

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.

*Financial Statements
For the Year Ended June 30, 2023*



MAXWELL CPA, LLC, *Certified Public Accountant*, Sterlington, Louisiana

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
WINNSBORO, LOUISIANA
FINANCIAL STATEMENTS
JUNE 30, 2023

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors
Northeast Louisiana Economic Alliance, Inc.
Monroe, Louisiana

I have reviewed the accompanying financial statements of Northeast Louisiana Economic Alliance, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of entity management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

My responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants, and the standards applicable to review engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion.

I am required to be independent of Northeast Louisiana Economic Alliance, Inc. and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements related to my review.

Accountant's Conclusion

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.



To the Board of Directors
Northeast Louisiana Economic Alliance, Inc.
Monroe, Louisiana

Other Matters

Supplementary Information

The accompanying schedule of compensation, reimbursements, benefits, and other payments to agency head is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. I have reviewed the information and, based on my review, I am not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. I have not audited the supplementary information and, accordingly, do not express an opinion on such information.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, I have issued a report dated December 28, 2023, on the results of our agreed-upon procedures.

Maxwell CPA, LLC

Sterlington, Louisiana
December 28, 2023

FINANCIAL STATEMENTS

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2023

"See Independent Accountant's Review Report"

ASSETS

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions Loan Programs</u>	<u>Total</u>
<u>Current Assets</u>			
Cash and Cash Equivalents	\$ 42,785	\$ -	\$ 42,785
Grants Receivable	152,118	-	152,118
Total Current Assets	194,903	-	194,903
<u>Noncurrent Assets</u>			
Capital Assets, net of accumulated depreciation	8,069	-	8,069
<u>TOTAL ASSETS</u>	<u>\$ 202,972</u>	<u>\$ -</u>	<u>\$ 202,972</u>

LIABILITIES AND NET ASSETS

<u>Current Liabilities</u>			
Accounts, Salaries and Other Payables	\$ 32,458	\$ -	\$ 32,458
Notes Payable - Current Portion	100,764	-	100,764
Total Current Liabilities	133,222	-	133,222
<u>Long-Term Liabilities</u>	-	-	-
<u>Total Liabilities</u>	133,222	-	133,222
<u>Net Assets</u>			
Without Donor Restrictions	69,750	-	69,750
<u>TOTAL LIABILITIES AND NET ASSETS</u>	<u>\$ 202,972</u>	<u>\$ -</u>	<u>\$ 202,972</u>

The accompanying notes are an integral part of this financial statement.

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023

"See Independent Accountant's Review Report"

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions Loan Programs</u>	<u>Total</u>
<u>Support and Revenue</u>			
Contracts:			
Louisiana Dept of Economic Development	\$ 332,638	\$ -	\$ 332,638
Membership Dues	35,000	-	35,000
Other Income	17,140	-	17,140
Total Support and Revenue	<u>384,778</u>	<u>-</u>	<u>384,778</u>
 <u>Expenses</u>			
Economic Development	294,760	-	294,760
Management and General	67,042	-	67,042
 <u>Total Expenses</u>	<u>361,802</u>	<u>-</u>	<u>361,802</u>
 <u>Changes in Net Assets</u>	22,976	-	22,976
 <u>Net Assets at Beginning of Year</u>	<u>46,774</u>	<u>-</u>	<u>46,774</u>
 <u>NET ASSETS AT END OF YEAR</u>	<u>\$ 69,750</u>	<u>\$ -</u>	<u>\$ 69,750</u>

The accompanying notes are an integral part of this financial statement.

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023

"See Independent Accountant's Review Report"

	<u>Program Services</u>	<u>Supporting Services</u>	
	<u>Economic Development</u>	<u>Management and General</u>	<u>Total</u>
Advertising - Promotional	\$ 6,177	\$ 686	\$ 6,863
Salaries and Wages	90,000	10,000	100,000
Fringe Benefits	18,262	2,029	20,291
General Office Supplies	920	102	1,022
Maintenance of Equipment	1,425	158	1,583
Legal Fees	694	77	771
Insurance	680	76	756
Interest	-	8,260	8,260
Other	-	25,134	25,134
Rent	1,440	160	1,600
Postage	191	21	212
Professional Services	138,913	15,435	154,348
Telephone	2,030	226	2,256
Depreciation	-	897	897
Dues and Subscriptions	10,293	1,144	11,437
Travel	23,735	2,637	26,372
Total Functional Expenses	<u>\$ 294,760</u>	<u>\$ 67,042</u>	<u>\$ 361,802</u>

The accompanying notes are an integral part of this financial statement.

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023

"See Independent Accountant's Review Report"

Cash Flows from Operating Activities:	
Changes in Net Assets	\$ 22,976
Adjustments to Reconcile Changes in Net Assets to Net Cash Provided (Used) by Operating Activities:	
Depreciation	897
Decrease in Accounts Receivable	6,173
Decrease in Accounts Receivable - Employee	1,946
Increase in Grants Receivable	(61,800)
Decrease in Accounts, Salaries and Other Payables	11,561
Net Cash Used by Operating Activities	<u>(18,247)</u>
Cash Flows from Financing Activities:	
Purchase of Property and Equipment	(8,966)
Cash Flows from Financing Activities:	
Net Proceeds from Line of Credit	200,764
Principal Payments on Loans	<u>(174,900)</u>
Net Cash Provided by Financing Activities	<u>25,864</u>
<u>Decrease in Cash and Cash Equivalents</u>	(1,349)
<u>Cash and Cash Equivalents, Beginning of Year</u>	<u>44,134</u>
<u>CASH AND CASH EQUIVALENTS, END OF YEAR</u>	<u>\$ 42,785</u>
Supplemental disclosure of Cash Flow information:	
Cash Paid During the Year For Interest	\$ 8,260

The accompanying notes are an integral part of this financial statement.

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
WINNSBORO, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

Note 1 - Nature of Activities and Summary of Significant Accounting Policies

A. Nature of Activities

Northeast Louisiana Economic Alliance, Inc. (the Alliance) is a non-profit organization whose membership consist of municipalities and economic development organizations located in Northeast Louisiana. The Alliance's mission is economic development, industrial recruitment and readiness, and job creation. The Alliance is recognized as a tax-exempt (non-profit) organization under section 501(c)(3) of the Internal Revenue Service Code and is exempt from federal and state income taxes.

B. Basis of Accounting

The financial statements of the Alliance have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables and payables.

C. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

D. Basis of Accounting

The financial statements of Northeast Louisiana Economic Alliance, Inc. have been prepared on the accrual basis and, accordingly, reflect all significant receivables and payables.

E. Basis of Presentation

Net assets, revenues, gains, and losses are classified based on existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor or grantor restrictions.

Net Assets with Donor Restrictions – Net assets subject to donor or grantor-imposed restrictions. Some restrictions are temporary in nature, such as those that will be met with the passage of time or occurrence of other events. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates the resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. As of June 30, 2023, the Alliance does not have any restrictions that are perpetual in nature.

F. Cash and Cash Equivalents

For purposes of the statement of cash flows, the Alliance considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
WINNSBORO, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

Note 1 - Summary of Significant Accounting Policies (continued)

G. Grants Receivable

Grant receivables represent amounts that have been expensed for grant purposes and are to be reimbursed in full by the grantor and have been promised over the next twelve months.

H. Property and Equipment

Property and equipment having estimated useful lives greater than one year are recorded as cost of, if donated, at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the property and equipment.

Maintenance and repairs are charged to operations; significant improvements are capitalized. The cost and related accumulated depreciation of assets retired or otherwise disposed are eliminated from the accounts and the resulting gain or loss is included in income.

Certain property and equipment are restricted as to use and disposition by grant agreement and by contractual agreements.

I. Revenue and Revenue Recognition

A portion of the Alliance's revenue is derived from cost-reimbursable state contracts, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Alliance has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position.

Membership dues which are nonrefundable, are comprised of an exchange element between the total dues paid and the exchange element. The Alliance recognizes the exchange portion of member dues over the membership period, and the contribution portion immediately.

J. Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Note 2 - Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limited their use, within one year of the balance sheet date, comprise of the following:

Cash and Cash Equivalents	\$ 42,785
Grants Receivable	<u>152,118</u>
Total Liquid and Available Assets	<u>\$ 194,903</u>

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
WINNSBORO, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

Note 3 - Cash and Cash Equivalents

The Alliance maintains its cash balance at a local financial institution. The bank balance of \$53,934 is covered by Federal Deposit Insurance Corporation.

Note 4 - Income Taxes

Northeast Economic Alliance, Inc. is a nonprofit corporation exempted from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made; however, should the organization engage in activities unrelated to its exempt purpose, taxable income could result. The organization had no material unrelated business income for the year ended June 30, 2023. The earliest income tax year that is subject to examination is 2020.

Note 5 - Property and Equipment

A summary of property and equipment and accumulated depreciation at June 30, 2023, is as follows:

	June 30, 2022			June 30, 2023
	Balance	Additions	Deletions	Balance
Equipment	\$ 209,620	\$ 8,966	\$ -	\$ 218,586
Furniture & Fixtures	20,631	-	-	20,631
Total at Historical Cost:	230,251	8,966	-	239,217
Less Accumulated Depreciation:				
Equipment	(209,620)	(897)	-	(210,517)
Furniture & Fixtures	(20,631)	-	-	(20,631)
Total Accumulated Depreciation	(230,251)	(897)	-	(231,148)
Property & Equipment, Net:	\$ -	\$ 8,069	\$ -	\$ 8,069

Depreciation expense for the year ended June 30, 2023 was \$897.

Note 7 - Line of Credit

The Alliance has a \$100,100 line of credit with a local bank. As of June 30, 2023 the outstanding balance was \$100,764 and the interest rate was 5.5%. The line of credit is secured by receivables from the State of Louisiana. The line of credit matures March 16, 2024.

Note 8 - Risk Management

The Alliance is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, and injuries to employees. To handle such risks of loss, the Alliance carries insurance. The Alliance dropped commercial insurance and now only has director's liability. No claims were paid for the year ending June 30, 2023.

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
WINNSBORO, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2023

Note 9 - Economic Dependency

The Alliance receives a substantial amount of its revenues from funds provided through grants or programs administered by the State of Louisiana. A significant reduction in the level of this support, if this were to occur, would affect the organization's programs and activities.

Note 10 - Subsequent Events

Subsequent events have been evaluated through December 28, 2023, which is the day the financial statements were available to be issued.

In July 2023 the Alliance paid off the Line of Credit in the amount of \$100,765.

OTHER SUPPLEMENTAL INFORMATION

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
SCHEDULE OF COMPENSATION, BENEFITS,
AND OTHER PAYMENTS TO AGENCY HEAD
FOR THE YEAR ENDED JUNE 30, 2023

"See Independent Accountant's Review Report"

Agency Head	Tana Trichel
Title	<u>Chief Executive Officer</u>
Purpose	
Salary	\$ 100,000
Insurance Reimbursement	3,946
401K Company Match	3,000
Travel Reimbursement	<u>3,958</u>
TOTAL	<u><u>\$ 110,904</u></u>

OTHER INFORMATION



**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Directors
Northeast Louisiana Economic Alliance, Inc.

I have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of Northeast Louisiana Economic Alliance, Inc. (the Alliance), and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Alliance's compliance with certain laws and regulations during the year ended June 30, 2023, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The Alliance's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, I make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

Federal, State, and Local Awards

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the Agency's management.

The Alliance provided me with the following list of expenditures made for state grant awards received during the fiscal year ended June 30, 2023.

*Louisiana Economic Development
Grant Year was July 01, 2021 – June 30, 2024*

*Tier 1 – Louisiana Economic Development
Grant Year was July 01, 2022 – June 30, 2023*

2. For each federal, state, and local grant award, randomly select six disbursements from each grant administered during the fiscal year, provided that no more than 30 disbursements are selected.

I selected twelve disbursements for testing.

3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

Each of the selected disbursements agreed to the amount and payee in the supporting documentation.



4. Report whether the selected disbursements were coded to the correct fund and general ledger account.

One exception was found where the disbursement was not coded to the correct account.

5. Report whether the selected disbursements were approved in accordance with the Agency's policies and procedures.

The Alliance's policy is for the executive director to approve all disbursements. Each of the selected disbursements included the signature of the executive director.

6. For each selected disbursement made for federal grant awards, obtain the *Compliance Supplement* for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the *Compliance Supplement*, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.

Not applicable.

7. Obtain the close-out reports, if required, for any program selected in procedure 2 that was closed out during the fiscal year. Compare the close-out reports, if applicable, with the Agency's financial records; and report whether the amounts in the close-out reports agree with the Agency's financial records.

Not applicable.

Open Meetings

8. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions.

Management represented that the Alliance is only required to post a notice of each meeting and the accompanying agenda on the door of the Alliance's office building. Although management has asserted that such documents were properly posted, no evidence was provided to support management's assertion.

Budget

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the agency provided to the applicable federal, state or local grantor agency. Report whether the budgets for federal, state and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

The Alliance provided the comprehensive budgets which included the purpose and duration of the grant program.

State Audit Law

10. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

No exceptions.

11. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

N/A.

Prior-Year Comments

12. Obtain and report management's representation as to whether any prior year suggestions, exceptions, recommendations, and/or comments have been resolved.

My prior year report, dated February 6, 2023, included a late filing exception that was resolved in this report.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. I was not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Alliance's compliance with the foregoing matters. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the Alliance's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Maxwell CPA, LLC
Sterlington, Louisiana
December 28, 2023

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Agencies)

11/21/23 (Date Transmitted)

Maxwell CPA, LLC (CPA Firm Name)
PO BOX 1327 (CPA Firm Address)
Sterlington, LA 71280 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of June 30, 2023 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes No [] N/A []

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes No [] N/A []

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No [] N/A []

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No [] N/A []

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "Open Meeting FAQs," available on the Legislative Auditor's website to determine whether a non-profit agency is subject to the open meetings law.**

Yes No [] N/A []

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes No [] N/A []

Reporting

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No [] N/A []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [] No [] N/A []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [] No [] N/A []

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [] No [] N/A []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [] No [] N/A []

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes [] No [] N/A []

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes [] No [] N/A []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [] No [] N/A []

We have provided you with all relevant information and access under the terms of our agreement.

Yes [] No [] N/A []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [] No [] N/A []

We are not aware of any material misstatements in the information we have provided to you.

Yes [] No [] N/A []

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

Yes [] No [] N/A []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal

controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes No N/A

The previous responses have been made to the best of our belief and knowledge.

<u>Walter B. [Signature]</u>	Secretary	<u>11/21/2023</u>	Date
<u>Walter B. [Signature]</u>	Treasurer	<u>11/21/2023</u>	Date
<u>C. Reed [Signature]</u>	President	<u>11/21/2023</u>	Date

[Signature] Board Chairman

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
WINNSBORO, LOUISIANA
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2023

2023-01 Inadequate Segregation of Accounting Duties

Criteria

Duties should be distributed among employees.

Condition

Inadequate segregation of duties.

Cause

The Alliance has a small work force in place for handling the duties of the office personnel.

Effect

Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of a strong management team and the board.

Recommendation

Establish guidelines for the Board of Directors on a rotating basis to closely monitor financial reports. Furthermore, bank statements and bank reconciliations should be reviewed by the board each month.

Response

The Alliance has an accounting workload that can be easily managed by a small staff. It is not economically feasible to correct this deficiency based on the size of the organization. However, the board will review and monitor reports, bank statements and bank reconciliations as suggested.

NORTHEAST LOUISIANA ECONOMIC ALLIANCE, INC.
WINNSBORO, LOUISIANA
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED JUNE 30, 2023

2022-01 Inadequate Segregation of Accounting Duties

Condition Found:

Inadequate segregation of duties.

Effect:

Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of a strong management team and the board.

Recommendation to Prevent Future Occurrences:

Hire more employees and redistribute duties.

Current Status:

The finding was repeated as finding 2023-01.

2022-02 Compliance with Annual Filing Deadline

Condition

The Alliance did not timely file its annual reports for the year ending June 30, 2022.

Effect

The Alliance was not in compliance with state statute.

Recommendation

The Alliance should work with its outside accounting firm to get the financial information ready earlier so that it can be submitted to the Legislative Auditor in a timely manner.

Current Status:

The finding was resolved.