



City Marshal of Slidell

FINANCIAL STATEMENTS

December 31, 2020



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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

Honorable Kevin Foltz, Marshal
City Marshal of Slidell
Slidell, Louisiana

We have reviewed the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the City Marshal of Slidell (the Marshal) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Marshal's financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants (AICPA), and the standards applicable to review engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

OTHER MATTERS

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison schedule on pages 3 through 5 and page 23, respectively, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. We have not audited, reviewed, or compiled the required supplementary information and we do not express an opinion, a conclusion, nor provide any assurance on it.

Other Supplementary Information

The accompanying schedule of compensation, benefits, and other payments to agency head on page 25 and the justice system funding schedules on pages 26 and 27 are presented for purposes of additional analysis and are not required parts of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.

In accordance with the *Louisiana Government Audit Guide* and the provisions of state law, we have issued a report dated June 29, 2021 on the results of our agreed-upon procedures for compliance with laws and regulations.

Cau, Riggs & Ingram, L.L.C.

Metairie, Louisiana

June 29, 2021

City Marshal of Slidell Management's Discussion and Analysis

As management of the City Marshal of Slidell (Marshal), we offer readers of the Marshal's financial statements this narrative overview of the financial activities of the Marshal for the fiscal year ended December 31, 2020. We encourage readers to consider the information presented here in conjunction with the Marshal's financial statements, which begin on page 6.

FINANCIAL HIGHLIGHTS

The basic financial statements include government-wide and general fund financial statements. The government-wide Statement of Net Position and Statement of Activities present information for all of the activities of the Marshal's office, from an economic resources measurement focus using the accrual basis of accounting. Primarily for our office, the difference between these statements and the general fund financial statements is that assets are capitalized and depreciated over their estimated useful life versus expensed in the general fund financial statements and compensated absences payable earned by employees during the year are expensed in the government wide financial statements. The Balance Sheet – General Fund details the assets and liabilities of the general fund while the Reconciliation of the Balance Sheet – General Fund to the Statement of Net Position reflects the differences from the amounts reported in the Statement of Net Position. The Statement of Revenues, Expenditures, and Changes in Fund Balance – General Fund reflects the current year receipt and disbursement of funds, and the Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance – General Fund to the Statement of Activities reflects the differences in the changes in fund balance to the changes in net position of the government activities. The differences between the adopted budget and the actual activities are reflected in the Budgetary Comparison Schedule – General Fund.

The Marshal is an independent elected official. However, since the Marshal's office is dependent on the City of Slidell to provide office space, a courtroom and related utility costs, as well as reimbursements of a portion of its salaries expenditures, the Marshal is determined to be a component unit of the City of Slidell. The accompanying financial statements only present information for the fund maintained by the Marshal.

OVERVIEW OF THE FINANCIAL STATEMENTS

Our analysis of the fund maintained by the Marshal as a whole begins on page 6. The Statement of Net Position and Statement of Activities report information about the fund maintained by the Marshal as a whole and about its activities in a way which helps answer one of the most important questions asked about the Marshal's finances, "Is the Marshal, as a whole, better off or worse off as a result of the year's activities?" These statements include all assets, deferred outflows, liabilities, and deferred inflows using the accrual basis of accounting used by most private sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when the cash was received or paid.

City Marshal of Slidell Management's Discussion and Analysis

These two statements report the Marshal's net position and the changes in net position. Net position, the difference between the assets and deferred outflows and the liabilities and deferred inflows, is one way to measure the Marshal's financial health and, over time, increases or decreases in net position are one indicator of whether its financial health is improving or deteriorating.

The fund maintained by the Marshal is recorded as governmental activities in the Statement of Net Position and Statement of Activities.

All of the expenses paid from the funds maintained are reported here as governmental activities and consist primarily of salaries and benefits, fees paid, office expenses, contract services, memberships and educational conferences. Court costs and fees and contributions from the City of Slidell finance most of the activities of the Marshal.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. The Marshal's total net position decreased from \$99,665 in 2019 to \$46,785 in 2020 significantly due to the decrease of payments from the City Court of East St. Tammany and receipts from evictions, both due to the Covid-19 pandemic.

The Marshal's office at December 31, 2020 and 2019 had \$57,352 and \$104,730, respectively, in cash on hand. At December 31, 2020 and 2019, the Marshal had net capital assets of \$- each year, with total assets being \$66,802 and \$116,524, respectively. At December 31, 2020 and 2019, the Marshal had no long term debt and had current liabilities of \$20,017 and \$16,859, respectively.

Total revenue for the Marshal's office decreased from \$398,920 in 2019 to \$363,504 in 2020 due to the decrease of payments from the City Court of East St. Tammany and receipts from evictions, both due to the Covid-19 pandemic.

Expenditures, excluding depreciation expense of \$449 in 2019 and \$- in 2020, decreased from \$417,128 in 2019 to \$416,384 in 2020 due to a decrease in payroll expense offset by an increase in deferred compensation plan expense.

FINANCIAL ANALYSIS OF THE MARSHAL'S GENERAL FUND

The focus of the fund financial statements is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, the unassigned fund balance may serve as a useful measure of a government's net resources available for spending. The general fund reported an ending fund balance of \$55,666.

City Marshal of Slidell Management's Discussion and Analysis

GENERAL FUND BUDGETARY HIGHLIGHTS

For the year ended December 31, 2020, there were no significant unfavorable variances in the total revenue and total expenditure line items when comparing the revised budget versus the actual results of the Marshal.

The Marshal's final revised budget shows a deficiency in revenues of \$43,662 primarily due to a decrease in evictions and City Court of Slidell fees.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

During December 2020, the 2020 budget was revised to reflect the effects of COVID-19 (Note 6). Anticipated revenues decreased to \$358,558 largely due to the City Court of Slidell and evictions. Anticipated expenditures decreased to \$402,470 due to a decrease in payroll expenditures. The Marshal expects to make continued cuts across all expenditure classes and seek additional funding sources from the City of Slidell and the City Court of Slidell.

The Marshal considered many factors when setting the operating budget for the year ending December 31, 2021. The Marshal anticipates revenues of \$414,000, while anticipated expenditures are expected to be approximately \$407,620.

CONTACTING THE MARSHAL'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens and taxpayers with a general overview of the funds maintained by the Marshal and to show the accountability for the money it receives. If you have any questions or need additional information, contact the Marshal's office at P.O. Box 2356, Slidell, Louisiana 70459.

**City Marshal of Slidell
Statement of Net Position**

<i>December 31,</i>	2020
<hr/>	
Assets	
Cash and cash equivalents	\$ 55,123
Cash from custodial fund	2,229
Due from other governmental agencies	9,450
Capital assets, net	-
<hr/>	
Total assets	66,802
Liabilities	
Accounts payable and accrued liabilities	11,136
Compensated absences payable	8,881
<hr/>	
Total liabilities	20,017
Net Position	
Unrestricted	46,785
<hr/>	
Total net position	\$ 46,785
<hr/> <hr/>	

See accompanying notes and Independent Accountants' Review Report.

**City Marshal of Slidell
Statement of Activities**

<i>For the year ended December 31,</i>	2020			
	Program Revenues			
	Expenses	Charges for Services	Grants and Contributions	Net Revenues (Expenses)
Public safety	\$ 416,384	\$ 315,011	\$ -	\$ (101,373)
General revenues				
Bond forfeiture judgments				8,266
Other income				40,227
Total general revenues				48,493
Change in net position				(52,880)
Net position, beginning of year				99,665
Net position, end of year				\$ 46,785

See accompanying notes and Independent Accountants' Review Report.

City Marshal of Slidell
Balance Sheet - General Fund

<i>December 31,</i>	2020
Assets	
Cash and cash equivalents	\$ 55,123
Cash from custodial fund	2,229
Due from other governmental agencies	9,450
<hr/>	
Total assets	\$ 66,802
<hr/> <hr/>	
Liabilities and Fund Balance	
Liabilities	
Accounts payable and accrued liabilities	\$ 11,136
<hr/>	
Total liabilities	11,136
Fund Balance	
Unassigned	55,666
<hr/>	
Total fund balance	55,666
<hr/>	
Total liabilities and fund balance	\$ 66,802
<hr/> <hr/>	

See accompanying notes and Independent Accountants' Review Report.

City Marshal of Slidell
Reconciliation of the Balance Sheet - General Fund to the
Statement of Net Position

<i>December 31,</i>	2020
Total fund balance - general fund	\$ 55,666
Amounts reported for governmental activities in the statement of net position are different because:	
Long-term liabilities, compensated absences, are not due and payable in the current period and, therefore, are not reported in the fund.	(8,881)
Net position of governmental activities	\$ 46,785

See accompanying notes and Independent Accountants' Review Report.

City Marshal of Slidell
Statement of Revenues, Expenditures, and Changes in Fund
Balance - General Fund

<i>For the year ended December 31,</i>	2020
Revenues	
City of Slidell fees	\$ 155,626
City Court of Slidell fees	113,900
Other income	40,227
Evictions	22,775
Fingerprint fees	8,310
On behalf payments	14,400
Bond forfeiture judgments	8,266
<hr/>	
Total revenues	363,504
Expenditures	
Salaries	296,189
Payroll taxes	5,487
Deferred compensation plan	11,144
Telephone	6,936
Automobile	3,033
Retirement fund	29,916
Professional fees	13,468
Insurance	28,926
Rent expense	14,400
Materials and supplies	6,393
Miscellaneous	492
<hr/>	
Total expenditures	416,384
<hr/>	
Excess (deficiency) of revenues over (under) expenditures	(52,880)
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Fund balance, beginning of year	108,546
<hr/>	
Fund balance, end of year	\$ 55,666
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See accompanying notes and Independent Accountants' Review Report.

City Marshal of Slidell

**Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balance – General Fund to the Statement of Activities**

<i>December 31,</i>	2020
Net change in fund balance - total general fund	\$ (52,880)
<p>Amounts reported for governmental activities in the statement of activities are different because:</p> <p style="padding-left: 40px;">General fund reports capital outlays as expenditures. However, in the statement of activities, the costs of those assets is allocated over the estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.</p>	
Change in net position of governmental activities	\$ (52,880)

See accompanying notes and Independent Accountants' Review Report.

City Marshal of Slidell
Statement of Fiduciary Net Position

<i>December 31,</i>	2020
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Assets	
Cash and cash equivalents	\$ 4,231
<hr/>	
Total assets	4,231
Net Position	
Restricted for garnishments	4,231
<hr/>	
Total net position	\$ 4,231
<hr/>	

See accompanying notes and Independent Accountants' Review Report.

City Marshal of Slidell
Statement of Changes in Fiduciary Net Position

<i>For the year ended December 31,</i>	2020
<hr/>	
Additions	
Garnishments received	\$ 273,348
<hr/>	
Total additions	273,348
Deductions	
Garnishments paid	269,489
Refund	383
<hr/>	
Total deductions	269,872
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Net increase (decrease) in net position	3,476
Net position	
Beginning of year (as restated)	755
<hr/>	
End of year	\$ 4,231
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See accompanying notes and Independent Accountants' Review Report.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City Marshal of Slidell (the Marshal) was incorporated in 1964 under the provisions of RS 13:2487.1 – City Court of Slidell. The current code, as adopted in 2014, authorizes the following services: executes the legal orders for Slidell City Court, including serving legal summons and providing security for the court, its personnel and visitors.

Reporting Entity

As provided by Chapter 3 of Title 33 of the Louisiana Revised Statutes of 1950, the voters of St. Tammany Parish elect the City Marshal of Slidell for a term of six years.

The accompanying financial statements of the Marshal have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The more significant accounting policies used by the Marshal are described below.

In evaluating the Marshal as a reporting entity, management has considered all potential component units in accordance with Section 2100: *Defining the Financial Reporting Entity* of the Governmental Accounting Standards Board (GASB) Codification. No potential component units meet the criteria for inclusion in the financial statements of the Marshal. The Marshal has a separate elected governing body, it is legally separate, and is fiscally independent of any other state and local government.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units, when applicable. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for the general fund and fiduciary fund, even though the latter is excluded from the government-wide financial statements. The general fund is the only major governmental fund of the Marshal.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Charges for services, other income, and bond forfeiture judgements are recognized as revenue when earned.

The general fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Marshal considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in the general fund.

Program revenues must be directly associated with the function. These revenues are derived from fees charged for services. Revenues of the Marshal consist principally of fines and fees for services relating to court filings. Any interest income is recorded when earned. Fines and fees for services are recorded when received in cash because they are generally not measurable until actually received.

The custodial fund is reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

Government-Wide Financial Statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds and internal service funds. Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. There were no activities of the Marshal categorized as business-type activities.

The government-wide focus is more on the sustainability of the Marshal as an entity and the change in the Marshal's net position resulting from the current year's activities.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements

The fund financial statements provide information about the Marshal's funds, including its fiduciary fund. Separate statements for each fund category—governmental and fiduciary—are presented. Fiduciary funds are used to report assets held in an agency capacity for others that cannot be used to support the government's own programs. Custodial funds are purely custodial and do not involve measurement of results of operations.

The Marshal reports the following major governmental fund:

The *General Fund* is the Marshal's primary operating fund. It accounts for all financial resources of the general government. The general fund is the principal fund of the Marshal.

Additionally, the Marshal reports the following fund type:

The *custodial/garnishment fund* accounts for assets held by the Marshal as an agent for garnishments.

Budgetary Information

Budgetary basis of accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund.

The appropriated budget is prepared by fund and function.

Appropriations in the budgeted fund lapse at the end of the fiscal year.

Assets, Liabilities, and Net Position

Cash and cash equivalents

The Marshal's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Accounts Receivable

Allowance for doubtful accounts – Accounts receivable is reported net of an allowance for doubtful accounts. Accounts receivable in excess of 120 days are subject to being considered as uncollectible.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Assets, Liabilities, and Net Position (Continued)

Capital Assets

Capital assets, which include automobiles and furniture and equipment, are reported in the government-wide financial statements. Capital assets are defined by the Marshal as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of three years. The automobiles and furniture and equipment are depreciated using the straight-line method over the estimated useful life of five years.

Compensated Absences

The Marshal's policy permits employees to accumulate earned but unused vacation benefits, which are eligible for payment upon separation from government service. The liability for such leave is reported as incurred in the government-wide financial statements. A liability for those amounts is recorded in the general fund only if the liability has matured as a result of employee resignations or retirements. The liability for compensated absences includes salary-related benefits, where applicable. Accumulated sick leave lapses when employees leave the employment of the Marshal and, accordingly upon separation from service, no monetary obligation exists.

Categories and Classification of Net Position and Fund Equity

Net position flow assumptions – Sometimes the Marshal will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide financial statement, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Marshal's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund balance flow assumptions – Sometimes the Marshal will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the general fund financial statement, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Marshal's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Assets, Liabilities, and Net Position (Continued)

Categories and Classification of Net Position and Fund Equity (Continued)

Fund balance policies – Fund balance of the general fund is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The Marshal, itself, can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, specifies the following classifications:

Nonspendable fund balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. There was no nonspendable fund balance as of December 31, 2020.

Restricted fund balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. There was no restricted fund balance as of December 31, 2020.

Committed fund balance – The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the Marshal. The Marshal can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation. There was no committed fund balance as of December 31, 2020.

Assigned fund balance – Amounts in the assigned fund balance classification are intended to be used by the Marshal for specific purposes but do not meet the criteria to be classified as committed. The Marshal can, by resolution, authorize assigned fund balance. The Marshal may also assign fund balance, as it does when appropriating fund balance, to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment. There was no assigned fund balance as of December 31, 2020.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Assets, Liabilities, and Net Position (Continued)

Categories and Classification of Net Position and Fund Equity (Continued)

Unassigned fund balance – Unassigned fund balance is the residual classification for the general fund.

Revenues and Expenditures/Expenses

Program revenues – Amounts reported as *program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues. The Marshal did not have any grants and contributions for the year ended December 31, 2020.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates. Estimates that are particularly susceptible to significant change in the near term are related to depreciation expense, which is based on the useful life of capital assets.

Subsequent Events

Management has evaluated subsequent events through the date that the financial statements were available to be issued, June 29, 2021 and determined there were no events that occurred that required disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Recently Issued and Implemented Accounting Pronouncements

In January 2017, the GASB issued Statement No. 84, *Fiduciary Activities*. The requirements of this Statement enhance consistency and comparability by (1) establishing specific criteria for identifying activities that should be reported as fiduciary activities and (2) clarifying whether and how business-type activities should report their fiduciary activities. Greater consistency and comparability enhances the value provided by the information reported in financial statements for assessing government accountability and stewardship. The Marshal adopted GASB Statement No. 84 effective January 1, 2020. Additional information can be found in Note 2.

**City Marshal of Slidell
Notes to Financial Statements**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Recently Issued and Implemented Accounting Pronouncements (Continued)

In June 2017, the GASB issued Statement No. 87, *Leases*. The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this statement are effective for reporting periods beginning after June 15, 2021.

The Marshal is evaluating the requirements of the above statement and the impact on reporting.

Note 2: RESTATEMENT DUE TO CHANGE IN ACCOUNTING PRINCIPLE

For the year ended December 31, 2020, the Marshal implemented GASB Statement No. 84. The Marshal has a prior period adjustment of \$755, which was required for restating the prior period balance of fiduciary net position.

	Custodial Funds
Net position, January 1, 2020, as previously reported	\$ -
Change in accounting principle	755
Net position, December 31, 2020 as restated	\$ 755

Note 3: DETAILED NOTES ON ALL FUNDS

Deposits

As of December 31, 2020, all of the Marshal's bank balances were covered by federal depository insurance (FDIC).

Custodial credit risk – Custodial credit risk for deposits is the risk in the event of the failure of a depository financial institution, a government may not be able to recover deposits. Monies placed on deposit with financial institutions in the form of demand deposits, time deposits or certificate of deposits are defined as public deposits.

City Marshal of Slidell
Notes to Financial Statements

Note 3: DETAILED NOTES ON ALL FUNDS

Deposits (Continued)

Under Louisiana state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Due from Other Governmental Agencies

Included in due from other governmental agencies are amounts due from a governmental agency for a portion of agency fees that are associated with tickets written by the St. Tammany Parish Sheriff's Department through the City Court of Slidell. As of December 31, 2020, the balance due from the City Court of Slidell was \$9,450.

Capital Assets

The following is a summary of changes in capital assets during the year ended December 31, 2020:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, being depreciated				
Automobiles	\$ 51,588	\$ -	\$ -	\$ 51,588
Furniture and equipment	19,098	-	-	19,098
Total capital assets, being depreciated	70,686	-	-	70,686
Less accumulated depreciation for				
Automobiles	51,588	-	-	51,588
Furniture and equipment	18,649	-	-	19,098
Total accumulated depreciation	70,686	-	-	70,686
Capital assets, net	\$ -	\$ -	\$ -	\$ -

Leases

The Marshal periodically enters into lease transactions for equipment. The Marshal records lease payments on these operating leases as expenses when incurred. The equipment lease was renewed on May 12, 2016, ending May 2021. Lease expense related to the operating lease for the year ended December 31, 2020 amounted to \$1,858. As of December 31, 2020, future minimum lease payment is \$841 for 2021. The Marshal is in negotiations to extend this lease.

Note 4: DEFERRED COMPENSATION PLAN

The Marshal's office offers its employees a deferred compensation plan (the Plan) created in accordance with Internal Revenue Code 457. The Plan, available to all employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or an unforeseeable emergency. Annual contributions to the Plan may not exceed the lesser of 100% of participant compensation or \$18,000 (for 2020). Additionally, participants age 50 years or older may elect to defer an additional \$6,000.

During the three calendar years ending prior to normal retirement age, as defined by the Plan, participants may be eligible to contribute "catch-up" amounts not to exceed amounts permitted by the Internal Revenue Code. Salaries of employees participating in the Plan for the year ended December 31, 2020 totaled \$296,191. The employer's contributions for the year ended December 31, 2020 were \$11,144, and the employee's contributions were \$38,480. Employee contributions are made as non-taxable payroll deductions.

All amounts of the compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights (until paid or made available to the employee or beneficiary) are solely the property and rights of the Marshal (without being restricted to the provisions of benefits under the Plan), subject only to the claims of the Marshal's general creditors. Participants' rights under the Plan are equal to those of general creditors of the Marshal in an amount equal to the fair market value of the deferred account for each participant.

It is the opinion of the Marshal's legal counsel that the Marshal has no liability for losses under the Plan, but does have the duty of due care that would be required of an ordinary prudent investor. The Marshal believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

Accordingly, the Plan's assets and related liabilities have not been included herein.

Investments are managed by the Plan's administrator (Louisiana Deferred Compensation Commission). The choices of the investment option(s) are made by the Plan participants.

Note 5: PENSION PLAN

Municipal Employees' Retirement System of Louisiana

The City of Slidell annually charges the Marshal for pension costs incurred by its retirement system. Pension costs for the year ended December 31, 2020 were \$29,916. Employees of the Marshal are allowed to participate in the Municipal Employees' Retirement System of Louisiana (the System) and the Marshal is allocated a percentage of the costs annually by the City of Slidell.

Note 5: PENSION PLAN (Continued)

Municipal Employees' Retirement System of Louisiana (Continued)

The System does not make separate measurements of assets and pension benefit obligations for individual entities such as the Marshal and the actuarial/financial information as of December 31, 2020 for the System was not available at the date of the report issuance. The City of Slidell and the Marshal do not guarantee the benefits granted by the retirement system. Historical trend information showing the System's progress is accumulating sufficient assets to pay benefits when due is presented in the System's comprehensive annual financial report. The report may be obtained via contact with Municipal Employees' Retirement System of Louisiana, 7937 Office Park Boulevard, Baton Rouge, LA 70809. Telephone: (225) 925-4810; Toll Free: (800) 820-1137; Fax: (225) 925-4816.

Note 6: UNCERTAINTIES

In March 2020, the World Health Organization made the assessment that the outbreak of a novel coronavirus (COVID-19) can be characterized as a pandemic. As a result, uncertainties have arisen that may have a significant negative impact on the operating activities and results of the Marshal. The occurrence and extent of such an impact will depend on future developments, including (i) the duration and spread of the virus, (ii) government quarantine measures, (iii) voluntary and precautionary restrictions on travel or meetings, (iv) the effects on the financial markets, and (v) the effects on the economy overall, all of which are uncertain.

City Marshal of Slidell
Budgetary Comparison Schedule - General Fund

<i>For the year ended December 31, 2020</i>	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
City of Slidell fees	\$ 150,000	\$ 155,608	\$ 155,626	\$ 18
City Court of Slidell fees	130,000	99,700	113,900	14,200
Other income	75,000	66,533	40,227	(26,306)
Evictions	45,000	22,000	22,775	775
Fingerprint fees	6,000	8,400	8,310	(90)
Bond forfeiture judgments	6,000	6,567	8,266	1,699
Total revenues	412,000	358,808	349,104	(9,704)
Expenditures				
Salaries	332,000	313,000	296,189	16,811
Payroll taxes	-	-	5,487	(5,487)
Deferred compensation plan	-	-	11,144	(11,144)
Telephone	6,000	7,300	6,936	364
Automobile	5,000	3,050	3,033	17
Retirement fund	18,000	30,000	29,916	84
Professional fees	13,000	13,500	13,468	32
Insurance	30,000	29,000	28,926	74
Materials and supplies	5,520	6,620	6,393	227
Miscellaenous	-	-	492	(492)
Total expenditures	409,520	402,470	401,984	486
Excess (deficiency) of revenues over (under) expenditures	2,480	(43,662)	(52,880)	(9,218)
Fund balance, beginning of year			108,546	-
Fund balance, end of year			\$ 55,666	\$ (9,218)

Note that this schedule is prepared on a budgetary basis, but it is not different from Generally Accepted Accounting Principles (GAAP) in presentation.

**On-behalf payments of \$14,400 for rent expense are not budgeted.

City Marshal of Slidell

Schedule of Compensation, Benefits, and Other Payments to Agency Head

For the Year Ended December 31,

2020

Agency Head Name: Kevin Foltz, Marshal

Purpose	Amount
Salary	\$ 81,365
Benefits-insurance	-
Benefits-retirement	29,916
Uniforms	-
Per diem	-
Reimbursements	1,317
Travel	-
Fuel usage	-
Conference travel	-
Continuing professional education fees	-
Housing	-
Unvouchered expenses	-
Special meals	-
Total	\$ 112,598

**City Marshal of Slidell
Justice System Funding Schedule
Collecting/Disbursing Entity**

As Required by Act 87 of the 2020 Regular Legislative Session

Identifying Information		
Entity Name	Slidell City Marshal	
LLA Entity ID #	5828	
Date that reporting period ended	December 31, 2020	
	First Six Month Period Ended 06/30/2020	Second Six Month Period Ended 12/31/2020
Cash Basis Presentation		
Beginning Balance of Amounts Collected (i.e. cash on hand)	-	3,553
Add: Collections		
Civil Fees	156,491	143,311
Subtotal Collections	156,491	143,311
Less: Amounts Retained by Collecting Agency		
Collection Fee for Collecting/Disbursing to Others Based on Percentage of Collection	19,584	23,602
Less: Disbursements to Individuals/3rd Party Collection or Processing Agencies		
Civil Fee Refunds	132,363	121,346
Subtotal Disbursements/Retainage	151,947	144,948
Total: Ending Balance of Amounts Collected but not Disbursed/Retained (i.e. cash on hand)	4,544	1,916

**City Marshal of Slidell
Justice System Funding Schedule
Receiving Entity**

As Required by Act 87 of the 2020 Regular Legislative Session

Identifying Information

Entity Name	Slidell City Marshal
LLA Entity ID #	5828
Date that reporting period ended	December 31, 2020

First Six Month Period Ended 06/30/2020	Second Six Month Period Ended 12/31/2020
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Cash Basis Presentation

Receipts From:

City Court of East St. Tammany, Bond fees	1,975	1,132
City Court of East St. Tammany, Criminal fines - other	43,076	46,478
St. Tammany District Attorney, Bond fees	-	6,567
City Court of East St. Tammany, Civil fees	11,970	13,020
Subtotal Receipts	57,021	67,197

**City Marshal of Slidell
Schedule of Findings and Responses
For the Year Ended December 31, 2020**

Part 1 – Financial Statement Findings

No findings noted for the year ended December 31, 2020.

Part 2 – Compliance

No findings noted for the year ended December 31, 2020.

Part 3 – Other Matters

No other matters noted for the year ended December 31, 2020.

City Marshal of Slidell
Summary Schedule of Prior Review Findings
For the Year Ended December 31, 2020

Part 1 – Financial Statement Findings

No findings noted for the year ended December 31, 2019.

Part 2 – Compliance

No findings noted for the year ended December 31, 2019.

Part 3 – Other Matters

No other matters noted for the year ended December 31, 2019.

**INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING
AGREED-UPON PROCEDURES FOR COMPLIANCE
WITH LAWS AND REGULATIONS**

Honorable Kevin Foltz, Marshal
City Marshal of Slidell
Slidell, Louisiana

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of the City Marshal of Slidell (the Marshal) and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Marshal's compliance with certain laws and regulations during the year ended December 31, 2020, included in the accompanying Louisiana Attestation Questionnaire. Management of the Marshal is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Obtain documentation for all expenditures made during the year for material and supplies exceeding \$30,000, and public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

Results: No exceptions were found as a result of applying the above procedure.

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Results: No exceptions were found as a result of applying the above procedure.

3. Obtain a list of all employees paid during the fiscal year.

Results: No exceptions were found as a result of applying the above procedure.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

Results: No exceptions were found as a result of applying the above procedure.

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

Results: No exceptions were found as a result of applying the above procedure.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

Results: No exceptions were found as a result of applying the above procedure.

7. Trace documentation of the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

Results: Not applicable.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more, and whether actual expenditures exceeded budgeted amounts by 5% or more. (For agencies that must comply with the Licensing Agency Budget Act only, compare the expenditures of the final budget to actual expenditures, and report whether actual expenditures exceeded budgeted amounts by 10% or more per category or 5% or more in total).

Results: No exceptions were found as a result of applying the above procedure.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements, and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

Results: No exceptions were found as a result of applying the above procedure.

- a) Report whether the six disbursements agree to the amount and payee in the supporting documentation,

Results: No exceptions were found as a result of applying the above procedure.

- b) Report whether the six disbursements are coded to the correct fund and general ledger account,

Results: No exceptions were found as a result of applying the above procedure.

- c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

Results: No exceptions were found as a result of applying the above procedure.

Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

Results: Not applicable.

Debt

11. Obtain bank deposit slips for the fiscal year, and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If such proceeds are identified, obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

Results: No exceptions were found as a result of applying the above procedure.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

Results: No exceptions were found as a result of applying the above procedure.

Audit State Laws

13. Report whether the Organization provided for a timely report in accordance with R.S.24:513.

Results: No exceptions were found as a result of applying the above procedure.

14. Inquire of management and report whether the Organization entered into any contracts that utilized state funds and defined in R.S.39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the Organization was not in compliance with R.S. 24:513 (the audit law).

Results: No exceptions were found as a result of applying the above procedure.

Prior-Year Comments

15. Obtain and report management's representation as to whether any prior-year suggestions, recommendations, and/or comments have been resolved.

Results: Not applicable.

We were not engaged to, and did not perform, an examination or review, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the City Marshal of Slidell and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Cary Riggs & Ingram, L.L.C.

Metairie, Louisiana
June 29, 2021

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Governmental Agencies)

_____ (Date Transmitted)

_____ (CPA Firm Name)

_____ (CPA Firm Address)

_____ (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of 4-13-2021 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes No []

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes No []

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes No

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes No

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes No

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No

General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes No

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes No

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes No

The previous responses have been made to the best of our belief and knowledge.

James Louis H. Castonguay
NIR

Secretary 4-13-2021 Date

Treasurer NIR Date

~~President~~ 4-13-2021 Date

[Handwritten signature]

MARSHAL