BEAUREGARD ASSOCIATION FOR RETARDED CITIZENS, INC. DERIDDER, LOUISIANA

ANNUAL FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT JUNE 30, 2019

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Certified Public Accountants

1620 North Pine Street DeRidder, LA 70634 Tel: (337) 462-3211 Fax: (337) 462-0640 John A. Windham, CPA Charles M. Reed, Jr., CPA

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Beauregard Association for Retarded Citizens, Inc. DeRidder, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of Beauregard Association for Retarded Citizens, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows, for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of an entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Board of Directors Beauregard Association for Retarded Citizens Inc. Page 2

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Beauregard Association for Retarded Citizens, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of compensation, benefits and other payments to agency head is presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 15, 2020, on our consideration of Beauregard Association for Retarded Citizens, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Beauregard Association for Retarded Citizens, Inc.'s internal control over financial reporting and compliance.

frim U. Ulindham, CPA

DeRidder, Louisiana January 15, 2020

FINANCIAL STATEMENTS

Statement of Financial Position June 30, 2019

ASSETS

Current Assets:		
Cash and cash equivalents	\$	392,553
Accounts receivable:		
Accounts		6,349
Private pay		8,670
Medicaid		16,566
Total current assets	S	424,138
Noncurrent Assets:		
Capital assets being depreciated, net		550,285
Total assets	\$	974,423
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable	\$	9,768
Sales tax payable		450
Salaries payable		15,291
Payroll taxes payable		2,010
Total current liabilities	\$	27,519
Net Assets:		
Without donor restrictions	<u></u>	946,904
Total liabilities and net assets	<u> </u>	974,423

Statement of Activities For the Year Ended June 30, 2019

		hout Donor estrictions		ith Donor strictions		Total
SUPPORT AND REVENUE						
<u>SUPPORT</u>						
Grants						
Private:						
United Way	<u></u> S	_	S	59,824	<u></u>	59,824
Total grants	\$		\$	59,824	_\$	59.824
Contributions	S	16,826	\$	-	S	16,826
Fundraiser	•	284		-	-	284
Total support	S	17,110	S	59,824	S	76,934
REVENUE						
Program revenue:						
Private pay	S	102,727	S	-	S	102,727
Medicaid waiver		223,210		-		223,210
Program income		155,351		-		155,351
Interest income		539		-		539
Miscellaneous		371		-		371
Restrictions satisfied by payments		59,824		(59,824)		-
Total revenue	<u></u> S	542,022	<u></u> S	(59,824)	_ <u></u>	482,198
Total support and revenue	<u> </u>	559,132	\$		<u> </u>	559,132
EXPENSES						
Program services:						
DeRidder Retarded Citizens Organization	<u>S</u>	587,387	<u> </u>	_	<u>S</u>	587,387
Increase (decrease) in net assets	\$	(28,255)	\$	-	\$	(28.255)
Net assets, beginning of year		975,159		_		975,159
Net assets, end of year	\$	946,904	\$		<u> </u>	946.904

Statement of Functional Expenses For the Year Ended June 30, 2019

	Program Services Supporting Services		ting Services			
		Beauregard Retarded		General and		
	Citizen	s Organization	Adm	ninistrative		Total
Salaries and related benefits	\$	307,117	\$	40,000	\$	347,117
Payroll taxes		29,976		3,060		33,036
Total salaries and					•	
related expenses	<u> </u> S	337,093		43,060	<u> </u>	380,153
Auto expense	S	24,634	\$	-	\$	24,634
Center supplies		6,837		-		6,837
Communication		4,492		-		4,492
Professional services		11.620		-		11,620
Membership dues		5,394		-		5,394
Sales tax		6,257		-		6,257
Background checks		45		-		45
Advertising		136		-		136
Office expense		2,190		-		2,190
Postage		227		-		227
Miscellaneous		190		-		190
Lawn care		262		-		262
Building expense		5,175		-		5,175
Maintenance		5.927		-		5,927
Fundraising		75		-		75
Insurance		50,041		-		50,041
Training and conferences		2,063		-		2,063
Utilities		16,233		-		16,233
Total expenses before						
depreciation	\$	478,891	\$	43,060	\$	521,951
Depreciation						
Donated assets	S	11,325	\$	-	\$	11,325
Purchased assets		54,111		-		54,111
Total depreciation	S	65,436	\$		\$	65,436
Total expenses	\$	544,327		43,060	\$	587,387

Statement of Cash Flows For the Year Ended June 30, 2019

Cash flows from operating activities:		
Cash received from grants	\$	59,824
Cash received from charges for services	\$	496,998
Cash received from donations		16,826
Cash received from fundraising		284
Cash received from other sources		371
Cash received from investing		539
Cash payments for program activities		(142,784)
Cash payments to employees for services		(380,836)
Net cash provided by operating activities	\$	51,222
Cash flows from investing activities:		
Purchase of fixed assets	\$	(2,200)
Net cash used by investing activities	<u>\$</u> 	(2,200)
Net increase (decrease) in cash		
and cash investments	\$	49,022
Cash and cash equivalents, July 1, 2018		343,531
Cash and cash equivalents, June 30, 2019	\$	392,553
Reconciliation of net income (loss) from operations		
to net cash provided by operating activities:		
Net loss from operations	\$	(28,255)
Adjustments to reconcile income (loss) from		
operations to net cash provided by		
operating activities:		
Depreciation	\$	65,436
Change in assets and liabilities:		
Increase in salaries payable		175
Decrease in accounts receivable		15,710
Decrease in accounts payable		(986)
Decrease in payroll taxes payable		(858)
Net cash provided by operating activities	\$	51,222

NOTES TO THE FINANCIAL STATEMENTS

Notes to the Financial Statements For the Year Ending June 30, 2019

Introduction

Beauregard Association for Retarded Citizens, Inc. is a Louisiana non-profit corporation that was formed November 11, 1967. This corporation is organized and it shall be operated exclusively for charitable, religious, and educational purposes, within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, including for purposes, to purchase, acquire, hold, use, manage, alienate or encumber property of any kind, necessary and proper to protect the best interest of retarded citizens. Beauregard Association for Retarded Citizens, Inc. supervises the daily operations of its retarded citizens, sponsors community events in an effort to educate the public, and is active with other community events and human service agencies, and host awareness events. The Organization is supported primarily from charges for services provided, private pay clients, individual donor's contributions, and the United Way. The Board of Directors consists of eight members that are appointed to the Board by the other members. Sixteen employees staff Beauregard Association for Retarded Citizens, Inc. with three clerical employees and the other thirteen employees handling the operations of the facility.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are presented in accordance with Statement of Financial A.

A. Basis of Accounting

The financial statements are presented in accordance with Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations* and Accounting Standards Update No. 2016-14 – *Not-for-Profit Entities: Presentation of Financial Statements of Not-for-Profit Entities (ASU 2016-14)*, which requires the organization to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. In addition, the Organization is required to present a statement of cash flows.

B. Cash and Cash Equivalents

The Organization's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition and are reported in the statement of cash flows.

C. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. Beauregard Association for Retarded Citizens, Inc. maintains a threshold level of \$1,000 or more for capitalizing capital assets.

Notes to the Financial Statements (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed. There was no interest expense on construction incurred during the current fiscal year.

Capital assets are depreciated using the straight-line method with the following estimated lives.

Description	Estimated Lives
Buildings	40-50 years
Improvements	20-50 years
Furniture and fixtures	5-10 years
Equipment	5-10 years
Vehicles	3-5 years

D. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events within the control of Beauregard Association for Retarded Citizens, Inc., which are either unusual in nature or infrequent in occurrence. Subsequent events have been evaluated through January 15, 2020, the date that the financial statements were available to be issued.

E. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, and expenses during the reporting period. Actual results could differ from those estimates.

F. Income Taxes

The Organization is qualified as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code and is not subject to federal income tax. In addition, the Organization qualifies for the charitable contribution deduction under section 170(b) (1) (A) of the Internal Revenue code and has been determined by the Internal Revenue Service not to be a private foundation within Section 509 (a) of the Code.

G. Donated Facilities, Materials and Services

Donated materials, equipment, and use of facilities (if any) are reflected as contributions or fundraising support in the accompanying statements at their estimated values at the date of receipt. Donated services (if any) are recognized as contributions in accordance with SFAS No. 116, Accounting for Contributions Received and Contributions Made, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills and would otherwise be purchased by the organization. Volunteers also provided services throughout the year that are not recognized as contributions in the financial statements since the criteria for SFAS No. 116 are not met.

H. Subsequent Events

The accounting records of the Organization were reviewed subsequent to year end and through the date the auditor's report was issued for subsequent events that could materially affect the financial statements. No subsequent events were found during this period that would materially affect the financial statements.

Notes to the Financial Statements (Continued)

I. Recent Financial Accounting Pronouncements

During the year ended June 30, 2019, Beauregard Association for Retarded Citizens, Inc. adopted the requirements of the Financial Accounting Standards Board's Accounting Standards Update No. 2016-14 – *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities (ASU 2016-14).* This update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources. and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. A key change required by ASU 2016-14 is a change in the net asset classes used in the financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets with our restricted net assets and permanently restricted net assets are now reported as net assets with donor restrictions.

J. Restrictions on Contributions of Long-lived Assets

Beauregard Association for Retarded Citizens, Inc. has not adopted a policy for implying time restrictions on contributions of long-lived assets and contributions of cash and other assets restricted to purchasing them. As of June 30, 2019, Beauregard Association for Retarded Citizens, Inc. has had no contributions of long-lived assets or assets that would be used to acquire them.

2. CASH AND CASH EQUIVALENTS

At June 30, 2019, the Organization has cash and cash equivalents (book balances) totaling \$392,553 as follows:

Business checking	\$ 291,029
NOW accounts	13,372
Demand deposits	419
Savings accounts	 87,733
Total	\$ 392,553

At June 30, 2019, the Organization has \$395,328 in deposits (collected bank balances). These deposits are secured from risk by \$351,524 of federal deposit insurance. The difference of \$43,804 is unsecured and subject to custodial credit risk.

The cash and cash equivalents of the Beauregard Association for Retarded Citizens, Inc. are subject to the following risk:

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the organization will not be able to recover its deposits.

3. **RECEIVABLES**

The following is a summary of receivables for June 30, 2019:

Class of Receivable		
Accounts	S	6,349
Private pay		8,670
Medicaid		16,566
Total	S	31,585

Notes to the Financial Statements (Concluded)

4. CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended June 30, 2019, for the Organization is as follows:

	Beginning Balance	I	ncreases	De	creases		Ending Balances
Capital assets being depreciated							
Buildings	\$ 748,454	S	-	\$	-	\$	748,454
Improvements	14,869		-		-		14,869
Vehicles	189,991		-		-		189,991
Machinery and equipment	58,211		2,200		-		60,411
Total capital assets being depreciated	\$ 1,011,525	S	2,200	\$	-	\$	1,013,725
Less accumulated depreciation for:							
Buildings	\$ 230,571	S	37,423	\$	-	\$	267,994
Improvements	1,268		744		-		2,012
Vehicles	132,743		20,889		-		153,632
Machinery and equipment	33,422		6,380		-		39,802
Total accumulated depreciation	\$ 398,004	S	65,436	\$	-	\$	463,440
Total capital assets being depreciated, net	 613,521	S	(63,236)	\$	-	_\$	550,285

5. ACCOUNTS AND OTHER PAYABLES

The following is a summary of payables at June 30, 2019:

Class of Payable		
Accounts	S	9,768
Sales taxes		450
Payroll taxes		2,010
Salaries		15,291
Total	S	27,519

6. FUNDRAISING ACTIVITIES

The following is a summary of the fundraising activities at June 30, 2019:

	Fundraising	
Special events	\$	284

7. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

Beauregard Association for Retarded Citizens, Inc. maintains operating revenue for general expenditures. The current financial assets totaled S392,553 at June 30, 2019 and are available for general expenditures; that is, without donor or other restrictions limiting their use.

As part of Beauregard Association for Retarded Citizens, Inc.'s liquidity management, it primarily maintains its current assets in cash and cash equivalent.

OTHER SUPPLEMENTAL INFORMATION

Schedule of Compensation, Benefits and Other Payments to Agency Head For the Year Ended June 30, 2019

Agency Head Name - Jackie Hickman

Purpose	1	Amount
Salary	S	40,000
Benefits - insurance		-
Benefits - retirement (Simple IRA)		-
Deferred compensation		-
Benefits - other		-
Car allowance		-
Vehicle provided by government		-
Cell phone		-
Dues		-
Vehicle rental		-
Per diem		-
Reimbursements		-
Travel		-
Registration fees		-
Conference travel		-
Housing		-
Unvouchered expenses		-
Special meals		-
Other		-

OTHER REPORTS

Schedule of Prior Year Audit Findings For the Year Ending June 30, 2019

There were no prior year audit findings as of June 30, 2018.

Schedule of Current Year Audit Findings and Management's Response For the Year Ending June 30, 2019

Audit Finding No. 2019-1

Financial Statements Not Presented to Auditor Timely

Condition:	The financial statements to be audited were not given timely to the auditors in order to allow them the proper amount of time to conduct a thorough examination of the accounts and issue the audit report prior to the statutory deadline of December 31, 2019.
Criteria:	State law requires audited financial statements be filed with the Louisiana Legislative Auditor's office within six months of the entity's year end.
Cause and Condition:	The financial statements when reviewed by a contracted certified public accountant required numerous adjustments and took more time than expected for his review.
Effect of Condition:	The extra time taken for the review process of the financial statements before they could be given to the auditor did not leave adequate time for a proper audit of those financial statements and submission of the audited financial statements to the Louisiana Legislative Auditor's office by the statutory deadline.
Recommendation:	We recommend that the entity's financial statements be reviewed throughout the year by an outside accountant and as soon as possible after year end. These statements should then be timely submitted to the auditor in order to allow proper time for conducting the audit and submission of the audited financial statements to the Louisiana Legislative Auditor's office by the statutory deadline.

Schedule 3

Officers

President – David Narigon

Vice-President - Evelina Smith

Secretary - Loretha Williams

Treasurer – Benny Parks



Beauregard Arc 221 Mahlon Street DeRidder, Louisiana 70634 Phone (337) 202-1908 Fax (337) 202-1904 Jackie L. Hickman, Executive Director <u>Directors</u> Grace Cooley James Perkins Jane Rathburn Turieka McClendon

January 27, 2020

Daryl G. Purpera, CPA, CFE LA Legislative Auditor 1600 N. 3rd Street P.O. Box 94397 Baton Rouge, LA 70804-9397

Dear Mr. Purpera,

Beauregard Arc has recently completed our audit report for the year ending June 30th, 2019. There was one comment from the auditor – financial statements not presented to auditor timely.

Our response is as follows:

Beauregard Arc will coordinate its efforts with those of an outside accountant at agreed upon times during the year to have Beauregard Arc's financial statements reviewed in preparation for the annual audit ending June 30th.

Sincerely,

- Hickman

ekie I. Hickman Éxecutive Director



Certified Public Accountants

1620 North Pine Street DeRidder, LA 70634 Tel: (337) 462-3211 Fax: (337) 462-0640 John A. Windham, CPA Charles M. Reed, Jr., CPA

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Beauregard Association for Retarded Citizens, Inc. DeRidder, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Beauregard Association for Retarded Citizens, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 15, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Beauregard Association for Retarded Citizens, Inc.'s, internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Beauregard Association for Retarded Citizens, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify and deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. Beauregard Association for Retarded Citizens, Inc. Board of Directors Page 2

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Beauregard Association for Retarded Citizens, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do no express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of current year audit findings and management's response as Audit Finding No. 2019-1.

Beauregard Association for Retarded Citizens, Inc.'s Response to Finding

Beauregard Association for Retarded Citizens, Inc.'s response to the finding identified in our audit is described in the accompanying schedule of current year audit findings and management's response. Beauregard Association for Retarded Citizens, Inc.'s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

formal. Windham, CPA

DeRidder, Louisiana January 15, 2020