

**Richland Parish School Board**  
**Rayville, Louisiana**

**Annual Financial Report**  
**As of and for the Year Ended June 30, 2004**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-19-05

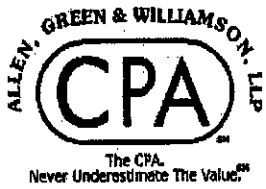
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## INDEPENDENT AUDITORS' REPORT

Board Members  
Richland Parish School Board  
Rayville, Louisiana

**Basic Financial Statements** We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Richland Parish School Board as of and for the year ended June 30, 2004, which collectively comprise the School Board's financial statements, as listed in the table of contents. These financial statements are the responsibility of the School Board's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the School Board, as of June 30, 2004, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated October 28, 2004, on our consideration of the School Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of the audit.

**Required Supplemental Information** The Management's Discussion and Analysis and the Budgetary Comparison Schedules are not a required part of the basic financial statements but are supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

**Other Supplemental Information** Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the School Board's basic financial statements. The accompanying supplemental information, as listed in the table of contents, and the Schedule of Expenditures of Federal Awards, as required by OMB Circular No. A-133, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

**Other Information** The information identified in the table of contents as the Introductory and Statistical Sections are presented for purposes of additional analysis and is not a part of the basic financial statements of the School Board. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

*Allen, Green & Williamson, LLP*

ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
October 28, 2004

**REQUIRED SUPPLEMENTAL INFORMATION:**

**MANAGEMENT'S DISCUSSION  
AND ANALYSIS (MD&A)**

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**Richland Parish School Board  
Management's Discussion and Analysis (MD&A)**

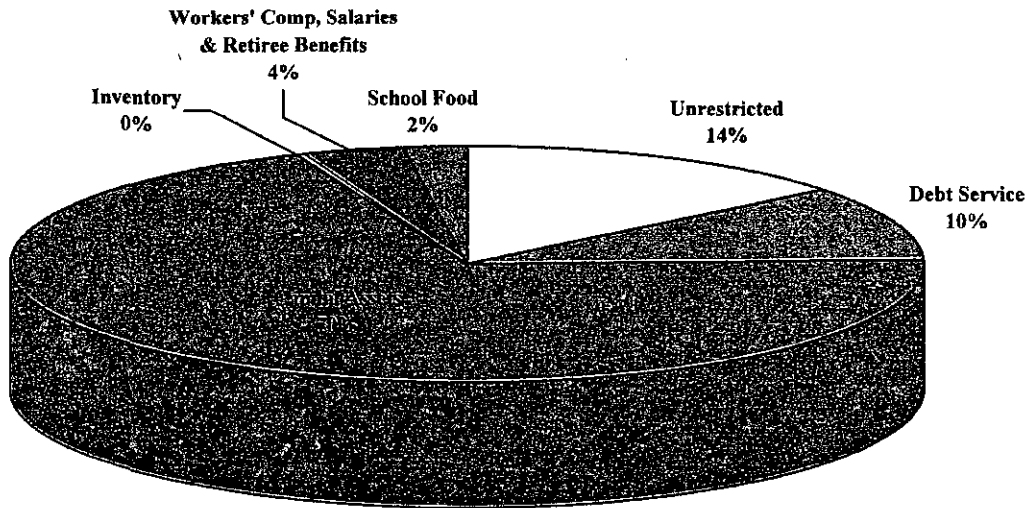
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This section of the Richland Parish School Board's annual financial report provides an overview of the School Board's financial activities for the fiscal year ended June 30, 2004. Please read it in conjunction with the School Board's financial statements which follow this Management's Discussion and Analysis.

**FINANCIAL HIGHLIGHTS**

The primary resources available to the School Board are local revenues which are primarily tax receipts, state revenues which are primarily minimum foundation program (MFP) funding and cost reimbursement grants and federal revenues which are primarily cost reimbursement grants.

**Governmental Activities  
Net Assets  
June 30, 2004**



The assets of the Richland Parish School Board exceeded its liabilities at the close of the 2004 fiscal year by \$20.49 million (net assets). Of this amount, \$2.89 million (unrestricted net assets) may be used to meet the School Board's future cost of operations, \$14.27 is invested in capital assets net of related debt, \$.76 million is for payment of workers' compensation, salaries and retiree benefits, \$2.11 million is restricted for payment of long term debt, \$.46 million represents the fund balance maintained by School Food Service and \$.05 million is invested in inventory.

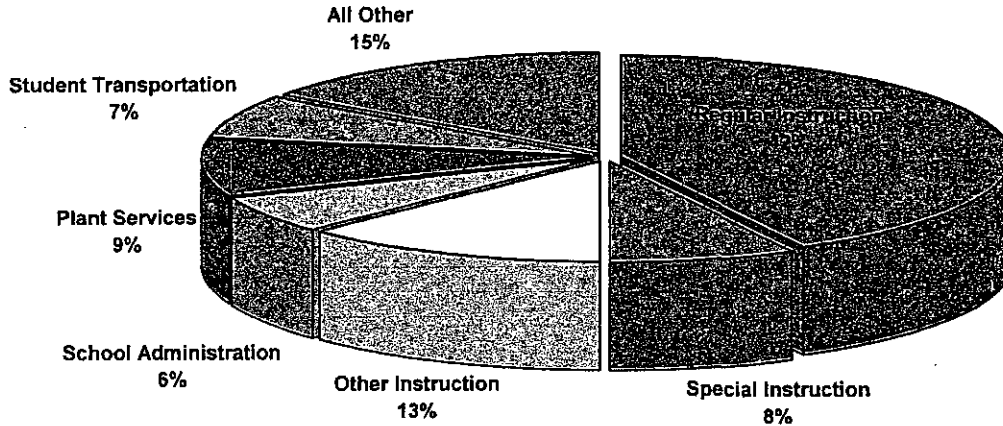
The School Board added \$4.35 million in capital assets during the current year, \$2.48 million of construction of buildings, \$1.12 million of which was construction in progress at June 30, 2003. District 3 is currently funding several construction projects provided for by general obligation debt issued in March of 2001. Projects completed include a multi-purpose room, computer lab and parking facilities at Rayville Elementary; additional classrooms, auditorium, roof, updates to the athletic facilities, bus ramp and parking renovations at Rayville High School; as well as a new roof, computer lab, library and parking renovations at Holly Ridge Elementary. The major ongoing project at June 30, 2004 was lighting and other improvements to the baseball/softball complex at Rayville High School which is scheduled for completion in the 2004-05 year.

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**Richland Parish School Board  
Management's Discussion and Analysis (MD&A)**

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**Governmental Activities  
Net Cost of Services  
For the Year Ended June 30, 2004**



Total spending for all programs was \$28.71 million. The majority of the School Board's local taxes and state MFP funds were used to support the net cost (after deducting restricted grants and fees charged to users) of these six areas: regular program instruction \$9.62 million, plant services \$2.07 million, other instructional programs \$2.90 million, special programs instruction \$1.73 million, student transportation services \$1.58 million, and school administration \$1.40 million. The net cost of the remaining programs was \$3.43 million overall.

As provided by Senate Concurrent Resolution (SCR) 139, not less than 50% of the school district's increase in state MFP funding from implementation of Level 1 and Level 2 of the formula, in the fiscal years 02-03, 03-04, and 04-05, is to be used to enhance and supplement full-time certificated staff salaries and retirement benefits. For the 03-04 fiscal year the increase was \$63,245.00; 50% of which was distributed in shares equaling \$80.31. Certified employees were given a one time supplement of varying amounts, from 1 to 2 shares, based upon degree level. This amount was added to the salary schedule for the 04-05 year.

The School Board reduced its outstanding long-term debt by \$.66 million or 5.22%, the majority of which represents payment of general obligation bonded debt.

#### **USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so that the reader can understand Richland Parish School Board as an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities. Notes to the Basic Financial Statements provide additional information that is essential for the fair presentation of the School Board's financial position, its operations and cash flows. The notes are an integral part of the financial statements and should be considered part of the statements.



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**Richland Parish School Board  
Management's Discussion and Analysis (MD&A)**

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***Annual Financial Report***

Required Supplemental Information  
Management's Discussion & Analysis (MD&A)

**Basic Financial Statements**

**Government-wide  
Financial Statements**



**Fund  
Financial Statements**

**Notes to the Basic Financial Statements**

Required Supplemental Information  
Budgetary Information for Major Funds

Supplemental Information  
Non-major Funds Combining Statements & Budgetary Information  
Agency Funds Statements/Schedules  
Schedule of Compensation Paid Board Members

Our auditor has provided assurance in his independent auditor's report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. Varying degrees of assurance is being provided by the auditor regarding the Required Supplemental Information and the Supplemental Information identified above. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts in the Financial Section.

**Reporting the School Board as a Whole**

***The Statement of Net Assets and the Statement of Activities*** The analysis of the School Board as a whole begins with the government-wide financial statements. One of the most important questions asked about the School Board is, "Is the School Board as a whole better off or worse off financially as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities, which appear first in the School Board's financial statements, report information on the School Board as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the School Board's net assets - the difference between assets and liabilities, as reported in the Statement of Net Assets - as one way to measure the School Board's financial health, or financial position. Over time, increases or decreases in the School Board's net assets - as reported in the Statement of Activities - are one indicator of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the School Board's operating results. However, the School Board's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other non-financial factors, such as the quality of the education provided and the safety of the schools to assess the overall health of the School Board.

All activities reported in the Statement of Net Assets and Statement of Activities are considered to be governmental activities. Governmental activities are all of the School Board's services, including instruction, plant services, transportation, and food services. Property taxes, sales taxes, Minimum Foundation Program funds, and state and federal grants finance most of these activities.

**Richland Parish School Board  
Management's Discussion and Analysis (MD&A)**

**Reporting the School Board's Most Significant Funds**

***Fund Financial Statements*** The School Board's fund financial statements provide detailed information about the most significant funds, not the School Board as a whole. Some funds are required to be established by State law and by bond covenants. However, the School Board establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money.

All of the School Board's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year-end that are available for spending. They are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School Board's operations and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School Board's programs. The fund financial statements do not include the capitalization of capital assets or related depreciation nor do they include long term liabilities as the government-wide financial statements do. We describe the relationship between the government-wide financial statements and the fund financial statements in the reconciliation on Statements D and F.

**The School Board as Trustee**

***Reporting the School Board's Fiduciary Responsibilities*** The School Board is the trustee, or fiduciary, for its student activities funds which are reported in the Statements of Fiduciary Net Assets. We exclude these activities from the School Board's other financial statements because the School Board cannot use these assets to finance its operations. These funds are under the control and administration of the individual schools. The School Board is responsible for ensuring that the assets reported in these funds are used for their intended purposes. These funds are only those funds generated at the school and do not include funds available to the schools from other sources such as local tax revenues or Title I, which are accounted for at the School Board level.

**THE SCHOOL BOARD AS A WHOLE**

The School Board's net assets were \$20.49 million at June 30, 2004. Of this amount \$2.89 million was unrestricted. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the School Board's ability to use those net assets for day-to-day operations. Our analysis below focuses on the net assets, (Table 1) and the change in net assets (Table 2) of the School Board's governmental activities.

**Table 1  
Net Assets (in millions)  
June 30, 2004**

	<u>Governmental Activities</u>		Percent Variance
	<u>2004</u>	<u>2003</u>	<u>2003-2004</u>
Current and other assets	\$ 9.10	\$11.67	( 22.02)
Capital assets	<u>25.78</u>	<u>25.35</u>	1.70
Total assets	<u>34.88</u>	<u>37.02</u>	( 5.78)
Current and other liabilities	2.48	2.47	0.40
Long-term liabilities	<u>11.91</u>	<u>12.57</u>	( 5.25)
Total liabilities	<u>14.39</u>	<u>15.04</u>	( 4.32)
Net assets			
Invested in capital assets, net of debt	14.27	13.35	6.89
Restricted	3.33	7.19	( 53.69)
Unrestricted	<u>2.89</u>	<u>1.44</u>	100.69
Total net assets	<u>\$20.49</u>	<u>\$21.98</u>	( 6.78)

**Richland Parish School Board**  
**Management's Discussion and Analysis (MD&A)**

The \$2.89 million in unrestricted net assets of governmental activities represents the accumulated results of all past years' operations. It means that if the School Board had to liquidate its assets and pay off all of its bills today including all of its non-capital liabilities (compensated absences for example), there would be a surplus of \$2.89 million.

The net assets decreased by \$1,483,663 during the fiscal year ended June 30, 2004. This decrease was caused by several factors, the most significant being an increase in the cost of salaries and employee benefits. During the 2004 year, the School Board also experienced increases in energy and utility costs which was due in part to an increase in the cost of utilities and partially to an increase in use from added facilities.

**Table 2**  
**Changes in Net Assets (in millions)**  
**For the Year Ended June 30, 2004**

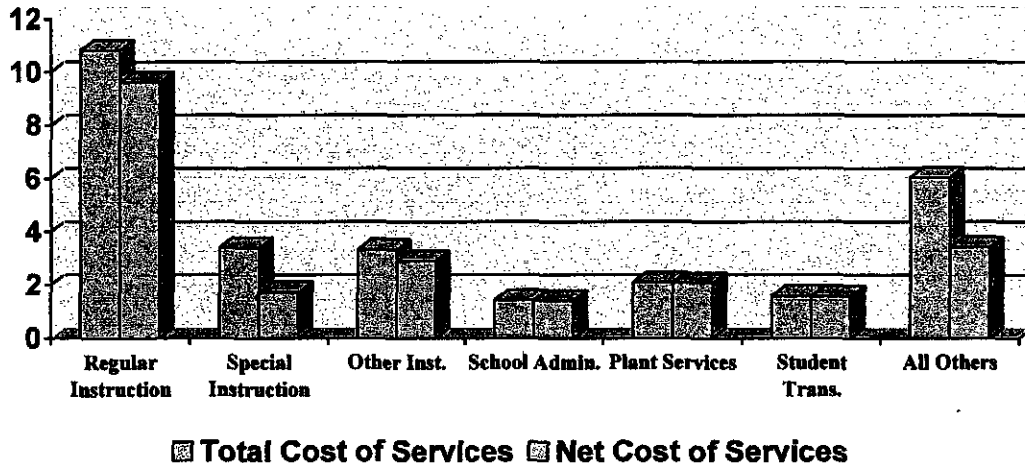
	<u>Governmental Activities</u>		Total Percentage Change <u>2003-2004</u>
	<u>2004</u>	<u>2003</u>	
Net Assets – beginning	21.98	22.32	( 1.52)
<b>Revenues:</b>			
<b>Program revenues</b>			
Charges for services	0.20	0.21	( 4.76)
Federal grants	4.57	4.49	1.78
State grants and entitlements	1.21	0.85	42.35
<b>General Revenues</b>			
Ad valorem taxes	2.13	2.09	1.91
Sales taxes	3.12	3.13	( 0.32)
State equalization	15.47	15.20	1.78
Other general revenues	<u>0.52</u>	<u>0.65</u>	( 20.00)
Total revenues	<u>27.22</u>	<u>26.62</u>	2.25
<b>Functions/Program Expenses:</b>			
<b>Instruction</b>			
Regular programs	10.84	10.44	3.83
Special programs	3.41	3.27	3.98
Other instructional programs	3.33	2.68	24.25
<b>Support services</b>			
Student services	1.07	1.06	0.94
Instructional staff support	1.28	1.11	15.32
General administration	0.69	0.53	30.19
School administration	1.41	1.37	2.92
Business services	0.50	0.47	6.38
Plant services	2.10	2.01	4.48
Student transportation services	1.59	1.51	5.30
Central services	.02	0.06	( 66.67)
Food Services	1.92	1.88	2.13
Interest on long-term debt	<u>0.55</u>	<u>0.57</u>	( 3.51)
Total expenses	<u>28.71</u>	<u>26.96</u>	6.49
<b>Increase (decrease) in net assets</b>	<u>(1.49)</u>	<u>(0.34)</u>	(338.24)
Net Assets – ending	<u>\$20.49</u>	<u>\$21.98</u>	( 6.78)

**Richland Parish School Board  
Management's Discussion and Analysis (MD&A)**

**Governmental Activities** In the table below we have presented the cost of each of the School Board's six largest functions: regular programs, special programs, other instructional programs, plant services, student transportation services and food services as well as each program's net cost (total cost less revenues generated by the activities). Net cost shows the financial burden that was placed on the School Board's taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

**Total Cost of Services Versus  
Net Cost of Services (in millions)**

	<u>Total Cost of Services</u>	<u>Net Cost of Services</u>
Regular programs instruction	10.84	9.62
Special programs instruction	3.41	1.73
Other instructional programs	3.33	2.90
School administration	1.41	1.40
Plant services	2.10	2.07
Student transportation services	1.59	1.58
All others	<u>6.03</u>	<u>3.43</u>
Totals	<u>28.71</u>	<u>22.73</u>



**THE SCHOOL BOARD'S FUNDS**

As we noted earlier, the School Board uses funds to help it control and manage money for particular purposes. Looking at funds helps you consider whether the School Board is being accountable for the resources taxpayers and others provide to it but may also give you more insight into the School Board's overall financial health.

The fund balances of all governmental funds decreased \$2.58 million due in part to the deficiency of revenues over expenditures in the general fund and also partially due to the spending of construction funds in Consolidated District #3. The fund balance of the general fund decreased \$1,213,112 mainly because of an increase in expenditures related to salaries and employee benefits such as group health insurance premiums and retirement contributions as well as increases in energy and utility costs.

**Richland Parish School Board  
Management's Discussion and Analysis (MD&A)**

Other governmental funds decreased \$1,362,200 due to increases of \$35,561 and \$120,173 in the non-major special revenue and debt service funds respectively, and a decrease of \$1,517,934 in the non-major capital projects funds. The increase in special revenue funds' fund balance was primarily due to an excess in the school food service fund which was contributed to low contract prices on some food items in the current year. The increase in debt service funds is the routine building up of fund balance to prepare for the payment of principal and interest on bonded debt. The decrease in non-major capital projects fund balance is attributed to the completion of construction projects in Consolidated District #3.

**General Fund Budgetary Highlights** As mentioned earlier the School Board revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. (A schedule showing the School Board's original and final budgets compared with actual results is provided in the required supplemental information section of this report.)

There were significant changes made to the original 2003-04 general fund budget. Budgeted revenues were increased due to an increase from projected tax revenues as well as an increase from projected MFP revenue. Expenditures were increased to account for increases in salaries and employee benefits which were uncertain at the time the original budget was adopted.

The state and federal funds budget was adjusted during the year to account for adjustments made to the individual cost reimbursement programs.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets** At June 30, 2004, the School Board had \$25.78 million invested in a broad range of capital assets, including land, buildings, and furniture and equipment. This amount represents a net increase (including additions, deductions and depreciation) of approximately \$.43 million, or 1.69 percent, from last year.

**Capital Assets at June 30, 2004**

	<u>Governmental Activities</u>	
	<u>2004</u>	<u>2003</u>
Land	\$ .10	\$ .10
Buildings	24.01	22.46
Furniture and equipment	1.49	1.66
Construction in progress	<u>.18</u>	<u>1.13</u>
Totals	<u>\$25.78</u>	<u>\$25.35</u>

**Debt Administration** At June 30, 2004, the School Board had \$11,210,000 in general obligation bonds outstanding with maturities from 2005 to 2021 with interest rates ranging from 0.10 to 8.5 percent. Under state statute, the School Board is legally restricted from incurring long-term bonded debt in excess of 50% of the assessed value of taxable property.

	<u>Amount</u>	<u>Ratio of Debt to Assessed Value</u>	<u>Debt per Capita</u>
Net direct general obligation bonded debt	<u>\$9,532,002</u>	<u>14.62%</u>	<u>\$467</u>

At June 30, 2004, the School Board's net bonded debt of \$9,532,002 (total bonded debt of \$11,210,000 less assets in debt service funds of \$1,677,998) was well below the legal limit of \$38,339,275.

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**Richland Parish School Board  
Management's Discussion and Analysis (MD&A)**

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**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The budget for the 2004-05 year includes a conservative 4% decrease in revenues and a 4% increase in budgeted expenditures. The decrease in budgeted revenues is primarily due to a decrease in Minimum Foundation Program funding as well as a slight decrease in local revenue. The increase in budgeted expenditures is due to a number of factors, the greatest being the cost of salaries and related employee benefit costs. Projections show that more than 89% of the School Board's General Fund budget for the 2004-05 year is consumed by salaries and related benefits. Other significant factors include increases in utility and energy costs which are attributed to increase in costs industry wide as well as additions to our facilities. Overall the School Board has budgeted a deficiency of revenues over expenditures in the amount of \$0.9 million for the 2004-05 fiscal year.

**CONTACTING THE SCHOOL BOARD'S FINANCIAL MANAGEMENT** Our financial report is designed to provide our citizens, taxpayers, parents, students, and investors and creditors with a general overview of the School Board's finances and to show the School Board's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Regina R. Mekus, CPA, Business Manager, at Richland Parish School Board, P. O. 599, Rayville, Louisiana 71269-0599, telephone number (318) 728-5964.

**BASIC FINANCIAL STATEMENTS:**

**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)**

**RICHLAND PARISH SCHOOL BOARD**

**STATEMENT OF NET ASSETS  
June 30, 2004**

Statement A

	<u><b>GOVERNMENTAL ACTIVITIES</b></u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 5,566,316
Investments	2,653,180
Receivables, net	842,396
Inventory	47,520
Capital assets:	
Land	103,582
Capital assets, net of depreciation	<u>25,675,491</u>
<b>TOTAL ASSETS</b>	<u><b>34,888,485</b></u>
<b>LIABILITIES</b>	
Accounts, salaries and other payables	2,263,556
Deferred revenue	68,295
Interest payable	144,353
Long-term liabilities	
Due within one year	911,743
Due in more than one year	<u>11,000,621</u>
<b>TOTAL LIABILITIES</b>	<u><b>14,388,568</b></u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	14,272,330
Restricted for:	
Debt service	2,115,645
Worker's comp, salaries and retiree benefits	758,261
School Food Service	464,488
Unrestricted	<u>2,889,193</u>
<b>TOTAL NET ASSETS</b>	<u><b>\$ 20,499,917</b></u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.



**RICHLAND PARISH SCHOOL BOARD**

**STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2004**

**Statement B**

	<u>PROGRAM REVENUES</u>			NET (EXPENSE)
		OPERATING		REVENUE AND
	CHARGES FOR	GRANTS AND		CHANGES IN
<u>FUNCTIONS/PROGRAMS</u>	<u>EXPENSES</u>	<u>SERVICES</u>	<u>CONTRIBUTIONS</u>	<u>NET ASSETS</u>
<b>Primary Government</b>				
<i>Governmental activities:</i>				
Instruction:				
Regular programs	\$ 10,838,467		\$ 1,216,476	\$ (9,621,991)
Special programs	3,412,076		1,684,069	(1,728,007)
Other instructional programs	3,329,444		434,129	(2,895,315)
Support services:				
Student services	1,073,258		254,604	(818,654)
Instructional staff support	1,277,493		707,116	(570,377)
General administration	690,810		168,810	(522,000)
School administration	1,409,455		12,770	(1,396,685)
Business services	497,850		30,214	(467,636)
Plant services	2,096,635		21,970	(2,074,665)
Student transportation services	1,588,318		5,765	(1,582,553)
Central services	22,446			(22,446)
Food services	1,919,752	202,439	1,239,713	(477,600)
Community service programs	4,601			(4,601)
Interest on long-term debt	<u>544,649</u>		0	<u>(544,649)</u>
Total Governmental Activities	<u>28,705,254</u>	<u>202,439</u>	<u>5,775,636</u>	<u>(22,727,179)</u>
General revenues:				
Taxes:				
Property taxes, levied for general purposes				2,132,938
Sales taxes, levied for general purposes				3,117,967
State revenue sharing				201,916
Minimum Foundation Program				15,471,008
Interest and investment earnings				183,054
Miscellaneous				<u>136,633</u>
Total general revenues				<u>21,243,516</u>
Changes in net assets				(1,483,663)
Net assets - beginning				<u>21,983,580</u>
Net assets - ending				<u>\$ 20,499,917</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**BASIC FINANCIAL STATEMENTS:  
FUND FINANCIAL STATEMENTS (FFS)**

**RICHLAND PARISH SCHOOL BOARD**

**GOVERNMENTAL FUNDS  
Balance Sheet  
June 30, 2004**

	Statement C		
	OTHER		
	<u>GENERAL</u>	<u>GOVERNMENTAL</u>	<u>TOTAL</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,198,596	\$ 2,367,720	\$ 5,566,316
Investments	2,590,733	62,447	2,653,180
Receivables	427,605	414,791	842,396
Interfund receivables	187,986	0	187,986
Inventory	0	47,520	47,520
	<hr/>	<hr/>	<hr/>
<b>TOTAL ASSETS</b>	<b>6,404,920</b>	<b>2,892,478</b>	<b>9,297,398</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts, salaries and other payables	1,861,102	402,454	2,263,556
Interfund payable	0	187,986	187,986
Deferred revenue	29,148	39,147	68,295
	<hr/>	<hr/>	<hr/>
<b>Total Liabilities</b>	<b>1,890,250</b>	<b>629,587</b>	<b>2,519,837</b>
<b>Fund Balances:</b>			
<b>Reserved for:</b>			
Debt Service	0	1,677,998	1,677,998
Inventory	0	27,714	27,714
Workers' comp, salaries and and retiree benefits	758,261	0	758,261
<b>Unreserved, reported in:</b>			
General Fund - Undesignated	3,756,409	0	3,756,409
Special Revenue	0	437,173	437,173
Capital Projects	0	120,006	120,006
	<hr/>	<hr/>	<hr/>
<b>Total Fund Balances</b>	<b>4,514,670</b>	<b>2,262,891</b>	<b>6,777,561</b>
	<hr/>	<hr/>	<hr/>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 6,404,920</b>	<b>\$ 2,892,478</b>	<b>\$ 9,297,398</b>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**RICHLAND PARISH SCHOOL BOARD**

**Reconciliation of the Governmental Funds  
Balance Sheet to the Statement of Net Assets  
June 30, 2004**

**Statement D**

Total fund balances - governmental funds \$ 6,777,561

The cost of capital assets (land, buildings, furniture and equipment) purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Assets includes those capital assets among the assets of the School Board as a whole. The cost of those capital assets allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the Statement of Activities. Because depreciation expense does not affect financial resources, it is not reported in governmental funds.

Costs of capital assets	\$ 52,128,969	
Depreciation expense to date	<u>(26,349,896)</u>	
		25,779,073

Long-term liabilities applicable to the School Board's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities - both current and long term - are reported in the Statement of Net Assets.

Balances at June 30, 2004 are:

Long-term liabilities		
Compensated absences payable	(664,917)	
Bonds payable	(11,210,000)	
Workers' compensation payable	(37,447)	
Interest payable	<u>(144,353)</u>	
		<u>(12,056,717)</u>

**Net Assets - Governmental Activities \$ 20,499,917**

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**RICHLAND PARISH SCHOOL BOARD**

**GOVERNMENTAL FUNDS  
Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2004**

	Statement E		
	OTHER		
	<u>GENERAL</u>	<u>GOVERNMENTAL</u>	<u>TOTAL</u>
<b>REVENUES</b>			
Local sources:			
Taxes:			
Ad valorem	\$ 886,662	\$ 1,246,276	\$ 2,132,938
Sales and use	3,117,967	0	3,117,967
Interest earnings	155,737	27,317	183,054
Food services	0	202,439	202,439
Other	127,664	8,969	136,633
State sources:			
Equalization	15,178,119	292,889	15,471,008
Other	804,818	605,930	1,410,748
Federal sources	<u>49,086</u>	<u>4,517,718</u>	<u>4,566,804</u>
 Total Revenues	 <u>20,320,053</u>	 <u>6,901,538</u>	 <u>27,221,591</u>
 <b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	9,334,502	442,401	9,776,903
Special programs	2,863,065	525,915	3,388,980
Other instructional programs	1,722,315	1,564,609	3,286,924
Support services:			
Student services	818,653	254,605	1,073,258
Instructional staff support	496,174	728,021	1,224,195
General administration	520,105	170,705	690,810
School administration	1,371,690	11,656	1,383,346
Business services	441,562	30,943	472,505
Plant services	2,071,385	25,250	2,096,635
Student transportation services	1,495,221	5,765	1,500,986
Central services	22,446	0	22,446
Food services	64,428	1,803,896	1,868,324
Community services	4,601	0	4,601
Capital outlay	201,954	1,672,106	1,874,060
Debt service:			
Principal retirement	0	582,000	582,000
Interest and bank charges	<u>0</u>	<u>550,929</u>	<u>550,929</u>
 Total Expenditures	 <u>21,428,101</u>	 <u>8,368,801</u>	 <u>29,796,902</u>
 EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	 <u>\$ (1,108,048)</u>	 <u>\$ (1,467,263)</u>	 <u>\$ (2,575,311)</u>

(CONTINUED)

**RICHLAND PARISH SCHOOL BOARD**

**GOVERNMENTAL FUNDS  
Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2004**

	Statement E		
	GENERAL	OTHER GOVERNMENTAL	TOTAL
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	\$ 0	\$ 105,063	\$ 105,063
Transfers out	<u>(105,063)</u>	<u>0</u>	<u>(105,063)</u>
Total Other Financing Sources (Uses)	<u>(105,063)</u>	<u>105,063</u>	<u>0</u>
Net Change in Fund Balances	(1,213,111)	(1,362,200)	(2,575,311)
FUND BALANCES - BEGINNING	<u>5,727,781</u>	<u>3,625,091</u>	<u>9,352,872</u>
FUND BALANCES - ENDING	<u>\$ 4,514,670</u>	<u>\$ 2,262,891</u>	<u>\$ 6,777,561</u>

(CONCLUDED)

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**RICHLAND PARISH SCHOOL BOARD**

**Reconciliation of the Governmental Funds  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
to the Statement of Activities  
For the Year Ended June 30, 2004**

**Statement F**

Total net change in fund balances - governmental funds	\$	(2,575,311)
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation expense in the period:		
Depreciation expense	\$(1,444,556)	
Capital outlays	1,874,060	429,504
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets.		582,000
In the Statement of Activities, certain operating expenses-compensated absences (vacations and sick leave) - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, vacation and sick time earned (\$ 234,380) exceeded the amounts used \$ 296,743 by \$ 62,363		62,363
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore, are not reported as expenditures in governmental funds.		
Increase of incurred but not reported workers' compensation claims		11,501
Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.		<u>6,280</u>
<b>Change in net assets of governmental activities</b>	<b>\$</b>	<b><u>(1,483,663)</u></b>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**RICHLAND PARISH SCHOOL BOARD**  
**FIDUCIARY FUND**  
**STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES**  
*June 30, 2004*

**Statement G**

	<u>AGENCY FUND</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ <u>544,253</u>
Total assets	<u>544,253</u>
 <b>LIABILITIES</b>	
Deposits due others	<u>544,253</u>
Total liabilities	\$ <u>544,253</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.



**Richland Parish School Board  
Notes to the Basic Financial Statements**

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**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** The accompanying basic financial statements of the Richland Parish School Board have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

**A. REPORTING ENTITY** The Richland Parish School Board was created by Louisiana Revised Statute LSA-R.S. 17:51 to provide public education for the children within Richland Parish. The School Board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the state of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of nine members who are elected from nine districts for terms of four years.

The School Board operates twelve schools within the parish with a total enrollment of approximately 3,534 pupils. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

GASB Statement 14 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the School Board is considered a *primary government*, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent means that the School Board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The School Board also has no *component units*, defined by GASB Statement 14 as other legally separate organizations for which the elected School Board members are financially accountable. There are no other primary governments with which the School Board has a significant relationship.

**B. FUNDS** The accounts of the School Board are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The funds of the School Board are classified into two categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund classification and a description of each existing fund type follow:

**Governmental Funds** Governmental funds are used to account for the School Board's general government activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of capital assets, and the servicing of long-term debt. The School Board reports the following major governmental funds:

**General fund** – the primary operating fund of the School Board. It accounts for all financial resources of the School Board, except those required to be accounted for in another fund.

**Fiduciary Funds** Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of outside parties, including other governments, or on behalf of other funds within the School Board. Trust funds account for assets held by the government under the terms of a formal trust agreement.

*Agency funds* are custodial in nature (assets equal liabilities) and do not present results of operations or have a measurement focus. This fund is used to account for assets that the government holds for others in an agency capacity. The agency fund is as follows:

**School activities agency fund** — accounts for assets held by the School Board as an agent for the individual schools and school organizations.

**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

**C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

**Government-Wide Financial Statements (GWFS)** The Statement of Net Assets and the Statement of Activities displays information about the reporting government as a whole. Fiduciary funds are not included in the GWFS. Fiduciary funds are reported only in the Statement of Fiduciary Net Assets at the fund financial statement level.

The Statement of Net Assets and the Statement of Activities was prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions."

**Program revenues** Program revenues include 1) charges for services provided, 2) operating grants and contributions, and 3) capital grants and contributions; program revenues reduce the cost of the function to be financed from the School Board's general revenues. Charges for services are primarily derived from cafeteria sales. Operating grants and contributions consist of the many educational grants received from the federal and state government.

**Allocation of indirect expenses** The School Board reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities.

**Fund Financial Statements (FFS)**

**Governmental Funds** The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The governmental funds use the following practices in recording revenues and expenditures:

**Revenues**

**Ad valorem taxes** are recognized when all applicable eligibility requirements are met and the resources are available.

**Sales taxes** are recognized when the underlying exchange transaction occurs and the resources are available.

**Entitlements and shared revenues** (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

**Other receipts** become measurable and available when cash is received by the School Board and are recognized as revenue at that time.

**Expenditures**

**Salaries** are recorded as paid. Salaries for nine-month employees are accrued at June 30.

**Other Financing Sources (Uses)** Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt extinguishments, long-term debt proceeds, et cetera) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

**Fiduciary Funds** The *agency fund* is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the accrual basis of accounting.

**D. CASH AND CASH EQUIVALENTS** Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less.

Under state law, the School Board may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

**E. INVESTMENTS** Investments are limited by R.S. 33:2955 and the School Board's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at fair value except for the following which are required/permitted as per GASB Statement No. 31:

1. Investments in *nonparticipating* interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.
2. The School Board reported at amortized cost money market investments and *participating* interest-earning investment contracts that have a remaining maturity at time of purchase of one year or less.

**Definitions:**

Interest-earning investment contract include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

Money market investments are short-term, highly liquid debt instruments that include U. S. Treasury obligations.

**F. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES** During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as interfund receivables/payables on the balance sheet. Short-term interfund loans are also classified as interfund receivables/payables.

**G. ELIMINATION AND RECLASSIFICATIONS** In the process of aggregating data for the statement of net assets and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

**H. INVENTORY** Inventory of the school food service special revenue fund consists of food purchased by the School Board and commodities granted by the United States Department of Agriculture through the Louisiana Department of Agriculture and

**Richland Parish School Board  
Notes to the Basic Financial Statements**

Forestry. The commodities are recorded as revenues when consumed; however, all inventory items are recorded as expenditures when purchased. Unused commodities at June 30 are reported as deferred revenues. All purchased inventory items are valued at cost using first-in, first-out (FIFO) method, and commodities are assigned values based on information provided by the U. S. Department of Agriculture.

**L. CAPITAL ASSETS** Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed and depreciated over their estimated useful lives (including salvage value). The capitalization threshold is \$1,000. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Buildings	10 - 40 years
Furniture and equipment	3 - 10 years
Vehicles	5 - 8 years

Interest during construction is not capitalized on capital assets.

**J. DEFERRED REVENUES** The School Board reports deferred revenues on its combined balance sheet. Deferred revenues arise when resources are received by the School Board before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the School Board has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized.

**K. COMPENSATED ABSENCES** All 12-month employees earn from twelve to eighteen days of vacation leave each year, depending on their length of service with the School Board. Vacation leave can be accumulated but cannot exceed sixty days. However, upon separation, all unused vacation up to 60 days a year is paid to the employee.

All School Board employees earn from twelve to eighteen days of sick leave each year, depending upon the length of service. Sick leave can be accumulated without limitation. Upon retirement or death, unused accumulated sick leave of up to twenty-five days is paid to the employee or to the employee's estate at the employee's current rate of pay. Under the Louisiana Teachers' Retirement System, and the Louisiana School Employees' Retirement System, all unpaid sick leave is used in the retirement benefit computation as earned service.

The School Board's recognition and measurement criteria for compensated absences follows:

GASB Statement 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both of the following conditions are met:

- A. The employees' rights to receive compensation are attributable to services already rendered.
- B. It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

GASB Statement 16 provides that a liability for sick leave should be accrued using one of the following termination approaches:

- A. An accrual for earned sick leave should be made only to the extent it is probable that the benefits will result in termination payments, rather than be taken as absences due to illness or other contingencies, such as medical appointments and funerals.
- B. Alternatively, a governmental entity should estimate its accrued sick leave liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future to receive such payments. The School Board uses this approach.

**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

**L. LONG-TERM LIABILITIES** For government-wide reporting, the costs associated with the bonds are recognized over the life of the bond. As permitted by GASB Statement No. 34 the amortization of the costs of bonds will be amortized prospectively from the date of adoption of GASB Statement No. 34.

For fund financial reporting, bond premiums and discounts, as well as issuance costs, are recognized in the period the bonds are issued. Bond proceeds are reported as an other financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

**M. RESTRICTED NET ASSETS** For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

**N. FUND EQUITY OF FUND FINANCIAL STATEMENTS**

**Reserves** Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use.

**Designated Fund Balances** Designated fund balances represent tentative plans for future use of financial resources.

**O. INTERFUND ACTIVITY** Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefitting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

**P. SALES TAXES** The School Board has the following three sales tax ordinances:

The School Board has a one cent parish-wide sales and use tax as authorized in a special election held February 6, 1968. In accordance with the proposition approved by the voters of the parish, the net revenues derived from said sales and use tax is to be dedicated and used solely for the purpose to provide funds for the payment of salaries of school employees in the School System and for benefits of the retirees of the School System.

The School Board has a one-half cent parish-wide sales and use tax as authorized in a special election held September 21, 1996. In accordance with the proposition approved by the voters of the parish, the net revenues derived from said sales and use tax is to be dedicated and used solely to maintain and operate the public schools of Richland Parish.

The School Board has a one-half cent parish-wide sales and use tax as authorized in a special election held July 15, 2000. In accordance with the proposition approved by the voters of the parish, the net revenues derived from said sales and use tax is to be dedicated and used solely to pay salaries and benefits of teachers and other School Board employees.

**Q. USE OF ESTIMATES** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Richland Parish School Board  
Notes to the Basic Financial Statements**

**NOTE 2 - LEVIED TAXES** The School Board levies taxes on real and business personal property located within Richland Parish's boundaries. Property taxes are levied by the School Board on property values assessed by the Richland Parish Tax Assessor and approved by the state of Louisiana Tax Commission.

The Richland Parish Sheriff's Office bills and collects property taxes for the School Board. Collections are remitted to the School Board monthly.

Property Tax Calendar

Millage rates adopted	October 21, 2003
Levy date	November 01, 2003
Tax bills mailed	December 01, 2003
Due date	December 31, 2003
Lien date	January 01, 2004
Collection date	December 31, 2003
Tax sale date - 2003 delinquent property	May 15, 2004

Assessed values are established by the Richland Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value:

10% land	25% public service properties, excluding land
10% residential improvements	15% other property
15% <i>electronic cooperative properties, excluding land</i>	

A revaluation of all property is required after 1978 to be completed no less than every four years. The last revaluation was completed for the roll of January 1, 2000. Total assessed value was \$76,678,550 in calendar year 2003. Louisiana state law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$22,393,650 of the assessed value in calendar year 2003.

State law requires the sheriff to collect property taxes in the calendar year in which the assessment is made. Property taxes become delinquent January 1 of the following year. If taxes are not paid by the due date, taxes bear interest at the rate of 1.25% per month until the taxes are paid. After notice is given to the delinquent taxpayers, the sheriff is required by the *Constitution of the State of Louisiana* to sell the least quantity of property necessary to settle the taxes and interest owed.

All property taxes are recorded in the general and debt service funds on the basis explained in Note 1. Revenues in such funds are recognized in the accounting period in which an enforceable legal claim arises. Estimated uncollectible taxes are those taxes based on past experience which will not be collected in the subsequent year and are primarily due to subsequent adjustments to the tax roll. The School Board uses the lien date to establish the enforceable legal claim date. No receivable has been recorded for 2004 property taxes because the lien date is subsequent to year end.

The tax roll is prepared by the parish tax assessor in November of each year. The collection of the 2004 property taxes occurs in December, and January and February of the next year.

Historically, virtually all ad valorem taxes receivable were collected since they are secured by property. Therefore, there is no allowance for uncollectible taxes.

**Richland Parish School Board  
Notes to the Basic Financial Statements**

The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parish-wide taxes:			
Constitutional	6.98	7.19	N/A
Maintenance	7.46	7.69	2006
District taxes:			
School District #2	32.00	30.00	2014
School District #3	42.00	28.00	2020
School District #4	96.00	76.00	2011

**NOTE 3 - DEPOSITS AND INVESTMENTS** At June 30, 2004, the School Board has cash and cash equivalents (book balances) totaling \$6,110,569 as follows:

Deposits are stated at cost, which approximates fair value. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The fair value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At year-end, the School Board's carrying amount of deposits was \$8,763,749 (including \$2,653,180 classified as investments) and the bank balance was \$9,836,163. Of the bank balance, \$322,815 is covered by federal depository insurance or by collateral held by the School Board's agent in the School Board's name (GASB Category 1). \$9,513,348 was collateralized with securities held by the pledging financial institution's trust department or agent but not in the School Board's name (GASB Category 3).



**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

**NOTE 4 - RECEIVABLES** The balance of receivables at June 30, 2004, is shown below. The School Board expects to collect the full amount; therefore, no allowance for doubtful accounts has been established.

Class of Receivables	General	Other	TOTAL
<b>Taxes:</b>			
Sales and use	\$ 294,355	\$ 0	\$ 294,355
<b>Intergovernmental-grants:</b>			
Federal	0	414,791	414,791
State	34,475	0	34,475
<b>Local Accounts</b>	<u>98,775</u>		<u>98,775</u>
Total	<u>\$ 427,605</u>	<u>\$ 414,791</u>	<u>\$ 842,396</u>

**NOTE 5 - CAPITAL ASSETS** Capital asset balances and activity for the year ended June 30, 2004 is as follows:

	Balance Beginning	Additions	Deletions	Balance Ending
<b>Governmental activities</b>				
Land	\$ 103,582	\$ 0	\$ 0	\$ 103,582
<b>Exhaustible capital assets</b>				
Buildings	44,106,183	2,477,553	36,236	46,547,500
Furniture and equipment	5,117,002	341,781	160,338	5,298,445
Construction in progress	1,124,716	1,532,279	2,477,553	179,442
Total	<u>50,451,483</u>	<u>4,351,613</u>	<u>2,674,127</u>	<u>52,128,969</u>
<b>Less accumulated depreciation</b>				
Buildings	21,649,122	928,609	36,236	22,541,495
Furniture and equipment	3,452,792	515,947	160,338	3,808,401
Total	<u>25,101,914</u>	<u>1,444,556</u>	<u>196,574</u>	<u>26,349,896</u>
<b>Governmental activities</b>				
Capital assets, net	<u>\$ 25,349,569</u>	<u>\$ 2,907,057</u>	<u>\$ 2,477,553</u>	<u>\$ 25,779,073</u>

Depreciation expense was charged to governmental activities as follows:

Regular programs	\$ 1,135,428
Special programs	23,096
Other instructional programs	42,520
Instructional staff support	53,298
School administration	26,109
Business services	25,345
Student transportation services	87,332
Food services	51,428
Total depreciation expense	<u>\$ 1,444,556</u>

**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

**NOTE 6 - RETIREMENT SYSTEMS**

**Plan description** Substantially all School Board employees participate in either the Teachers' Retirement System or the School Employees' Retirement System (the Systems), which are cost-sharing, multiple-employer public employee retirement systems (PERS). Benefit provisions are ultimately approved and amended by the Louisiana Legislature.

Participation in the Teachers' Retirement System is divided into two plans - the Teachers' Regular Plan and the Teachers' Plan A. In general, professional employees (such as teachers and principals) and lunchroom workers are members of the Louisiana Teachers' Retirement System (TRS); other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System (LSERS). Generally, all full-time employees are eligible to participate in the system.

With respect to the Teachers' Retirement System Regular Plan, normal retirement is at age 60 with 10 years of service, or at any age with 20 years of service. The formula for annual maximum retirement benefits is generally two percent (with less than 25 years of service) or 2.5 percent (with 25 or more years of service) times the years of creditable service times the average salary of the 36 highest successive months (plus \$300 applicable to persons becoming members prior to July 1, 1986).

Under the Teachers' Retirement System Plan A, normal retirement is generally at any age with 30 or more years of creditable service, at age 55 with at least 25 years of creditable service and at age 60 with at least 10 years of creditable service. The retirement benefit formula is generally three percent times the years of creditable service times the average salary of the 36 highest successive months plus \$24 per year of service.

Employees participating in the School Employees' Retirement System are eligible for normal retirement after 30 years of service, or after 25 years of service at age 55 or after 10 years of service at age 60. The maximum retirement allowance is computed at 2.5 percent times the highest 36 months of average salary, times the years of service plus a supplement of \$2.00 per month times the years of service.

Both TRS and LSERS issue annual financial reports. The reports can be obtained by telephoning or writing to the following:

Teachers' Retirement System of Louisiana  
 Post Office Box 94123  
 Baton Rouge, Louisiana 70804-9123  
 (225) 925-6446

Louisiana School Employees' Retirement System  
 Post Office Box 44516  
 Baton Rouge, Louisiana 70804  
 (225) 925-6484

**Funding Policy** Each system is administered and controlled at the state level by a separate board of trustees, with contribution rates approved and amended by the Louisiana Legislature. Benefits of the systems are funded by employee and employer contributions. Benefits granted by the retirement systems are guaranteed by the state of Louisiana under provisions of the Louisiana Constitution of 1974. The School Board's employer contribution for the TRS, as provided by state law, is funded through annual appropriations, by deductions from local ad valorem taxes, and by remittances from the School Board. For the LSERS, the School Board's employer contribution is funded through annual appropriations.

In addition, the employer does not remit to the Teachers' Retirement System, Regular Plan or Plan A, the employer's contribution for the professional improvement program (PIP) portion of payroll. The PIP contribution is made directly to the Retirement System by the state of Louisiana.

Contribution rates (as a percentage of covered salaries) for active plan members as established by the Louisiana Legislature for the year ended June 30, 2004 are as follows:

	Employee	Employer
Louisiana Teachers' Retirement System:		
Regular	8.00%	13.80%
Plan A	9.10%	13.80%
Louisiana School Employees' Retirement System	7.50%	8.50%

**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

Total covered payroll of the School Board for TRS - Regular Plan, TRS - Plan A, and LSERS for the year ended June 30, 2004, amounted to \$12,800,117, \$185,727, and \$1,350,323, respectively. Employer contributions for the year ended June 30, 2004, and each of the two preceding years are as follows:

Fiscal Year Ended	.....TRS.....		.....LSERS.....	
	Annual Actuarially Required Contribution	Percentage of Annual Required Contribution Paid	Annual Actuarially Required Contribution	Percentage of Annual Required Contribution Paid
June 30, 2002	\$ 1,834,617	80.57	\$ 0	100.0
June 30, 2003	1,950,857	86.39	0	100.0
June 30, 2004	1,969,125	91.01	92,765	100.0

Annual actuarially required contributions for each plan above is based on the plan's annual financial report for that year except for the year ended June 30, 2004. Each annual actuarially required contribution for the year ended June 30, 2004, is based upon each plan's annual financial report for the year ended June 30, 2003, which is the latest information available.

**NOTE 7 - OTHER POST-EMPLOYMENT BENEFITS** State statutes requires the School Board to provide certain continuing health care and life insurance benefits for its retired employees. Substantially all of the School Board's employees become eligible for these benefits if they reach normal retirement age while working for the School Board. These benefits for retirees and similar benefits for active employees are provided through the State Employees' Group Benefits Programs whose monthly premiums are paid jointly by the employee and the School Board. The cost of retiree benefits totaled \$1,429,441 for approximately 274 retirees.

**NOTE 8 - ACCOUNTS, SALARIES AND OTHER PAYABLES** The payables at June 30, 2004, are as follows:

	General	Other Governmental	TOTAL
Salaries	\$ 1,853,131	\$ 400,455	\$ 2,253,586
Accounts	7,971	1,999	\$ 9,970
Total	<u>\$ 1,861,102</u>	<u>\$ 402,454</u>	<u>\$ 2,263,556</u>

**NOTE 9 - COMPENSATED ABSENCES** At June 30, 2004, employees of the School Board have accumulated and vested \$664,917 of employee leave benefits, including \$25,345 of salary-related benefits. These employee leave benefits were computed in accordance with GASB Codification Section C60.

**NOTE 10 - AGENCY FUND DEPOSITS DUE OTHERS** A summary of changes in school activities agency fund deposits due others for the year ended June 30, 2004, follows:

	Balance Beginning	Additions	Deductions	Balance Ending
Agency Funds:				
School Activities Accounts	<u>\$497,643</u>	<u>\$1,411,429</u>	<u>\$1,364,819</u>	<u>\$544,253</u>

**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

**NOTE 11 - LONG-TERM LIABILITIES** The following is a summary of the long-term obligation transactions for the year ended June 30, 2004:

	Beginning Balance	Additions	Deletions	Ending balance	Amounts Due Within One Year
Governmental Activities					
Bonds Payable:					
General obligation debt	\$ 11,792,000	\$ 0	\$ 582,000	\$ 11,210,000	\$ 615,000
Other liabilities:					
Compensated absences	727,280	234,380	296,743	664,917	296,743
Worker's compenstion claims	48,948	54,126	65,627	37,447	0
Governmental Activities					
Long-term liabilities	<u>\$ 12,568,228</u>	<u>\$ 288,506</u>	<u>\$ 944,370</u>	<u>\$ 11,912,364</u>	<u>\$ 911,743</u>

The compensated absences liability attributable to the governmental activities will be liquidated by several of the School Board's governmental funds. In the past, approximately 100% was paid by the general fund.

The individual bond issues are as follows:

<u>Bond issue</u>	<u>Original Issue</u>	<u>Interest Rates</u>	<u>Final Due</u>	<u>Interest to Maturity</u>	<u>Principal Outstanding</u>
General Obligation:					
School District #2					
July 28, 1993	\$ 430,000	5%	March 1, 2005	\$ 2,000	\$ 40,000
November 1, 2000	630,000	.10%-8.5%	March 1, 2015	187,826	515,000
School District #3					
March 1, 2001	9,200,000	4.4%-7.0%	March 1, 2021	4,253,778	8,420,000
School District #4					
April 1, 1999	2,835,000	3.20%-4.25%	February 1, 2012	433,902	2,235,000
Total				<u>\$ 4,877,506</u>	<u>\$ 11,210,000</u>

All principal and interest requirements are funded in accordance with Louisiana law by the annual ad valorem tax levy on taxable property within the parish and general operating funds of the School Board. At June 30, 2004, the School Board has accumulated \$1,677,998 in the debt service funds for future debt requirements. The bonds are due as follows:

Year Ending June 30,	Bonds		Total
	Principal Payments	Interest Payments	
2005	\$ 615,000	\$ 523,830	\$ 1,138,830
2006	600,000	496,237	1,096,237
2007	635,000	469,090	1,104,090
2008	660,000	441,970	1,101,970
2009	700,000	413,570	1,113,570
2010-2014	3,420,000	1,577,444	4,997,444
2015-2019	3,090,000	842,365	3,932,365
2020-2021	1,490,000	113,000	1,603,000
Total	<u>\$ 11,210,000</u>	<u>\$ 4,877,506</u>	<u>\$ 16,087,506</u>

**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

In accordance with Louisiana Revised Statute 39:562, the School Board is legally restricted from incurring long-term bonded debt in excess of 50 percent of the assessed value of taxable property. At June 30, 2004, the statutory limit was \$27,142,450 and outstanding net bonded debt totaled \$9,532,002.

**NOTE 12 - INTERFUND TRANSACTIONS (FFS LEVEL ONLY)**

**Interfund receivable/payable:**

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Other Governmental	187,986
		<u>\$ 187,986</u>

The purpose of interfund receivable/payables is to cover expenditures on cost reimbursement programs until reimbursements are received.

**Transfers:**

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 0	\$ 105,063
Other governmental funds	\$ 105,063	\$ 0
Total	<u>\$ 105,063</u>	<u>\$ 105,063</u>

The purpose of interfund transfers is mainly to cover operating expenditures.

**NOTE 13 - RESERVATIONS OF FUND BALANCE (FFS LEVEL ONLY)**

**Workers' Compensation** This amount represents the portion of fund balance relating to the security interest established with the State of Louisiana Office of Workers' Compensation and is therefore unavailable to be expended for other purposes.

**Salaries and Retiree Benefits** This amount represents the portion of fund balance relating to sales tax collections dedicated to paying salaries and benefits for retirees.

**NOTE 14 - RISK MANAGEMENT** The School Board initiated a self-insured program for workers' compensation in 1991. It joined a pool of school boards in Northeast Louisiana in order to share workers' compensation costs. The School Board's share of risk is determined by calculating its percentage of the total manual premium of the group. The risk allocated to the School Board for the year ended June 30, 2004 was 44.02%. Premiums are paid into the general fund by all other funds and are available to pay claims, claim reserves and administrative costs of the program. Interfund premiums are based primarily upon the individual funds' payroll and are reported as expenditures in the individual funds.

Changes in the claims amount for the last three fiscal years were as follows:

<u>Years Ended June 30,</u>	<u>Beginning of Fiscal Year Liability</u>	<u>Claims and Changes in Estimates</u>	<u>Benefit Payment and Claims</u>	<u>Ending of Fiscal Year Liability</u>
2001-2002	8,134	66,529	46,685	27,978
2002-2003	27,978	104,681	83,711	48,948
2003-2004	48,948	54,126	65,627	37,447

In addition, the School Board is at risk for property damage, liability and theft which are covered by insurance policies.

During the fiscal year 2004, a total of \$65,627 was paid in benefits and administrative costs. An excess coverage insurance policy covers individual claims in excess of \$175,000. Maximum retention exposure for aggregate claims amounts to

**Richland Parish School Board**  
**Notes to the Basic Financial Statements**

\$1,000,000. Claims payable of \$37,447 as of June 30, 2004, have been accrued as liability. Claims payable does not include incremental costs.

**NOTE 15 - LITIGATION AND CLAIMS**

**Litigation** The School Board is a defendant in several lawsuits. Management and legal counsel for the School Board believe that the potential claims against the School Board not covered by insurance would not materially affect the School Board's financial position.

**Grant Disallowances** The School Board participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. School Board management believes that the amount of disallowances, if any, which may arise from future audits will not be material.

**NOTE 16 - ON-BEHALF PAYMENTS FOR FRINGE BENEFITS AND SALARIES** On-behalf payments for fringe benefits and salaries are direct payments made by an entity (the paying agent) to a third-party recipient for the employees of another, legally separate entity (the employer entity). GASB Statement 24 requires employer governments to recognize revenue and expenditures or expenses for these on-behalf payments.

The state of Louisiana made pension contributions (regarding Professional Improvement Program) directly to the Teachers' Retirement System of Louisiana on behalf of the School Board in the amount of \$11,848. This amount was recognized as state revenue and a corresponding expenditure in the applicable fund from which the salary was paid.

**NOTE 17 - DEFEASANCE OF DEBT** The School Board defeased in the prior year certain general obligation bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the School Board's basic financial statements. On June 30, 2004, \$1,665,000 of bonds outstanding are considered defeased.

**NOTE 18 - ECONOMIC DEPENDENCY** Statement of Financial Accounting Standards (SFAS) No. 14 requires disclosure in financial statements of a situation where one entity provides more than 10% of the audited entities revenue. The Minimum Foundation funding provided by the state to all public school systems in Louisiana is primarily based on October 1 student count. The state provided \$15,471,008 to the School Board, which represents approximately 57% of the School Board's total revenue for the year.

**REQUIRED SUPPLEMENTAL INFORMATION**

**Richland Parish School Board**

**Budgetary Comparison Schedules**

**General Fund**

**GENERAL FUND** The general fund accounts for all activities of the School Board except those that are accounted for in other funds.



**RICHLAND PARISH SCHOOL BOARD**

**GENERAL FUND  
Budgetary Comparison Schedule  
For the Year Ended June 30, 2004**

Exhibit 1-1

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL AMOUNTS</u>	<u>VARIANCE WITH FINAL BUDGET</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		<u>POSITIVE</u>
				<u>(NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 5,051,000	\$ 5,727,216	\$ 5,780,649	(53,433)
Resources (inflows)				
Local sources:				
Ad valorem taxes	798,098	886,662	886,662	0
Sales and use taxes	2,931,082	3,039,464	3,117,967	78,503
Interest earnings	146,846	146,846	155,737	8,891
Other	65,241	65,241	127,664	62,423
State sources:				
Equalization	14,918,474	15,188,892	15,178,119	(10,773)
Other	715,690	692,644	804,818	112,174
Federal sources	63,410	49,110	49,086	(24)
Transfers from other funds	<u>3,083,242</u>	<u>3,383,032</u>	<u>3,133,952</u>	<u>(249,080)</u>
Amounts available for appropriations	<u>27,773,083</u>	<u>29,179,107</u>	<u>29,234,654</u>	<u>55,547</u>
Charges to appropriations (outflows)				
Instruction:				
Regular programs	10,084,927	9,701,877	9,334,502	367,375
Special education programs	2,615,882	2,798,856	2,863,065	(64,209)
Other instructional programs	1,266,559	1,812,954	1,722,315	90,639
Support services:				
Student services	787,428	821,303	818,653	2,650
Instructional staff support	493,881	530,154	496,174	33,980
General administration	478,101	637,404	520,105	117,299
School administration	1,258,473	1,397,915	1,371,690	26,225
Business services	412,866	469,021	441,562	27,459
Plant services	1,948,192	2,000,853	2,071,385	(70,532)
Student transportation services	1,460,988	1,478,873	1,495,221	(16,348)
Central services	60,325	39,500	22,446	17,054
Food services	0	64,428	64,428	0
Community services	3,500	4,500	4,601	(101)
Capital Outlay	27,465	29,142	201,954	(172,812)
Transfers to other funds	<u>2,848,233</u>	<u>3,213,477</u>	<u>3,248,157</u>	<u>(34,680)</u>
Total charges to appropriations	<u>23,746,820</u>	<u>25,000,257</u>	<u>24,676,258</u>	<u>323,999</u>
BUDGETARY FUND BALANCES, ENDING	\$ <u>4,026,263</u>	\$ <u>4,178,850</u>	\$ <u>4,558,396</u>	<u>379,546</u>

**Richland Parish School Board**  
**Notes to Budgetary Comparison Schedules**  
**For the Year Ended June 30, 2004**

**A. BUDGETS**

**General Budget Practices** The School Board follows these procedures in establishing the budgetary data reflected in the financial statements:

State statute requires budgets to be adopted for the general fund and all special revenue funds.

Each year prior to September, the Superintendent submits to the Board proposed annual budgets for the general fund and special revenue funds. Public hearings are conducted, prior to the Board's approval, to obtain taxpayer comments. The operating budgets include proposed expenditures and the means of financing them.

Appropriations (unexpended budget balances) lapse at year-end.

Formal budget integration (within the accounting records) is employed as a management control device. All budgets are controlled at the function level. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments. These revisions were considered significant by the Board.

**Encumbrances** Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

**Budget Basis of Accounting** All governmental funds' budgets are prepared on the modified accrual basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgeted amounts are originally adopted or amended by the Board. Legally, the Board must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more. The School Board approves budgets at the function level and management can transfer amounts between line items within a function.

**RICHLAND PARISH SCHOOL BOARD**

**Notes to Budgetary Comparison Schedules  
For the Year Ended June 30, 2004**

Note B - Budget to GAAP Reconciliation - Explanation of differences between budgetary inflows and outflows and GAAP revenues and expenditures

	<u>GENERAL FUND</u>
<u>Sources/inflows of resources:</u>	
Actual amounts (budgetary basis) "available for appropriation" from the Budgetary Comparison Schedule	\$ 29,234,654
The fund balance at the beginning of the year is a budgetary resource but is not a current year revenue for financial reporting purposes	(5,780,649)
Transfers from other funds are inflows of budgetary resources but are not revenues for financial reporting purposes	<u>(3,133,952)</u>
Total revenues as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	<u>20,320,053</u>
<u>Uses/outflows of resources:</u>	
Actual amounts (budgetary basis) "Total charges to appropriations" from the Budgetary Comparison Schedule	24,676,258
Transfer to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes	<u>(3,248,157)</u>
Total expenditures as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	<u>\$ 21,428,101</u>

**SUPPLEMENTAL INFORMATION**

**Richland Parish School Board**

**COMBINING  
NONMAJOR GOVERNMENTAL FUNDS -  
BY FUND TYPE**

**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**Combining Balance Sheet - By Fund Type**  
**June 30, 2004**

Exhibit 2

	<u>SPECIAL</u> <u>REVENUE</u>	<u>DEBT</u> <u>SERVICE</u>	<u>CAPITAL</u> <u>PROJECTS</u>	<u>TOTAL</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 612,822	\$ 1,634,892	\$ 120,006	\$ 2,367,720
Investments	0	62,447	0	62,447
Receivables	414,791	0	0	414,791
Inventory	47,520	0	0	47,520
<b>TOTAL ASSETS</b>	<u>1,075,133</u>	<u>1,697,339</u>	<u>120,006</u>	<u>2,892,478</u>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	402,454	0	0	402,454
Interfund payables	187,986	0	0	187,986
Deferred revenue	19,806	19,341	0	39,147
<b>Total Liabilities</b>	<u>610,246</u>	<u>19,341</u>	<u>0</u>	<u>629,587</u>
<b>Fund Balances:</b>				
Reserved for debt service	0	1,677,998	0	1,677,998
Reserved for inventory	27,714	0	0	27,714
Unreserved, reported in				
Special Revenue	437,173	0	0	437,173
Capital Projects	0	0	120,006	120,006
<b>Total Fund Balances</b>	<u>464,887</u>	<u>1,677,998</u>	<u>120,006</u>	<u>2,262,891</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 1,075,133</u>	<u>\$ 1,697,339</u>	<u>\$ 120,006</u>	<u>\$ 2,892,478</u>

**RICHLAND PARISH SCHOOL BOARD**

**NONMAJOR GOVERNMENTAL FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances - By Fund Type  
For the Year Ended June 30, 2004**

Exhibit 3

	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL</u>
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem	\$ 0	\$ 1,246,276	\$ 0	\$ 1,246,276
Interest earnings	2,011	7,001	18,305	27,317
Food services	202,439	0	0	202,439
Other	8,969	0	0	8,969
State sources:				
Equalization	292,889	0	0	292,889
Other	605,930	0	0	605,930
Federal sources	4,517,718	0	0	4,517,718
<b>Total Revenues</b>	<u>5,629,956</u>	<u>1,253,277</u>	<u>18,305</u>	<u>6,901,538</u>
<b>EXPENDITURES</b>				
Current:				
Instruction:				
Regular programs	442,401	0	0	442,401
Special programs	525,915	0	0	525,915
Other instructional programs	1,564,609	0	0	1,564,609
Support services:				
Student services	254,605	0	0	254,605
Instructional staff support	728,021	0	0	728,021
General administration	170,530	175	0	170,705
School administration	11,656	0	0	11,656
Business services	30,320	0	623	30,943
Plant services	25,250	0	0	25,250
Student transportation services	5,765	0	0	5,765
Food services	1,803,896	0	0	1,803,896
Capital outlay	136,490	0	1,535,616	1,672,106
Debt service:				
Principal retirement	0	582,000	0	582,000
Interest and bank charges	0	550,929	0	550,929
<b>Total Expenditures</b>	<u>5,699,458</u>	<u>1,133,104</u>	<u>1,536,239</u>	<u>8,368,801</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>\$ (69,502)</u>	<u>\$ 120,173</u>	<u>\$ (1,517,934)</u>	<u>\$ (1,467,263)</u>

(CONTINUED)

**RICHLAND PARISH SCHOOL BOARD**

**NONMAJOR GOVERNMENTAL FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances- By Fund Type  
For the Year Ended June 30, 2004**

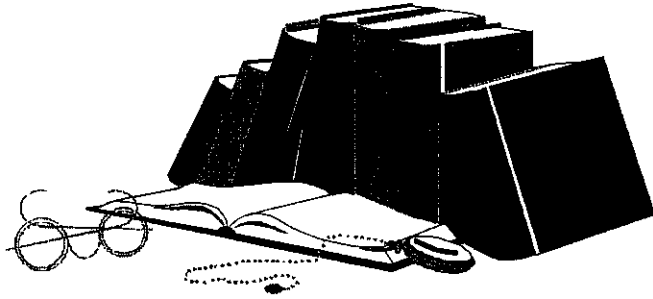
Exhibit 3

	<u>SPECIAL</u> <u>REVENUE</u>	<u>DEBT</u> <u>SERVICE</u>	<u>CAPITAL</u> <u>PROJECTS</u>	<u>TOTAL</u>
OTHER FINANCING SOURCES (USES)				
<i>Transfers in</i>	\$ 105,063	\$ 0	\$ 0	\$ 105,063
<i>Transfers out</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Other Financing Sources (Uses)</i>	<u>105,063</u>	<u>0</u>	<u>0</u>	<u>105,063</u>
Net Change in Fund Balances	35,561	120,173	(1,517,934)	(1,362,200)
FUND BALANCES - BEGINNING	<u>429,326</u>	<u>1,557,825</u>	<u>1,637,940</u>	<u>3,625,091</u>
FUND BALANCES - ENDING	<u>\$ 464,887</u>	<u>\$ 1,677,998</u>	<u>\$ 120,006</u>	<u>\$ 2,262,891</u>

(CONCLUDED)



**Richland Parish School Board  
Rayville, Louisiana**



**Richland Parish School Board**

**Non-major Special Revenue Funds**

**TITLE I** To improve the educational opportunities of educationally deprived children by helping them succeed in the regular school program, attain grade level proficiency and improve achievement in basic and more advanced skills. Primarily for provision of compensatory instructional activities to educationally deprived children that reside in low-income areas and have been selected on the basis of a needs assessment. Services supplement, not supplant, those normally provided by state and local educational agencies.

**TITLE V** To assist state and local educational agencies in the reform of elementary and secondary education.

**TITLE II** To improve the skills of teachers and the quality of instruction in mathematics and science, also to increase the accessibility of such instruction to all students.

**SPECIAL EDUCATION**

**STATE GRANTS** To provide grants to states to assist them in providing a free appropriate public education to all children with disabilities.

**PRESCHOOL GRANTS** To provide grants to states to assist them in providing a free appropriate public education to preschool disabled children aged three through five years.

**ADULT EDUCATION** Adult Education improves educational opportunities for adults and encourages the establishment of programs that will enable all adults to acquire basic educational skills necessary to function in a literate society, enable adults who so desire to complete secondary school, and enable adults to benefit from job training and retraining programs and obtain productive employment to more fully enjoy the benefits and responsibilities of citizenship.

**DRUG FREE SCHOOLS** To establish state and local programs of alcohol and drug abuse education and prevention coordinated with related community efforts and resources.

**VOCATIONAL GRANTS** The purpose of these grants are to make the United States more competitive in the world economy by developing more fully the academic and occupational skills of all segments of the population, principally through concentrating resources on improving educational programs leading to academic and occupational skills needed to work in a technologically advanced society.

**TECHNOLOGY GRANTS** The purpose of these funds is to integrate educational technology into classrooms to improve teaching and student achievement.

**STATE AND FEDERAL** These funds are made up of various state and federal grants.

**HIPPY & REAP** To provide grants to nonprofit organizations and nonprofit organizations in consortia with local education agencies (LEAs) to assist them in establishing parental information and resource centers. These centers strive to: (1) assist parents in helping their children to meet State and local standards; (2) obtain information about the range of programs, services, and resources available nationally and locally for parents and school personnel who work with parents; (3) help parents use the technology applied in their children's education; (4) plan, implement, and fund activities for parents that coordinate the education of their children with other programs that serve their children and families; and (5) coordinate and integrate early childhood programs with school-age programs.

**SCHOOL FOOD SERVICE** To assist through cash grants and food donations in providing a nutritious breakfast and lunch service for school students and to encourage the domestic consumption of nutritious agricultural commodities.

**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Balance Sheet**  
**June 30, 2004**

	TITLE I	TITLE V	TITLE II	SPECIAL EDUCATION
<b>ASSETS</b>				
Cash and cash equivalents	\$ 41,127	\$ 0	\$ 16,804	\$ 0
Investments	0	0	0	0
Receivables	90,372	2,698	24,437	41,473
Interfund receivables	0	0	0	0
Inventory	0	0	0	0
<b>TOTAL ASSETS</b>	<b>131,499</b>	<b>2,698</b>	<b>41,241</b>	<b>41,473</b>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	110,813	0	36,817	21,945
Interfund payable	20,686	2,698	4,424	19,528
Deferred revenues	0	0	0	0
<b>Total Liabilities</b>	<b>131,499</b>	<b>2,698</b>	<b>41,241</b>	<b>41,473</b>
<b>Fund Equity</b>				
<b>Fund Balances:</b>				
Reserved for inventory	0	0	0	0
Unreserved and undesignated	0	0	0	0
<b>Total Equity</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 131,499</b>	<b>\$ 2,698</b>	<b>\$ 41,241</b>	<b>\$ 41,473</b>

Exhibit 4

<u>ADULT EDUCATION</u>	<u>DRUG FREE SCHOOLS</u>	<u>VOCATIONAL GRANTS</u>	<u>TECHNOLOGY GRANTS</u>	<u>STATE AND FEDERAL</u>
\$ 0	\$ 0	\$ 0	\$ 0	20,239
0	0	0	0	0
0	2,483	66,338	24,568	159,843
0	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>2,483</u>	<u>66,338</u>	<u>24,568</u>	<u>180,082</u>
0	0	13,582	0	124,336
0	2,483	52,756	24,568	47,457
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>2,483</u>	<u>66,338</u>	<u>24,568</u>	<u>171,793</u>
0	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,289</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,289</u>
<u>\$ 0</u>	<u>\$ 2,483</u>	<u>\$ 66,338</u>	<u>\$ 24,568</u>	<u>\$ 180,082</u>

(CONTINUED)

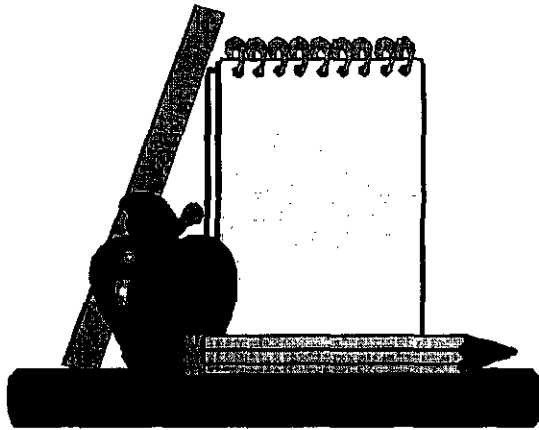
**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Balance Sheet**  
**June 30, 2004**

Exhibit 4

	<u>HIPPY</u>	<u>REAP</u>	<u>SCHOOL FOOD SERVICE</u>	<u>TOTAL</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 5,913	\$ 0	\$ 528,739	\$ 612,822
Investments	0	0	0	0
Receivables	1,571	998	10	414,791
Interfund receivables	0	0	0	0
Inventory	0	0	47,520	47,520
<b>TOTAL ASSETS</b>	<u>7,484</u>	<u>998</u>	<u>576,269</u>	<u>1,075,133</u>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	6,777	0	88,184	402,454
Interfund payable	707	998	11,681	187,986
Deferred revenues	0	0	19,806	19,806
<b>Total Liabilities</b>	<u>7,484</u>	<u>998</u>	<u>119,671</u>	<u>610,246</u>
<b>Fund Equity</b>				
<b>Fund Balances:</b>				
Reserved for inventory	0	0	27,714	27,714
Unreserved and undesignated	0	0	428,884	437,173
<b>Total Equity</b>	<u>0</u>	<u>0</u>	<u>456,598</u>	<u>464,887</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<u>\$ 7,484</u>	<u>\$ 998</u>	<u>\$ 576,269</u>	<u>\$ 1,075,133</u>

(CONCLUDED)

**Richland Parish School Board  
Rayville, Louisiana**



**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended June 30, 2004**

	<u>TITLE I</u>	<u>TITLE V</u>	<u>TITLE II</u>	<u>SPECIAL EDUCATION</u>
<b>REVENUES</b>				
Local sources:				
Interest earnings	\$ 0	\$ 0	\$ 0	0
Food services	0	0	0	0
Other	0	0	0	0
State sources:				
Unrestricted	0	0	0	0
Restricted	0	0	0	0
Federal sources	<u>1,538,273</u>	<u>26,022</u>	<u>372,468</u>	<u>733,524</u>
<b>Total Revenues</b>	<u>1,538,273</u>	<u>26,022</u>	<u>372,468</u>	<u>733,524</u>
<b>EXPENDITURES</b>				
Current:				
Instruction:				
Regular Programs	0	0	302,845	0
Special Programs	0	0	0	521,712
Other Instructional Programs	867,651	7,781	0	0
Support services:				
Student services	105,230	0	0	68,043
Instructional staff support	404,228	7,720	49,161	73,608
General administration	81,190	801	20,462	57,231
School administration	11,656	0	0	0
Business services	28,571	0	0	0
Plant services	21,969	0	0	0
Student transportation services	0	0	0	0
Food services	0	0	0	0
Capital outlay	<u>17,778</u>	<u>9,720</u>	<u>0</u>	<u>12,930</u>
<b>Total Expenditures</b>	<u>1,538,273</u>	<u>26,022</u>	<u>372,468</u>	<u>733,524</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>				
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0</u>

Exhibit 5

	ADULT EDUCATION	DRUG FREE SCHOOLS	VOCATIONAL GRANTS	TECHNOLOGY GRANTS	STATE AND FEDERAL
\$	0	\$ 0	\$ 0	\$ 0	0
	0	0	0	0	0
	0	0	0	0	4,594
	0	0	0	0	0
	0	0	0	0	533,998
	<u>28,683</u>	<u>24,897</u>	<u>118,851</u>	<u>254,415</u>	<u>169,987</u>
	<u>28,683</u>	<u>24,897</u>	<u>118,851</u>	<u>254,415</u>	<u>708,579</u>
	0	0	0	129,344	0
	0	0	0	0	4,203
	<u>28,683</u>	<u>0</u>	<u>118,851</u>	<u>0</u>	<u>521,526</u>
	0	24,210	0	0	5,307
	0	0	0	116,244	77,060
	0	488	0	8,827	858
	0	0	0	0	0
	0	199	0	0	1,550
	0	0	0	0	3,281
	0	0	0	0	5,765
	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>81,928</u>
	<u>28,683</u>	<u>24,897</u>	<u>118,851</u>	<u>254,415</u>	<u>701,478</u>
\$	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,101</u>

(CONTINUED)



**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended June 30, 2004**

	<u>TITLE I</u>	<u>TITLE V</u>	<u>TITLE II</u>	<u>SPECIAL EDUCATION</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	\$ 0	\$ 0	\$ 0	0
Sale of fixed assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>FUND BALANCES - BEGINNING</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>0</u>

Exhibit 5

ADULT EDUCATION	DRUG FREE SCHOOLS	VOCATIONAL GRANTS	TECHNOLOGY GRANTS	STATE AND FEDERAL
\$ 0	\$ 0	\$ 0	\$ 0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	7,101
0	0	0	0	1,188
<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>8,289</u>

(CONTINUED)

**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended June 30, 2004**

Exhibit 5

	HIPPY	REAP	SCHOOL FOOD SERVICE	TOTAL
<b>REVENUES</b>				
Local sources:				
Interest earnings	\$ 0	\$ 0	2,011	\$ 2,011
Food services	0	0	202,439	202,439
Other	0	0	4,375	8,969
State sources:				
Unrestricted	0	0	292,889	292,889
Restricted	71,932	0	0	605,930
Federal sources	0	10,885	1,239,713	4,517,718
<b>Total Revenues</b>	<b>71,932</b>	<b>10,885</b>	<b>1,741,427</b>	<b>5,629,956</b>
<b>EXPENDITURES</b>				
Current:				
Instruction:				
Regular Programs	0	10,212	0	442,401
Special Programs	0	0	0	525,915
Other Instructional Programs	20,117	0	0	1,564,609
Support services:				
Student services	51,815	0	0	254,605
Instructional staff support	0	0	0	728,021
General administration	0	673	0	170,530
School administration	0	0	0	11,656
Business services	0	0	0	30,320
Plant services	0	0	0	25,250
Student transportation services	0	0	0	5,765
Food services	0	0	1,803,896	1,803,896
Capital outlay	0	0	14,134	136,490
<b>Total Expenditures</b>	<b>71,932</b>	<b>10,885</b>	<b>1,818,030</b>	<b>5,699,458</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(76,603)</b>	<b>\$ (69,502)</b>

(CONTINUED)

**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended June 30, 2004**

Exhibit 5

	<u>HIPPY</u>	<u>REAP</u>	<u>SCHOOL FOOD SERVICE</u>	<u>TOTAL</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating transfers in	\$ 0	\$ 0	\$ 105,063	\$ 105,063
Sale of fixed assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>0</u>	<u>0</u>	<u>105,063</u>	<u>105,063</u>
<b>EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES</b>	0	0	28,460	35,561
<b>FUND BALANCES - BEGINNING</b>	<u>0</u>	<u>0</u>	<u>428,138</u>	<u>429,326</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 456,598</u>	<u>\$ 464,887</u>

(CONCLUDED)

**Richland Parish School Board**

**Nonmajor Debt Service Funds**

School District No. 2

School District No. 3

School District No. 4

The debt service funds are used to accumulate monies to pay outstanding bond issues. The bonds were issued by the respective school districts to acquire lands for building sites and to purchase, erect, and improve school buildings, equipment, and furnishings. The bond issues are financed by an ad valorem tax on property within the territorial boundaries of the respective wards.

**RICHLAND PARISH SCHOOL BOARD**

**NONMAJOR DEBT SERVICE FUNDS**

**Combining Balance Sheet**

**June 30, 2004**

**Exhibit 6**

	<u>SCHOOL</u> <u>DISTRICT #2</u>	<u>SCHOOL</u> <u>DISTRICT #3</u>	<u>SCHOOL</u> <u>DISTRICT #4</u>	<u>TOTAL</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 96,826	\$ 922,961	\$ 615,105	\$ 1,634,892
Investments	<u>8,985</u>	<u>36,015</u>	<u>17,447</u>	<u>62,447</u>
<b>TOTAL ASSETS</b>	<u>105,811</u>	<u>958,976</u>	<u>632,552</u>	<u>1,697,339</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Deferred revenue	<u>4,120</u>	<u>12,961</u>	<u>2,260</u>	<u>19,341</u>
<b>Total Liabilities</b>	<u>4,120</u>	<u>12,961</u>	<u>2,260</u>	<u>19,341</u>
<b>Fund Balances:</b>				
Reserved for debt service	<u>101,691</u>	<u>946,015</u>	<u>630,292</u>	<u>1,677,998</u>
<b>Total Fund Balances</b>	<u>101,691</u>	<u>946,015</u>	<u>630,292</u>	<u>1,677,998</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 105,811</u>	<u>\$ 958,976</u>	<u>\$ 632,552</u>	<u>\$ 1,697,339</u>

**RICHLAND PARISH SCHOOL BOARD**

**NONMAJOR DEBT SERVICE FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended June 30, 2004**

Exhibit 7

	<u>SCHOOL</u> <u>DISTRICT #2</u>	<u>SCHOOL</u> <u>DISTRICT #3</u>	<u>SCHOOL</u> <u>DISTRICT #4</u>	<u>TOTAL</u>
<b>REVENUES</b>				
Local sources:				
Taxes:				
Ad valorem	\$ 119,520	\$ 626,033	\$ 500,723	\$ 1,246,276
Interest earnings	<u>208</u>	<u>4,425</u>	<u>2,368</u>	<u>7,001</u>
 Total Revenues	 <u>119,728</u>	 <u>630,458</u>	 <u>503,091</u>	 <u>1,253,277</u>
 <b>EXPENDITURES</b>				
Current:				
Support services:				
General administration	0	175	0	175
Debt service:				
Principal retirement	72,000	275,000	235,000	582,000
Interest and bank charges	<u>33,644</u>	<u>416,625</u>	<u>100,660</u>	<u>550,929</u>
 Total Expenditures	 <u>105,644</u>	 <u>691,800</u>	 <u>335,660</u>	 <u>1,133,104</u>
 EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	 14,084	 (61,342)	 167,431	 120,173
 FUND BALANCES - BEGINNING	 <u>87,607</u>	 <u>1,007,357</u>	 <u>462,861</u>	 <u>1,557,825</u>
 FUND BALANCES - ENDING	 <u>\$ 101,691</u>	 <u>\$ 946,015</u>	 <u>\$ 630,292</u>	 <u>\$ 1,677,998</u>

**Richland Parish School Board**

**NONMAJOR CAPITAL PROJECT FUNDS**

School District No. 2

School District No. 3

The capital project funds are used to accumulate monies to pay for capital improvements and additions.



**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR CAPITAL PROJECT FUNDS**  
**Combining Balance Sheet**  
**June 30, 2004**

Exhibit 8

	SCHOOL DISTRICT #2	SCHOOL DISTRICT #3	TOTAL
<b>ASSETS</b>			
Cash and cash equivalents	\$ 0	\$ 120,006	\$ 120,006
Investments	0	0	0
Receivables	0	0	0
<b>TOTAL ASSETS</b>	<b>0</b>	<b>120,006</b>	<b>120,006</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts, salaries and other payables	0	0	0
Interfund payable	0	0	0
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Balances:</b>			
Unreserved and undesignated	0	120,006	120,006
<b>Total Fund Balances</b>	<b>0</b>	<b>120,006</b>	<b>120,006</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 0</b>	<b>\$ 120,006</b>	<b>\$ 120,006</b>

**RICHLAND PARISH SCHOOL BOARD**  
**NONMAJOR CAPITAL PROJECT FUNDS**  
**Combining Schedule of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended June 30, 2004**

Exhibit 9

	SCHOOL DISTRICT #2	SCHOOL DISTRICT #3	TOTAL
<b>REVENUES</b>			
Local sources:			
Interest earnings	\$ 7	\$ 18,298	\$ 18,305
Total Revenues	7	18,298	18,305
<b>EXPENDITURES</b>			
Current:			
Support services:			
Business services	493	130	623
Capital outlay	3,337	1,532,279	1,535,616
Total Expenditures	3,830	1,532,409	1,536,239
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>			
	(3,823)	(1,514,111)	(1,517,934)
<b>FUND BALANCES AT BEGINNING OF YEAR</b>			
	3,823	1,634,117	1,637,940
<b>FUND BALANCES AT END OF YEAR</b>			
	\$ 0	\$ 120,006	\$ 120,006

**Richland Parish School Board**

**Agency Fund**

**SCHOOL ACTIVITIES AGENCY FUND** The activities of the various individual school accounts are accounted for in the school activities agency fund. While the accounts are under the supervision of the School Board, they belong to the individual schools or their student bodies and are not available for use by the School Board.

RICHLAND PARISH SCHOOL BOARD

Exhibit 10

SCHOOL ACTIVITIES AGENCY FUND  
 Schedule of Changes in Deposits Due Others  
 For the Year Ended June 30, 2004

<u>School</u>	<u>Balance, Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance, Ending</u>
Delhi Elementary	\$ 4,787	\$ 78,830	\$ 53,341	\$ 30,276
Delhi Junior High	22,047	61,907	68,152	15,802
Delhi High	20,861	163,246	171,508	12,599
Holly Ridge	25,600	69,459	61,352	33,707
Mangham Elementary	42,832	85,966	98,464	30,334
Mangham Junior High	64,346	76,300	76,424	64,222
Mangham High	35,162	209,872	202,305	42,729
Rayville Elementary	138,091	110,874	93,099	155,866
Rayville Junior High	2,498	79,536	72,170	9,864
Rayville High	36,941	345,465	332,083	50,323
Start Elementary	<u>104,478</u>	<u>129,974</u>	<u>135,921</u>	<u>98,531</u>
Total	<u>\$ 497,643</u>	<u>\$ 1,411,429</u>	<u>\$ 1,364,819</u>	<u>\$ 544,253</u>

**RICHLAND PARISH SCHOOL BOARD**

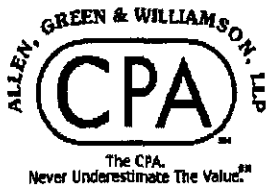
**GENERAL**

**Exhibit 11**

**SCHEDULE OF COMPENSATION PAID BOARD MEMBERS  
For the Year Ended June 30, 2004**

The schedule of compensation paid to the School Board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the School Board members is included in the general administrative expenditures of the general fund. In accordance with Louisiana Revised Statute 17:56, the School Board members have elected the monthly payment method of compensation. Under this method, each member of the School Board receives \$440 per month, and the president receives \$545 per month for performing the duties of this office.

Mr. Robert Adams, President	\$	5,618
Mr. David. Barton		4,869
Mr. Robert L. Boughton		1,672
Mr. William Burgess		968
Mr. Albert C. Christman		638
Mr. James Eppinette		4,870
Mr. Leonard Guine, Vice President		4,200
Mr. James Hough		2,288
Mr. Jerry Hunter		1,430
Ms. Sharon Jones		4,870
Ms. Patricia Jordan		5,520
Mr. John David Knight		2,288
Ms. Gloria Lawson		1,672
Mr. Doyal McDade		2,288
Mr. Claude Minor, Sr.		6,400
Mrs. Ginger Pierce		2,071
Mrs. James Larry Sanches		4,200
Mrs. Danny Whitstine		<u>4,200</u>
Total	\$	<u>60,062</u>



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1963 - 2000

## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

### Board Members

Richland Parish School Board  
Rayville, Louisiana

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Richland Parish School Board as of and for the year ended June 30, 2004, which collectively comprise the School Board's basic financial statements and have issued our report thereon dated October 28, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School Board's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

### Compliance

As part of obtaining reasonable assurance about whether the School Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

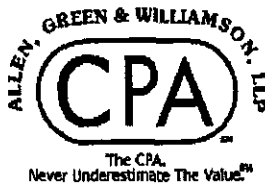
### Management Letter Items

We noted a matter involving the internal control over financial reporting, which we have reported to management of the School Board in a separate letter dated October 28, 2004.

This report is intended solely for the information and use of the Board, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of these reports may be limited, under Louisiana Revised Statute 24:513 this report is distributed by the Office of the Louisiana Legislative Auditor as a public document.

*Allen, Green + Williamson, LLP*  
ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
October 28, 2004



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## Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance With OMB Circular No. A-133

### Board Members

Richland Parish School Board  
Rayville, Louisiana

### Compliance

We have audited the compliance of Richland Parish School Board with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular No. A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2004. The School Board's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the School Board's management. Our responsibility is to express an opinion on the School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America; and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular No. A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School Board's compliance with those requirements.

In our opinion the School Board complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

### Internal Control Over Compliance

The management of the School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular No. A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be a material weakness. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur, and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be a material weakness.



This report is intended solely for the information and use of the Board, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of these reports may be limited, under Louisiana Revised Statute 24:513 this report is distributed by the Office of the Louisiana Legislative Auditor as a public document.

*Allen, Green & Williamson, LLP*  
ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
October 28, 2004

**Richland Parish School Board  
Schedule of Expenditures of Federal Awards  
For the Year Ended June 30, 2004**

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM NAME	<u>CFDA Number</u>	<u>Pass-Through Grantor No.</u>	<u>Expenditures</u>
<b>CASH FEDERAL AWARDS</b>			
United States Department of Agriculture			
Passed Through Louisiana Department of Education:			
School Breakfast Program	10.553	N/A	\$ 325,553
National School Lunch Program	10.555	N/A	<u>819,183</u>
Total United States Department of Agriculture			<u>1,144,736</u>
United States Department of Education			
Direct Programs			
Passed Through Louisiana Department of Education:			
Title VIII – Impact Aid	84.041	5041Z-2004-5958	4,808
Adult Education - State Grant Program	84.002	04-AE-42GB	28,683
Title I - Grants to Local Educational Agencies	84.010	04-IASA-42-I	1,538,273
Special Education:			
Grants to States (IDEA Part B)	84.027	04-FT-42	694,418
Preschool Grants (IDEA Preschool)	84.173	04-PF-42	39,100
Vocational Education:			
Basic Grants to States	84.048	SB42/01-04	118,851
Title II - Improving Teacher Quality State Grants	84.367	03-50-42	372,468
Title IV - Drug Free Schools and Communities State Grant	84.186	04-IASA-42-IV	24,897
Technology Literacy Challenge	84.318	04-LCF-42-F	254,415
Title V	84.031		26,022
Rural Education Achievement Program (REAP)	84.358B		<u>10,885</u>
Total United States Department of Education			<u>3,112,826</u>
United States Department of Health and Human Services			
Passed Through the Louisiana Department of Education:			
Temporary Assistance to Needy Families	93.558	N/A	112,547
Child Care and Development Block Grant (Starting Points Preschool)	93.575	280138-42	<u>57,440</u>
Total United States Department of Health and Human Services			<u>169,987</u>
United States Department of Defense			
Direct Programs:			
Department of the Army			
ROTC	12.609	LA21126	<u>44,278</u>
TOTAL CASH FEDERAL AWARDS			<u>4,471,827</u>
<b>NONCASH FEDERAL AWARDS</b>			
United States Department of Agriculture			
Passed Through Louisiana Department of Agriculture and Forestry:			
Food Distribution (Commodities)	10.550	N/A	<u>94,977</u>
TOTAL FEDERAL AWARDS			<u>\$4,566,804</u>

**Richland Parish School Board**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2004**

**NOTE 1 - GENERAL** The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Richland Parish School Board, Rayville, Louisiana. The Richland Parish School Board (the School Board) reporting entity is defined in Note 1 to the School Board's basic financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies is included on the schedule.

**NOTE 2 - BASIS OF ACCOUNTING** The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the School Board's basic financial statements.

**NOTE 3 - RELATIONSHIP TO FINANCIAL STATEMENTS** Federal awards revenues are reported in the School Board's basic financial statements as follows:

	<u>Federal Sources</u>
General	\$ 49,086
Special Revenue:	
Title I	1,538,273
Title V	26,022
Title II	372,468
Special Education	733,524
Adult Education	28,683
Drug Free Schools	24,897
Vocational Grants	118,851
Technology Grants	254,415
Rural Education Achievement Program (REAP)	10,885
School Food Service	1,239,713
State and Federal Funds	169,987
Total	<u>\$ 4,566,804</u>

**NOTE 4 - RELATIONSHIP TO FEDERAL FINANCIAL REPORTS** Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with accounting principles generally accepted in the United States of America.

**NOTE 5 - NONCASH PROGRAMS** The commodities received, which are noncash revenues, are valued using prices provided by the United States Department of Agriculture.

**Richland Parish School Board  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2004**

**PART I - Summary of the auditors' results**

**Financial statement audit**

- i. The type of audit report issued was unqualified.
- ii. There were no reportable conditions required to be disclosed by Government Auditing Standards issued by the Comptroller General of the United States of America.
- iii. There were no instances of noncompliance considered material, as defined by the Government Auditing Standards, to the financial statements.

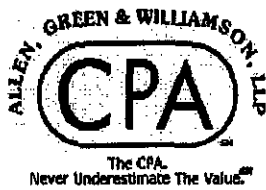
**Audit of Federal Awards**

- iv. There were no reportable conditions required to be disclosed by OMB Circular No. A-133.
- v. The type of report the auditor issued on compliance of major federal awards was unqualified.
- vi. The audit disclosed no audit findings which the auditor is required to report under OMB Circular No. A-133, Section .510(a).
- vii. The major federal awards are:
  - CFDA # 93.558 Temporary Assistance to Needy Families
  - Child Nutrition Cluster:
    - CFDA # 10.553 School Breakfast Program
    - CFDA # 10.555 National School Lunch Program
- viii. The dollar threshold used to distinguish between Type A and Type B programs as defined in OMB Circular No. A-133, Section .520(b) was \$300,000.
- ix. The auditee does qualify as a low-risk auditee under OMB Circular No. A-133, Section .530.

## **Richland Parish School Board**

### **Other Information**

The information in the following section concerns management's actions or intentions concerning prior- and current-year audit findings and is required by U. S. Office of Management and Budget (OMB) Circular No. A-133. This information has been prepared by the management of the Richland Parish School Board. Management accepts full responsibility, as required by OMB Circular No. A-133, for the accuracy of the information. This information has not been audited by the auditors except as required by OMB Circular No. A-133 Section 500(e), and accordingly, no opinion is expressed. Section 500(e) requires the auditor to follow up on prior audit findings, perform procedures to assess the reasonableness of the summary schedule of prior audit findings prepared by the auditee, and report, as a current-year audit finding when the auditor concludes that the summary schedule of prior audit findings materially misrepresents the status of any prior audit finding.



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## Management Letter

Board Members  
Richland Parish School Board  
Rayville, Louisiana

In planning and performing our audit of the financial statements of the Richland Parish School Board, Rayville, Louisiana for the year ended June 30, 2004, we considered the School Board's internal control to plan our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control.

However, during our audit, we noted a certain matter involving internal control that is presented for your consideration. This letter does not affect our report dated October 28, 2004, on the financial statements of the School Board. We will review the status of this comment during our next audit engagement. Our comment and recommendation which have been discussed with appropriate members of management, are intended to improve the internal control or result in other operating efficiencies. We will be pleased to discuss this comment in further detail at your convenience, to perform any additional study of this matter, or to assist you in implementing the recommendation. Management's response has also been included. We have performed no audit work to verify the content of the response.

### **04-M1 Student Activity Funds Internal Control Weakness**

**Comment:** Allen, Green & Williamson performed agreed-upon procedures to determine if receipts of Rayville Junior High were properly recorded, receipted and deposited for the time period July 1, 2002 through January 16, 2004 and that selected disbursements were for approved charges of the school. The following is a summary of findings included in the report:

1. Total receipts which could not be traced to a deposit totaled \$10,599.97.
2. Checks totaling \$5,832.23 were written to the school secretary for which there was no documentation to support the disbursement.
3. Several disbursements to Wal-Mart, Sam's Club, and Kaye's Food Market were for items which could be personal items.

**Recommendation:** The School Board should take steps to initiate an audit function at the schools and ensure that all procedures which have been established for receipts and disbursements are being followed by school personnel.

**Management's response:** The School Board currently contracts with an external auditor to perform agreed upon procedures at each school site each year. Also, there are internal control procedures in place which were initiated with the fiscal year in which the discrepancies were found. The discrepancies were found during the routine review for internal control purposes, management then notified the external auditors and the legislative auditor. Following an investigation, charges were filed against the person responsible and restitution has been received by the school. Management will continue to perform internal control procedures at each school site.

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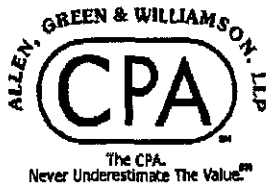
This report is intended solely for the information and use of the Board, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of these reports may be limited, under Louisiana Revised Statute 24:513 this report is distributed by the Office of the Louisiana Legislative Auditor as a public document.

*Allen, Green + Williamson, LLP*

ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana

October 28, 2004



# ALLEN, GREEN & WILLIAMSON, LLP

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## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

### Board Members

Richland Parish School Board  
Rayville, Louisiana

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of the Richland Parish School Board, Rayville, Louisiana, and the Legislative Auditor, State of Louisiana, solely to assist users in evaluating management's assertions about the performance and statistical data accompanying the annual financial statements of the School Board and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE). This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the reports. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings relate to the accompanying schedules of supplemental information and are as follows:

### General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

1. We selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following amounts reported on the schedule:
  - Total General Fund Instructional Expenditures,
  - Total General Fund Equipment Expenditures,
  - Total Local Taxation Revenue,
  - Total Local Earnings on Investment in Real Property,
  - Total State Revenue in Lieu of Taxes,
  - Nonpublic Textbook Revenue, and
  - Nonpublic Transportation Revenue.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.



Education Levels of Public School Staff (Schedule 2)

2. We reconciled the total number of full-time classroom teachers per the schedule "Experience of Public Principals and Full-time Classroom Teachers" (Schedule 4) to the combined total number of full-time classroom teachers per this schedule and to school board supporting payroll records as of October 1.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

3. We reconciled the combined total of principals and assistant principals per the schedule "Experience of Public Principals and Full-time Classroom Teachers" (Schedule 4) to the combined total of principals and assistant principals per this schedule.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

4. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1 and as reported on the schedule. We traced a random sample of 25 teachers to the individual's personnel file and determine if the individual's education level was properly classified on the schedule.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

Number and Type of Public Schools (Schedule 3)

5. We obtained a list of schools by type as reported on the schedule. We compared the list to the schools and grade levels as reported on the Title I Grants to Local Educational Agencies (CFDA 84.010) application and/or the National School Lunch Program (CFDA 10.555)

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

Experience of Public Principals and Full-time Classroom Teachers (Schedule 4)

6. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October reported on the schedule and traced the same sample used in procedure 4 to the individual's personnel file and determined if the individual's experience was properly classified on the schedule.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

Public Staff Data (Schedule 5)

7. We obtained a list of all classroom teachers including their base salary, extra compensation, and ROTC or rehired retiree status as well as full-time equivalent as reported on the schedule and traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's salary, extra compensation, and full-time equivalents were properly included on the schedule.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

8. We recalculated the average salaries and full-time equivalents reported in the schedule.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

Class Size Characteristics Schedule 6)

9. We obtained a list of classes by school, school type, and class size as reported on the schedule and reconciled school type classifications to Schedule 3 data, as obtained in procedure 5. We then traced a random sample of 10 classes to the October 1 roll books for those classes and determined if the class was properly classified on the schedule.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

Louisiana Educational Assessment Program (LEAP) for the 21st century (Schedule 7)

10. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by the School Board.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

The Graduation Exit Exam for the 21st Century(Schedule 8)

11. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by the School Board.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

The Iowa Tests(Schedule 9)

12. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by the School Board.

**Comment:** No exceptions were found as a result of applying agreed-upon procedures.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Parish School Board, the Louisiana Department of Education, the Louisiana Legislature, and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Allen, Green & Williamson, LLP*

ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
December 17, 2004

**Schedule 1**

**RICHLAND PARISH SCHOOL BOARD  
Rayville, Louisiana**

**General Fund Instructional and Support Expenditures  
and Certain Local Revenue Sources  
For the Year Ended June 30, 2004**

**General Fund Instructional and Equipment Expenditures**

General Fund Instructional Expenditures:

Teacher and Student Interaction Activities:

Classroom Teacher Salaries	\$ 9,082,220	
Other Instructional Staff Activities	929,380	
Employee Benefits	3,399,082	
Purchased Professional and Technical Services	54,416	
Instructional Materials and Supplies	813,644	
Instructional Equipment	204,951	
Total Teacher and Student Interaction Activities	\$ 14,483,693	

Other Instructional Activities 122,033

Pupil Support Activities	870,469	
Less: Equipment for Pupil Support Activities	(1,485)	
Net Pupil Support Activities	868,984	

Instructional Staff Services	571,768	
Less: Equipment for Instructional Staff Services	(1,242)	
Net Instructional Staff Services	570,526	

Total General Fund Instructional Expenditures \$ 16,045,236

Total General Fund Equipment Expenditures \$ 394,773

**Certain Local Revenue Sources**

Local Taxation Revenue:

Constitutional Ad Valorem Taxes	\$ 444,693
Renewable Ad Valorem Tax	393,407
Debt Service Ad Valorem Tax	1,246,277
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes	48,563
Sales and Use Taxes	3,117,968
Total Local Taxation Revenue	\$ 5,250,908

Local Earnings on Investment in Real Property:

Earnings from 16th Section Property	\$ 114,711
Earnings from Other Real Property	-
Total Local Earnings on Investment in Real Property	\$ 114,711

State Revenue in Lieu of Taxes:

Revenue Sharing - Constitutional Tax	\$ 189,740
Revenue Sharing - Other Taxes	-
Revenue Sharing - Excess Portion	-
Other Revenue in Lieu of Taxes	-
Total State Revenue in Lieu of Taxes	\$ 189,740

Nonpublic Textbook Revenue \$ 10,819

Nonpublic Transportation Revenue \$ -

Schedule 2

**RICHLAND PARISH SCHOOL BOARD**  
**Rayville, Louisiana**

**Education Levels of Public School Staff**  
**As of October 1, 2003**

Category	Full-time Classroom Teachers				Principals & Assistant Principals			
	Certificated		Uncertificated		Certificated		Uncertificated	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Less than a Bachelor's Degree	0	0%	0	0%	0	0%	0	0%
Bachelor's Degree	187	72%	10	0%	1	4%	0	0%
Master's Degree	37	14%	1	0%	5	21%	0	0%
Master's Degree + 30	33	13%	0	0%	18	75%	0	0%
Specialist in Education	1	0%	0	0%	0	0%	0	0%
Ph. D. or Ed. D.	1	0%	0	0%	0	0%	0	0%
<b>Total</b>	<b>259</b>	<b>100%</b>	<b>11</b>	<b>0%</b>	<b>24</b>	<b>100%</b>	<b>0</b>	<b>0%</b>

**RICHLAND PARISH SCHOOL BOARD**  
**Rayville, Louisiana**

**Number and Type of Public Schools**  
**For the Year Ended June 30, 2004**

<b>Type</b>	<b>Number</b>
Elementary	6
Middle/Jr. High	2
Secondary	3
Combination	1
<b>Total</b>	<b>12</b>

Note: Schools opened or closed during the fiscal year are included in this schedule.

Schedule 4

**RICHLAND PARISH SCHOOL BOARD**  
**Rayville, Louisiana**

**Experience of Public Principals and Full-time Classroom Teachers**  
**As of October 1, 2003**

	0-1 Yr.	2-3 Yrs.	4-10 Yrs.	11-14 Yrs.	15-19 Yrs.	20-24 Yrs.	25+ Yrs.	Total
Assistant Principals	0	0	0	2	0	4	5	11
Principals	0	0	4	1	1	0	7	13
Classroom Teachers	36	28	67	31	31	29	48	270
<b>Total</b>	<b>36</b>	<b>28</b>	<b>71</b>	<b>34</b>	<b>32</b>	<b>33</b>	<b>60</b>	<b>294</b>

**RICHLAND PARISH SCHOOL BOARD**  
Rayville, Louisiana

**Public School Staff Data**  
**For the Year Ended June 30, 2004**

	<b>All Classroom Teachers</b>	<b>Classroom Teachers Excluding ROTC and Rehired Retirees</b>
<b>Average Classroom Teachers' Salary Including Extra Compensation</b>	\$ 30,769	\$ 30,470
<b>Average Classroom Teachers' Salary Excluding Extra Compensation</b>	\$ 30,251	\$ 29,999
<b>Number of Teacher Full-time Equivalents (FTEs) used in Computation of Average Salaries</b>	279.4	271.4

**Note:** Figures reported include all sources of funding (i.e., federal, state, and local) but exclude employee benefits. Generally, retired teachers rehired to teach receive less compensation than non-retired teachers and ROTC teachers receive more compensation because of a federal supplement. Therefore, these teachers are excluded from the computation in the last column. This schedule excludes day-to-day substitutes and temporary employees.

**RICHLAND PARISH SCHOOL BOARD**  
**Rayville, Louisiana**

**Class Size Characteristics**  
**As of October 1, 2003**

School Type	Class Size Range							
	1 - 20		21 - 26		27 - 33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	61.9%	159	37.4%	96	0.8%	2	0.0%	0
Elementary Activity Classes	58.8%	30	37.3%	19	3.9%	2	0.0%	0
Middle/Jr. High	65.1%	99	32.9%	50	2.0%	3	0.0%	0
Middle/Jr. High Activity Classes	50.0%	9	16.7%	3	22.2%	4	11.1%	2
High	64.8%	225	27.4%	95	7.8%	27	0.0%	0
High Activity Classes	75.0%	36	10.4%	5	8.3%	4	6.3%	3
Combination	0.0%	0	0.0%	0	0.0%	0	0.0%	0
Combination Activity Classes	0.0%	0	0.0%	0	0.0%	0	0.0%	0

**Note:** The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.



**RICHLAND PARISH SCHOOL BOARD**  
Rayville, Louisiana

**Louisiana Educational Assessment Program (LEAP) for the 21st Century**  
For the Year Ended June 30, 2004

District Achievement Level Results	English Language Arts						Mathematics					
	2004		2003		2002		2004		2003		2002	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 4</b>												
Advanced	5	2%	1	0%	4	1%	5	2%	8	3%	7	2%
Proficient	37	14%	24	9%	34	11%	37	14%	28	10%	28	9%
Basic	104	38%	111	41%	94	30%	82	30%	94	35%	98	32%
Approaching Basic	87	32%	74	27%	117	38%	77	28%	59	22%	89	29%
Unsatisfactory	50	18%	81	23%	61	20%	82	30%	82	30%	88	28%
<b>Total</b>	<b>283</b>	<b>104%</b>	<b>271</b>	<b>100%</b>	<b>310</b>	<b>100%</b>	<b>283</b>	<b>104%</b>	<b>271</b>	<b>100%</b>	<b>310</b>	<b>100%</b>

District Achievement Level Results	Science						Social Studies					
	2004		2003		2002		2004		2003		2002	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 4</b>												
Advanced	5	2%	7	3%	8	3%	3	1%	7	3%	4	1%
Proficient	30	11%	34	13%	25	8%	27	10%	28	10%	21	7%
Basic	118	44%	79	29%	139	45%	114	42%	90	33%	126	41%
Approaching Basic	93	34%	115	42%	97	31%	66	24%	77	28%	77	25%
Unsatisfactory	36	13%	36	13%	41	13%	72	27%	69	25%	82	26%
<b>Total</b>	<b>282</b>	<b>104%</b>	<b>271</b>	<b>100%</b>	<b>310</b>	<b>100%</b>	<b>282</b>	<b>104%</b>	<b>271</b>	<b>100%</b>	<b>310</b>	<b>100%</b>

District Achievement Level Results	English Language Arts						Mathematics					
	2004		2003		2002		2004		2003		2002	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 8</b>												
Advanced	0	0%	4	2%	5	2%	5	2%	6	2%	2	1%
Proficient	12	5%	37	14%	31	13%	8	2%	8	3%	5	2%
Basic	71	27%	90	34%	84	36%	96	33%	109	38%	91	38%
Approaching Basic	127	48%	82	31%	90	39%	74	26%	54	19%	71	28%
Unsatisfactory	58	22%	51	19%	22	9%	85	33%	113	39%	86	34%
<b>Total</b>	<b>268</b>	<b>102%</b>	<b>284</b>	<b>100%</b>	<b>232</b>	<b>100%</b>	<b>278</b>	<b>95%</b>	<b>280</b>	<b>100%</b>	<b>255</b>	<b>100%</b>

District Achievement Level Results	Science						Social Studies					
	2004		2003		2002		2004		2003		2002	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 8</b>												
Advanced	0	0%	1	0%	0	0%	1	0%	0	0%	0	0%
Proficient	30	11%	25	9%	30	13%	15	6%	16	6%	9	4%
Basic	84	32%	91	34%	81	35%	86	33%	95	36%	113	48%
Approaching Basic	72	27%	71	27%	70	30%	97	37%	80	30%	56	24%
Unsatisfactory	80	30%	78	29%	52	22%	67	25%	73	28%	55	24%
<b>Total</b>	<b>266</b>	<b>100%</b>	<b>266</b>	<b>100%</b>	<b>233</b>	<b>100%</b>	<b>266</b>	<b>101%</b>	<b>264</b>	<b>100%</b>	<b>233</b>	<b>100%</b>

**RICHLAND PARISH SCHOOL BOARD**  
**Rayville, Louisiana**

**The Graduation Exit Exam for the 21st Century**  
**For the Year Ended June 30, 2004**

District Achievement Level Results	English Language Arts						Mathematics					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 10</b>												
Advanced	1	0%	0	0%	5	2%	8	4%	6	2%	10	4%
Proficient	17	7%	9	4%	24	12%	21	9%	9	4%	22	9%
Basic	71	31%	82	36%	76	37%	72	32%	101	42%	61	26%
Approaching Basic	49	21%	73	32%	50	24%	28	12%	53	22%	36	15%
Unsatisfactory	62	27%	64	28%	51	25%	84	37%	74	30%	104	45%
<b>Total</b>	<b>200</b>	<b>88%</b>	<b>228</b>	<b>100%</b>	<b>206</b>	<b>100%</b>	<b>213</b>	<b>93%</b>	<b>243</b>	<b>100%</b>	<b>233</b>	<b>100%</b>

District Achievement Level Results	Science						Social Studies					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 11</b>												
Advanced	1	0%	2	1%	1	1%	0	0%	2	1%	1	1%
Proficient	15	7%	23	12%	23	13%	8	4%	15	8%	14	8%
Basic	58	25%	76	39%	46	26%	84	37%	76	39%	58	33%
Approaching Basic	64	28%	49	25%	53	30%	47	21%	55	28%	50	29%
Unsatisfactory	48	21%	46	23%	52	30%	47	21%	48	24%	51	29%
<b>Total</b>	<b>186</b>	<b>82%</b>	<b>198</b>	<b>100%</b>	<b>175</b>	<b>100%</b>	<b>186</b>	<b>82%</b>	<b>198</b>	<b>100%</b>	<b>174</b>	<b>100%</b>

**RICHLAND PARISH SCHOOL BOARD**  
**Rayville, Louisiana**

**The IOWA Tests**  
**For the Year Ended June 30, 2004**

	Composite		
	2004	2003	2002
<b>Test of Basic Skills (ITBS)</b>			
Grade 3	53	54	41
Grade 5	50	46	44
Grade 6	39	43	44
Grade 7	50	40	48
<b>Tests of Educational Development (ITED)</b>			
Grade 9	41	37	37

Scores are reported by National Percentile Rank. A student's National Percentile Rank shows the student's relative position or rank as compared to a large, representative sample of students in the same grade from the entire nation. A student with a score of 72 indicates that the student scored the same or better than 72 percent of the students in the norm group.