

Louisiana Wildlife & Fisheries Foundation

Baton Rouge, Louisiana

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LEGISLATIVE AUDITOR

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS


March 31, 2021

Ms. Gayle Fransen
Engagement Manager
Louisiana Legislative Auditor
1600 North Third Street
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended December 31, 2020 (entity's year-end). The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,



Officer's Signature

Melissa Fox

Officer's Name

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 – Updated 8/3/18

Affidavit and Revenue Certification

Louisiana Wildlife & Fisheries Foundation
East Baton Rouge Parish
Baton Rouge, Louisiana

**ANNUAL SWORN FINANCIAL STATEMENTS AND
CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

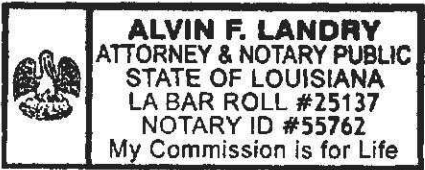
Personally came and appeared before the undersigned authority, Melissa Fox, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Louisiana Wildlife & Fisheries Foundation as of December 31, 2020, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Melissa Fox, (officer name), who, duly sworn, deposes and says that Louisiana Wildlife & Fisheries Foundation received \$75,000 or less in revenues and other sources for the year ended December 31, 2020, and accordingly, is not required to have an audit for the previously mentioned year.

Melissa S. Fox
Officer's Signature

Sworn to and subscribed before me this 29th day of March, 2021.



Alvin F. Landry
NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date 04-14-2021

Please Complete This Section
Officer's Name Melissa Fox
Officer's Title Executive Director
Address P.O. Box 80378
City, Zip Baton Rouge, Louisiana, 70898
Ph: Cell/Land (225) 765-5100
E-mail mfox@lawff.org

Louisiana Wildlife & Fisheries FoundationStatement of Cash Receipts and Disbursements
For the Year Ended December 31, 2020

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1. Contributions	\$ 13,480	\$ 0	\$ 13,480
2. Member Dues	18,000	4,500	22,500
3. Administration fees	17,896	0	17,896
4. Grants	20,000	0	20,000
5. Project revenue	0	436,708	436,708
6. Program revenue	38,880	0	38,880
7. Lease income	11,000	0	11,000
8. Investment income	109,834	0	109,834
9. Revenue from state and local sources	1,137	19,758	20,895
10. Total receipts (add lines 1 - 5)	\$ 230,227	\$ 460,966	\$ 691,193
DISBURSEMENTS (Provide Brief Description):			
11. Project Expenses	\$ 0	\$ 1,053,448	\$ 1,053,448
12. Program Expenses	28,381	0	28,381
13. Salaries	101,635	0	101,635
14. Operating Expenses	93,164	0	93,164
15. Transfers	71,431	(71,431)	0
16.			
17. Total Disbursements (add lines 7 - 12)	\$ 294,611	\$ 982,017	\$ 1,276,628
18. Change in fund balance (Lines 6 minus 13)	\$ (64,384)	\$ (521,051)	\$ (585,435)
19. Fund Balance at beginning of year	\$ 2,592,366	\$ 3,387,238	\$ 5,979,604
20. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 2,527,982	\$ 2,866,187	\$ 5,394,169

Louisiana Wildlife & Fisheries FoundationBalance Sheet, on December 31, 2020

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 270,436	\$ 2,866,187	\$3,136,623
2. Investments (fair value) on hand	819,291	0	819,291
3. Equipment (Cost of fax machine, etc)	2,096	0	2,096
4. Other – Accounts receivable	35,273	0	35,273
5. Other – Real Estate	1,472,800	0	1,472,800
6. Total Assets (add lines 1 - 5)	<u>\$ 2,599,896</u>	<u>\$ 2,866,187</u>	<u>\$5,466,083</u>
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8. Accounts payable	\$ 44,102	\$ 0	\$ 44,102
9. Paycheck protection program loan	25,437	0	25,437
10. Payroll tax withheld	375	0	375
11. Deposits	2,000	0	2,000
11. Total Liabilities (add lines 7 - 10)	71,914	0	71,914
12. Fund balance (amount from Line 16 on Statement A)	2,527,982	2,866,187	5,394,169
13. Other	0	0	0
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$ 2,599,896</u>	<u>\$ 2,866,187</u>	<u>\$5,466,083</u>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Louisiana Wildlife & Fisheries Foundation**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**For the Year Ended December 31, 2020**Agency Head Name and Title:** Melissa Fox, Executive Director

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18.

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

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