

CAMERON Parish Constable
Ward or District W.6, Dist. 2
HACKBERRY, CAMERON (City, Parish) Louisiana

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

(Date) MARCH 25, 2020

Ms. Gayle Fransen
Engagement Manager
Office of Legislative Auditor
1600 North Third Street (70802)
P.O. Box 94397
Baton Rouge, LA 70804-9397

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are my notarized affidavit, and financial statements as of and for the year ended December 31, 2019, or for the partial year beginning on N/A and ending on N/A. The financial statements include all funds under the control and oversight of the court and have been prepared on the cash basis of accounting.

Sincerely,

Gwen M. Constance
Constable

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Constable – Sworn Financial Statement

Name: GWEN M. CONSTANCE
 Ward/District: 4/2 Parish: CAMERON
 Physical Address: 195 JO CONSTANCE LANE, HANDBERRY, LA. 70645
 Telephone: 337-884-3555 Email: spylady1@yahoo.com

This annual sworn financial statement is required to be filed by March 31 with the Legislative Auditor by sending a pdf copy by email to ereports@lla.la.gov or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.

AFFIDAVIT

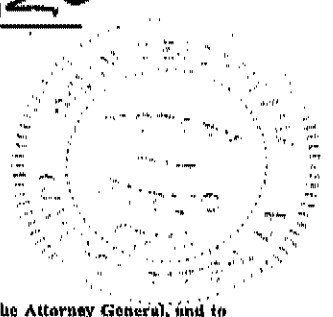
Personally came and appeared before the undersigned authority, Constable (your name) GWEN M. CONSTANCE who, duly sworn, deposes and says that the financial statement herewith given presents fairly the financial position of the Court of Cameron Parish, Louisiana, as of December 31, 2019, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) GWEN M. CONSTANCE who duly sworn, deposes, and says that the Constable of Ward or District Wd. 4, dist 2 and Cameron Parish received \$200,000 or less in revenues and other sources for the year ended December 31, _____, and accordingly, *is required to provide a sworn financial statement and affidavit* and is not required to provide for a compilation report for the previously mentioned fiscal year.

Gwen M. Constance
 CONSTABLE SIGNATURE

Sworn to and subscribed before me, this 25 day of March, 2020

[Signature]
 NOTARY PUBLIC SIGNATURE & SEAL #5444



Under provisions of state law, this report is a public document. A copy of this report will be submitted to the Governor, to the Attorney General, and to other public officials as required by state law. A copy of this report will be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and online at www.lla.la.gov.

Statement A
(Required)
Page 3

GWEN M. Constance (Constable Name)
Cameron Parish Constable
of Ward or District Wd. 6, Dist. 2
HACKBERRY (City) Louisiana

Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2019

	<u>General Fund</u>	<u>Garnishment Fund Activity</u>
CASH RECEIPTS:		
1. State & Parish salary (See Constable W-2 Form, Box 1)	<u>1. 3576.24</u>	
2. Fees collected (if collected) (Include litter court fees)	<u>2. 110.00</u>	
3. Garnishments collected (if applicable)		<u>3. 0</u>
4. Other _____	<u>4. 0</u>	
5. Total cash receipts. Add lines 1 through 4	<u>5. 3626.24</u>	
CASH DISBURSEMENTS:		
6. Cost of equipment purchased (fax machine, etc.)	<u>6. _____</u>	
7. Materials and supplies (stationery, postage, etc.)	<u>7. _____</u>	
8. Travel and other charges		
8a. For yourself	<u>8a. _____</u>	
8b. For employees (if applicable)	<u>8b. _____</u>	
9. Other operating expenses (rent, utilities, phone/fax line, etc.)	<u>9. _____</u>	
10. Garnishments paid to others [From total collections on Line 3]		<u>10. 0</u>
11. Total disbursements (add lines 6-10)	<u>11. 0</u>	
12. Balance Available (loss) for payment of salaries (General Fund: Line 5 less Line 11; Garnishment Fund Activity: Line 3 less Line 10)	<u>12. 3626.24</u>	<u>12. 0</u>
Salary and related benefits:		
13. Amount retained by yourself from line 12 (copy to line 1, Statement C)	<u>13. 3626.24</u>	<u>13. 0</u>
14. Amount paid to employees (if applicable)	<u>14. 0</u>	<u>14. 0</u>
15. Total salaries paid (add lines 13 and 14)	<u>15. 3626.24</u>	<u>15. 0</u>
FUND BALANCE**		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	<u>16. 0</u>	<u>16. 0</u>
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	<u>17. 0</u>	<u>17. 0</u>
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	<u>18. 0</u>	<u>18. 0</u>

****Fund Balance = Amount Received minus Amount Spent. If lines 16 - 18 are zero, go to statement C, page 5.**

Please return the completed form by March 31 to Louisiana Legislative Auditor -- Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Constable - Sworn Financial Statement/Compensation Schedule

	Amount General	Amount Garnishments
Receipts/Supplemental Report		
Enter the amount of your State/Parish Salary from Constable W-2 Form, Box 1 (do NOT send your W-2 form to the Legislative Auditor).	3576.24	
If you collected any garnishments, enter the amount.		
If you collected any other fees as constable, enter the amount.		
If your JP collected any fees for you and paid them to you, enter the amount.	110	
If the parish paid conference fees directly to the Attorney General for you, enter the amount the parish paid.		
If you paid conference fees to the Attorney General and you were reimbursed for them (and/or reimbursed for conference-related travel expenses), enter the amount reimbursed.	601.51	
If you collected any other receipts as constable (e.g., benefits, housing, unvouchered expenses, per diem), describe them and enter the amount:		
Type of receipt _____		
Type of receipt _____		
Expenses		
If you collected any garnishments, enter the amount of garnishments you paid to others.		
If you have employees, enter the amount you paid them in salary/benefits.		
If you had any travel expenses as constable (including travel that was reimbursed), enter the amount paid.	601.51	
If you had any office expenses such as rent, utilities, supplies, etc., enter the amount paid.		
If you had any other expenses as constable, describe them and enter the amount:		
Type of expense _____		
Type of expense _____		
Remaining Funds		
If constables have any cash left over after paying the expenses above, the remaining cash is normally kept by the constable as his/her salary. If you have cash left over that you do NOT consider to be your salary, please describe below.		

Fixed Assets, Receivables, Debt, or Other Disclosures		
Constables normally do not have fixed assets, receivables, debt, or other disclosures associated with their Constable office. If you do have fixed assets, receivables, debt, or other disclosures required by state or federal regulations, please describe below.		

