

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
FINANCIAL REPORT  
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

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John S. Dowling, CPA - 1904-1984  
 John Newton Stout, CPA - 1936-2005  
 Chizal S. Fontenot, CPA - 1955-2012  
 Russell J. Stelly, CPA - 1942 - 2019

Van L. Auld, CPA

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Retired  
 Harold Dupre, CPA - 1996  
 Dwight Ledoux, CPA - 1998  
 Joel Lanclos, Jr., CPA - 2003  
 G. Kenneth Pavy, II, CPA - 2020

## INDEPENDENT ACCOUNTANT'S REVIEW REPORT

The Board of Commissioners  
 Te Mamou Water District  
 Ville Platte, Louisiana

We have reviewed the accompanying financial statements of the business-type activity of Te Mamou Water District, a component unit of the Evangeline Parish Police Jury, as of and for the years ended June 30, 2020 and 2019, and the related notes to the financial statements, which collectively comprise Te Mamou Water District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### **Management's Responsibilities for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

### **Accountant's Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA and the standards applicable to review engagements contained in Government Auditing Standards, issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### **Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

The Board of Commissioners  
Te Mamou Water District  
Ville Platte, Louisiana  
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In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, we have issued a report dated, October 19, 2020 on the results of our agreed-upon procedures.

### **Required Supplementary Information**

Management has omitted the management's discussion and analysis information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic or historical context.

### **Other Supplementary Information**

The Schedule of Compensation as listed in the table of contents on page 23 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management, and such information was derived from, and relates directly to, the underlying records used to prepare the financial statements. The supplementary information was subjected to the review procedures applied in the review of the basic financial statements and based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in conformity with the applicable financial reporting framework. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.

*John S. Dowling & Company*

Opelousas, Louisiana  
October 19, 2020

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
STATEMENTS OF NET POSITION  
JUNE 30, 2020 AND 2019

<u>ASSETS</u>	<u>BUSINESS – TYPE ACTIVITIES</u> <u>PROPRIETARY FUND</u>	
	2020	2019
<u>CURRENT ASSETS</u>		
Cash on hand	\$ 508	\$ 508
Evangeline Bank checking	245,404	229,118
Certificates of deposit - Evangeline Bank	435,688	426,720
Accounts receivable	47,151	43,569
Other receivable	-	11,855
Prepaid insurance	9,483	7,845
<u>Total current assets</u>	738,234	719,615
<u>PROPERTY, PLANT, AND EQUIPMENT</u>		
Water system	1,768,029	1,754,029
Office building	26,669	26,669
Office equipment	34,759	34,759
Vehicles	36,504	28,491
	1,865,961	1,843,948
Less: Allowance for depreciation	(1,281,882)	(1,227,050)
	584,079	616,898
Land	16,109	16,109
<u>Total property, plant, and equipment</u>	600,188	633,007
<u>OTHER ASSETS</u>		
Meter deposits	13	13
<u>Total assets</u>	1,338,435	1,352,635
<u>LIABILITIES AND NET POSITION</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable	\$ 12,989	\$ 10,178
Safe drinking water tax payable	2,229	-
Customer meter deposits	63,150	62,610
<u>Total current liabilities</u>	78,368	72,788
<u>Total liabilities</u>	78,368	72,788
<u>NET POSITION</u>		
Net Investment in capital assets	600,188	633,007
Unrestricted	659,879	646,840
<u>Total net position</u>	1,260,067	1,279,847
<u>Total liabilities and net position</u>	1,338,435	1,352,635

See accompanying notes and independent accountant's review report.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	<u>BUSINESS – TYPE ACTIVITIES</u> <u>PROPRIETARY FUND</u>	
	<u>2020</u>	<u>2019</u>
<u>OPERATING REVENUES</u>		
Water sales	\$ 291,882	\$ 287,407
Service charges	1,330	1,276
Installation charges	3,500	3,016
Late charges	2,215	2,595
Miscellaneous	7,736	768
<u>Total operating revenues</u>	<u>306,663</u>	<u>295,062</u>
<u>OPERATING EXPENSES</u>		
Salaries	63,916	59,093
Contract labor	48,523	38,833
Payroll tax expense	5,265	3,036
Directors' fees	17,400	17,112
Postage	2,846	2,798
Insurance	10,177	15,233
Legal and accounting	11,400	19,557
Chlorine	7,855	10,082
Repairs and maintenance	34,710	25,275
Office expenses	23,242	16,659
Utilities	38,818	47,125
Telephone allowance	4,119	1,767
Miscellaneous	12,308	11,511
Depreciation	54,832	51,218
<u>Total operating expenses</u>	<u>335,411</u>	<u>319,299</u>
<u>OPERATING INCOME (LOSS)</u>	<u>(28,748)</u>	<u>(24,237)</u>
<u>NONOPERATING REVENUES (EXPENSES)</u>		
Interest earnings	8,968	2,020
<u>Total nonoperating revenues (expenses)</u>	<u>8,968</u>	<u>2,020</u>
<u>CHANGE IN NET POSITION</u>	(19,780)	(22,217)
<u>NET POSITION</u> , beginning of year	<u>1,279,847</u>	<u>1,302,064</u>
<u>NET POSITION</u> , end of year	<u>1,260,067</u>	<u>1,279,847</u>

See accompanying notes and independent accountant's review report.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	<u>BUSINESS – TYPE ACTIVITIES</u> <u>PROPRIETARY FUND</u>	
	<u>2020</u>	<u>2019</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Cash received from customers	\$ 317,705	\$ 299,477
Cash paid to suppliers	(144,302)	(155,154)
Cash paid to employees	(135,104)	(118,074)
<u>Net cash provided by operating activities</u>	<u>38,299</u>	<u>26,249</u>
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING</u> <u>ACTIVITIES</u>		
Purchase of property, plant, and equipment	(22,013)	(36,478)
<u>Net cash used by capital and</u> <u>related financing activities</u>	<u>(22,013)</u>	<u>(36,478)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Purchase of certificate of deposit	(8,968)	(202,023)
Interest earned	8,968	2,022
<u>Net cash used by investing activities</u>	<u>-</u>	<u>(200,001)</u>
<u>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</u>	16,286	(210,230)
<u>CASH AND CASH EQUIVALENTS, beginning of year</u>	<u>229,626</u>	<u>439,856</u>
<u>CASH AND CASH EQUIVALENTS, end of year</u>	<u>245,912</u>	<u>229,626</u>
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH</u> <u>PROVIDED (USED) BY OPERATING ACTIVITIES</u>		
Operating income (loss)	\$ (28,748)	\$ (24,237)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:		
Depreciation	54,832	51,218
Changes in assets and liabilities		
(Increase) decrease in accounts receivable	(3,582)	4,281
(Increase) decrease in other receivable	11,855	
(Increase) decrease in prepaid expense	(1,638)	857
Increase (decrease) in payables	5,040	(8,410)
Increase (decrease) in meter deposits	540	2,540
<u>Net cash provided by operating activities</u>	<u>38,299</u>	<u>26,249</u>

See accompanying notes and independent accountant's review report.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. NATURE OF ACTIVITIES

Te Mamou Water District is governed by a five member board of commissioners, appointed by the Evangeline Parish Police Jury, who are authorized to construct, maintain, and improve the Waterworks System within the District.

B. SCOPE OF ENTITY

As the governing authority of the parish, for reporting purposes, the Evangeline Parish Police Jury is the financial reporting entity for Evangeline Parish.

The financial reporting entity consists of (a) the primary government (Police Jury) (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Evangeline Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the Police Jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Police Jury.
2. Organizations for which the Police Jury does not appoint a voting majority but are fiscally dependent on the Police Jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the Police Jury appoints a voting majority of the Water District's governing body and the Police Jury has the ability to impose its will on the Water District, the Water District was determined to be a component unit of the Evangeline Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the Water District and do not present information on the Police Jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the Statements of Net Position, business-type activities are presented using the economic resources measurement focus.

The proprietary fund utilizes an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net position.

Basis of Accounting

In the Statements of Net Position, business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Unbilled and billed utility receivables are recorded at year-end. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Purchases of operating supplies are regarded as expenditures at the time purchased and inventories of such supplies (if any) are not recorded as assets at the close of the fiscal year, unless material.

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the continuing operations of the fund. Principle operating revenues for proprietary funds are charges to customers for sales or services. Principle operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as nonoperating in the financial statements.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. INVESTMENTS

Investments are recorded at cost, which approximates market. The Water District's investments consist of certificates of deposit.

Louisiana statutes authorize Te Mamou Water District to invest in United States bonds, treasury notes or certificates, time certificates of deposit in state and national banks, the Louisiana Asset Management Pool, or any other federally insured investment.

E. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Depreciation is considered an estimate.

F. CAPITAL ASSETS

Capital assets (including infrastructure assets), which constitute assets of the Proprietary Fund, are recorded at cost and depreciation is computed under the straight-line method and the modified accelerated cost recovery method. The service lives by type of asset are as follows:

Plant and water system	7-50 years
Equipment and vehicles	5-10 years
Buildings/improvements	30-31.5 years

Interest costs during construction are not capitalized.

G. BUDGET ACCOUNTING

Te Mamou Water District is not required to adopt a budget for its Proprietary Fund.

H. STATEMENTS OF CASH FLOWS

For purposes of reporting cash flows, all highly liquid investments with an initial maturity of three months or less are considered to be cash equivalents.

I. ENCUMBRANCES

Te Mamou Water District does not employ the encumbrance system of accounting.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

J. BAD DEBTS

Te Mamou Water District has a policy of recognizing uncollectible amounts of water billings at the time information becomes available which would indicate the uncollectibility of the receivable.

K. RETIREMENT

The Water District maintains no retirement system.

L. COMPENSATED ABSENCES

No accrual has been made for vacation or sick pay due to the insignificance of the amounts involved.

M. EQUITY CLASSIFICATIONS

Equity is classified as net position and displayed in three components:

1. Net Investment in capital assets – Consist of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributed to the acquisition, construction, or improvements of those assets.
2. Restricted net position – consist of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
3. Unrestricted net position – All other net position that do not meet the definition of “restricted” or “net investment in capital assets”.

When both restricted and unrestricted resources are available for use, it the Water District’s policy to use restricted resources first, then unrestricted resources as they are needed.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019

NOTE (2) - CASH AND INVESTMENTS

At June 30, 2020, the bank balance of cash in the checking account was \$255,393, and the carrying amount was \$245,404. At June 30, 2020, the bank balance and carrying amount of certificates of deposit were \$435,688. Of the bank balances, \$250,000 was covered by FDIC and \$441,081 was covered by securities pledged by the bank.

At June 30, 2019, the bank balance of cash in the checking account was \$235,035 and the carrying amount was \$229,118. At June 30, 2019, the bank balance and carrying amount of certificates of deposit were \$426,720. Of the bank balances, \$250,000 was covered by FDIC and \$411,755 was covered by securities pledged by the bank.

Custodial credit risk is the risk that in the event of a bank failure, Te Mamou Water District's deposits may not be recovered. Under state law, these deposits must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the bank. The market value of the pledged securities plus the deposit insurance must at all times equal the amount on deposit with the bank. As of June 30, 2020 and 2019, deposits with financial institutions were fully insured by FDIC or collateralized by securities pledged by the bank. Te Mamou Water District does not have a policy for custodial credit risk.

NOTE (3) - ACCOUNTS RECEIVABLE

The accounts receivable of the Te Mamou Water District, consist of uncollected billed and unbilled utility services. An aging schedule is as follows:

<u>Days</u>	<u>June 30, 2020</u>		<u>June 30, 2019</u>	
	<u>Amounts</u>	<u>Approximate Number of Accounts</u>	<u>Amounts</u>	<u>Approximate Number of Accounts</u>
Current	\$ 22,314	762	\$ 23,047	766
31-60	3,296		2,041	
61-90	1,563		544	
Over 90	7,349		5,751	
<u>Total</u>	<u>34,522</u>		<u>31,383</u>	
Unbilled receivables	<u>12,629</u>		<u>12,186</u>	
	<u><u>47,151</u></u>		<u><u>43,569</u></u>	

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019

NOTE (4) - PROPERTY, PLANT, AND EQUIPMENT

Capital asset activity for the year ended June 30, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Increase</u>	<u>Decrease</u>	<u>Ending Balance</u>
Capital assets, not being depreciated				
Land	\$ 16,109	\$ -	\$ -	\$ 16,109
Capital assets being depreciated				
Plant and water system	1,754,029	14,000	-	1,768,029
Office building	26,669	-	-	26,669
Office equipment	34,759	-	-	34,759
Vehicle	28,491	8,013	-	36,504
<u>Total capital assets</u>	<u>1,860,057</u>	<u>22,013</u>	<u>-</u>	<u>1,882,070</u>
Less accumulated depreciation for:				
Plant and water system	(1,170,805)	(47,310)	-	(1,218,115)
Office building	(20,201)	(728)	-	(20,929)
Office equipment	(19,899)	(1,029)	-	(20,928)
Vehicle	(16,145)	(5,765)	-	(21,910)
<u>Total accumulated     depreciation</u>	<u>(1,227,050)</u>	<u>(54,832)</u>	<u>-</u>	<u>(1,281,882)</u>
<u>Total capital assets, net</u>	<u>633,007</u>	<u>(32,819)</u>	<u>-</u>	<u>600,188</u>

Depreciation expense for the years ended June 30, 2020 was \$54,832.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019

NOTE (4) - PROPERTY, PLANT, AND EQUIPMENT – Continued

Capital asset activity for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Increase</u>	<u>Decrease</u>	<u>Ending Balance</u>
Capital assets, not being depreciated				
Land	\$ 16,109	\$ -	\$ -	\$ 16,109
Capital assets being depreciated				
Plant and water system	1,717,551	36,478	-	1,754,029
Office building	26,669	-	-	26,669
Office equipment	34,759	-	-	34,759
Vehicle	28,491	-	-	28,491
<u>Total capital assets</u>	<u>1,823,579</u>	<u>36,478</u>	<u>-</u>	<u>1,860,057</u>
Less accumulated depreciation for:				
Plant and water system	(1,127,386)	(43,419)	-	(1,170,805)
Office building	(19,128)	(1,073)	-	(20,201)
Office equipment	(18,870)	(1,029)	-	(19,899)
Vehicle	(10,447)	(5,698)	-	(16,145)
<u>Total accumulated     depreciation</u>	<u>(1,175,831)</u>	<u>(51,219)</u>	<u>-</u>	<u>(1,227,050)</u>
<u>Total capital assets, net</u>	<u>647,748</u>	<u>(14,741)</u>	<u>-</u>	<u>633,007</u>

Depreciation expense for the year ended June 30, 2019 was \$51,219.

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020 AND 2019

NOTE (5) - BOARD MEMBER COMPENSATION

The Board of Commissioners is comprised of five members. The members' compensations vary based on the duties and responsibilities of their office.

	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Victor Slaven	\$ 7,050	\$ 7,050
Michel Anderson	3,450	3,162
Jason Fontenot	3,450	3,450
Felix Morein	3,450	3,450
	<u>17,400</u>	<u>17,112</u>
 Wilbur Thompson - President	 13,852	 13,902
	<u>13,852</u>	<u>13,902</u>
	<u>31,252</u>	<u>31,014</u>

NOTE (6) - RISK MANAGEMENT

The District is exposed to risks of loss in the areas of general liability, property hazards, and workers' compensation. Those risks are handled by purchasing commercial insurance.

NOTE (7) - OTHER POST-EMPLOYMENT BENEFITS (OPEB)

Te Mamou Water District does not provide any post-employment benefits to retirees and therefore is not required to report under GASB Statement No. 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions.

NOTE (8) - SUBSEQUENT EVENTS

Subsequent events were evaluated through October 19, 2020, which is the date the financial statements were available to be issued. As of October 19, 2020, there were no subsequent events noted.

NOTE (9) - UNCERTANTIES

In March 2020, the World Health Organization declared the outbreak of novel coronavirus disease ("COVID-19") as a pandemic. Given the uncertainty of the situation, the duration of any business disruption and related financial impact cannot be reasonably estimated at this time.

James L. Nicholson, Jr., CPA  
 Michael A. Roy, CPA  
 Lisa Trouille Manuel, CPA  
 Dana D. Quebedeaux, CPA



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**INDEPENDENT ACCOUNTANT'S REPORT**  
**ON APPLYING AGREED-UPON PROCEDURES**

The Board of Commissioners  
 Te Mamou Water District  
 Ville Platte, Louisiana

We have performed the procedures enumerated below, which were agreed to by the management of Te Mamou Water District and the Louisiana Legislative Auditor, on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended June 30, 2020, as required by the Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide. Management of Te Mamou Water District is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

**Public Bid Law**

1. Obtain documentation for all expenditures made during the year for materials and supplies exceeding \$30,000 or public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable and report whether the expenditures were made in accordance with these laws.

No expenditures were made for materials and supplies exceeding \$30,000 or public works exceeding \$250,000 during the fiscal year ended June 30, 2020.

**Code of Ethics for Public Officials and Public Employees**

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Management provided us with the required list including the noted information.

The Board of Commissioners  
 Te Mamou Water District  
 Page 2

3. Obtain a list of all employees paid during the fiscal year.

Management provided us with the required list.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

The employees included on the list provided by management in agreed-upon procedure (3) were not included on the listing obtained in agreed-upon procedure (2).

5. Obtain a list of all disbursements made during the year and list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether vendors appear on both lists.

Management provided the requested information. There was one vendor that appeared on both lists. The bookkeeping services are being provided by a board member's business.

### **Budgeting**

6. Obtain a copy of the legally adopted budget and all amendments.

Te Mamou Water District's operations are accounted for in a proprietary fund which is not required to adopt a budget.

7. Trace the budget adoption of the budgets and approval of any amendments to the minute book, and report whether there are any exceptions.

Te Mamou Water District's operations are accounted for in a proprietary fund which is not required to adopt a budget.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more and whether actual expenditures exceed budgeted amounts by 5% or more.

Te Mamou Water District's operations are accounted for in a proprietary fund which is not required to adopt a budget.

### **Accounting and Reporting**

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

- (a) Report whether the six disbursements agree to the amount and payee in the supporting documentation;

The Board of Commissioners  
 Te Mamou Water District  
 Page 3

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) Report whether the six disbursements are coded to the correct fund and general ledger account; and

Payments were properly coded to the correct fund and general ledger account.

- (c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

All payments were properly approved by the Board of Commissioners.

### Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by RS 42:11 through 42:13 (the open meetings law); and report whether there are any exceptions.

Management has asserted that a notice of each meeting and the agenda is posted on the door of the District's office building.

### Debt

11. Obtain bank deposits for the fiscal year, and scan deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission and report any exceptions.

We inspected copies of all bank deposit slips for the fiscal year and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

### Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

A reading of the minutes of the District for the fiscal year indicated no approval for the payments noted. We also inspected payroll records for the year and noted no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

The Board of Commissioners  
 Te Mamou Water District  
 Page 4

### **State Audit Law**

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

Yes, the District provided for a timely report in accordance with R.S. 24:513.

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Management reported that they did not enter into any contracts.

### Prior Comments and Recommendations

15. Obtain and report management's representation as to whether any prior year suggestions, recommendations, and/or comments have been resolved.

Our prior year report dated November 18, 2019, included one comment which remains unresolved.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in Government Auditing Standards, issued by the United States Comptroller General. We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on Te Mamou's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

*John S. Dowling & Company*

Opelousas, Louisiana  
 October 19, 2020

TE MAMOU WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
MANAGEMENT'S CORRECTIVE ACTION PLAN FOR EXCEPTIONS  
NOTED IN THE ATTESTATION REPORT  
JUNE 30, 2020 AND 2019

Exception Noted: The bookkeeping services are being provided by a board member's business.

Management's Response: My retirement should solve the issue. I have no ties to the firm anymore. The ethics board never gave me anything in writing, but my retirement resolves any issues.

Contact Person: Victor Slaven, Board Member

**LOUISIANA ATTESTATION QUESTIONNAIRE**  
(For Attestation Engagements of Governmental Agencies)

May 4, 2020 (Date Transmitted)

John S. Dawling & Company (CPA Firm Name)  
PO Box 1549 (CPA Firm Address)  
Opelousas, La 70571 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of June 30, 2020 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

**Public Bid Law**

It is true that we have complied with the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes  No

**Code of Ethics for Public Officials and Public Employees**

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes  No

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes  No

**Budgeting**

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes  No

**Accounting and Reporting**

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes  No

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes  No

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes  No

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes  No

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes  No

**Meetings**

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes [  ] No [  ]

**Debt**

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [  ] No [  ]

**Advances and Bonuses**

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [  ] No [  ]

**Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes [  ] No [  ]

**General**

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes [  ] No [  ]

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [  ] No [  ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [  ] No [  ]

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes [  ] No [  ]

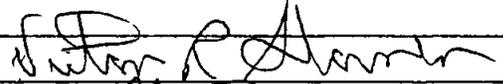
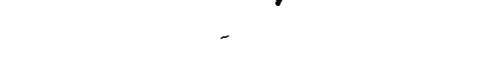
We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes [  ] No [  ]

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes [  ] No [  ]

The previous responses have been made to the best of our belief and knowledge.

	Secretary		Date
	Treasurer	5/18/20	Date
	President	5/18/20	Date

TE MAMOU WATER DISTRICT  
SCHEDULE OF PRIOR AND CURRENT YEAR FINDINGS AND  
MANAGEMENT'S CORRECTIVE ACTION PLAN  
YEAR ENDED JUNE 30, 2020

PRIOR YEAR FINDINGS:

Internal Control

2019-1 – Inadequate Segregation of Accounting Functions

Unresolved

CURRENT YEAR FINDINGS:

Internal Control and Compliance

2020-1 – Inadequate Segregation of Accounting Functions

Condition: Due to the small number of employees, the Water District does not have adequate segregation of functions within the accounting system. A system of internal control procedures contemplates a segregation of duties so that no one individual handles a transaction from its inception to completion.

Criteria: The Water District should have adequate segregation of duties over accounting functions.

Cause: There are a small number of employees at the Water District performing the daily operating activities.

Effect: Accounting functions are not segregated, and it is important that you are aware of this condition because errors or fraud could occur and not be detected.

Recommendation: A system of internal control procedures should be established in order to mitigate the problem of having such a small number of employees performing the daily operating activities.

Management's corrective action plan: Management has determined that it is not cost effective to achieve complete segregation of duties within the accounting department.

Contact Person: J. Wilbur Thompson, President

TE MAMOU WATER DISTRICT OPELOUSAS, LOUISIANA  
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER  
PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER  
YEAR ENDED JUNE 30, 2020

Agency Head Name: J. Wilbur Thompson, President of the Board

<u>Purpose</u>	<u>Amount</u>
Salary	\$13,852
Benefits-insurance	0
Benefits-retirement	0
Benefits-<list any other here>	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses - Telephone allowance	0
Special meals	0

See independent accountant's review report.