



PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.

(A NOT FOR PROFIT ORGANIZATION)

FINANCIAL REPORT

DECEMBER 31, 2020

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.

(A NOT FOR PROFIT ORGANIZATION)

FINANCIAL REPORT

DECEMBER 31, 2020

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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board of Directors
Paincourtville Volunteer Fire Department, Inc.
Paincourtville, Louisiana

We have reviewed the accompanying financial statements of Paincourtville Volunteer Fire Department, Inc. (a non-profit organization) which comprise the statement of financial position and the related statement of activities and changes in net assets, functional expenses, and cash flows for the year ended December 31, 2020, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair representation of these financial statements in accordance with accounting principles generally accepted the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparations and fair representation of financial statements that are free from material misstatement; whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants, and the standards applicable to review engagements contained in *Government Auditing Standards* issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.



Other Matters

Supplementary Information

The accompanying schedule of compensation, benefits, and other payments to chief executive officer is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information, and based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information, and, accordingly, do not express an opinion on such information.

Postlethwaite & Netterville

Donaldsonville, Louisiana
June 25, 2021

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.

(A NOT FOR PROFIT ORGANIZATION)

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2020

ASSETS

Cash and cash equivalents	\$	93,266
Certificates of deposit		403,973
Due from government agency		17,718
Property and equipment, net		914,549
Land		88,899
TOTAL ASSETS	\$	<u>1,518,405</u>

LIABILITIES

\$ -

NET ASSETS

Without donor restrictions		<u>1,518,405</u>
TOTAL NET ASSETS		<u>1,518,405</u>

TOTAL LIABILITIES AND NET ASSETS **\$** **1,518,405**

See accompanying notes and independent accountants' review report.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.

(A NOT FOR PROFIT ORGANIZATION)

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED DECEMBER 31, 2020

	<u>Without Donor Restrictions</u>
<u>REVENUES AND OTHER SUPPORT</u>	
Grant from government agency	\$ 226,998
Contributions	22,525
2% fire rebate	17,480
In-kind services	8,670
Interest revenue	1,631
	<hr/>
Total revenues and other support	277,304
	<hr/>
<u>EXPENSES AND LOSSES</u>	
Program services	
Public safety	158,752
Support services	
General and administrative	74,952
	<hr/>
Total expenses	233,704
	<hr/>
Change in net assets	43,600
Net assets at beginning of year	1,474,805
	<hr/>
Net assets at end of year	\$ 1,518,405
	<hr/> <hr/>

See accompanying notes and independent accountants' review report.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.

(A NOT FOR PROFIT ORGANIZATION)

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED DECEMBER 31, 2020

	<u>Program Services</u>	<u>Support Services</u>	
	Public Safety	General and Administrative	Total Expenses
Depreciation	\$ 22,963	\$ 27,605	\$ 50,568
Dues and subscriptions	-	214	214
Education and training	1,525	-	1,525
Equipment testing	2,569	-	2,569
Fuel	1,758	-	1,758
In-kind expenses	8,670	-	8,670
Meetings	-	4,571	4,571
Miscellaneous	-	1,248	1,248
Office supplies	-	4,839	4,839
Professional fees	-	15,225	15,225
Repairs and maintenance	77,933	-	77,933
Insurance	32,764	-	32,764
Supplies	10,570	-	10,570
Tax collection fee	-	8,660	8,660
Utilities and telephone	-	12,590	12,590
Total expenses	<u>\$ 158,752</u>	<u>\$ 74,952</u>	<u>\$ 233,704</u>

See accompanying notes and independent accountants' review report.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.

(A NOT FOR PROFIT ORGANIZATION)

STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2020

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$	43,600
Adjustments to reconcile change in net assets provided by operating activities:		
Depreciation		50,568
Decrease in due from government agency		40,978
Net cash provided by operating activities		<u>135,146</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Purchases of certificates of deposit		(101,633)
Purchases of equipment		(25,582)
Net cash used in investing activities		<u>(127,215)</u>
Net increase in cash and cash equivalents		7,931
Cash and cash equivalents at January 1		<u>85,335</u>
Cash and cash equivalents at December 31	\$	<u>93,266</u>

See accompanying notes and independent accountants' review report.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.
(A NOT FOR PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

See accompanying independent accountants' review report.

1. Summary of Significant Accounting Policies

Organization and Nature of Business

The Painscourtville Volunteer Fire Department, Inc. (the Fire Department) is a non-profit organization formed on August 10, 1978 to provide fire protection to the citizens of the Painscourtville, Louisiana and its surrounding areas. The Fire Department is solely dependent upon the ad valorem tax revenue received from the grant from the Consolidated Fire Protection District of the Assumption Parish Police Jury, 2% fire rebate, donations from the public, and investment income.

Program Services

Public Safety

The Fire Department engages in the voluntary fighting and prevention of fires in and around Painscourtville, Louisiana. Additionally, the Fire Department aids in rescue work and assistance during fires, floods, and all other disasters.

Support Services

General and Administration

The supporting service category includes the functions necessary to provide administrative performance of the financial responsibilities of the Fire Department.

Basis of Accounting

The Fire Department prepares its financial statements on the accrual basis of accounting in accordance with to accounting principles generally accepted in the United States of America (US GAAP). Accordingly, revenues from grants from government agencies, donations, and investments are recognized when earned and expenses are recognized when incurred and whereby funds are classified in accordance with specified restrictions or objectives.

Compliance with Louisiana Laws

The annual grant contract with the Assumption Parish Police Jury required the Fire Department to comply with all state and local laws of Louisiana.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.
(A NOT FOR PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

See accompanying independent accountants' review report.

1. Summary of Significant Accounting Policies (continued)

Cash and Certificates of Deposit

The Fire Department considers all cash accounts, money market funds, and all highly liquid deposits with a maturity of three months or less when purchased to be cash and cash equivalents.

Cash and cash equivalents include demand deposit accounts and interest-bearing demand accounts. Under Louisiana Revised Statutes 39:1271 and 33:2955, the Fire Department may deposit funds in demand deposit accounts, interest-bearing demand deposit accounts, and time certificates of deposit with state banks organized under Louisiana law and national banks having principal offices in Louisiana.

The Fire Department invests in certificates of deposit. These certificates of deposit have original maturities between 6 and 13 months. These certificates of deposit are stated at cost which approximates fair value.

Due from Government Agency

Due from government agency consists of the unremitted grant funding from the Consolidated Fire Protection District of the Assumption Parish Police Jury. The grant is based upon a predetermined formula as set forth in the cooperative endeavor agreement and is funded through an ad valorem tax that has been levied for the Consolidated Fire Protection District.

Property and Equipment

Buildings, vehicles, and equipment are recorded at cost and are being depreciated using the straight-line methods over their estimated useful lives as follows:

Buildings	30 - 40 years
Vehicles & Equipment	5 - 10 years

Net Assets

Net Assets Without Donor Restrictions

Net assets without donor restrictions are available for use at the discretion of the Board of Directors (the Board).

Net Assets With Donor Restrictions

Net assets with donor restrictions consist of assets whose use is limited by donor-imposed time and/or purpose restrictions.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.
(A NOT FOR PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

See accompanying independent accountants' review report.

1. Summary of Significant Accounting Policies (continued)

Net Assets (continued)

The Fire Department reports gifts of cash and other assets as revenue with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, the net assets are reclassified as net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

The Fire Department has no net assets with donor restrictions as of December 31, 2020.

Revenue Recognition

The Fire Department recognizes contributions received and made, including unconditional promises to give, as revenue in the period received or made. Contributions received are reported as either revenues without donor restrictions or revenues with donor restrictions. Contributions with donor restrictions that are used for the purpose specified by the donor in the same year as the contribution is received are recognized as revenues with donor restrictions and are reclassified as net assets released from restrictions in the same year.

Promises to contribute that stipulate conditions to be met before the contribution is made are not recorded until the conditions are met. There were no conditional promises to give for the year ended December 31, 2020.

The majority of the Fire Department's revenue is derived from a grant from the Consolidated Fire Protection District of the Assumption Parish Police Jury which is funded by ad valorem taxes. This grant is a non-exchange transaction that benefits the general public. The grant is recognized as revenue in the year subsequent to the levy as per the terms of the cooperative endeavor agreement.

The Fire Department reports gifts of land, buildings, and equipment as revenue without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and the gifts of cash or other assets that must be used to acquire long-lived assets are reported as revenue with donor restrictions. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Fire Department reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Contributions of noncash assets are recorded at their fair values in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. In-kind contributions of \$8,670 include 578 hours for fire, medical, and rescue response donated by volunteer firefighters

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.
(A NOT FOR PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

See accompanying independent accountants' review report.

1. Summary of Significant Accounting Policies (continued)

Expenses

Expenses are recognized by the Fire Department on an accrual basis. Expenses paid in advance and not yet incurred are recorded as prepaid until the applicable period.

The statement of functional expenses presents expenses by function and natural classification.

Expenses directly attributable to public safety are reported as expenses within that functional area. Depreciation expense for the equipment, trucks, and other vehicles used in operations have been allocated to public safety. No additional allocation of general and administrative costs has been made to public safety.

Use of Estimates

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income Taxes

The Fire Department accounts for income taxes in accordance with income tax accounting guidance included in the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC).

The Fire Department is a nonprofit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation. Therefore, the Fire Department has not recorded a provision for income taxes in the accompanying financial statements and the Fire Department does not have any uncertain tax positions.

Current Accounting Standard Scheduled to be Implemented

In February 2016, the FASB issued ASU 2016-02, *Leases*. This accounting standard requires lessees to recognize assets and liabilities related to lease arrangements longer than 12 months on the consolidated statement of financial position as well as additional disclosures. The updated guidance is effective for annual periods beginning after December 15, 2021.

On September 17, 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2020-07, *Not-for-Profit Entities (Topic 958), Presentation and Disclosures of Not-for-Profit Entities for Contributed Nonfinancial Assets*. The ASU requires nonprofits to change their financial statement presentation and disclosure of contributed nonfinancial assets, or gifts-in-kind. The ASU requires the amendments to be applied retrospectively, with the amendments taking effect for the Fire Department's year ending December 31, 2022.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.
(A NOT FOR PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

See accompanying independent accountants' review report.

1. Summary of Significant Accounting Policies (continued)

Current Accounting Standard Scheduled to be Implemented (continued)

The Fire Department is currently assessing the impact of these pronouncements, but anticipates no significant changes in presentation or disclosures.

2. Cash and Certificates of Deposit

At December 31, 2020, the carrying amounts of the Fire Department's deposits were as follows:

Demand deposit accounts	\$ 93,266
Certificates of deposit	<u>403,973</u>
	<u>\$ 497,239</u>

Under state law, these deposits must be secured by either federal deposit insurance or by the pledge of securities owned by a fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank.

Custodial credit risk is the risk that in the event of a financial institution failure, the Fire Department's deposits may not be returned to them. To mitigate this risk, these deposits are secured by federal deposit insurance. As of December 31, 2020, the Fire Department's bank balance was \$497,239. Of this balance, \$250,000 was secured by federal deposit insurance and \$247,239 was uninsured.

3. Property and Equipment

Property and equipment at December 31, 2020 consist of the following:

Buildings and improvements	\$ 1,110,873
Furniture and equipment	165,151
Trucks and other vehicles	<u>592,583</u>
	1,868,607
Less: Accumulated depreciation	<u>(954,058)</u>
	<u>\$ 914,549</u>

4. Grant from Government Agency

For the year ended December 31, 2020, the Fire Department received a grant from the Consolidated Fire Protection District of the Assumption Parish Police Jury, in the amount of \$226,998, to provide fire protection to the public within a designated area of the parish as defined in an agreement. This agreement is funded through an ad valorem tax that has been levied for the Consolidated Fire Protection District. The amount due from Assumption Parish Police Jury for this agreement is \$17,718 as of December 31, 2020.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.
(A NOT FOR PROFIT ORGANIZATION)

NOTES TO FINANCIAL STATEMENTS

See accompanying independent accountants' review report.

5. Availability and Liquidity Management

The Fire Department maintains a policy of structuring its financial assets to be available as its general expenses, liabilities, and other obligations come due. In addition, the Fire Department invests its cash in excess of 90-day requirements in short-term certificates of deposit.

To help manage unanticipated liquidity needs, the Fire Department purchases certificates of deposit with varying maturity dates.

The following table reflects the Fire Department's financial assets as of December 31, 2020. There were no net assets with donor restrictions as of December 31, 2020.

Cash and cash equivalents	\$ 93,266
Certificates of deposit*	403,973
Due from government agency	<u>17,718</u>
Financial assets available to meet cash needs for general expenses within one year	<u>\$ 514,957</u>

*Subject to penalty for early withdrawal but available for use

6. Subsequent Events

In preparing the financial statements, the Fire Department has evaluated events and transactions for potential recognition or disclosure through June 25, 2021, the date that the financial statements were available to be issued, and has determined that no events occurred that require disclosure.

PAINCOURTVILLE VOLUNTEER FIRE DEPARTMENT, INC.

(A NOT FOR PROFIT ORGANIZATION)

SCHEDULE OF COMPENSATION, BENEFITS
AND OTHER PAYMENTS TO CHIEF EXECUTIVE OFFICER
YEAR ENDED DECEMBER 31, 2020

President: Gregory Barbier

<u>Purpose</u>	<u>2020</u>
	<u>Amount</u>
Amounts paid directly to the Fire Chief	
Salary	\$ -
Benefits	-
Travel	-
Reimbursements	-
	<hr/>
	<u>\$ -</u>

Note: The president is a volunteer.

INDEPENDENT ACCOUNTANTS' REPORT ON
APPLYING AGREED-UPON PROCEDURES

To the Board of Directors
Paincourtville Volunteer Fire Department, Inc.
Paincourtville, Louisiana

We have performed the procedures enumerated below, which were agreed by the management of the Paincourtville Volunteer Fire Department, Inc. (a nonprofit organization), the Louisiana Legislative Auditor, and applicable state grantor agencies solely to assist the users in evaluating management's assertions about the Fire Department's compliance with certain laws and regulations during the year ended December 31, 2020, included in the accompanying *Louisiana Attestation Questionnaire*, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. Management of the Fire Department is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Federal, State, and Local Awards

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the Fire Department's management.

The Fire Department received a grant from Assumption Parish Police Jury. The expenditures for the Fire Department were paid using funds from this grant.

2. For each federal, state, and local grant award, randomly select six disbursements from each grant administered during the fiscal year, provided that no more than 30 disbursements are selected.

We selected 6 disbursements, according to the procedure above, for the fiscal year. All disbursements were selected from the Assumption Parish Police Jury grant for testing.

3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

Each of the selected disbursements agreed to the amount and payee in the supporting documentation.

4. Report whether the selected disbursements were coded to the correct fund and general ledger account.

Two of the six disbursements that were selected were not coded to the correct general ledger account.

5. Report whether the selected disbursements were approved in accordance with the Fire Department's policies and procedures.

Each of the selected disbursements were properly approved in accordance with the Fire Department's policies and procedures.

6. For each selected disbursement made for federal grant awards, obtain the *Compliance Supplement* for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the *Compliance Supplement*, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.

Not applicable.

7. Obtain the close-out reports, if required, for any program selected in Procedure 2 that was closed out during the fiscal year. Compare the close-out reports, if applicable, with the Fire Department's financial records; and report whether the amounts in the close-out reports agree with the Fire Department's financial records.

No close-out requirements were indicated upon our review of the grant award.

Open Meetings

8. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions.

The Fire Department is only required to post meeting announcements and agendas on the fire station door. The Fire Department management represented that publications and agendas were posted on the door of the fire station for each meeting during the year.

Budget

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the agency provided to the applicable federal, state or local grantor agency. Report whether the budgets for federal, state and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

The Fire Department must submit an annual budget to Assumption Parish Police Jury in order to receive the ad valorem tax proceeds allocated to the Fire Department. An annual budget was submitted as required.

State Audit Law

10. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

The Fire Department's report will be submitted to the Legislative Auditor before statutory due date of June 30, 2021.

11. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

The Fire Department's management represented that the Fire Department did not enter into any contracts utilizing state funds during the year that were subject to the public bid law.



Prior-Year Comments

12. Obtain and report management's representation as to whether any prior year suggestions, recommendations, and/or comments have been resolved.

The prior year finding regarding uninsured deposits has not been resolved as of December 31, 2020.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in the *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Fire Department's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the Fire Department's compliance with certain laws and regulations contained in the accompanying *Louisiana Attestation Questionnaire*, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Postlethwaite & Netterville

Donaldsonville, Louisiana
June 25, 2021

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Agencies)

June 8, 2021 (Date Transmitted)

Postlethwaite & Netterville, APAC (CPA Firm Name)
P.O. Box 1190 (CPA Firm Address)
Donaldsonville, LA 70346 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of December 31, 2020 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes No []

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes No []

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No []

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No []

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "[Open Meeting FAQs](#)," available on the Legislative Auditor's website to determine whether a non-profit agency is subject to the open meetings law.**

Yes No []

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes No []

Reporting

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No []

General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No []

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes No []

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes No []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes No []

The previous responses have been made to the best of our belief and knowledge.

<u>Marcy Thibodeaux</u>	Secretary	<u>6-8-21</u>	Date
<u>Samuel [Signature]</u>	Treasurer	<u>6/7/21</u>	Date
<u>[Signature]</u>	President	<u>6-8-21</u>	Date



215 Saint Patrick St. – Donaldsonville, LA 70346
225-473-4179 Phone – 225-473-7204 Fax – pncpa.com

A Professional Accounting Corporation

To the Board of Directors of
Paincourtville Volunteer Fire Department, Inc.
Paincourtville, Louisiana

We have reviewed the financial statements of Paincourtville Volunteer Fire Department, Inc. (the Fire Department), a not-for-profit organization, as of and for the year ended December 31, 2020, in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants, and the standards applicable to review engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

During our review of the Fire Department's financial statements as of and for the year ended December 31, 2020, we became aware of the following matter that represents an opportunity for improving financial reporting and/or refining policies and procedures, including those that help ensure compliance with third party agreements. The following paragraph summarizes our comments and suggestions regarding this matter. This letter does not affect our review report dated June 25, 2021 on the financial statements of the Fire Department.

Deposit Security

Comments: Under the terms of the Fire Department's grant contract with the Consolidated Fire Protection District of the Assumption Parish Police Jury, the Fire Department must comply with all state and local laws of Louisiana with respect to its public funds. As such, Louisiana Revised Statute 39:1225 requires the amount of deposit security to, at all times, be equal to one hundred percent of the amount of collected funds on deposit to the credit of each depositing authority except that portion of the deposits insured by any government agency insuring bank deposits. During our review procedures, we noted that the Fire Department's bank deposits are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000. Collected funds on deposit in the amount of \$247,239 are in excess of the FDIC insurance; therefore, the Fire Department is in violation of Louisiana R.S. 39:1225.

Recommendations: The Fire Department should comply with the requirements set forth in Louisiana R.S. 39:1225 to ensure compliance with its terms of its contract with the Assumption Parish Policy Jury.

Management's Response: Management of the Fire Department has entered into an agreement with its financial institution to have securities pledged on the portion of the bank balances exceeding FDIC coverage.

This communication is intended solely for the information and use of management, and others within the Fire Department, and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

A handwritten signature in black ink that reads 'Postlethwaite & Netterville' in a cursive script.

Donaldsonville, Louisiana
June 25, 2021