

MONROE ELECTRICAL JOINT APPRENTICESHIP
AND TRAINING TRUST FUND

Financial Statements
For the Year Ended October 31, 2023



**MONROE ELECTRICAL JOINT APPRENTICESHIP
AND TRAINING TRUST FUND**

OCTOBER 31, 2023

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CAMERON, HINES & COMPANY

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To the Board of Directors of
Monroe JATC
P. O. Box 2333
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Opinion

We have audited the accompanying financial statements of Monroe JATC (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets – cash basis as of October 31, 2023, and the related statement of support, revenue, and expenses – cash basis for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and net assets of Monroe JATC as of October 31, 2023, and its support, revenue, and expenses for the year then ended in accordance with the cash basis of accounting as described in Note 1.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Monroe JATC and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Monroe JATC's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Monroe JATC's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Monroe JATC's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Compensation, Benefits and Other Payments to Agency Head on page 14 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures,

Board of Directors of
Monroe JATC
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including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Cameron, Hines & Company (APAC)

West Monroe, Louisiana
February 21, 2024

MONROE ELECTRICAL JOINT APPRENTICESHIP
AND TRAINING TRUST FUND
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS

October 31,
2023

ASSETS

Current Assets

Cash and Cash Equivalents	\$ 304,850
Savings and Certificates of Deposit (Note 2)	<u>99,227</u>
Total Current Assets	<u>404,077</u>

TOTAL ASSETS \$ 404,077

LIABILITIES AND NET ASSETS

<u>Liabilities</u>	\$ -
<u>Net Assets - Unrestricted</u>	<u>404,077</u>

TOTAL LIABILITIES AND NET ASSETS \$ 404,077

MONROE ELECTRICAL JOINT APPRENTICESHIP
AND TRAINING TRUST FUND
STATEMENT OF SUPPORT, REVENUE, AND EXPENSES - CASH BASIS

	<u>October 31,</u> <u>2023</u>
<u>Changes in Unrestricted Net Assets</u>	
Revenues and Gains:	
Assessments	\$ 82,557
Payments from ERTF	97,333
Grants	164,874
Contributions from Local Governments	8,534
Interest	119
Application Fees	5,750
Other	40
Total Unrestricted Revenues and Gains	<u>359,207</u>
 <u>Expenses</u>	
Auto and Truck Expenses	3,187
Audit and Professional Services	41,825
Books	19,411
Insurance	2,101
Training Director Salary	45,072
Electrical Receiving Trust Fund	26,002
Payroll Tax Expense	16,188
Instructors Fees	11,484
Office Expense	3,350
Other Expense	156,290
Total Expenses	<u>324,910</u>
 <u>Increase (Decrease) in Unrestricted Net Assets</u>	 34,297
 <u>NET ASSETS AT BEGINNING OF YEAR</u>	 <u>369,780</u>
 <u>NET ASSETS AT END OF YEAR</u>	 <u><u>\$ 404,077</u></u>

The accompanying notes are an integral part of this statement.

**MONROE ELECTRICAL JOINT APPRENTICESHIP
AND TRAINING TRUST FUND
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED OCTOBER 31, 2023**

Note 1 - Summary of Significant Accounting Policies

- A. On December 8, 1977, by agreement between Ouachita Valley Chapter of the National Electrical Contractors' Association and Local Union 446 of the International Brotherhood of Electrical Workers, established Monroe Electrical Joint Apprenticeship and Training Trust Fund. The Trust Fund shall be conducted exclusively for the purpose of supporting a program for the training and education of electrical apprentices and journeymen, and programs in furtherance thereof. The Trust Fund shall be controlled and administered by a Board of Trustees, which shall consist of six members, three appointed by the Ouachita Valley Chapter, and three appointed by Local Union 446.
- B. The Fund prepares its financial statements on the cash basis accounting method; consequently, certain revenue and the related assets are recognized when received rather than earned, and certain expenses are recognized when paid rather than when the obligation is incurred.

The accounts of the Fund are maintained in accordance with the principles of Fund accounting. Under fund accounting, resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds have been combined and presented for the Fund as a whole.

C. Basis of Presentation

FASB Accounting Standards Codification (ASC) section 928-205 *Not-for-Profit Entities, Presentation of Financial Statements* establishes standards for external financial reporting by not-for-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories according to externally (donor) imposed restrictions. ASC section 958-605 *Not-for-Profit Entities, Revenue Recognition* requires that unconditional promises to give (pledges) be recorded as receivables and revenues and requires the organization to distinguish between contributions received for each net asset category in accordance with donor-imposed restrictions. A description of the three net asset categories follows:

Unrestricted Net Assets – Net assets that are not subject to donor-imposed stipulations.

Temporarily Restricted Net Assets – Net assets subject to donor-imposed stipulations that may or will be met either by actions of the Fund and/or the passage of time.

Permanently Restricted Net Assets – Net assets subject to donor-imposed stipulations that may be maintained permanently by the Fund. Generally, the donors of these assets permit the Fund to use all or part of the income earned on related investments for general or specific purposes.

The Fund's net assets are all unrestricted at October 31, 2023.

**MONROE ELECTRICAL JOINT APPRENTICESHIP
AND TRAINING TRUST FUND
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED OCTOBER 31, 2023**

Note 1 - Summary of Significant Accounting Policies (Continued)

- D. Assessments are based upon one percent (1%) of gross labor payroll paid by union contractors.
- E. The Organization is exempt from federal income taxes under Section 501 (a) of the Internal Revenue Code (IRC) as an organization described in IRC Section 501(c)(3). Accordingly, no provision for income taxes has been made; however, should the organization engage in activities unrelated to its exempt purpose, taxable income could result. Monroe Electrical Joint Apprenticeship and Training Trust Fund had no material unrelated business income for the year ended October 31, 2023. The earliest income tax year that is subject to examination is the year ending October 31, 2020.

Note 2 - Savings and Certificates of Deposit

Savings and certificates of deposit are stated at fair value and are comprised of the following:

<u>Bank</u>	<u>Interest Rate</u>	<u>Amount</u>
Bancorp South	0.15%	\$ 1,544
Bancorp South – CD	5.00%	<u>99,227</u>
Total		<u>\$ 100,771</u>

Note 3 - Instructors Fees

Instructors fees paid consisted of the following:

Willburn Williams	\$ 2,025
Cliff Grafton	1,845
Anthony Jordan	2,025
Anthony Runions	216
T. J. Bratton	1,647
Ronald Stout	1,944
Donald Sebren	<u>1,782</u>
Total	<u>\$ 11,484</u>

Note 4- Other Expenses

Other Expenses consisted of the following:

LDCC Registration Fees	\$ 10,140
Drug Test	3,890
Miscellaneous	28,835
Training/Safety Course	23,422
Training Director expenses	86,460
Outstanding Apprentice/Awards Banquet	<u>3,543</u>
Total	<u>\$ 156,290</u>

MONROE ELECTRICAL JOINT APPRENTICESHIP
AND TRAINING TRUST FUND
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED OCTOBER 31, 2023

Note 5 - Subsequent Events

Subsequent Events have been evaluated through February 21, 2024, which is the day the financial statements were available to be issued, and it has been determined that no significant events have occurred for disclosure.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors of
Monroe JATC

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Monroe JATC (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets – cash basis as of October 31, 2023, and the related statements of support, revenue, and expenses – cash basis for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated February 21, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Monroe JATC's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Monroe JATC's internal control. Accordingly, we do not express an opinion on the effectiveness of Monroe JATC's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of Monroe JATC's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Monroe JATC's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under the *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, the communication is not suitable for any other purpose.

Cameron, Hines & Company (APAC)

West Monroe, Louisiana
February 21, 2024

MONROE JATC
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED OCTOBER 31, 2023

To The Board of Directors
Monroe JATC
Monroe, Louisiana

We have audited the financial statements of Monroe JATC as of and for the year ended October 31, 2023, and have issued our report thereon dated February 21, 2024. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of October 31, 2023, resulted in an unmodified opinion.

SECTION I - Summary of Auditors' Results

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness yes no

Significant Deficiencies not considered to be
Material Weaknesses yes no

Compliance

Compliance Material to Financial Statements yes no

B. Federal Awards **N/A NO SINGLE AUDIT IS REQUIRED**

Material Weakness Identified yes no

Significant Deficiencies not considered to be
Material Weaknesses yes no

Type of Opinion on Compliance for Major Programs

Unmodified Modified

Disclaimer Adverse

Are their findings required to be reported in accordance with Title 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), subpart F?
N/A

C. Identification of Major Programs:

Name of Federal Program (or cluster): **N/A**

Dollar threshold used to distinguish between Type A and Type B Programs. **N/A**

Is the auditee a "low-risk" auditee, as defined by Title 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), subpart F? **N/A**

MONROE JATC
SCHEDULE OF FINDINGS AND RESPONSES (CONTINUED)
FOR THE YEAR ENDED OCTOBER 31, 2023

Section II - Financial Statement Findings

There were no findings in this section.

Section III - Federal Award Findings and Responses

N/A

MONROE JATC
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED OCTOBER 31, 2023

Internal Control and Compliance Material to the Financial Statements

This section is not applicable.

Internal Control and Compliance Material to Federal Awards

This section is not applicable.

Management Letter

This section is not applicable.

MONROE JATC
SCHEDULE OF COMPENSATION, REIMBURSEMENTS, BENEFITS
AND OTHER PAYMENTS TO AGENCY HEAD
OCTOBER 31, 2023

Agency Head

Matt Green
Training Director

Purpose

Salary	\$ 45,072
Benefits - Payroll Taxes and Insurance	16,188
Travel	<u>3,187</u>
Total Compensation, Benefits and Other Payments	<u><u>\$ 64,447</u></u>