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Affidavit and Revenue Certification

West Monroe – West Ouachita Chamber of Commerce, Inc. ENTITY NAME
 Ouachita Parish
West Monroe, Louisiana (City), State

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Courtney Hornsby (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of West Monroe – West Ouachita Chamber of Commerce, Inc. (enter entity name) as of December 31, 2017 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Courtney Hornsby, (officer name), who, duly sworn, deposes and says that West Monroe – West Ouachita Chamber of Commerce, Inc. (entity name) received \$75,000 or less in revenues and other sources for the year ended December 31, 2017, and accordingly, is not required to have an audit for the previously mentioned year.

Courtney Hornsby
Officer's Signature

Sworn to and subscribed before me this 18th day of April, 2018.

J B Mitchell
NOTARY PUBLIC SIGNATURE & SEAL
Jay B. Mitchell La. Bar No. 20295

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date <u>MAY 02 2018</u>

Please Complete This Section
Officer's Name <u>Courtney Hornsby</u>
Officer's Title <u>President</u>
Address <u>112 Professional Dr.</u>
City, Zip <u>West Monroe, LA 71291</u>
Ph: Cell/Land <u>(318) 325-1961</u>
E-mail <u>CHornsby@westmonroechamber.org</u>

West Monroe – West Ouachita Chamber of Commerce, Inc.

(Agency Name)

Statement of Cash Receipts and Disbursements**For the Year Ended December 31, 2017**

(Year-End)

	<u>General Fund</u>	<u>Governmental Funds</u>	<u>Total</u>
RECEIPTS (Provide Brief Description):			
1. Memberships	\$ 146,583	\$ 0	\$ 146,583
2. Program Fees	33,511	30,000	63,511
3. Special Events	73,747	0	73,747
4. Membership Development Contributions	24,871	0	24,871
5. Other Income	14,692	0	14,692
6. Total receipts (add lines 1 - 5)	<u>\$ 293,404</u>	<u>\$ 30,000</u>	<u>\$ 323,404</u>
DISBURSEMENTS (Provide Brief Description):			
7. Salaries and Benefits	\$ 142,587	\$ 0	\$ 142,587
8. Program Expenses	56,750	30,000	86,750
9. Office Expenses	20,943	0	20,943
10. Depreciation Expense	13,866	0	13,866
11. Professional Fees	11,681	0	11,681
12. Other Disbursements	33,642	0	33,642
13. Total Disbursements (add lines 7 – 12)	<u>\$ 279,469</u>	<u>\$ 30,000</u>	<u>\$ 309,469</u>
14. Change in fund balance (Lines 6 minus 13)	\$ 13,935	\$ 0	\$ 13,935
15. Fund Balance at beginning of year	\$ 82,072	\$ 0	\$ 82,072
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 96,007	\$ 0	\$ 96,007

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

West Monroe – West Ouachita Chamber of
Commerce, Inc. (Agency Name)

Balance Sheet, on December 31, 2017
(Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 27,079	\$ 0	\$ 27,079
2. Investments (fair value) on hand	0	0	0
3. Office furnishings (Cost of desks, etc)	229	0	229
4. Equipment (Cost of fax machine, etc)	16,080	0	16,080
5. Other (brief description) Land, buildings, & improvements	62,366	0	62,366
6. Total Assets (add lines 1 - 5)	<u>\$ 105,754</u>	<u>\$ 0</u>	<u>\$ 105,754</u>
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description): Credit Card Payable	\$ 972	\$ 0	\$ 972
8. Payroll liabilities	4,982	0	4,982
9. Long-term debt	3,793	0	3,793
10.			
11. Total Liabilities (add lines 7 - 10)	9,747	0	9,747
12. Fund balance (amount from Line 16 on Statement A)	96,007	0	96,007
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$ 105,754</u>	<u>\$ 0</u>	<u>\$ 105,754</u>

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West Monroe – West Ouachita Chamber of Commerce, Inc. (Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended December 31, 2017 (Year-End)

Agency Head Name and Title: Courtney Hornsby, President

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18.

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor –
Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16