

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
CAMERON, LOUISIANA

ANNUAL FINANCIAL STATEMENTS AND INDEPENDENT
ACCOUNTANTS' REVIEW REPORT

Year Ended December 31, 2017

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CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT

Management's Discussion and Analysis

Within this section of the Cameron Parish Port, Harbor and Terminal District's (District) annual financial report, the District's management is pleased to provide this narrative discussion and analysis of the financial activities of the District for the fiscal year ended December 31, 2017. The District's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

FINANCIAL HIGHLIGHTS

- The District's assets exceeded its liabilities by \$358,219 (net position) for the fiscal year reported.
- Total revenues of \$215,833 were in excess of total expenses of \$108,343, which resulted in a current year excess of \$107,490, compared to prior year excess of \$8,139.
- Total net position is comprised of the following:
 - (1) Net investment in capital assets of \$13,242 represents property, construction in progress and equipment, net of accumulated depreciation, and is reduced for outstanding debt related to the purchase of capital assets.
 - (2) Unrestricted net position of \$344,977 represents the portion available to maintain the District's continuing obligations to taxpayers and creditors.

The above financial highlights are explained in more detail in the "financial analysis" section of this document.

OVERVIEW OF FINANCIAL STATEMENTS

This Management's Discussion and Analysis document introduces the District's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements. The District also includes in this report additional information to supplement the basic financial statements. Comparative data is presented when available.

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT

Management's Discussion and Analysis (Continued)

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The District's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the District's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

The first of these government-wide statements is the *Statement of Net Position*. This is the government-wide statement of position presenting information that includes all of the District's assets and liabilities, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District as a whole is improving or deteriorating. Evaluation of the overall health of the District would extend to other nonfinancial factors such as diversification of the taxpayer base, or the condition of District infrastructure in addition to the financial information provided in this report.

The second government-wide statement is the *Statement of Activities*, which reports how the District's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the District's distinct activities or functions on revenues provided by the District's taxpayers.

FUND FINANCIAL STATEMENTS

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the District's most significant funds rather than the District as a whole.

The District has one kind of fund:

Governmental fund is reported in the fund financial statements and encompass the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the District's governmental fund. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT

Management's Discussion and Analysis (Continued)

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund operating statement provide a reconciliation to assist in understanding the differences between these two perspectives.

NOTES TO THE BASIC FINANCIAL STATEMENTS

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements.

OTHER INFORMATION

In addition to the basic financial statements and accompanying notes, this report also presents certain supplemental information concerning the District's budget presentation. A budgetary comparison schedule is included as "supplemental information" for the governmental fund. This schedule demonstrates compliance with the District's adopted budget.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Over time, as year-to-year financial information is accumulated on a consistent basis, changes in net position may be observed and used to discuss the changing financial position of the District as a whole.

The District's net position at fiscal year-end is \$358,219. The following table provides a summary of the District's net position:

	<u>2017</u>	<u>2016</u>
Assets:		
Current assets	\$ 349,138	\$ 235,652
Capital assets	13,242	19,238
Total assets	<u>\$ 362,380</u>	<u>\$ 254,890</u>
Deferred outflows of resources	<u>\$ -</u>	<u>\$ -</u>
Liabilities:		
Current liabilities	<u>\$ 4,161</u>	<u>\$ 4,161</u>
Deferred inflows of resources	<u>\$ -</u>	<u>\$ -</u>
Net position:		
Net investment in capital assets	\$ 13,242	\$ 19,238
Unrestricted	344,977	231,491
Total net position	<u>\$ 358,219</u>	<u>\$ 250,729</u>

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT

Management's Discussion and Analysis (Continued)

Net position increased by \$107,490 for the current year.

The following table provides a summary of the District's changes in net position:

	<u>2017</u>	<u>2016</u>
Revenues	\$ 215,833	\$ 109,660
Expenses	<u>108,343</u>	<u>101,521</u>
Change in Net position	107,490	8,139
Beginning Net position	<u>250,729</u>	<u>242,590</u>
Ending Net position	<u>\$ 358,219</u>	<u>\$ 250,729</u>

BUDGETARY HIGHLIGHTS

The Governmental Fund – The budgeted revenues were more than the actual by \$22,997. The budgeted expenditures were less than the actual by \$16,883.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

The District's investment in capital assets, net of accumulated depreciation as of December 31, 2017, was \$13,242. See Note B for additional information about changes in capital assets during the fiscal year and outstanding at the end of the year. The following table provides a summary of capital asset activity.

	<u>2017</u>	<u>2016</u>
Non-depreciable assets:		
Land – 159 acres	\$ -	\$ -
Depreciable assets:		
Transportation equipment	<u>33,532</u>	<u>33,532</u>
Total depreciable assets	33,532	33,532
Less accumulated depreciation	<u>20,290</u>	<u>14,294</u>
Book value-all depreciable assets	<u>\$ 13,242</u>	<u>\$ 19,238</u>
Percent depreciated	61%	43%
Book value-all assets	<u>\$ 13,242</u>	<u>\$ 19,238</u>

Long-term debt

At the end of the fiscal year, the District had no debt.

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT

Management's Discussion and Analysis (Continued)

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the District's finances, comply with finance-related laws and regulations, and demonstrate the District's commitment to public accountability. If you have any questions about this report or would like to request additional information, contact the administrator, Tunie Dunaway, P.O. Box 1271, Cameron, LA 70631.



Gragson, Casiday & Guillory, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

RAYMOND GUILLORY, JR., C.P.A.
COY T. VINCENT, C.P.A.
MICHELLE LEE, C.P.A.
BRADLEY J. CASIDAY, C.P.A., C.V.A.
GRAHAM A. PORTUS, E.A.
KATHRYN BLESSINGTON, C.P.A.
JACKLYN BARLOW, C.P.A.
BRIAN MCCAIN, C.P.A.
BLAKE MANUEL, C.P.A.

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

February 6, 2018

Board of Commissioners
Cameron Parish Port, Harbor and Terminal District
Cameron, Louisiana

We have reviewed the accompanying financial statements of the governmental activities and the major fund of the Cameron Parish Port, Harbor and Terminal, a component unit of the Cameron Parish Policy Jury, as of and for the year ended December 31, 2017, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Other Information

The accompanying schedule of compensation, benefits, and other payments to chief executive officer is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subject to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.

Board of Commissioners
Cameron Parish Port, Harbor and Terminal District
February 6, 2018

Required Supplemental Information

Accounting principles generally accepted in the United States of America required that the following supplemental information be presented to supplement the basic financial statements:

Budgetary Comparison Schedule
Management's Discussion and Analysis

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have not audited or reviewed such required supplemental information, and, accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on it.

In accordance with the Louisiana Government Audit Guide and the provisions of state law, we have issued a report, dated February 6, 2018, on the results of the agreed-upon procedures.

Gragson, Casiday & Guillory

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE
FINANCIAL STATEMENTS

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Statement of Net Position

December 31, 2017

ASSETS	
Cash	\$ 349,138
Capital assets, net of accumulated depreciation	13,242
Total assets	<u>\$ 362,380</u>
DEFERRED OUTFLOWS OF RESOURCES	
	<u>\$ -</u>
LIABILITIES	
Accounts payable	\$ -
Due to Cameron Parish Police Jury	4,161
Total liabilities	<u>\$ 4,161</u>
DEFERRED INFLOWS OF RESOURCES	
	<u>\$ -</u>
NET POSITION	
Net investment in capital assets	\$ 13,242
Unrestricted	344,977
Total net position	<u>\$ 358,219</u>

The accompanying notes and independent accountants' review report
are an integral part of these financial statements.

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Statement of Activities

Year Ended December 31, 2017

<u>Activities</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net Revenues (Expenses) and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>
Governmental Activities:				
General government	\$ 108,343	\$ 19,530	\$ 196,000	\$ 107,187
		General Revenues:		
				303
			Interest income	303
			Total General Revenues	303
			Change in Net Position	107,490
			Net Position, beginning	250,729
			Net Position, ending	\$ 358,219

The accompanying notes and independent accountants' review report are an integral part of these financial statements.

FUND FINANCIAL STATEMENTS

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Balance Sheet - Governmental Fund

December 31, 2017

	2017	2016
ASSETS		
Cash	\$ 349,138	\$ 235,652
DEFERRED OUTFLOWS OF RESOURCES	-	-
TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 349,138	\$ 235,652
LIABILITIES		
Accounts payable	\$ -	\$ -
Due to Cameron Parish Police Jury	4,161	4,161
Total liabilities	4,161	4,161
DEFERRED INFLOWS OF RESOURCES	-	-
FUND EQUITY		
Fund balance - unassigned	344,977	231,491
TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND EQUITY	\$ 349,138	\$ 235,652

The accompanying notes and independent accountants' review report
are an integral part of these financial statements.

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Reconciliation of the Balance Sheet-Governmental Fund to the
Statement of Net Position

December 31, 2017

Total fund balance for governmental fund at December 31, 2017		\$	344,977
Total net position reported for governmental activities in the statement of net position is different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:			
Land	\$	-	
Capital assets, net of \$20,290 accumulated depreciation		<u>13,242</u>	<u>13,242</u>
Total net position of governmental activities at December 31, 2017			<u>\$ 358,219</u>

The accompanying notes and independent accountants' review report are an integral part of these financial statements.

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Statement of Revenues, Expenditures and
Changes in Fund Balance - Governmental Fund

Year Ended December 31, 2017

	2017	2016
REVENUES		
Economic development	\$ 196,000	\$ 89,676
Lease income	19,530	19,530
Interest	303	454
Intergovernmental revenue	-	-
TOTAL REVENUES	215,833	109,660
EXPENDITURES		
General Government		
Bank charges	665	-
Contract labor	-	33,333
Dues	16,400	17,970
Fuel	2,802	2,902
Filing fees	1,392	4,267
Professional fees	45,901	4,900
Rent	19,530	19,530
Repairs and maintenance	5,830	2,923
Supplies	3,538	2,466
Telephone	3,330	3,344
Travel	2,959	3,179
Capital Outlay	-	-
TOTAL EXPENDITURES	102,347	94,814
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	113,486	14,846
FUND BALANCE - BEGINNING	231,491	216,645
FUND BALANCE - ENDING	\$ 344,977	\$ 231,491

The accompanying notes and independent accountants' review report
are an integral part of these financial statements.

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balance-Governmental Fund to the Statement of Activities

Year Ended December 31, 2017

Total net changes in fund balance at December 31, 2017 per Statement of Revenues, Expenditures and Changes in Fund Balance		\$	113,486
The change in net position reported for governmental activities in the statement of activities different because: Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Capital outlay which is considered expenditures on the Statement of Revenues, Expenditures and Changes in Fund Balance		\$	-
Depreciation expense for the year ended December 31, 2017			<u>(5,996)</u>
Total changes in net position at December 31, 2017 per Statement of Activities		\$	<u>107,490</u>

The accompanying notes and independent accountants' review report
are an integral part of these financial statements.

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Cameron Parish Port, Harbor and Terminal District was created under Louisiana Revised Statute 34:2501. The District has all the rights, privileges and immunities granted to corporations in Louisiana. The District is governed by a five-member board of commissioners who are appointed by the Cameron Parish Police Jury and who serve without compensation. The board of commissioners has the power to regulate the commerce and traffic of the District in such a manner as will be in the best interest of the state.

1. Reporting Entity

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. For financial reporting purposes, in conformance with GASB Statement No. 14, the Cameron Parish Port, Harbor and Terminal District includes all funds, account groups, et cetera, that are within the oversight responsibility of the Cameron Parish Port, Harbor and Terminal District.

As the governing authority, for reporting purposes, the Cameron Parish Police Jury is the financial reporting entity. The financial reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Cameron Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability.

Continued

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body and
 - a. The ability of the Cameron Parish Police Jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Cameron Parish Police Jury.
2. Organizations for which the Cameron Parish Police Jury does not appoint a voting majority but are fiscally dependent on the Cameron Parish Police Jury.
3. Organizations for which the reporting entity financial statements could be misleading if data of the organization is not included because of the nature of significance of the relationship.

Based upon the application of these criteria, Cameron Parish Port, Harbor and Terminal District is a component unit of the Cameron Parish Police Jury's reporting entity.

2. Basis of Presentation

The accompanying basic financial statements of the District have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments", issued in June 1999.

Government-Wide Financial Statements

The Statement of Net position and the Statement of Activities display information about the District as a whole. They include all funds of the reporting entity. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues.

Continued

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

The Statement of Activities presents a comparison between direct expenses and program revenues for each of the functions of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function.

Program revenues include (a) fees and charges paid by the recipients of services offered by the District; and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

The District uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain District functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts.

The District has one fund, the General Fund, which is therefore considered its major fund.

3. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide statement of net position and the statement of activities, the activities are presented using the economic resources measurement focus. In the fund financial statements, the "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

Continued

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Basis of Accounting

In the government-wide statement of net position and statement of activities, the activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting.

4. Cash

Cash includes amounts in demand deposits and time deposits with original maturities of 90 days or less. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. At December 31, 2017, the District had \$350,154 in deposits (collected bank balances). These deposits are secured from risk by \$250,000 of federal deposit insurance, and \$100,154 of pledged securities held by the custodial bank in the name of the fiscal agent bank.

Continued

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

5. Budget

A budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general fund. All annual appropriations lapse at fiscal year-end.

On or before the last meeting of each year, the budget is prepared by fund, function and activity, and includes information on the past year, current year estimates and requested appropriations for the next fiscal year.

The proposed budget is presented to the government's Board of Commissioners for review. The Board holds a public hearing and may add to, subtract from or change appropriations, but may not change the form of the budget. Any changes in the budget must be within the revenues and reserves estimated.

6. Capital Assets

Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Land of the District, approximately 159 acres, is valued at zero cost. Depreciation of each class of depreciable property is computed using the straight-line method. Estimated useful lives are as follows:

Transportation equipment	5 years
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Continued

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

7. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

8. Equity Classification

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other net position that does not meet the definition of "restricted" or "net investment in capital assets".

In the fund statements, governmental fund equity is classified as fund balance. Fund balance is further classified as assigned and unassigned.

- a. Assigned fund balance – Includes fund balance amounts that are intended to be used for specific purposes based on internal (Board) actions.
- b. Unassigned fund balance – Includes positive fund balance within the general fund which has not been classified within the above mentioned categories.

Continued

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, expenditures are to be spent from restricted fund balance first and then unrestricted. Expenditures incurred in the unrestricted fund balance shall be reduced first from the committed fund balance, then from the assigned fund balance and finally, the unassigned fund balance.

9. Subsequent Events

Management has evaluated subsequent events through February 6, 2018, the date the financial statements were available to be issued.

10. Comparative Data

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations.

NOTE B – CAPITAL ASSETS

A summary of changes in capital assets for the year ended December 31, 2017 follows:

	<u>Beginning Of Year</u>	<u>Additions</u>	<u>Deletions</u>	<u>End of Year</u>
Governmental activities:				
Land	\$ -	\$ -	\$ -	\$ -
Transportation equipment	<u>33,532</u>	<u>-</u>	<u>-</u>	<u>33,532</u>
	33,532	-	-	33,532
Less accumulated depreciation	<u>14,294</u>	<u>5,996</u>	<u>-</u>	<u>20,290</u>
TOTALS	<u>\$ 19,238</u>	<u>\$ 5,996</u>	<u>\$ -</u>	<u>\$ 13,242</u>

Depreciation expense was \$5,996 for the year ended December 31, 2017.

The land is approximately 159 acres which was acquired by the District from the U.S. Department of Interior on December 2, 1993 through a quitclaim deed.

Continued

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE C – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

NOTE D – COOPERATIVE ENDEAVOR AGREEMENT

On May 1, 2016, the District signed an agreement with the Cameron Parish Police Jury (Police Jury) which commenced on the date of the agreement and will end on May 31, 2019. During this term, the Police Jury will fund the economic development of the port system and waterways of Cameron Parish through an annual appropriation to the District. The Police Jury is to pay the District an amount not to exceed \$271,000 annually for three years. No amount was paid in the twelve months ended December 31, 2017. The District will use the funds received from the Police Jury for economic development, improvements, infrastructures, operations related to, and in conjunction with, its authority as provided in R.S. 34:2551 et. seq.

NOTE E – LEASE AGREEMENTS

The District has entered into a ground lease with Henry, Henry & Martin, LLC, and The James Henry Company (the Lessors) for the lease of the land on which the CDBG project is to be constructed. The initial term of this lease shall be for a period beginning on June 30, 2011 and ending on September 30, 2043, unless sooner terminated. The District is given the option to renew the lease for two additional periods of five years each. The lease payments shall be \$18,000 per year through October 1, 2013. Every five years for the term of the lease beginning October 1, 2013, the lease payments shall be adjusted in accordance with changes in the price index. The Lessors shall also receive twenty-five percent of any income earned in excess of \$25,000 by the District from the subleases of the property. A total of \$19,530 was paid for the year ended December 31, 2017.

Continued

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Notes to Basic Financial Statements

December 31, 2017

NOTE E – LEASE AGREEMENTS – CONTINUED

The District has entered into a sublease agreement with Cameron Fisheries, LLC for the above leased "Henry" property. The terms of the sublease are consistent with the terms of the ground lease. The lease payments made by Cameron Fisheries, LLC to the District for subletting the land are also consistent with the lease payments made by the District for the lease of the land.

NOTE F – DUE TO OTHER AGENCIES

At December 31, 2017, the District owed the Cameron Parish Police Jury \$4,161, payable on demand.

SUPPLEMENTAL INFORMATION

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Budgetary Comparison Schedule - General Fund

Year Ended December 31, 2017

	BUDGET		ACTUAL	VARIANCE
	Original	Final		FAVORABLE (UNFAVORABLE)
REVENUES				
Economic development	\$ 91,650	\$ 219,000	\$ 196,000	\$ (23,000)
Lease income	69,528	19,530	19,530	-
Interest	460	300	303	3
Intergovernmental revenue	-	-	-	-
TOTAL REVENUES	161,638	238,830	215,833	(22,997)
EXPENDITURES				
General Government				
Bank charges	3,700	3,700	665	3,035
Dues	7,000	7,000	16,400	(9,400)
Filing fees	2,300	4,500	2,802	1,698
Fuel	4,000	4,000	1,392	2,608
Insurance	2,500	2,700	-	2,700
Marketing & Economic Development	15,000	15,000	-	15,000
Professional fees	28,000	47,000	45,901	1,099
Rent	19,530	19,530	19,530	-
Repairs and maintenance	3,200	3,200	5,830	(2,630)
Supplies	2,000	4,000	3,538	462
Telephone	3,600	3,600	3,330	270
Travel	5,000	5,000	2,959	2,041
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	95,830	119,230	102,347	16,883
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES				
	65,808	119,600	113,486	(6,114)
FUND BALANCE - BEGINNING				
	231,491	231,491	231,491	-
FUND BALANCE - ENDING				
	\$ 297,299	\$ 351,091	\$ 344,977	\$ (6,114)

See independent accountants' review report.

OTHER INFORMATION

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Schedule of Compensation, Benefits and Other Payments
to Chief Executive Officer

Year Ended December 31, 2017

Chief Executive Officer: Clair Hebert Marceaux

Salary	\$	-
Benefits-insurance		-
Benefits-retirement		-
Benefits-cell phone		-
Car allowance		-
Vehicle provided by government		-
Per diem		-
Reimbursements-mileage		2,802
Reimbursements-meals		949
Travel		437
Registration fees		2,796
Conference travel		-
Housing		-
Unvouchered expenses		-
Special meals		-
Other		-

See independent accountants' review report.



Gragson, Casiday & Guillory, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

RAYMOND GUILLORY, JR., C.P.A.
COY T. VINCENT, C.P.A.
MICHELLE LEE, C.P.A.
BRADLEY J. CASIDAY, C.P.A., C.V.A.
GRAHAM A. PORTUS, E.A.
KATHRYN BLESSINGTON, C.P.A.
JACKLYN BARLOW, C.P.A.
BRIAN MCCAIN, C.P.A.
BLAKE MANUEL, C.P.A.

INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

February 6, 2018

Board of Commissioners
Cameron Parish Port, Harbor and Terminal District
Cameron, Louisiana

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of the Cameron Parish Port, Harbor and Terminal District and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Cameron Parish Port, Harbor and Terminal District's compliance with certain laws and regulations during the year ended December 31, 2017 included in the accompanying Louisiana Attestation Questionnaire. Management of the Cameron Parish Port, Harbor and Terminal District is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$30,000, or public works exceeding \$150,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

There were no expenditures made during the year for materials and supplies exceeding \$30,000, or for public works exceeding \$150,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

The District does not have any employees.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

N/A

Budgeting

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with the original budget for 2017. There was one amendment to the budget for the year.
6. Trace the budget adoption and amendments to the minute book.

We traced the adopted and the amended budgets to approval in the minutes.
7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceeded budgeted amounts by 5% or more.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues did not meet budgeted revenues for the year within 5%. Actual expenditures met budgeted expenditures by more than 5%.

Accounting and Reporting

8. Randomly select 6 disbursements made during the period under examination and:
 - (a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.
 - (b) determine if payments were properly coded to the correct fund and general ledger account.

The payments were properly coded to the correct fund and general ledger account.
 - (c) determine whether payments received approval from proper authorities.

The payments received proper approvals.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The District is only required to post a notice of each meeting and the accompanying agenda on the door of the meeting place, a public place. We found no evidence of noncompliance.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

We inspected copies of bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

A reading of the minutes of the District and a review of payroll records indicated no payments for any bonuses, advances or gifts.

12. Prior Year Comments and Recommendations.

None

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Cameron Parish Port, Harbor and Terminal District and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Dragsen, Casiday & Guillory

CLIFF CABELL
PRESIDENT
DWIGHT SAVOIE
VICE PRESIDENT
SHEILA MILLER
SECRETARY
JENNIFER PICOU
TREASURER



CAMERON PARISH
Port, Harbor & Terminal District



RICKY POOLE
HOWARD ROMERO
ERNEST CAROL TRAHAN
TIMOTHY DUPONT
JIMMY BROWN
CHRISTOPHER FOUNTAIN
WENDELL WILKERSON

180 HENRY STREET, P O BOX 1271, CAMERON, LA 70631
337-775-5206-PHONE, 337-775-5222-FAX
WWW.CAMERONPARISHPORT.COM

LOUISIANA ATTESTATION QUESTIONNAIRE

February 6, 2018

Gragson, Casiday & Guillory
P.O. Drawer 1847
Lake Charles, LA 70602

In connection with your review of our financial statements as of December 31, 2017 and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of February 6, 2018.

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title.38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [] No

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes No []

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes No []

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes No []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes No []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution LSA-RS 14:138, and AG opinion 79-729.

Yes No []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No []

General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations

Yes No []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No []

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes No []

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or the other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes No []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes No []



Secretary/Treasurer

CAMERON PARISH PORT, HARBOR AND TERMINAL DISTRICT
Cameron, Louisiana

Schedule of Findings and Responses

Year Ended December 31, 2017

1. Findings Relating to the Financial Statements Which Are Required to be Reported in Accordance with Louisiana Governmental Audit Guide

Finding #2017-001:

Budgetary Authority and Control:

Condition: Inadequate budgeting procedures resulted in revenue being under budget by 5% or more.

Criteria: Inadequate budgeting procedures.

Effect: Violations of Louisiana Revised Statute 39:1310.

Cause: Administrative lack of oversight.

Recommendation: The District should review actual revenues and expenditures on an interim basis and amended the budget when necessary.

Response/Corrective Action Planned: The District agrees with the finding and will implement the recommendation.

2. Prior Year Findings

None