (Continued)

### Measurement Focus

The amounts reflected in the governmental fund is accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financial resources. This approach is then reconciled, through adjustment, to a government-wide view of Sheriff operations.

### Basis of Accounting

The amounts reflected in the governmental fund uses the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental fund uses the following practices in recording revenues and expenditures.

### Revenues

Ad valorem taxes and the related state revenue sharing are recorded in the year taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December, January, and February of the fiscal year.

Intergovernmental revenues and fees, charges and commissions for services are recorded when the Sheriff is entitled to the funds.

Interest on interest-bearing deposits is recorded or accrued as revenues when earned. Substantially all other revenues are recorded when received.

Notes to Basic Financial Statements (Continued)

### Expenditures

The Sheriff's primary expenditures include salaries and insurance, which are recorded when the liability is incurred. Capital expenditures and purchases of various operating supplies are regarded as expenditures at the time purchased.

### D. Assets, Liabilities and Equity

### Cash and Interest-bearing Deposits

Cash and interest-bearing deposits include amounts in demand deposits, interest-bearing demand deposits, and time deposits. They are stated at cost, which approximates market.

### Investments

Under state law, the Sheriff may deposit funds with a fiscal agent organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The Sheriff may invest in United States bonds, treasury notes and bills, government backed agency securities, or certificates and time deposits of state banks organized under Louisiana Law and national banks having principal offices in Louisiana. In addition, local governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool (LAMP), a nonprofit corporation formed by the State Treasurer and organized under the laws of the State of Louisiana, which operates a local government investment pool.

### Short-Term Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

### Inventory

Inventory of the Sheriff's General Fund consists of commodities granted by the United States Department of Agriculture through the Louisiana Department of Agriculture and Forestry. The commodities are recorded as revenues when received; however, all inventory items are recorded as expenditures when consumed. All purchased inventory items are stated at cost, which is determined by the first-in, firstout method and commodities are assigned values based on information provided by the United States Department of Agriculture and Forestry. There was no inventory at June 30, 2004.

### Notes to Basic Financial Statements (Continued)

### Prepaid Items

Insurance payments made to insurance agencies that will benefit periods beyond June 30, 2004 are recorded as prepaid items.

### Capital Assets

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Sheriff maintains a threshold level of \$500 or more for capitalizing capital assets.

Capital assets are recorded in the statement of net assets and statement of activities. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

Asset Class	Estimated Useful Lives
Buildings and improvements	7-40
Office, equipment, and furniture	5-20
Vehicles	5

### **Compensated Absences**

Six days vacation leave are earned after one complete year of work. Twelve days of vacation are earned per year after completing two years of service. Vacation leave accumulates and vests. For employees having worked one to three years of service, twelve days of sick leave per year are allowed. After the fourth year of service, fifteen days of sick leave per year are allowed. Sick leave accumulates and is available for employees when needed, however, it does not vest nor is it payable at termination of employment.

For fund financial statements, vested or accumulated sick leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a current fund liability of the governmental fund that will pay it. In the government-wide statements, amounts of vested or accumulated sick leave that are not expected to be liquidated with expendable available financial resources are recorded as long-term debt.

Notes to Basic Financial Statements (Continued)

### **Restricted Net Assets**

For government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either:

- 1. externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; and
- 2. imposed by law through constitutional provisions or enabling legislation.

### Long-term Debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements. Since the Sheriff doesn't have a proprietary fund, all long-term debt is used in governmental fund operations.

All long-term debt to be repaid from governmental resources is reported as liabilities in the government-wide statements. The long-term debt consists primarily of notes payable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures.

### Equity Classifications

In the government-wide statements, equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets Consists of net assets with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

Notes to Basic Financial Statements (Continued)

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

### E. Interfund Transactions

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers.

### F. Budgets

The Sheriff follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. The chief administrative deputy prepares a proposed budget for the general fund and submits it to the Sheriff for the fiscal year no later than fifteen days prior to the beginning of each fiscal year.
- 2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
- 3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
- 4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.
- 5. All budgetary appropriations lapse at the end of each fiscal year.
- 6. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as finally amended by the Sheriff. Such amendments were not material in relation to the original appropriations.

### Notes to Basic Financial Statements (Continued)

### G. <u>Estimates</u>

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

### H. <u>Report Classification</u>

Certain previously reported amounts for the year ended June 30, 2003 have been reclassified to conform to the June 30, 2004 classifications.

### (2) Changes in Accounting Principles

For the year ended June 30, 2004, the Sheriff has implemented GASB Statement No. 34, <u>Basic Financial Statements – and Management's Discussion and Analysis – for State and Local</u> <u>Governments</u>. GASB Statement No. 34 creates new basic financial statements for reporting on the Sheriff's financial activities. The financial statements now include government-wide financial statements prepared on the accrual basis of accounting, and fund financial statements which present information for individual major funds rather than by fund type which has been the mode of presentation in previously issued financial statements. The Sheriff also implemented GASB Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions, No. 37, <u>Basic Financial Statements – And Management's Discussion and Analysis – For State and Local Governments: Omnibus, No. 38, Certain Financial Statement Note Disclosures, and Interpretation No. 6, <u>Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements</u>. At June 30, 2003, there was no effect on fund balance as a result of implementation of GASB Statement No. 33.</u>

The implementation of GASB Statement No. 34 caused the opening fund balance at June 30, 2003 to be restated in terms of "net assets" as follows:

Total fund balances - Governmental Funds - at June 30, 2003		\$711,144
Add: Cost of capital assets at June 30, 2003 Less: Accumulated depreciation at June 30, 2003	\$ 535,702 <u>(341,979</u> )	193,723
Less: Bond principal payable at June 30, 2003 Compensated absences payable at June 30, 2003	(31,943) (17,607)	
Accrued interest payable at June 30, 2003	(712)	(50,262)
Net assets at June 30, 2003		\$854,605

### Notes to Basic Financial Statements (Continued)

### (3) Cash and Interest-Bearing Deposits

Under state law, the Sheriff may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Sheriff may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2004, the Sheriff has cash and interest-bearing deposits (book balances) totaling \$986,484 as follows:

	Government-wide Statement of Net Assets	Fiduciary Funds Statement of Net Assets	Total
Noninterest-bearing deposits Interest-bearing deposits	\$ 37,101 405,855	\$ 36,195 507,333	\$
Total	\$442,956	\$543,528	\$ 986,484

These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Deposit balances (bank balances) at June 30, 2004, are secured as follows:

Bank balances	\$1,022,306
Federal deposit insurance Pledged securities (category 3)	177,704 844,602
Total	\$1,022,306

Pledged securities in Category 3 includes uninsured or unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the Sheriff's name. Even though the pledged securities are considered uncollateralized (Category 3) Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Sheriff that the fiscal agent has failed to pay deposited funds upon demand.

### Notes to Basic Financial Statements (Continued)

### (4) <u>Ad Valorem Taxes</u>

The Sheriff is the ex-officio tax collector of the parish and is responsible for the collection and distribution of ad valorem property taxes. Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied by the parish government in June and are actually billed to taxpayers by the Sheriff in October. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year. The taxes are based on assessed values determined by the Tax Assessor of Evangeline Parish and are collected by the Sheriff. The taxes are remitted to the appropriate taxing bodies net of deductions for assessor's compensation and pension fund contributions.

Ad valorem taxes are budgeted and recorded in the year levied and billed. For the year ended June 30, 2004, law enforcement taxes applicable to the Sheriff's General Fund, were levied at the rate of 11.18 mills on property with net assessed valuations totaling \$51,459,750.

Total law enforcement taxes levied during 2004 were \$575,320.

### (5) <u>Due from Other Governmental Units</u>

Amounts due from other governmental units at June 30, 2004 consist of the following:

	General Fund
Louisiana Department of Public Safety and Corrections	\$ 279,539
Evangeline Parish Police Jury	9,391
State Department of the Treasury	906,235
Evangeline Parish Communications District	8,525
Louisiana Commission on Law Enforcement	14,089
	\$ 1,217,779

### Notes to Basic Financial Statements (Continued)

### (6) <u>Capital Assets</u>

Capital asset activity for the year ended June 30, 2004 was as follows:

	Balance 7/1/2003	Additions	Deletions	Balance 6/30/2004
Governmental activities:				
Building improvements	\$ 8,465	\$ -	\$-	\$ 8,465
Furniture and equipment	309,663	18,054	(995)	326,722
Vehicles	217,574	7,250	(7,950)	216,874
Total	535,702	25,304	(8,945)	_552,061
Less: accumulated depreciation				
Building improvements	1,552	423	-	1,975
Furniture and equipment	241,064	24,204	(995)	264,273
Vehicles	99,364	33,458	(3,244)	129,578
Total	341,980	58,085	(4,239)	395,826
Net capital assets	\$ 193,722	<u>\$ (32,781</u> )	<u>\$(4,706</u> )	<u>\$156,235</u>

Depreciation expense in the amount of \$58,085 was charged to public safety.

# (7) Accounts and Other Accrued Payables

The accounts and other accrued payables consisted of the following at June 30, 2004:

	General
	Fund
Accounts	\$ 1,120,944
Pension	16,166
Payroll tax	10,483
	\$ 1,147,593

### Notes to Basic Financial Statements (Continued)

### (8) Long-Term Debt

The Sheriff's long-term debt is attributable to governmental activities. The following is a summary of the long-term debt transactions during the year:

	Loan Payable	Compensated Absences Payable	Total
Payable at June 30, 2003 Additions Deductions	\$ 31,943 (16,375)	\$ 17,607 2,721	\$ 49,550 2,721 (16,375)
Payable at June 30, 2004	<u>\$ 15,568</u>	<u>\$ 20,328</u>	\$ 35,896

Long-term debt payable of \$15,568 at June 30, 2004, is comprised of a promissory note dated January 16, 2003, in the amount of \$22,730 with a maturity date of January 16, 2006, at 5.75% interest.

The note is due as follows:

Year ending June 30,	Principal	Interest	Total
2005	\$ 7,570	\$ 895	\$ 8,465
2006	<u> </u>	463	8,461
Total	\$15,568	\$ 1,358	\$16,926

### Notes to Basic Financial Statements (Continued)

### (9) Changes in Agency Fund Balances

A summary of changes in agency fund balances due to taxing bodies and others and due to prisoners follows:

	Sheriff's Fund	Tax Collector Fund	Bond Fund	Fines Fund	Prisoner Maintenance Fund
Balances, June 30, 2003	\$ 9,198	\$ 428,647	\$ 36,251	\$ 14,974	\$-
Additions Reductions	464,931 (464,976)	8,230,008 (8,179,633)	237,859 (237,909)	461,697 (457,519)	10,999,237 (10,999,237)
Balances, June 30, 2004	<u>\$ 9,153</u>	<u>\$ 479,022</u>	<u>\$ 36,201</u>	<u>\$ 19,152</u>	<u>\$</u>

### (10) <u>Pension Plan</u>

Plan Description. The Evangeline Parish Sheriff contributes to the Sheriff's Pension and Relief Fund (Retirement System), a cost-sharing, multiple-employer defined benefit pension plan administered by the Sheriff's Pension and Relief Fund, a public corporation created in accordance with the provisions of Louisiana Revised Statute 11:2171 to provide retirement, disability and survivor benefits to Sheriff and deputy Sheriff members throughout the State of Louisiana. The Sheriff's Pension and Relief Fund issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Sheriffs' Pension and Relief Fund, P.O. Box 3163, Monroe, Louisiana 71210-3136.

Funding Policy. Plan members are required to contribute 9.8% of their annual covered salary and the Evangeline Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 7.75% of annual covered payroll. The contribution requirements of plan members and the Evangeline Parish Sheriff are established and may be amended by the Sheriffs' Pension and Relief Fund. The Evangeline Parish Sheriff's contributions to the Retirement System for the years ended June 30, 2004, 2003, and 2002 were \$101,480, \$84,060, and \$68,035, respectively.

### Notes to Basic Financial Statements (Continued)

### (11) Postretirement Health Care and Life Insurance Benefits

The Sheriff provides certain continuing health care and life insurance benefits for its retired employees. Substantially all of the Sheriff's employees become eligible for those benefits if they reach normal retirement age while working for the Sheriff. Those benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid by the Sheriff. There are approximately 5 retired employees receiving benefits at June 30, 2004. The Sheriff's costs of providing retiree health care and life insurance benefits are recognized as expenditures when the monthly premiums are paid. For the year ended June 30, 2004, the costs of retiree benefits totaled \$12,445.

### (12) Litigation and Claims

At June 30, 2004, the Sheriff was a defendant in lawsuits principally arising from the normal course of operations. The Sheriff's legal counsel has reviewed the claims and lawsuits in order to evaluate the likelihood of an unfavorable outcome to the Sheriff. As a result of the review, the various claims and lawsuits have been categorized into "probable," "reasonably possible," or "remote," as defined by the Governmental Accounting Standards Board. It is the opinion of the Sheriff, after conferring with legal counsel, that the liability, if any, which might arise from these lawsuits would not have a material adverse effect on the Sheriff's financial position.

### (13) Expenditures of the Sheriff's Office Paid by the Parish Police Jury

The Sheriff's office is located in the parish courthouse. The cost of maintaining and operating the parish courthouse, as required by statute, is paid by the Evangeline Parish Police Jury. These expenditures are not included in the accompanying financial statements.

### (14) <u>Risk Management</u>

The Sheriff is exposed to risks of loss in the areas of auto liability, professional law enforcement liability, and workers' compensation. All of these risks are handled by purchasing commercial insurance coverage. There have been no significant reductions in the insurance coverage during the year.

# Notes to Basic Financial Statements (Continued)

### (15) Unsettled Balances - Tax Collector Fund

Unsettled balances of the Tax Collector Agency Fund consist of the following:

Ad valorem taxes paid under protest -

\$373,981 of taxes paid under protest and interest earned to date of \$104,580 on the	
investment of these funds. These funds are held pending resolution of the protest.	\$ 478,561
Taxes and interest which have not been remitted to taxing bodies	461
Total unsettled balance, June 30, 2004	\$ 479,022

### (16) Distribution of State Revenue Sharing Funds

State revenue sharing funds provided by Act 956 of 1991 to the Tax Collector Agency fund were distributed as follows:

Evangeline Parish:	
Police Jury	\$ 252,968
School Board	225,770
Assessor	43,293
Sheriff	69,485
Council on Aging	13,974
Waterworks District No. 1	3,862
Gravity Drainage Districts	6,841
Fire Protection Districts	100,484
Pension funds	10,246
Total	<u>\$ 726,923</u>

# REQUIRED SUPPLEMENTARY INFORMATION

### General Fund Budgetary Comparison Schedule Year Ended June 30, 2004 With Comparative Actual Amounts for Year Ended June 30, 2003

		2004			
		Budget		Variance - Favorable	2003
	Original	Final	Actual	(Unfavorable)	Actual
Revenues:					
Ad valorem taxes	\$ 575,000	\$ 575,000	\$ 584,364	\$ 9,364	\$ 593,803
Intergovernmental revenues -					
Federal grants	53,000	53,000	47,903	(5,097)	51,261
State revenue sharing (net)	69,000	69,000	69,485	485	69,300
State supplemental pay	60,000	60,000	48,592	(11,408)	51,628
State grants	-	-	22,891	22,891	14,826
Parish appropriations	27,000	27,000	39,765	12,765	39,729
Fees, charges, and commissions for services -					
Commissions on licenses	-	-	-	-	9,114
Civil and criminal fees	125,000	125,000	127,837	2,837	142,689
Court attendance	6,800	6,800	10,218	3,418	11,953
Transporting prisoners	4,000	4,000	4,979	979	4,168
Feeding and keeping prisoners	800,000	800,000	942,047	142,047	925,912
Fines and forfeitures	105,000	105,000	93,202	(11,798)	100,954
Interest income	9,000	9,000	9,412	412	16,141
Miscellaneous			64,550	64,550	75,725
Total revenues	1,833,800	1,833,800	2,065,245	231,445	2,107,203
Expenditures:					
Current -					
Public safety:					
Personal services and related benefits	1,375,000	1,375,000	1,342,821	32,179	1,312,739
Operating services	569,683	569,683	415,360	154,323	394,382
Operations and maintenance	447,245	447,245	403,164	44,081	466,043
Travel and other charges	2,100	2,100	5,166	(3,066)	2,700
Debt service	-	-	17,803	(17,803)	12,509
Capital outlay	70,000	70,000	25,304	44,696	111,186
Total expenditures	2,464,028	2,464,028	2,209,618	254,410	2,299,559
Deficiency of revenues over					
expenditures	(630,228)	(630,228)	(144,373)	485,855	(192,356)
Other financing source:					
Proceeds from long-term debt			<u></u>	<u> </u>	22,700
Net change in fund balance	(630,228)	(630,228)	(144,373)	485,855	(169,656)
Fund balance, beginning	711,144	711,144	711,144		880,800
Fund balance (deficit), ending	<u>\$ 80,916</u>	<u>\$ 80,916</u>	<u>\$ 566,771</u>	<u>\$485,855</u>	<u>\$ 711,144</u>

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OTHER SUPPLEMENTARY INFORMATION

31

CARY INFORMATION

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### General Fund Budgetary Comparison Schedule - Expenditures Year Ended June 30, 2004 With Comparative Actual Amounts for Year Ended June 30, 2003

	2004				
		dget		Variance - Favorable	2003
	Original	Final	Actual	(Unfavorable)	Actual
Current:					
Public safety -					
Personal services and related benefits:					
Sheriff salary	\$ 110,000	\$ 110,000	\$ 109,559	\$ 441	\$ 77,000
Other salaries	14,501	14,501	14,501	-	
Deputies salaries	1,132,915	1,132,915	1,077,285	55,630	1,116,048
Pension and payroll taxes	105,000	105,000	128,892	(23,892)	111,991
Sheriff's expense allowance	12,584	12,584	12,584		7,700
Total personal services and related benefits	_1,375,000	1,375,000	1,342,821	32,179	1,312,739
Operating services:					
Hospitalization and life insurance	400,000	400,000	223,285	176,715	244,761
Auto insurance	79,683	79,683	79,683	-	71,451
Other liability insurance	90,000	90,000	112,392	(22,392)	78,170
Total operating services	569,683	569,683	415,360	154,323	394,382
Operations and maintenance:					
Auto fuel and oil	73,000	73,000	66,265	6,735	65,532
Auto maintenance	40,000	40,000	6,964	33,036	18,586
Operating expenses	137,217	137,217	142,126	(4,909)	175,461
Materials and supplies	85,028	85,028	60,089	24,939	81,242
Prisoner medical	12,000	12,000	21,983	(9,983)	6,512
Prisoner feeding and maintenance	100,000	100,000	98,256	1,744	102,144
Legal claims expense	-	-	7,481	(7,481)	16,566
Total operations and maintenance	447,245	447,245	403,164	44,081	466,043
Travel and other charges	2,100	2,100	5,166	(3,066)	2,700
Debt service:					
Principal retirement	-	-	16,375	(16,375)	11,166
Interest	-	-	1,428	(1,428)	1,343
Total debt service			17,803	(17,803)	12,509
Capital outlay:					_
Autos	-	-	7,250	(7,250)	93,095
Equipment	70,000	70,000	18,054	51,946	18,091
Total capital outlay	70,000	70,000	25,304	44,696	111,186
Total expenditures	\$2,464,028	\$2,464,028	\$2,209,618	\$ 254,410	<u>\$2,299,559</u>

# FIDUCIARY FUND TYPE - AGENCY FUNDS

## Sheriff's Fund

To account for funds held in connection with civil suits, sales, and garnishments and payment of these collections to the sheriff's General Fund and other recipients in accordance with applicable laws.

# Tax Collector Fund

Article V, Section 27 of the Louisiana Constitution of 1974, provides that the sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund is used to collect and distribute these taxes and fees to the appropriate taxing bodies.

## **Bond Fund**

Used as a depository for the collection of cash bonds. Upon order of the district court, these funds are either refunded to the litigant or distributed to the Sheriff's General Fund, the police jury, the clerk of court, and other recipients in accordance with applicable laws.

# Prisoner Maintenance Fund

To account for the collection and payment of prisoner maintenance revenue as per the agreement entered into between the Evangeline Parish Law Enforcement District and Louisiana Corrections Services, Inc.

# **Fine Fund**

To account for the collection of fines, restitutions, court costs, and other fees and the subsequent payment of those collections to the Sheriff's General Fund, the police jury, the clerk of court, and other recipients in accordance with applicable laws.

Evangeline Parish Sheriff Ville Platte, Louisiana Fiduciary Fund Type - Agency Funds Combining Balance Sheet June 30, 2004 With Comparative Totals for June 30, 2003

Totals 2004 2003	<b>\$</b> 36,195 <b>\$</b> 452,819 507,333 36,251	\$543,528 \$489,070	
Prisoner Maintenance Fund	· ·	' ∽	
Fines Fund	\$ 19,152	\$ 19,152	
Bond Fund	\$ 7,890 28,311	\$36,201	
Tax Collector Fund	\$ - 479,022	\$479,022	
Sheriff's Fund	\$ 9,153	\$ 9,153	

ASSETS

Cash Interest-bearing deposits

Total assets

LIABILITIES

Due to taxing bodies and others

\$489,070

\$ 543,528

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\$ 19,152

\$36,201

\$479,022

\$ 9,153

34

# EVANGELINE PARISH SHERIFF Ville Platte, Louisiana Fiduciary Fund Type - Agency Funds

# Combining Statement of Changes in Assets and Liabilities Year Ended June 30, 2004 With Comparative Totals for Year Ended June 30, 2003

	Sheriff's Fund	Tax Collector Fund	Bond Fund
Balances, beginning of year	<u>\$ 9,198</u>	<u>\$ 428,647</u>	\$36,251
Additions:			
Deposits -			
Sheriff's sales, suits, and seizures	332,474	-	-
Garnishments	50,848	-	-
Bonds	-	-	152,598
Feeding and keeping prisoners	-	-	-
Other deposits	81,609	-	63,373
Interest earned	-	-	272
Fines	-	-	-
Warrant fees	-	-	7,300
Court costs	-	-	14,316
Taxes, fees, etc., paid to tax collector	<b>_</b>	8,230,008	
Total additions	464,931	8,230,008	237,859
Total	474,129	8,658,655	274,110
Reductions:			
Taxes, fees, etc. distributed to taxing			
bodies and others	-	8,179,633	-
Deposits settled to -		-	
Sheriff's General Fund and Clerk of Court	164,727	-	-
Police jury	-	-	-
District attorney expense fund	-	-	-
Indigent defender board	-	-	-
Refunds	-	-	3,737
Crìme lab	-	-	-
Cash bond - out of parish	-	-	6,445
Fines	-	-	164,761
Appraisers fees	5,985	-	-
Wrecker and storage	13,075	-	-
Curator fees	1,650	-	-
Advertising	14,155	-	-
Other settlements	265,384		62,966
Total reductions	464,976	8,179,633	237,909
Balances, end of year	<u>\$_9,153</u>	\$ 479,022	\$ 36,201

Fines	Prisoner Maintenance	Totals				
Fund Fund		2004	2003			
<u>\$ 14,974</u>	<u>\$</u>	\$ 489,070	<u>\$ 767,070</u>			
286,179 234 141,199 34,085 461,697	- 10,999,237 - - - - - - - - - - - - - - - - - - -	332,474 50,848 152,598 10,999,237 431,161 506 141,199 7,300 48,401 8,230,008 20,393,732	413,462 45,916 154,090 10,815,483 393,609 906 135,339 - 48,129 8,009,701 20,016,635			
476,671	10,999,237	20,882,802	20,783,705			
-	-	8,179,633	8,265,652			
106,671	526,561	797,959	827,260			
161,456	-	161,456	162,027			
66,454	-	66,454	66,158			
42,309	-	42,309	47,252			
-	-	3,737	3,253			
16,743	-	16,743	19,635			
-	-	6,445	5,049			
7,601	-	172,362	166,256			
-	-	5,985	10,110			
-	-	13,075	13,763			
-	-	1,650	2,150			
-	-	14,155	14,196			
56,285	10,472,676	10,857,311	10,691,874			
457,519	10,999,237	20,339,274	20,294,635			
\$19,152	<u>\$</u>	<u>\$ 543,528</u>	<u>\$ 489,070</u>			

# COMPLIANCE

# AND

# INTERNAL CONTROL

37

# KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC

C. Burton Kolder, CPA\* Russell F. Champagne, CPA\* Victor R. Slaven, CPA\* Conrad O. Chapman, CPA\* P. Troy Courville, CPA\* Gerald A. Thibodeaux, Jr., CPA\*

Robert S. Carter, CPA Alfen J. LaBry, CPA Harry J. Clostio, CPA Penny Angelle Scruggins, CPA Christine L. Cousin, CPA Mary T. Thibodeaux, CPA Keily M. Doucet, CPA Kenneth J. Rachal, CPA Cheryl L. Bartley, CPA, CVA

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CERTIFIED PUBLIC ACCOUNTANTS

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <u>GOVERNMENT AUDITING STANDARDS</u>

The Honorable Wayne Morein Evangeline Parish Sheriff Ville Platte, Louisiana

We have audited the financial statements of the governmental activities and each major fund of the Evangeline Parish Sheriff (the Sheriff) as of and for the year ended June 30, 2004, which collectively comprise the Sheriff's basic financial statements and have issued our report thereon dated October 20, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether the Sheriff's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Sheriff's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Sheriff's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying summary schedule of current and prior year audit findings and corrective action plan as Item 04-1(IC).

183 South Beadle Road Lafayette, LA 70508 Phone (337) 232-4141 Fax (337) 232-8660 113 East Bridge Street Breaux Bridge, LA 70517 Phone (337) 332-4020 Fax (337) 332-2867 133 East Waddil Marksville, LA 71351 Phone (318) 253-9252 Fax (318) 253-8681

1234 David Drive, Suite 105 Morgan City, LA 70380 Phone (985) 384-2020 Fax (985) 384-3020 408 W Cotton Street Ville Platte, LA 70586 Phone (337) 363-2792 Fax (337) 363-3049 332 W. Sixth Avenue Oberlin, LA 70655 Phone (337) 639-4737 Fax (337) 639-4568 200 South Main Street Abbeville, LA 70510 Phone (337) 893-7944 Fax (337) 893-7946 A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition described above is a material weakness.

This report is intended solely for the information and use of the Sheriff's management and is not intended to be and should not be used by anyone other than these specified parties. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Kolder, Champagne, Slaven & Company, LLC Certified Public Accountants

Ville Platte, Louisiana October 20, 2004

# Summary Schedule of Current and Prior Year Audit Findings and Corrective Action Plan

Year Ended June 30, 2004	

Anticipated Completion Date			N/A			N/A
Name of Contact Person			considered Wayne Morein, Sheriff			considered Wayne Morein, Sheriff
Corrective Action Planned			considered			
e Actio			se is			se is
orrectiv			No response necessary.			No response necessary.
Ŭ			No resp. necessary.			No resp. necessary.
Corrective Action Taken			N/A			N/A
Description of Finding	34)		The Sheriff did not have adequate segregation of functions within the accounting system.	1		The Sheriff did not have adequate segregation of functions within the accounting system.
Fiscal Year Finding Initially Occurred	CURRENT YEAR (6/30/04)	<u>trol:</u>	Unknown	PRIOR YEAR (6/30/03)	<u>itrol:</u>	Unknown
Ref. No.	CURRENT	Internal Control:	04-1(IC)	PRIOR YE/	<u>Internal Control:</u>	03-1(IC)