

**KEDILA FAMILY LEARNING CENTER
FINANCIAL STATEMENTS
WITH
INDEPENDENT ACCOUNTANT'S REVIEW REPORT
FOR THE YEAR ENDED DECEMBER 31, 2019**



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Member
American Institute of
Certified Public Accountants
Society of Louisiana
Certified Public Accountants

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors
KEDILA FAMILY LEARNING CENTER, INC
New Orleans, Louisiana

I have reviewed the accompanying financial statements of Kedila Family Learning Center, Inc (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

My responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion.

Accountant's Conclusion

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in black ink, appearing to read 'VGR, CPA New Orleans'.

VGR, CPA New Orleans

New Orleans, Louisiana

October 19, 2020

KEDILA FAMILY LEARNING CENTER, INC
STATEMENT OF FINANCIAL POSITION
FOR THE YEARS ENDED DECEMBER 31, 2019

	2019
ASSETS	
Assets	
Cash and equivalents (NOTES 2 and 6)	\$5,793
Grants Receivable	8,858
Fixed assets net of accumulated depreciation and amortization of 46,996 (NOTE 7)	53,210
Total Assets	\$67,861
LIABILITIES AND NET ASSETS	
Liabilities	
Accounts Payable and Accrued Expenses	\$5,324
Credit Card Payable	18,201
Line of Credit	42,027
Total Liabilities	\$65,552
Net Assets	
With out restriction	\$2,309
Total Net Assets	\$2,309
Total Liabilities and Net Assets	\$67,861

The accompanying notes are an integral part of these financial statements

KEDILA FAMILY LEARNING CENTER, INC
STATEMENT OF ACTIVITIES
FOR THE YEARS ENDED DECEMBER 31, 2019

<u>INCOME</u>	<u>2019</u>
Grant Income	\$ 374,025
Donation Income	\$ 14,534
Other Income	<u>\$ 3,970</u>
Total Income	\$ 392,529
<u>EXPENSES</u>	
Program Services	\$ 422,716
Support Services	\$ 39,570
Fundraising	<u>\$ -</u>
Total Expenses	\$ 462,286
Change in net assets	\$ (69,757)
Net assets, beginning of year	<u>\$ 72,066</u>
Net assets, end of year	<u><u>\$ 2,309</u></u>

The accompanying notes are an integral part of these financial statements

KEDILA FAMILY LEARNING CENTER
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2019

Cash Flows from Operating Activities

Change in net assets	<u>\$ (69,757)</u>
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation expense	800
(Increase) Decrease in other assets	-
Decrease in grants receivable	18,030
(Increase)Decrease in prepaid expense	-
Increase in accounts payable	264
Decrease in Other payables	(1,193)
Decrease in Line of Credit	<u>(5,943)</u>
Net cash provided by operating activities	<u>(57,799)</u>
Net increase in cash and equivalents	(57,799)
Cash - Beginning of year	<u>63,592</u>
Cash - End of year	<u><u>\$ 5,793</u></u>

The accompanying notes are an integral part of these financial statements.

KEDILA FAMILY LEARNING CENTER, INC
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 – ORGANIZATION:

KEDILA FAMILY LEARNING CENTER, INC (**KEDILA**) is a non-profit organization formed in 2005. **KEDILA** is committed to providing education, training, affordable and safe housing and support services to the constituents it serves. **KEDILA**'s mission and vision is to provide hope to those who are left behind as they continue with their daily struggles. **KEDILA** prides itself as an organization "*Where the Journey to Learning Begins*" by providing the following programs: After School Remediation and Enrichment; Summer Camps; Freedom Schools; Teen Pregnancy Prevention; Child Abuse Prevention; Mentoring; YouthBuild; (a Skilled Job Training for young adults between ages 16-30 years old that did not complete high school) as well as basic computer training. In addition to all the great programs **KEDILA** offers It also serves as a resource center for the its community.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:
Principles of Accounting

KEDILA is a non-profit community-based organization whose financial statements are prepared on the accrual basis. **KEDILA** has also been classified as an entity that is not a "private foundation" within the meaning of Section 509(a) of the Internal Revenue Code and qualifies for deductible contributions as provided by Section 170(b)(1)(A)(vi).

KEDILA's Forms 990, *Return of Organization Exempt from Income Tax*, and Forms 990-T, *Exempt Organization Business Income Tax Return*, for the years ending December 31, 2012, 2013 and 2014 are subject to examination by the IRS, generally for three years after they were filed.

KEDILA's exempt status is recognized by the State of Louisiana. Accordingly, no provision has been made in the financial statements for federal or state income taxes.

Basis of Reporting

KEDILA has adopted the provisions of FASB Accounting Standards Codification, Topic 958, "Accounting for Not-for-Profit Entities", and reports its financial position and activities according to two classes of net assets according to externally (donor) imposed restrictions.

KEDILA FAMILY LEARNING CENTER, INC
NOTES TO THE FINANCIAL STATEMENTS

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED:

A description of the two net asset categories is as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of KEDILA's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of KEDILA or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

As of December 31, 2019 **KEDILA** did not have any restricted or temporarily restricted net assets.

Cash and Cash Equivalents

For purposes of the Statements of Cash Flows, **KEDILA** considers all short-term, highly liquid investments with maturity of three months or less at the time of purchase to be cash equivalents.

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefitted.

KEDILA FAMILY LEARNING CENTER, INC
NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED:

Promises to Give

Contributions are recognized when the donor makes a promise to give to KEDILA that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Property and Equipment

Improvements which significantly extend the useful life of an asset and purchases of buildings, land and equipment at a cost of \$1,000 or greater are capitalized. The straight-line method of depreciation is used for the assets owned by KEDILA. The estimated useful lives of these assets range from 3 to 40 years.

Support and Revenues

Revenues received under grant programs are recognized when earned. Contributions are considered to be available for unrestricted use unless specifically restricted by the donor or the board of directors.

Fair Value

KEDILA has adopted certain provisions of FASB Accounting Standards Codification Topic 820, "Fair Value Measurements and Disclosures." ASC Topic 820 refines the definition of fair value, establishes specific requirements as well as guidelines for a consistent framework to measure fair value, and expands disclosure requirements about fair value measurements. ASC Topic 820 requires **KEDILA** to maximize the use of observable market inputs, minimize the use of unobservable market inputs, and disclose in the form of an outlined hierarchy, the details of such fair value measurements.

KEDILA FAMILY LEARNING CENTER, INC
NOTES TO THE FINANCIAL STATEMENTS

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED:

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

New Accounting Pronouncements – Adopted

On August 18, 2016 the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. KEDILA has adjusted the presentation of these statements accordingly. The ASU has been applied retrospectively to all periods presented. The preparation of financial statements in conformity with generally accepted

In June 2018 the FASB issued ASU No. 2018-08 Not-for-Profit Entities (Topic 958), “Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made” to clarify and improve the scope and the accounting guidance for contributions received and contributions made. The amendments in this ASU should assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) within the scope of Topic 958, Not-for-Profit Entities, or as exchange (reciprocal) transactions subject to other guidance and (2) determining whether a contribution is conditional. This ASU will be effective for KEDILA for annual periods beginning after December 15, 2018. KEDILA is currently assessing the impact of the pronouncement on its financial statements.

The FASB has issued ASU 2014-09 Revenue from Contracts with Customers (Topic 606), to update its revenue recognition standard to clarify the principles of recognizing revenue and eliminate industry specific guidance as well as help financial statement users better understand the nature, amount,

KEDILA FAMILY LEARNING CENTER, INC
NOTES TO THE FINANCIAL STATEMENTS

NOTE 2 -SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED:

timing and uncertainty of revenue that is recognized. The standard may be applied either retrospectively to each period presented or as a cumulative-effect adjustment as of the date of adoption. This ASU will be effective for KEDILA for annual periods beginning after December 15, 2018. KEDILA is currently assessing the impact of this pronouncement on the financial statements.

In January 2016, the FASB has issued ASU 2016-02, Leases (Topic 842). ASU 2016-02 requires that a lease recognize the assets and liabilities that arise from leases classified as finance or operating. A lessee should recognize in the statement of financial position a liability to make lease payments (the lease liability) and a right-of-use asset representing its right to use the underlying asset for the lease term. For leases with a term of 12 months or less, a lessee is permitted to make an accounting policy election by class of underlying asset not to recognize lease assets and lease liabilities. In transition, leases and lessors are required to recognize and measure leases at the beginning of the earliest period presented using a modified retrospective approach. This ASU will be effective for financial statements issued for annual periods beginning after December 15, 2019. KEDILA is currently assessing the impact of this pronouncement on its financial statements.

NOTE 3 - ECONOMIC DEPENDENCY:

The primary sources of revenue for **KEDILA** are grants provided through various funding agencies. The continued success of **KEDILA** is dependent upon the renewal of these grants and obtaining other grants from the funding sources.

NOTE 4 - INCOME TAXES:

KEDILA is a tax-exempt organization under section 501(C)(3) of the Internal Revenue Code. Accordingly, no provisions for federal or state income taxes have been recorded in the accompanying financial statements. Should **KEDILA's** tax status be challenged in the future, 2019 2018 and 2017 tax years are open for examination by the IRS.

KEDILA FAMILY LEARNING CENTER, INC
NOTES TO THE FINANCIAL STATEMENTS

NOTE 5 - COMMITMENTS AND CONTINGENCIES:
Participation in Grant Programs

KEDILA is a recipient of grant funds from various funding sources. The administration of the program and activities funded by the grants are under the control and administration of **KEDILA** and are subject to audit and/or review by the applicable funding source. Any grant funds found not to be properly spent in accordance with the terms, conditions, and regulations of the funding source may be subject to recapture.

NOTE 6 - FAIR VALUE MEASUREMENTS OF
FINANCIAL ASSETS AND LIABILITIES:

In accordance with FASB ASC Topic 820, fair value is defined as the price that **KEDILA** would receive to sell an asset or pay to transfer a liability in a timely transaction with an independent buyer in the principal market, or in the absence of a principal market the most advantageous market for the asset or liability. ASC Topic 820 established a three-tier hierarchy to distinguish between (1) inputs that reflect the assumptions market participants would use in pricing an asset or liability developed based on market data obtained from sources independent of the reporting entity (observable inputs) and (2) inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing an asset or liability developed based on the best information available in the circumstances (unobservable inputs) and to established classification of fair value measurements for disclosure purposes.

Various inputs are used in determining the value of **KEDILA** assets or liabilities. The inputs are summarized in the three broad levels listed below:

- Level 1 - Quoted prices are available in active markets for identical investments as of the reporting date.
- Level 2 - Pricing inputs are other than quoted prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value is determined through the use of models or other valuation methodologies.
- Level 3 - Pricing inputs are unobservable for the investment and include situations where there is little, if any market activity. The inputs into the determination of fair value require significant management judgment or estimation.

KEDILA FAMILY LEARNING CENTER, INC
NOTES TO THE FINANCIAL STATEMENTS

NOTE 6 - **FAIR VALUE MEASUREMENTS OF
FINANCIAL ASSETS AND LIABILITIES: CONTINUED**

In certain cases, the inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, an investment's level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement. **KEDILA's** assessment of the

significance of a particular input to the fair value measurement in its entirety requires judgment, and considers factors specific to the investment. All investments are considered level 1 investments. The carrying value and the estimated fair values of **KEDILA's** financial instruments at December 31, 2019 are as follows:

<u>Description</u>	Balance at 12/31/2019	
	<u>Carrying Value</u>	<u>Fair Value</u>
Cash and Cash Equivalents	5,793	5,793
Grants Receivable	8,858	8,858

NOTE 7 - **FIXED ASSETS:**

	Balance at 12/31/2018	Additions (Reductions)	Balance at 12/31/2019
Building and Land	53,210.00		53,210.00
Equipment	46,996.00	-	46,996.00
Accumulated Depreciation	(46,196.00)	(800.00)	(46,996.00)
Total Fixed Assets	54,010.00	(800.00)	53,210.00

Depreciation expense for the years ended December 31, 2019 totaled \$800.

KEDILA FAMILY LEARNING CENTER, INC
NOTES TO THE FINANCIAL STATEMENTS

NOTE 8 - BOARD OF DIRECTORS COMPENSATION:

The board of directors operates on a voluntary basis, as such there were no payments made to any board member during the year ended December 31, 2019 for services.

NOTE 9 - GRANTS RECEIVABLE:

Grants receivable consists of outstanding payments from a federal agency grant which totaled \$8,858 as of December 31, 2019. These amounts are deemed collectible as such, there has been no adjustment made to an account for an allowance for doubtful accounts.

NOTE 10 - LINE OF CREDIT:

The agency has a line of credit with a local bank. It is renewed annually and has an interest rate of 7.99% with varying monthly payments with interest expense for the year ended December 31, 2019 totaling 4,566. The balance of the line of credit as of December 31, 2019 was \$42,027.

NOTE 11 - SUBSEQUENT EVENTS:

FASB Accounting Standards Codifications Topic 855-10, "Subsequent Events" requires the disclosure of the date through which **KEDILA** has evaluated subsequent events and the reason for selecting that date. **KEDILA** evaluated subsequent events from January 1, 2020 to October 19, 2020, the date the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION
SCHEDULE OF FUNCTIONAL EXPENSES

KEDILA FAMILY LEARNING CENTER, INC
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2019

	Program Services	Support Services	Fundraising	Total
Salaries	\$271,429	\$20,352	\$0	\$291,781
Payroll Taxes	23,426	0	0	23,426
Rent	24,922	0	0	24,922
Telephone/Internet	3,472	2,348	0	5,820
Travel	9,549	0	0	9,549
Education and Training	8,300	0	0	8,300
Program Expenses	35,912	1,000	0	36,912
Casual Labor	1,415	1,000	0	2,415
Office Supplies	9,225	1,774	0	10,999
Postage	166	276	0	441
Printing	203	27	0	230
Professional Service	6,950	400	0	7,350
Payroll Service Fees	8,441	2,195	0	10,635
Accounting	9,600	0	0	9,600
Audit	5,450	0	0	5,450
Insurance - General Liability	3,135	0	0	3,135
Miscellaneous	1,120	1,437	0	2,557
Interest Expense	0	7,962	0	7,962
Depreciation	0	800	0	800
TOTAL	<u>\$422,716</u>	<u>\$39,570</u>	<u>\$0</u>	<u>\$462,286</u>

The accompanying notes are an integral part of these financial statements.

KEDILA FAMILY LEARNING CENTER, INC
SCHEDULE OF FEDERAL EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2019

<u>GRANTOR</u>	<u>CFDA NUMBER</u>	<u>ENTITY NUMBER</u>	<u>PASS-THROUGH TO SUBRECIPIENTS</u>	<u>ACTIVITY</u>
<u>U.S. Department of Health & Urban Development</u>				
<u>Awards From A Pass-Through Entity</u>				
<u>City of New Orleans</u>				
Community Development Block Grants	14.218	N/A	-0-	108,763
Total U.S. Department of Housing and Urban Development				<u>108,763</u>
<u>U.S. Department of Transportation</u>				
<u>Awards From A Pass-Through Entity</u>				
<u>Jefferson Parish Work-force Development Board</u>				
WIA/WIOA Youth Activities	17.259	N/A	-0-	34,838
Total U.S. Department of Transportation				<u>34,838</u>
<u>U.S. Department of Labor</u>	17.274	N/A	-0-	205,424
Total U.S. Department of Labor				<u>205,424</u>
<u>Total Expenditures of Federal Awards</u>				\$ <u>349,025</u>

KEDILA FAMILY LEARNING SERVICES
AGENCY HEAD COMPENSATION
FOR THE YEAR ENDED DECEMBER 31, 2019

Agency Head Name:	Dipo Mosadomi	
<u>Purpose</u>		<u>Amount</u>
Salary		-
Benefits - insurance		67,000.00
Benefits - retirement		-
Benefits - other		-
Car allowance		-
Vehicle provided by organization		-
Per diem		-
Reimbursements		-
Travel		-
Registration fees		-
Conference Travel		-
Continuing professional education fees		-
Housing		-
Unvouchered expenses		-
Special meals		-

Act 706 of the 2014 Legislative Session requires the disclosure of the total compensation, reimbursement, benefits, and other payments made to the agency head, political subdivision head or Chief executive officer, related to the position; including but not limited to travel housing, unvouchered expenses (such as travel advances) oer diem, and registration fees.



Independent Accountant's Report
on Applying Agreed-Upon Procedures

To Kedila Family Services and the Louisiana Legislative Auditor:

I have performed the procedures enumerated below, which were agreed to by Kedila Family Learning Services and the Louisiana Legislative Auditor (the specified parties), on Kedila's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended [date], as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. Kedila's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties.

Consequently, I make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Federal, State, and Local Awards

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from Kedila's management.

The Agency provided us with the following list of expenditures made for federal grant awards received during the fiscal year ended December 31, 2019:

Federal, State, or Local Grant Name	Grant Year	CFDA No. (if applicable)	Amount
Community Development Block Grants	2019	14.218	108,763
WIA/WIOA Youth Activities	2019	17.259	34,838
US Department of Labor	2019	17.274	205,424
Total Expenditures			349,025

2. For each federal, state, and local grant award, randomly select six disbursements from each grant administered during the fiscal year, provided that no more than 30 disbursements are selected.
3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

Each of the selected disbursements agreed to the amount and payee in the supporting documentation.

4. Report whether the selected disbursements were coded to the correct fund and general ledger account.

All of the disbursements were coded to the correct fund and general ledger account.

5. Report whether the selected disbursements were approved in accordance with Kedila's policies and procedures.

Kedila's policies and procedures state that the executive director must approve all disbursements. Documentation supporting each of the selected disbursements included the signature of the executive director.

6. For each selected disbursement made for federal grant awards, obtain the *Compliance Supplement* for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the *Compliance Supplement*, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.

Activities allowed or unallowed

I compared documentation for each of the selected disbursements with program compliance requirements related to services allowed or not allowed and no exceptions were noted.

Eligibility

I compared documentation for each of the selected disbursements with program compliance requirements related to eligibility no exceptions were noted.

Reporting

I compared documentation for each of the selected disbursements with program compliance requirements related to reporting. No exceptions were noted.

7. Obtain the close-out reports, if required, for any program selected in Procedure 2 that was closed out during the fiscal year. Compare the close-out reports, if applicable, with Kedila's financial records; and report whether the amounts in the close-out reports agree with Kedila's financial records.

Kedila asserts that in 2019 none of the federal grant awards that were received required close out reports.

Open Meetings

8. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions. Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "Open Meetings Law" available on the Legislative Auditor's website at [https://app.la.state.la.us/lla.nsf/BAADB2991272084786257AB8006EE827/\\$FILE/Open%20Meeting](https://app.la.state.la.us/lla.nsf/BAADB2991272084786257AB8006EE827/$FILE/Open%20Meeting)

[s%20Law%20FAQ.pdf](#), to determine whether a non-profit agency is subject to the open meetings law.

Kedila is a private non profit organization and not a public body. Therefore, Kedila is not required to adhere to the “Open Meetings Law”.

Budget

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the agency provided to the applicable federal, state or local grantor agency. Report whether the budgets for federal, state and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

The Agency provided documentation that comprehensive budgets were submitted to the applicable federal grantor agency for the grants exceeding five thousand dollars. These budgets included the purpose and duration of the grant program.

State Audit Law

10. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

Kedila’s report was submitted to the Legislative Auditor after the statutory due date of June 30, 2020 but was given an extension due to the ongoing Covid-19 pandemic.

11. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Kedila’s management represented that the Agency did not enter into any contracts during the fiscal year that were subject to the public bid law.

Prior-Year Comments

12. Obtain and report management’s representation as to whether any prior year suggestions, exceptions, recommendations, and/or comments have been resolved.

Kedila Family Learning Services has no prior years suggestions or exceptions.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. I was not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on Kedila’s compliance with the foregoing matters. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on Kedila’s compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under

Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.



VGR, CPA New Orleans
New Orleans, Louisiana

October 19, 2020

ATTACHMENTS:

SIGNED LOUISIANA ATTESTATION QUESTIONNAIRE

**LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-Public Agencies)**

Dear Chief Executive Officer:

Attached is the Louisiana Attestation Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of the review/attestation engagement of Louisiana quasi-public agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting.

The completed and signed attestation questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the independent certified public accountant at the beginning of the engagement.** The CPA will, during the course of his/her engagement, perform certain agreed-upon procedures to the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the CPA during the course of his/her engagement. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Daryl G. Purpera, CPA, CFE
Louisiana Legislative Auditor

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Agencies)

VGR CPA 2019 (Date Transmitted)
1855 N. GAYOSO ST. (CPA Firm Name)
NEW ORLEANS, LA 70119 (CPA Firm Address)
NEW ORLEANS, LA 70119 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of December 31, 2019 and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes No []

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes No []

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No []

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No []

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "[Open Meeting FAQs](#)," available on the Legislative Auditor's website to determine whether a non-profit agency is subject to the open meetings law.**

Yes No []

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes No []

Reporting

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No []

General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No []

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes No []

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes No []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes No []

The previous responses have been made to the best of our belief and knowledge.

<u>Shamette Franklin</u>	Secretary	<u>11/14/2020</u>	Date
<u>Walter Smith</u>	Treasurer		Date
	President	<u>11-14-2020</u>	Date