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GULF COAST TEACHING FAMILY SERVICES, INC. (A NONPROFIT ORGANIZATION)

FINANCIAL REPORT AND SUPPLEMENTARY INFORMATION

June 30, 2004 and 2003

Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2/2/05

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BERNARD & FRANKS

A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS

NICHOLAS F. CHETTA, C.P.A.

NICHOLAS W. LAFRANZ III, C.P.A.

JAMES L. WHITE, C.P.A.

INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS

To the Board of Directors
Gulf Coast Teaching Family Services, Inc.
New Orleans, Louisiana

We have audited the accompanying statements of financial position of Gulf Coast Teaching Family Services, Inc. (a nonprofit corporation), as of June 30, 2004 and 2003, and the related statements of activities and cash flows for the years then ended and the statement of functional expenses for the year ended June 30, 2004. These financial statements are the responsibility of Gulf Coast Teaching Family Services, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Gulf Coast Teaching Family Services, Inc. as of June 30, 2004 and 2003, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated December 22, 2004, on our consideration of Gulf Coast Teaching Family Services, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of Gulf Coast Teaching Family Services, Inc. taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Bornard + Franks

December 22, 2004

GULF COAST TEACHING FAMILY SERVICES, INC. (A NONPROFIT ORGANIZATION)

STATEMENTS OF FINANCIAL POSITION JUNE 30, 2004 AND 2003

ASSETS		2004		2002
	·	2004		2003
CURRENT ASSETS				
Cash and cash equivalents	\$	2,452,913	\$	602,077
Investment securities		123,932		123,176
Receivables:				
Program		3,067,162		2,433,424
Allowance for doubtful accounts		(300,000)		(195,000)
Other receivables		21,757		19,204
Total receivables		2,788,919		2,257,628
Prepaid expenses		189,481		158,344
Total current assets	\$	5,555,245	\$	3,141,225
PROPERTY AND EQUIPMENT - AT COST				
Land	\$	247,360	\$	247,360
Building and improvements		1,021,978		983,170
Software		169,540		130,268
Leasehold improvements		98,706		93,466
Furniture and equipment		822,260		699,825
Transportation equipment		141,176		112,166
Leased equipment under capitalized leases		13,783		13,783
		2,514,803		2,280,038
Less accumulated depreciation and amortization		(1,202,033)		(1,007,001)
		1,312,770		1,273,037
DEPOSITS	\$	7,790		7,790
Total assets	_\$_	6,875,805	_\$_	4,422,052

LIABILITIES AND NET ASSETS

LIABILITIES AND NET ASSETS		2004		2003			
CURRENT LIABILITIES Notes payable Current portion of mortgage notes payable Accounts payable Accrued liabilities	\$	62,083 40,432 494,234 1,826,144	\$	61,334 43,871 495,612 998,457			
Total current liabilities	_\$_	2,422,893	_\$_	1,599,274			
LONG-TERM LIABILITIES, LESS CURRENT PORT Mortgage notes payable COMMITMENTS AND CONTINGENCIES	ION _\$	384,557	<u>\$</u> \$	423,711 -			
UNRESTRICTED NET ASSETS	\$	4,068,355	_\$	2,399,067			
Total liabilities and net assets	\$	6,875,805		4,422,052			

GULF COAST TEACHING FAMILY SERVICES, INC. (A NONPROFIT ORGANIZATION)

STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2004 AND 2003

UNKESTRICTED	NEI	A55E15

	2004	2003
REVENUE, GAINS, AND SUPPORT:		
Grants and fees for services	\$ 25,097,418	\$ 19,838,785
Donations	336,724	292,032
Interest income	9,529	1,363
Other income	5,999	31,863
Total revenues, gains and support - unrestricted	\$ 25,449,670	\$ 20,164,043
EXPENSES:		
PROGRAM SERVICES:	ф <i>570 705</i>	e 522.610
Community group homes Foster Care/Professional Care	\$ 570,725 1,451,758	\$ 532,619 1,533,703
Personal care attendants	8,027,632	5,203,604
Supervised independent living	5,563,714	4,369,294
Respite services	1,155,309	3,141,095
Others, in total	1,526,119	1,238,681
Homeless/Housing	1,308,961	602,547
Elderly Services	151,813	131,106
Total program expenses	\$ 19,756,031	\$ 16,752,649
ADMINISTRATIVE AND GENERAL	\$ 3,760,943	\$ 2,904,171
Fund raising	263,408	232,667
Total expenses	\$ 23,780,382	\$ 19,889,487
INCREASE (DECREASE)		
IN UNRESTRICTED NET ASSETS	\$ 1,669,288	\$ 274,556
NET ASSETS, BEGINNING OF YEAR	2,399,067	2,124,511
NET ASSETS, END OF YEAR	\$ 4,068,355	\$ 2,399,067

See Notes to Financial Statements.

GULF COAST TEACHING FAMILY SERVICES, INC. (A NONPROFIT ORGANIZATION)

STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JUNE 30, 2004

	Program Services									
	Community			ofessional/	Personal			Supervised		Respite
		Group	Foster			Care	Iı	ndependent		Services
		Homes		Care		Attendants		Living		
Salaries and wages	-\$	246,986	\$	366,518	\$	6,718,862	\$	4,524,077	\$	876,121
Severence package		-		-		-		-		-
Employee benefits		7,151		9,553		67,440		50,290		15,410
Payroll taxes		18,759		27,499		525,137		349,740		67,096
Workmen's compensation	_	8,157		12,443		220,636		148,941		32,747
Total payroll cost		281,053		416,013		7,532,075	_	5,073,048	_	991,374
Office supplies		1,117		1,995		17,396		14,620		3,942
Advertising		_		3,224		5,057		4,231		1,029
Bad debts		19,226		1,420		109,911		89,014		41,842
Telephone		2,532		5,827		29,126		25,096		9,552
Training		1,017		3,128		19,098		16,245		6,250
Travel		2,941		18,463		109,921		129,337		19,335
HUD supporting services		-		_		-		-		-
Professional services		1,132		-		-		31,252		1,440
Insurance		27,913		-		-		2,347		-
Repairs and maintenance		10,096		455		15,393		10,319		4,676
Depreciation		22,219		-		3,278		1,239		-
Interest		10,007		-		-		_		-
Lease expense		-		7,408		83,729		48,773		21,621
Client needs		27,320		26,906		1,841		25,875		3,611
Room and board		-		273,717		-		_		4,125
Contractual services		-		660,814		-		-		-
Utilities		15,887		872		12,355		1,784		3,707
Consultants		12,617		=		4,530		6,123		2,295
Computer expenses		-		-		3,059		2,739		-
Recognition expense		-		2,692		16,020		10,174		2,784
Care facilities fees		50,398		-		-		-		-
Rental expense		-		-		-		•		-
Food		45,769		-		-		-		-
Life skills training		-		-		-		-		-
Medical supplies		2,418		45		12,963		6,772		1,731
Others, in total		37,063		28,779		51,880		64,726		35,995
Total direct expenses		570,725	<u>\$</u>	1,451,758	<u>\$</u>	8,027,632	<u>\$</u> _	5,563,714	\$	1,155,309
Administrative & general allocated	\$	96,551	\$	269,580	\$	1,413,562	\$	949,924	\$	214,964

			Progr	ram S	ervices		Supporting Services							
	Iousing/ Iomeless		Elderly Services		Other Programs	Total Program Services		lministrative nd General	Fur Rais			Total Supporting		GRAND TOTALS
\$	498,564	\$	122,443	\$	872,971	\$ 14,226,542	\$	1,770,366	\$ 60	,752	\$	1,831,118	\$	16,057,660
	-		-		-	-		473,148		-		473,148		473,148
	16,203		910		21,749	188,706		29,625	2	,653		32,278		220,984
	37,196		9,685		67,051	1,102,163		122,458	4	,338		126,796		1,228,959
	16,351		4,125		28,839	 472,239		46,576	2	,045		48,621		520,860
	568,314	_	137,163		990,610	 15,989,650		2,442,173	69	,788	_	2,511,961		18,501,611
	7,730		742		6,286	53,828		82,301	6	,130		88,431		142,259
			264		3,077	16,882		8,608		,817		150,425		167,307
	-		-		2,309	263,722		685		-		685		264,407
	18,153		1,094		19,065	110,445		63,019	1	,441		64,460		174,905
	2,348		1,258		8,906	58,250		31,777		-		31,777		90,027
	26,715		3,618		150,065	460,395		20,360	1	,377		21,737		482,132
	98,802		-		-	98,802		-		-		-		98,802
	7,375		-		44,596	85,795		259,358	1	,081		260,439		346,234
	-		-		25,409	55,669		110,412		-		110,412		166,081
	2,240		361		4,574	48,114		34,111	1	,025		35,136		83,250
	5,502		-		20,873	53,111		141,164		608		141,772		194,883
	-		_		8,539	18,546		10,661		-		10,661		29,207
	-		1,805		18,207	181,543		306,139		-		306,139		487,682
	317,380		1,697		177,091	581,721		-		-		-		581,721
	10,966		-		2,934	291,742		-		-		-		291,742
	-		-		6,426	667,240		-		-		-		667,240
	-		704		4,353	39,662		15,874		-		15,874		55,536
	22,255		-		-	47,820		-		-		-		47,820
	24,338		-		2,257	32,393		32,358		422		32,780		65,173
	-		-		549	32,219		30,760		340		31,100		63,319
	-		-		-	50,398		-		-		-		50,398
	128,381		-		=	128,381		1,307		-		1,307		129,688
	-		-		-	45,769		-		-		-		45,769
	53,695		-		-	53,695		-		-		-		53,695
	-		518		285	24,732		-		-		-		24,732
	14,767		2,589	_	29,708	 265,507		169,876	39	379		209,255		474,762
\$	1,308,961	\$	151,813		1,526,119	\$ 19,756,031	\$	3,760,943	\$ 263	408	\$	4,024,351	<u>\$</u>	23,780,382
\$	-	\$	22,315	\$	243,838	\$ 3,210,734	\$	551,310	\$ 22,	099	\$	573,409	\$	3,784,143

GULF COAST TEACHING FAMILY SERVICES, INC. (A NONPROFIT ORGANIZATION)

STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2004 AND 2003

		2004	 2003
CASH FLOWS FROM OPERATING ACTIVITIES Increase in unrestricted net assets Adjustments to reconcile increase in unrestricted net assets to net cash provided by operating activities:	\$	1,669,288	\$ 274,556
Depreciation Changes in assets and liabilities:		195,032	176,551
(Increase) decrease in program receivables		(528,738)	(290,392)
(Increase) decrease in other receivables		(2,553)	6,475
(Increase) decrease in prepaid expenses		(31,137)	(30,658)
Increase (decrease) in accounts payable			
and accrued liabilities		826,309	 130,510
Net cash provided by operating activities	\$	2,128,201	\$ 267,042
CASH FLOWS FROM INVESTING ACTIVITIES			
Increase in investment securities, net	\$	(756)	\$ (1,240)
Purchases of property and equipment		(234,765)	(90,112)
Deposits (made) returned			 4,059
Net cash used in investing activities	\$	(235,521)	\$ (87,293)
CASH FLOWS FROM FINANCING ACTIVITIES Proceeds from notes payable Principal payments made on notes payable Principal payments on mortgage notes payable	\$	289,771 (139,022) (192,593)	\$ 109,134 (100,196) (31,006)
Trinopai paymonis on mortgago notos payasto		(152,555)	 (31,300)
Net cash used in financing activities	\$	(41,844)	\$ (22,068)
Net increase (decrease) in cash and cash equivalents	\$	1,850,836	\$ 157,681
Cash and cash equivalents, beginning of year		602,077	 444,396
Cash and cash equivalents, end of year	\$	2,452,913	\$ 602,077
SUPPLEMENTAL DISCLOSURES OF CASH INFORMAT	TON	т	
Cash paid for: Interest	\$	28,571	\$ 42,685

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2004 and 2003

Note 1 - ORGANIZATION

Gulf Coast Teaching Family Services, Inc. is a nonprofit corporation organized exclusively for charitable, religious, educational and scientific purposes. The Organization maintains group homes, child and family centers and other related programs for the youth and their families and provides a program, which will give the young people and their families an opportunity to become normalized, independent, productive and respected citizens of the community. These services are provided in the South Louisiana area.

The Organization's major programs include the following:

Community Group Homes – A residential treatment facility for mentally impaired adults.

Professional Care Program - This program provides foster homes in the community for abused, neglected or troubled children and adolescents, emotionally disturbed children and children and adults with physical and/or mental disabilities. This program also locates and serves runaways and homeless youth through prevention, crisis intervention and follow up services.

Personal Care Attendant Services - PCA provides assistance for adults or children with mental or physical disabilities in performing the activities of daily living that they might otherwise not be able to perform alone.

Supported Independent Living - The SIL program works with individuals with mental and /or physical disabilities and for older adolescents in need of extra support, assistance and monitoring.

Respite Services - Respite Services are offered to parents with children or adults with physical/mental illness and is designed to offer relief from the demanding care for their special needs.

Housing/Homeless – Supportive Housing and services to assist the homeless transition into temporary housing and later to permanent housing. Services include but are not limited to assistance in finding housing, acquiring necessary furnishings, integration into the community and establishing community supports. Management Information Systems are also established and maintained for present and future assistance to the homeless.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2004 and 2003

Note 1 – ORGANIZATION (Continued)

Elderly – This type of service covers all needs of the elderly such as general hygiene needs, assisting with grocery shopping, meal planning and preparation, teaching and assisting with activities, finding resources and encouraging interactions with other persons with similar interest.

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A summary of the significant accounting policies used in the preparation of the accompanying financial statements follows:

1. Basis of Accounting and Financial Statement Presentation

The accompanying financial statements are presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

The Organization follows the financial statement presentation recommended by Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-For-Profit Organizations. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets (unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets) based upon the existence or absence of donor-imposed restrictions. In addition, the Organization is required to present a statement of cash flows. At present, all of the Organizations funds are included in the Unrestricted category.

The Organization also follows the recommendations included in SFAS No. 116, Accounting for Contributions Received and Contributions Made. In accordance with SFAS No. 116, contributions received are recorded as unrestricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. As of June 30, 2004 and 2003, the Organization has not received any contributions with donor-imposed restrictions that would result in temporarily or permanently restricted net assets.

2. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2004 and 2003

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

3. Income Taxes

The Organization is a nonprofit organization and exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Code as other than a private foundation.

4. Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers cash on hand and demand deposits to be cash equivalents.

5. Allowance For Doubtful Accounts

The Organization has established an allowance for doubtful accounts in order to allow for corrections and billing adjustments that may be related to accounts receivable balances at June 30, 2004 and 2003.

Actual billing adjustments and bad debts, if any, are charged to the specific fund or programs as determined. Bad debt expense for the years ended June 30, 2004 and 2003 was \$264,407 and \$256,686, respectively.

6. Depreciation and Amortization

Property and equipment are carried at cost. Depreciation and amortization are calculated using the straight-line method. Depreciable lives for most assets in the class are as follows: Buildings, 20 years; Leasehold improvements, 10 years or lease term if shorter; Furniture and fixtures, 10 years; Computers and related equipment, 3 to 5 years; Transportation equipment, 3 to 5 years. When assets are retired or disposed of, the cost and related accumulated depreciation are removed from the accounts, and any resulting gain or loss is reflected in income for the period. The cost of maintenance and repairs is charged to income as incurred; significant renewals and betterments are capitalized. Donated property is capitalized at fair value. Depreciation and amortization expense amounted to \$195,032 and \$176,551 for the years ended June 30, 2004 and 2003, respectively.

NOTES TO FINANCIAL STATEMENTS (CONTINUED) JUNE 30, 2004 and 2003

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

7. Capital Leases

For financial reporting, the Organization has capitalized certain leased equipment. The statement of financial position reflects all capitalized lease equipment as assets and obligations under capital lease. The capital lease obligations are recorded at the present value of the future minimum lease payments discounted at the interest rate implicit in each lease.

8. Employee Vacation Benefits

Employee vacation benefits are accrued and expensed in the period earned by the employee.

9. Program Revenues

Program revenues earned under reimbursement type contracts are recorded as revenues in the appropriate program when the related expenses are incurred.

Program revenues earned on fee for service and per-diem contracts are recorded as revenues when services are provided.

10. Allocated Costs

Expenses are charged to each program directly when the charge is identified to the program. Program expenditures which cannot be directly identified to a program are allocated based on square footage, usage statistics and ratio of program payroll expenses to total payroll expenses as appropriate. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide the overall support and direction of the Center.

For management analysis purposes, the Organization allocated administrative costs of the central and regional offices in the amount of \$3,210,734 and \$2,526,809 to the various programs it administered during the years ended June 30, 2004 and 2003, respectively. The allocation is based on proportion of direct program cost to total direct program costs. These allocated costs are included in Administrative and General expenses in the Statement of Activities.

NOTES TO FINANCIAL STATEMENTS (CONTINUED) JUNE 30, 2004 and 2003

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

11. Contributions - Donations

Contributed property and equipment is recorded at fair value at the date of donation. If the donors stipulate how long the assets must be used, the contribution is recorded as restricted support. In the absence of such stipulation, contributions of property and equipment are recorded as unrestricted support. To date, all contributions have been included in unrestricted support.

12. In Kind - Matching

Independent Living Program and HUD contracts require a match of Program B funds by Gulf Coast Teaching Family Services, Inc. of an equal amount. This match is provided through in-kind services. These services are reported to the funding agency on monthly billings. They are not included in the revenues and expenditures in the Statements of Activities of the financial statements, or in the supplemental information schedules. During the year ended June 30, 2004 in-kind services provided as match were \$33,631 in Lafayette and \$37,531 in Houma. During the year ended June 30, 2004, in-kind services provided as match were \$147,485 for the HUD program. During the year ended June 30, 2003, in-kind services provided as match were \$32,266 in Lafayette and \$25,177 in Houma. During the year ended June 30, 2003, in-kind services provided as match were \$8,678 for the HUD program.

Note 3 - INVESTMENT SECURITIES

Investment securities at June 30, 2004 and 2003 consist of the following:

	2004	2003
Mutual Fund – U.S. Government Obligations Fund	\$ 123,932	<u>\$ 123,176</u>

Cost and fair market value are the same at June 30, 2004 and 2003.

These funds earned approximately \$876 and \$1,363 and incurred expenses of approximately \$58 and \$123 for the years ended June 30, 2004 and 2003, respectively.

NOTES TO FINANCIAL STATEMENTS (CONTINUED) JUNE 30, 2004 and 2003

Note 4 - PROGRAM RECEIVABLES

Program receivables consist of reimbursements for expenses incurred or revenue earned on fee for service and per-diem contracts. Program receivables consist of the following as of June 30, 2004 and 2003:

•	2004	
U.S. Department of Health and Human Services	\$ 101,64	0 \$
Medicaid	2,012,24	6 1,540,423
U.S. Department of Housing and Urban Development	172,92	0 69,852
State of Louisiana:		
Department of Public Safety and Corrections	39,49	7 61,652
Office of Mental Health	139,58	5 210,817
Office of Community Services	408,26	6 395,152
Office of Citizens with Developmental Disabilities	20,87	9 35,296
Louisiana Rehabilitation Services	39,57	2 24,110
Department of Health & Hospitals CAHSD	16,44	0 9,356
Office of Youth Development	63,33	6
Other:		
Capital Area Agency on Aging	22,04	4 27,270
Private	3,96	0 22,658
JPHSA	26,36	1 36,423
Various	41	<u>6</u> 415
Subtotal	\$ 3,067,16	2 \$ 2,433,424
Less: Allowance for Doubtful Accounts	(300,00	<u>(195,000)</u>
Total, net	\$ 2,767,16	<u>\$ 2,238,424</u>

Note 5 - NOTES PAYABLE

Notes payable consist of the following at June 30, 2004:

Note payable to Cannanwill, Inc. dated 2-16-2004 in the original amount of \$139,771 and payable in nine monthly payments of \$15,521. Note bears interest at 5.5%. Final payment due 11-14-2004.

62,083

Notes payable consist of the following at June 30, 2003:

Note payable to Cannanwill, Inc. dated 3-12-2003 in the original amount of \$109,134 and payable in nine monthly payments of \$12,438. Note bears interest at 6.14%. Final payment due 11-12-2003.

61,334

NOTES TO FINANCIAL STATEMENTS (CONTINUED) JUNE 30, 2004 and 2003

Note 6 - ADDITIONAL BREAKDOWN OF PROGRAM AND OPERATING EXPENSES

For reporting purposes, the Organization has separated two additional Program Groups, Homeless/Housing and Elderly Services, which in the past were included with in the Other Program grouping. In addition, the Organization has separated its Fund Raising expenses from Administrative and general for the current reporting period.

Note 7 - MORTGAGE NOTES PAYABLE

Mortgage notes payable consist of the following at June 30, 2004:

	_	<u>Current</u>	Long-term			
Note payable to Hibernia National Bank, dated October 21, 2003 in the original amount of \$150,000 and payable in 59 monthly installments of \$1,252 with a final payment of \$114, 923 due October 21, 2008. Note bears interest at the rate of 5.75 percent.	\$	6,832	<u> </u>	138,826		
Note ocals interest at the rate of 3.73 percent.	Ψ	0,032	J	130,020		
Note payable to Hibernia National Bank dated 6-4-98 in the original amount of \$ 400,000 and payable in 180 monthly payments of \$3,876. Note bears interest at 4.9%. Note is secured by						
real estate having an appraisal value of \$648,000.		33,600		<u>245,731</u>		
Total	<u>\$</u>	40,432	<u>\$</u>	<u>384,557</u>		

Mortgage notes payable consist of the following at June 30, 2003:

	 <u>Current</u>	L	ong-term
Note payable to Richard X. Patin dated 7-1-97	 		-
in the original amount of \$180,000 and payable in 180			
monthly payments of \$1,772. Note bears interest at			
8.5 % and is secured by real estate.			
Final payment was due July 2012. Paid off in 2003.	\$ 10,320	\$	123,160

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2004 and 2003

Note 7 - MORTGAGE NOTES PAYABLE (Continued)

	Current	Long-term
Note payable to Richard X. Patin dated 11-12-97 in the original amount of \$30,000 and payable in 180 monthly payments of \$295. Note bears interest at 8.5 % and is secured by real estate. Final payment due 11-12-2012. Paid off in 2003.	1,651	21,266
Note payable to Hibernia National Bank dated 6-4-98 in the original amount of \$ 400,000 and payable in 180 monthly payments of \$3,876. Note bears interest at 2.55 % over the interest rate on 1-5 year U.S. Treasury Securities. Rate at issue was 8.11%. Note is secured by real actions beginning an amount of \$648,000.	21 000	270 295
estate having an appraisal value of \$648,000.	31,900	<u>279,285</u>
Total	<u>\$ 43,871</u>	<u>\$ 423,711</u>

The maturities for the mortgage notes payable are as follows: Year Ending June 30:

2005	\$ 40,432
2006	\$ 42,235
2007	44,663
2008	162,828
2009	40,800
Thereafter	94,031
Total	<u>\$ 384,557</u>

Interest expense for the years ended June 30, 2004 and 2003 amounted to \$28,571 and \$42,685, respectively.

NOTES TO FINANCIAL STATEMENTS (CONTINUED) JUNE 30, 2004 and 2003

Note 8 - ACCRUED LIABILITIES

Accrued liabilities consist of the following at June 30, 2004 and 2003:

	2004		2003
Accrued salaries and payroll taxes	\$ 708,055	\$	465,221
Refunds due State of Louisiana	157,087		195,871
Compensated absences	426,330		333,534
Other	61,524		3,831
Severance package	473,148	_	
Total	<u>\$ 1,826,144</u>	<u>\$</u>	998,457

Severance Package

The Organization has signed a severance agreement with its former Executive Director. The Agreement calls for an initial payment of \$60,000 and a monthly payment of \$4,231 from January, 2004 until October, 2008. The Agreement has been recorded as expense for the current year and the related liability has been recorded at its net present value as of June 30, 2004.

Due to State of Louisiana

This liability is being paid off monthly by offsetting current amounts due from the State against the liability.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2004 and 2003

Note 9 - COMMITMENTS

The Organization leases facilities and equipment under operating leases expiring through the year 2011. Rental expense related to these leases was \$481,846 and \$440,818 for the years ended June 30, 2004 and 2003, respectively. Minimum future rental payments due under these leases as of June 30, 2004 are as follows:

Year Ending June 30.	All Renewed	Non-Cancelable
2005	\$ 453,000	\$ 285,000
2006	463,000	296,000
2007	473,000	305,000
2008	483,000	305,000
2009	483,000	305,000
Total	<u>\$ 2,355,000</u>	<u>\$ 1,496,000</u>

Management expects that in the normal course of business leases will be renewed or replaced by other leases.

Note 10 - CONCENTRATIONS OF CREDIT RISK

State law requires that deposits of all political subdivisions be fully collateralized at all times. Acceptable collateralizations includes FDIC/FSLIC insurance and the market value of securities purchased and pledged to the political subdivision. The Organization, being a quasi-public nonprofit entity, is required to comply with these regulations. Obligations of the United States, the State of Louisiana and certain political subdivisions are allowed as security for deposits. Obligations furnished as security must be held by the political subdivision or with an unaffiliated bank or trust company for the account of the political subdivision. At various times during the year, deposits in excess of FDIC insurance were collateralized by the securities described above.

Note 11 - UNEMPLOYMENT INSURANCE FUND

Effective July 1, 1992, the Organization became self-insured for employee unemployment compensation claims through the establishment of an Organization unemployment insurance fund.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2004 and 2003

Note 11 - UNEMPLOYMENT INSURANCE FUND (Continued)

Actual payments to the State for Unemployment benefits paid totaled \$46,126 in 2004 and \$50,963 in 2003.

All known claims as of June 30, 2004 have been recorded in the financial statements. The fund balance of the Unemployment Insurance Fund totaled \$65,539 and \$64,787 as of June 30, 2004 and 2003, respectively. The Unemployment Insurance Fund balance is included in unrestricted net assets for financial statement presentation.

Note 12 - ECONOMIC DEPENDENCY

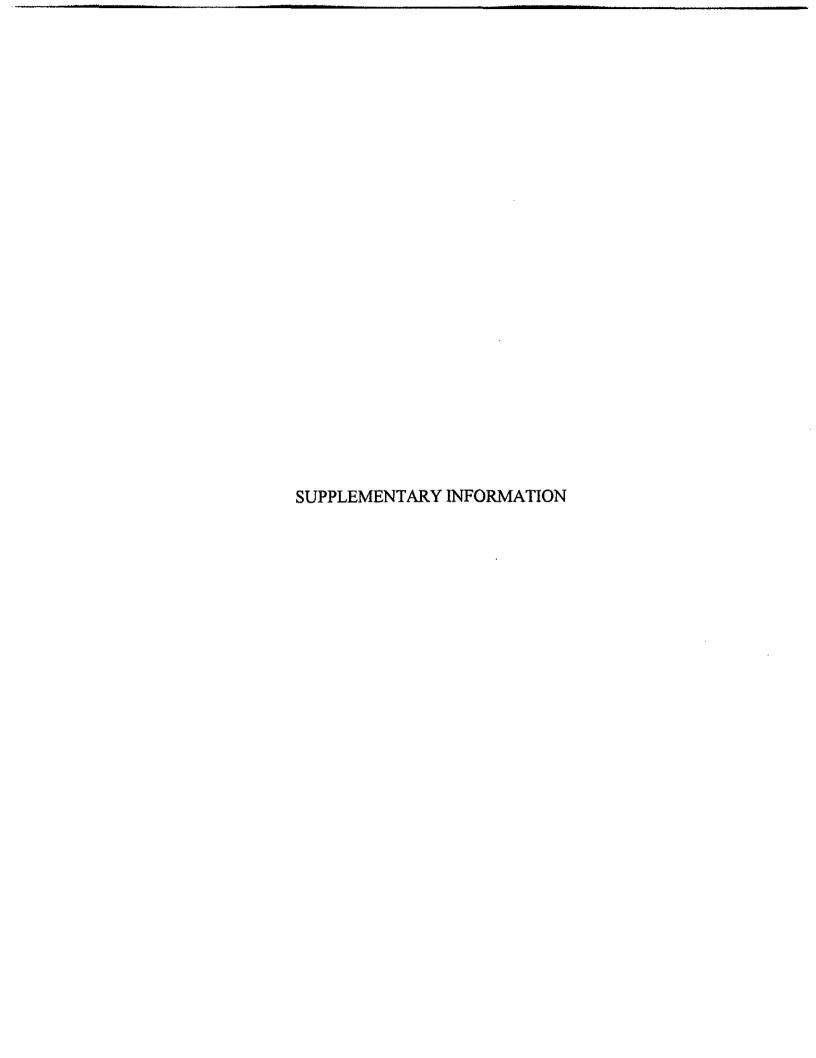
The Organization receives a majority of its revenue from funds provided through programs administered by the State of Louisiana. The program amounts are appropriated each year by the federal and state governments. If significant budget cuts are effected at the federal and/or state level, the amount of the funds the Organization receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Organization will receive in the next fiscal year.

Note 13 - CONTINGENCIES

Programs administered by the Organization are subject to review and audit by the various funding agencies. Accordingly, any disallowed payments which may arise as a result of these audits, may be recovered by the funding agencies in subsequent years.

Note 14 - LINE OF CREDIT

The Organization signed a Line of Credit Agreement on July 1, 2004 with a local national bank. The agreement has a principal amount of \$750,000, a maturity date of July 1, 2005, and a variable interest rate equal to the Wall Street Journal Prime Rate. Any loans against the line will be secured by a Security Agreement that includes most of the Organization's assets. The agreement also calls for several financial covenants and ratio requirements. There were no outstanding loans against the line at June 30, 2004. Fees of \$7,500 each year were paid to secure the agreement in 2004 and 2003.





BERNARD & FRANKS

A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS

JOSEPH V. FRANKS II, C.P.A.

NICHOLAS F. CHETTA, C.P.A.

NICHOLAS W, LAFRANZ III, C.P.A.

JAMES L. WHITE, C.P.A.

INDEPENDENT AUDITOR'S REPORT ON THE SUPPLEMENTARY INFORMATION

To the Board of Directors Gulf Coast Teaching Family Services, Inc. New Orleans, Louisiana

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information contained on pages 19 to 38 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Bernard + Franks

December 22, 2004

GULF COAST TEACHING FAMILY SERVICES, INC. (A NONPROFIT ORGANIZATION)

SCHEDULE 1 - COMBINED STATEMENT OF REVENUES AND EXPENSES BY COST REPORT GROUPING

YEARS ENDED JUNE 30, 2004 AND 2003

	2004	2003
REVENUE		
Programs	\$ 25,097,418	\$ 19,838,785
Donations	336,724	292,032
Interest income	9,529	1,363
Other income	5,999	31,863
Total revenue	\$ 25,449,670	\$ 20,164,043
EXPENSES:		
Administrative and general	\$ 9,253,299	\$ 7,573,181
Plant operation and maintenance	138,782	131,459
Cost related to capital assets	843,370	782,485
Dietary, laundry, and linen	68,200	60,769
Housekeeping	9,361	10,180
Personal client needs	642,660	291,166
Therapeutic and training	12,711,540	10,915,869
Medical and nursing	24,827	17,531
Recreational	40,368	74,766
Consultants	47,975	32,081
Total expenses	\$ 23,780,382	\$ 19,889,487
INCREASE (DECREASE)		
IN UNRESTRICTED NET ASSETS	\$ 1,669,288	\$ 274,556

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND YEAR ENDED JUNE 30, 2004

I				Community Group Homes	Group Hc	mes		. 1			Foste	Foster Care		!
,	Con Tr	Trappey Community Home Lafayette Provider #	% ± % 1	Spain Street Community Home New Orleans Provider #	Randy Dumas extra rate New Orleans		Subtotal Community Group Homes		Regular Foster Care Baton Rouge TIPS #020008014		epartment of Corrections Lafayette	Department of Department of Corrections Lafayette Houma	-	Department of Corrections New Orleans DOC #403-581 R4
Administrative and general	€⁄3	105,393	↔	133,184	€9	4,422	\$ 242,999	\$ 660		59,943 \$	25,743	\$ 450	\$ 0	603
Plant operation and capital asset costs		22,878		35,967		1	58,845	145	1,4	1,432	2,737	1		,
Dietary, laundry & linen, and housekeceping		41,149		20,127		1	61,276	92;		,	33	•		,
Personal client needs		27,363		6,227		1	33,590	061	5,(5,653	2,933	ı		,
Medical and nursing		2,048		370			2,4	2,418		45	1	ľ		,
Therapeutic and training		78,905		59,902	1	17,199	156,006	90(189,542	542	41,923	ı		•
Recreational		2,151		823			2,9	2,974		117	15	•		•
Consultants		4,303		8,314			12,617	117			•	1		•
subtotal programs subtotal administrative and general	€9	284,190	69	264,914	S	21,621	\$ 570,725	725 \$	256,732	732 \$	73,384	\$ 450	\$ 09	603
Administrative costs - allocated		41,989		50,445		4,117	96,551	551	48,	48,865	10,842		83	115
Totals ==	89	326,179	S	315,359	8	25,738	\$ 667,276	\$ 923	305,597	597 \$	84,226	\$ 533	3 \$	718

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

Foster Care

	Farr Orler	Forever Families New Orleans TIPS # 020025366		Regular FosterRegular FosterCare LafayetteCare HoumaCare NewTIPSTIPSOrleans TIPS#020008015#020015894#010007819	Regul Care 1 #020	Regular Foster Care Houma TIPS #020015894	Regu Ca Orle #01(Regular Foster Care New Orleans TIPS #010007819	Substitute Family Care New Orleans #1920002	Diagnostic & Assessment Program New Orleans	tic & nent am leans	Subt	Subtotal Foster Care
Administrative and general	69	122,520	69	24,918	so.	49,231	69	145,513	\$ 123	Ø	2,073	\$	431,117
Plant operation and capital asset costs		1		4,492		75		1	,		•		8,736
Dietary, laundry & linen, and housekeeeping	ua.	13		•		1		ı	,		i		46
Personal client needs		4,207		1,580		3,135		9,398	•		ı		26,906
Medical and nursing		•		•		•		•	•		ı		45
Therapeutic and training		275,071		34,840		86,313		298,122	19,855		38,320		983,986
Recreational		272		28		77		288	•		•		797
Consultants		•		•		125		•	1		1		125
subtotal programs subtotal administrative and general	∽	402,083	€9	65,858	6-5	138,956	69	453,321	\$ 19,978	٠	40,393	ses	1,451,758
Administrative costs - allocated		76,565		9,731		25,562		86,321	3,804		7,692		269,580
Totals	89	478,648	es.	75,589	69	164,518	89	539,642	\$ 23,782	€9	48,085 \$	5	1,721,338

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

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	LRS Personal Care Attendant Houma	LRS Personal LRS Personal Care Attendant Care Attendant Houma Baton Rouge	Personal Care Attendant New Orleans Provider #1910686	Special Personal Care Attendant Waiver Baton Rouge	PCS Baton Rouge	Personal Care Attendant Baton Rouge Provider #1912913	Personal Care Attendant Hourna Provider #1935166	Personal Care Attendant Lafayette Provider #1910384
Administrative and general	\$ 528	\$ 229	\$ 215,838	\$ 18,533	\$ 47	\$ 234,512	\$ 267,082	\$ 188,759
Plant operation and capital asset costs	ı	ı	•	3	J	4,988	34,647	26,514
Dietary, laundry & linen, and housekeeeping	,	•		•	ı	ı	2,858	196
Personal client needs	•	•	474	·	,	•	503	1
Medical and nursing	•	•	959	81	,	1,046	4,222	2,467
Therapeutic and training	•	1,910	1,429,921	88,694	2,075	1,052,717	1,232,700	897,701
Recreational	ı	•	17	•	•	323	•	3,654
Consultants	•	,	ı	400	•	1,292	•	871
subtotal programs subtotal administrative and general	\$ 528	\$ 2,139	\$ 1,647,209	\$ 107,711	\$ 2,122	\$ 1,294,878	\$ 1,542,012	\$ 1,120,162
Administrative costs - allocated	76	407	313,662	20,501	404	246,458	283,675	165,504
Totals	\$ 625	\$ 2,546	\$ 1,960,871	\$ 128,212	\$ 2,526	\$ 1,541,336	\$ 1,825,687	\$ 1,285,666

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

								Personal C	Personal Care Attendant	ant		
	Pe H	Personal Care Attendant Alexandria Provider #1690538	Traumatic Head & Spinal Cord Injuries New Orleans DHH/OCDD	_ [Personal Care Attendant Harmmond Provider #1690082	Personal Care Attendant Lake Charles Provider #1984205		OCDD Personal Care Attendant Respite Houma	Tramautic Head & Spinal Cord Injuries Houma	1	Personal Care Attendant Supervised Independent Living Baton Rouge	Personal Care Attendant Hammond
Administrative and general	68	75,510	69	504 \$	194,513	& &	82,458	\$ 6,731	\$ 27	27,091	\$ 12,635	&÷
Plant operation and capital asset costs		7,560			23,143	=	11,814	1		•	832	ŧ
Dietary, laundry & linen, and housekeeeping	~	•			868		85	,			•	1
Personal client needs		1		•	175		9	•			628	1
Medical and nursing		117			3,182		664	•		26	16	ı
Therapeutic and training		216,707	3,8	3,860	760,379	626	659,206	10,337	49	49,319	29,417	114
Recreational		(100)		,	ı		ı	1			74	ı
Consultants		•		•	1,230		,	•		54	•	,
subtotal programs subtotal administrative and general	બ	299,794	\$	4,364 \$	983,520	\$ 75	754,233	\$ 17,068	\$ 76	76,520	\$ 43,602	\$ 114
Administrative costs - allocated	}	45,539		831	95,562	192	192,502	3,140	14	14,076	8,299	11
Totals	69	345,333	\$ 5,	5,195 \$	1,079,082	\$ 946	946,735	\$ 20,208	3 90	90,596	\$ 51,901	\$ 125

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

				Personal C.	Personal Care Attendant			
	Traumatic Head & Spinal Cord Injuries Lake Charles	Personal Care Attendant Supervised Independent Living Harnmond	Crisis Intervention Houma	Traumatic Head & Spinal Cord Injury Lafayette	Personal Care Attendant Supervised Independent Living New Orleans	Personal Care Attendant Supervised Independent Living Houma	Personal Care Attendant Lafayette	Personal Care Attendant Lake Charles
Administrative and general	\$ 2,615	\$ 469	\$ 540	\$ 7,553	\$ 20,655	\$ 5,524	3	· •
Plant operation and capital asset costs	3,272	•	•	2,131	•	•		•
Dietary, laundry & linen, and housekeeeping	1	•	ı	•	1	•	ı	1
Personal client needs	ı	·	1	•	•	•	•	•
Medical and nursing	t	,	ı	•	153	•	•	•
Therapeutic and training	6,312	10,303	,	31,722	34,898	1,984	361	159
Recreational	1	•	ı	•	200	•		1
Consultants	ı	•	•	1	683	•	•	•
subtotal programs subtotal administrative and general	\$ 12,199	\$ 10,772	\$ 540	\$ 41,406	\$ 56,589	\$ 7,508	\$ 364	\$ 159
Administrative costs - allocated	2,991	1,047	66	6,118	10,775	1,381	54	25
Totals	\$ 15,190	\$ 11,819	\$ 639	\$ 47,524	\$ 67,364	\$ 8,889	\$ 418	\$ 184

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

•	Personal Car	Personal Care Attendant			Supervised Independent Living	pendent Living		
	LRS-Personal Subtotal Care Attendant Personal Care New Orleans Attendant	Subtotal Personal Care Attendant	OMR Apartment Lafayette	Independent Living Program Lafayette	Independent Living Program Houma	Supervised Independent Living Lake Charles	Supervised Independent Living Title XIX Baton Rouge Provider #1912930	Supported Living Program Hourna MH-98.
Administrative and general	\$ 73	\$ 1,362,402	\$ 60,440	\$ 82,310	\$ 46,234	\$ 73,308	\$ 207,854	\$ 71,541
Plant operation and capital asset costs	ŧ	114,904	1,252	100	1,195	6,694	2,484	,
Dietary, laundry & linen, and housekeeeping	ı	4,037	ı	e	1,101	38	•	•
Personal client needs	ı	1,786	2,053	1,563	148	103	3,430	69
Medical and nursing	ı	12,963	ı	,	•	783	410	•
Therapeutic and training	2,046	6,522,842	805	18,549	8,893	272,731	660,201	795
Recreational	•	4,168	893	366	5,454	160	888	78
Consultants	ı	4,530	ř	•	1,170	•	•	ı
subtotal programs subtotal administrative and general	\$ 2,119	\$ 8,027,632	\$ 65,443	\$ 102,891	\$ 64,195	\$ 353,817	\$ 875,267	\$ 72,483
Administrative costs - allocated	404	1,413,562	699'6	15,202	11,809	94,743	166,592	13,334
Totals	\$ 2,523	\$ 9,441,194	\$ 75,112	\$ 118,093	\$ 76,004	\$ 448,560	\$ 1,041,859	\$ 85,817

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

•				Supervised Independent Living	pendent Living				
	Supervised Independent Living Program Title XIX Houma Provider #1930377	Independent Living Program Title XIX New Orleans Provider #1910708	Supervised Independent Living Program Title XIX Lafayette Provider #1910392	Supervised Independent Living Program Title XIX Alexandria Provider #1690520	Supportive Living New Orleans DHH/OCDD 5516/000198	Supervised Independent Living Title XIX Hammond Provider #1690104	Non Medicaid Supervised Independent Living New Orleans	Resettlement Apt Support Houma MH98- 3S-704	ment pport AH98- 04
Administrative and general	\$ 47,080	\$ 156,938	\$ 228,891	\$ 443,116	\$ 740	\$ 29,950	\$ 2,373	8	30,412
Plant operation and capital asset costs	•	7	19,014	28,026	,	3,851	ı		1
Dietary, laundry & linen, and housekeeeping	13	6	876	698	•	179	•		•
Personal client needs	101	922	2,386	3,867	9,656	1,009	473		581
Medical and nursing	103	610	1,407	3,403	•	56	•		t
Therapeutic and training	57,090	614,635	609,755	1,637,328	265	27,200	5,068	2	21,806
Recreational	•	338	6,296	2,282	1	•	ı		
Consultants	ı	650	•	4,260	•	43	•		•
subtotal programs subtotal administrative and general	\$ 104,387	\$ 774,103	\$ 868,625	\$ 2,123,151	\$ 10,661	\$ 62,288	\$ 7,914	\$	52,799
Administrative costs - allocated	19,203	147,405	128,339	319,436	2,030	6,052	1,507		9,713
Totals	\$ 123,590	\$ 921,508	\$ 996,964	\$ 2,442,587	\$ 12,691	\$ 68,340	\$ 9,421	9 \$	62,512

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

	Supervised Ind	Supervised Independent Living				Res	Respite		
	VR-PCA Baton Rouge	Subtotal Supervised Independent Living	Resi O Pr	Respite New Orleans Provider #1910694	River Parish Respite Houma	Respite Baton Rouge Provider #1912921	Respite Houma Provider #1935158	Emergency Respite Jeffferson Parish JPHSA #242	Respite Lafayette Provider #1934119
Administrative and general	\$ 9,030	\$ 1,490,217	6 9	60,952	\$ 2,761	\$ 52,739	\$ 57,587	\$ 23,117	\$ 42,244
Plant operation and capital asset costs	ı	62,623		,	1	2,529	8,120	,	7,553
Dietary, laundry & linen, and housekeeeping	,	3,082			•	1	790	1	ı
Personal client needs	ı	26,361		,	3,530	•	•	24	ı
Medical and nursing	,	6,772		218	•	181	398	91	360
Therapeutic and training	16,660	3,951,781		197,950	4,787	108,461	860'66	24,998	101,462
Recreational	1	16,755			6,440	167	ı	۲	ı
Consultants	ı	6,123				217	ı	١	\$
subtotal programs subtotal administrative and general	\$ 25,690	\$ 5,563,714	55	259,120	\$ 17,518	\$ 164,294	\$ 165,993	\$ 48,230	\$ 151,619
Administrative costs - allocated	4,890	949,924		49,342	3,222	31,270	30,536	9,184	22,402
Totals	\$ 30,580	\$ 6,513,638	S	308,462	\$ 20,740	\$ 195,564	\$ 196,529	\$ 57,414	\$ 174,021

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

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	μ	Respite	CAUSD	٥	Respite		Respite Lake	Respite Care In Home New	£			
	# H	Provider #1690511	Baton Rouge	'an uge	Provider #1690091	ŀ	Charles Provider #1984213	Oricans DHH/OCDD 55423/000147	Kespite Private Houma	DHH/OCDD 55118/060202	Doris Houma	g
Administrative and general	€43	27,852	₩	716 \$	\$ 36,900	\$	19,058	\$ 24,963	\$ 1,103	\$ 464	€9	765
Plant operation and capital asset costs		3,522		1	6,565	٧	2,566	•	•	1		
Dietary, laundry & linen, and housekeeeping	سي	•			239	6	•	•	1	1		
		•		1	•		•	•	•	•		,
		•			392	7	•	91	,	•		
Therapeutic and training		52,592	λ,	5,286	42,817	7	45,268	26,908	•	5,843		1,315
		(100)			1		•	41	•	1		1
		•			168	∞	1		•	ı		
subtotal programs subtotal administrative and general	es.	83,866	\$	6,002	\$ 87,081	8	66,892	\$ 52,003	\$ 1,103	\$ 6,307	€	2,080
Administrative costs - allocated		12,697	1	1,142	8,461	11	27,063	9,902	203	1,160		383
	6-5	96,563	\$ 7,	7,144	\$ 95,542	2 \$	93,955	\$ 61,905	\$ 1,306	\$ 7,467	6/9	2,463

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

,	Res	Respite					Homele	Homeless/Housing		
	Planned Crisis Respite New Orleans Provider #	Camp Nuff Houma		Subtotal Respite	Basi H	Basis Center Hourna	HUD The Network Houma	HUD Moving Upward Houma		Bridge the Gap Houma HUD LA48B
Administrative and general	\$ 3,952	\$ 18,150	S0 S	373,323	69	95,634	\$ 116,160	\$ 208,161	61 \$	8,367
Plant operation and capital asset costs	,	-	116	30,971		,	7,952	36,190	06	4,957
Dietary, laundry & linen, and housekeeeping	ı	1	148	1,177		134	,	•		,
Personal client needs	47		57	3,658		54,313	30,781	64,707	07	7,859
Medical and nursing	r	,		1,731		•	•	•		,
Therapeutic and training	4,125	11,256	26	732,166		6,991	•	7.	758	7,261
Recreational	(200)	3,940	40	886'6		•	•	•		1
Consultants	•	1,910	10	2,295		19,650	2,005	•		1
subtotal programs subtotal administrative and general	\$ 7,624	\$ 35,577	\$ 77	1,155,309	es.	176,722	\$ 156,898	\$ 309,816	\$ 91	28,444
Administrative costs - allocated	1,452	6,545	45	214,964		,	,	1		
Totals	\$ 9,076 \$	\$ 42,122		\$ 1,370,273	8	176,722	\$ 156,898	\$ 309,816	16 \$	28,444

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

				Homeless/Housing			į	Elder	Elderly Services	
	Trai Livin	Transistional Living Program Houma	Vision HUD Houma	HUD Service Net Baton Rouge	Vision II Houma	Subtotal Homeless/ Housing	Service for the Elderly Baton Rouge	rthe Servi / E uge Ha	Service for the Service for the Elderly Elderly Baton Rouge Hammond Houma	vice for the Elderly Houma
Administrative and general	6-5	130,927 \$	105,220	\$ 3,075 \$	90,693	\$ 758,237	\$ 23,	23,579 \$	20,361 \$	7,339
Plant operation and capital asset costs		40,688	17,283	•	29,053	136,123		278	2,818	•
Díetary, laundry & linen, and housekeeeping		•	•	•	•	134			155	3
Personal client needs		131,931	27,461	•	54,031	371,083	1,	1,541	,	156
Medical and nursing		ι	•	•	1	ı		153	365	,
Therapeutic and training		3,975	•		2,144	21,129	37,	37,548	45,568	11,919
Recreational		•	•	•	ı	•				•
Consultants		009	•	•	1	22,255		,	30	
subtotal programs subtotal administrative and general	89	308,121 \$	149,964	\$ 3,075 \$	175,921	\$ 1,308,961	\$ 63,	63,099 \$	69,297 \$	19,417
Administrative costs - allocated		, }		P .		•	12,	12,010	6,733	3,572
Totals	69	308,121 \$	149,964	\$ 3,075 \$	175,921 \$	1,308,961	\$ 75,	75,109 \$	76,030 \$	22,989

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

	Elderly Services				Other	Other Programs				
	Subtotal Elderly Services	OMH (closed) Lafayette	Private Contracts L Charles	Private Contracts Lake Rehab-Option Charles Lafayette		Crisis Respite New Orleans	Vocational Rehabilition LRS Lafayette		OMH Drop In Houma	OCDD S. Burton New Orleans
Administrative and general	\$ 51,279	\$ 263	· ••	€9	(2,051) \$	25,591	\$ 260	s	497	· 6
Plant operation and capital asset costs	3,096	1	1,792	92	ı	•	ı		137	
Dietary, laundry & linen, and housekeeeping	ng 158	1	•		•	ı	ı		ı	•
Personal client needs	1,697	•	'		•	489	•		•	708
Medical and nursing	518	•	'		•	91			,	•
Therapeutic and training	95,035	ı	•			38,223	1		•	•
Recreational	•	1	•		1	3,599	1			,
Consultants	30	1	•		,	•	•		•	
subtotal programs subtotal administrative and general	\$ 151,813	\$ 263	es.	1,792 \$	(2,051) \$	67,993	\$ 260	65	634	\$ 708
Administrative costs - allocated	22,315	39		499	(303)	12,947	38		117	135
Totals	\$ 174,128	\$ 302	2 \$ 2,291	69	(2,354) \$	80,940	\$ 298	69	751	\$ 843

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

	Ch. Ch.	Comprehensive Child Services Lafayette	Family Intervention New Orleans	OCDD Family Support New Orleans	Private t Contracts Baton Rouge	Transportation Lafayette		Hospital Diversion Lafayette	Multi System Lafayette	system	OCS Trai Lafa	OCS Parent Training Lafayette
Administrative and general	8	217,257	\$ 129	- \$ 6	\$ 375	\$ 651	€9	239,741	ss.	9	69	18,893
Plant operation and capital asset costs		325	•	•	•			4,430		•		439
Dietary, laundry & linen, and housekeeeping	Later	•	•	•	•	1		30		•		•
Personal client needs		60,035	2,979	9 1,961	,	3,516		2,428		72		511
Medical and nursing			ı	*	,	ı		ı		\$		ı
Therapeutic and training		14,114	924	4 '	91	,		145		5,232		•
Recreational		173	•	,	•	•		•		•		
Consultants		r	1	1	í	•		ı		,		1
subtotal programs subtotal administrative and general	so.	291,904	\$ 4,032	1,961	\$ 391	\$ 4,167	es.	246,774	69	7,824	89	19,843
Administrative costs - allocated		43,129	768	3 373	75	616		36,461		1,156		2,932
Totals	5	335,033	\$ 4,800	2,334	\$ 466	\$ 4,783	S	283,235	69	086 8	. €	27.75

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

			Florida Blvđ	Blvd	Positive Youth Development	Supportive Employment	Supportive Employment	Supportive	Private	Foster	Foster Parent
	Sumr	Summer Camp Lafayette	Building Central	ing ral	Training Lafayette	Program Alexandria	Program Baton Rouge	Employment Lafayette	Contracts Lafayette	Tra	Training Lafayette
Administrative and general	s s	16,470	⇔	34,208	\$ 3,258	\$ 312	\$ 1,160 \$	\$ (29) \$	8	\$	11,589
Plant operation and capital asset costs		•	2	29,394	•	•	•	•	•		439
Dietary, laundry & linen, and housekeeeping	w	1,015		295	•	•	•	•	•		,
Personal client needs		13,707		•	,	r	ı	•	1		•
Medical and nursing		•		•	•	•	•	•	•		ı
Therapeutic and training		8,143		1	٠	113	•	•	16		ı
Recreationa!		•		ı	•	•	•	•	ı		•
Consultants		ı		•	•	•	•	•	1		•
subtotal programs subtotal administrative and general	es.	39,335	9	63,897	\$ 3,258	\$ 425	\$ 1,160	\$ (29)	\$ 20	8	12,028
Administrative costs - allocated		5,812	·	5,295	481	65	221	(4)	3		1,777
Totals	S	45,147	\$ 6	69,192	\$ 3,739	\$ 490	\$ 1,381	\$ (33)	\$ 23	છ	13,805

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 39, 2004

	101	VR Lote Charles	Far	The Casey Family Baton	Adul Habil	Adult Day Habilitation	F Res	Family Reservation	Outside Training	E.	DOC Tracker Plus	Ė,	Tracker	D Track	DOC Tracker Plus
•	Lan	Citatics		agnov.	Datui	Datuii Nouge		noullia	Daton Kouge		Larayene	Bator	Baton Kouge	Ham	Hammond
Administrative and general	€⁄9	8,646	↔	2,168	69	20,421	6 9	83,539	\$ 1,419	ક્ક	137,718	€3	50,504	\$	29,571
Plant operation and capital asset costs		ı		3		1,499		4,525	ı		4,466		35		5,221
Dietary, laundry & linen, and housekeeeping		ì		,		9		•	1		•		,		102
Personal client needs		•		,		108		218	•		•		ı		ı
Medical and nursing		ı		٠		21		•	•		·		173		,
Therapeutic and training		541		9,360		286		•	٠		53,279		233		40,422
Recreational		ı		·		1,589		•	•		•		1		ı
Consultants				•					•		•		1		1
subtotal programs subtotal administrative and general	69	9,187	89	11,531	84	23,930	₩	88,282	\$ 1,419	es.	195,463	se.	\$0,945 \$		75,316
Administrative costs - allocated		3,702		2,195		4,554		16,240	270		28,880		6,697		7,318
Totals	s>	12,889 \$	es	13,726	↔	28,484	∽	104,522	\$ 1,689	6	224,343	s	60,642 \$		82,634

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

		DOC Tracker	DOC Tracker		DOC Tracker	Youth Transition Mentor		Youth Transition Mentor	Scribe	Scribe	£ 5	Private
•		Houma	Lake Charles		New Orleans	Houma		Lafayette	Houma	Houma	Ale	Alexandria
Administrative and general	69	44,505	\$ 28,832	32 \$	56,201	\$ 520	8	4,390 \$	\$ 9	99	es.	595
Plant operation and capital asset costs		1	1	153	•	1				,		4,135
Dietary, laundry & linen, and housekeeeping		e	•		•	54		12	ı	•		,
Personal client needs		•	•		936	1			ı	ı		,
Medical and nursing		•	•		•	•			1	ţ		,
Therapeutic and training		27,882	25,657	57	4,230	1		83	34	ı		11,567
Recreational		,	•		220	•			ı	1		,
Consultants		•	•		•	•		,	1	ı		,
subtotal programs subtotal administrative and general	S	72,390	\$ 54,642	42 \$	61,587	\$ 574	ss	4,485 \$	40 \$. 56	S	16,297
Administrative costs - allocated		13,333	14,271	71	11,727	105		663	7	10		2,453
Totals	50	85,723	\$ 68,913	13 \$	73,314	629	89	5,148 \$	47 \$	99	જ	18,750

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

•				Other I	Other Programs							Fund Raising	gu	
	Educational Training Lafayatte	ucational & Training Lafayatte	Flex H,	OMH Flex Fund Hourna	Educa Trai Hou	Education & Training Houma	Subtotal Other Programs	rther 18	Subtotal Programs	Щ	Enterprise Central	Bonne Terre Houma		Subtotal Fund Raising
Administrative and general	6	3,451	€9	•	89	492	\$ 1,044,132	2	\$ 5,753,706	s ₂	891	\$ 2,0	2,695 \$	
Plant operation and capital asset costs		,		ı		ı	56,	56,993	472,291		1,687		1	1,687
Dietary, laundry & linen, and housekeeeping							1,	1,517	71,427		135			135
Personal client needs		35,137		37,294		16,992	177,091	091	642,172		•			,
Medical and nursing		•		ı		•	•	285	24,732		•		,	'
Therapeutic and training		20		,			240,520	520	12,703,465		ı			-
Recreational				•			ζ,	5,581	40,263		•			
Consultants		*		ı		,		ı	47,975		•			,
subtotal programs subtotal administrative and general	69	38,608	59	37,294	59	17,484	\$ 1,526,119		\$ 19,756,031	es	260,713	2,	2,695 \$	263,408
Administrative costs - allocated		5,704		6,861		3,216	243,838	838	3,210,734		21,603		496	22,099
Totals	S	44,312	8	44,155	S	20,700	\$ 1,769,957	11	\$ 22,966,765	S	282,316	33	3,191 \$	285,507

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

General and Administrative

	Ha	Hammond	Alexand	ria I	Alexandria Baton Rouge New Orleans	Š	w Orleans	Houma	Laf	ayette L	ake Charles	Lafayette Lake Charles Central Office	- 1	New Orleans Unallowable
Administrative and general	69	14,487	, 6	1881	\$ 208,927	69	269,073	\$ 183,37	\$ 3	\$ 161,19	128,333	6,381 \$ 208,927 \$ 269,073 \$ 183,377 \$ 391,191 \$ 128,333 \$ 1,538,684	69	9
Plant operation and capital asset costs		2,473		17	58,483		148,594	52,490		60,340	2,249	183,528		1
Dietary, laundry & linen, and housekeeeping		•			2,126		433	1,355	10	934	594	557		,
Personal client needs		ı		•	٠		•	468	~	20	•	1		1
Medical and nursing		ı			95		•	•		•	\$	•		ì
Therapeutic and training		58			•			•			•	7,523		79
Recreational		ı			•		•	•		1	105	ŧ		,
Consultants		•			ì		•	•		ı	•	•		Ī
subtotal programs subtotal administrative and general	~	17,018	\$ 6,3	869	\$ 269,631	€9	418,100	\$ 237,69	s	52,485 \$	131,281	6,398 \$ 269,631 \$ 418,100 \$ 237,690 \$ 452,485 \$ 131,281 \$ 1,730,292	€9	85
Administrative costs - allocated		(17,016)	(6,	(6,397)	(290,904)		(418,100)	(237,690)		(452,485)	(131,282)	(1,720,320)		16
Totals	So.	2	\$	-	1 \$ (21,273) \$	89	•	٠	۶۶	٠.	(1) \$	\$ 9,972	S	101

SCHEDULE 2 - STATEMENT OF EXPENSES BY PROGRAM / FUND (CONTINUED)
YEAR ENDED JUNE 30, 2004

General and Administrative

•	Ho	Houma Unallowable	Lafayettte Unallowable		Central Office Unallowable	Unemployment Fund Central Ofc.	Subtotal General and Administrative	and artive	Tota Adr and C	Totals - Program, Administrative, and General Funds
Administrative and general	69	1,125	s ₂	728 \$	495,643	\$ 52	\$ 3,23	3,238,007	649	9,253,299
Plant operation and capital asset costs		ı		•	•	•	90	508,174		982,152
Dietary, laundry & linen, and housekeeeping		•			•	•		5,999		77,561
Personal client needs		•			•	,		488		642,660
Medical and nursing		•			•	•		95		24,827
Therapeutic and training		(119)		ı	534	ı		8,075		12,711,540
Recreational		•			ı	•		105		40,368
Consultants		,		• 1	•	ı				47,975
subtotal programs subtotal administrative and general	89	1,006	∞	728 \$	496,177	\$ 52	52 \$ 3,760,943	50,943	မှာ မှာ	20,019,439 3,760,943
Administrative costs - allocated		186		112	41,047	4	(3,23	(3,232,829)		
Totals	64	1,192	s	840 \$	537,224	\$ 56	69	528,114	€9	23,780,382

SPECIAL REPORTS OF INDEPENDENT AUDITOR



BERNARD & FRANKS

A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS

JOSEPH V. FRANKS II, C.P.A.

NICHOLAS F. CHETTA, C.P.A.

NICHOLAS W. LAFRANZ III. C.P.A.

JAMES L. WHITE, C.P.A.

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Gulf Coast Teaching Family Services, Inc. New Orleans, Louisiana

We have audited the financial statements of Gulf Coast Teaching Family Services, Inc. (a nonprofit organization), as of and for the years ended June 30, 2004 and 2003, and have issued our report thereon dated December 22, 2004. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

COMPLIANCE

As part of obtaining reasonable assurance about whether Gulf Coast Family Teaching Services, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit, we considered Gulf Coast Family Teaching Services, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or

operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Directors, management and the State of Louisiana and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Bernard + Franks

December 22, 2004



BERNARD & FRANKS

A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS.

JOSEPH V. FRANKS II, C.P.A.

NICHOLAS F. CHETTA, C.P.A.

NICHOLAS W. LAFRANZ III. C.P.A.

JAMES L. WHITE, C.P.A.

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Directors Gulf Coast Teaching Family Services, Inc. New Orleans, Louisiana

COMPLIANCE

We have audited the compliance of Gulf Coast Teaching Family Services, Inc. (a nonprofit organization) with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement" that are applicable to each of its major federal programs for the year ended June 30, 2004. Gulf Coast Teaching Family Services, Inc.'s (the Organization's) major federal programs are identified in the summary of audit results section and on the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Organization's management. Our responsibility is to express an opinion of the Organization's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments, and Non-profit Organizations." Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Organization's compliance with those requirements.

In our opinion, the Organization complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

INTERNAL CONTROL OVER COMPLIANCE

The Organization's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Organization's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the Board of Directors, management and the State of Louisiana and pass-through entities and is not intended to be and should not be used by anyone other than the specified parties.

Bomard + Frank

December 22, 2004

SCHEDULE OF FINDINGS AND QUESTIONED COSTS SCHEDULE 1 – SUMMARY OF AUDIT RESULTS YEAR ENDED JUNE 30, 2004

- 1. The independent auditor's report on the financial statements expressed an unqualified opinion.
- 2. The statement that reportable conditions in internal control were disclosed by the audit of the financial statements and whether any such conditions were material weaknesses is not applicable.
- 3. No instances of noncompliance considered to be material to the financial statements were disclosed by the audit.
- 4. No instances of reportable conditions were disclosed during the audit of major federal award programs. No management letter was issued during this period.
- 5. The auditor's report on compliance for major federal award programs for Gulf Coast Teaching Family Services, Inc. expressed an unqualified opinion on all major federal programs.
- 6. There were no findings to be reported on the Schedule of Federal Awards Findings and Ouestioned Costs.
- 7. Major programs for the fiscal year ended June 30, 2004 were as follows:

Department of Housing and Urban Development <CFDA # 14.235>

Department of Health and Human Services <CFDA # 95.550>
Transitional Living Program

- 8. The threshold for distinguishing Types A and B programs was \$500,000.
- 9. Gulf Coast Teaching Family Services, Inc. was not determined to be a low-risk auditee.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS SCHEDULE 2 – REPORTABLE CONDITIONS – FINANCIAL STATEMENTS – CURRENT YEAR YEAR ENDED JUNE 30, 2004

SCHEDULE OF FINDINGS AND QUESTIONED COSTS SCHEDULE 3 – REPORTABLE CONDITIONS – MAJOR FEDERAL AWARDS PROGRAMS AUDIT YEAR ENDED JUNE 30, 2004

SCHEDULE 4 – SUMMARY OF PRIOR YEAR'S AUDIT FINDINGS YEAR ENDED JUNE 30, 2004

SCHEDULE 5 – MANAGEMENT'S CORRECTIVE ACTION PLAN FOR CURRENT YEAR FINDINGS YEAR ENDED JUNE 30, 2004

GULF COAST TEACHING FAMILY SERVICES, INC. (A NONPROFIT ORGANIZATION)

SCHEDULE 6 - SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2004 AND RELATED NOTES

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Agency or Pass-Through Number	Federal Expenditures
MAJOR PROGRAMS:			
U.S. Department of Housing and Urban Development			
Supportive Housing Program			
Moving Up - Renewal	14.235	LA48B008002	\$ 276,360
Visions	14.235	LA48B108002	\$ 121,972
Visions II	14.235	LA48B208002	\$ 140,683
The Network	14.235	LA48B908002	\$ 111,750
Bridging the Gap	14.235	LA48B802001	\$ 25,551
Service Net	14.235	LA48B304002	\$ 996
			\$ 677,312
U.S. Department of Health and Human Services			
Administration for Children and Families			
Louisiana Dept. of Social Services-Office of Communi	ity Services		
Transitional Living Program	93.550	06CX0732/02	\$ 230,657
• •			
Title IV - Independent Living Program	93.674	567051	\$ 76,307
Title IV - Independent Living Program	93.674	568903	\$ 115,129
Chaffee Educational & Training Voucher	93.674	601408	\$ 20,787
Chaffee Educational & Training Voucher	93.674	601439	\$ 44,378
_			\$ 256,601
TOTAL MAJOR PROGRAMS			\$ 1,164,570
OTHER FEDERAL PROGRAMS			
U.S. Department of Health and Human Services			
Louisiana Department of Social Services			
Office of Community Services			
Basic Center Grant	93.623	06CY076401	\$ 111,334
Foster Parent Training	93.667	587148	\$ 13,816
Foster Parent Training	93.667	575092	22,782
3			\$ 36,598
Respite Camp - Camp Nuff	93.958	597921	\$ 15,201
TOTAL OTHER FEDERAL AWARDS			163,133
TOTAL EXPENDITURES OF FEDERAL AWA	RDS		\$ 1,327,703
48			

SCHEDULE 6 – SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2004 AND RELATED NOTES

Note A - Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the Organization and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

Note B – Risk-Based Audit Approach

The dollar threshold used to distinguish between Type A and Type B programs is \$500,000. The Organization does not qualify as a low-risk auditee.

Note C – Matching Contributions

U.S. Department of Health and Human Services federal awards passed through the State of Louisiana Office of Community Service required matching funds as follows:

Title IV-E Independent Living Lafayette	\$ 33,631
Title IV-E Independent Living Houma	\$ 37,531
HUD Program matching funds were:	\$ 147,485