

Symphony Chorus of New Orleans (Entity Name)

New Orleans, Orleans/Louisiana (City, Parish/State)

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

October 19, 2022

Ms. Gayle Fransen  
Engagement Manager  
Louisiana Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended June 30, 2022 (entity's year-end). The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,



Officer's Signature

Shanna Labranche, Financial Manager  
Officer's Name

Enclosures

**PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS**

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

# Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Symphony Chorus of New Orleans, Inc.

Address: P.O. Box 50542, New Orleans, LA 70150

Telephone: 504-525-2111 Email: symphonychorusnola@gmail.com

*This annual sworn financial statement is required to be filed with the Legislative Auditor within 90 days of the end of the entity's fiscal year by sending a pdf copy by email to [ereports@lla.la.gov](mailto:ereports@lla.la.gov), faxing to 225-339-3986, or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.*

## AFFIDAVIT

Personally came and appeared before the undersigned authority, Shanna Labranche (officer's name), who, duly sworn, deposes and says that the financial statements herewith given present fairly, in all material respects, the financial position of financial director (entity's name) as of 2022 (entity's year-end) and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements; that the entity has maintained a system of internal control structure sufficient to safeguard assets and comply with laws and regulations; and that the entity has complied with all laws and regulations, except as follows: \_\_\_\_\_

Complete if Applicable: In addition, Shanna Labranche (officer's name), who duly sworn, deposes, and says that Symphony Chorus of New Orleans, Inc. (entity's name) received \$75,000 or less in revenues and other sources for the year ended June 30, 2022 (entity's year-end), and accordingly, is not required to have an audit for the previously mentioned fiscal year.

  
OFFICER'S SIGNATURE

Financial Director  
OFFICER'S TITLE

Sworn to and subscribed before me, this 19 day of October, 2022

  
NOTARY PUBLIC SIGNATURE & SEAL

  
EVELYN L. MICHEL  
NOTARY PUBLIC # 84084  
JEFFERSON PARISH, LOUISIANA  
EXPIRES 12/31/2023

# Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Symphony Chorus of New Orleans, Inc. Fiscal Year End: 2022

## Statement of Receipts and Disbursements

## Statement A

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Donations (incl. PPP of \$5,010)	\$ 28,777	\$	\$ 28,777
2. Fund raising			
3. Ticket sales, performance fees, and advertising	23,555		23,555
4. Singer dues	2,860		2,860
5. Interest and miscellaneous	886		886
<b>6. Total receipts</b> (add lines 1 - 5)	<b>\$ 56,078</b>	<b>\$</b>	<b>\$ 56,078</b>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Salaries and taxes	\$ 23,252	\$	\$ 23,252
8. Subcontractors and facility expense	21,169		21,169
9. Advertising, promotion and printing	3,253		3,253
10. Supplies, postage, bank fees, website, phone	1,623		1,623
11. Insurance	1,232		1,232
12.			
<b>13. Total Disbursements</b> (add lines 7 - 12)	<b>\$ 50,529</b>	<b>\$</b>	<b>\$ 50,529</b>
14. Change in fund balance ( Lines 6 minus 13)	\$ 5,549	\$	\$ 5,549
15. Fund Balance at beginning of year	\$ 49,921	\$	\$ 49,921
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 55,470	\$	\$ 55,470

Identify the Basis of Accounting, if not using Cash-Basis: \_\_\_\_\_

**NOTE: If the entity receives any funds from pre- or post-adjudication court costs, fines, and/or fees, the entity must use one or more of the following categories in the receipts description fields: Civil Fees; Bond Fees; Asset Forfeiture/Sale; Pre-Trial Diversion Program; Criminal Court Costs/Fees; Criminal Contempt Fines; Other Criminal Fines; Restitution; and Probation/Parole/Supervision Fees.**

# Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Symphony Chorus of New Orleans, Inc. Fiscal Year End: 2022

## Balance Sheet

## Statement B

	General Fund	Other Fund	Total
<b>ASSETS</b> (balances at year-end)			
1. Cash and cash equivalents	\$ 53,308	\$	\$ 53,308
2. Investments (fair value)			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. <b>Total Assets</b> (add lines 1 - 5)	\$ 53,308	\$	\$ 53,308
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (brief description):	\$	\$	\$
8. Payroll liability	1,470		1,470
9.			
10.			
11. <b>Total Liabilities</b> (add lines 7 - 10)	1,470		1,470
12. Fund balance (amount from Line 16 on Statement A)	55,470		55,470
13. Other			
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	\$ 56,940	\$	\$ 56,940

# Sworn Financial Statements and Certification of Revenues \$75,000 or Less

Entity Name: Symphony Chorus of New Orleans, Inc. Fiscal Year End: 2022

## Statement C

### Schedule of Compensation, Benefits and Other Payments to Entity Head

Agency Head Name and Title: Steven Edwards, Music Director

Purpose	Dollar Amount
1. Salary	1. 21,600
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18. 21,600

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)