

**CONCORDIA PARISH COMMUNICATIONS DISTRICT
(A COMPONENT UNIT OF CONCORDIA PARISH POLICE JURY)**

**REVIEWED FINANCIAL STATEMENTS,
MANAGEMENT'S DISCUSSION AND ANALYSIS, OTHER
REQUIRED SUPPLEMENTAL INFORMATION,
AND AGREED UPON PROCEDURES REPORT**

DECEMBER 31, 2022

CONCORDIA PARISH COMMUNICATIONS DISTRICT

REVIEWED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2022

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Commissioners
Concordia Parish Communications District

We have reviewed the accompanying financial statements of the governmental activities of the Concordia Parish Communications District, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants, and the standards applicable to review engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Concordia Parish Communications District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require the management's discussion and analysis and budgetary comparison information on pages 5 through 8 and 18, respectively, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. The information is the responsibility of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the information and, accordingly, do not express an opinion on such information.

The Millon Group, PLLC

June 19, 2023
Natchez, Mississippi

CONCORDIA PARISH COMMUNICATIONS DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) YEAR ENDED DECEMBER 31, 2022

As management of the Concordia Parish Communications District, Vidalia, Louisiana, (the District) we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the years ended December 31, 2022. We encourage readers to consider the information presented here in conjunction with additional information found within the body of the financial statements.

FINANCIAL HIGHLIGHTS

The financial statements included in this report provide insight into the financial status for the year. Based upon the operations of 2022, the District's net assets increased in 2022, which resulted in ending net assets of \$808,456 as of December 31, 2022. This is an increase from the prior year of \$18,956.

1. The beginning cash balance at January 1, 2022 for the District was \$788,149. The ending cash balance was \$835,962 as of December 31, 2022.
2. The governmental activities had \$235,855 in general revenues in 2022, which primarily consisted of tariffs from wireline and wireless telephone users. There was \$166,428 in operating governmental expenses in 2022. This is compared to \$248,513 and \$140,990, respectively, in the prior year.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Concordia Parish Communications District's basic financial statements. The District's basic financial statements comprise two components: 1) combined government-wide and fund financial statements and 2) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the District's net position changed during the most recent fiscal year.

Fund Financial Statement Column. A fund is an accountability unit to maintain control over resources segregated for specific activities or objectives. The District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the District’s most significant funds rather than the District as a whole.

Governmental funds are reported in the fund financial statements and encompass the same function reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the District’s governmental funds, including object classifications. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund operating statement provide a reconciliation to assist in understanding the difference between these two perspectives. The basic governmental fund financial statements are presented on pages 9 – 10 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 11 – 16 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net assets may serve over time as a useful indicator of a government’s financial position. In the case of the District, assets exceeded liabilities by \$789,500 as of December 31, 2022.

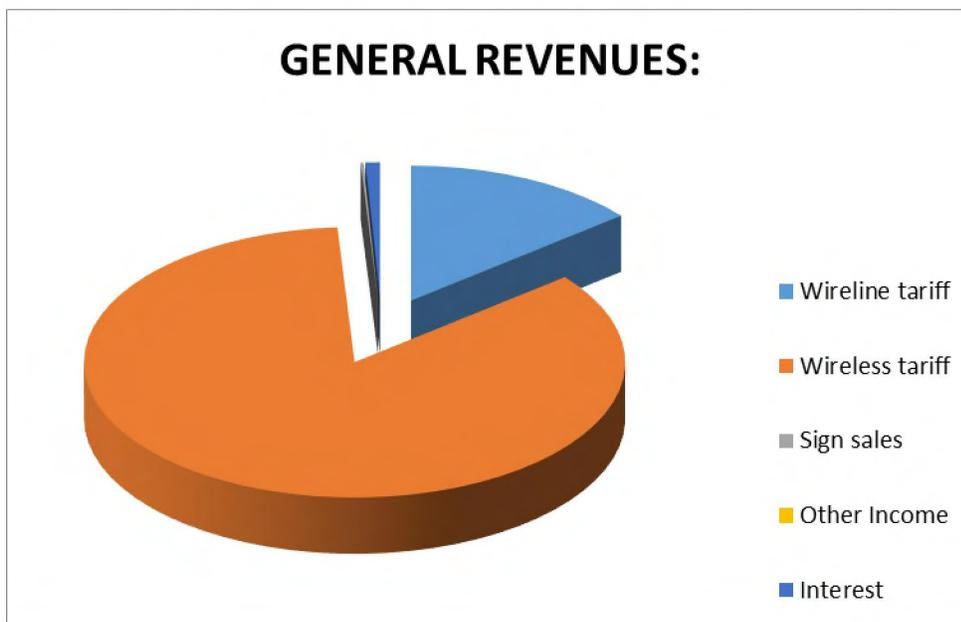
A comparative statement of net position for the current year and the prior year is presented below:

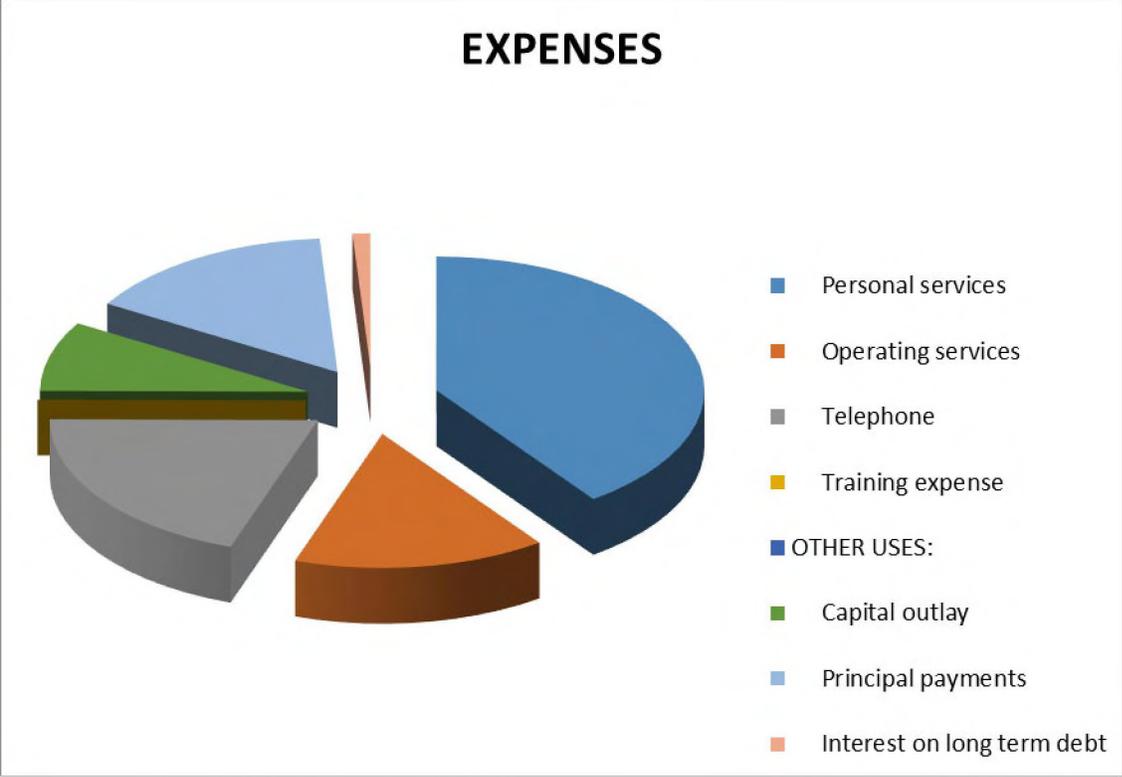
	December 31, 2022	December 31, 2021
	<u>Total</u>	<u>Total</u>
Current Assets	\$ 862,888	\$ 814,352
Noncurrent Assets	<u>124,600</u>	<u>129,595</u>
Total Assets	<u>987,488</u>	<u>943,947</u>
Current Liabilities	62,646	56,056
Long term debt	<u>-</u>	<u>8,214</u>
Total Liabilities	<u>62,646</u>	<u>64,270</u>
Net Position		
Investment in capital assets, net of related debt	116,386	90,177
Unrestricted	<u>808,456</u>	<u>789,500</u>
Total Net Position	<u>\$ 924,842</u>	<u>\$ 879,677</u>

The following is a summary of the statement of activities:

	Year ended December 31,	
	2022	2021
	<u>Total</u>	<u>Total</u>
Revenues		
Wireless tariffs	\$ 200,035	\$ 208,071
Wireline tariffs	33,423	34,978
Other income	<u>2,397</u>	<u>5,464</u>
Total revenues and transfers	<u>235,855</u>	<u>248,513</u>
Expenses		
General Government	<u>190,690</u>	<u>172,537</u>
Increase in net position	45,165	75,976
Net position, January 1	<u>879,677</u>	<u>803,701</u>
Net position, December 31	<u><u>\$ 924,842</u></u>	<u><u>\$ 879,677</u></u>

The following are a graphical representation of information presented in the Statement of Activities for Governmental Activities.





Comments on General Fund Comparisons

The District’s budget was amended once during last year. The final budgeted expenditures were \$206,600 and revenues were budgeted at \$218,300.

Actual expenditures, including debt repayments and capital outlay, exceeded the budgeted amounts by \$10,299. Revenues were more than budgeted amounts by \$17,555.

CAPITAL ASSETS

As of December 31, 2022, the District had \$116,386 in net investment in capital assets in the general fund. The additions during the year ended December 31, 2022 for fixed assets were \$17,105.

MANAGEMENT COMMENTS

Concordia Parish Communications District is in compliance with all requirements for service and equipment.

REQUEST FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the District’s finances and to show the District’s accountability for the money it receives. Any questions about this report or request for additional information may be directed to Vernon Stevens at (318) 336-5231.

BASIC FINANCIAL STATEMENTS

CONCORDIA PARISH COMMUNICATIONS DISTRICT

STATEMENT OF NET POSITION AND
GOVERNMENTAL FUND BALANCE SHEET
DECEMBER 31, 2022

	<u>GENERAL FUND</u>	<u>ADJUSTMENTS</u>	<u>STATEMENT OF NET POSITION</u>
ASSETS			
Cash	\$ 835,962	\$ -	\$ 835,962
Receivable	26,926	-	26,926
Prepaid items	-	-	-
Interest receivable	-	-	-
TOTAL CURRENT ASSETS	<u>862,888</u>	<u>-</u>	<u>862,888</u>
PROPERTY, PLANT AND EQUIPMENT:			
Property, plant and equipment - net	-	124,600	124,600
TOTAL PROPERTY, PLANT AND EQUIPMENT	<u>-</u>	<u>124,600</u>	<u>124,600</u>
 TOTAL ASSETS	 <u>\$ 862,888</u>	 <u>124,600</u>	 <u>987,488</u>
LIABILITIES AND FUND BALANCE			
CURRENT LIABILITIES:			
Accounts payable	54,432	-	54,432
Capital Lease - current portion	-	8,214	8,214
TOTAL CURRENT LIABILITIES	<u>54,432</u>	<u>8,214</u>	<u>62,646</u>
LONG-TERM LIABILITIES - NON-CURRENT:			
Capital lease - non-current portion	-	-	-
TOTAL NON-CURRENT LONG-TERM LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL CURRENT LIABILITIES	<u>54,432</u>	<u>8,214</u>	<u>62,646</u>
FUND BALANCE/NET POSITION			
Fund balance:			
Unassigned	808,456		
TOTAL FUND BALANCE	<u>808,456</u>		
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 862,888</u>		
Net Position:			
Net investment in capital assets		116,386	116,386
Unrestricted		-	808,456
TOTAL NET POSITION		<u>\$ 116,386</u>	<u>\$ 924,842</u>

See accompanying Notes and Independent Accountant's Review Report.

CONCORDIA PARISH COMMUNICATIONS DISTRICT

STATEMENT OF ACTIVITIES AND
GOVERNMENTAL FUND REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
YEAR ENDED DECEMBER 31, 2022

	<u>GENERAL FUND</u>	<u>ADJUSTMENTS</u>	<u>STATEMENT OF ACTIVITIES</u>
EXPENDITURES/EXPENSES:			
Communication Services			
Personal services	\$ 81,180	\$ -	\$ 81,180
Operating services	30,858	-	30,858
Repairs and maintenance	14,210	-	14,210
Telephone	40,180	-	40,180
Training expense	-	-	-
Depreciation expense	-	22,100	22,100
	<u>166,428</u>	<u>22,100</u>	<u>188,528</u>
OTHER USES:			
Capital outlay	17,105	(17,105)	-
Principal payments	31,204	(31,204)	-
Interest on long term debt	<u>2,162</u>	<u>-</u>	<u>2,162</u>
	50,471	(48,309)	2,162
 TOTAL EXPENDITURES/EXPENSES	 216,899	 (26,209)	 190,690
 GENERAL REVENUES:			
Wireline tariff	33,423	-	33,423
Wireless tariff	200,035	-	200,035
Sign sales	375	-	375
Other Income	-	-	-
Interest	<u>2,022</u>	<u>-</u>	<u>2,022</u>
TOTAL GENERAL REVENUES	235,855	-	235,855
 CHANGE IN NET POSITION	 18,956	 26,209	 45,165
 FUND BALANCE/NET POSITION:			
Beginning of the year	<u>789,500</u>	<u>90,177</u>	<u>879,677</u>
FUND BALANCE/NET POSITION:			
End of year	<u>\$ 808,456</u>	<u>\$ 116,386</u>	<u>\$ 924,842</u>

See accompanying Notes and Independent Accountant's Review Report.

CONCORDIA PARISH COMMUNICATIONS DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Introduction

Concordia Parish Communications District (the District) was created by an ordinance of the Concordia Parish Police Jury on August 12, 1991, in accordance with Louisiana Revised Statute 31:9101. The District is governed by a board of seven commissioners who are qualified voters and residents of the District. The commissioners are jointly referred to as the Board of Commissioners and appointed by the Concordia Parish Police Jury. The commissioners serve terms of four years, which expire on a rotating basis. The District was created for the purpose of owning and operating facilities to establish and operate a uniform emergency number to simplify the notification of public service personnel in the case of an emergency. The commissioners do not receive any compensation. The District employs one full-time employee and part-time employees as needed through the Concordia Parish Sheriff's Department.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units.

Fund Accounting

The District uses a fund and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliances and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The General Fund of the District is classified as a governmental fund. The General Fund accounts for the District's general activities including the collection and disbursement of specific or legally restricted monies and the acquisition or construction of general fixed assets.

CONCORDIA PARISH COMMUNICATIONS DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Financial Report Entity

As the governing authority of the parish, for reporting purposes, the Concordia Parish Police Jury is the financial reporting entity for Concordia Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Concordia Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if the data of the organization is not included because of nature and significance of the relationship.

Because the police jury appoints a voting majority of the District's board and said board is fiscally dependent on the police jury, the District was determined to be a component unit of the Concordia Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the District and do not present information of the police jury, the government services provided by that governmental unit, or the other governmental units that comprise the governmental reporting entity.

CONCORDIA PARISH COMMUNICATIONS DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Governmental fund financial statements are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The modified accrual basis of accounting is used by the General Fund. The General Fund uses the following practices in recording revenues and expenditures:

Revenues – A tariff based on telephone service is levied based on the monthly base rate. It is due monthly and remitted to the District the next month. It is recorded in the month due.

Expenditures – Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Fund Balance/Net Position

In governmental fund financial statements, fund balance is reported in classifications that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five (5) components: nonspendable, restricted, committed, assigned and unassigned. All of the District's fund balance is unassigned.

The District's net position is divided into the following categories: Net investment in capital assets; restricted; and unrestricted. Net investments in capital assets, consist of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets. Restricted net assets are those that have constraints placed on them either externally, such as by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation. Unrestricted net assets are those net assets that do not meet the above definitions and are considered available for general operations.

CONCORDIA PARISH COMMUNICATIONS DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Budgets

The District's budget is prepared on a cash basis of accounting. Unexpended appropriations lapse at year end, and the district does not employ encumbrance accounting.

Cash and Cash Equivalents

Cash includes amounts in demand deposits and certificates of deposit. Under state law, the District may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Fixed Assets

For fund accounting, fixed assets are recorded as expenditures at the time purchased or constructed. In accordance with governmental accounting standards, for the government-wide statements related assets are capitalized and depreciated over their useful lives. Office furniture and equipment are depreciated over 5 years; band radios and antennae over 10. Fixed assets are valued at historical cost or estimated historical cost, using the current cost for like items, if historical cost is not available.

NOTE 2 – CASH

At December 31, 2022, the District had cash totaling \$835,962. These deposits are stated at cost, which approximated market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. At December 31, 2022, the District's cash was deposited in four banks in the state. These deposits are secured from risk by federal deposit insurance up to \$250,000, and by security pledges. At December 31, 2022, the District's uninsured cash balance was zero.

CONCORDIA PARISH COMMUNICATIONS DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022

NOTE 3 – RECEIVABLES

At December 31, 2022, the receivables are as follows:

Tariffs receivable	\$ 26,926
Less allowance for doubtful accounts	<u> -</u>
 Total receivables	 <u><u>\$ 26,926</u></u>

NOTE 4 – CHANGES IN CAPITAL ASSETS

A summary of changes in general fixed assets for the year ended December 31, 2022, follows:

	<u>Balance</u> <u>1/1/22</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>12/31/22</u>
Capital assets, being depreciated:				
Furniture and equipment	\$ 469,192	\$ 17,105	\$ -	\$ 486,297
Less accumulated depreciation for:				
Furniture and equipment	<u>(339,597)</u>	<u>(22,100)</u>	<u> -</u>	<u>(361,697)</u>
Governmental activities net investment in capital assets	<u>\$ 129,595</u>	<u>\$ (4,995)</u>	<u>\$ -</u>	<u>\$ 124,600</u>

NOTE 5 – LONG TERM DEBT

On October 18, 2017, the District entered into an agreement with AT&T for the lease of a VESTA 911 System at a cost of \$135,467. The lease includes hardware, installation and five years maintenance. The lease was divided into two components, running concurrently. The cost of installation and maintenance was \$65,956 and is to be repaid with monthly installments of \$1,313.85, including interest at 7.25%. The cost of the hardware was \$69,511 and is to be repaid with monthly installments of \$1,466.69, including interest of 9.70%. The District commenced repayments of \$2,780.54 on May 1, 2018, and will continue until maturity in 2023.

The schedule below outlines the principal and interest due over the life of the lease:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 8,214	\$ 122	\$ 8,336

Total interest expense for the year was \$2,162.

CONCORDIA PARISH COMMUNICATIONS DISTRICT
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2022

NOTE 6—RECONCILIATION OF REVENUES AND EXPENDITURES WITH RECEIPTS AND DISBURSEMENTS

The budget comparison presented in the accompanying required supplemental information includes the original adopted and final revised budgets. The following is a reconciliation of the excess of revenues over expenses on the statement on page 10 to the supplemental information on page 18:

Excess of revenues over expenses	\$ 18,956
Adjustments for:	
Current year change in accruals	<u> (151)</u>
Excess of receipts over disbursements	<u>\$ 18,805</u>

NOTE 7 – LEVIED TARIFFS

The District is authorized to and has levied a 5 percent tariff on the basic rate for local telephone service for the operation of the District and the purchase of necessary equipment. In June 2016, the Louisiana Legislature passed House Bill 805, which revises RS 33:9106, et seq., to raise the wireless 9-1-1 service charge to a rate not to exceed \$1.25 per month per CMRS connection. On July 14, 2016, the board approved a resolution to raise the wireless 9-1-1 service charge by a rate not to exceed \$1.25 per month per CMRS connection.

NOTE 8 – RISK MANAGEMENT

The District is exposed to certain risks of losses as property damage, liability issues and other potential losses that may occur. The District minimizes its losses by purchase of commercial insurance. The District’s exposure over the amount of insurance is considered immaterial.

NOTE 9 – RETIREMENT

The District does not participate in a retirement plan other than that provided by Social Security at December 31, 2022.

NOTE 10 – LITIGATION AND CLAIMS

The District is not involved in any litigation at December 31, 2022, nor is aware of any unassured claims.

REQUIRED SUPPLEMENTAL INFORMATION

CONCORDIA PARISH COMMUNICATION DISTRICT

BUDGET TO ACTUAL COMPARISON

DECEMBER 31, 2022

	Original Budget	Final Budget	Actual	Variance (Favorable) Unfavorable
GENERAL REVENUES				
Wireless tariff	\$ 138,000	\$ 143,000	159,343	\$ (16,343)
Wireline tariff	35,000	29,000	32,897	(3,897)
Sign sales	1,000	300	375	(75)
State funds	48,000	41,000	40,495	505
Miscellaneous	-	-	-	-
Interest	8,500	5,000	2,022	2,978
 TOTAL GENERAL REVENUES	 230,500	 218,300	 235,132	 \$ (16,832)
 EXPENDITURES/EXPENSES				
Payroll and benefits	74,000	83,500	81,180	(2,320)
AT&T (equipment, lines and service)	69,600	65,400	73,546	8,146
Sign supplies	1,800	800	-	(800)
D&O insurance	5,900	5,900	5,711	(189)
Community support	3,400	3,400	3,982	582
Operating expenses	15,400	25,600	20,593	(5,007)
Maintenance and repairs	4,700	4,000	14,210	10,210
Capital outlay	5,000	18,000	17,105	(895)
TOTAL EXPENDITURES/EXPENSES	179,800	206,600	216,327	9,727
 EXCESS OF REVENUES OVER EXPENSES	 \$ 50,700	 \$ 11,700	 \$ 18,805	 \$ (7,105)

See accompanying Independent Accountant's Review Report.

AGREED UPON PROCEDURES REPORT



**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Commissioners of the Concordia Parish Communications District and the Louisiana Legislative Auditor:

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of Concordia Parish Communications District and the Louisiana Legislative Auditor, on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2022, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The management of Concordia Parish Communications District is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Federal, State, and Local Awards

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the Agency's management.

The District represented that they received no state or local government grant awards during the fiscal year ended December 31, 2022. No other steps in the agreed upon procedures in this section are therefore applicable.

Open Meetings

1. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions.

Our review of the minutes supported the District's assertion that it complied with the open meetings law.

Budget

1. For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

There were no federal, state, or local grants during the fiscal year ended December 31, 2022.

State Audit Law

1. We have had our financial statements reviewed in accordance with R.S. 24:513.

The agency's 2021 review report was submitted to the Legislative Auditor before the statutory due date of June 30, 2022.

2. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

The District's management reported that the District did not enter into any contracts during the fiscal year that were subject to the public bid law. We found no evidence to the contrary.

3. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

The District's management reported that the District complied with R.S. 24:513 A. (3) with respect to the disclosure of compensation, reimbursements, benefits and other payments to the District's head, political subdivision head, or chief executive officer. We noted no evidence to the contrary.

Prior Comments and Recommendations

We obtained the prior year review report, dated March 23, 2022, which included no findings.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standard applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to perform and did not perform an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance.

Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

The Millon Group, PLLC

March 23, 2022
Natchez, Mississippi

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Agencies)

February 28, 2023 (Date Transmitted)

The Gillon Group, PLLC (CPA Firm Name)

522 Main Street (CPA Firm Address)

Natchez, MS 39120 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of December 31, 2021 and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes No N/A

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes No N/A

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No N/A

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No N/A

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "[Open Meeting FAQs](#)," available on the Legislative Auditor's website to determine whether a non-profit agency is subject to the open meetings law.**

Yes No N/A

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes No N/A

Reporting

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No N/A

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No N/A

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No N/A

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes No N/A

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No N/A

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No N/A

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes No N/A

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No N/A

We have provided you with all relevant information and access under the terms of our agreement.

Yes No N/A

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No N/A

We are not aware of any material misstatements in the information we have provided to you.

Yes No N/A

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

Yes No N/A

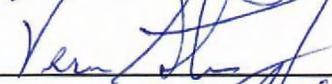
We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal

controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes No N/A

The previous responses have been made to the best of our belief and knowledge.


Secretary Vernon Stevens Jr Date 2/28/23


Treasurer Vernon Stevens Jr Date 2/28/23


President Randy Maxwell Date 2/28/23

**CONCORDIA PARISH COMMUNICATIONS DISTRICT
SCHEDULE OF FINDINGS AND CORRECTIVE ACTION PLAN
DECEMBER 31, 2022**

No findings reported in the current year.

**CONCORDIA PARISH COMMUNICATIONS DISTRICT
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
DECEMBER 31, 2022**

There were no findings in the prior year.

**CONCORDIA PARISH COMMUNICATIONS DISTRICT
 SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO
 AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
 DECEMBER 31, 2022**

Agency Head Name: Vernon Stevens

Purpose	Amount
Salary	0
Benefits-insurance	0
Benefits-retirement	0
Benefits-<list any other here>	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses	0
Special meals	0

This entity pays no individual directly.