

**Affidavit and Revenue Certification**

Jeanerette Bicentennial Museum (Board)  
Iberia Parish  
Jeanerette, Louisiana

**ANNUAL SWORN FINANCIAL STATEMENTS AND  
CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Mona Stansbury, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Jeanerette Bicentennial Museum Board as of December 31, 2018, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

**(Complete if applicable)**

In addition, Mona Stansbury, who, duly sworn, deposes and says that Jeanerette Bicentennial Museum (Board) received \$75,000 or less in revenues and other sources for the year ended December 31, 2018 and accordingly, is not required to have an audit for the previously mentioned year.

Mona Stansbury  
Officer's Signature

Sworn to and subscribed before me this 11 day of February, 2019.

Nancy Sommer #065677  
NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only	
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.	
Release Date	<u>MAR 06 2019</u>
<b>Please Complete This Section</b>	

Officer's Name	<u>Mona Stansbury</u>
Officer's Title	<u>Chairperson (Board)</u>
Address	<u>500 E. Main Street</u>
City, Zip	<u>Jeanerette, LA 70544</u>
Ph: Cell/Land	<u>337-276-4408</u>
E-mail	<u>jeanerettemuseum@GMail.com</u>

Jeanerette Bicentennial Museum (Board)

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended December 31, 2017**  
 (Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Act 3 Sales Tax Appropriation	\$	\$10,000.00	\$10,000.00
2. LEH Smithsonian*		\$ 3,750.00*	\$ 3,750.00
3. Donations	\$6,591.00		\$6,591.00
4. Interest on Checking Account	\$22.66		\$22.66
5.			
6. <b>Total receipts</b> (add lines 1 - 5)	<u>\$6,613.66</u>	<u>\$13,750.00</u>	<u>\$20,363.66</u>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Advertising	\$176.35	\$1,650.00	\$1,826.35
8. Acquisitions	1,604.92	5,507.02	7,111.94
9. Awards/Plaque/Tags			00
10. Maintenance/Repairs	100.00		100.00
11. Memorials	70.00		70.00
12. Exhibit Expenses/Smithsonian*		1,493.61*	1,493.61
13. Office Expenses/Supplies	295.24	400.00	695.24
14. Postage		600.00	600.00
15. Printing	3.00	800.00	803.00
16. Refreshments	74.78		74.78
17. Speaker Fees	400.00		400.00
18. Gift Shop	184.00		184.00
19. Telephone and Internet		617.98	617.98
20. Miscellaneous Fees	500.05		500.05
21. Professional Fees	13.00	425.00	438.00
22. Computer Expenses	41.99		41.99
23.			
24. <b>Total Disbursements</b> (add lines 7 - 23)	<u>\$3,463.33</u>	<u>\$11,493.61*</u>	<u>\$14,956.94</u>
25. Change in fund balance ( Lines 6 minus 24)	\$3,150.33	\$2,256.39*	\$5,406.72
26. Fund Balance at beginning of year	\$15,675.31	\$-0-	\$15,675.31
27. Fund balance (deficit) at end of year (Add lines 25-26)			
--This amount also goes on line 12, Statement B	\$18,825.64	\$2,256.39*	\$21,082.03

\*LEH Smithsonian Fund

Jeanerette Bicentennial Museum (Board)**Balance Sheet, on December 31, 2018**  
(Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>ASSETS</b> (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$18,825.64	\$2,256.39*	\$21,082.03
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. <b>Total Assets</b> (add lines 1 - 5)	<u>\$18,825.64</u>	<u>\$2,256.39*</u>	<u>\$21,082.03</u>
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (give brief description):			
8.	\$	\$	\$
9.			
10.			
11. <b>Total Liabilities</b> (add lines 7 - 10)			
12. Fund balance (amount from Line 27 on Statement A)	18,825.64	2,256.39*	21,082.03
13. Other			
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	<u>\$18,825.64</u>	<u>\$2,256.39*</u>	<u>\$21,082.03</u>

\*LEH Smithsonian Fund

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

**Jeanerette Bicentennial Museum (Board)**

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended **December 31, 2018**

**Agency Head Name and Title:** Mona Stansbury, Chairman, Jeanerette Museum Board of Directors

<b>Purpose</b>	<b>Dollar Amount</b>
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18.

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16