

0021

**Grant Parish
Notarial Examining Committee
Colfax, Louisiana**

January 31, 2005

Instructions: Please choose the selection below that best describes your agency, and then fill out the required information on the Affidavit and Revenue Certification form (page 3) and send them (pages 1, 2 and 3) to us no later than March 31, 2005.

If you choose Selection A, then you must send us your sworn annual financial statements (pages 4 and 5), as well as pages 1 through 3, appropriately completed.

- A.** In accordance with Louisiana Revised Statutes 24:513 and 24:514, enclosed are the sworn annual financial statements for the notarial committee, as of and for the year ended December 31, 2004. The accompanying financial statements have been prepared on the cash basis of accounting.
- B.** Enclosed is the affidavit stating that the referenced notarial committee has received no revenues and has no expenditures for the year ended December 31, 2004, and is therefore not required to file financial statements with the Legislative Auditor's Office.
- C.** For the referenced notarial examining committee, all revenues and expenditures are reported and audited with the (circle one) Clerk of Court/Custodian of Notarial Records or with another entity (name of entity) _____, for the year ended December 31, 2004. The committee is therefore not required to file financial statements with the Legislative Auditor's Office.

Sincerely,



J. ElRay Lemoine, Chairperson

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2-9-05

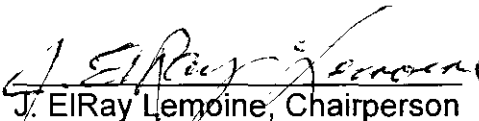
**Grant Parish
Notarial Examining Committee**

Financial Statements
As of and for the Year Ended December 31, 2004

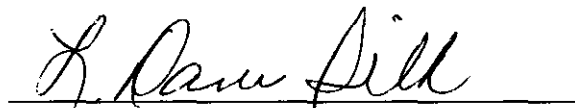
AFFIDAVIT

Personally came and appeared before the undersigned authority, J. ElRay Lemoine, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Grant Parish Notarial Committee as of December 31, 2004, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, J. ElRay Lemoine, who, duly sworn, deposes, and says that the Grant Parish Notarial Examining Committee received \$50,000 or less in revenues and other sources for the year ended December 31, 2004, and accordingly, is not required to have an audit or a compilation and attestation for the previously mentioned fiscal year.


J. ElRay Lemoine, Chairperson

Sworn to and subscribed before me, this 31st day of January, 2005.


NOTARY PUBLIC
Deputy Clerk # 75604
L. Davis Silk

Chairperson's Name: J. ElRay Lemoine
P. O. Box 263
Colfax, Louisiana 71417
318-627-3246
318-627-3201

Statement A

J. ElRay Lemoine
 Chairperson of the Grant
 Parish Notarial Examining Committee

Balance Sheet, December 31, 2004

	General Fund
ASSETS	
Cash and cash equivalents	\$ 1,919.00
Investments	\$ -
Office furnishings	\$ -
Equipment	\$ -
Total Assets	A <u>\$ 1,919.00</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Cash overdraft	\$ -
Salaries payable	\$ -
Accounts payable	\$ -
Other liabilities	\$ -
Total Liabilities	B <u>\$ -</u>
Fund balance	C <u>\$ 1,919.00</u>
Total Liabilities and Fund Balance	D <u>\$ 1,919.00</u>

Statement B

J. ElRay Lemoine
 Chairperson of the Grant
 Parish Notarial Examining Committee

Statement of Cash Receipts and Disbursements
 For the Year Ended December 31, 2004

	General Fund
CASH RECEIPTS	\$ 720.00
Examination fees collected	<u> </u>
Interest earned	<u>\$ -</u>
Other receipts	<u> </u>
Total Cash Receipts	A <u>\$ 720.00</u>
OFFICE DISBURSEMENTS	
Salaries paid	
Fees for Recording & copies	<u>\$ 360.00</u>
Materials and supplies	<u> </u>
Travel and related charges	<u> </u>
Capital outlay	<u> </u>
Other disbursements	<u> </u>
Total office disbursements	B <u>\$ 360.00</u>
Increase or (decrease) in fund balance (A less B)	C \$ 360.00
Fund Balance at the beginning of the year	D \$ 1,559.00
Fund balance (deficit) at end of the year (C plus D)	<u>\$ 1,919.00</u>

D This is the amount of the fund balance at the end of the prior year