

7612

ASCENSION Parish  
Notarial Examining Committee

RECEIVED  
LEGISLATIVE AUDITOR  
05 FEB

FEB. 10, 2005 (Date)

**Instructions:** Please choose the selection below that best describes your agency, and then fill out the required information on the Affidavit & Revenue Certification form (page 3) and send them (pages 1, 2 and 3) to us no later than March 31, 2005. If you choose Selection A, then you must send us your sworn annual financial statements (pages 4 & 5), as well as pages 1 through 3, appropriately completed.

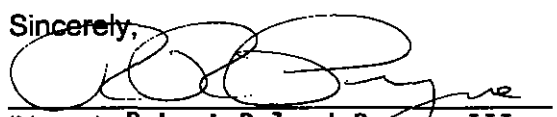
XX **A.** In accordance with Louisiana Revised Statutes 24:513 and 24:514, *enclosed are the sworn annual financial statements* for the notarial committee, as of and for the year ended December 31, 2004. The accompanying financial statements have been prepared on the cash basis of accounting.

Or

     **B.** Enclosed is the affidavit stating that the referenced notarial committee has *received no revenues and has had no expenditures* for the year ended December 31, 2004, and is therefore not required to file financial statements with the Legislative Auditor's Office.

Or

     **C.** For the referenced notarial examining committee, *all revenues and expenditures are reported and audited with* the (circle one) Clerk of Court/Custodian of Notarial Records or with another entity (name of entity) \_\_\_\_\_, for the year ended December 31, 2004. The committee is therefore not required to file financial statements with the Legislative Auditor's Office.

Sincerely,  
  
\_\_\_\_\_  
(Name) Robert Ryland Percy, III  
Commissioner  
\_\_\_\_\_  
(Title)

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2/16/05

**ASCENSION PARISH NOTARY COMMISSION**

**Financial Statements  
As of and for the Year Ended December 31, 2004**

Required by Louisiana Revised Statutes 24:513 and 24:514  
for filing with Legislative Auditor without 90 days after close of fiscal year.

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**AFFIDAVIT**

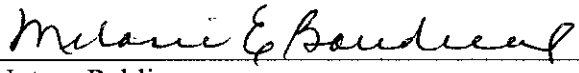
Personally came and appeared before the undersigned authority, Robert Ryland Percy, III, who, after being duly sworn, did depose and state that the financial statements herewith given present fairly the financial position of the Ascension Parish Notary Commission as of December 31, 2004, and the results of the operations for the year then ended, on the cash basis of accounting.

In addition, Robert Ryland Percy, III, who duly sworn, did depose and state that the Ascension Parish Notary Commission received \$50,000 or less in revenues and other sources for the year ended December 31, 2004, and accordingly, is not required to have an audit for the previously mentioned fiscal year.

  
\_\_\_\_\_  
ROBERT RYLAND PERCY, III

Sworn to and subscribed before me,

this 10 day of February, 2005.

  
\_\_\_\_\_  
Notary Public

**Melanie E. Boudreaux, Notary Public  
Parish of Ascension, State of Louisiana  
Louisiana Notary ID #21214  
My Commission Expires at Death**

\*\*\*\*\*

Chairperson's Name	Robert Ryland Percy, III
Street or P. O. Box	P. O. Box 1096
City	Gonzales, LA
Zip Code	70707-1096
Telephone Number	225-621-8522
Fax Number	225-647-6959
Email:	<a href="mailto:rrpercy@ppow.com">rrpercy@ppow.com</a>

**Robert Ryland Percy, III**  
**Chairperson, Ascension Parish Notary Commission**

**Balance Sheet**  
**December 31, 2004**

**ASSETS**

Cash and cash equivalents on hand	\$ 975.60
Investments (fair value) on hand	-----
Office furnishings	-----
Equipment	-----
	-----
Total Assets	<u>\$ 975.60</u>

**LIABILITIES AND FUND BALANCE**

**Liabilities:**

Cash overdraft	-----
Salaries payable	-----
Accounts payable	\$ 850.00
Percy & Percy for grading fees, copies, postage, Supplies for test, etc. - December 2004	
Other liabilities	-----
Total Liabilities	\$ 850.00
Fund Balance	\$ 975.60
Total Liabilities and Fund Balance	<u>\$ 125.60</u>

**Robert Ryland Percy, III**  
**Chairperson, Ascension Parish Notary Commission**

**Cash Receipts and Disbursements**  
**For Year Ended December 31, 2004**

**CASH RECEIPTS**

Examination fees collected	\$1,500.00
Interest earned	-----
Other receipts	-----
 Total cash receipts	 \$1,500.00

**OFFICE DISBURSEMENTS**

Salaries paid	-----
Fees, materials and supplies	\$ 1,450.00
Percy & Percy for grading fees, copies, postage, supplies for test, etc. - December 2003/July 2004	
Travel and related charges	-----
Capital outlay	-----
Other disbursements (bank service charges)	\$ 145.63

Total office disbursements \$ 1,595.63

Increase/decrease in fund balance ( 95.63)

Fund Balance at beginning of the year \$ 1,071.23

Fund Balance at the end of year \$ 975.60