

CALDWELL PARISH SHERIFF
Columbia, Louisiana

Financial Statements
For the Year Ended June 30, 2021

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA

Financial Statements
For the Year Ended June 30, 2021

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA

TABLE OF CONTENTS

	<u>Page No.</u>
Independent Auditor's Report	1-3
Basic Financial Statements	
Government-Wide Financial Statements:	
Statement of Net Position	4
Statement of Activities	5
Fund Financial Statements:	
Governmental Funds:	
Balance Sheet	6
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	7
Statement of Revenues, Expenditures, and Changes in Fund Balances	8
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	9
Fiduciary - Agency Funds:	
Fiduciary Fund Descriptions	10
Statement of Fiduciary Assets and Liabilities	11
Statement of Changes in Fiduciary Net Position	12
Notes to Financial Statements	13-31
Required Supplemental Information	
Budget Comparison Schedule - General Fund	32
Notes to Budgetary Comparison Schedule	33
Schedule of Sheriff's Contributions to Pension Plan	34
Schedule of Sheriff's Proportionate share of the Net Pension Liability	35
Schedule of Changes in Net OPEB Liability and Related Ratios	36

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA

TABLE OF CONTENTS

	<u>Page No.</u>
Other Supplemental Information	
Sheriff Affidavit	37
Schedule of Compensation, Benefits and Other Payments to Agency Head	38
Justice System Funding Schedule – Collecting/Disbursing Entity	39-40
Other Reports Required by Government Auditing Standards	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <u>Government Auditing Standards</u>	41-42
Report on Compliance for Each Major Federal Program; and Report on Internal Control Over Compliance Required by Uniform Guidance	43-44
Schedule of Expenditures of Federal Awards	45
Notes to Schedule of Expenditures of Federal Awards	46
Schedule of Findings and Questioned Costs	47-51
Summary Schedule of Prior Audit Findings	52

INDEPENDENT AUDITOR'S REPORT

The Honorable Clay Bennett
Caldwell Parish Sheriff
Columbia, Louisiana

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Caldwell Parish Sheriff, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Caldwell Parish Sheriff, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule and the related notes, the Schedule of Net OPEB Liability and Related Ratios, the Schedule of Caldwell Parish Sheriff's Contributions to Pension Plan, and the Schedule of Sheriff's Proportionate share of the Net Pension Liability, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statement in an appropriate operational, economic, or historical context. My opinion on the basic financial statements is not affected by this missing information.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sheriff's basic financial statements. The accompanying supplementary information, as listed in the table of contents, and the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the other information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information, and the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the accompanying supplementary information, as listed in the table of contents, and the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

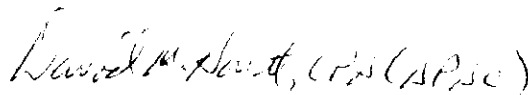
Other Supplementary Information

The Sheriff Affidavit on page 37, the Schedule of Compensation, Benefits and Other Payments to Agency Head on page 38, and the Justice System Funding Schedule on pages 39-40, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the Sheriff Affidavit, the Schedule of Compensation, Benefits and Other Payments to Agency Head, and the Justice System Funding Schedule are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated August 4, 2022, on my consideration of the Caldwell Parish Sheriff's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Caldwell Parish Sheriff's internal control over financial reporting and compliance.

West Monroe, Louisiana
August 4, 2022



GOVERNMENT-WIDE FINANCIAL STATEMENTS

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
Statement of Net Position
June 30, 2021

	<u>Governmental Activities</u>
<i>Assets</i>	
Cash and Cash Equivalents	S 1,830,045
Accounts Receivable	450,443
Net Pension Asset	187,414
Capital Assets:	
Non-Depreciable	6,000
Depreciable	<u>3,408,210</u>
Total Assets	<u>5,882,112</u>
<i>Deferred Outflows of Resources</i>	
Resources Related to Pensions	934,735
OPEB Related	<u>1,363,917</u>
Total Deferred Outflows	2,298,652
<i>Liabilities</i>	
Accounts Payable	426,028
Bonds Payable - Due Within One Year	95,000
Capital Lease - Due Within One Year	<u>55,517</u>
Total Liabilities Due Within One Year	576,545
Bonds Payable - Noncurrent Portion	1,985,000
Capital Lease - Noncurrent Portion	116,848
Net Post Employment Benefit Obligation	7,773,339
Net Pension Liability	-
Total Noncurrent Liabilities	<u>9,875,187</u>
Total Liabilities	10,451,732
<i>Deferred Inflows of Resources</i>	
Resources Related to Pensions	2,342,420
OPEB Related	<u>1,267,184</u>
Total Deferred Inflows	3,609,604
<i>Net Position</i>	
Net Investment in Capital Assets	3,414,210
Net Position - Unrestricted	<u>(9,294,782)</u>
Total Net Position	<u><u>S (5,880,572)</u></u>

The accompanying notes are an integral part of this financial statement.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
Statement of Activities
For the Year Ended June 30, 2021

	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Net (Expense) Revenue and Changes in Net Position</u>
Governmental Activities:					
Public Safety	\$ 9,527,289	\$ 6,962,035	\$ 1,589,843	\$ -	(975,411)
Total Governmental Activities	<u>\$ 9,527,289</u>	<u>\$ 6,962,035</u>	<u>\$ 1,589,843</u>	<u>\$ -</u>	<u>\$ (975,411)</u>

General Revenues:	
Property tax levied for public safety	\$ 1,749,226
State Supplemental Pay	291,399
State Revenue Sharing	45,991
Miscellaneous	114,386
Other	43,090
Total General Revenues	<u>2,244,092</u>
Changes in Net Position	1,268,681
Net Position - Beginning, Restated	<u>(7,149,253)</u>
NET POSITION - ENDING	<u>\$ (5,880,572)</u>

The accompanying notes are an integral part of this financial statement.

FUND FINANCIAL STATEMENTS

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA

Balance Sheet, Governmental Funds
June 30, 2021

	General Fund	Corrections Fund	Total
<u>Assets</u>			
Cash and Cash Equivalents	\$ 628,358	\$ 1,201,687	\$ 1,830,045
Accounts Receivable	28,882	421,561	450,443
<u>TOTAL ASSETS</u>	\$ 657,240	\$ 1,623,248	\$ 2,280,488
<u>LIABILITIES AND FUND BALANCE</u>			
<u>Liabilities</u>			
Accounts Payable	\$ 110,575	\$ 315,453	\$ 426,028
<u>Total Liabilities</u>	110,575	315,453	426,028
<u>Fund Balance</u>			
Unassigned	546,665	1,307,795	1,854,460
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	\$ 657,240	\$ 1,623,248	\$ 2,280,488

The accompanying notes are an integral part of this financial statement.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
JUNE 30, 2021

**Reconciliation of the Balance Sheet of the Governmental Funds
to the Statement of Net Position**

*Amounts reported for governmental activities in the Statement of Net Position are
different because:*

Fund Balance, Governmental Funds:	\$ 1,854,460
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.	3,414,210
Net pension asset does not require the use of current financial resources and therefore is not reported in the funds.	187,414
Long-term obligations are not due and payable in the current period and therefore are not reported in the fund statements:	
Current Portion of Long Term Debt	(150,517)
Long term Portion of Long Term Debt	(2,101,848)
Net OPEB obligation	(7,773,339)
The net effect of deferred outflows of resources and deferred inflows of resources related to pensions do not require the use of current financial resources and therefore are not reported in the funds.	<u>(1,310,952)</u>
Net Position of Governmental Activities	<u>\$ (5,880,572)</u>

The accompanying notes are an integral part of this financial statement.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA

Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended June 30, 2021

	<u>General</u> <u>Fund</u>	<u>Corrections</u> <u>Fund</u>	<u>Total</u>
<u>Revenues</u>			
Ad Valorem Taxes	\$ 1,749,226	\$ -	\$ 1,749,226
Intergovernmental Revenue			
CARES Act Revenue	924,250	-	924,250
State Grants:			
Grants	107,257	-	107,257
State Supplemental Pay	291,399	-	291,399
State Revenue Sharing	45,991	-	45,991
Miscellaneous	114,386	-	114,386
Fees, Charges & Commissions for Services			
Civil & Criminal Fees	21,406	-	21,406
Fines	45,773	-	45,773
Housing Prisoners	-	5,084,859	5,084,859
Commission from Commissary	-	1,282,437	1,282,437
Charges for Services and Programs	352,467	-	352,467
Mowing Contract	175,093	-	175,093
Other	8,395	34,695	43,090
TOTAL REVENUES	<u>3,835,643</u>	<u>6,401,991</u>	<u>10,237,634</u>
<u>Expenditures</u>			
Public Safety:			
Personnel Services and Related Benefits	2,371,662	2,544,085	4,915,747
Operating Services	699,273	714,548	1,413,821
Materials and Supplies	289,623	2,048,325	2,337,948
Travel and Other Charges	13,278	2,923	16,201
Debt Service	-	196,038	196,038
Capital Outlay	144,868	6,530	151,398
TOTAL EXPENDITURES	<u>3,518,704</u>	<u>5,512,449</u>	<u>9,031,153</u>
<u>Excess (Deficiency) of Revenues Over</u>			
<u>Expenditures</u>	316,939	889,542	1,206,481
<u>Other Financing Sources (Uses)</u>			
Transfers In (Out)	<u>170,000</u>	<u>(170,000)</u>	<u>-</u>
<u>Change in Fund Balance</u>	486,939	719,542	1,206,481
<u>Fund Balance - Beginning of the Year</u>	<u>59,726</u>	<u>588,253</u>	<u>647,979</u>
<u>FUND BALANCE - END OF THE YEAR</u>	<u>\$ 546,665</u>	<u>\$ 1,307,795</u>	<u>\$ 1,854,460</u>

The accompanying notes are an integral part of this financial statement.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
FOR THE YEAR ENDED JUNE 30, 2021

**Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances of Governmental Funds
To the Statement of Activities**

*Amounts reported for governmental activities in the Statement of Activities
are different because:*

Net change in fund balances - total governmental funds	\$ 1,206,481
Governmental funds report capital outlays as expenditures, however, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.	
Expenditures for capital assets	281,745
Less current year depreciation	<u>(360,955)</u>
	(79,210)
Payments of long-term debt, including contributions to the OPEB obligation, are reported as expenditures in governmental funds. However, these amounts are a reduction of long-term liabilities in the Statement of Net Position and are not reflected in the Statement of Activities:	
Change in OPEB obligation	339,561
Bonds Payable	(95,000)
Capital Lease	(109,380)
Nonemployer contributions to pension plan	(558,336)
Pension Expense	<u>564,565</u>
Changes in net position of governmental activities	<u><u>\$ 1,268,681</u></u>

The accompanying notes are an integral part of this financial statement.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
FIDUCIARY FUND TYPE – AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2021

FIDUCIARY FUND TYPE - AGENCY FUNDS

These funds account for assets held by the sheriff department in a trust or agency capacity.

TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974 provides that the Sheriff will serve as the collector of state and parish taxes and fees to the appropriate taxing bodies. It also accounts for collections of bonds, fines, and costs and payment of these collections to the recipients in accordance with applicable laws.

FINES FUND

The Fines Fund accounts for partial payments on court fines. Funds are transferred to the Tax Collector Fund for settlement when full payment is received.

INMATE FUND

The Inmate Trust Fund accounts for funds of inmates that are used for personal items purchased by the inmates at the concessions store located at the detention center. Remaining balances to the credit of a prisoner are refunded upon release or transfer to another prison.

CIVIL FUND

The Civil Fund is a depository for collection of funds in civil suits, sheriff's sales, and garnishments. Payments of these collections to recipients are made in accordance with applicable laws.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA

Statement of Fiduciary Assets and Liabilities
June 30 , 2021

	Tax Collector Fund	Civil Fund	Fines Fund	Inmate Fund	Total
<u>ASSETS</u>					
Cash and Cash Equivalents	\$ 1,833,714	\$ 15,540	\$ 61,335	\$ 168,105	\$ 2,078,694
TOTAL ASSETS	<u>1,833,714</u>	<u>15,540</u>	<u>61,335</u>	<u>168,105</u>	<u>2,078,694</u>
<u>LIABILITIES</u>					
Deposits Due Others	1,833,714	15,540	61,335	168,105	2,078,694
TOTAL LIABILITIES	<u>\$ 1,833,714</u>	<u>\$ 15,540</u>	<u>\$ 61,335</u>	<u>\$ 168,105</u>	<u>\$ 2,078,694</u>

The accompanying notes are an integral part of this financial statement.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
FIDUCIARY FUND TYPES - AGENCY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
DUE TO TAXING BODIES AND OTHERS
FOR THE YEAR ENDED JUNE 30, 2021

	Tax Collector Fund	Civil Fund	Fines Fund	Inmate Fund	Total
<u>BALANCES AT BEGINNING OF YEAR</u>	\$ 895,847	\$ 10,114	\$ 92,192	\$ 100,418	\$ 1,098,571
<u>ADDITIONS</u>					
Deposits:					
Licenses	-	-	-	-	-
Fines and Costs	275,603	-	12,457	-	288,060
Sheriff's Sales	-	235,603	-	-	235,603
Garnishments	-	52,179	-	-	52,179
Other Deposits	9,561	-	-	-	9,561
Taxes, Fees, Etc. paid to Tax Collector	8,940,167	-	-	-	8,940,167
Interest Earned	2,601	-	-	-	2,601
Inmate Deposits	-	-	-	1,828,959	1,828,959
TOTAL ADDITIONS	9,227,932	287,782	12,457	1,828,959	11,357,130
TOTAL AVAILABLE	10,123,779	297,896	104,649	1,929,377	12,455,701
<u>REDUCTIONS</u>					
Taxes, Fees, Etc. Distributed	7,948,123	38,927	-	-	7,987,050
Deposits Settled To:					
Sheriff's General Fund	40,567	18,161	-	-	58,728
Police Jury	106,878	-	-	-	106,878
37th Judicial District	6,495	-	-	-	6,495
District Attorney	41,978	-	-	-	41,978
Clerk of Court	16,670	16,423	-	-	33,093
Indigent Defender Board	35,328	-	-	-	35,328
Attorneys, Appraisers, Etc.	-	530	-	-	530
Other Settlements	94,026	208,315	43,314	-	345,655
Withdrawals by/for Inmates	-	-	-	1,761,272	1,761,272
TOTAL REDUCTIONS	8,290,065	282,356	43,314	1,761,272	10,377,007
BALANCE AT END OF YEAR	\$ 1,833,714	\$ 15,540	\$ 61,335	\$ 168,105	\$ 2,078,694

The accompanying notes are an integral part of this financial statement.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

INTRODUCTION

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

As the chief law enforcement officer of the parish, the Sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through establishment of neighborhood watch programs, anti-drug abuse programs, etc. In addition, when requested, the Sheriff provides assistance to other law enforcement agencies within Caldwell and surrounding parishes.

As the ex-officio tax collector of the parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, state revenue sharing funds, sporting licenses, and fines, costs, and bond forfeitures imposed by the district court.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying financial statements of the Caldwell Parish Sheriff have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement No. 34, Basic Financial Statements for State and Local Governments, issued in June 1999.

B. REPORTING ENTITY

GASB Statement 14, *The Reporting Entity*, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Caldwell Parish Sheriff is considered a primary government, since it is a special purpose government that has a separately elected official, is legally separate, and is fiscally independent of other state or local governments. As described in GASB Statement No. 14, fiscally independent means that the Sheriff may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The Sheriff also has no component units, as other legally separate organizations for which the Sheriff is financially accountable. There are no other primary governments with which the Sheriff has a significant relationship.

For financial reporting purposes, in conformance with GASB Codification Section 2100, the Sheriff includes all funds, account groups, and activities that are controlled by the Sheriff as an independently elected official. As such, the Sheriff is solely responsible for the operations of his office, which include the hiring and retention of employees, authority over budgeting, responsibility for deficits, and the receipt and disbursement of funds. This report only includes all funds which are controlled by or dependent upon the Caldwell Parish Sheriff.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

C. BASIC FINANCIAL STATEMENTS - GOVERNMENT - WIDE STATEMENTS

The Government-Wide Financial Statements include the Statement of Net Position and the Statement of Activities. These statements report financial information for the Sheriff as a whole.

The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. These statements include all the financial activities of the Sheriff, except for fiduciary funds. Fiduciary funds are reported only in the Statement of Fiduciary of Assets and Liabilities at the fund financial statement level.

In the Statement of Net Position, governmental activities are presented on a consolidated basis and are presented on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term obligations. Net position is reported in three parts; net investment in capital assets, net of any related debt; restricted net position; and unrestricted net position.

D. BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS

The financial transactions of the Sheriff are reported in individual funds in the fund financial statements. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. Fund financial statements report detailed information about the Sheriff. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

A fund is a separate accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Funds are classified into two categories; governmental and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public. Fiduciary funds are used to account for assets held for others. The Sheriff's current operations require the use of only governmental and fiduciary funds. The governmental and fiduciary fund types used by the Sheriff are described as follows:

Government Fund Types

General Fund - The General Fund, as provided by Louisiana Revised Statute 13:781, is the principal fund of the Sheriff and is used to account for the operations of the Sheriff's office. The various fees and charges due to the Sheriff's office are accounted for in this fund. General operating expenditures are paid from this fund. The general fund is the only fund classified as a major fund.

Corrections Fund – The Corrections Fund is used to account for the operation and maintenance of the Caldwell Parish Jail. The primary source of revenue is state funds for feeding and maintaining state prisoners.

Fiduciary Fund Type - Agency Funds

The agency funds are used as depositories for civil suits, cash bonds, taxes, fees, et cetera. Disbursements from the funds are made to various parish agencies, litigants in suits, et cetera, in the manner prescribed by law. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

E. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Government-Wide Financial Statements

The government-wide financial statements were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions.

Fund Financial Statements

Governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the Balance Sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Governmental funds and the agency fund use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Caldwell Parish Sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Those revenues susceptible to accrual include ad valorem taxes, state revenue sharing, interest revenue, commissions, and charges for services. Federal, state and local aid and grants are recorded when the Sheriff is entitled to the funds.

Other intergovernmental revenues are accrued, when their receipt occurs soon enough after the end of the accounting period so as to be both measurable and available. All miscellaneous revenues are not susceptible to accrual because generally they are not measurable until received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred except that principal and interest on general long-term debt is recognized when due.

F. BUDGETARY ACCOUNTING

Formal budgetary accounting is employed as a management control. The Caldwell Parish Sheriff prepares and adopts a budget each year for its general fund in accordance with Louisiana Revised Statutes. The operating budget is prepared based on prior year's revenues and expenditures and the estimated increase therein for the current year, using the modified accrual basis of accounting. The budget is legally adopted and amended, as necessary, by the Sheriff. All Budget appropriations lapse at year end. Budget amounts included in the accompanying financial statements include the original budget and all subsequent amendments.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

H. ENCUMBRANCES

Encumbrance accounting is not used in the Sheriff's operations.

I. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include amounts in demand deposits, interest bearing demand deposits, and time deposits. Under state law, the sheriff must deposit funds in demand deposits, interest bearing demand deposits, money market accounts or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. Tax collections must be deposited in a bank domiciled in the parish where the funds are collected.

K. CAPITAL ASSETS

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The sheriff maintains a threshold level of \$1,000 or more for capitalizing capital assets.

Capital assets are recorded in the GWFS, but are not reported in the FFS. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the Sheriff, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Depreciation</u>	<u>Estimated Lives</u>
Vehicles	5 Years
Furniture & Fixtures	5-7 Years
Buildings	15-40 Years

L. RISK MANAGEMENT

The Sheriff's office is exposed to various risks related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Louisiana law provides that the Sheriff may join with other Sheriffs to form an interlocal risk management agency for the development and administration of an interlocal risk management program. The Caldwell Parish Sheriff has joined together with other Sheriffs to form the Louisiana Sheriff's Risk Management Program, a public entity risk pool currently operating as a common risk management and insurance program for Louisiana Sheriffs. The Sheriff pays an annual premium to the pool for its general and professional liability insurance coverage.

In addition to the above, the Sheriff has obtained commercial insurance for all the aforementioned risks and settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

M. COMPENSATORY TIME

Compensatory Time (K-time) represents a one and one-half credit for each hour of overtime worked. The maximum for law enforcement personnel (deputies, detectives and guards) is 100 K-time hours. Employees may take K-time as compensated time-off. An employee shall upon termination be paid for the unused K-time at a rate of compensation not less than: a) the average regular rate received by such employee during the last three years of employment or b) the final regular rate, whichever is higher. All overtime work in excess of K-time limits must be paid in the period earned.

N. BAD DEBTS

Uncollectible accounts receivable are charged directly against earnings when they are determined to be uncollectible. Use of this method does not result in a material difference from the valuation method required by generally accepted accounting principles. Management feels all receivables at year end are collectable and no allowance for bad debts is necessary.

O. ESTIMATES

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

P. INVESTMENTS

Under state law, the Sheriff may invest in United States bonds, treasury notes or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. The Sheriff reports United States Treasury bills and notes as investments.

Q. VACATION AND SICK LEAVE

After one year of employment, deputies are granted 42 hours of vacation leave time. After two years of employment, a deputy shall be entitled to 84 hours of paid vacation. Sick leave is not compensatory upon termination of service. There are no accumulated or vested benefits relating to vacation and sick leave that require accrual or disclosure to conform with generally accepted accounting principles.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

R. EQUITY CLASSIFICATIONS - GOVERNMENT-WIDE STATEMENTS

Net position represents the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. The Sheriff reports three categories of net position, as follows:

- **Net Investment in capital assets** - consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increase by balances of deferred outflows of resources related to those assets.
- **Restricted net position** - net position is considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws or buyers of the Sheriff's bonds. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.
- **Unrestricted net position** - consists of all other net position that does not meet the definition of the above two components and is available for general use by the Sheriff.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, management applies unrestricted net position first, unless a determination is made to use restricted net position. The Sheriff's policy concerning which to apply first varies with the intended use and legal requirements. Management typically makes this decision on a transactional basis at the incurrence of the expenditure.

S. FUND EQUITY OF FUND FINANCIAL STATEMENTS

Accounting standards require governmental fund balances to be reported in as many as five classifications as listed below:

Nonspendable - represents amounts that are not expected to be converted to cash because they are either not in spendable form or legally or contractually required to be maintained intact.

Restricted - represents balances where constraints have been established by parties outside the Sheriff's office or imposed by law through constitutional provisions or enabling legislation.

Committed - represents balances that can only be used for specific purposes pursuant to constraints imposed by formal action of the Sheriff's highest level of decision-making authority.

Assigned - represents balances that are constrained by the Sheriff's intent to be used for specific purposes, but are not restricted nor committed.

Unassigned - represents balances that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the general fund.

When expenditures are incurred for the purposes for which both restricted and unrestricted amounts are available, the Sheriff's office reduces restricted amounts first, followed by unrestricted amounts. When expenditures are incurred for purposes for which committed, assigned and unassigned amounts are available, the Sheriff's office reduces committed amounts first, followed by assigned amounts and then unassigned amounts.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

T. PENSION PLANS

The Caldwell Parish Sheriff's Office is a participating employer in a cost-sharing, multiple-employer defined benefit pension plan as described in Note 6. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each of the plans, and additions to/deductions for the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments have been reported at fair value within the plan.

U. OTHER POSTEMPLOYMENT BENEFITS

The sheriff follows GASB Statement No. 75 "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions", which requires the accrual of other postemployment benefits for retired employees. The sheriff has recorded a liability for other postemployment benefits (see Note 7). In the government-wide financial statements, the other postemployment benefits liability is recorded as an expense and non-current liability and allocated on a functional basis. In the fund financial statements, other postemployment benefit expenditures are recognized in the amount contributed to the plan or expected to be liquidated with expendable available financial resources. Expendable available financial resources generally refer to other postemployment benefit payments due and payable as of the end of the year.

NOTE 2 - LEVIED TAXES

Act 689 of the regular session of the Louisiana Legislature of 1976 provided initial financing authorization for the levy of an ad valorem tax millage for the law enforcement district. Voters of the district subsequently approved an increase in the ad valorem tax beyond initial authorization. The following is a summary of authorized and levied ad valorem taxes:

	<u>Expiration</u>	<u>Authorized Millage</u>	<u>Levied Millage</u>
Law Enforcement District #1	Indefinite	20.67	20.67
Law Enforcement District #2	12/31/2029	10.40	10.40

NOTE 3 - CASH AND CASH EQUIVALENTS

For the purpose of these financial statements, the Sheriff considers cash and cash equivalents to be amounts held in demand deposits, interest bearing demand deposits, and time deposits.

At June 30, 2021, the Sheriff has cash and cash equivalents (book balances) totaling \$3,911,346 as follows:

	<u>Statement of Net Position</u>	<u>Statement of Fiduciary Asset & Liabilities</u>	<u>Total</u>
Petty Cash	\$ 300	\$ -	\$ 300
Demand Deposits	<u>1,829,745</u>	<u>2,078,694</u>	<u>3,908,439</u>
TOTAL	<u>\$ 1,830,045</u>	<u>\$ 2,078,694</u>	<u>\$ 3,908,739</u>

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE 3 - CASH AND CASH EQUIVALENTS (continued)

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 2021, the Sheriff has \$3,998,012 in deposits (collected bank balances). These deposits are secured from risk by \$1,000,000 of federal deposit insurance and \$3,064,569 was collateralized by securities by pledging banks in the Sheriff's name.

Interest Rate Risk. The Sheriff's policy does not address interest rate risk, however, the Sheriff's intention is that the foremost objective of each investment is the preservation of principal.

Custodial Credit Risk. With respect to deposits, custodial credit risk is the risk that, in the event of bank failure, the Sheriff's deposits may not be returned. Under State law, the Sheriff's deposits must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The fair market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the Sheriff or the pledging bank by a holding or custodial bank that is mutually acceptable to both parties.

NOTE 4 - RECEIVABLES

The receivables at June 30, 2021, are as follows:

<u>Class of Receivable</u>	<u>General</u> <u>Fund</u>	<u>Corrections</u> <u>Funds</u>	<u>Total</u>
Fees, Charges, and Commissions for Services	\$ -	\$ 14,836	\$ 14,836
Other	28,882	-	28,882
Feeding and Keeping of Prisoners	-	406,725	406,725
TOTAL	<u>\$ 28,882</u>	<u>\$ 421,561</u>	<u>\$ 450,443</u>

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE 5 - CAPITAL ASSETS

A summary of changes in capital assets for the year ended June 30, 2021 follows:

	<u>Balance</u> June 30, 2020	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> June 30, 2021
<u>Capital Assets</u>				
Land	\$ 6,000	\$ -	\$ -	\$ 6,000
Furniture and Equipment	633,989	-	-	633,989
Buildings and Improvements	5,210,455	-	-	5,210,455
Vehicles	1,204,109	281,745	-	1,482,854
Other Equipment	<u>516,185</u>	<u>-</u>	<u>-</u>	<u>516,185</u>
	<u>\$ 7,570,738</u>	<u>\$ 281,745</u>	<u>\$ -</u>	<u>\$ 7,846,483</u>
<u>Accumulated Depreciation</u>				
Furniture and Equipment	(427,289)	(31,521)	-	(458,810)
Buildings and Improvements	(2,076,246)	(132,660)	-	(2,208,906)
Vehicles	(1,076,521)	(130,388)	-	(1,206,909)
Other Equipment	<u>(497,262)</u>	<u>(66,386)</u>	<u>-</u>	<u>(563,648)</u>
	<u>(4,077,318)</u>	<u>(360,955)</u>	<u>-</u>	<u>(4,438,273)</u>
Net Capital Assets	<u>\$ 3,493,420</u>	<u>\$(79,210)</u>	<u>\$ -</u>	<u>\$ 3,414,210</u>

NOTE 6 - PENSION PLAN

Sheriffs' Pension and Relief Fund (System)

Plan Description

The Caldwell Parish Sheriff contributes to the Sheriffs' Pension and Relief Fund (System) which is a cost sharing multiple employer defined benefit pension plan. All sheriffs and deputies who are 18 years or older at the time of original employment, who earn not less than \$400 per month if employed after September 7, 1979, and before January 1, 1991; \$550 if employed between January 1, 1991 and December 31, 1999; and \$800 if employed after January 1, 2000, are required to participate in the System.

Any member of the System who was hired on or before December 31, 2011, can retire providing the member meets on of the following criteria:

1. Age 55 with 12 years of creditable service.
2. Any age with 30 years of creditable service.
3. Active, contributing members with at least ten years of creditable service may retire at age 60, with the accrued normal retirement benefit reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

Any member of the System who was hired on or after January 1, 2012, can retire providing the member meets on of the following criteria:

1. Age 62 with 12 years of creditable service.
2. Age 60 with 20 years of creditable service.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

3. Age 55 with 30 years of creditable service.

For members who become eligible for membership on or before December 31, 2011, the retirement allowance is equal to three and one-third percent of the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optimal payment form) 100% of average final compensation. Active, contributing members with at least ten years of creditable service may retire at age sixty. The accrued normal retirement benefit is reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

For members hired on or after January 1, 2012, the retirement allowance is equal to the benefit accrual rate times the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optimal payment form) 100% of average final compensation. The benefit accrual rate for such members with less than thirty years of service is three percent; for members with thirty or more years of service the accrual rate is three and one-third percent. Members with twenty or more years of service may retire with a reduced retirement at age fifty.

For a member whose first employment making him eligible for membership in the system began on or before June 30, 2006, final average compensation is based on the average monthly earnings during the highest thirty-six consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the thirty-six-month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began after June 30, 2006 and before July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty-month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment making him eligible for membership in the system began on or after July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months if service was interrupted. The earnings to be considered for each twelve-month period within the sixty-month period shall not exceed 115% of the preceding twelve-month period.

For the year ended June 30, 2021, the Caldwell Parish Sheriff's total payroll for all employees was \$3,605,900. Total covered payroll was \$1,549,853. Covered payroll refers to all compensation paid by the Caldwell Parish Sheriff to active employees covered by the Plan.

The System also provides death and disability benefits; benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to Osey McGee, Jr., Sheriffs' Pension and Relief Fund, 1225 Nicholson Drive, Baton Rouge, Louisiana 70802, or by calling (225) 219-0500.

Contributions

According to state statute, contribution requirements for all employers are actuarially determined each year. For the year ended June 30, 2021, the actual employer contribution rate was 12.25%, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Caldwell Parish Sheriff's contributions to the System for the year ending June 30, 2021 were \$189,857. In accordance with state statute, the System receives ad valorem taxes, insurance premium taxes, and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities but are not considered special funding situations.

Members are required by state statute to contribute 10.25% of their annual covered salary. The contributions are deducted from the employee's wages or salary and remitted by the Caldwell Parish Sheriff to the System monthly.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

At JUNE 30, 2021, the Employer reported an asset of \$187,414 for its proportionate share of the Net Pension Liability/Asset. The Net Pension Liability/Asset was measured as of June 30, 2021 and the total pension liability/asset used to calculate the Net Pension Liability/Asset was determined by an actuarial valuation as of that date. The Caldwell Parish Sheriff's proportion of the Net Pension Liability/Asset was based on a projection of the Caldwell Parish Sheriff's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2021, the Caldwell Parish Sheriff's proportion was 0.378194%, which was a decrease of 0.019786% from its proportion measured as of June 30, 2020.

For the year ended June 30, 2021, the Caldwell Parish Sheriff recognized pension expense of \$51,826 plus employer's amortization of change in proportionate share, differences between employer contributions and proportionate share of contributions, and current year contributions, (\$435,468). Total pension expense was (\$383,642).

At June 30, 2021, the Caldwell Parish Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	-	260,958
Changes in assumptions	576,721	-
Net difference between projected and actual earnings on pension plan	-	1,692,429
Changes in employer's proportion of beginning net pension liability	176,519	71,327
Differences between employer and proportionate share of contributions	-	317,706
Subsequent measurement contributions	181,495	-
Total	934,735	2,342,420

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

The \$934,735 reported as deferred outflows of resources related to pensions resulting from CALDWELL PARISH SHERIFF'S contributions subsequent to the measurement date will be recognized as a reduction of Net Pension Liability/Asset in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ended June 30:	
2022	(359,939)
2023	(308,210)
2024	(354,069)
2025	(566,962)

Actuarial Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2021 are as follows:

Valuation Date	June 30, 2021
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Investment Rate of Return	6.90%, net of investment expense
Discount Rate	6.90%
Projected salary increases	5.00% (2.50% inflation, 2.50% merit)
Mortality rates	<p>Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Employees multiplied by 120% for males and 115% for females for active members, each with full generational projection using the appropriate MP2019 scale.</p> <p>Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Healthy Retirees multiplied by 120% for males and 115% for females for annuitants and beneficiaries, each with full generational projection using the appropriate MP2019 scale.</p> <p>Pub-2010 Public Retirement Plans Mortality Table for Safety Disabled Retirees multiplied by 120% for males and 115% for females for disabled annuitants, each with full generational projection using the appropriate MP2019 scale.</p>
Expected remaining service lives	2021 – 5 years 2020 – 6 years 2019 – 6 years 2018 – 6 years 2017 – 7 years 2016 – 7 years 2015 – 6 years
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost-of-living

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

	increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.
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The mortality rate assumptions were set after reviewing an experience study performed over the period July 1, 2014 through June 30, 2019. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund’s liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Estimates of arithmetic real rates of return for each major asset class based on the Fund’s target asset allocation as of June 30, 2021 were as follows:

Asset Class	Expected Rate of Return		
	Target Allocation	Real Return Arithmetic Basis	Long-Term Expected Real Rate of Return
Equity securities	62%	7.08%	4.39%
Bonds	25%	1.44%	0.36%
Alternative investments	13%	4.38%	0.57%
Totals	100%		5.32%
Inflation			2.55%
Expected arithmetic nominal return			7.87%

Discount Rate

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the Fund’s actuary. Based on those assumptions, the Fund’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

Sensitivity of the Caldwell Parish Sheriff's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Caldwell Parish Sheriff's proportionate share of the net pension liability calculated using the discount rate of 6.90%, as well as what the Caldwell Parish Sheriff's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower (5.90%) or one percentage-point higher (7.90 %) than the current rate:

	1.0% Decrease	Current Discount Rate	1.0% Increase
Employer's proportionate share of net pension liability	2,057,787	(187,414)	(2,059,196)

Plan Fiduciary Net Position

Detailed information about the System's fiduciary net position is available in the separately issued Sheriff's Pension and Relief Fund audit report for the year ended June 30, 2021. Access to the report can be found on the Louisiana Legislative Auditor's website, www.la.gov.

NOTE 7 – DEFERRED COMPENSATION PLAN

The Sheriff offers its employees participation in the Louisiana Deferred Compensation Plan adopted by the Louisiana Deferred Compensation Commission, and established in accordance with the Internal Revenue Code Section 457. Employees are eligible to participate in the Plan. The Plan allows employees to defer a portion of their salary until future years. The Sheriff makes matching contributions of employee's elective deferral. Contributions made by the Sheriff for the year ended June 30, 2021 were \$82,845.

NOTE 9 - ON - BEHALF PAYMENTS

The Sheriff's office is located in the parish courthouse annex. Expenditures for operation and maintenance of the courthouse annex, as required by Louisiana Revised Statute 33:4715, are paid by the Caldwell Parish Police Jury, except for the jail as set forth in the intergovernmental agreement discussed in Note 13.

NOTE 10 – POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

General Information about the OPEB Plan

Plan description – The Caldwell Parish Sheriff's Office (the Sheriff) provides certain continuing health care and life insurance benefits for its retired employees. The Caldwell Parish Sheriff's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the Sheriff. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the Sheriff. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB).

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE 10 – POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS - Continued

Eligibility Requirements – To be eligible for pension benefits through the Sheriff’s Pension and Relief Fund, eligibility is dependent upon which tier a member is classified:

Tiers 1 & 2: Members whose first employment making them eligible for membership in the system began on or before December 31, 2011.

Tier 3: Members whose first employment making them eligible for membership in the system began on or after January 1, 2012.

Benefits Provided – Medical insurance benefits are provided through comprehensive plans and are made available to employees upon actual retirement. Employees retirement eligibility (D.R.O.P. entry) provisions are as follows: attainment of 30 years of service at any age, or age 55 and 12 years of service if earlier; or, for employees hired after January 1st, 2012, the earliest of age 55 and 30 years of service, age 60 and 20 years of service, and age 62 with 12 years of service; and benefits are first earned following 30 years of service.

Life insurance is not considered in this valuation.

Employees covered by benefit terms – At June 30, 2021, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	11
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>51</u>
	<u>62</u>

Total OPEB Liability

Actuarial Assumptions and other inputs – The total OPEB liability in the June 30, 2021 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	3.0%
Salary increases	3.0%, including inflation
Prior Discount Rate	2.45%
Discount Rate	1.92%
Healthcare cost trend rates	5.5% annually until year 2030, then 4.5%
Mortality	PubS.H 2010 Employee Mortality Table

The discount rate was based on the Bond Buyers' 20 Year General Obligation municipal bond index as of June 30, 2018, the end of the applicable measurement period.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2021.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE 10 – POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS - Continued

Changes in the Total OPEB Liability

Balance at June 30, 2020	\$ 7,433,778
Changes for the year:	
Service cost	396,913
Interest	231,364
Differences between expected and actual experience	(398,552)
Changes in assumptions	253,266
Benefit payments and net transfers	(102,429)
Net changes	339,561
Balance at June 30, 2021	\$ 7,773,339

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2021, the Sheriff recognized OPEB expense of \$652,150. At June 30, 2021, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,363,917	\$ 1,267,184
Changes in assumption	-	
Total	\$ 1,363,917	\$ 1,267,184

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years ending June 30:	
2022	64,873
2023	64,873
2024	64,873
2025	(38,565)
2026	(38,565)
Thereafter	(20,755)

For the year ended June 30, 2021, covered employee payroll for related to OPEB was \$2,849,839. Total OPEB liability as a percentage of covered employee payroll was 272.8%.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE 11 – STEWARDSHIP AND ACCOUNTABILITY

The General Fund had actual expenditures which were more than budgeted expenditures for the year ended June 30, 2021:

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>	Unfavorable
Ad Valorem Taxes	\$ 2,000,000	\$1,749,226		\$(250,774)
Other Revenue	43,045	8,395		(34,650)
Operating Services	600,000	699,273		(99,273)
Capital Outlay	50,000	144,868		(94,868)
Transfers In	600,000	170,000		(430,000)

NOTE 12 - TAXES PAID UNDER PROTEST

Louisiana Revised Statute 47:1576 provides that taxpayers, at the time of payment of all taxes due, give notice to the tax collector of their intention to file suit for recovery of all or a portion of the total taxes paid. Upon receipt of this notice, the amount paid is segregated and held by the tax collector for a period of 30 days. If suit is filed within the 30-day period for recovery of such amounts, the funds are held pending outcome of the suit. If the taxpayer prevails, the tax collector refunds the amount due, with interest at the rate of 2 percent per annum from the date the funds were received by the tax collector. The following is a summary of changes in the taxes paid under protest as recorded in the Tax Collector Agency Fund:

Balance, June 30, 2020	\$ 863,545
Additions:	
Taxes	875,315
Interest	1,298
Settlements to Taxing Bodies and Others	_____ -
Balance, June 30, 2021	<u>\$ 1,740,158</u>

NOTE 13 - LITIGATION AND CLAIMS

At June 30, 2021, the sheriff has no pending or threatened litigation which would adversely affect the financial status of the Caldwell Parish Sheriff's office.

NOTE 4- EX-OFFICIO TAX COLLECTOR

The amount of cash on hand at June 30, 2021 was \$1,833,714. The unsettled balances of the Tax Collector Fund at June 30, 2021 consist of:

Collection of current and prior year taxes not yet settled	\$ 93,556
Protested Taxes	<u>1,740,158</u>
	<u>\$1,833,714</u>

The amount of taxes collected for the current year by taxing authority was as follows:

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE 14 - EX-OFFICIO TAX COLLECTOR - Continued

The amount of cash on hand at June 30, 2021 was \$1,833,714. The unsettled balances of the Tax Collector Fund at June 30, 2021 consist of:

Collection of current and prior year taxes not yet settled	\$ 93,556
Protested Taxes	<u>1,740,158</u>
	<u>\$1,833,714</u>

The amount of taxes collected for the current year by taxing authority was as follows:

Taxing Authority:	<u>Taxes Assesed</u>	<u>Taxes Collected</u>	<u>Amount Uncollected</u>
Caldwell Parish School Board	\$ 3,442,983	\$ 3,424,878	\$ 18,105
Caldwell Parish Law Enforcement District	1,952,125	1,934,946	17,179
Caldwell Parish Police Jury	1,868,030	1,859,073	8,957
Caldwell Parish Assessor	470,193	460,382	9,811
Caldwell Parish Library	442,798	427,907	14,891
Caldwell Parish Gravity Drainage District NO. 1	184,599	184,225	374
Columbia Heights Sewer District	116,112	109,903	6,209
Tensas Basin Levee District	112,921	109,000	3,921
Kelly Water District	46,947	45,116	1,831
Louisiana Forestry Commission	17,565	17,533	32
Louisiana Tax Commission	8,723	8,723	-
	<u>\$ 8,662,996</u>	<u>\$ 8,581,686</u>	<u>\$ 81,310</u>

Some taxes remain uncollected at June 30 due to bankruptcies as well as taxes related to personal property which cannot be sold at sheriff's sale.

NOTE 15 - SUBSEQUENT EVENTS

Subsequent to year end, the Legislative Auditor's Office investigated an alleged theft that occurred at the Sheriff's office. It was discovered that the Sheriff's office received \$586,811 more in taxes and fines and fees than was deposited from July 1, 2017 to June 30, 2021. The Chief Civil Deputy at the time said she took cash collected by CPSO and deposited it into her and/or her daughters' bank accounts. Her and her daughters bank records show \$176,887 of cash was deposited into their bank accounts from January 1, 2017 to September 14, 2021.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE 16 – LONG-TERM DEBT

In November 2016, the Sheriff issued \$2,440,000 in revenue refunding bonds, the proceeds of which were used to purchase a correctional facility adjacent to the Sheriff's current facility for \$2,000,000 and the remainder to refund the existing revenue bonds. Security for the bonds is a mortgage on the correctional complex.

The following is a summary of bonds payable for the year ended June 30, 2021:

\$2,440,000 Revenue and Refunding Bonds, series 2016. The bonds carry an annual interest rate ranging from 3.0% to 5% maturing December 2036 \$ 2,080,000

Future maturities of long-term debt as of June 30, 2021, are as follows:

<u>Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
2022	\$ 95,000	\$ 91,488	\$ 186,488
2023	100,000	88,438	188,438
2024	100,000	85,188	185,188
2025	105,000	81,856	186,856
2026	110,000	78,363	188,363
2027-2031	610,000	318,538	928,538
2032-2036	780,000	146,250	926,250
2037	<u>180,000</u>	<u>4,500</u>	<u>184,500</u>
Total	<u>\$ 2,080,000</u>	<u>\$ 894,619</u>	<u>\$ 3,163,956</u>

During the year ended June 30, 2020, the Sheriff's office entered into a lease purchase agreement with Government Capital Corporation for the purchase of eight Ford F-150 Police Responder vehicles. This lease is for five years, interest rate of 3.45% and an annual payment of \$61,464. The first payment was due September 24, 2020, but the payment was not made until the current year.

Future maturities of long-term debt as of June 30, 2022, are as follows:

<u>Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
2022	\$ 55,517	\$ 5,947	\$ 61,464
2023	57,433	4,031	61,464
2024	<u>59,415</u>	<u>2,049</u>	<u>61,464</u>
Total	<u>\$ 172,365</u>	<u>\$ 12,027</u>	<u>\$ 184,392</u>

NOTE 17 – PRIOR PERIOD ADJUSTMENT

A prior period adjustment was made to correct the GASB 68 Pension calculations from previous years. This resulted in an adjustment to beginning net assets of \$1,053,701. This adjustment is only made to the government wide financial statements, and has no effect to the fund financial statements.

REQUIRED SUPPLEMENTAL INFORMATION

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA

Statement of Revenues, Expenditures and Changes in Fund Balance -
Budget to Actual
General Fund
For the Year Ended June 30, 2021

	<u>Budgeted Amounts</u>		Actual Amounts Budgetary Basis	Variance With Final Budget Over(Under)
	<u>Original</u>	<u>Final</u>		
<u>Operating Revenue</u>				
Ad Valorem Taxes	2,000,000	2,000,000	\$ 1,749,226	\$ (250,774)
Intergovernmental Revenue				
CARES Act Revenue	-	-	924,250	924,250
State Grants	44,057	44,057	107,257	63,200
State Supplemental Pay	262,246	262,246	291,399	29,153
State Revenue Sharing	45,985	45,985	45,991	6
Miscellaneous	-	-	114,386	
Fees, Charges & Commissions for Services				
Civil & Criminal Fees	21,000	21,000	21,406	406
Fines	45,000	45,000	45,773	773
Charges for Services and Programs	309,033	309,033	352,467	43,434
Mowing Contract	174,863	174,863	175,093	773
Other	43,045	43,045	8,395	(34,650)
Total Operating Revenues	<u>\$2,945,229</u>	<u>\$2,945,229</u>	<u>\$3,835,643</u>	<u>\$776,571</u>
<u>Operating Expenditures</u>				
General Government				
Personnel Services	2,514,649	2,514,649	2,371,662	142,987
Operating Services	600,000	600,000	699,273	(99,273)
Materials and Supplies	323,929	323,929	289,623	34,306
Travel and Other Charges	18,345	18,345	13,278	5,067
Capital Outlay	50,000	50,000	144,868	(94,868)
Total Expenditures	<u>3,506,923</u>	<u>3,506,923</u>	<u>3,518,704</u>	<u>(11,781)</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	(561,694)	(561,694)	316,939	788,352
<u>Other Financing Sources (Uses)</u>				
Transfers In	600,000	600,000	170,000	(430,000)
<u>Change in Fund Balance</u>				
	38,306	38,306	486,939	358,352
<u>Fund Balance - Beginning of the Year</u>				
	59,726	59,726	59,726	-
<u>FUND BALANCE - END OF THE YEAR</u>				
	<u>\$ 98,032</u>	<u>\$ 98,032</u>	<u>\$ 546,665</u>	<u>\$ 358,352</u>

The accompanying notes are an integral part of this financial statement.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO THE BUDGETARY COMPARISON SCHEDULES
FOR THE YEAR ENDED JUNE 30, 2021

A. BUDGETS

A proposed budget, prepared on the modified accrual basis of accounting, is published in the official journal at least ten days prior to the public hearing. A public hearing is held at the Caldwell Parish Sheriff's office during the month of June to allow comments from taxpayers. The budget is then legally adopted by the Sheriff and amended during the year, as necessary. The budget is established and controlled by the Sheriff at the object level of expenditure. Appropriations lapse at year end and must be reappropriated for the following year to be expended.

B. UNFAVORABLE BUDGET VARIANCES

Actual expenditures greater than budgeted expenditures:

	<u>Final Budget</u>	<u>Actual</u>	<u>Unfavorable Variance</u>
Ad Valorem Taxes	\$2,000,000	\$1,749,226	\$ (250,774)
Other Revenue	43,045	8,395	(34,650)
Operating Services	600,000	699,273	(99,273)
Capital Outlay	50,000	144,868	(94,868)
Transfers In	600,000	170,000	(430,000)

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF CALDWELL PARISH SHERIFF'S CONTRIBUTIONS
FOR THE YEAR ENDED JUNE 30, 2021

Fiscal Year	(a) Statutorily required contribution	(b) Contributions in relation to the statutorily required contribution	(a-b) Contribution deficiency	Agency's covered payroll	Contributions as a percentage of covered payroll
2014	\$ 155,673	\$ 155,673	\$ -	\$ 1,120,756	13.89%
2015	\$ 156,570	\$ 156,570	\$ -	\$ 1,098,739	14.25%
2016	\$ 140,719	\$ 140,719	\$ -	\$ 1,023,412	13.75%
2017	\$ 142,396	\$ 142,396	\$ -	\$ 1,074,690	13.25%
2018	\$ 160,282	\$ 160,282	\$ -	\$ 1,257,116	12.75%
2019	\$ 169,566	\$ 169,566	\$ -	\$ 1,384,216	12.25%
2020	\$ 184,156	\$ 184,156	\$ -	\$ 1,503,313	12.25%
2021	\$ 189,857	\$ 189,857	\$ -	\$ 1,549,853	12.25%

Amounts presented were determined as of the end of the fiscal year.

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF SHERIFF PROPORTIONATE SHARE OF NET PENSION LIABILITY
FOR THE YEAR ENDED JUNE 30, 2021

Fiscal Year	Agency's proportion of the net pension liability (asset)	Agency's proportionate share of the net pension liability (asset)	Agency's covered payroll	Agency's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2014	0.3248%	\$ 1,286,000	\$ 1,120,756	115%	87.34%
2015	0.3122%	\$ 1,391,824	\$ 1,098,739	127%	86.61%
2016	0.3093%	\$ 1,962,765	\$ 1,023,412	192%	82.10%
2017	0.3106%	\$ 1,345,109	\$ 1,074,690	125%	88.49%
2018	0.3359%	\$ 1,288,093	\$ 1,257,116	102%	90.41%
2019	0.3783%	\$ 1,789,431	\$ 1,384,216	129%	88.91%
2020	0.3980%	\$ 2,754,480	\$ 1,503,313	183%	84.73%
2021	0.3782%	\$ (187,414)	\$ 1,549,853	-12%	11.04%

Amounts presented were determined as of the measurement date (previous fiscal year end).
Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA

SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED JUNE 30, 2021

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Total OPEB Liability				
Service cost	\$ 403,631	\$ 415,740	\$ 385,352	\$ 396,913
Interest	207,886	196,721	231,274	190,361
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience	(961)	(180,893)	(1,168,593)	(398,552)
Changes of assumptions	-	802,348	1,043,922	253,266
Benefit payments	(80,905)	(91,877)	(109,407)	(102,429)
Net change in total OPEB liability	<u>529,652</u>	<u>1,142,039</u>	<u>382,548</u>	<u>339,559</u>
Total OPEB liability - beginning	<u>5,379,540</u>	<u>5,909,192</u>	<u>7,051,231</u>	<u>7,433,778</u>
Total OPEB liability - ending (a)	<u>\$ 5,909,192</u>	<u>\$ 7,051,231</u>	<u>\$ 7,433,779</u>	<u>\$ 7,773,337</u>
Covered-employee payroll	\$ 3,132,428	\$ 3,226,401	\$ 2,766,834	\$ 2,849,839
Net OPEB liability as a percentage of covered-employee payroll	188.65%	218.55%	268.67%	272.76%
Notes to Schedule:				
<i>Benefit Changes:</i>	None	None	None	None
<i>Changes of Assumptions:</i>				
Discount Rate:	3.62%	3.13%	2.45%	1.92%
Mortality:	RP-2000	RP-2000	RP-2014	RP-2014
Trend:	5.5%	5.5%	Variable	Variable

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

The accompanying notes are an integral part of this financial statement.

OTHER SUPPLEMENTAL INFORMATION



CLAY BENNETT
CALDWELL PARISH SHERIFF



Post Office Box 60
Columbia, LA 71418

Telephone (318) 649-2345
Facsimile (318) 649-5226

STATE OF LOUISIANA, PARISH OF CALDWELL

AFFIDAVIT

BEFORE ME, the undersigned authority, personally came and appeared, Clay Bennett, the sheriff of Caldwell Parish, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct:

\$1,883,714 is the amount of cash on hand in the tax collector account on June 30, 2021;

He further deposed and said:

All itemized statements of the amount of taxes collected for tax year 2020, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.

Signature
Sheriff of Caldwell Parish

Clay Bennett

SWORN to and subscribed before me, Notary, this 12th day of Aug 20 22
in my office in the Columbia, Louisiana.
(City/Town)

Beckie Crani (Signature)

Beckie Crani (Print), # 53148
Notary Public
Caldwell SO. 7/24 (Commission)

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS
TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
JUNE 30, 2021

Agency Head: Clay Bennett, Sheriff

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 184,336
Benefits - Insurance	18,646
Benefits - Retirement	23,180
Benefits - Other	<u>135</u>
Total	<u>\$ 226,297</u>

Justice System Funding Schedule - Collecting/Disbursing Entity

As Required by Act 87 of the 2020 Regular Legislative Session

Identifying Information		
Entity Name:	Caldwell Parish Sherff	
LLA Entity ID # (This is the ID number assigned to the entity by the Legislative Auditor for identification purposes.)	3075	
Date that reporting period ended:	6/30/21	
	First Six Month Period Ended	Second Six Month Period Ended
	12/31/20	06/30/21
Cash Basis Presentation		
1. Beginning Balance of Amounts Collected (i.e. cash on hand)	102,306	139,770
2. Add: Collections		
<i>Civil Fees (including refundable amounts such as garnishments or advance deposits)</i>	-	-
<i>Bond Fees - 2% Commissions</i>	29,729	27,442
<i>Asset Forfeiture/Sale (Sheriff's Sale)</i>	221,056	14,547
<i>Criminal Court Costs/Fees</i>	111,904	109,817
Subtotal Collections	362,689	151,806
3. Less: Disbursements To Governments & Nonprofits: (Must include one agency name and one collection type on each line and may require multiple lines for the same agency if more than one collection type is applicable. Additional rows may be added as necessary.)		
<i>Caldwell Parish Police Jury - Criminal Court Costs/Fees</i>	47,692	59,186
<i>Caldwell Parish District Attorney, Criminal Court Costs/Fees</i>	20,796	21,182
<i>Caldwell Parish Clerk of Court, Criminal Court Costs/Fees</i>	7,749	8,921
<i>North Louisiana Crime Lab, Criminal Court Costs/Fees</i>	7,584	9,086
<i>37th JDC Indigent Defender Board, Criminal Court Costs/Fees</i>	15,154	20,174
<i>Louisiana Commission on Law Enforcement</i>	759	1,215
<i>Crime Stoppers</i>	-	598
<i>37th JDC Judicial Expense Fund</i>	2,535	3,960
<i>Caldwell Parish Misdemeanor Probation</i>	500	600
<i>DARE Program</i>	-	305
<i>State of Louisiana - Act 250 and Act 562</i>	506	3,177
<i>Louisiana Wildlife and Fisheries Littering Fines</i>	15	105
<i>Louisiana Supreme Court</i>	79	125
<i>Louisiana Spinal and Head Injury Trust Fund</i>	650	660
4. Less: Amounts Retained by Collecting Agency		
<i>Collection Fee for Collecting/Disbursing to Others Based on Percentage of Collection</i>	-	-
<i>Collection Fee for Collecting/Disbursing to Others Based on Fixed Amount</i>	-	-
<i>Service/Collection Fees</i>	-	-

5. Less: Disbursements to Individuals/3rd Party Collection or Processing Agencies		
<i>Other Disbursements to Individuals (Settlement to Litigants)</i>	221,056	14,547
<i>Payments to 3rd Party Collection/Processing Agencies</i>	150	350
6. Subtotal Disbursements/Retainage	325,225	144,191
7. Total: Ending Balance of Amounts Collected but not Disbursed/Retained (i.e. cash on hand)	139,770	147,385
Ending Balance of "Partial Payments" Collected but not Disbursed <i>(only applies if collecting agency does not disburse partial payments until fully collected) - This balance is included in the Ending Balance of Amounts</i>		
8. Collected but not Disbursed/Retained above.	-	92,192
9. Other Information:		
a Ending Balance of Total Amounts Assessed but not yet Collected <i>(i.e. receivable balance)</i>	-	-
Total Waivers During the Fiscal Period <i>(i.e. non-cash reduction of receivable balances, such as time served or community service)</i>	-	-

Justice System Funding Schedule - Receiving Entity

As Required by Act 87 of the 2020 Regular Legislative Session

Identifying Information		
Entity Name	Caldwell Parish Sheriff	
LLA Entity ID # (This is the ID number assigned to the entity by the Legislative Auditor for identification purposes.)	3075	
Date that reporting period ended (mm/dd/yyyy)	6/30/21	
	First Six Month Period Ended 12/31/20	Second Six Month Period Ended 06/30/21
Cash Basis Presentation		
10. Receipts From: <i>(Must include one agency name and one collection type - see below - on each line and may</i>		
<i>Caldwell Parish Sheriff, Service and Collection Fees</i>	6,244	7,862
<i>Caldwell Parish Clerk of Court, Civil Fees</i>	4,715	6,020
<i>Caldwell Parish Sheriff, Civil Fees</i>	2,001	2,009
Subtotal Receipts	10,959	13,882
Ending Balance of Amounts Assessed but Not Received <i>(only applies to those agencies that assess on behalf</i>		
11. of themselves, such as courts)	-	-

OTHER SUPPLEMENTAL INFORMATION –
COMPLIANCE REQUIREMENTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Clay Bennett
Caldwell Parish Sheriff
Columbia, Louisiana

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities of Caldwell Parish Sheriff, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements, and have issued my report thereon dated August 4, 2022.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, I do not express an opinion on the effectiveness of the Sheriff's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we did identify certain deficiencies in internal control that I consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. I did identify a deficiency in internal control, described in the accompanying schedule of findings and responses as item 2021-1, that I consider to be a material weakness.

To the Honorable Clay Bennett
Caldwell Parish Sheriff
Columbia, Louisiana

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Caldwell Parish Sheriff's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2021-2 and 2021-3.

Sheriff's Response to Findings

The Sheriff's response to the findings identified in my audit is described in the accompanying schedule of findings and questioned costs. The Sheriff's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended for the use of management of Caldwell Parish Sheriff and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

West Monroe, Louisiana
August 4, 2022



**Independent Auditor's Report on Compliance For Each Major Federal Program
and Report on Internal Control Over Compliance
Required by the Uniform Guidance**

The Honorable Clay Bennett
Caldwell Parish Sheriff
Columbia, Louisiana

Report on Compliance for Each Major Federal Program

I have audited the Caldwell Parish Sheriff's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Sheriff's major federal programs for the year ended June 30, 2021. The Sheriff's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

My responsibility is to express an opinion on compliance for each of the Sheriff's major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Sheriff's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal program. However, my audit does not provide a legal determination of the Sheriff's compliance.

Opinion on Each Major Federal Program

In my opinion, the Sheriff complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

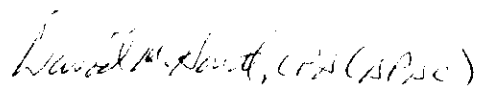
Report on Internal Control Over Compliance

Management of the Sheriff is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance, I considered the Sheriff's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the Sheriff's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Office of the Louisiana Legislative Auditor as a public document.



West Monroe, Louisiana
August 4, 2022

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021

Grantor	CFDA#	Grant Number	Amount Spent
United States Department of Homeland Security Disaster Grant	97.036	FEMA-4559-DR-LA	30,429
Department of the US Treasury Coronavirus Aid, Relief and Economic Security Act Covid 19 Funding 2-B (CARES Act)	21.019		924,250 *
TOTAL FEDERAL ASSISTANCE			<u>954,679</u>

* - Denotes major program

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021

NOTE 1 - GENERAL The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Caldwell Parish Sheriff for the year ended June 30, 2021. The Sheriff's reporting entity is defined in Note 1 to the Sheriff's basic financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the schedule. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Sheriff, it is not intended to and does not present the financial position or change in net position of the Sheriff.

NOTE 2 - BASIS OF ACCOUNTING The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in Note 1 to the Sheriff's basic financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3 - RELATIONSHIP TO FEDERAL FINANCIAL REPORTS Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with accounting principles generally accepted in the United States of America.

NOTE 4 - MATCHING REVENUES For those funds that have matching revenues and state funding, federal expenditures were determined by deducting matching revenues from total expenditures.

NOTE 5 -DE MINIMIS INDIRECT COST RATE The Sheriff has elected not to use the 10- percent de minimis indirect cost rate allowed under the Uniform Guidance.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021

Part I-Summary of Auditor's Results

Financial Statement Audit

- i. The type of audit report was unmodified.
- ii. There were significant deficiencies required to be disclosed by Government Auditing Standards issued by the Comptroller General of the United States of America.
- iii. There were instances of noncompliance, as defined by the Government Auditing Standards, to the financial statements.

Audit of Federal Awards

- iv. There were no significant deficiencies required to be disclosed by the Uniform Guidance (2 CFR 200).
- v. The type of report the auditor issued on compliance for the major program was unmodified.
- vi. The audit disclosed no findings which the auditor is required to report under the Uniform Guidance.
- vii. The major federal program was:
Coronavirus Aid, Relief and Economic Security Act (CARES) CFDA #21.019
- viii. The dollar threshold used to identify between Type A and Type B programs as described in the Uniform Guidance was \$750,000.
- ix. The auditee does not qualify as a low-risk auditee under the Uniform Guidance.

Part II - Findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards generally accepted in the United States of America

Section I - Internal Control and Compliance Material to the Financial Statements

2021-1 Internal Control Deficiencies

Year first Reported: 2021

Type: Material Weakness

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021

Condition:

The Sheriff does not have adequate segregation of functions within the accounting system. Also, the Sheriff's internal control system appears to be deficient in risk assessment, information and communication, control activities, and monitoring.

We noted the following specific issues:

Bank reconciliations:

We note bank reconciliations often included minor adjustments noted as "reconciliation differences" which are effectively discrepancies that indicate the bank balance does not reconcile to the book balance. Also, we did not observe anyone other than the preparer reviewing the bank reconciliations. Items that were outstanding longer than 12 months lingered on the bank reconciliations.

Collections/Revenues/Receipts:

We noted multiple instances of the receipt to support the bank deposit did not agree. See finding 2021-3 for further discussion.

Expenditures/Disbursements:

Support for checks does not always include evidence of receipt of goods or services. We noted several receipts for gasoline purchases that did not have the proper authorization for purchases or any quantity purchased. Several recurring electronic payments do not have documentation of who authorized the purchase or what was purchased. The most glaring issue was although two signature are required for disbursements, one signature was the chief civil deputy and the other was a signature stamp in the possession of the chief civil deputy. The chief civil deputy was also responsible for receiving and reviewing the bank statements and reconciling the bank statements monthly.

Payroll

Overtime and K-time policies are not being followed as written. The leave balances are maintained by hand written ledger, and do not show dates leave was earned/accrued. Also, it was noted that a few employees received a nominal amount of pay for months after being terminated. It was otherwise noted that the chief civil deputy, responsible for processing payroll, setup her own payroll tax withholdings to show all earnings as Medicare Exempt wages. This could mean the payroll tax liability was underreported to the IRS and the related payroll taxes owed were not remitted.

Criteria:

Standards for Internal Control in the Federal Government (The Green Book) and the COSO report include the following five internal control components: control environment, risk assessment, control activities, information and communication, and monitoring. These standards are generally followed by state and local governments. Proper internal control includes adequate segregation of the duties of authorization, custody, and recording. Each significant accounting area should be addressed with unique internal control activities.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021

2021-1 Internal Control Deficiencies - Continued

Cause:

The Chief Civil Deputy is solely responsible for opening mail, posting receipts into the general ledger, preparing and signing checks for vendor payments, reconciling the bank statements, and processing payroll.

Effect:

Due to the lack of segregation of duties, misstatements could result without being prevented or detected.

Recommendation:

We recommend retraining staff to separate the essential accounting function with an emphasis on authorization of transactions recorded in the general ledger being performed by a separate employee from those who have the responsibility to make deposits and issue receipts.

Managements Response:

Subsequent to year end, the previous chief civil deputy is no longer employed. In her absence, the accounting functions have been reallocated to create better separation of duties.

2021-2 Violation of the Louisiana Local Government Budget Act

Year first Reported: 2021

Type: Compliance and Other Matters

Condition/Cause:

No budget was prepared for the Corrections Fund which exceeds the revenue threshold of \$500,000 requiring a formal budget be adopted and monitored.

Criteria:

Louisiana R.S. 39:1303 mandates that the general fund and any special revenue fund with anticipated expenditures greater than \$500,00 shall adopt a budget and allow public participation prior to the adoption of the budget.

Effect:

The public was not afforded the opportunity to participate in the budget process for the Corrections Fund.

Recommendation:

Similar to the budget prepared for the General Fund, a budget instrument should be prepared for the Corrections Fund which presents in a clear format the anticipated revenue and expenditures and resulting fund balance. The public should be given notice of a public hearing to discuss the budget prior to adoption.

Managements Response:

Management will prepare a budget for the General Fund and Corrections Fund for the next fiscal year.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021

2021-3 Theft of Public Funds

Year first Reported: 2021

Type: Compliance and Other Matters

Condition:

Subsequent to year end, the Sheriff contacted the Legislative Auditor's Office and requested a full investigation of a theft he discovered that was committed by the Chief Civil Deputy. It was discovered that the Sheriff's office received \$586,811 more in taxes and fines and fees than was deposited from July 1, 2017 to June 30, 2021. The Chief Civil Deputy at the time said she took cash collected by CPSO and deposited it into her and/or her daughters' bank accounts. Her and her daughters bank records show \$176,887 of cash was deposited into their bank accounts from January 1, 2017 to September 14, 2021.

Cause:

The lack of segregation of duties created the opportunity for the former Chief Civil Deputy to steal cash from fines and property tax payments and conceal the theft over a period of several years.

Criteria:

Louisiana Constitution article IV section 14 prohibits the loan, pledge or donation of funds to any person.

Effect:

\$176,887 in public funds were deposited into the former Chief Civil Deputy's personal bank accounts during the period July 2017 to June 2021. It was noted in our testing that the disbursements of property taxes were made whole by internal transfers of funds to cover the missing cash which was never deposited. The receiving agencies were not shorted on their property tax revenue.

Recommendation:

Similar to the recommendations of the Louisiana Legislative Auditor in their investigative report issued May 12, 2022, we recommend the following:

1. Prohibit cash payment of fines and taxes.
2. Prohibit employees from cashing personal checks from the drawer.
3. Provide a locking cash drawer for each individual responsible for receipting money.
4. Require a complete record of each payment collected that denotes the reason for payment and method of payment/date received/initials of the person issuing the receipt.
5. Require each employee collecting payment to count and reconcile their collections by payment type at the end of each day.
6. Assign a separate employee that does not collect payments to receive and prepare daily deposit and post to the ledger.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021

Managements Response:

The Chief Civil Deputy responsible for the theft is no longer employed by our office, and is making restitution of the stolen funds as identified in the report of the Legislative Auditor. Although she was singularly responsible for most of our deposit and collection process, we have made sweeping improvements to our internal controls in this area. We are implementing the recommendation to halt accepting cash as a form of payment. We have prohibited employees from cashing personal checks from the cash drawers per the recommendation. We have provided locking, separate cash drawers that are under 24- h o u r camera surveillance for received payments. Our current staff has been retrained regarding the importance of recording their respective collections by payment type at the end of each day. A staff member that is not involved in accepting payments has been tasked with reconciling the physical receipts to the amounts posted to the general ledger periodically.

Part III – Management Letter

No management letter was issued.

CALDWELL PARISH SHERIFF
COLUMBIA, LOUISIANA
SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2021

Section I - Internal Control and Compliance Material to the Financial Statements

2020-1 Segregation of Duties

Condition: The Sheriff does not have adequate segregation of functions within the accounting system.

Cause: The cause of the deficiency is due to the small staff size.

Criteria: Good internal control requires that certain incompatible functions within the accounting system be performed by separate persons.

Effect of Condition: Due to the lack of segregation of duties, misstatements could result without being prevented or detected and corrected in a timely manner.

Recommendation: All incompatible functions should be performed by a separate person.

Management's Response: The Sheriff has determined that it is not cost effective to achieve complete segregation of duties in the accounting department. He does, however, segregate as many duties as possible. No corrective action is considered necessary.

Section II - Financial Statement Findings

No findings under this section.

Section III - Management Letter

No management letter was issued.