

CONCORDIA PARISH RECREATION
DISTRICT NO. 3
(A COMPONENT UNIT OF THE
CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA

ANNUAL FINANCIAL STATEMENTS

AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2019

WITH
INDEPENDENT ACCOUNTANT'S REVIEW REPORT



SILAS SIMMONS LLP
CERTIFIED PUBLIC ACCOUNTANTS *and* ADVISORS

**CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA**

**Annual Financial Statements
As of and for the Year Ended December 31, 2019
With Supplementary Information Schedules**

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**CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA**

**Annual Financial Statements
As of and for the Year Ended December 31, 2019
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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

Board of Commissioners
Concordia Parish Recreation District No. 3
Concordia Parish Police Jury
Vidalia, Louisiana

Report on the Financial Statements

We have reviewed the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Concordia Parish Recreation District No. 3, a component unit of the Concordia Parish Police Jury, as of and for the year ended December 31, 2019, which collectively comprise the Concordia Parish Recreation District No. 3's basic financial statements, as listed in the table of contents, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Other Matters***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have not audited or reviewed such required supplementary information and, accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on it.

The accompanying management's discussion and analysis and budgetary comparison information has been reviewed by us, and based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the information and, accordingly, do not express an opinion on such information.

Other Information

The Schedule of Compensation, Reimbursements, Benefits, and Other Payments to Agency Head is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the basic financial statements. We have not audited or reviewed such information, and we do not express an opinion, a conclusion, nor provide any assurance on it.



Natchez, Mississippi
April 22, 2020

SECTION I
REQUIRED SUPPLEMENTARY INFORMATION
MANAGEMENT'S DISCUSSION AND ANALYSIS

**CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019**

INTRODUCTION

As management of the Concordia Parish Recreation District No. 3 (the District), Vidalia, Louisiana, we offer readers of the Recreation District's financial statements this narrative overview and analysis of the financial activities of the District for the years ended December 31, 2019 and 2018. We encourage readers to consider the information presented here in conjunction with additional information found within the body of the audit.

FINANCIAL HIGHLIGHTS

The financial statements included in this report provide insight into the financial status for the year. Based upon the operations of 2019 and 2018, the Concordia Parish Recreation District No. 3's net position decreased in the current year and resulted in ending net position of \$2,805,401 at December 31, 2019, and increased in the prior year, resulting in ending net position of \$2,856,248 at December 31, 2018.

1. The cash balance for the District was \$197,311 in 2019 and \$248,213 in 2018.
2. The general fund had \$371,470 in revenues for 2019, compared to \$398,057 in 2018. These primarily consisted of the property taxes. There were \$422,317 in governmental expenditures for 2019 and \$394,790 for 2018.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Concordia Parish Recreation District No. 3's basic financial statements. The District's basic financial statements comprise three components (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the District's net position changed during the most recent fiscal year.

The government-wide financial statements outline functions of the District that are principally supported by property taxes. Fixed assets are also supported by taxes and other revenues.

The government-wide financial statements can be found on pages 7 through 8 of this report.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives.

The basic governmental fund financial statements can be found on pages 9 through 12 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 13 through 18 of this report.

**CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019**

GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of net position for the periods ending December 31, 2019 and 2018:

	<u>Governmental Activities</u>	
	<u>2019</u>	<u>2018</u>
Current assets	\$ 557,004	\$ 607,906
Noncurrent assets – capital assets	4,731,688	4,824,859
Total assets	<u>\$ 5,288,692</u>	<u>\$ 5,432,765</u>
Deferred outflows of resources	\$ -	\$ -
Current liabilities	\$ 182,308	\$ 183,232
Noncurrent liabilities	2,300,983	2,393,285
Total liabilities	<u>\$ 2,483,291</u>	<u>\$ 2,576,517</u>
Deferred inflows of resources	\$ -	\$ -
Net position		
Investment in capital assets	\$ 2,338,676	\$ 2,343,508
Unrestricted	466,725	512,740
Total net position	<u>\$ 2,805,401</u>	<u>\$ 2,856,248</u>

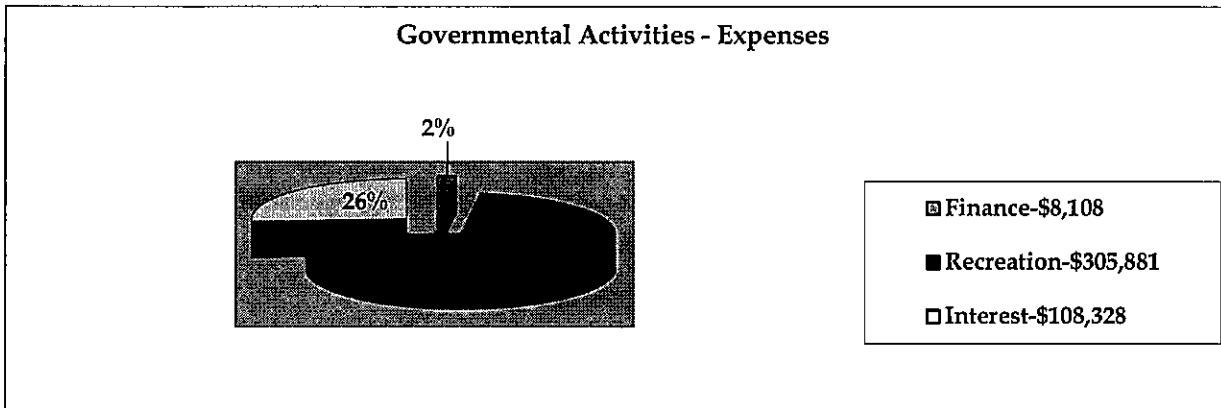
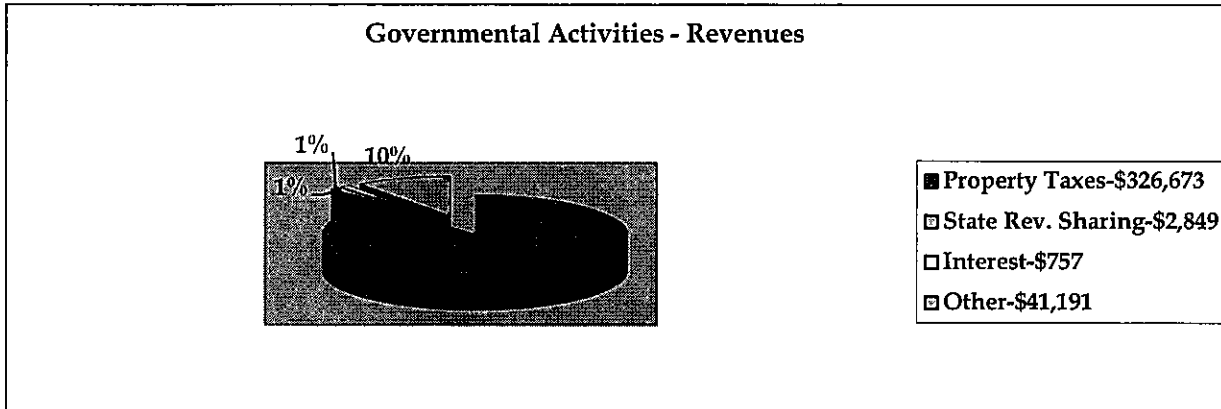
The following is a summary of the statement of activities for the periods ending December 31, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Revenues:		
Ad valorem taxes	\$ 326,673	\$ 354,924
State revenue sharing	2,849	2,703
Interest income	757	4,135
Other income	41,191	36,295
Total revenues	<u>\$ 371,470</u>	<u>\$ 398,057</u>
Expenses:		
Finance and administration	\$ 8,108	\$ 7,805
Culture and recreation	305,881	273,137
Interest expense	108,328	113,848
Total expenses	<u>\$ 422,317</u>	<u>\$ 394,790</u>
Increase (decrease) in net position	\$ (50,847)	\$ 3,267
Net position, January 1	<u>2,856,248</u>	<u>2,852,981</u>
Net position, December 31	<u>\$ 2,805,401</u>	<u>\$ 2,856,248</u>

**CONCORDIA PARISH RECREATION DISTRICT NO. 3
 (A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
 VIDALIA, LOUISIANA
 MANAGEMENT'S DISCUSSION AND ANALYSIS
 FOR THE YEAR ENDED DECEMBER 31, 2019**

GOVERNMENT-WIDE FINANCIAL ANALYSIS (continued)

The following are graphical representations of information presented in the statement of activities for governmental activities for the year 2019:



The notes to the financial statements have additional information presented that is essential to a full understanding of the data provided in the government-wide financial statements.

COMMENTS ON GENERAL FUND BUDGET COMPARISONS

The District, as a special district created before December 31, 1974, is not required to adopt a budget under the Louisiana Government Budget Act; therefore, no budget was adopted by the District.

CAPITAL ASSETS

As of December 31, 2019 and 2018, the District had \$4,731,688 and \$4,824,859, respectively, invested in capital assets.

**CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2019**

FUTURE PLANS

The Recreation Board of District No. 3 is moving forward with the dirt work and drainage for ball fields. The Board will be building a small pavilion by the soccer fields as well as painting the press boxes and the covers over the bleachers. The Board plans to purchase some new equipment for the upkeep of the ball field, such as a sodder and a verdiacutter.

REQUEST FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. Any questions about this report, or requests for additional information, may be directed to Kally Murray, Secretary, Post Office Box 817, Vidalia, Louisiana 71373.

SECTION II
BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
STATEMENT OF NET POSITION
DECEMBER 31, 2019

ASSETS

Current assets:	
Cash and cash equivalents	\$ 197,311
Receivables:	
Accounts	354,003
Prepaid expenses	5,690
Capital assets (net)	<u>4,731,688</u>
Total assets	<u>\$ 5,288,692</u>
Deferred inflows of resources	<u>\$ -</u>

LIABILITIES

Accrued interest payable	\$ 90,279
Long-term liabilities	
Due within one year	92,029
Due in more than one year	<u>2,300,983</u>
Total liabilities	<u>\$ 2,483,291</u>
Deferred outflows of resources	<u>\$ -</u>

NET POSITION

Invested in capital assets, net of related debt	\$ 2,338,676
Unrestricted	<u>466,725</u>
Total net position	<u>\$ 2,805,401</u>

The accompanying notes are an integral part of this financial statement.

**CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2019**

REVENUES

Ad valorem taxes	\$	326,673
State revenue sharing		2,849
Interest income		757
Other income		<u>41,191</u>
Total revenues	\$	<u>371,470</u>

EXPENDITURES

General government:		
Finance and administration	\$	8,108
Culture and recreation		305,881
Interest expense		<u>108,328</u>
Total expenditures	\$	<u>422,317</u>
Change in net position	\$	(50,847)
Net position, beginning of year		<u>2,856,248</u>
Net position, end of year	\$	<u><u>2,805,401</u></u>

The accompanying notes are an integral part of this financial statement.

FUND FINANCIAL STATEMENTS

GOVERNMENTAL FUNDS

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
BALANCE SHEET - GOVERNMENTAL FUNDS
DECEMBER 31, 2019

	General Fund
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 197,311
Receivables:	
Accounts	354,003
Prepaid expenses	<u>5,690</u>
Total assets	<u>\$ 557,004</u>
LIABILITIES	
Current liabilities:	
Accounts and other payables	<u>\$ -</u>
Fund balances:	
Unassigned	<u>\$ 557,004</u>
Total fund balance	<u>\$ 557,004</u>
 Total liabilities and fund balance	 <u>\$ 557,004</u>

The accompanying notes are an integral part of this financial statement.

**CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
DECEMBER 31, 2019**

Total Fund Balances for Governmental Funds (Statement C)	\$	557,004
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Total net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:

Land		527,540
Buildings, net of \$1,098,825 accumulated depreciation		4,008,822
Equipment, net of \$383,885 accumulated depreciation		195,326

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the fund liabilities.

Bonds payable		(2,393,012)
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Accrued interest payable		(90,279)
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Total Net Position of Governmental Activities (Statement A)	\$	<u>2,805,401</u>
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**CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2019**

	General Fund
REVENUES	
Ad valorem taxes	\$ 326,673
Intergovernmental:	
State revenue sharing	2,849
Interest income	757
Other income	41,191
Total revenues	\$ 371,470
 EXPENDITURES	
General government:	
Finance and administration	\$ 8,108
Culture and recreation	159,858
Capital outlay	52,852
Debt service:	
Principal paid	88,339
Interest paid	111,661
Total expenditures	\$ 420,818
Excess of expenditures over revenues	\$ (49,348)
Fund balance, beginning of year	606,352
Fund balance, end of year	\$ 557,004

The accompanying notes are an integral part of this financial statement.

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCE
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2019

Net Changes in Fund Balance - Governmental Fund (Statement E)	\$	(49,348)
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Amounts reported for governmental activity in the statement of activity is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount depreciation exceeded capital outlays in the current period:

Capital outlay	\$	52,852	
Depreciation expense		<u>(146,023)</u>	(93,171)

Governmental funds report debt service payments as expenditures and proceeds from loans as revenues. However, in the statement of activities, repayments of principal of indebtedness reduces long-term liabilities in the statement of net position and loan proceeds increase long-term liabilities.

Principal paid	\$	88,339	
Accrued interest payable decrease		<u>3,333</u>	<u>91,672</u>

Change in Net Position per Statement of Activities (Statement B)	\$	<u>(50,847)</u>
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NOTES TO THE FINANCIAL STATEMENTS

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

INTRODUCTION

1. The Concordia Parish Recreation District No. 3 (the District) was created by ordinance of the Concordia Parish Police Jury on May 28, 1958, as provided by Louisiana Revised Statutes 33:4562-4566. The District has been a component unit of the Concordia Parish Police Jury since inception in 1958.
2. The purpose of the District is to own and operate playgrounds and other facilities in the District and to initiate activities that would promote recreation relating to the general health and well-being of youths.
3. The District is located in Vidalia and surrounding areas of Concordia Parish, Louisiana.
4. The population of the District is approximately 7,200.
5. The District is governed by seven commissioners appointed by the Concordia Parish Police Jury. The commissioners serve without pay.
6. The District has a secretary, a director, and three or four other part-time independent contractors.
7. Approximately 2,000 to 3,000 youths and adults participate in the District's facilities and programs each year.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying basic financial statements of the Concordia Parish Recreation District No. 3 have been prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements and Management's Discussion and Analysis - for State and Local Governments*, issued in June 1999.

B. REPORTING ENTITY

The District is a component unit of the Concordia Parish Police Jury, the financial reporting entity. The Police Jury is financially accountable for the District because it appoints a voting majority of the board and has the ability to impose its will on them.

The accompanying financial statements present information only on the funds maintained by the District and do not present information on the Police Jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. FUND ACCOUNTING (continued)

A fund is a separate accounting entity with a self-balancing set of accounts. On the other hand, an account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds of the District are classified as governmental funds. Governmental funds account for the District's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. The governmental fund of the District includes:

1. General Fund - the primary operating fund of the District and it accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to District policy.

D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Fund Financial Statements

The amounts reflected in the Governmental Funds of Statements C and D are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of the District's operations.

The amounts reflected in the Governmental Funds of Statements C and D use the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both *measurable* and *available*). *Measurable* means the amount of the transaction can be determined and *available* means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers all revenues available if they are collected within 60 days after the year-end.

Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which are recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Government-Wide Financial Statements

The page labeled Statement of Net Position (Statement A) and the page labeled Statement of Activities (Statement B) display information about the District as a whole. These statements include all of the financial activities of the District. Information contained in these statements reflect the economic resources measurement focus and the accrual basis of accounting.

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. CASH AND CASH EQUIVALENTS

The District’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law and the District’s investment policy allow the entity to invest in collateralized certificates of deposit, government-backed securities, commercial paper, the state-sponsored investment pool, and mutual funds consisting solely of government-backed securities.

F. PREPAID ITEMS

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

G. CAPITAL ASSETS

Capital assets, which include property, plant, and equipment, are reported in the applicable government-wide financial statements. Capital assets are capitalized at historical cost. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$1,000 for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets’ lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and improvements	10-40 years
Equipment	5-20 years

H. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

I. BUDGET PRACTICES

The District did not adopt budgets for its funds for the year ended December 31, 2019; therefore, the financial statements do not reflect a comparison of revenues and expenditures to budget. Louisiana law exempts all special districts created before December 31, 1974, from the requirements of the Louisiana Government Budget Act.

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

J. FUND BALANCE

Beginning with fiscal year 2013, the District implemented GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance - amounts that are not in a spendable form (such as inventory) or are required to be maintained intact;
- Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority; and
- Unassigned fund balance - amounts that are available for any purpose (such as the purchase of fixed assets, construction, debt service, or for other purposes).

The Board establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the Board through adoption or amendment of the budget as intended for specific purposes (such as the purchase of fixed assets, construction, debt service, or for other purposes).

In the general fund, the District strives to maintain an unassigned fund balance to be used for unanticipated emergencies.

NOTE 2 - CASH AND CASH EQUIVALENTS

At December 31, 2019, the District had cash and cash equivalents (book balances) totaling \$197,311. Bank accounts were interest-bearing demand deposit accounts of \$45,834 and time deposits of \$151,477.

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or pledge of securities owned by the fiscal agent bank. The market value of the pledged securities, plus the federal deposit insurance, must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 2019, the District had \$183,436 in deposits (collected bank balances). These deposits are secured from risk by \$183,436 of federal deposit insurance.

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 3 - RECEIVABLES

The receivables of \$354,003 at December 31, 2019, are as follows:

Ad valorem	\$ 354,003
Less allowance for doubtful accounts	<u>-</u>
Total receivables	<u>\$ 354,003</u>

These accounts receivable are considered to be 100% collectible and no provision for bad debts has been made by the District.

NOTE 4 - CAPITAL ASSETS

Capital assets and depreciation activities as of and for the year ended December 31, 2019, are as follows:

	<u>Balance</u> <u>12/31/2018</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>12/31/2019</u>
Governmental activities:				
Capital assets, not being depreciated				
Land	\$ <u>527,540</u>	\$ -	\$ -	\$ <u>527,540</u>
	\$ <u>527,540</u>	\$ -	\$ -	\$ <u>527,540</u>
Capital assets being depreciated				
Buildings	\$ 5,107,647	\$ -	\$ -	\$ 5,107,647
Equipment	<u>526,359</u>	<u>52,852</u>	-	<u>579,211</u>
Total capital assets being depreciated	\$ <u>5,634,006</u>	\$ <u>52,852</u>	\$ -	\$ <u>5,686,858</u>
Less accumulated depreciation for:				
Buildings	\$ (972,036)	\$ (126,789)	\$ -	\$ (1,098,825)
Equipment	<u>(364,651)</u>	<u>(19,234)</u>	-	<u>(383,885)</u>
Total accumulated depreciation	\$ <u>(1,336,687)</u>	\$ <u>(146,023)</u>	\$ -	\$ <u>(1,482,710)</u>
Total capital assets being depreciated, net	\$ <u>4,297,319</u>	\$ <u>(93,171)</u>	\$ -	\$ <u>4,204,148</u>
Governmental activities capital assets, net	<u>\$ 4,824,859</u>	<u>\$ (93,171)</u>	<u>\$ -</u>	<u>\$ 4,731,688</u>

Depreciation expense of \$146,023 was charged to culture and recreation.

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 5 - GENERAL LONG-TERM DEBT

At December 31, 2019, long-term debt was comprised of the following:

\$3,200,000 - 2011 Tax Improvement Revenue Bond due in annual installments of \$70,913 to \$191,000, beginning July 25, 2011 through July 25, 2037, interest at 4.5% \$ 2,393,012

The following is a summary of the long-term debt transactions for the year ended December 31, 2019:

	<u>Balance</u> <u>1-1-2019</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>12-31-2019</u>	<u>Due Within</u> <u>One Year</u>
Bond payable	<u>\$ 2,481,351</u>	<u>\$ -</u>	<u>\$ 88,339</u>	<u>\$ 2,393,012</u>	<u>\$ 92,029</u>
Total	<u>\$ 2,481,351</u>	<u>\$ -</u>	<u>\$ 88,339</u>	<u>\$ 2,393,012</u>	<u>\$ 92,029</u>

The maturity schedule for the debt is as follows:

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 92,029	\$ 107,698	\$ 199,727
2021	96,171	103,556	199,727
2022	100,498	99,229	199,727
2023	105,021	94,706	199,727
2024	109,761	89,966	199,727
2025-2029	627,491	371,143	998,634
2030-2034	781,968	216,666	998,634
2035-2037	<u>480,073</u>	<u>40,935</u>	<u>521,008</u>
Total	<u>\$ 2,393,012</u>	<u>\$ 1,123,899</u>	<u>\$ 3,516,911</u>

NOTE 6 - LEASE COMMITMENT

On March 1, 2009, the District entered into a lease agreement with the City of Vidalia to lease a 30-acre tract of land in Concordia Parish for the purpose of providing the citizen members of the Recreation District a safe and adequate place to conduct their recreational activities. The lease is for 50 years, terminating on February 28, 2059. The District will have an option to renew for an additional 50 years 30 days prior to the expiration of the current lease. The lease is \$100 per year, payable yearly in advance, on the first day of March of each year.

NOTE 7 - RISK MANAGEMENT

The District is exposed to certain risks of losses such as property damage, liability issues, and other potential losses that may occur. The District minimizes its losses by purchase of commercial insurance. The District's exposure over the amount of insurance is considered to be immaterial.

SECTION III
OTHER SUPPLEMENTARY INFORMATION

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
SCHEDULE OF COMPENSATION, REIMBURSEMENTS, BENEFITS, AND
OTHER PAYMENTS TO AGENCY HEAD
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

Agency Head Name: James Thomas, Chairman

Salary \$ -

**SECTION IV
SCHEDULE OF FINDINGS**

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
SCHEDULE OF FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2019

SECTION I: SUMMARY OF AUDITOR'S REPORTS

- | | |
|--|---------------|
| 1. Type of report issued on the financial statements: | Review Report |
| 2. Internal control over financial reporting: | |
| a. Material weakness(es) identified? | N/A |
| b. Significant deficiency(s) identified that are not considered to be material weaknesses? | N/A |
| 3. Noncompliance material to the financial statements? | No |

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
STATUS OF PRIOR YEAR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2019

Ref. No.	Fiscal Year Finding Initially Occurred	Description of Finding	Corrective Action Taken (Yes, No, Partially)	Planned Corrective Action/Partial Corrective Action Taken
Section I – Internal Control and Compliance Material to the Financial Statements:				
2018-1	Numerous	<u>Segregation of Duties</u> We noted the District does not have adequate segregation of duties. This finding has been reported as a reportable condition other than a material weakness for many years.	No	This is reported in 2019 as finding 2019-1. Management indicates that it is not cost efficient or feasible to increase the number of employees and had no plans to do so.

Section II – Internal Control and Compliance Material to Federal Awards:

None

Section III – Management Letter:

None

**CONCORDIA PARISH RECREATION DISTRICT NO. 3
 (A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
 VIDALIA, LOUISIANA
 CURRENT YEAR FINDINGS, RECOMMENDATIONS, AND
 CORRECTIVE ACTION PLAN
 FOR THE YEAR ENDED DECEMBER 31, 2019**

Section I – Internal Control and Compliance Material to the Financial Statements:

2019-1 Segregation of Duties (Internal Control)

Condition: There is insufficient segregation of duties necessary to have an effective internal control. One person has complete control over receipts and disbursements because she is the only person employed.

Criteria: The important elements of good internal controls require that the same employee does not handle the functions of accounting, billing, collections, receiving, and check writing.

Cause of Condition: The small size of the entity and lack of employees.

Effect of Condition: Material weakness in internal controls.

Recommendation: We recommend an attempt to segregate duties be made by the District.

Response: Management indicates that it is not feasible or cost efficient to hire any additional employees and plans no changes in its operations.

Section II – Internal Control and Compliance Material to Federal Awards:

None

Section III – Management Letter:

None

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Governmental Agencies)

_____ (Date Transmitted)

Concordia Parish Recreation Dist #3 (CPA Firm Name)
600 Locust Street (CPA Firm Address)
Vidalia, LA 71373 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of 12/31/2019 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [] No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [] No []

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [] No []

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes [] No []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [] No []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [] No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes [] No []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [] No []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [] No []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [] No []

General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes [] No []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [] No []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [] No []

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes [] No []

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes [] No []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes [] No []

The previous responses have been made to the best of our belief and knowledge.

Kang my Secretary 3/20/20 Date
Treasurer Date
James C. Thaw President 3-20-20 Date

SECTION V
APPLYING AGREED-UPON PROCEDURES



209 N. Commerce St.
Natchez, MS 39120
P. O. Box 1027
Natchez, MS 39121
Tel: 601-442-7411
Fax: 601-442-8551

2120 Forsythe Ave.
Monroe, LA 71201
P. O. Box 4550
Monroe, LA 71211
Tel: 318-323-4481
Fax: 318-323-2188

www.silassimmons.com

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Commissioners of Concordia Parish Recreation District No. 3 and the
Legislative Auditor, State of Louisiana

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the Board of Commissioners of Concordia Parish Recreation District No. 3 and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the District's compliance with certain laws and regulations during the year ended December 31, 2019, included in the accompanying Louisiana Attestation Questionnaire. Management of the District is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Obtain documentation for all expenditures made during the year for material and supplies exceeding \$30,000 and public works exceeding \$157,700. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1755 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable, and report whether these expenditures had been made in accordance with these laws.

There were no expenditures for materials or supplies exceeding \$30,000, and no expenditure was made for public works exceeding \$157,700.

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Management provided us with the required list for the seven board members.

3. Obtain a list of all employees paid during the fiscal year.

The District did not have any employees during the fiscal year.

4. Report whether any employees' names appeared on both lists obtained in Procedures 2 and 3.

The District did not have any employees during the fiscal year.

5. Obtain a list of all disbursements made during the year and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

No vendors appeared on the list provided to us.

Budgeting

6. Obtain a copy of the legally-adopted budget and all amendments.

The District did not adopt budgets for its funds for the year ended December 31, 2019. Louisiana law exempts all special districts created before December 31, 1974.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

The District did not adopt budgets for its funds for the year ended December 31, 2019. Louisiana law exempts all special districts created before December 31, 1974.

8. Compare the revenues and expenditures of the final budget to the actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more and whether actual expenditures exceeded budgeted expenditures by 5% or more. (For agencies that must comply with the Licensing Agency Budget Act only, compare the expenditures of the final budget to actual expenditures and report whether actual expenditures exceeded budgeted amounts by 10% or more per category or 5% or more in total.)

The District did not adopt budgets for its funds for the year ended December 31, 2019. Louisiana law exempts all special districts created before December 31, 1974.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements, and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and report:

- a. Whether the six disbursements agree to the amount and payee in the supporting documentation;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- b. Report whether the six disbursements are coded to the correct fund and general ledger account; and

All of the six payments were properly coded to the correct fund and general ledger account.

- c. Report whether the six disbursements were approved in accordance with management's policies and procedures.

Per review of cancelled checks and supporting documentation, it was noted that the six disbursements were approved in accordance with management's policies and procedures.

Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

The District is only required to post a notice of each meeting and the accompanying agenda on the door of the District's recreation center. We could find no evidence supporting or denying such assertion.

Debt

11. Obtain bank deposit slips for the fiscal year and scan the deposit slips in order to identify and report whether there are any deposits that appear to be the proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission and report any exceptions.

The District held no debt during the fiscal year.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments, or approval of payments to employees that may constitute bonuses, advances, or gifts.

The District had no employees during the fiscal year.

State Audit Law

13. Report whether the District provided for a timely report in accordance with R.S. 24:513.

The District provided for a timely report.

14. Inquire of management and report whether the District entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A(2); and that were subject to the public bid law (R.S. 38:2211 et seq.), while the District was not in compliance with R.S. 24:513 (the audit law).

The District is in compliance with R.S. 24:513 (the audit law).

Prior Comments and Recommendations

15. Obtain and report management's representation as to whether any prior-year suggestions, recommendations, and/or comments have been resolved.

There are no comments or unresolved matters in the current year.

We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Concordia Parish Recreation District No. 3 and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Silas Simmons, LLP

Natchez, Mississippi
April 22, 2020

CONCORDIA PARISH RECREATION DISTRICT NO. 3
(A COMPONENT UNIT OF THE CONCORDIA PARISH POLICE JURY)
VIDALIA, LOUISIANA
SCHEDULE OF EXCEPTIONS
FOR THE YEAR ENDED DECEMBER 31, 2019

Reference No. _____ Description of Exception _____

No exceptions were noted in the current year.

Management's Response

We have reviewed the Supplemental Schedule of Agreed-Upon Procedures and Findings for the year ended December 31, 2019, and agree to no exceptions being noted.