

**Madison Parish Police Jury
Tallulah, Louisiana**

**Annual Financial Report
As of and for the Year Ended December 31, 2023**

Madison Parish Police Jury

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Independent Auditor's Report

Police Jurors
Madison Parish Police Jury
Tallulah, Louisiana

Report on the Audit of the Financial Statements

Adverse and Unmodified Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Madison Parish Police Jury, Tallulah, Louisiana, as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Police Jury's primary government's basic financial statements as listed in the table of contents.

Adverse Opinion on Aggregate Discretely Presented Component Units

In our opinion, because of the significance of the matter discussed in the Basis for Adverse and Unmodified Opinions section of our report, the accompanying financial statements referred to above do not present fairly the financial position of the aggregate discretely presented component units of the Police Jury as of December 31, 2023, or the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions on Government Activities, Each Major Fund and Aggregate Remaining Fund Information

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Police Jury as of December 31, 2023, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Police Jury, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matters Giving Rise to Adverse Opinion on the Aggregate Discretely Presented Component Units

The financial statements do not include financial data for all of the Police Jury's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the Police Jury's primary government unless the Police Jury also issues financial statements for the financial reporting entity that include the financial data for its component units. The Police Jury has not issued such reporting entity financial statements. Because of this departure from accounting principles generally accepted in the United States of America, the amount by which this departure would affect the assets, liabilities, deferred inflows/outflows of resources, net position, revenues and expenses of the aggregate discretely presented component units has not been determined.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Police Jury's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgement and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Police Jury's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Police Jury's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Emphasis of Matters

As disclosed in Note 9 to the financial statements, the net pension liability for the Police Jury was \$1,172,526 at December 31, 2023, as determined by the Parochial Employees' Retirement System of Louisiana. The related actuarial valuation was performed by the Retirement System's actuary using various assumptions. Because actual experience may differ from the assumptions used, there is a risk that this amount at December 31, 2023, could be under or overstated. Our opinion is not modified with respect to this matter.

As disclosed in Note 15 to the financial statements, the other post-employment benefit (OPEB) liability for the Police Jury was \$440,946 at December 31, 2023, as determined by the Police Jury's actuary. The related actuarial valuation was performed using various assumptions. Because actual experience may differ from the assumptions used, there is a risk that this amount at December 31, 2023, could be under or overstated. Our opinion is not modified with respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedule of Changes in the Total OPEB Liability and Related Ratios, Schedule of Employer's Proportionate Share of the Net Pension Liability (Asset), Schedule of Employer Contributions to Pension Plans, Budgetary Comparison Schedules, and notes to the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Police Jury's primary government. The accompanying supplementary information, as listed in the table of contents, and Schedule of Expenditures of Federal Awards as required by *Title 2 U.S. Code of Federal Regulations Part 200*, Uniform Administrative Requirements, Cost Principles and Audit requirements for Federal Awards are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information, as listed in the table of contents, and Schedule of Expenditures of Federal Awards as required by *Title 2 U.S. Code of Federal Regulations Part 200*, Uniform Administrative Requirements, Cost Principles and Audit requirements for Federal Awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information, as listed in the table of contents, does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2024, on our consideration of the Police Jury's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Police Jury's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Police Jury's internal control over financial reporting and compliance.

Allen Green & Williamson

ALLEN, GREEN & WILLIAMSON, LLP
Monroe, Louisiana
June 30, 2024

REQUIRED SUPPLEMENTARY INFORMATION

**Management's Discussion
And Analysis (MD&A)**

**Madison Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2023**

Our discussion and analysis of Madison Parish Police Jury's financial performance provides an overview of the Police Jury's financial activities for the year ended December 31, 2023.

FINANCIAL HIGHLIGHTS Our financial statements provide these insights into the results of this year's operations:

- The assets and deferred outflows of resources of the Police Jury exceeded its liabilities and deferred inflows of resources at the close of 2023 by \$24,567,094. Of this amount, the Police Jury reported \$(650,295) in unrestricted deficit net position.
- The Police Jury's net position increased by \$1,422,893, or 6%.
- The Police Jury's total general and program revenues were \$10,044,387 in 2023 which is an increase of \$2,221,220 over 2022. This increase was due to an increase in the following areas of revenue. Ad Valorem taxes, sales taxes and capital grants and contributions.
- During the year ended December 31, 2023, the Police Jury had total expenses of \$8,621,494, which includes depreciation expense. Expenses for 2022 totaled \$6,817,139. Expenses increased in 2023 by \$1,804,355. This increase was due to an increase in interest on long-term debt in addition to increases in public safety, public works, health & welfare and culture & recreation expenses.

USING THIS ANNUAL REPORT The Police Jury's annual report consists of a series of financial statements that show information for the Police Jury as a whole, and its funds. The Statement of Net Position and the Statement of Activities provide information about the activities of the Police Jury as a whole and present a longer-term view of the Police Jury's finances. Our fund financial statements are included later in this report. For our governmental activities, these statements tell how we financed our services in the short term as well as what remains for future spending. Fund statements also may give you some insights into the Police Jury's overall financial health. Fund financial statements also report the Police Jury's operations in more detail than the government-wide financial statements by providing information about the Police Jury's most significant funds - General fund, Criminal Court fund, Library fund, Garbage Maintenance fund, Health Unit fund, Courthouse & Jail fund, Public Works fund, American Rescue Fund, and Grant fund.

**Madison Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2023**

Required Supplementary Information

Management's Discussion & Analysis (MD&A)

Basic Financial Statements

**Government-wide
Financial Statements**



**Fund
Financial Statements**

Notes to the Financial Statements

Required Supplementary Information

**Schedule of Changes in the Total OPEB Liability and Related Ratios
Schedule of Employer's Proportionate Share of the Net Pension Liability (Asset)
Schedule of Employer Contributions to Pension Plans
Budgetary Information for Major Funds**

Supplementary Information

**Nonmajor Funds Combining Statements
Schedule of Compensation Paid Police Jurors
Schedule of Compensation, Benefits and Other Payments to Agency Head
Schedule of Justice System Funding – Receiving Entity**

**Other Reports Required By *Government Auditing Standards*
and Uniform Guidance**

Other Information

Our auditor has provided assurance in the independent auditor's report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements, after considering the fact that certain component units are not included, are fairly stated for the primary government. Varying degrees of assurance are being provided by the auditor regarding the Required Supplementary Information (RSI) and the Supplementary Information. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each part of this report. The Police Jury's report does not include the discretely presented component units; therefore, separate financial statements may be obtained from the component units.

**Madison Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2023**

Reporting the Police Jury as a Whole

The Statement of Net Position and the Statement of Activities One of the most important questions asked about the Police Jury is, "Is the Police Jury as a whole better off or worse off financially as a result of the year's activities?" The Statement of Net Position and the Statement of Activities, which appear first in the Police Jury's financial statements, report information on the Police Jury as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets, liabilities, and deferred inflows/outflows of resources, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Police Jury's net position - the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources, as reported in the Statement of Net Position as one way to measure the Police Jury's financial health, or financial position. Over time, increases or decreases in the Police Jury's net position - as reported in the Statement of Activities - are one indicator of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the Police Jury's operating results. However, the Police Jury's goal is to provide services to our citizens, not to generate profits as commercial entities do. One must consider many other nonfinancial factors, such as the quality of health and welfare services provided to parish citizens and the condition of roads, bridges, and drainage systems to assess the overall health of the Police Jury.

The Statement of Net Position and Statement of Activities report the following activity for the Police Jury:

Governmental activities - All of the Police Jury's services are reported here, including public works and health and welfare services. Property taxes, and state and federal grants finance most of these activities.

Reporting the Police Jury's Most Significant Funds

Fund Financial Statements The Police Jury's fund financial statements provide detailed information about the most significant funds - not the Police Jury as a whole. Some funds are required to be established by State law and by bond covenants. However, the Police Jury establishes many other funds to help it control and manage money for particular purposes (like the Criminal Court fund) or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The Police Jury's governmental funds use the following accounting approach:

Governmental funds - All of the Police Jury's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year-end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Police Jury's operations and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Police Jury's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliations on Statements D and F.

**Madison Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2023**

THE POLICE JURY AS A WHOLE The Police Jury's net position was \$24,567,094 at December 31, 2023. Of this amount, \$(650,295) was unrestricted. Restricted net position is reported separately to show legal constraints from debt covenants and enabling legislation that limits the Police Jury's ability to use that net position for day-to-day operations. Our analysis below of the primary government focuses on the net position (Table 1) and change in net position (Table 2) of the Police Jury's governmental activities.

**Table 1
Net Position
December 31,**

	Governmental Activities		
	2023	Restated 2022	Increase (Decrease)
Other assets	\$ 19,565,758	\$ 21,170,186	\$ (1,604,428)
Capital assets	9,342,060	7,462,416	1,879,644
Total assets	<u>28,907,818</u>	<u>28,632,602</u>	<u>275,216</u>
Deferred outflows of resources	1,539,817	406,727	1,133,090
Other liabilities	2,945,882	2,418,440	527,442
Long-term liabilities	2,781,081	2,185,541	595,540
Total liabilities	<u>5,726,963</u>	<u>4,603,981</u>	<u>1,122,982</u>
Deferred inflows of resources	153,578	1,291,148	(1,137,570)
Net position			
Net investment in capital assets	8,482,127	7,177,910	1,304,217
Restricted	16,735,262	16,719,233	16,029
Unrestricted	<u>(650,295)</u>	<u>(752,942)</u>	<u>102,647</u>
Total net position	<u>\$ 24,567,094</u>	<u>\$ 23,144,201</u>	<u>\$ 1,422,893</u>

The \$(650,295) in unrestricted net position of governmental activities represents the accumulated results of all past years' operations. It means that, if we had to pay off all of our bills today including all of our noncapital liabilities (compensated absences for example), we would have a deficit of \$650,295.

**Madison Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2023**

The results of this year's operations for the primary government as a whole are reported in the Statement of Activities. Table 2 takes the information from that Statement and rearranges them slightly so you can see our total revenues for the year.

**Table 2
Changes in Net Position
For the Years Ended December 31,**

Revenues:	2023	Restated 2022	Increase (Decrease)
Program revenues:			
Charges for services	\$ 626,864	\$ 618,554	\$ 8,310
Operating grants & contributions	451,471	892,312	(440,841)
Capital grants & contributions	1,903,141	-	1,903,141
General revenues:			
Ad valorem taxes	5,144,805	4,586,144	558,661
Sales taxes	394,761	-	394,761
Other revenues	1,523,345	1,726,157	(202,812)
Total revenues	<u>10,044,387</u>	<u>7,823,167</u>	<u>2,221,220</u>
Functions/Program Expenses:			
General government	1,478,987	1,688,486	(209,499)
Public safety	1,440,085	198,177	1,241,908
Public works	4,302,896	3,830,097	472,799
Health & welfare	437,805	202,943	234,862
Culture & recreation	830,602	741,696	88,906
Economic development and assistance	109,261	154,968	(45,707)
Interest on long-term debt	21,858	772	21,086
Total expenses	<u>8,621,494</u>	<u>6,817,139</u>	<u>1,804,355</u>
Increase (decrease) in net position	<u>1,422,893</u>	<u>1,006,028</u>	<u>416,865</u>
Net position - beginning, as originally stated	23,144,201	22,383,367	760,834
Prior period adjustment	-	(245,194)	
Net position - beginning, as restated	<u>23,144,201</u>	<u>22,138,173</u>	
Net position - ending	<u>\$ 24,567,094</u>	<u>\$ 23,144,201</u>	<u>\$ 1,422,893</u>

Governmental Activities As reported in the Statement of Activities, the cost of all of our governmental activities this year was \$8,621,494. However, the amount that our taxpayers and unrestricted grants ultimately financed for these activities through Police Jury taxes was only \$5,640,018 because some of the cost was paid by those who benefited from the programs \$626,864 or by other governments and organizations who subsidized certain programs with grants and contributions \$2,354,612.

**Madison Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2023**

In the table below, we have presented the cost of each of the Police Jury's six largest functions - judicial, finance and administrative, public safety, public works, health and welfare, and culture and recreation, as well as each program's *net* cost (total cost less revenues generated by the activities). As discussed above, net cost shows the financial burden that was placed on the Police Jury's taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

**Years Ended December 31,
Governmental Activities**

	Total Cost of Services	Net Cost of Services	Restated	
			Total Cost of Services	Net Cost of Services
			2022	2022
Judicial	\$ 950,713	\$ 784,821	\$ 1,019,393	\$ 995,614
Finance & administrative	365,768	365,768	463,321	424,729
Public safety	1,440,085	1,440,085	198,177	198,177
Public works	4,302,896	2,078,759	3,830,097	2,640,806
Health & welfare	437,805	221,251	202,943	152,437
Culture & recreation	830,602	464,959	741,696	731,693
All others	293,625	284,375	361,512	349,291
Totals	\$ 8,621,494	\$ 5,640,018	\$ 6,817,139	\$ 5,492,747

THE POLICE JURY'S FUNDS As we noted earlier, the Police Jury uses funds to help it control and manage money for particular purposes. Looking at funds helps you consider whether the Police Jury is being accountable for the resources taxpayers and others provide to it but may also give you more insight into the Police Jury's overall financial health.

As the Police Jury completed this year, our governmental funds reported a combined fund balance of \$16,428,996 which is an increase of \$199,890 from last year. The primary reasons for this difference are as follows:

Our General fund is our principal operating fund. The fund balance in the General fund increased \$209,185 to \$777,727. When compared to the prior year, the fund balance increased due to an increase in sales and use tax revenues and decreases general government and capital outlay expenses.

The Criminal Court fund accounts for the activities performed in the parish criminal court system. The main source of revenue is fines and forfeitures. This fund showed a decrease of \$29,479 to (1,063,382). This decrease is due to a net decrease partially offset by operating transfers in.

The Library fund accounts for funds used for maintenance and operation of the parish library. This fund showed a decrease of \$150,078 to \$2,001,617. Compared to last year, revenues increased by \$72,022 and expenditures also increased \$238,037. In the prior year, the fund reported a surplus of approximately \$15,707 before transferring out \$86,119. The increase in expenditures in the current fiscal year is due to an HVAC Project at the library.

The Garbage Maintenance fund accounts for the parish garbage collection services. The main sources of revenue are ad valorem tax and collection fees. Revenue increase \$88,211 and expenditures decreased \$7,873

**Madison Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2023**

resulting in an increase in fund balance of \$157,095 to \$2,419,462. The increase in revenue is due mainly to an increase in Ad Valorem and the Use of money and property.

The Health Unit accounts for funds for the parish health center. The main source of revenue is ad valorem tax. Ending fund balance of the Health Unit was \$2,373,748 which is an increase of \$164,190. This increase in revenue is due mainly to an increase in Ad Valorem and the Use of money and property.

The Courthouse & Jail fund accounts for the operations and maintenance of the courthouse and jail. The main source of revenue is ad valorem tax. This fund had an increase of \$236,322 to an ending fund balance of \$7,621,028. This increase in fund balance is due to an increase in Ad Valorem and the Use of money and property..

The Public Works fund accounts for funds used to maintain parish roads and streets. The main source of revenue is ad valorem tax. The change in fund balance for Public Works was (\$465,364) with an ending fund balance of \$1,932,788. The decrease in fund balance is due mainly to the increase in materials, supplies and leases used by the Public Works Department.

The American Rescue Plan fund accounts for grant funding from the Coronavirus State Local Fiscal Recovery Fund authorized by American Rescue Plan Act of 2021. Unearned revenue of \$1,789,353 was recorded until expenditures of grant funds are incurred.

The Grant fund accounts for federal and state funds restricted for specific purposes. This fund has an ending deficit fund balance of (\$20,611) which is due to receipts not being cleared timely.

The Nonmajor Governmental funds are comprised of the LCDBG, Local Assistance & Tribal Consistency Fund, Opioid Abatement, FEMA, Building and Miscellaneous funds. The combined funds showed an increase of \$36,109 to \$386,619. These fund balances are reported as follows: LCDBG \$5,100, LATCA \$10,754, Opioid Abatement \$202, FEMA \$6, Building \$252,640, Miscellaneous \$117,917.

FUND BUDGETARY HIGHLIGHTS Over the course of the year, the Police Jury revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. (A schedule showing the Police Jury's original and final budget amounts compared with amounts actually paid and received is provided later in this report).

General fund The final budgeted amount available for appropriations was decreased from the original budgeted amount by \$209,221, which was due to primarily the timing of the revenues received during the fiscal year. The charges to appropriations were increased \$87,020 mainly due to expenses increasing in the areas of public works, economic development, and health and welfare.

The actual amounts available for appropriations were more than the final budget by \$70,947. The final budgeted charges to appropriations exceeded actual by \$139,568. These variances are due mainly to the final estimated expenditures and the timing of the amendments.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets At December 31, 2023, the Police Jury had \$9,342,060 invested in a broad range of capital assets, including land, construction in progress, buildings, furniture and equipment, leased assets, and infrastructure assets such as roads and bridges. This amount represents a net increase (including additions, deductions, and depreciation) of \$1,879,644 or 25.19% from last year. The major additions for 2023 were construction in progress (Port Road) and leased assets (equipment for Public Works Department).

**Madison Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2023**

Capital Assets at Year-end

	Governmental Activities	
	2023	2022
Land	\$ 188,750	\$ 188,750
Construction in progress	1,692,720	98,715
Buildings and improvements	8,060,442	8,060,442
Infrastructure	3,771,405	3,771,405
Furniture, equipment & vehicles	3,322,094	3,315,594
Leased assets	1,268,557	654,423
Library books and information materials	771,525	722,311
Total cost of capital assets	19,075,493	16,811,640
Less: accumulated depreciation	(9,733,433)	(9,349,224)
Total net capital assets	\$ 9,342,060	\$ 7,462,416

For further information on capital assets, see Note 7 of the Notes to the Financial Statements.

Debt Administration At December 31, 2023, the Police Jury had the following debt obligations.

Outstanding Debt, at Year-end

	Governmental Activities	
	2023	2022
Leases payable	\$ 859,933	\$ 284,506
Total debt	\$ 859,933	\$ 284,506

Other obligations include accrued vacation pay, other post-employment benefits and net pension liability. We present more detailed information about our long-term liabilities in Note 11 of Notes to the Financial Statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES Our elected and appointed officials and citizens consider many factors when setting the Police Jury's 2024 budget and tax rates. A budget has been prepared anticipating changes in the various departments, including acquisitions, that the Police Jury has to fund.

CONTACTING THE POLICE JURY'S FINANCIAL MANAGEMENT Our financial report is designed to provide our citizens, taxpayers, parents, students, and investors and creditors with a general overview of the Police Jury's finances and to show the Police Jury's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact the Secretary-Treasurer, at the Madison Parish Police Jury, 100 North Cedar St, Tallulah, Louisiana, 71282, telephone number (318) 574-3451.

Madison Parish Police Jury

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BASIC FINANCIAL STATEMENTS

**Government-wide
Financial Statements (GWFS)**

MADISON PARISH POLICE JURY

**Statement of Net Position
December 31, 2023**

	Statement A
	PRIMARY GOVERNMENT
	GOVERNMENTAL ACTIVITIES
ASSETS	
Cash and equivalents	\$ 7,296,170
Investments	6,843,745
Receivables	5,425,843
Capital assets not being depreciated	1,881,470
Capital assets, net of accumulated depreciation	7,460,590
TOTAL ASSETS	28,907,818
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to pensions	1,539,817
LIABILITIES	
Accounts and other payables	677,932
Unearned revenue	2,267,950
Long-term liabilities:	
Long-term debt due within one year:	
Leases, compensated absences, and claims	414,659
Long-term debt due in more than one year:	
Leases, compensated absences, and claims	752,950
OPEB liability	440,946
Net pension liability	1,172,526
TOTAL LIABILITIES	5,726,963
DEFERRED INFLOWS OF RESOURCES	
Deferred inflows related to pensions	153,578
NET POSITION	
Net investment in capital assets	8,482,127
Restricted for:	
Library	2,001,617
Garbage Maintenance	2,419,462
Health Unit	2,373,748
Courthouse and jail	7,621,028
Public Works	1,932,788
Other Grants	386,619
Unrestricted	(650,295)
TOTAL NET POSITION	\$ 24,567,094

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

MADISON PARISH POLICE JURY

**Statement of Activities
For the Year Ended December 31, 2023**

FUNCTIONS/PROGRAMS	PROGRAM REVENUES				Statement B PRIMARY GOVERNMENT GOVERNMENTAL ACTIVITIES
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION
<i>Primary Government: Governmental Activities:</i>					
General Government:					
Legislative	\$ 115,754	\$ -	\$ -	\$ -	\$ (115,754)
Judicial	950,713	24,995	100,000	40,897	(784,821)
Elections	35,658	-	-	-	(35,658)
Finance and administrative	365,768	0	0	-	(365,768)
Other general government:	11,094	-	-	-	(11,094)
Public safety	1,440,085	-	-	-	(1,440,085)
Public works	4,302,896	535,225	187,481	1,501,431	(2,078,759)
Health and welfare	437,805	52,564	163,990	0	(221,251)
Culture and recreation	830,602	4,830	-	360,813	(464,959)
Economic development and assistance	109,261	9,250	-	-	(100,011)
Interest on long-term debt	21,858	-	-	-	(21,858)
Total governmental activities	\$ 8,621,494	\$ 626,864	\$ 451,471	\$ 1,903,141	(5,640,018)
General revenues:					
Taxes:					
Property taxes, levied for general purposes					5,144,805
Sales taxes, levied for general purposes					394,761
State revenue sharing					79,411
Severance tax					11,284
Grants and contributions not restricted to specific programs					382,366
Fines and forfeitures					401,033
Licenses and permits					156,085
Interest and investment earnings					451,556
Miscellaneous					41,610
Total general revenues					7,062,911
Change in net position					1,422,893
Net position - beginning, as originally stated					24,478,912
Prior period adjustment					(1,334,711)
Net position - beginning					23,144,201
Net position - ending					\$ 24,567,094

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Madison Parish Police Jury

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BASIC FINANCIAL STATEMENTS

Fund Financial Statements (FFS)

MADISON PARISH POLICE JURY

GOVERNMENTAL FUNDS

Balance Sheet

December 31, 2023

	GENERAL	CRIMINAL COURT	LIBRARY	GARBAGE MAINTENANCE
ASSETS				
Cash and cash equivalents	\$ 319,141	\$ 2,096	\$ 44,484	\$ 953,265
Investments	-	-	1,403,013	1,101,079
Receivables	687,902	29,523	592,705	507,743
Interfund receivables	1,214,905	2,784	12,740	-
TOTAL ASSETS	2,221,948	34,403	2,052,942	2,562,087
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts and other payables	218,105	34,749	28,806	77,450
Interfund payables	1,213,055	1,063,036	-	46,689
Unearned revenue	-	-	-	-
TOTAL LIABILITIES	1,431,160	1,097,785	28,806	124,139
Deferred Inflows of Resources:				
Unavailable revenue - property taxes	13,061	-	22,519	18,486
TOTAL DEFERRED INFLOWS OF RESOURCES	13,061	-	22,519	18,486
Fund balances:				
Restricted	-	-	2,001,617	2,419,462
Unassigned	777,727	(1,063,382)	-	-
TOTAL FUND BALANCES	777,727	(1,063,382)	2,001,617	2,419,462
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 2,221,948	\$ 34,403	\$ 2,052,942	\$ 2,562,087

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Statement C

<u>HEALTH UNIT</u>	<u>COURTHOUSE & JAIL</u>	<u>PUBLIC WORKS</u>	<u>AMERICAN RESCUE PLAN</u>	<u>GRANT FUND</u>	<u>NONMAJOR GOVERNMENTAL</u>	<u>TOTAL</u>
\$ 1,116,712	\$ 2,189,921	\$ 18,176	\$ 1,789,353	\$ 3,054	\$ 859,968	\$ 7,296,170
994,157	3,345,496	-	-	-	-	6,843,745
229,612	1,046,390	2,329,363	-	-	2,605	5,425,843
44,669	1,141,977	37,919	-	-	83,809	2,538,803
<u>2,385,150</u>	<u>7,723,784</u>	<u>2,385,458</u>	<u>1,789,353</u>	<u>3,054</u>	<u>946,382</u>	<u>22,104,561</u>
2,844	63,000	172,802	-	-	80,176	677,932
-	-	191,368	-	23,665	990	2,538,803
-	-	-	1,789,353	-	478,597	2,267,950
<u>2,844</u>	<u>63,000</u>	<u>364,170</u>	<u>1,789,353</u>	<u>23,665</u>	<u>559,763</u>	<u>5,484,685</u>
8,558	39,756	88,500	-	-	-	190,880
8,558	39,756	88,500	-	-	-	190,880
2,373,748	7,621,028	1,932,788	-	-	386,619	16,735,262
-	-	-	-	(20,611)	-	(306,266)
<u>2,373,748</u>	<u>7,621,028</u>	<u>1,932,788</u>	<u>-</u>	<u>(20,611)</u>	<u>386,619</u>	<u>16,428,996</u>
<u>\$ 2,385,150</u>	<u>\$ 7,723,784</u>	<u>\$ 2,385,458</u>	<u>\$ 1,789,353</u>	<u>\$ 3,054</u>	<u>\$ 946,382</u>	<u>\$ 22,104,561</u>

Madison Parish Police Jury

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MADISON PARISH POLICE JURY

**Reconciliation of the Governmental Funds
Balance Sheet to the Statement of Net Position
December 31, 2023**

		Statement D
Total fund balances - governmental funds	\$	16,428,996
<p>The cost of capital assets (land, buildings, furniture and equipment and infrastructure) purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Position includes those capital assets among the assets of the Police Jury as a whole. The cost of those capital assets is allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the Statement of Activities. Because depreciation expense does not affect financial resources, it is not reported in governmental funds.</p>		
Costs of capital assets	\$	19,075,493
Accumulated depreciation	<u>(9,733,433)</u>	9,342,060
Other long-term assets are not available to pay for current period expenditures and, therefore, are reported as deferred inflows of resources - unavailable revenue in the governmental funds.		190,880
Deferred outflows of resources are not available to pay current period expenditures and, therefore, are not reported in the governmental funds.		1,539,817
Deferred inflows of resources are not due and payable in the current period and accordingly are not reported in the governmental funds.		(153,578)
<p>Long-term liabilities applicable to the Police Jury's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities - both current and long term - are reported in the Statement of Net Position.</p>		
Balances at December 31, 2023 are:		
Long-term liabilities and related items		
Leases payable	\$	(859,933)
Compensated absences payable		(130,176)
Claims payable		(177,500)
OPEB liability		(440,946)
Net pension liability	<u>(1,172,526)</u>	<u>(2,781,081)</u>
Net position of governmental activities	<u>\$</u>	<u>24,567,094</u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

MADISON PARISH POLICE JURY

GOVERNMENTAL FUNDS
Statement of Revenues, Expenditures and Changes
in Fund Balances
For the Year Ended December 31, 2023

	<u>GENERAL</u>	<u>CRIMINAL COURT</u>	<u>LIBRARY</u>	<u>GARBAGE MAINTENANCE</u>
REVENUES				
Local sources:				
Taxes:				
Ad Valorem	\$ 361,606	\$ -	\$ 581,413	\$ 479,529
Sales and use	394,761	-	-	-
Licenses and permits	170,461	-	-	-
Intergovernmental revenues:				
Federal grants	83,895	-	7,743	12,713
State funds:				
Parish transportation funds	6,853	-	-	-
State revenue sharing	10,406	-	8,564	6,065
Severance taxes	11,284	-	-	-
Other	284,889	-	-	-
Fees, charges, and commissions for services	-	-	4,830	534,556
Fines and forfeitures	200	400,491	342	-
Use of money and property	17,233	920	66,630	89,257
Other revenues	8,995	-	11,316	-
	<u>1,350,583</u>	<u>401,411</u>	<u>680,838</u>	<u>1,122,120</u>
TOTAL REVENUES				
EXPENDITURES				
Current:				
General government:				
Legislative	108,041	-	-	-
Judicial	237,086	485,115	-	-
Elections	34,056	-	-	-
Finance and administrative	274,774	-	-	-
Other general government	11,096	-	-	-
Public safety	145,311	-	-	-
Public works	48,220	-	-	965,025
Health and welfare	32,862	-	-	-
Culture and recreation	-	-	795,813	-
Economic development and assistance	109,074	-	-	-
Capital outlay	11,726	-	35,333	-
Debt service:				
Principal retirement	47,148	-	-	-
Interest and bank charges	3,166	-	-	-
	<u>1,062,560</u>	<u>485,115</u>	<u>831,146</u>	<u>965,025</u>
TOTAL EXPENDITURES				
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>288,023</u>	<u>(83,704)</u>	<u>(150,308)</u>	<u>157,095</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	54,225	230	-
Transfers out	(90,564)	-	-	-
Proceeds from capital leases	11,726	-	-	-
	<u>(78,838)</u>	<u>54,225</u>	<u>230</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES)				
NET CHANGE IN FUND BALANCES	<u>209,185</u>	<u>(29,479)</u>	<u>(150,078)</u>	<u>157,095</u>
FUND BALANCES - BEGINNING, AS ORIGINALLY STATED	329,162	(1,033,903)	2,151,695	2,262,367
PRIOR PERIOD ADJUSTMENT	239,380	-	-	-
FUND BALANCES - BEGINNING, AS RESTATED	<u>568,542</u>	<u>(1,033,903)</u>	<u>2,151,695</u>	<u>2,262,367</u>
FUND BALANCES - ENDING	<u>\$ 777,727</u>	<u>\$ (1,063,382)</u>	<u>\$ 2,001,617</u>	<u>\$ 2,419,462</u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Statement E

HEALTH UNIT	COURTHOUSE & JAIL	PUBLIC WORKS	AMERICAN RESCUE PLAN	GRANT FUND	NONMAJOR GOVERNMENTAL	TOTAL
\$ 220,955	\$ 1,026,453	\$ 2,283,969	\$ -	\$ -	\$ -	\$ 4,953,925
-	-	-	-	-	-	394,761
-	-	-	-	-	6,723	177,184
52,026	13,670	218,332	140,897	1,066,687	638,179	2,234,142
-	-	180,628	-	-	-	187,481
4,834	-	49,542	-	-	-	79,411
-	-	-	-	-	-	11,284
-	-	966	-	29,500	-	315,355
-	-	669	-	-	86,809	626,864
-	-	-	-	-	-	401,033
53,946	173,796	30,857	-	-	18,917	451,556
-	-	-	-	-	200	20,511
<u>331,761</u>	<u>1,213,919</u>	<u>2,764,963</u>	<u>140,897</u>	<u>1,096,187</u>	<u>750,828</u>	<u>9,853,507</u>
-	-	-	-	-	-	108,041
-	5,519	-	100,000	-	100	827,820
-	-	-	-	-	-	34,056
-	-	-	-	-	4,148	278,922
-	-	-	-	-	-	11,096
-	972,078	-	-	-	277,399	1,394,788
-	-	2,828,760	-	21,570	-	3,863,575
167,571	-	-	-	126,507	51,269	378,209
-	-	-	-	-	2,775	798,588
-	-	-	-	-	187	109,261
-	-	988,589	40,897	955,337	365,813	2,397,695
-	-	186,250	-	-	-	233,398
-	-	18,692	-	-	-	21,858
<u>167,571</u>	<u>977,597</u>	<u>4,022,291</u>	<u>140,897</u>	<u>1,103,414</u>	<u>701,691</u>	<u>10,457,307</u>
<u>164,190</u>	<u>236,322</u>	<u>(1,257,328)</u>	<u>-</u>	<u>(7,227)</u>	<u>49,137</u>	<u>(603,800)</u>
-	-	-	-	-	59,327	113,782
-	-	-	-	-	(23,218)	(113,782)
-	-	791,964	-	-	-	803,690
-	-	791,964	-	-	36,109	803,690
<u>164,190</u>	<u>236,322</u>	<u>(465,364)</u>	<u>-</u>	<u>(7,227)</u>	<u>85,246</u>	<u>199,890</u>
2,209,558	7,384,706	2,398,152	1,930,250	11,382	296,212	17,939,581
-	0	0	(1,930,250)	(24,766)	5,161	(1,710,475)
<u>2,209,558</u>	<u>7,384,706</u>	<u>2,398,152</u>	<u>-</u>	<u>(13,384)</u>	<u>301,373</u>	<u>16,229,106</u>
<u>\$ 2,373,748</u>	<u>\$ 7,621,028</u>	<u>\$ 1,932,788</u>	<u>\$ -</u>	<u>\$ (20,611)</u>	<u>\$ 386,619</u>	<u>\$ 16,428,996</u>

MADISON PARISH POLICE JURY

**Reconciliation of the Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
to the Statement of Activities
For the Year Ended December 31, 2023**

		Statement F
Total net change in fund balances - governmental funds	\$	199,890
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the period:		
Capital outlay	\$ 2,489,544	
Depreciation expense	<u>(609,900)</u>	1,879,644
Proceeds from leases are recorded as an other financing resource in the fund financial statements and as a lease liability in the government wide financial statements.		(803,690)
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.		190,880
In the Statement of Activities, certain operating expenses-compensated absences (vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, vacation earned (\$164,110) exceeded vacation used (\$136,856) by \$27,254.		(27,254)
The recognition of pension expense in the Statement of Activities is based on projected benefit payments discounted to actuarial present value and attributed to periods of employee service. Pension expenditures in the fund financial statements are the amounts actually paid.		(250,449)
Other post-employment benefits are reported in the governmental funds as expenditures when paid. The unfunded annual contributions is reported in the Statement of Activities as it accrues.		474
Issuance of long-term debt provides current financial resources of governmental funds, while the repayment consumes the current financial resources in the governmental funds. Neither transaction, however, has any effect on the Statement of Net Position.		
Principal payments on leases	\$ 228,263	
Principal payments on note	<u>5,135</u>	<u>233,398</u>
Change in net position of governmental activities.	\$	<u><u>1,422,893</u></u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023**

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Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES The Madison Parish Police Jury (the Police Jury) is the governing authority for Madison Parish and is a political subdivision of the State of Louisiana. The Police Jury is governed by five jurors representing the various districts within the parish who are elected to serve four-year terms.

Louisiana Revised Statute 33:1236 gives the Police Jury various powers in regulating and directing the affairs of the parish and its inhabitants. The more notable of those are the powers to make regulations for their own government; to regulate the construction and maintenance of roads and bridges; to regulate the construction and maintenance of drainage systems; to regulate the sale of alcoholic beverages; and to provide for the health and welfare of the poor, disadvantaged, and unemployed in the parish. Funding to accomplish these tasks is provided by ad valorem taxes, beer and alcoholic beverage permits, state revenue sharing, and various other state and federal grants.

In accomplishing its objectives, the Police Jury also has the authority to create special districts (component units) within the parish. The districts perform specialized functions, such as fire protection, water system services, and health care facilities.

A. REPORTING ENTITY As the governing authority of the parish, for reporting purposes, the Madison Parish Police Jury is the financial reporting entity for Madison Parish. The financial reporting entity consists of (a) the primary government (Police Jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

GASB Statements establish criteria for determining the governmental reporting entity and component units that should be considered part of the Madison Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and:
 - a. The ability of the Police Jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Police Jury.
2. Organizations that are fiscally dependent on the Police Jury and there is a potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Police Jury.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

**Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023**

Based on the previous criteria, the Police Jury has determined that the following component units are part of the reporting entity:

<u>Component Unit</u>	<u>Method of Inclusion</u>	<u>Fiscal Year End</u>	<u>Criteria Used</u>
Not included within the reporting entity:			
Madison Parish Hospital Service District		December 31	1 and 3
Madison Parish Port Commission		December 31	1 and 3
Madison Parish Recreation District		December 31	1 and 3
Afton Fire Protection		December 31	1 and 3
Mound Fire Protection		December 31	1 and 3
Bear Lake Fire Protection District No 1		December 31	1 and 3
Tallulah Fire Protection District		December 31	1 and 3
Delta Fire Protection District		December 31	1 and 3
Madison Parish Tax Assessor		December 31	2 and 3
Madison Parish Clerk of Court		June 30	2 and 3
Madison Parish Sheriff		June 30	2 and 3
Madison Parish Tourism Commission		December 31	1 and 3
Madison Parish Communications District		December 31	1 and 3

The Police Jury has chosen not to include the component units above in its basic financial statements; however, these are necessary in order for the Police Jury to be reporting in conformity with GAAP. Separate financial statements for the component units can be obtained by contacting the component unit. If these component units were included, it would be through discrete presentation.

B. FUNDS The accounts of the Police Jury are organized and operated on the basis of funds. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

The governmental funds are divided into separate "fund types." Governmental funds are used to account for government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on the recovering the cost of providing services to the public or other agencies through service charges or user fees. The Police Jury's current operations require the use of governmental funds. The fund types and major funds of the Police Jury are described as follows:

Governmental Funds

General fund - is the general operating fund of the Police Jury. It accounts for all activities except those required to be accounted for in other funds.

Criminal Court – accounts for the activities performed in the parish criminal court system. The main source of revenue is fines and forfeitures.

Library fund - accounts for the activities performed for the public library. The main source of revenue is ad valorem tax restricted for the library.

Garbage Maintenance - accounts for the parish garbage collection services. The main sources of revenue are ad valorem tax and collection fees.

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Health Unit – accounts for funds for the parish health center. The main source of revenue is ad valorem tax.

Courthouse & Jail – accounts for the operations and maintenance of the courthouse and jail. The main source of revenue is ad valorem tax.

Public Works – accounts for funds used to maintain parish roads and streets. The main source of revenue is ad valorem tax.

American Rescue Plan - accounts for grant funding from the Coronavirus State Local Fiscal Recovery Fund authorized by American Rescue Plan Act of 2021.

Grant Fund – accounts for federal and state funds restricted for specific purposes.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Government-wide Financial Statements (GWFS) The Statement of Net Position and the Statement of Activities displays information about the reporting government as a whole. The Statement of Net Position and the Statement of Activities was prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, liabilities, and deferred inflows/outflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, liabilities, and deferred inflow/outflows of resources resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions." Fiduciary funds are not included in the government-wide financial statements.

Program revenues Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the Police Jury's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Police Jury's general revenues.

Allocation of indirect expenses The Police Jury reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

Fund Financial Statements (FFS)

Governmental Funds The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

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With this measurement focus, only current assets, current liabilities, and current deferred inflows and outflows of resources are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The governmental funds use the following practices in recording revenues and expenditures:

Revenues Ad valorem taxes and the related state revenue sharing are recorded in the year they are assessed. Ad valorem taxes are assessed on a calendar-year basis and become due on November 15 of each year and become delinquent on December 31. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year.

Interest income on investments is recorded when earned and the income is available.

Substantially all other revenues are recorded when they become available to the Police Jury.

Based on the above criteria, ad valorem taxes, federal and state grants, fines, forfeitures, and court costs have been treated as susceptible to accrual.

Expenditures Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term obligations, which are recognized when due.

Other Financing Sources (Uses) Sale of capital assets, increases in leased assets, and transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) and are recognized when the underlying events occur.

D. ENCUMBRANCES Outstanding encumbrances lapse at year-end. Authorization for the eventual expenditure will be included in the following year's budget appropriations. Encumbrance accounting is not employed in governmental funds.

Encumbrance accounting (e.g., purchase orders, contracts) is not recognized within the accounting records for budgetary control purposes.

E. CASH AND CASH EQUIVALENTS Cash includes amounts petty cash, in demand deposits and interest-bearing demand deposits, and time deposit accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the Police Jury may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts or time deposits with state banks organized under Louisiana law or any other state in the United States or under the laws of United States.

F. INVESTMENTS Investments are limited by R.S. 33:2955 and the Police Jury's investment policy. If the original maturities of investments exceed 90 days they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at fair value except for the following which are required/permitted as per GASB Statement No. 31:

1. Investments in *nonparticipating* interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.
2. The Police Jury reported at amortized cost money market investments and *participating* interest-earning investment contracts that have a remaining maturity at time of purchase of one year or less.

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Short-term investments are reported at amortized cost which approximates fair value. Long-term investments, those with original maturities greater than one (1) year, are valued at the last reported sales price at current exchange rates.

Definitions:

Interest-earning investment contracts include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

Money market investments are short-term, highly liquid debt instruments that include U. S. Treasury obligations.

G. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES (FFS) During the course of operations, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as interfund receivables/payables on the balance sheet. Short-term interfund loans are also classified as interfund receivables/payables.

H. ELIMINATION AND RECLASSIFICATIONS In the process of aggregating data for the Statement of Net Position and the Statement of Activities some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the “grossing up” effect on assets and liabilities within the governmental activities column.

I. INVENTORY AND PREPAID ITEMS Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. All inventory items are valued at cost using first-in, first-out method. Inventory is recorded using the consumption method.

J. CAPITAL ASSETS Capital assets for the Police Jury purchased or acquired with an original cost of \$2,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at their acquisition value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Straight line depreciation is used based on the following estimated useful lives:

Buildings and Improvements	20-40 years
Furniture and equipment	5 - 15 years
Books and Periodicals	10 years
Infrastructure	20-40 years

GASB No. 34 requires the Police Jury to report and depreciate new infrastructure assets. Infrastructure assets include roads, bridges, traffic signals, etc. These infrastructure assets are likely to be the largest asset class of the Police Jury. The Police Jury does not and is not required to retroactively report infrastructure constructed before January 1, 2004. The Police Jury's policy is to capitalize infrastructure construction or improvements of \$2,000 or more.

K. COMPENSATED ABSENCES All full-time employees of the Police Jury earn annual leave at rates varying from 10 to 20 days per year, depending on length of service. Employees may accumulate up to a maximum of 90 days of annual leave. Employees may carry forward 5 days. No more than 30 days of annual leave will be paid out due to termination, retirement, or death of the employee. Sick leave may accumulate to a maximum of 90 days. Upon retirement, unused sick leave is used in the retirement benefit computation as earned service. Employees are not compensated for accumulated sick leave upon separation of service.

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The cost of leave privileges, computed in accordance with the previous codification, is recognized as current-year expenditure within the various funds when leave is actually taken or when employees are paid for accrued vacation leave upon retirement.

The Police Jury's recognition and measurement criterion for compensated absences follows:

GASB Statement No. 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both of the following conditions are met:

The employees' right to receive compensation is attributable to services already rendered.

It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

L. LIABILITIES For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the retirement systems and additions to/deductions from the retirements systems fiduciary net position have been determined on the accrual basis, the same basis as they are reported by the retirement systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

M. RESTRICTED NET POSITION For the government-wide Statement of Net Position, net position is reported as restricted when constraints placed on net position use are either:

- Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments.
- Imposed by law through constitutional provisions or enabling legislation.

It is the Police Jury's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available. Net position restricted because of enabling legislation is net position restricted for garbage collection, library, health unit, courthouse & jail, and public works.

N. FUND EQUITY OF FUND FINANCIAL STATEMENTS Fund balances are reported in the following categories:

Non-spendable: Fund balance that is not in spendable form or legally or contractually required to be maintained intact. This category includes items that are not easily converted to cash such as inventories and prepaid items.

Restricted: Fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.

Committed: Fund balance that can only be used for specific purposes determined by the Police Jury's highest level of decision-making authority. The Jury is the highest level of decision-making authority of the Police Jury that can, by adoption of a resolution prior to fiscal year, commit fund balance. Committed amounts cannot be used for any other purpose unless the Jury removes or changes the specified use by taking the same type of action it employed to previously commit the funds.

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Assigned: Fund balance that is constrained by the Police Jury's intent to be used for specific purposes but are neither restricted nor committed.

Unassigned: Fund balance that is the residual classification for the General fund or a deficit fund balance in other funds.

The Police Jury reduces committed amounts, followed by assigned amounts and then unassigned amounts when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used. The Police Jury considers restricted amounts have been spent first when an expenditure has incurred for purpose for which both restricted and unrestricted fund balance is available.

O. INTERFUND TRANSACTIONS Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

P. SALES TAXES The voters of the parish approved a ½ percent sales tax which is split 50/50 between the Police Jury and the Hospital Service District.

Q. UNEARNED REVENUE Unearned revenues arise when assets are recognized before the revenue recognition criteria have been satisfied, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Police Jury has a legal claim to the resources, the liability for unearned revenue is removed and revenue is recognized.

R. USE OF ESTIMATES The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and deferred inflows and outflows of resources and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

S. LONG-TERM OBLIGATIONS In the government-wide financial statements, long-term debt and other long-term obligations are reported as a liability in the applicable governmental activities in the Statement of Net Position.

T. RISK MANAGEMENT The Police Jury is exposed to various risks of losses related to torts, theft of, damage to, and destructions of assets; error and omissions; injuries to employees; and natural disasters. The Police Jury maintains insurance to cover such risk. In the past, the insurance has been sufficient to cover any settlements. Settled claims resulting from these risks have not exceeded commercial insurance coverage in the past three fiscal years.

U. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow or resources (expense/expenditure) until then. The Police Jury does have an item that qualifies as deferred outflows of resources, which is related to pension obligations.

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In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenues) until that time. The Police Jury has items that qualify for reporting in this category. One of the items arise under the modified accrual basis of accounting, *unavailable revenue*, which is reported only in the governmental funds balance sheet as unavailable property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The other items that qualify as deferred inflow of resources related to pension obligations.

NOTE 2- STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY These funds had actual expenditures over budgeted expenditures for the year ended December 31, 2023 as detailed below:

Fund	Budget	Actual	Variance
Library	\$ 795,446	\$ 831,146	\$ (35,700)
Garbage Maintenance	876,774	965,025	(88,251)
Health Unit	161,356	167,571	(6,215)
Courthouse & Jail	933,560	977,597	(44,037)
Public Works	2,855,264	4,022,291	(1,167,027)
American Rescue Plan	112,907	140,897	(27,990)
Grant Fund	976,907	1,103,414	(126,507)

Deficit fund balances: The Criminal Court fund has an ending deficit fund balance of \$1,063,382. This will be addressed by the Police Jury in the future. The Grant fund has a deficit fund balance of \$20,611 which will be cleared by receipts in the next fiscal year.

NOTE 3 - LEVIED TAXES The Police Jury levies taxes on real and business personal property located within Madison Parish's boundaries. Property taxes are levied by the Police Jury on property values assessed by the Madison Parish Tax Assessor and approved by the State of Louisiana Tax Commission.

The Madison Parish Sheriff's Office bills and collects property taxes for the Police Jury. Collections are remitted to the Police Jury monthly.

Property Tax Calendar

Millage rates adopted/levied	May 22, 2023
Tax bills mailed	On or about November 30, 2023
Due date	December 31, 2023
Collection dates	December 31, 2023 through April 2024
Penalty and interest accrues	January 1, 2023
Tax sale – 2023 property	May 15, 2024

Assessed values are established by the Madison Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value:

10% land	15% industrial improvements
15% machinery	15% commercial improvements
10% residential improvements	25% public service properties, excluding land

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A revaluation of all property is required after 1978 to be completed no less than every four years. The last revaluation was completed for the roll of January 1, 2022. Total assessed value was \$109,805,506 in calendar year 2023. Louisiana state law exempts the first \$75,000 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$10,525,022 of the assessed value in calendar year 2023.

State law requires the sheriff to collect property taxes in the calendar year in which the assessment is made. Property taxes become delinquent January 1 of the following year. If taxes are not paid by the due date, taxes bear interest at the rate of 1.25% per month until the taxes are paid. After notice is given to the delinquent taxpayers, the sheriff is required by the Constitution of the State of Louisiana to sell the least quantity of property necessary to settle the taxes and interest owed.

The calendar year tax roll is prepared by the parish tax assessor in November of each year. The amount of property taxes to be collected occurs in December 2023 and January and February 2024. All property taxes are recorded in the general, library, garbage maintenance, health unit, courthouse & jail, and public works funds. The Police Jury considers the lien date (January 1, 2024) as the date an enforceable legal claim occurs for 2023 property taxes. Property tax revenue is recognized in the period for which the taxes are levied (budgeted).

Estimated uncollectible taxes are those taxes based on past experience which will not be collected in the subsequent year and are primarily due to subsequent adjustments to the tax roll. Historically, virtually all ad valorem taxes receivable were collected since they are secured by property. Therefore, there is no allowance for uncollectible taxes.

The following is a summary of authorized and levied (tax rate per \$1,000 assessed value) ad valorem taxes:

<u>Parish-wide taxes:</u>	<u>Maximum Millage Rate</u>	<u>Authorized/ Levied Rate</u>
General fund inside	1.73	1.63
General fund outside	3.46	3.27
Library maintenance and operation	3.56	3.56
Library 2002	1.94	1.94
Garbage collection	9.03	9.03
Roads, bridges, drainage	17.10	17.10
Courthouse & jail	2.71	2.71
Courthouse & jail 2007	7.00	7.00
Council on Aging	1.00	1.00
Public transportation	1.00	1.00
Fire protection	2.00	2.00

NOTE 4 - DEPOSITS At December 31, 2023, the Police Jury had cash and cash equivalents (book balances) as follows:

Deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Custodial Credit Risk-Deposits: At year-end the bank balance for the Police Jury was \$7,588,293 and the book balance was \$7,296,170. Of the bank balance, \$974,128 was covered by federal depository insurance. The

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remaining balance was collateralized with securities held by the pledging financial institution's trust department or agent but not in the Police Jury's name.

Even though the pledged securities are considered uncollateralized under the provisions of GASB Statement No. 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Police Jury that the fiscal agent has failed to pay deposited funds upon demand. The Police Jury's policy does not address custodial credit risk.

Interest Rate Risk-Deposits: The Police Jury's policy does not address interest rate risk.

NOTE 5 - INVESTMENTS The Police Jury measures and records its investments using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three-tiered fair value hierarchy as follows: Level 1 inputs are quoted prices for identical investments in active markets; Level 2 inputs are other observable inputs other than level 1; and Level 3 inputs are unobservable inputs.

At year end, the Police Jury investment balances were as follows:

Investment	Hierarchy	Maturities	Credit Rating	Fair Value Carrying Amount	% of Investments
US Treasury	Level I	< 3 years	N/A	\$ 2,983,740	44%
Federal Home Mortgage	Level I	< 3 years	AAA+	3,592,642	52%
Total investments				<u>6,576,382</u>	
Time deposits reported as investments				267,363	4%
Total investments reported as Statement A				<u>\$ 6,843,745</u>	

Custodial Credit Risk-Investments: The time deposits reported as investment of \$267,363 were covered by federal depository insurance.

NOTE 6 - RECEIVABLES The following is a summary of receivables at December 31, 2023:

Class of Receivables	General	Criminal Court	Library	Garbage Maintenance	Health Unit	Courthouse & Jail	Public Works	Nonmajor Governmental	Total
Ad valorem taxes	\$ 601,738	\$ -	\$ 592,705	\$ 486,563	\$ 225,225	\$ 1,046,390	\$ 2,329,334	\$ -	\$ 5,281,955
Sales and use taxes	31,604	-	-	-	-	-	-	-	31,604
Intergovernmental	36,906	-	-	-	4,387	-	-	-	41,293
Fees, charges, and commissions for services	-	29,523	-	21,180	-	-	29	2,605	53,337
Other	17,654	-	-	-	-	-	-	-	17,654
Total	<u>\$ 687,902</u>	<u>\$ 29,523</u>	<u>\$ 592,705</u>	<u>\$ 507,743</u>	<u>\$ 229,612</u>	<u>\$ 1,046,390</u>	<u>\$ 2,329,363</u>	<u>\$ 2,605</u>	<u>\$ 5,425,843</u>

Historically, virtually all ad valorem taxes receivable were collected since they are secured by property; therefore, no allowance for doubtful accounts has been established for ad valorem taxes. The balance of remaining classes of accounts receivable is also expected to be collected in full; therefore, no allowance for doubtful accounts has been established.

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NOTE 7 - CAPITAL ASSETS The following schedule presents changes in capital assets for governmental activities:

	<u>Balance at Beginning</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at Ending</u>
Governmental activities				
Capital assets, not being depreciated				
Land	\$ 188,750	\$ -	\$ -	\$ 188,750
Construction in progress	98,715	1,594,005	-	1,692,720
Total capital assets, not being depreciated	<u>287,465</u>	<u>1,594,005</u>	<u>-</u>	<u>1,881,470</u>
Capital assets, being depreciated				
Buildings and improvements	8,060,442	-	-	8,060,442
Infrastructure	3,771,405	-	-	3,771,405
Furniture, equipment & vehicles	3,315,594	6,500	-	3,322,094
Leased assets	654,423	803,690	189,556	1,268,557
Library books and information materials	722,311	85,349	36,135	771,525
Total capital assets, being depreciated	<u>16,524,175</u>	<u>895,539</u>	<u>225,691</u>	<u>17,194,023</u>
Less accumulated depreciation:				
Buildings and improvements	5,793,834	120,200	-	5,914,034
Infrastructure	102,142	94,285	-	196,427
Furniture, equipment & vehicles	2,358,381	164,692	-	2,523,073
Leased assets	372,556	222,188	189,556	405,188
Library books and information materials	722,311	8,535	36,135	694,711
Total accumulated depreciation	<u>9,349,224</u>	<u>609,900</u>	<u>225,691</u>	<u>9,733,433</u>
Total capital assets, being depreciated, net	<u>7,174,951</u>	<u>285,639</u>	<u>-</u>	<u>7,460,590</u>
Governmental activities capital assets, net	<u>\$ 7,462,416</u>	<u>\$ 1,879,644</u>	<u>\$ -</u>	<u>\$ 9,342,060</u>

The beginning cost of capital assets was reduced by \$233,463 and the beginning balance of accumulated depreciation was reduced by \$786,009 due to elimination of capital assets from the listing.

Depreciation expense was charged to the governmental activities as follows:

Judicial	\$ 67,089
Finance & administrative	73,188
Public safety	36,594
Public works	311,049
Health & welfare	48,792
Culture & recreation	73,188
Total	<u>\$ 609,900</u>

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NOTE 8 - ACCOUNTS AND OTHER PAYABLES The accounts and other payables for December 31, 2023 fiscal year end are as follows:

	General Fund	Criminal Court	Library	Garbage Maintenance	Health Unit	Courthouse & Jail	Public Works	Nonmajor Governmental	Total
Vendors	\$ 207,009	\$ 31,138	\$ 25,818	\$ 76,884	\$ 1,900	\$ 61,914	\$ 157,917	\$ 80,176	\$ 642,756
Wages	11,096	3,611	2,988	566	944	1,086	14,885	-	35,176
	<u>\$ 218,105</u>	<u>\$ 34,749</u>	<u>\$ 28,806</u>	<u>\$ 77,450</u>	<u>\$ 2,844</u>	<u>\$ 63,000</u>	<u>\$ 172,802</u>	<u>\$ 80,176</u>	<u>\$ 677,932</u>

NOTE 9 - PENSION PLAN The Police Jury is a participating employer in a statewide, public employee retirement system, the Parochial Employees' Retirement System of Louisiana (System). The System has a separate board of trustees and administers a cost-sharing, multiple-employer defined benefit pension plan. The System is composed of two plans, Plan A and Plan B, with separate asset and benefit provisions. All employees of the Police Jury are members of Plan A. The authority to establish and amend the benefit terms of the System was granted to the Board of Trustees and the Louisiana Legislature by Title 11 of the Louisiana Revised Statutes. The System issues a public report that includes financial statements and required supplementary information. Copies of the report for the System may be obtained at www.persla.org.

General Information about the Pension Plan

Plan Description/Benefits Provided:

The System administers a plan to provide retirement, disability, and survivor's benefits to employees of taxing districts of a parish or any branch or section of a parish within the state which does not have their own retirement system and which elect to become members of the System. The age and years of creditable service (service) required in order for a member to receive retirement benefits are established by R.S. 11:1901 and vary depending on the member's hire date.

A member who joined the system on or before January 1, 2007 is eligible for normal retirement if the member has at least 30 years of creditable service regardless of age, 25 years of creditable service and is at least age 55, 10 years of creditable service and is at least age 60, or 7 years of creditable service and is at least age 65. A member who joined the System on or after January 1, 2007 is eligible for normal retirement if the member has at least 30 years of creditable service and is at least age 55, 10 years of creditable service and is at least age 62, or 7 years of creditable service and is at least age 67.

Generally, the monthly amount of the retirement allowance shall consist of an amount equal to 3% of the member's final average compensation multiplied by the member's years of creditable service. However, under certain conditions as outlined in the statutes the benefits are limited to specified amounts.

A member hired prior to January 1, 2007 is eligible to retire and receive disability benefits if the member has at least 5 years of creditable service, is not eligible for normal retirement and has become totally and permanently disabled and is certified as disabled by the State Medical Disability Board. A member who joins the System on or after January 1, 2007, must have at least 7 years of service to qualify for disability benefits.

Upon the death of a member with five or more years of creditable service who is not eligible for retirement, the plan provides benefits for surviving spouses and minor children.

Deferred Retirement Option Plan

In lieu of terminating employment and accepting a service retirement, any member who is eligible to retire may elect to participate in the Deferred Retirement Option Plan (DROP) in which they are enrolled for 3 years and defer the

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receipt of benefits. During participation in the plan, employer contributions are payable, but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP fund. Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at the participant's option, a lump sum from the account equal to the payments into the account, a true annuity based upon the account balance in that fund, or roll over the fund to an individual retirement account.

Cost of Living Adjustments

The Board is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are over age 65 equal to 2% of the member's benefit paid on October 1, 1977, (or the member's retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older. (RS 11:1937). Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55. These ad hoc COLAs are not considered to be substantively automatic.

Contributions

Contributions for all members are established by statute at 9.5% of compensation and are deducted from the member's salary and remitted by the participating employer. According to state statute, contributions for all employers are actuarially determined each year. For the year ended December 31, 2023, the actuarially determined contribution rate was 7.49% of member's compensation. However, the actual rate for fiscal year ending December 31, 2023 was 11.50% or \$216,190. According to state statute, the System also receives ¼ of 1% of ad valorem taxes collected within the respective parishes except for Orleans and East Baton Rouge parishes. The System also receives revenue sharing funds each year as appropriated by the Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as additional employer contributions and are considered support from non-contributing entities. The Police Jury's proportionate share of non-employer contributions was \$28,387 and was recognized as revenue by the Police Jury.

Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2023, the Police Jury reported a liability of \$1,172,526 for its proportionate share of the Net Pension Liability (NPL). The NPL was measured as of December 31, 2022, and the total pension assets and liabilities used to calculate the NPL were determined by actuarial valuations as of that date. This liability will be liquidated by the General fund and special revenue funds with recorded salaries. The Police Jury's proportions of the NPL were based on projections of the Police Jury's long-term share of contributions to the pension plan relative to the projected contribution of all participating employers, actuarially determined. As of December 31, 2022, the most recent measurement date, the Police Jury's proportions and the changes in proportion from the prior measurement date were .304648%, or an increase of .018351%.

The following reflects the changes in the net pension liability (asset):

For the year ended December 31, 2023, the Police Jury recognized a total pension expense of \$466,639. The Police Jury reported deferred outflows of resources and deferred inflows of resources related to pensions as components of unrestricted net position from the following sources:

Madison Parish Police Jury
Notes to the Financial Statements
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	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences between expected and actual experience	\$ 43,351	\$ 129,184
Change in assumptions	37,420	-
Net difference between projected and actual earnings on pension plan investments	1,237,812	
Changes in proportion and differences between employer contributions and proportionate share of contributions	5,044	24,394
Employer contributions after measurement date	216,190	-
Total	<u>\$ 1,539,817</u>	<u>\$ 153,578</u>

Deferred outflows of resources related to pensions resulting from the Police Jury's contributions subsequent to the measurement date will be recognized as a reduction of the NPL (NPA) in the year ended December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

2024	\$	26,944
2025		196,829
2026		391,371
2027		554,905

**Madison Parish Police Jury
Notes to the Financial Statements
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Actuarial Assumptions

The total pension liability for PERS in the December 31, 2022, actuarial valuations were determined using the following actuarial assumptions, applied to all periods included in the measurements:

Valuation Date	December 31, 2022
Actuarial Cost Method	Entry Age Normal Cost
Expected Remaining Service Lives	4 years
Investment Rate of Return	6.40%, net of investment expense, including inflation
Inflation Rate	2.30%
Mortality - Non-disabled	Pub-2010 Public Retirement Plans Mortality Table for General Healthy Employees multiplied by 130% for males and 125% for females with full generational projection using the MP2018 scale for annuitant and beneficiary mortality. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using MP2018 scale
Mortality - Disabled	Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females, each with full generational projection using MP2018 scale
Salary Increases	4.75% (2.45% Merit/2.30% Inflation)
Cost of Living Adjustments	Not substantively automatic
Termination, Disability, Retirement	Projected based on a 5 year (January 1, 2013 - December 31, 2017) experience study

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the capital asset pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.10% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.70% for the year ended December 31, 2022.

**Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023**

Best estimates of arithmetic real rates of return for each major asset class included in the System’s target asset allocation as of December 31, 2022, are summarized in the following table:

Asset Class	Target Allocation	LT Expected Real Rate of Return
Fixed income	33%	1.17%
Equity	51%	3.58%
Alternatives	14%	0.73%
Real assets	2%	0.12%
Total	100%	5.6%
Inflation		2.10%
Expected arithmetic nominal return		7.70%

Discount Rate. The discount rate used to measure the total pension liability (asset) was 6.40%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that employer contributions from participating employers will be made at contractually required rates, actuarially determined. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of the NPL (NPA) to changes in the discount rate. The following presents the Police Jury’s proportionate share of the NPL (NPA) using the current discount rate as well as what the Police Jury’s proportionate share of the NPL (NPA) would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

1.0% Decrease	Current Discount Rate 6.40%	1.0% Increase
\$ 2,899,697	\$ 1,172,526	\$ (275,485)

Pension plan fiduciary net position Detailed information about fiduciary net position is available in the separately issued financial report referenced above.

Payables to the Pension Plan. At December 31, 2023, the Police Jury had \$6,129 in payables for the December 2023 employee and employer legally required contributions.

NOTE 10 - COMPENSATED ABSENCES At December 31, 2023, employees of the Police Jury, Library, and Criminal Court had accumulated and vested \$130,176 of employee leave benefits. The liability for compensated absences includes salary related benefits.

Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023

NOTE 11 - LONG-TERM LIABILITIES The following is a summary of the long-term liabilities' transactions and balances for the year ended December 31:

	Beginning Balance	Additions	Deletions	Ending Balance	Amounts Due Within One year
Governmental Activities:					
Note payable	\$ 5,135	\$ -	\$ 5,135	\$ -	\$ -
Leases payable	284,506	803,690	228,263	859,933	284,483
Compensated absences	102,922	164,110	136,856	130,176	130,176
Claims payable	177,500	-	-	177,500	-
Total	<u>\$ 387,428</u>	<u>\$ 967,800</u>	<u>\$ 365,119</u>	<u>\$ 1,167,609</u>	<u>\$ 414,659</u>

The beginning balances were adjusted. See prior period adjustment note 19.

The compensated absence liability will be liquidated by the funds where the salary is recorded.

The Police Jury leases heavy equipment under lease terms that range from three to five years. Interest rates range from 4.00% to 4.25%. The annual requirement to amortize leases payable outstanding as of December 31, 2023, including interest payments are as follows:

	Principal Payments	Interest Payments	Total
2024	\$ 284,483	\$ 29,225	\$ 313,708
2025	237,221	18,550	255,771
2026	232,241	9,301	241,542
2027	105,988	1,258	107,246
	<u>\$ 859,933</u>	<u>\$ 58,334</u>	<u>\$ 918,267</u>

NOTE 12 - INTERFUND TRANSACTIONS (FFS LEVEL ONLY)

Transfers In/Out

<u>Transferred In</u>	<u>Transferred Out</u>	<u>Amount</u>
Criminal Court	General Fund	\$ 31,237
Criminal Court	Nonmajor Governmental	22,988
Library	Nonmajor Governmental	230
Nonmajor Governmental	General Fund	59,327
Total		<u>\$ 113,782</u>

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them.

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December 31, 2023**

Interfund Receivables/Payables

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Criminal court	\$ 1,060,425
	Garbage maintenance	5,986
	Public works	123,839
	Grant fund	23,665
	Nonmajor governmental	990
Criminal court	Garbage maintenance	2,784
Library	General fund	12,740
Health unit	General fund	44,669
Courthouse & jail	General fund	1,139,366
	Criminal court	2,611
Public works	Garbage maintenance	37,919
Nonmajor Governmental	General fund	16,280
	Public works	67,529
Total		<u>\$ 2,538,803</u>

The purpose of the receivable to the General fund was to reimburse for expenses paid at year end. The general fund receivable from Criminal Court of \$1,060,425 is not expected to be paid back in the next year. The Courthouse & Jail receivable from the General fund of \$1,139,366 is not expected to be paid back in the next year.

NOTE 13 - LITIGATION AND CLAIMS

Litigation At December 31, 2023, the Police Jury was involved in a litigation. It is the opinion of legal counsel for the Policy Jury that ultimate resolution of the litigation would not materially affect the financial statements. The Police Jury has recorded \$177,500 as a claims liability.

Grant Disallowances The Police Jury participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach based on the total received in the fiscal year. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grant.

Construction Commitments The Police Jury had several ongoing construction projects as of December 31, 2023, which include Brushy Bayou Dam project, water well project, Port Road project, and the library HVAC project. As of December 31, 2023, the Police Jury had approximately \$414,000 remaining on Brushy Bayou Dam project, \$653,000 remaining on the water well project and \$539,047 remaining on the Port Road project.

NOTE 14 - RISK MANAGEMENT The Police Jury is at risk for property damage, liability and theft which are covered by commercial insurance. The Police Jury is responsible only for the payment of premiums. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three years.

NOTE 15 - OTHER POST EMPLOYMENT BENEFITS (OPEB)

Plan description - The Police Jury provides certain continuing health care and life insurance benefits for its retired employees on a pay-as-you-go basis. The Police Jury's OPEB plan is a single-employer defined benefit "substantive

**Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023**

plan” as understood by past practices of the Police Jury and its employees. Although no written plan or trust currently exists or is sanctioned by law, the OPEB plan is reported based on communication to plan members. Only employees hired prior to January 1, 2001 are eligible for these benefits if they reach normal retirement age while working for the Police Jury. The benefits and similar benefits for active employees are provided through an insurance program, whose monthly premiums are paid jointly by the employee and the Police Jury. The OPEB plan does not issue a stand-alone financial report. Additionally, no assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

Benefits Provided and Funding Policy - The insurance for retired individuals is provided through the Police Jury’s group plan, which covers both active and retired members. Employees do not contribute to their post-employment benefits cost until they become retirees and begin receiving those benefits. Contribution amounts are approximately 50% retiree/50% employer of the stated costs of healthcare coverage. The retiree pays 50% of any elected dependent medical coverage.

Employees Covered by Benefit Terms - At December 31, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit	6
Inactive employees entitled to but not yet receiving benefit payments	0
Active employees	3
Total	9

Total OPEB Liability - The Police Jury’s total OPEB liability of \$440,946 was measured as of December 31, 2023 and was determined by an actuarial valuation as of December 31, 2023. The OPEB liability will be liquidated by the General fund. The total OPEB liability is based on census information as of December 31, 2022 and benefit payments and salary information as of December 31, 2022.

Actuarial Assumptions and Other Inputs - The total OPEB liability for December 31, 2023, using the December 31, 2022 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Actuarial method	Individual Entry Age Normal
Discount rate	3.26% -GO Bond 20 year index
Healthcare trend	Level 5.50% trend rate
Active Mortality Rates	Pub-2010 Public Retirement Plans mortality table for general employees, headcount weighted, multiplied by 130% for males and 125% for females, each with full generational projection using the MP-2021 scale.
Annuitant and Beneficiary Mortality Rates	Pub-2010 Public Retirement Plans mortality table for general healthy retirees, headcount weighted, multiplied by 130% for males and 125% for females, each with full generational projection using the MP-2021 scale.
Turnover	Turnover rates for employees eligible to retire are assumed to be zero. All active members are eligible to retire; therefore, no withdrawal rates have been assumed.
Retirement rates	100% at retirement eligibility
Salary increase	4.75%

**Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023**

Changes in the Total OPEB Liability:

	Total OPEB Liability
Balance at January 1, 2023	\$ 441,420
Changes for the year:	
Service cost	0
Interest	15,807
Difference between expected and actual experience	-
Changes in assumptions and other inputs	17,002
Benefit payments	(33,283)
Net changes	(474)
Balance at December 31, 2023	\$ 440,946

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate - The following presents the total OPEB liability of the Police Jury, as well as what the Police Jury's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower and one percentage point higher than the current discount rate.

	1% Decrease (2.26%)	Discount Rate (3.26%)	1% Increase (4.26%)
Total OPEB liability	\$ 482,152	\$ 440,946	\$ 405,369

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates - The following presents the total OPEB liability of the Police Jury, as well as what the Police Jury's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage point lower and one percentage point higher than the current healthcare cost trend rates.

	1% Decrease (3.50%)	Trend Rate (3.26%)	1% Increase (4.26%)
Total OPEB liability	\$ 403,745	\$ 440,946	\$ 483,205

OPEB Expense - For the year ended December 31, 2023, the Police Jury recognized OPEB expense of \$32,809.

**Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023**

NOTE 16 - FUND BALANCE CLASSIFICATION DETAILS The following are details of the fund balance classifications as of December 31, 2023.

	General Fund	Criminal Court	Library	Garbage Maintenance	Health Unit	Courthouse & Jail	Public Works	Grant Fund	Nonmajor Governmental	Total
Restricted for:										
Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,932,788	\$ -	\$ -	\$ 1,932,788
Library	-	-	2,001,617	-	-	-	-	-	-	2,001,617
Operations & maintenance of courthouse & jail	-	-	-	-	-	7,621,028	-	-	-	7,621,028
Parish garbage collection services	-	-	-	2,419,462	-	-	-	-	-	2,419,462
Parish health unit operations	-	-	-	-	2,373,748	-	-	-	-	2,373,748
Building license & permit operations	-	-	-	-	-	-	-	-	252,640	252,640
Economical & industrial development	-	-	-	-	-	-	-	-	5,161	5,161
Airport operations	-	-	-	-	-	-	-	-	9,063	9,063
Memorial fund	-	-	-	-	-	-	-	-	10,263	10,263
Recreation	-	-	-	-	-	-	-	-	6,178	6,178
Coroner's operations	-	-	-	-	-	-	-	-	47,814	47,814
Group health insurance	-	-	-	-	-	-	-	-	10,551	10,551
Witness fees	-	-	-	-	-	-	-	-	28,887	28,887
Grants	-	-	-	-	-	-	-	-	15,860	15,860
Opiod Abatement	-	-	-	-	-	-	-	-	202	202
Unassigned:										
General fund	777,727	(1,063,382)	-	-	-	-	-	(20,611)	-	(306,266)
Total	\$ 777,727	\$ (1,063,382)	\$ 2,001,617	\$ 2,419,462	\$ 2,373,748	\$ 7,621,028	\$ 1,932,788	\$ (20,611)	\$ 386,619	\$ 16,428,996

NOTE 17- NEW GASB STANDARDS In the current fiscal year, the Police Jury implemented Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. This statement provides accounting and financial reporting guidance for public-private and public-public partnerships (PPP) and availability payment arrangements (APA). A PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement. An APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction. The adoption of this standard had no impact on the financial reporting for the Police Jury as the Police Jury had no PPPs

**Madison Parish Police Jury
Notes to the Financial Statements
December 31, 2023**

or APAs.

In the current fiscal year, the Police Jury implemented GASB Statement No. 96 - *Subscription-Based Technology Arrangements (SBITAs)*. This statement provides guidance on the accounting and financial reporting for SBITAs for governments. The statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset - an intangible asset - and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosure regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, Leases, as amended. The implementation of this standard had no effect on the Police Jury's financial statements or notes to the financial statements.

NOTE 18 - OPIOID SETTLEMENT The State of Louisiana and participating local governments have reached settlement agreements with certain opioid pharmaceutical manufacturers and distributors that resolved opioid litigation brought by states, local political subdivisions, and special districts against opioid pharmaceutical supply chain participants. As provided under the settlement agreements, the amounts distributed are net of amounts attributable to prior settlements between the defendants and certain states/subdivisions, including amounts for attorneys' fees and costs.

Louisiana settlement proceeds are to be distributed directly to parish governments and sheriffs. The Louisiana Opioid Litigation Memorandum of Understanding (MOU) established guidelines and details regarding the limitations on expenditures and amounts to be received by each entity. According to the MOU, Madison Parish is to receive 0.12% of current and future settlement amounts over an 18-year projected settlement period. Madison Parish Police Jury received \$51,269 in fiscal year 2023 for the first 3 years of collected settlements. Future settlement amounts are contingent upon the solvency of the settling defendants.

NOTE 19 – PRIOR PERIOD ADJUSTMENT - The following adjustments were made to the beginning equity balances at the fund level and government wide level:

	Increase (Decrease) Equity Balances
Liabilities at the beginning of the year were overstated in the general fund	\$ 239,380
Correct recording of American Rescue Plan funds not yet expended in the American Rescue Plan fund by setting up deferred revenue	(1,930,250)
Accounts receivable at the beginning of the year was overstated in the Grant fund	(24,766)
Bank account for Economical & Industrial Development District not recorded in the nonmajor governmental funds	5,161
Net decrease to fund balances	(1,710,475)
Adjustment for leases payable	(284,506)
Changes to the depreciation schedule	552,546
Pension account adjustments due to timing of reports from state retirement system	470,980
Adjustment to ad valorem tax receivable	(260,334)
Record beginning balance of compensated absences	(102,922)
Net decrease to net position	\$ (1,334,711)

NOTE 20- CHANGE IN PRESENTATION The Grant fund was reported as a nonmajor fund in 2022 and is reported as a major fund in 2023.

REQUIRED SUPPLEMENTARY INFORMATION

Madison Parish Police Jury

**Schedule of Changes in the Total OPEB Liability and Related Ratios
Last Eight Years**

Exhibit 1

Total OPEB Liability	2023	2022	2021	2020	2019	2018
Service costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	15,807	9,956	11,088	10,815	14,893	13,998
Experience (Gain)/Loss	-	36,781	(11,618)	59,002	(2,134)	(11,279)
Changes in assumptions and other inputs	17,002	(72,781)	3,066	83,664	44,285	(22,178)
Benefit payments	(33,283)	(31,548)	(26,554)	(25,170)	(25,563)	(24,230)
Net change in total OPEB liability	(474)	(57,592)	(24,018)	128,311	31,481	(43,689)
Total OPEB liability - Beginning	441,420	499,012	523,030	394,719	363,238	406,927
Total OPEB liability - Ending	<u>\$ 440,946</u>	<u>\$ 441,420</u>	<u>\$ 499,012</u>	<u>\$ 523,030</u>	<u>\$ 394,719</u>	<u>\$ 363,238</u>
Covered employee payroll	\$ 312,549	\$ 298,376	\$ 292,704	\$ 284,179	\$ 278,770	\$ 270,650
Total OPEB liability as a percentage of covered er	141.08%	147.94%	170.48%	184.05%	141.59%	134.21%

Changes of Assumptions

The discount rate used:	3.26%	3.72%	2.06%	2.12%	2.74%	4.10%
The annual medical trend rate used:	5.50%	4.50%	4.50%	4.50%	5.00%	5.00%
The mortality projection assumption was updated using the RPH-2014 Total table with Projection using the:	PubG.H-2010	PubG.H-2010	RP-2014	RP-2014	RP-2000	RP-2000

Notes:

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10 year trend is compiled, only information for those years for which information is available is presented.

No assets are accumulated in a trust that meets the criteria in GASB 75, paragraph 4, to pay related benefits.

Madison Parish Police Jury

**Schedule of Employer's Proportionate Share of the Net Pension Liability (Asset)
Last Nine Years**

Exhibit 2-1

<u>Fiscal Year</u>	<u>Employer's Proportion of the Net Pension Liability (Asset)</u>	<u>Employer's Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Employee Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
Parochial Employees' Retirement System of Louisiana					
2015	0.338971%	\$ 92,678	\$ 1,922,942	5%	99.15%
2016	0.335608%	883,417	1,922,942	46%	92.23%
2017	0.305684%	629,560	1,835,600	34%	94.15%
2018	0.292171%	(216,863)	1,798,356	-12%	101.98%
2019	0.290264%	1,288,296	1,857,231	69%	88.86%
2020	0.316527%	14,900	1,892,115	1%	99.89%
2021	0.295862%	(519,501)	1,961,033	-26%	104.00%
2022	0.286297%	(1,348,583)	1,905,203	-71%	110.46%
2023	0.304648%	1,172,526	2,066,696	57%	91.74%

Notes:

The amounts presented have a measurement date of the previous fiscal year end.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10 year trend is compiled, only information for those years for which information is available is presented.

See accompanying notes to required supplementary information for pensions.

Madison Parish Police Jury

**Schedule of Employer Contributions to Pension Plans
Last Nine Years**

Exhibit 2-2

<u>Fiscal Year</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Employee Payroll</u>
Parochial Employees' Retirement System of Louisiana					
2015	\$ 278,827	\$ 278,827	\$ -	\$ 1,922,942	14.50%
2016	238,628	238,628	-	1,835,600	13.00%
2017	224,795	224,795	-	1,798,356	12.50%
2018	213,582	213,582	-	1,857,231	11.50%
2019	217,593	217,593	-	1,892,115	11.50%
2020	240,227	240,227	-	1,961,033	12.25%
2021	245,637	245,637	-	1,905,203	12.89%
2022	237,670	237,670	-	2,066,696	11.50%
2023	257,306	257,306	-	2,237,447	11.50%

Notes:

The amounts presented were determined as of fiscal year end.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10 year trend is compiled, only information for those years for which information is available is presented.

See accompanying notes to required supplementary information for pensions.

Madison Parish Police Jury

Notes to the Required Supplementary Information for Pensions December 31, 2023

Change in Assumptions Changes in actuarial assumptions are as follows:

Report Date	Valuation Date	Investment Rate of Return	Inflation Rate	Mortality Rate - Annuitant and Beneficiary	Mortality Rate - Employees	Mortality Rate - Disabled Annuitants	Salary Increases
December 31,							
2015	2014	7.25%	3.00%	RP-2000 Healthy Annuitant Mortality Table set back 1 year for males and RP-2000 Combined Healthy Female Table for females	RP-2000 Employee Mortality Table set back 1 year for males and females	RP-2000 Disabled Lives Mortality Table	5.75%
2016 & 2017	2015 & 2016	7.00%	2.50%	RP-2000 Healthy Annuitant Sex Distinct Tables set forward 2 years for males and set forward 1 year for females projected to 2031 using Scale AA	RP-2000 Employees Sex Distinct Tables set back 4 years for males and 3 years for females	RP-2000 Disabled Lives Mortality Table set back 5 years for males and 3 years for females	5.25%
2018	2017	6.75%	2.50%	RP-2000 Healthy Annuitant Sex Distinct Tables set forward 2 years for males and set forward 1 year for females projected to 2031 using Scale AA	RP-2000 Employees Sex Distinct Tables set back 4 years for males and 3 years for females	RP-2000 Disabled Lives Mortality Table set back 5 years for males and 3 years for females	5.25%
2019 & 2020	2018 & 2019	6.50%	2.40%	Pub-2010 Public Retirement Plans Mortality Table for General Healthy Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	4.75%
2021, 2022, & 2023	2020, 2021, & 2022	6.40%	2.30%	Pub-2010 Public Retirement Plans Mortality Table for General Healthy Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	4.75%

Madison Parish Police Jury
Budgetary Comparison Schedules

General Fund and Any Major Special Revenue Funds With a Legally Adopted Annual Budget

General fund - is the general operating fund of the Police Jury. It accounts for all activities except those required to be accounted for in other funds.

Library fund - accounts for the activities performed for the public library. The main source of revenue is ad valorem tax restricted for the library.

Garbage Maintenance - accounts for the parish garbage collection services. The main sources of revenue are ad valorem tax and collection fees.

Health Unit – accounts for funds for the parish health center. The main source of revenue is ad valorem tax.

Courthouse & Jail – accounts for the operations and maintenance of the courthouse and jail. The main source of revenue is ad valorem tax.

Public Works – accounts for funds used to maintain parish roads and streets. The main source of revenue is ad valorem tax.

American Rescue Plan - accounts for grant funding from the Coronavirus State Local Fiscal Recovery Fund authorized by American Rescue Plan Act of 2021.

Grant Fund – accounts for federal and state funds restricted for specific purposes.

MADISON PARISH POLICE JURY

**GENERAL FUND
Budgetary Comparison Schedule
For the year ended December 31, 2023**

Exhibit 3-1

	BUDGETED AMOUNT		ACTUAL AMOUNTS	VARIANCE
	ORIGINAL	FINAL		FINAL POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 568,542	\$ 568,542	\$ 568,542	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad Valorem	561,226	374,144	361,606	(12,538)
Sales and use	-	31,243	394,761	363,518
Licenses and permits	198,459	166,422	170,461	4,039
Intergovernmental revenues:				
Federal grants	7,010	10,542	83,895	73,353
State funds:				
Parish transportation funds	-	-	6,853	6,853
State revenue sharing	7,000	7,910	10,406	2,496
Severance taxes	18,000	10,533	11,284	751
Other	307,950	265,210	284,889	19,679
Fines and forfeitures	-	200	200	-
Use of money and property	1,700	4,774	17,233	12,459
Other revenues	249,238	239,679	8,995	(230,684)
Transfers from other funds	150,000	180,705	-	(180,705)
Proceeds from leases	-	-	11,726	11,726
	<u>2,069,125</u>	<u>1,859,904</u>	<u>1,930,851</u>	<u>70,947</u>
Amounts available for appropriations				
Charges to appropriations (outflows)				
Current:				
General government:				
Legislative	101,524	102,821	108,041	(5,220)
Judicial	521,196	535,107	237,086	298,021
Elections	27,680	30,423	34,056	(3,633)
Finance and administrative	293,518	258,722	274,774	(16,052)
Other general government	-	48	11,096	(11,048)
Public safety	163,000	138,940	145,311	(6,371)
Public works	12,050	77,481	48,220	29,261
Health and welfare	19,648	31,371	32,862	(1,491)
Economic development and assistance	64,056	104,255	109,074	(4,819)
Debt service:				
Principal retirement	-	-	47,148	(47,148)
Interest and bank charges	-	11	3,166	(3,155)
Capital outlay	-	738	11,726	(10,988)
Transfers to other funds	3,000	12,775	90,564	(77,789)
	<u>1,205,672</u>	<u>1,292,692</u>	<u>1,153,124</u>	<u>139,568</u>
Total charges to appropriations				
BUDGETARY FUND BALANCES, ENDING	<u>\$ 863,453</u>	<u>\$ 567,212</u>	<u>\$ 777,727</u>	<u>\$ 210,515</u>

See accompanying notes to budgetary comparison schedule.

MADISON PARISH POLICE JURY

LIBRARY
Budgetary Comparison Schedule
For the year ended December 31, 2023

Exhibit 3-2

	BUDGETED AMOUNT		ACTUAL AMOUNTS	VARIANCE FINAL POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
BUDGETARY FUND BALANCES, BEGINNING	\$ 2,151,695	\$ 2,151,695	\$ 2,151,695	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad Valorem	531,968	560,704	581,413	20,709
Intergovernmental revenues:				
Federal grants	7,000	7,743	7,743	-
State funds:				
State revenue sharing	4,800	6,510	8,564	2,054
Fees, charges, and commissions for services	5,770	4,203	4,830	627
Fines and forfeitures	320	322	342	20
Use of money and property	-	2,128	66,630	64,502
Other revenues	-	131	11,316	11,185
Transfers from other funds	-	-	230	230
Amounts available for appropriations	<u>2,701,553</u>	<u>2,733,436</u>	<u>2,832,763</u>	<u>99,327</u>
Charges to appropriations (outflows)				
Current:				
Culture and recreation	802,488	785,852	795,813	(9,961)
Capital outlay	17,000	9,594	35,333	(25,739)
Total charges to appropriations	<u>819,488</u>	<u>795,446</u>	<u>831,146</u>	<u>(35,700)</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 1,882,065</u>	<u>\$ 1,937,990</u>	<u>\$ 2,001,617</u>	<u>\$ 63,627</u>

See accompanying notes to budgetary comparison schedule.

MADISON PARISH POLICE JURY

**GARBAGE MAINTENANCE
Budgetary Comparison Schedule
For the year ended December 31, 2023**

Exhibit 3-3

	BUDGETED AMOUNT		ACTUAL AMOUNTS	VARIANCE FINAL POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
BUDGETARY FUND BALANCES, BEGINNING	\$ 2,262,367	\$ 2,262,367	\$ 2,262,367	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad Valorem	427,204	461,261	479,529	18,268
Intergovernmental revenues:				
Federal grants	11,350	12,713	12,713	-
State funds:				
State revenue sharing	5,172	4,610	6,065	1,455
Fees, charges, and commissions for services	500,225	462,498	534,556	72,058
Use of money and property	12,000	45,245	89,257	44,012
Amounts available for appropriations	3,218,318	3,248,694	3,384,487	135,793
Charges to appropriations (outflows)				
Current:				
Public works	867,865	876,774	965,025	(88,251)
Total charges to appropriations	867,865	876,774	965,025	(88,251)
BUDGETARY FUND BALANCES, ENDING	\$ 2,350,453	\$ 2,371,920	\$ 2,419,462	\$ 47,542

See accompanying notes to budgetary comparison schedule.

MADISON PARISH POLICE JURY

HEALTH UNIT

**Budgetary Comparison Schedule
For the year ended December 31, 2023**

Exhibit 3-4

	BUDGETED AMOUNT		ACTUAL AMOUNTS	VARIANCE FINAL POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
BUDGETARY FUND BALANCES, BEGINNING	\$ 2,209,558	\$ 2,209,558	\$ 2,209,558	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad Valorem	208,738	213,585	220,955	7,370
Intergovernmental revenues:				
Federal grants	53,800	42,880	52,026	9,146
State funds:				
State revenue sharing	4,050	3,675	4,834	1,159
Use of money and property	6,400	19,080	53,946	34,866
Amounts available for appropriations	2,482,546	2,488,778	2,541,319	52,541
Charges to appropriations (outflows)				
Current:				
Health and welfare	104,680	161,356	167,571	(6,215)
Total charges to appropriations	104,680	161,356	167,571	(6,215)
BUDGETARY FUND BALANCES, ENDING	\$ 2,377,866	\$ 2,327,422	\$ 2,373,748	\$ 46,326

See accompanying notes to budgetary comparison schedule.

MADISON PARISH POLICE JURY

**COURTHOUSE & JAIL
Budgetary Comparison Schedule
For the year ended December 31, 2023**

Exhibit 3-5

	BUDGETED AMOUNT		ACTUAL AMOUNTS	VARIANCE FINAL POSITIVE (NEGATIVE)
	ORIGINAL	FINAL		
BUDGETARY FUND BALANCES, BEGINNING	\$ 7,384,706	\$ 7,384,706	\$ 7,384,706	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad Valorem	969,788	989,893	1,026,453	36,560
Intergovernmental revenues:				
Federal grants	12,200	13,670	13,670	-
State funds:				
Use of money and property	33,025	35,175	173,796	138,621
Amounts available for appropriations	8,399,719	8,423,444	8,598,625	175,181
Charges to appropriations (outflows)				
Current:				
General government:				
Judicial	7,200	5,519	5,519	-
Public safety	1,033,516	928,041	972,078	(44,037)
Total charges to appropriations	1,040,716	933,560	977,597	(44,037)
BUDGETARY FUND BALANCES, ENDING	\$ 7,359,003	\$ 7,489,884	\$ 7,621,028	\$ 131,144

See accompanying notes to budgetary comparison schedule.

MADISON PARISH POLICE JURY

PUBLIC WORKS
Budgetary Comparison Schedule
For the year ended December 31, 2023

Exhibit 3-6

	<u>BUDGETED AMOUNT</u>		<u>ACTUAL AMOUNTS</u>	VARIANCE
	<u>ORIGINAL</u>	<u>FINAL</u>		FINAL BUDGET POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 2,398,152	\$ 2,398,152	\$ 2,398,152	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad Valorem	2,100,000	2,202,583	2,283,969	81,386
Intergovernmental revenues:				
Federal grants	21,500	24,982	218,332	193,350
State funds:				
Parish transportation funds	159,700	186,674	180,628	(6,046)
State revenue sharing	28,200	37,660	49,542	11,882
Other	-	29	966	937
Fees, charges, and commissions for services	1,180	515	669	154
Use of money and property	10,000	30,513	30,857	344
Proceeds from leases	-	-	791,964	791,964
Amounts available for appropriations	<u>4,718,732</u>	<u>4,881,108</u>	<u>5,955,079</u>	<u>1,073,971</u>
Charges to appropriations (outflows)				
Current:				
Public works	2,689,057	2,854,508	2,828,760	25,748
Capital outlay	-	756	988,589	(987,833)
Debt service:				
Principal retirement	-	-	186,250	(186,250)
Interest and bank charges	-	-	18,692	(18,692)
Total charges to appropriations	<u>2,689,057</u>	<u>2,855,264</u>	<u>4,022,291</u>	<u>(1,167,027)</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 2,029,675</u>	<u>\$ 2,025,844</u>	<u>\$ 1,932,788</u>	<u>\$ (93,056)</u>

MADISON PARISH POLICE JURY

**AMERICAN RESCUE PLAN
Budgetary Comparison Schedule
For the year ended December 31, 2023**

Exhibit 3-7

	BUDGETED AMOUNT		ACTUAL AMOUNTS	VARIANCE
	ORIGINAL	FINAL		FINAL POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 1,930,250	\$ 1,930,250	\$ -	\$ (1,930,250)
Resources (inflows)				
Intergovernmental revenues:				
Federal grants	-	-	140,897	140,897
Amounts available for appropriations	1,930,250	1,930,250	140,897	(1,789,353)
Charges to appropriations (outflows)				
Current:				
General government:				
Judicial	-	82,422	100,000	(17,578)
Capital outlay	-	30,485	40,897	(10,412)
Total charges to appropriations	-	112,907	140,897	(27,990)
BUDGETARY FUND BALANCES, ENDING	\$ 1,930,250	\$ 1,817,343	\$ -	\$ (1,817,343)

See accompanying notes to budgetary comparison schedule.

MADISON PARISH POLICE JURY

**GRANT FUND
Budgetary Comparison Schedule
For the year ended December 31, 2023**

Exhibit 3-8

	BUDGETED AMOUNT		ACTUAL AMOUNTS	VARIANCE
	ORIGINAL	FINAL		FINAL POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ (13,384)	\$ (13,384)	\$ (13,384)	\$ -
Resources (inflows)				
Intergovernmental revenues:				
Federal grants	-	1,135,150	1,066,687	(68,463)
State funds:				
Other	27,000	2,235	29,500	27,265
Amounts available for appropriations	13,616	1,124,001	1,082,803	(41,198)
Charges to appropriations (outflows)				
Current:				
Public works	27,000	976,907	21,570	955,337
Health and welfare	-	-	126,507	(126,507)
Capital outlay	-	-	955,337	(955,337)
Total charges to appropriations	27,000	976,907	1,103,414	(126,507)
BUDGETARY FUND BALANCES, ENDING	\$ (13,384)	\$ 147,094	\$ (20,611)	\$ (167,705)

See accompanying notes to budgetary comparison schedule.

Madison Parish Police Jury

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Madison Parish Police Jury

Notes to the Budgetary Comparison Schedules For the Year Ended December 31, 2023

A. BUDGETS

General Budget Policies Preliminary budgets for the ensuing year are prepared by the Secretary-Treasurer prior to December 31 of each year. The availability of the proposed budgets for public inspection and the date of the public hearing on the proposed budgets are then advertised in the official journal. During its regular December meeting, the Police Jury holds a public hearing on the proposed budgets in order to receive comments from residents of the parish. Changes are made to the proposed budgets based on the public hearing and the desires of the Police Jury as a whole. The budgets are then adopted during the Police Jury's regular December meeting, and a notice of the adoption is then published in the official journal.

The Secretary-Treasurer presents necessary budget amendments to the Police Jury during the year when, in her judgment, actual operations are differing materially from those anticipated in the original budget. During a regular meeting, the Police Jury reviews the proposed amendments, makes changes as it deems necessary, and formally adopts the amendments. The adoption of the amendments is included in Police Jury minutes published in the official journal.

The Police Jury exercises budgetary control at the functional level. Within functions the Secretary-Treasurer has the discretion to make changes as she deems necessary for proper control. Unexpended appropriations lapse at year end and must be re-appropriated in the next year's budget to be expended. Formal budgetary integration is employed as a management control device.

For the year ended December 31, 2023, modified accrual basis budgets were adopted for the General fund and all special revenue funds, except the criminal court special revenue fund, which is exempt from the requirements of Louisiana Revised Statutes 30:1301-1314 (Local Government Budget Act).

Encumbrances Encumbrance accounting is not recognized within the accounting records for budgetary control purposes. Authorization for the eventual expenditure will be included in the following year's budget appropriations.

Budget Basis of Accounting All governmental funds' budgets are prepared on the modified accrual basis of accounting. Budgeted amounts are as originally adopted or as amended by the Police Jury. Legally, the Police Jury must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Police Jury to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more.

Madison Parish Police Jury

**Notes to the Budgetary Comparison Schedules
For the Year Ended December 31, 2023**

B. BUDGET TO GAAP RECONCILIATION - EXPLANATION OF DIFFERENCES BETWEEN BUDGETARY INFLOWS AND OUTFLOWS AND GAAP REVENUES AND EXPENDITURES

<u>Sources/inflows of resources:</u>	<u>General</u>	<u>Library</u>	<u>Garbage Maintenance</u>	<u>Health Unit</u>	<u>Courthouse & Jail</u>	<u>Public Works</u>	<u>American Rescue Plan</u>	<u>Grant Fund</u>
Actual amounts (budgetary basis) "available for appropriations" from the Budgetary Comparison Schedule	\$ 1,930,851	\$ 2,832,763	\$ 3,384,487	\$ 2,541,319	\$ 8,598,625	\$ 5,955,079	\$ 140,897	\$ 1,082,803
Adjustment to revenue for transfers in are inflows of budgetary resources but are not revenues for financial statement purposes	-	(230)	-	-	-	-	-	-
Adjustment to revenue for proceeds from leases are inflows of budgetary resources but are not revenues for financial statement purposes	(11,726)	-	-	-	-	(791,964)	-	-
The fund balance at the beginning of the year is a budgetary resource but is not a current-year revenue for financial reporting purposes	(568,542)	(2,151,695)	(2,262,367)	(2,209,558)	(7,384,706)	(2,398,152)	-	13,384
Total revenues as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	<u>\$ 1,350,583</u>	<u>\$ 680,838</u>	<u>\$ 1,122,120</u>	<u>\$ 331,761</u>	<u>\$ 1,213,919</u>	<u>\$ 2,764,963</u>	<u>\$ 140,897</u>	<u>\$ 1,096,187</u>
<u>Uses/Outflows of resources:</u>								
Actual amounts (budgetary basis) "total charges to appropriations" from the Budgetary Comparison Schedule	\$ 1,153,124	\$ 831,146	\$ 965,025	\$ 167,571	\$ 977,597	\$ 4,022,291	\$ 140,897	\$ 1,103,414
Transfers to other funds classified as expenditures for budgetary purposes and as an operating transfer for financial reporting	(90,564)	-	-	-	-	-	-	-
Total expenditures as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	<u>\$ 1,062,560</u>	<u>\$ 831,146</u>	<u>\$ 965,025</u>	<u>\$ 167,571</u>	<u>\$ 977,597</u>	<u>\$ 4,022,291</u>	<u>\$ 140,897</u>	<u>\$ 1,103,414</u>

Madison Parish Police Jury

C. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

These funds had actual expenditures over budgeted expenditures for the year ended December 31, 2023 as detailed below:

Fund	Budget	Actual	Variance
Library	\$ 795,446	\$ 831,146	\$ (35,700)
Garbage Maintenance	876,774	965,025	(88,251)
Health Unit	161,356	167,571	(6,215)
Courthouse & Jail	933,560	977,597	(44,037)
Public Works	2,855,264	4,022,291	(1,167,027)
American Rescue Plan	112,907	140,897	(27,990)
Grant Fund	976,907	1,103,414	(126,507)

SUPPLEMENTARY INFORMATION

Madison Parish Police Jury

NONMAJOR SPECIAL REVENUE FUNDS

LCDBG – Federal Community Development Block Grant used for HVAC improvements at the Library.

Local Assistance and Tribal Consistency Fund - Federal funding provided to eligible revenue sharing counties for revenue enhancement.

Opioid Abatement - Funds from settlement agreements with certain opioid pharmaceutical manufacturers and distributors that resolved opioid litigation brought by states, local political subdivisions, and special districts against opioid pharmaceutical supply chain participants.

FEMA – Fund accounts for the federal Hazard Mitigation Grant Program

Building Fund - Accounts mainly for permit activity.

Miscellaneous Funds – Accounts for various funds with limited activity.

MADISON PARISH POLICE JURY
NONMAJOR SPECIAL REVENUE FUNDS
Combining Balance Sheet
December 31, 2023

	<u>LCDBG</u>	<u>LOCAL ASSIST. AND TRIBAL CONSISTENCY FUND</u>	<u>OPIOID ABATEMENT</u>
ASSETS			
Cash and cash equivalents	\$ 5,100	\$ 489,351	\$ 202
Receivables	-	-	-
Interfund receivables	-	-	-
	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	<u>5,100</u>	<u>489,351</u>	<u>202</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts and other payables	-	-	-
Interfund payables	-	-	-
Unearned revenue	0	478,597	0
	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES	<u>-</u>	<u>478,597</u>	<u>-</u>
Fund balances:			
Restricted	5,100	10,754	202
	<hr/>	<hr/>	<hr/>
TOTAL FUND BALANCES	<u>5,100</u>	<u>10,754</u>	<u>202</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 5,100</u>	<u>\$ 489,351</u>	<u>\$ 202</u>

Exhibit 4

FEMA	BUILDING FUND	MISCELLANEOUS FUNDS	TOTAL
\$ 6	\$ 169,127	\$ 196,182	\$ 859,968
-	-	2,605	2,605
-	83,809	-	83,809
<u>6</u>	<u>252,936</u>	<u>198,787</u>	<u>946,382</u>
-	296	79,880	80,176
-	-	990	990
<u>0</u>	<u>0</u>	<u>0</u>	<u>478,597</u>
-	296	80,870	559,763
<u>6</u>	<u>252,640</u>	<u>117,917</u>	<u>386,619</u>
<u>6</u>	<u>252,640</u>	<u>117,917</u>	<u>386,619</u>
<u>\$ 6</u>	<u>\$ 252,936</u>	<u>\$ 198,787</u>	<u>\$ 946,382</u>

MADISON PARISH POLICE JURY
NONMAJOR SPECIAL REVENUE FUNDS
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2023

	<u>LCDBG</u>	<u>LOCAL ASSIST. AND TRIBAL CONSISTENCY FUND</u>	<u>OPIOID ABATEMENT</u>
REVENUES			
Local sources:			
Licenses and permits	\$ -	\$ -	\$ -
Intergovernmental revenues:			
Federal grants	360,813	-	-
Fees, charges, and commissions for services	-	-	51,269
Use of money and property	-	10,554	202
Other revenues	-	200	-
	<u>360,813</u>	<u>10,754</u>	<u>51,471</u>
TOTAL REVENUES	<u>360,813</u>	<u>10,754</u>	<u>51,471</u>
EXPENDITURES			
Current:			
General government:			
Judicial	-	-	-
Finance and administrative	-	-	-
Public safety	-	-	-
Health and welfare	-	-	51,269
Culture and recreation	2,775	-	-
Economic development and assistance	-	-	-
Capital outlay	365,813	-	-
	<u>368,588</u>	<u>-</u>	<u>51,269</u>
TOTAL EXPENDITURES	<u>368,588</u>	<u>-</u>	<u>51,269</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(7,775)</u>	<u>10,754</u>	<u>202</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	12,775	-	-
Transfers out	(230)	-	-
	<u>12,545</u>	<u>-</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>12,545</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	<u>4,770</u>	<u>10,754</u>	<u>202</u>
FUND BALANCES - BEGINNING, AS ORIGINALLY STATED	330	0	0
PRIOR PERIOD ADJUSTMENT	0	0	0
	<u>330</u>	<u>-</u>	<u>-</u>
FUND BALANCE - BEGINNING, AS RESTATED	<u>330</u>	<u>-</u>	<u>-</u>
FUND BALANCES - ENDING	<u>\$ 5,100</u>	<u>\$ 10,754</u>	<u>\$ 202</u>

Exhibit 5

<u>FEMA</u>	<u>BUILDING FUND</u>	<u>MISCELLANEOUS FUNDS</u>	<u>TOTAL</u>
\$ -	\$ 6,723	\$ -	\$ 6,723
277,366	-	-	638,179
-	-	35,540	86,809
-	7,069	1,092	18,917
-	-	-	200
<u>277,366</u>	<u>13,792</u>	<u>36,632</u>	<u>750,828</u>
-	-	100	100
-	4,148	-	4,148
277,399	-	-	277,399
-	-	-	51,269
-	-	-	2,775
-	-	187	187
-	-	-	365,813
<u>277,399</u>	<u>4,148</u>	<u>287</u>	<u>701,691</u>
<u>(33)</u>	<u>9,644</u>	<u>36,345</u>	<u>49,137</u>
33	-	46,519	59,327
-	-	(22,988)	(23,218)
<u>33</u>	<u>-</u>	<u>23,531</u>	<u>36,109</u>
-	9,644	59,876	85,246
6	242,996	52,880	296,212
<u>0</u>	<u>0</u>	<u>5,161</u>	<u>5,161</u>
<u>6</u>	<u>242,996</u>	<u>58,041</u>	<u>301,373</u>
<u>\$ 6</u>	<u>\$ 252,640</u>	<u>\$ 117,917</u>	<u>\$ 386,619</u>

Madison Parish Police Jury

**Schedule of Compensation Paid Police Jurors
For the Year Ended December 31, 2023**

Exhibit 6

COMPENSATION PAID POLICE JURORS The schedule of compensation paid to Police Jurors is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the Police Jurors is included in the legislative expenditures of the General fund.

Jane Sanders, President	\$ 24,000
Johnny Hughes, Vice President	19,200
Jerry Hicks	17,705
Stanley Ogden	6,171
Dave Wilson III	19,200
Larry P. Walker III	619
Total	<u>\$ 86,895</u>

Madison Parish Police Jury

**Schedule of Compensation, Benefits and Other Payments to Agency Head
For the Year Ended December 31, 2023**

Exhibit 7

Agency Head Name: Jane Sanders, Board President

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 24,000
Convention	291
Travel	52

Madison Parish Police Jury
Schedule of Justice System Funding
For the Year Ended December 31, 2023

Exhibit 8

Justice System Funding Schedule - Receiving Entity

As Required by Act 87 of the 2020 Regular Legislative Session

Cash Basis Presentation	First Six Month Period Ended 06/30/2023	Second Six Month Period Ended 12/31/2023
Receipts From:		
<i>Madison Parish Sheriff, Criminal Court Costs/Fees</i>	\$ 193,858	\$ 187,339
<i>Madison Parish Sheriff, Bond Fees</i>	16,000	5,493
<i>Madison Parish Sheriff, Criminal Fines - Contempt</i>	12,670	12,485
<i>Madison Parish Sheriff, Criminal Fines - Other</i>	<u>12,210</u>	<u>12,270</u>
Total Receipts	<u><u>\$ 234,738</u></u>	<u><u>\$ 217,587</u></u>

Madison Parish Police Jury

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**OTHER REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS AND
UNIFORM GUIDANCE**



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(Retired) 1963 - 2000

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Independent Auditor's Report

Police Jurors
Madison Parish Police Jury
Tallulah, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Madison Parish Police Jury as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Police Jury's basic financial statements, and have issued our report thereon dated June 30, 2024. We issued an adverse opinion on the aggregate discretely presented component units and an unmodified opinion on the governmental activities, each major fund, and the aggregate remaining fund information.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Police Jury's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Police Jury's internal control. Accordingly, we do not express an opinion on the effectiveness of the Police Jury's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2023-001, that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Police Jury's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2023-002 and 2023-003.

Police Jury's Response to Findings

Government Auditing Standards requires to auditor to perform limited procedures on the Police Jury's responses to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The Police Jury's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Police Jury's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Police Jury's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Office of the Louisiana Legislative Auditor as a public document.

Allen Green & Williamson

ALLEN, GREEN & WILLIAMSON, LLP
Monroe, Louisiana
June 30, 2024



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Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; Required by the Uniform Guidance

Independent Auditor's Report

Police Jurors
Madison Parish Police Jury
Tallulah, Louisiana

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Madison Parish Police Jury's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Police Jury's major federal programs for the year ended December 31, 2023. The Police Jury's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the Police Jury complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Police Jury and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Police Jury's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Police Jury's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Police Jury's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgement made by a reasonable user of the report on compliance about the Police Jury's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- exercise professional judgement and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Police Jury's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Police Jury's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Police Jury's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2023-004. Our opinion on the major federal program is not modified with respect to this matter.

Government Auditing Standards requires the auditor to perform limited procedures on the Police Jury's response to the noncompliance finding identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Police Jury's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a certain deficiency in internal control over compliance that we consider to be a material weakness.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2023-004 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on the Police Jury's response to the internal control over compliance finding identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Police Jury's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Office of the Louisiana Legislative Auditor as a public document.

Allen Green & Williamson

ALLEN, GREEN & WILLIAMSON, LLP
Monroe, Louisiana
June 30, 2024

**Madison Parish Police Jury
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2023**

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM NAME	AL <u>Number</u>	Pass-Through <u>Grantor No.</u>	<u>Expenditures</u>
FEDERAL AWARDS			
U. S. Department of Agriculture			
Passed through the Louisiana Department of Health & Human Services WIC Special Supplemental Nutrition Program for Women, Infants, and Children	10.557	N/A	<u>\$ 52,640</u>
U. S. Department of Housing and Urban Development			
Passed Through Louisiana Office of Community Development Community Development Block Grant	14.228	2000604763	<u>360,813</u>
U. S. Department of Health and Human Services			
Direct			
Payment in Lieu of Taxes	15.226	N/A	435
Passed Through Louisiana Department of Wildlife and Fisheries Forestry - Payment in Lieu of Taxes	15.226	N/A	<u>66,576</u>
Total United States Department of Interior			<u>67,011</u>
United States Department of Transportation			
Passed Through Louisiana Department of Transportation and Development (passed through to Madison Parish Council on Aging)			
Formula Grant for Rural Areas FTA Section 5311	20.509	LA 2017-013; LA-2019-011	<u>111,350</u>
U. S. Department of Health and Human Services			
Passed Through Louisiana Department of Treasury COVID-19 Coronavirus State and Local Fiscal Recovery Fund	21.027	N/A	<u>140,897</u>
Delta Regional Authority			
Direct			
State Economic Development Assistance Grant	90.200		<u>1,149,595</u>
United States Department of Homeland Security			
Passed Through Louisiana Governor's Office of Homeland Security and Emergency Preparedness:			
Disaster Grants - Public Assistance	97.036	PW 253	<u>351,836</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u><u>\$ 2,234,142</u></u>

The accompanying notes are an integral part of this schedule.

Madison Parish Police Jury
Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2023

NOTE 1 - GENERAL The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Madison Parish Police Jury, Tallulah, Louisiana. The Madison Parish Police Jury (the "Police Jury") reporting entity is defined in Note 1 to the Police Jury's financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, is included on the schedule. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of operations of the Police Jury, it is not intended to and does not present the financial position or changes in net position of the Police Jury.

NOTE 2 - BASIS OF ACCOUNTING The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the Police Jury's financial statements. Such expenses are recognized following the cost principles contains in the Uniform Guidance, wherein certain types of expenses are not allowable or are limited as to reimbursement.

NOTE 3 - RELATIONSHIP TO BASIC FINANCIAL STATEMENTS Federal awards revenues are reported in the Police Jury's fund financial statements as follows:

	<u>Federal Sources</u>
Major Funds:	
General Fund	\$ 83,895
Library	7,743
Garbage Maintenance	12,713
Health Unit	52,026
Courthouse & Jail	13,670
Public Works	218,332
American Rescue Plan	140,897
Grant Fund	1,066,687
Nonmajor Governmental Funds	638,179
Total	\$ 2,234,142

NOTE 4 - RELATIONSHIP TO FEDERAL FINANCIAL REPORTS Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with accounting principles generally accepted in the United States of America.

NOTE 5 - FEDERAL AWARDS For those funds that have matching revenues and state funding, federal expenditures were determined by deducting matching revenues from total expenditures. Federal awards do not include the Police Jury's operating income from rents or investment (or other non-federal source). In addition, the entire amount of operating subsidy received during the fiscal year is considered to be "expended during the fiscal year."

NOTE 6 - INDIRECT COST RATE The Police Jury has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Madison Parish Police Jury
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2023

PART I - Summary of the Auditor's Results

Financial Statement Audit

- i. The type of audit report issued was an adverse opinion on the aggregate discretely presented component units and an unmodified opinion on the governmental activities, each major fund, and the aggregate remaining fund information.
- ii. There were significant deficiencies required to be disclosed by *Government Auditing Standards* issued by the Comptroller General of the United States of America. Finding 2023-001 was considered to be a material weakness.
- iii. There was instances of noncompliance, as defined by the *Government Auditing Standards*, to the basic financial statements.

Audit of Federal Awards

- iv. There was a significant deficiency required to be disclosed by the Uniform Guidance (2CFR 200). The significant deficiency was considered to be a material weakness.
- v. The type of report the auditor issued on compliance for major programs was unmodified.
- vi. The audit disclosed an audit finding which the auditor is required to report in accordance with 2 CFR 200.516(a).
- vii. The major federal program is:
 - AL# 90.200 Delta Regional Authority
- viii. The dollar threshold used to distinguish between Type A and Type B programs as described in the Uniform Guidance was \$750,000.
- ix. The auditee does not qualify as a low-risk auditee under the Uniform Guidance.

**Madison Parish Police Jury
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2023**

PART II – Findings related to the financial statements which are required to be reported in accordance with *Government Auditing Standards* generally accepted in the United States of America:

Reference # and title: 2023-001 Internal Controls over Financial Reporting

Entity-wide or program/department specific: This finding is entity-wide.

Criteria or specific requirement: Sound internal controls over financial reporting require that accounting records contain accurate, complete, and up-to-date information to ensure that the financial data can be relied upon to monitor the financial condition of the Police Jury. Financial records should be reviewed timely to supporting documentation to ensure that transactions are properly recorded and classified in the accounting records. The financial closing process should ensure that all balance sheet accounts are reconciled in a timely manner to ensure that account balances are valid, complete and accurate.

Condition found: The most significant financial reporting issues are noted below:

- Receivables and deferred inflows related to ad valorem tax revenue was not recorded at year-end.
- Depreciation schedule did not include all additions in prior years and included numerous items that should have been deleted in prior years.
- Investment gains and losses were not recorded during the year.
- Expenditures related to the current year were not accrued at year-end.
- Payables to the fire districts from the ad valorem tax receivable was not accrued at year-end.
- Wages payable and related payroll tax expenses were not accrued at year-end.
- The unearned portion of revenue related to the American Rescue Plan federal grant was recorded as revenue in prior years overstating fund balance and understating unearned revenue. This also resulted in an understatement of revenue in the current year.
- Federal Transit Authority revenue which is passed through to another agency was not recognized as revenue.
- Revenue related to the Delta Regional Authority grant was not recorded correctly.
- There are no procedures for preparing a Schedule of Expenditures of Federal Awards (SEFA).
- Documentation to support meals, the public purposes for conferences, conference agendas for travel reimbursement was not maintained.
- Two expenditures were recorded to the incorrect fund.

Context: The exceptions noted above were identified when performing testing across various account balances and review of the financial statements and appear to be systemic.

Possible asserted effect (cause and effect):

Cause: The Police Jury does not have an established process to ensure that balances are valid, complete, and accurate for the transactions noted above.

Effect: The Police Jury’s controls over financial reporting may not identify material misstatements on a timely basis.

**Madison Parish Police Jury
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2023**

PART II – Findings related to the financial statements which are required to be reported in accordance with *Government Auditing Standards* generally accepted in the United States of America:

Recommendation to prevent future occurrences: The Police Jury should establish policies and procedures to ensure that account balances are valid, complete and accurate for financial reporting.

Origination date and prior year reference (if applicable): This finding originated in the current fiscal year.

View of responsible official: See current year Corrective Action Plan.

Reference # and title: 2023-002 Parish Transportation Act

Entity-wide or program/department specific: This finding is department specific.

Criteria or specific requirement: Louisiana Revised Statute 48:755 requires the parish road manager to maintain a parish wide selective maintenance program inclusive of parish roads and to provide a schedule of work to be performed by category on a weekly basis. The parish road manager shall maintain a record of the work so authorized and shall report the total amount of such expenditures monthly to the parish governing authority.

Condition found: The daily work lists provided did not include the required roadwork information.

Context: The exception noted above was identified when performing the test of road work orders.

Possible asserted effect (cause and effect):

Cause: A schedule of road work by category was not maintained on a weekly basis.

Effect: The Police Jury may not comply with all requirements of the Parish Transportation Act.

Recommendation to prevent future occurrences: Implement a work order system for road work to be performed on a weekly basis.

Origination date and prior year reference (if applicable): This finding originated in the current fiscal year.

View of responsible official: See current year Corrective Action Plan.

Reference # and title: 2023-003 Local Budget Act

Entity-wide or program/department specific: This finding is department specific.

Criteria or specific requirement: Louisiana Revised Statute 39:1311 (A) requires the chief executive or administrative officers and members of the governing authority of the political subdivision to control expenditures. The chief executive or administrative officer for a political subdivision subject to public participation as provided in R.S. 39:1307 shall advise the governing authority or independently elected official in writing when total actual expenditures and other uses plus projected expenditures and other uses for the remainder of the year, within a fund, are exceeding the total budgeted expenditures and other uses by five percent or more.

**Madison Parish Police Jury
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2023**

PART II – Findings related to the financial statements which are required to be reported in accordance with *Government Auditing Standards* generally accepted in the United States of America:

Condition found: The Police Jury had actual expenditures that exceeded budgeted expenditures by 5% in the Garbage Maintenance, Courthouse & Jail, Public Works, American Rescue Plan and Grant funds.

Context: The exception noted above was identified when comparing budgeted expenses to actual expenses.

Possible asserted effect (cause and effect):

Cause: The Police Jury did not monitor the budget and related expenditures in the funds noted.

Effect: The Police Jury did not comply with the Local Budget Act.

Recommendation to prevent future occurrences: The Police Jury should monitor the budget throughout the year and make amendments as needed to comply with the Local Budget Act.

Origination date and prior year reference (if applicable): This finding originated in the fiscal year ending December 31, 2011.

View of responsible official: See current year Corrective Action Plan.

**Madison Parish Police Jury
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2023**

PART III - Findings and questions costs for federal awards which are required to be reported under the Uniform Guidance:

Reference # and title: **2023-004** **Preparation of the Schedule of Expenditures of Federal Awards (SEFA)**

<u>Federal Grantor/Program Name</u>	<u>Assistance Listing No.</u>	<u>Award Year</u>
Delta Regional Authority	90.200	2021

Criteria or specific requirement: The Police Jury is required to have a comprehensive and accurate schedule of expenditures of federal awards (SEFA) to document federal grant expenditures by agency, program and amount.

Condition found: The Police Jury did not submit a complete and accurate SEFA.

Context: The SEFA prepared by the Police Jury did not list the Federal granter, Program title, Federal ALN numbers, and Grant numbers. Federal awards were either missing from the SEFA or listed in incorrect amounts.

Possible asserted effect (cause and effect):

Cause: The Police Jury does not have processes and procedures documented for preparing a SEFA.

Effect: The Police Jury may not meet all federal compliance requirements.

Recommendation to prevent future occurrences: The Police Jury should document processes and procedures for preparing a schedule of expenditures of federal awards (SEFA).

Origination date and prior year reference (if applicable): This finding originated in the current fiscal year.

View of responsible official: See current year Corrective Action Plan.

OTHER INFORMATION



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Ernest L. Allen, CPA
(Retired) 1963 - 2000

Management Letter

Madison Parish Police Jury
Tallulah, Louisiana

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Madison Parish Police Jury (the Police Jury) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Police Jury's basic financial statements, we considered the Police Jury's internal control over financial reporting (internal control) to plan our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control.

However, during our audit, we noted certain matters involving internal control that are presented for your consideration. This letter does not affect our report dated June 30, 2024, on the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Police Jury. We will review the status of these comments during our next audit engagement. Our comments and recommendations, which have been discussed with appropriate members of management, are intended to improve the internal control, or result in other operating efficiencies. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of this matter, or to assist you in implementing the recommendation. Our comments and management's responses are summarized as follows:

2023-M1

Comment: The American Rescue Plan bank account is not earning interest.

Recommendation: We recommend placing this deposit into an account that draws interest.

Management's response: Management has noted the recommendation and will convert the account to an interest-bearing account, immediately.

2023-M2

Comment: The advertisement for supplies to be bid was not provided.

Recommendation: All documentation for bids should be retained to meet state compliance requirements.

Management's response: We will follow the auditor's recommendation and retain all necessary documentation related to bids.

Our audit procedures are designed primarily to enable us to form opinions on the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Webster Parish Police Jury, as of and for the year ended December 31, 2023, which collectively comprise the Police Jury's basic financial statements, and therefore, may not reveal all weaknesses in policies and procedures that may exist.

Also included are management's responses to our current year management letter items. We have performed no audit work to verify the content of the responses.

This report is intended solely for the information and use of the council, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of this letter may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Office of the Louisiana Legislative Auditor as a public document.

Allen Green & Williamson

ALLEN, GREEN & WILLIAMSON, LLP
Monroe, Louisiana
June 30, 2024

**Madison Parish Police Jury
Summary Schedule of Prior Year Audit Findings and Questioned Costs
For the Year Ended December 31, 2023**

Reference # and Title: **2022-001** **Local Budget Act**

Entity-wide or program/department specific: This finding was department specific.

Condition found: The Police Jury had actual expenditures which exceeded budgeted expenditures greater than five percent in the General Fund, Garbage Maintenance Fund, Health Unit Fund, Public Works Fund, and American Rescue Plan Fund.

Corrective action taken:
See current year finding 2023-003.

Reference # and Title: **2022-002** **Failure to File Audit Report Timely**

Entity-wide or program/department specific: This finding was entity wide.

Condition found: The Police Jury did not submit the audit report for the year ended December 31, 2022 by the required reporting date.

Corrective action taken:
This finding is considered cleared.

**Corrective Action Plan for Current Year Findings and Questioned Costs
For the Year Ended December 31, 2023**

DISTRICT 1
JERRY HICKS

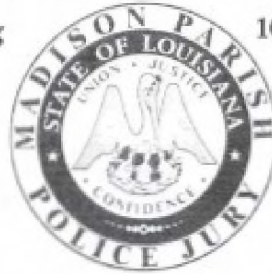
DISTRICT 2
STANLEY OGDEN

DISTRICT 3
DAVE WILSON

DISTRICT 4
JOHNNY HUGHES

DISTRICT 5
JANE G. SANDERS

Madison Parish Police Jury
Courthouse Building
Ofc (318) 574-3451



100 North Cedar Street
Fax (318) 574-3122

MARGARETT DEW
SECT/TREAS

ROSIE ROACH
BOOKKEEPER

CLINTON EPPS
SUPERINTENDENT

LARRY HEARN
ASST SUPERINTENDENT

Tallulah, Louisiana 71282

**Corrective Action Plan for Current Year Audit Findings and Questioned Costs
For the Year Ended December 31, 2023**

Reference # and title: 2023-001 Internal Controls over Financial Reporting

Entity-wide or program/department specific: This finding is entity-wide.

Criteria or specific requirement: Sound internal controls over financial reporting require that accounting records contain accurate, complete, and up-to-date information to ensure that the financial data can be relied upon to monitor the financial condition of the Police Jury. Financial records should be reviewed timely to supporting documentation to ensure that transactions are properly recorded and classified in the accounting records. The financial closing process should ensure that all balance sheet accounts are reconciled in a timely manner to ensure that account balances are valid, complete and accurate.

Condition found: The most significant financial reporting issues are noted below:

- Receivables and deferred inflows related to ad valorem tax revenue was not recorded at year-end. (AJE #17)
- Depreciation schedule did not included all additions in prior years and included numerous items that should have been deleted in prior years. (GASB #36)
- Investment gains and losses were not recorded during the year. (AJE #19)
- Expenditures related to the current year were not accrued at year-end. (AJE #28 and 29)
- Payables to the fire districts from the ad valorem tax receivable was not accrued at year-end. (AJE #16)
- Wages payable and related payroll tax expenses were not accrued at year-end. (AJE #27)
- The unearned portion of revenue related to the American Rescue Plan federal grant was recorded as revenue in prior years overstating fund balance and understating unearned revenue. This also resulted in an understatement of revenue in the current year. (AJE #44 and 45)
- Federal Transit Authority revenue which is passed through to another agency was not recognized as revenue. (AJE #49)
- Revenue related to the Delta Regional Authority grant was not recorded correctly. (AJE #30)
- There are no procedures for preparing a Schedule of Expenditures of Federal Awards (SEFA).
- Documentation to support meals, the public purposes for conferences, conference agendas for travel reimbursement was not maintained.
- Two expenditures were recorded to the incorrect fund.

Context: The exceptions noted above were identified when performing testing across various account balances and review of the financial statements and appear to be systemic.

Possible asserted effect (cause and effect):

Cause: The Police Jury does not have an established process to ensure that balances are valid, complete, and accurate for the transactions noted above.

Effect: The Police Jury's controls over financial reporting may not identify material misstatements on a timely basis.

Recommendation to prevent future occurrences: The Police Jury should establish policies and procedures to ensure that account balances are valid, complete and accurate for financial reporting.

Origination date and prior year reference (if applicable): This finding originated in the current fiscal year.

Corrective action planned:

The Police Jury will develop policies and establish procedures, including examples within, to ensure revenues and expenditure are recorded properly. A fee accountant will be hired to assist with the closing process.

Person responsible for corrective action:

Margarett Dew, Sect/Treas
Madison Parish Police Jury
100 North Cedar Street
Tallulah, LA 71282

Telephone: (318) 574-3451, ext. 4011
Fax: (318) 574-3122
email: msmith_mppj@bellsouth.net

Anticipated completion date: December 31, 2024

Reference # and title: 2023-002

Parish Transportation Act

Entity-wide or program/department specific: This finding is department specific.

Criteria or specific requirement: Louisiana Revised Statute 48:755 requires the parish road manager to maintain a parish wide selective maintenance program inclusive of parish roads and to provide a schedule of work to be performed by category on a weekly basis. The parish road manager shall maintain a record of the work so authorized and shall report the total amount of such expenditures monthly to the parish governing authority.

Condition found: The daily work lists provided did not include the required roadwork information.

Context: The exception noted above was identified when performing the test of road work orders.

Possible asserted effect (cause and effect):

Cause: A schedule of road work by category was not maintained on a weekly basis.

Effect: The Police Jury may not comply with all requirements of the Parish Transportation Act.

Recommendation to prevent future occurrences: Implement a work order system for road work to be performed on a weekly basis.

Origination date and prior year reference (if applicable): This finding originated in the current fiscal year.

Corrective action planned:

The Road Superintendent will revise the current form used to schedule the daily road work and to incorporate the necessary changes.

Person responsible for corrective action:

Margarett Dew, Sect/Treas
Madison Parish Police Jury
100 North Cedar Street
Tallulah, LA 71282

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email: msmith_mppj@bellsouth.net

Anticipated completion date: December 31, 2024

Reference # and title: 2023-003

Local Budget Act

Entity-wide or program/department specific: This finding is department specific.

Criteria or specific requirement: Louisiana Revised Statute 39:1311 (A) requires the chief executive or administrative officers and members of the governing authority of the political subdivision to control expenditures. The chief executive or administrative officer for a political subdivision subject to public participation as provided in R.S. 39:1307 shall advise the governing authority or independently elected official in writing when total actual expenditures and other uses plus projected expenditures and other uses for the remainder of the year, within a fund, are exceeding the total budgeted expenditures and other uses by five percent or more.

Condition found: The Police Jury had actual expenditures that exceeded budgeted expenditures by 5% in the Garbage Maintenance, Courthouse & Jail, Public Works, American Rescue Plan and Grant funds.

Possible asserted effect (cause and effect):

Cause: The Police Jury did not monitor the budget and related expenditures in the funds noted.

Effect: The Police Jury did not comply with the Local Budget Act.

Recommendation to prevent future occurrences: The Police Jury should monitor the budget throughout the year and make amendments as needed to comply with the Local Budget Act.

Origination date and prior year reference (if applicable): This finding originated in the fiscal year ending December 31, 2011.

Corrective action planned:

Year-end budget amendments will be approved to ensure compliance with the Louisiana State Budget Law.

Person responsible for corrective action:

Margarett Dew, Sect/Treas
Madison Parish Police Jury
100 North Cedar Street
Tallulah, LA 71282

Telephone: (318) 574-3451, ext. 4011
Fax: (318) 574-3122
email: msmith_mppj@bellsouth.net

Anticipated completion date: December 31, 2024

Reference # and title: 2023-004 Preparation of the Schedule of Expenditures of Federal Awards (SEFA)

<u>Federal Grantor/Program Name</u>	<u>Assistance Listing No.</u>	<u>Award Year</u>
Delta Regional Authority 2021	90.200	

Criteria or specific requirement: The Police Jury is required to have a comprehensive and accurate schedule of expenditures of federal awards (SEFA) to document federal grant expenditures by agency, program and amount.

Condition found: The Police Jury did not submit a complete and accurate SEFA.

Context: The SEFA prepared by the Police Jury did not list the Federal granter, Program title, Federal ALN numbers, and Grant numbers. Federal awards were either missing from the SEFA or listed in incorrect amounts.

Possible asserted effect (cause and effect):

Cause: The Police Jury does not have processes and procedures documented for preparing a SEFA.

Effect: The Police Jury may not meet all federal compliance requirements.

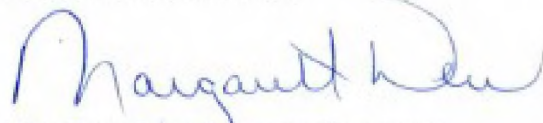
Recommendation to prevent future occurrences: The Police Jury should document processes and procedures for preparing a schedule of expenditures of federal awards (SEFA).

Origination date and prior year reference (if applicable): This finding originated in the current fiscal year.

Corrective action planned:

The Police Jury will review the schedule of expenditures and prepare a SEFA schedule as recommended by GFOA in their Best Practices.

Respectively Submitted,



Margarett Dew, Secretary/Treasurer

Madison Parish Police Jury

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AGREED-UPON PROCEDURES



ALLEN, GREEN & WILLIAMSON, LLP

CERTIFIED PUBLIC ACCOUNTANTS

P. O. Box 6075

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Partners: Tim Green, CPA
Aimee Buchanan, CPA

Principal: Cindy Thomason, CPA

Audit Managers: Amy Tynes, CPA, CFE
Margie Williamson, CPA
Jennie Henry, CPA, CFE

Supervisors: Crystal Patterson, CPA
Sandra Harper, CPA

Ernest L. Allen, CPA
(Retired) 1963 - 2000

INDEPENDENT ACCOUNTANT’S REPORT ON APPLYING STATEWIDE AGREED-UPON PROCEDURES

Police Jurors
Madison Parish Police Jury
Tallulah, Louisiana

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor’s (LLA’s) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal year ended December 31, 2023. Madison Parish Police Jury’s management is responsible for those C/C areas identified in the SAUPs.

The Police Jury has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA’s SAUPs for the fiscal year ended December 31, 2023. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) Written Policies and Procedures

- A. Obtain and inspect the entity’s written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity’s operations:
 - i. **Budgeting**, including preparing, adopting, monitoring, and amending the budget.
 - ii. **Purchasing**, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.
 - iii. **Disbursements**, including processing, reviewing, and approving.

iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.

vi. **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

vii. **Travel and Expense Reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

viii. **Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

ix. **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

x. **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

xi. **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Comment: Purchasing policy does not address how vendors are added to the vendor list. There are no written policies or procedures for Receipts/Collections. The contract policy does not mention those requiring legal review. The credit card policy does not mention who approves statements. The Ethics policy does not include (1) all the prohibitions defined in Revised Statutes 42:1111-1121. (2) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy. There are no written policies and procedures for Information Technology Disaster Recovery/Business Continuity.

Management's Response: Management will review its written policies and procedures for the related functions listed above and address the areas requiring clarification and/or changes.

2) Board or Finance Committee

- A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and
- i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
 - ii. For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget-to-actual, at a minimum, on all special revenue funds. Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.
 - iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.
 - iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

Comment: There were eleven exceptions noted where budget to actual comparisons were not discussed. There were four exceptions noted where the progress of resolving audit findings was not discussed.

Management's Response: The jurors and or departments will be provided on a monthly or quarterly basis a budget to actual comparison report. Audit findings will be addressed with the jurors upon audit completion and as findings are resolved.

3) Bank Reconciliations

- A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
- i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);
 - ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated, electronically logged); and

iii. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Comment: There were two exceptions noted where bank reconciliations include evidence that it was prepared within two months of the statement's closing date. There were five exceptions noted where bank reconciliations were reviewed within one month of preparation.

Management's Response: Bank reconciliations will be performed in a timely manner to make sure that the jury is not precluded from asserting a claim against the bank for unauthorized signatures, charges, or alterations.

4) Collections (excluding electronic funds transfers)

- A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that
- i. Employees responsible for cash collections do not share cash drawers/registers;
 - ii. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit;
 - iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and
 - iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.
- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.
- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:
- i. Observe that receipts are sequentially pre-numbered.

- ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
- iii. Trace the deposit slip total to the actual deposit per the bank statement.
- iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
- v. Trace the actual deposit per the bank statement to the general ledger.

Comment: No exceptions were found as a result of this procedure.

5) Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

- A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
- B. For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that
 - i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;
 - ii. At least two employees are involved in processing and approving payments to vendors;
 - iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files;
 - iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments; and
 - v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

[Note: Findings related to controls that constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality) should not be reported.]
- C. For each location selected under procedure #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and

i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates that deliverables included on the invoice were received by the entity, and

ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.

D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

Comment: There was one exception noted where no evidence that more than one person was involved in the purchasing process.

Management's Response: The procedure for non-payroll disbursements will be reviewed to incorporate and implement any recommended in Best Practices.

6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and

i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported); and

ii. Observe that finance charges and late fees were not assessed on the selected statements.

C. Using the monthly statements or combined statements selected under procedure #7B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

Comment: No exceptions were found as a result of this procedure.

7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)

- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected
- i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov);
 - ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;
 - iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and
 - iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Comment: For reimbursements using a per diem: (1) one exception where the calculation was incorrect. (2) one exception where it could not be determined due to lack of conference documentation for meals. There were three exceptions noted where reimbursements were not supported by original receipts. There was one exception noted where reimbursement did not contain documentation of the business/public purpose. There was one exception noted where the reimbursement was approved by the submitter.

Management's Response: There will be clarification of reimbursement requests to travelers. Travelers will be informed to provide specific guidance as to what is allowable for the conference and the requirement to provide receipts as appropriate supporting documentation to determine if the reimbursement is appropriate.

8) Contracts

- A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternatively, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and
- i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;
 - ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter);

iii. If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and

iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

Comment: One exception noted where an advertisement was not provided for supplies that were bid. We were able to view the bid information submitted for supplies.

Management's Response: Copies of all published bids will be secured for inclusion in the project file.

9) Payroll and Personnel

A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

B. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and

i. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory);

ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials;

iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and

iv. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.

C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.

D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

Comment: No exceptions were found as a result of this procedure.

10) Ethics

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A obtain ethics documentation from management, and
- i. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and
 - ii. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.
- B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

Comment: There were three exceptions noted where ethics documentation was not provided.

Management's Response: Management review ethics requirements and annual compliance has been met.

11) Debt Service

- A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.
- B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

Comment: Madison Parish Police Jury does not have any debt service instruments.

12) Fraud Notice

- A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.
- B. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Comment: No exceptions were found as a result of this procedure.

13) Information Technology Disaster Recovery/Business Continuity

- A. Perform the following procedures, verbally discuss the results with management, and report “We performed the procedure and discussed the results with management.”
- i. Obtain and inspect the entity’s most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government’s local server or network, and (c) was encrypted.
 - ii. Obtain and inspect the entity’s most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.
 - iii. Obtain a listing of the entity’s computers currently in use and their related locations, and management’s representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.
- B. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.
- C. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency’s information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:
- Hired before June 9, 2020 – completed the training; and
 - Hired on or after June 9, 2020 – completed the training within 30 days of initial service or employment.

Comment: We performed the procedure and discussed it with management.

14) Prevention of Sexual Harassment

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.
- B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity’s premises if the entity does not have a website).
- C. Obtain the entity’s annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:

- i. Number and percentage of public servants in the agency who have completed the training requirements;
- ii. Number of sexual harassment complaints received by the agency;
- iii. Number of complaints which resulted in a finding that sexual harassment occurred;
- iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
- v. Amount of time it took to resolve each complaint.

Comment: We were unable to locate the sexual harassment policy and complaint procedure on the website.

Management's Response: Management will post its sexual harassment policy and complaint procedure on its website.

We were engaged by the Madison Parish Police Jury to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Police Jury and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Allen Green & Williamson

Allen, Green & Williamson, LLP
Monroe, Louisiana
June 30, 2024