

**AVOUELLES PARISH  
AIRPORT AUTHORITY**  
Marksville, Louisiana

Financial Report

Year Ended December 31, 2020

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## INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Commissioners  
Avoyelles Parish Airport Authority  
Marksville, Louisiana

We have reviewed the accompanying financial statements of the governmental activities and the major fund of the Avoyelles Parish Airport Authority ("the Airport Authority"), a component unit of the Avoyelles Parish Police Jury, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Airport Authority's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### Accountant's Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA, and the standards applicable to review engagements contained in Government Auditing Standards, issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United State of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on page 23 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. We have not audited, reviewed, nor compiled the required supplementary information and we do not express an opinion, a conclusion, nor provide any assurance on it.

The Airport Authority has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

***Kolder, Slaven & Company, LLC***  
Certified Public Accountants

Alexandria, Louisiana  
June 16, 2021

## **BASIC FINANCIAL STATEMENTS**

**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)**

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Statement of Net Position  
December 31, 2020

	<u>Governmental Activities</u>
ASSETS	
Cash and interest-bearing deposits	\$ 104,347
Receivables	6,098
Inventory	1,721
Prepaid insurance	2,104
Capital assets:	
Non-depreciable	46,815
Depreciable, net	<u>5,263,398</u>
Total assets	<u>\$ 5,424,483</u>
LIABILITIES	
Unearned revenue	<u>\$ 21,844</u>
NET POSITION	
Net investment in capital assets	5,310,213
Unrestricted	<u>92,426</u>
Total net position	<u>\$ 5,402,639</u>

The accompanying notes are an integral part of the basic financial statements.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Statement of Activities  
For the Year Ended December 31, 2020

Activities	Expenses	Program Revenues		Net (Expense) Revenues and Changes in Net Position Governmental Activities
		Fees, Fines, and Charges for Services	Operating Grants and Contributions	
			Capital Grants and Contributions	
Governmental activities:				
General government	<u>\$ 347,675</u>	<u>\$ 65,059</u>	<u>\$ 2,400</u>	<u>\$ 145,322</u>
				<u>\$ (134,894)</u>
General revenues:				
State revenue sharing				15,057
Other				<u>5,661</u>
Total general revenues				<u>20,718</u>
Change in net position				(114,176)
Net position - beginning				<u>5,516,815</u>
Net position - ending				<u>\$ 5,402,639</u>

The accompanying notes are an integral part of the basic financial statements.



**FUND FINANCIAL STATEMENTS (FFS)**

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Balance Sheet  
Governmental Fund - General Fund  
December 31, 2020

ASSETS

Cash and interest-bearing deposits	\$ 104,347
Receivables	6,098
Inventory	<u>1,721</u>
Total assets	<u>\$ 112,166</u>

LIABILITIES AND FUND BALANCES

Unearned revenue	<u>\$ 21,844</u>
Nonspendable- inventory	1,721
Unassigned	<u>88,601</u>
Total fund balances	<u>90,322</u>
Total liabilities and fund balances	<u>\$ 112,166</u>

The accompanying notes are an integral part of the basic financial statements.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Reconciliation of the Governmental Fund Balance Sheet  
to the Statement of Net Position  
December 31, 2020

Total fund balance for the governmental fund	\$ 90,322
Capital assets, net	5,310,213
Prepaid insurance	<u>2,104</u>
Net position of governmental activities	<u>\$ 5,402,639</u>

The accompanying notes are an integral part of the basic financial statements.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -  
Governmental Fund - General Fund  
Year Ended December 31, 2020

Revenues:	
Intergovernmental	\$ 162,779
Charges for services	65,059
Other	<u>5,661</u>
Total revenues	<u>233,499</u>
Expenditures:	
General government	136,163
Capital outlay	<u>77,864</u>
Total expenditures	<u>214,027</u>
Excess of revenues over expenditures	19,472
Fund balance, beginning	<u>70,850</u>
Fund balance, ending	<u><u>\$ 90,322</u></u>

The accompanying notes are an integral part of the basic financial statements.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Reconciliation of the Statement of Revenues, Expenditures, and  
Changes in Fund Balance of the Governmental Fund  
to the Statement of Activities  
For the Year Ended December 31, 2020

Total net change in fund balance per the statement of revenue, expenditures, and changes in fund balance	\$ 19,472
Prepaid insurance	(305)
Capital assets:	
Capital outlay	\$ 77,864
Depreciation expense	<u>(211,207)</u> <u>(133,343)</u>
Total change in net position per the statement of activities	<u>\$ (114,176)</u>

The accompanying notes are an integral part of the basic financial statements.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Basic Financial Statements

(1) Summary of Significant Accounting Policies

The accompanying financial statements of the Avoyelles Parish Airport Authority (Airport Authority) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to the governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in the subsequent subsections of this note.

A. Financial Reporting Entity

The Avoyelles Parish Airport Authority is a component unit of the Avoyelles Parish Police Jury and was established under the provisions of Louisiana Revised Statutes 2:601-2:612 on October 9, 1979. The Airport Authority is governed by a Board of Commissioners made up of five (5) members who each serve terms of four (4) years. Although the Police Jury does not provide financing, it does exercise some control over operations by virtue of the fact that it appoints the Board of Commissioners. The Airport Authority has no employees. The purpose of the Airport Authority is to maintain and operate the Airport located near Marksville, Louisiana.

This report includes all funds, which are controlled by or dependent on the Airport Authority executive and legislative branches (Board of Commissioners). Control by or dependence on the Airport Authority was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of the governing body, and other general oversight responsibilities.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The statement of net position and statement of activities display information about the reporting government as a whole. They include the fund of the reporting entity, which is considered to be a governmental entity. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Airport Authority's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the statement of activities. Program revenues include (a) fees, fines and charges paid by the recipients for goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Basic Financial Statements

Fund Financial Statements (FFS)

The accounts of the Airport Authority are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provision. The minimum number of funds is maintained consistent with legal and managerial requirements.

The fund of the Airport Authority is classified as a governmental fund. The emphasis on fund financial statements is on major governmental funds. A fund is considered major if it is the primary operating fund of the entity or meets the following criteria:

- a. Total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The major fund of the Airport Authority is described below:

Governmental Fund -

Governmental funds are those through which most governmental functions are financed. The acquisition use and balances of the Airport Authority's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds.

General Fund

The General Fund is the general operating fund of the Airport Authority. It is used to account for all financial resources except those required to be accounted for in another fund.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Basic Financial Statements

Measurement Focus

On the government-wide statement of net position and the statement of activities, governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery) and financial position. All assets and liabilities (whether current or noncurrent) associated with its activities are reported. Government-wide fund equity is classified as net position. In the fund financial statements, the "current financial resources" measurement focus is used. Only current financial assets and liabilities are generally included on its balance sheet. Their operating statement presents sources and uses of available spendable financial resources during a given period. This fund uses fund balance as its measure of available spendable financial resources at the end of the period.

Basis of Accounting

In the government-wide statement of net position and statement of activities, the governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred, or economic asset used. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Revenues are classified by source and expenditures are classified by function and character. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Program revenues

Program revenues included in the statement of activities are derived directly from the program itself or from parties outside the Airport Authority's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Airport Authority's general revenues.



AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Basic Financial Statements

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity

Cash and interest-bearing deposits

For purposes of the statement of net position, cash and interest-bearing deposits include all demand accounts and certificates of deposit of the Airport Authority.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities consist of hanger rentals.

Inventory

Inventories are valued at cost using the first-in/first-out method. Inventory of the General Fund is comprised of aviation fuel and is accounted for as an asset when purchased and recorded as an expenditure when consumed.

Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2020, are recorded as prepaid items in the government-wide statements.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the governmental activities' columns in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their acquisition value at the date of donation. The Airport Authority maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Prior to July 1, 2001, governmental funds' infrastructure assets were not capitalized. These assets have been valued at estimated historical cost.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Basic Financial Statements

The range of estimated useful lives by type of asset is as follows.

Building and improvements	20-40 years
Equipment, furnitures, and fixtures	5 years
Infrastructure	20 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

#### Unearned Revenue

Unearned revenues arise when resources are received by the Airport Authority before it has a legal claim to them, as when rental payments are received in advance. In subsequent periods, when the Airport Authority has legal claim to the resources, the liability of unearned revenue is removed from the balance sheet and the revenue is recognized.

#### Deferred Outflows of Resources and Deferred Inflows of Resources

In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues until a future period. In these circumstances, deferred outflows of resources and deferred inflows of resources result from the delayed recognition of expenditures or revenues, respectively.

#### Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position consists of net position with constraints placed on the use by external groups, such as grantors, creditors, contributors, or laws and regulations of other governments, or law through constitutional provisions or enabling legislation. It is the Airport Authority's policy to use restricted net position prior to the use of unrestricted net position when both restricted and unrestricted net position are available for an expense which has been incurred.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Basic Financial Statements

- c. Unrestricted net position consists of all other assets, deferred outflows of resources, liabilities, and deferred inflows of resources that do not meet the definition of “restricted” or “net investment in capital assets.”

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balances for governmental funds are reported in classifications that comprise a hierarchy based primarily upon the extent to which the Airport Authority is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The categories and their purposes are:

- a. Non-spendable includes fund balance amounts that cannot be spent either because they are not in spendable form or because of legal or contractual constraints requiring they remain intact. The Airport Authority’s non-spendable fund balance includes inventory.
- b. Restricted includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as grantors, donors, creditors, or amounts constrained due to constitutional provisions or enabling legislation.
- c. Committed includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal legislative action of the Board of Commissioners and does not lapse at year end. A committed fund balance constraint can only be established, modified, or rescinded by passage of an ordinance by the Board of Commissioners.
- d. Assigned includes fund balance amounts that are constrained by the Airport Authority’s intent to be used for specific purposes, that are neither restricted nor committed. The assignment of fund balance is authorized by a directive from the Airport Authority’s Secretary-Treasurer with the approval of a resolution by the Board of Commissioners.
- e. Unassigned includes fund balance amounts which have not been classified within the above-mentioned categories.

It is the Airport Authority’s policy to use restricted amounts first when both restricted and unrestricted fund balance is available unless prohibited by legal or contractual provisions. Additionally, the Airport Authority uses committed, assigned, and lastly unassigned amounts of fund balance in that order when expenditures are made.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Basic Financial Statements

E. Revenues, Expenditures, and Expenses

Revenues

The Airport Authority considers revenue to be susceptible to accrual in the governmental funds as it becomes measurable and available, as defined under the modified accrual basis of accounting. The Airport Authority generally defines the availability period for revenue recognition as received within sixty (60) days of year end. The Airport Authority's major revenue sources that meet this availability criterion are intergovernmental revenues and charges for services.

There are two classifications of programmatic revenues for the Airport Authority, program specific grant and contributions revenue and charges for services. Grant revenues are revenues from federal, state, and private grants. These revenues are recognized when all applicable eligibility requirements are met and are reported as intergovernmental revenues. The primary sources of charges for services are fuel sales and rental income. In the government-wide statement of activities, state revenue sharing funds are reported as general revenues because the Airport Authority has discretion in the application of these funds to various programs/functions administered by the Airport Authority. Interest income is recorded as earned.

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by character and function. In the fund financial statements, expenditures are classified by character.

F. Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. These estimates include assessing the collectability of accounts receivable and the useful lives and impairment of tangible and intangible assets, among others. Estimates and assumptions are reviewed periodically, and the effects of revisions are reflected in the financial statements in the period they are determined to be necessary. Actual results could differ from those estimates.

(2) Cash and Interest-Bearing Deposits

Under state law, the Airport Authority may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Airport Authority may invest in direct obligations of the United States government, bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by

AVOYELLES PARISH AIRPORT AUTHORITY  
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Notes to Basic Financial Statements

federal agencies and/or the United States government, and time certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

These deposits are stated at cost, which approximates market. Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Airport Authority's deposits may not be recovered, or the Airport Authority will not be able to recover the collateral securities that are in the possession of an outside party. The Airport Authority does not have a policy for custodial risk; however, under state law, deposits (or the resulting bank balances) must be secured by federal deposit insurance, or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at December 31, 2020 totaling \$104,347 were fully insured and not exposed to custodial credit risk.

(3) Capital assets

Capital asset activity was as follows:

	Balance Beginning	Additions	Deletions	Balance Ending
Capital assets not being depreciated:				
Land	\$ 37,045	\$ -	\$ -	\$ 37,045
Construction in progress	<u>129,442</u>	<u>9,770</u>	<u>129,442</u>	<u>9,770</u>
Total capital assets, not being depreciated	<u>166,487</u>	<u>9,770</u>	<u>129,442</u>	<u>46,815</u>
Capital assets being depreciated:				
Buildings and improvements	951,698	-	-	951,698
Equipment, furniture, and fixtures	127,470	24,521	-	151,991
Infrastructure	<u>5,604,917</u>	<u>173,015</u>	<u>-</u>	<u>5,777,932</u>
Total capital assets, being depreciated	<u>6,684,085</u>	<u>197,536</u>	<u>-</u>	<u>6,881,621</u>

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Basic Financial Statements

	Balance Beginning	Additions	Deletions	Balance Ending
Less accumulated depreciation:				
Buildings and improvements	\$ 234,314	\$ 30,632	-	\$ 264,946
Equipment, furniture, and fixtures	87,759	10,805	-	98,564
Infrastructure	1,084,943	169,770	-	1,254,713
Total accumulated depreciation	1,407,016	211,207	-	1,618,223
Total capital assets, being depreciated, net	5,277,069	(13,671)	-	5,263,398
Capital assets, net	\$ 5,443,556	\$ (3,901)	\$ 129,442	\$ 5,310,213

Depreciation expense of \$211,207 was charged to the general government function.

(4) Compensation, Benefits and Other Payments to Agency Head

The Airport Authority's Chairman, Rene Borrel, was not compensated during the year ended December 31, 2020.

(5) Board of Commissioners

Members of the Avoyelles Parish Airport Authority Board of Commissioners were as follows:

Rene Borrel, Chairman	Charles Jones
A.J. Roy, III, Vice-Chairman	John Lemoine
Thomas Garrot, Jr.	

Board members serve with no compensation.

(6) Risk Management

The Airport Authority is exposed to risks of loss in the area of general liability and property hazards. These risks are handled by purchasing commercial insurance coverage. There have been no significant reductions in insurance coverage during the year, nor have settlements exceeded coverage for the past three years.

AVOYELLES PARISH AIRPORT AUTHORITY  
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Notes to Basic Financial Statements

(7) Commitments and Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Airport Authority expects such amounts, if any, to be immaterial. Also, a liability for findings and questioned costs is not established until final disposition of such matters by the funding agency.

(8) Litigation

There was no litigation pending against the Avoyelles Parish Airport Authority at December 31, 2020.

**REQUIRED  
SUPPLEMENTARY INFORMATION**



AVOYELLES PARISH AIRPORT AUTHORITY  
 Marksville, Louisiana  
 General Fund

Budgetary Comparison Schedule  
 Year Ended December 31, 2020

	Budget		Actual	Variance -
	Original	Final		Favorable (Unfavorable)
<b>Revenues:</b>				
Intergovernmental -				
Federal grants	\$ -	\$ 91,959	\$ 91,959	\$ -
State grants	267,660	53,342	53,363	21
Local contribution	5,800	1,800	2,400	600
State revenue sharing	15,000	16,557	15,057	(1,500)
Charges for services:				
Fuel sales	35,000	27,519	30,957	3,438
Rental income	47,000	35,210	34,102	(1,108)
Interest income	400	360	-	(360)
Other	4,000	4,911	5,661	750
Total revenues	<u>374,860</u>	<u>231,658</u>	<u>233,499</u>	<u>1,841</u>
<b>Expenditures:</b>				
Current -				
General government:				
Contract labor	16,000	16,743	16,743	-
Dues & subscriptions	1,750	290	290	-
Insurance	6,600	5,882	5,882	-
Professional fees	165,010	85,994	72,575	13,419
Repairs & maintenance	5,000	6,557	6,502	55
Fuel	22,500	15,063	21,577	(6,514)
Supplies	800	398	418	(20)
Utilities	9,000	10,914	9,621	1,293
Miscellaneous	6,000	2,537	2,555	(18)
Capital outlay	<u>100,700</u>	<u>64,307</u>	<u>77,864</u>	<u>(13,557)</u>
Total expenditures	<u>333,360</u>	<u>208,685</u>	<u>214,027</u>	<u>(5,342)</u>
Excess of revenues over expenditures	41,500	22,973	19,472	(3,501)
Fund balance, beginning	<u>70,850</u>	<u>70,850</u>	<u>70,850</u>	<u>-</u>
Fund balance, ending	<u>\$ 112,350</u>	<u>\$ 93,823</u>	<u>\$ 90,322</u>	<u>\$ (3,501)</u>

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Notes to Required Supplementary Information

(1) Budget and Budgetary Accounting

The Airport Authority follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The Airport Authority's Secretary-Treasurer prepares a proposed budget and presents it to the Board of Commissioners prior to ninety days before the beginning of each fiscal year.
2. After the proposed budget is presented to the Board of Commissioners, the Board publishes the proposed budget and notifies the public that the proposed budget is available for public inspection. At the same time, a public hearing is called.
3. A public hearing is held by the Board on the proposed budget at least ten days after publication of the call for the hearing.
4. Any changes in the proposed annual operating budget require a majority vote of the Board of Commissioners.
5. No later than the last regular meeting of the fiscal year, the Board of Commissioners adopts the annual operating budget for the ensuing fiscal year.
6. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).
7. Budget appropriations lapse at year-end.

(2) Excess of Expenditures over Appropriations

The General Fund incurred expenditures in excess of appropriations.

**INTERNAL CONTROL AND COMPLIANCE**

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Schedule of Current and Prior Year Findings  
And Management's Corrective Action Plan  
Year-Ended December 31, 2020

Part I: Current Year Findings and Management's Corrective Action Plan

A. Internal Control Over Financial Reporting

2020-001 Application of Generally Accepted Accounting Principles (GAAP)

Fiscal year finding initially occurred: 2015

CONDITION: Management and staff lack the expertise and/or experience in the selection and application of generally accepted accounting principle, as applicable to governmental entities in the financial statement preparation process.

CRITERIA: The Authority's internal control over financial reporting includes policies and procedures that pertain to its ability to record, process, summarize, and report financial data consistent with the assertions embodied in the financial statements, including the ability of management and staff to detect potential misstatements that may exist in the financial statements and related disclosures.

CAUSE: The cause of the condition results from a reliance on the external auditor as part of the internal control process.

EFFECT: Financial statements and related supporting transactions may reflect a departure from generally accepted accounting principles.

RECOMMENDATION: Management should evaluate the additional costs required to achieve the desired benefit and determine if it is economically feasible in relation to the benefit received.

MANAGEMENT'S CORRECTIVE ACTION PLAN: We evaluated the cost vs. benefit of establishing enhanced controls over financial reporting and determined that it would not be cost effective to enhance these controls. Currently, our financial staff receives annual training related to their job duties and we carefully review the financial statements, related notes, and all proposed adjustments. All questions are adequately addressed by our auditors which allows us to appropriately supervise these functions. We feel that we have taken appropriate steps to reduce the financial statement risk caused by this finding.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Schedule of Current and Prior Year Findings  
And Management's Corrective Action Plan  
Year-Ended December 31, 2020

2020-002 Inadequate Segregation of Accounting Functions

Fiscal year finding initially occurred: Unknown

CONDITION: The Avoyelles Airport Authority did not have adequate segregation of functions within the accounting system.

CRITERIA: AU-C §315.04, *Understanding the Entity and its Environment and Assessing the Risks of Material Misstatement*, defines internal control as follows:

“Internal control is a process, affected by those charged with governance, management, and other personnel, designed to provide reasonable assurance about the achievement of objectives with regard to reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.”

CAUSE: The cause of the condition is the fact that the Airport Authority does not have a sufficient number of staff performing administrative and financial duties so as to provide adequate segregation of accounting and financial duties.

EFFECT: Failure to adequately segregate accounting and financial functions increases the risk that errors and/or irregularities including fraud and/or defalcations may occur and not be prevented and/or detected.

RECOMMENDATION: Management should reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recordkeeping; and (4) reconciliation.

MANAGEMENT'S CORRECTIVE ACTION PLAN: The Airport Authority agrees that a complete segregation of accounting functions would strengthen controls, but with limited current financial resources, we are not able to hire additional personnel at this time.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Schedule of Current and Prior Year Findings  
And Management's Corrective Action Plan  
Year-Ended December 31, 2020

Part II: Prior Year Findings:

A. Internal Control Over Financial Reporting

2019-001 Application of Generally Accepted Accounting Principles (GAAP)

CONDITION: The Avoyelles Airport Authority does not have adequate internal controls over recording the entity's financial transactions or preparing its financial statements, including the related notes in accordance with generally accepted accounting principles (GAAP).

RECOMMENDATION: Management should evaluate the additional costs required to achieve the desired benefit and determine if it is economically feasible in relation to the benefit received.

CURRENT STATUS: Unresolved. See item 2019-001.

2019-002 Inadequate Segregation of Functions

CONDITION: The Avoyelles Airport Authority did not have adequate segregation of functions within the accounting system.

RECOMMENDATION: Management should reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recordkeeping; and (4) reconciliation.

CURRENT STATUS: Unresolved. See item 2019-002.

2019-003 Budget Variance

CONDITION: Actual revenue of the Airport Authority failed to meet the budgeted revenue by more than 5%.

RECOMMENDATION: Management should periodically compare actual activity to budgeted amounts and propose budgetary amendments, as necessary, to ensure compliance with state statute.

CURRENT STATUS: Resolved.

AVOYELLES PARISH AIRPORT AUTHORITY  
Marksville, Louisiana

Schedule of Current and Prior Year Findings  
And Management's Corrective Action Plan  
Year-Ended December 31, 2020

2019-004 Bid Law Noncompliance

CONDITION: The Airport Authority purchased aviation fuel for \$30,714 without advertising and accepting bids as required under LA-RS 38:2212.1.

RECOMMENDATION: Management should comply with the requirements of LA-R.S. 38:2212.1 by implementing controls in place to monitor those purchases that require compliance with the statutes.

CURRENT STATUS: Resolved.

**ATTESTATION REPORT AND  
QUESTIONNAIRE**



# KOLDER, SLAVEN & COMPANY, LLC

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## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Commissioners  
Avoyelles Parish Airport Authority  
Marksville, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Avoyelles Parish Airport Authority (the Airport Authority), and the Louisiana Legislative Auditor, (the specified parties), on the Airport Authority's compliance with certain laws and regulations contained in the accompanying *Louisiana Attestation Questionnaire* during the fiscal year ended December 31, 2020, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The Airport Authority management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

### *Public Bid Law*

1. Obtain documentation for all expenditures made during the year for materials and supplies exceeding \$30,000, and public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:211-2296 (the public bid law, whichever is applicable); and report whether the expenditures were made in accordance with these laws.

No exceptions noted.

### *Code of Ethics for Public Officials and Public Employees*

2. Obtain a list of the immediate family members of each board member as defined by RS 42:1101-1124 (the ethics law).

Management provided us with the requested information.

3. Obtain from management a list of all employees paid during the fiscal year.

The Airport Authority does not maintain employees.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

The Airport Authority does not maintain employees.

5. Obtain a list of all disbursements made during the year, and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

Management provided the requested information. No vendors appear on the lists provided by management in procedure 2.

#### *Budgeting*

6. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget and all amendments.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

No exceptions noted.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more, and whether actual expenditures exceeded budgeted amounts by 5% or more.

No exceptions noted.

#### *Accounting and Reporting*

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

- (a) Report whether the six disbursements agree to the amount and the payee in the supporting documentation.

No exceptions noted.

- (b) Report whether the six disbursements were coded to the correct fund and general ledger account.

No exceptions noted.

- (c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

No exceptions noted.

#### *Meetings*

10. Obtain information from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:28 (the open meetings law); and report whether there are any exceptions.

The Airport Authority is required to post a notice of each meeting and the accompanying agenda at the meeting place or at the body's official office. The Airport Authority's meetings take place in the Avoyelles Parish Courthouse in the Police Jury offices. The Airport Authority management has asserted that meeting notices and agendas are properly posted in a public area of the Avoyelles Parish Courthouse at least twenty-four hours prior to the meeting.

#### *Debt*

11. Obtain bank deposits for the fiscal year, and scan deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

No exceptions noted.

#### *Advances and Bonuses*

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advance, or gifts.

The Airport Authority does not maintain employees.

#### *State Audit Law*

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

No exceptions noted.

14. Inquire of management and report whether the agency entered into any contract that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Management represented that the Airport Authority complied with R.S. 24:513 (the audit law) throughout the fiscal year.

#### *Prior Comments*

15. Obtain and report management's representation as to whether any prior-year suggestions, exceptions, recommendations, and/or comments have been resolved.

See the schedule of prior and current year findings and management's corrective action plan for any comments or unresolved matters.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Authority's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the Authority's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

***Kolder, Slaven & Company, LLC***  
Certified Public Accountants

Alexandria, Louisiana  
June 16, 2021