

**COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS**

**FINANCIAL REPORT**

**DECEMBER 31, 2024**

## CONTENTS

	Page
INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS	1 and 2
FINANCIAL STATEMENTS	
Consolidated statements of financial position	4 and 5
Consolidated statements of activities	6 and 7
Consolidated statements of functional expenses	8 and 9
Consolidated statements of cash flows	10
Notes to consolidated financial statements	11 - 26
SUPPLEMENTARY INFORMATION	
Schedule of compensation, benefits, and other payments to agency head	28
INTERNAL AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	29 and 30
Schedule of findings and responses	31
Schedule of prior findings	32

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Community Foundation of Acadiana, Related Entity,  
and Supporting Organizations  
Lafayette, Louisiana

### Opinion

We have audited the accompanying consolidated financial statements of Community Foundation of Acadiana, Related Entity and Supporting Organizations (a nonprofit organization), which comprise the consolidated statements of financial position as of December 31, 2024 and 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

In our opinion, the consolidated financial statements present fairly, in all material respects the financial position of the Community Foundation of Acadiana, Related Entity and Supporting Organizations as of December 31, 2024 and 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Community Foundation of Acadiana, Related Entity and Supporting Organizations and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Foundation of Acadiana, Related Entity and Supporting Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Community Foundation of Acadiana, Related Entity and Supporting Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Foundation of Acadiana, Related Entity and Supporting Organization's ability to continue as a going concern for a reasonable period of time.

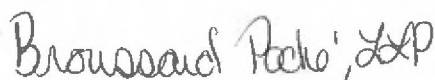
We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Supplementary Information**

Our audit were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of compensation, benefits and other payments to agency head on page 28 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

#### **Our Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2025, on our consideration of Community Foundation of Acadiana, Related Entity and Supporting Organization's internal control over financial reporting and on test of its compliance with certain provision of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Community Foundation of Acadiana, Related Entity and Supporting Organization's internal control over financial reporting and compliance.



Lafayette, Louisiana  
June 23, 2025

FINANCIAL STATEMENTS

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS  
CONSOLIDATED STATEMENTS OF FINANCIAL POSITION  
As of December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 1,399,526	\$ 1,489,617
Investments:		
Money market accounts and interest bearing accounts	7,445,319	9,153,934
Other investments	196,974,969	179,341,804
Accrued interest receivable	64,603	95,187
Prepaid expenses	<u>63,364</u>	<u>26,155</u>
Total current assets	<u>\$ 205,947,781</u>	<u>\$ 190,106,697</u>
<b>FIXED ASSETS</b>		
Property and equipment	\$ 31,591,677	\$ 31,587,134
Accumulated depreciation	<u>(11,059,819)</u>	<u>(10,305,502)</u>
Fixed assets, net	<u>\$ 20,531,858</u>	<u>\$ 21,281,632</u>
<b>OTHER ASSETS</b>		
Note receivable	\$ 431,827	\$ 431,827
Other receivables	101,930	101,930
Convertible notes receivable	25,000	50,000
Security deposits	<u>500</u>	<u>500</u>
Total other assets	<u>\$ 559,257</u>	<u>\$ 584,257</u>
Total assets	<u>\$ 227,038,896</u>	<u>\$ 211,972,586</u>

See Notes to Consolidated Financial Statements.

LIABILITIES AND NET ASSETS	<u>2024</u>	<u>2023</u>
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 15,915	\$ 6,577
Current portion of long-term debt	74,245	1,946,579
Accrued liabilities	14,151	49,237
Unearned rent income	6,395	-
Funds held in custody	<u>18,253,414</u>	<u>16,948,520</u>
Total current liabilities	\$ 18,364,120	\$ 18,950,913
<b>LONG-TERM LIABILITIES</b>		
Long-term debt, less current portion	<u>1,707,838</u>	<u>-</u>
Total liabilities	<u>\$ 20,071,958</u>	<u>\$ 18,950,913</u>
<b>NET ASSETS</b>		
Without donor restrictions	\$ 171,284,169	\$ 158,957,036
With donor restrictions	<u>35,682,769</u>	<u>34,064,637</u>
Total net assets	<u>\$ 206,966,938</u>	<u>\$ 193,021,673</u>
Total liabilities and net assets	<u>\$ 227,038,896</u>	<u>\$ 211,972,586</u>

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

CONSOLIDATED STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
<b>REVENUES, GAINS, LOSSES AND OTHER SUPPORT</b>			
Contributions	\$ 19,034,667	\$ 1,854,052	\$ 20,888,719
In-kind contributions	45,589	282,000	327,589
Interest and dividends	3,247,921	731,150	3,979,071
Net gains on investments			
Realized	4,637,415	1,460,393	6,097,808
Unrealized	7,790,143	502,644	8,292,787
Rent income	306,831	-	306,831
Fundraising income	714,961	-	714,961
Administrative fee	93,866	-	93,866
Other income	2,610	-	2,610
Net assets released from restrictions	3,212,107	(3,212,107)	-
Total revenues, gains, losses and other support	\$ 39,086,110	\$ 1,618,132	\$ 40,704,242
<b>EXPENSES AND LOSSES</b>			
Grants distributed	\$ 22,106,135	\$ -	\$ 22,106,135
Program expenses	2,114,028	-	2,114,028
Supporting services:			
General and administrative	1,853,450	-	1,853,450
Fundraising	685,364	-	685,364
Total expenses	\$ 26,758,977	\$ -	\$ 26,758,977
Changes in net assets	\$ 12,327,133	\$ 1,618,132	\$ 13,945,265
Net assets at beginning of year	158,957,036	34,064,637	193,021,673
Net assets at end of year	\$171,284,169	\$ 35,682,769	\$206,966,938

See Notes to Consolidated Financial Statements.



COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

CONSOLIDATED STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2023

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
<b>REVENUES, GAINS, LOSSES AND OTHER SUPPORT</b>			
Contributions	\$ 17,511,854	\$ 2,902,987	\$ 20,414,841
In-kind contributions	54,552	295,000	349,552
Interest and dividends	2,834,379	584,173	3,418,552
Net gains on investments			
Realized	372,299	21,329	393,628
Unrealized	12,334,295	2,308,866	14,643,161
Rent income	343,337	-	343,337
Fundraising income	559,715	-	559,715
Administrative fee	75,553	-	75,553
Gain (loss) on disposals of fixed assets	(3,198)	-	(3,198)
Other income	6,779	-	6,779
Net assets released from restrictions	<u>3,857,994</u>	<u>(3,857,994)</u>	<u>-</u>
Total revenues, gains, losses and other support	<u>\$ 37,947,559</u>	<u>\$ 2,254,361</u>	<u>\$ 40,201,920</u>
<b>EXPENSES AND LOSSES</b>			
Grants distributed	\$ 17,645,851	\$ -	\$ 17,645,851
Program expenses	2,432,830	-	2,432,830
Supporting services:			
General and administrative	1,703,816	-	1,703,816
Fundraising	<u>713,580</u>	<u>-</u>	<u>713,580</u>
Total expenses	<u>\$ 22,496,077</u>	<u>\$ -</u>	<u>\$ 22,496,077</u>
Changes in net assets	\$ 15,451,482	\$ 2,254,361	\$ 17,705,843
Net assets at beginning of year	<u>143,505,554</u>	<u>31,810,276</u>	<u>175,315,830</u>
Net assets at end of year	<u>\$158,957,036</u>	<u>\$ 34,064,637</u>	<u>\$193,021,673</u>

See Notes to Consolidated Financial Statements.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES  
For the Year Ended December 31, 2024

	Program Expenses	Supporting Services		Total
		General and Administrative	Fundraising Expenses	
Salaries	\$ 18,509	\$ 1,001,358	\$ 10,116	\$ 1,029,983
Payroll taxes and benefits	1,971	123,185	-	125,156
Professional services	788,403	250,433	32,614	1,071,450
Event expense	468,881	-	563,528	1,032,409
Travel and meetings	7,948	8,475	37,432	53,855
Office expense	188	56,576	470	57,234
Supplies	21,182	-	16,364	37,546
Repairs and maintenance	-	19,081	-	19,081
Insurance	-	33,969	2,604	36,573
Printing and publications	850	13,051	14,831	28,732
Fees	12,134	2,002	1,069	15,205
Computer and internet	-	133,694	-	133,694
Conferences and staff training	-	34,526	-	34,526
Rental expense	-	13,154	-	13,154
Sponsorships	-	109,000	-	109,000
Other	325	8,823	6,336	15,484
Interest	85,443	-	-	85,443
Depreciation	708,194	46,123	-	754,317
	<u>\$ 2,114,028</u>	<u>\$ 1,853,450</u>	<u>\$ 685,364</u>	<u>\$ 4,652,842</u>

See Notes to Consolidated Financial Statements.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES  
For the Year Ended December 31, 2023

	Program Expenses	Supporting Services		Total
		General and Administrative	Fundraising Expenses	
Salaries	\$ 58,733	\$ 951,901	\$ 25,393	\$ 1,036,027
Payroll taxes and benefits	5,521	126,692	580	132,793
Professional services	974,936	192,427	36,436	1,203,799
Event expense	529,620	17,569	547,686	1,094,875
Travel and meetings	13,200	9,415	40,216	62,831
Office expense	40	54,407	8	54,455
Supplies	2,111	184	15,784	18,079
Repairs and maintenance	-	23,366	-	23,366
Insurance	2,147	29,110	1,087	32,344
Printing and publications	1,302	11,831	18,099	31,232
Fees	39,007	1,473	1,334	41,814
Computer and internet	883	121,739	19,738	142,360
Conferences and staff training	-	22,007	-	22,007
Rental expense	-	13,062	-	13,062
Sponsorships	-	78,300	-	78,300
Other	1,921	1,905	7,219	11,045
Interest	95,554	-	-	95,554
Depreciation	707,855	48,428	-	756,283
	<u>\$ 2,432,830</u>	<u>\$ 1,703,816</u>	<u>\$ 713,580</u>	<u>\$ 4,850,226</u>

See Notes to Consolidated Financial Statements.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

CONSOLIDATED STATEMENTS OF CASH FLOWS  
For the Years Ended December 31, 2024 and 2023

	2024	2023
<b>OPERATING ACTIVITIES</b>		
Change in net assets	\$ 13,945,265	\$ 17,705,843
Adjustments to reconcile change in net assets to operating activities:		
Depreciation and amortization	754,317	756,283
Net realized and unrealized gains on investments	(14,390,595)	(15,036,789)
Loss on disposal of fixed assets	-	3,198
Write off of convertible notes receivable	25,000	-
Decrease (increase) in assets:		
Accrued and other receivables	30,584	(172,339)
Prepaid expenses	(37,209)	-
Write down of construction in process – technology expense	-	(1,316)
Increase (decrease) in liabilities:		
Accounts payable	9,338	3,338
Accrued liabilities	(35,086)	35,811
Unearned net income	6,395	-
Funds held in custody	168,816	51,679
Net cash provided by operating activities	\$ 476,825	\$ 3,345,708
<b>INVESTING ACTIVITIES</b>		
Purchase of investments	\$(84,076,931)	\$(59,367,192)
Proceeds from sales of investments	81,970,439	52,629,409
Purchase of fixed assets	(4,543)	(13,951)
Net cash used in investing activities	\$ (2,111,035)	\$ (6,751,734)
<b>FINANCING ACTIVITIES</b>		
Payments on long-term debt	\$ (164,496)	\$ (156,669)
Payments on bonds	-	(70,000)
Net cash used in financing activities	\$ (164,496)	\$ (226,669)
Net decrease in cash	\$ (1,798,706)	\$ (3,632,695)
Cash at beginning of year:		
Cash and cash equivalents	\$ 1,489,617	\$ 1,770,443
Money market and interest-bearing deposits	9,153,934	12,505,803
	\$ 10,643,551	\$ 14,276,246
Cash at end of the year:		
Cash and cash equivalents	\$ 1,399,526	\$ 1,489,617
Money market and interest-bearing deposits	7,445,319	9,153,934
	\$ 8,844,845	\$ 10,643,551
<b>SUPPLEMENTAL DISCLOSURES:</b>		
Cash payments of interest	\$ 85,443	\$ 95,554

See Notes to Consolidated Financial Statements.

**COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS**

**Note 1. Nature of Organization and Significant Accounting Policies**

**Nature of organization:**

Community Foundation of Acadiana (the "Foundation") is a Louisiana nonprofit corporation chartered on November 16, 2000. Its primary purpose is to serve as a community foundation which shall receive and administer component funds (donor advised funds and others) for charitable, educational or scientific purposes. Louisiana Real Estate Foundation and William C. Schumacher Family Foundation (Supporting Organizations) operate as supporting organizations for the benefit of Community Foundation of Acadiana. As a result, these entities are financially interrelated and consolidation is required under accounting principles generally accepted in the United States.

The accompanying consolidated financial statements of the Foundation have been prepared on the accrual basis of accounting.

**Significant accounting policies:**

**Basis of consolidation -**

The consolidated financial statements include the accounts of the Foundation, its related entity (Louisiana Parks Foundation), and supporting organizations (Louisiana Real Estate Foundation and William Schumacher Family Foundation). Louisiana Parks Foundation was dissolved in 2023. The Louisiana Real Estate Foundation includes its wholly owned entities: CFA Office, L.L.C., CFA-REH, L.L.C. and Ascension Episcopal School Campus, L.L.C. The William Schumacher Family Foundation includes its wholly owned entity, Link & Learn, LLC. All material inter-company items and transactions have been eliminated. The consolidated entities is referred to as the Organization.

**Contributions and recognition of donor restricted contributions -**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. The Foundation also classifies component funds with "variance power" clauses in the fund agreements as unrestricted net assets, which is a predominant trend used by most community foundations.

Amounts received that are restricted by the donor for specified purposes are reported as contributions with donor restrictions that increases that net asset class. When donor restrictions expire, when a time restriction ends and/or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restriction.

The net assets with donor restricted funds include the cost of contributed land and the net book value of contributed fixed assets of the Foundation, CFA-REH, L.L.C. and Ascension Episcopal School Campus, L.L.C., and certain other component funds that have time restrictions. As these assets are depreciated, the amount of depreciation in a given period is considered to be released from that restriction.

**Other revenues -**

Other revenues without donor restrictions are obtained from rent income, fundraising income, and administrative fees. These revenues are recorded when the service is provided or an event is held. Rent income is recorded when earned.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

The Foundation has memberships, in which the donors become a member of the Foundation and receive certain benefits. They also offer sponsorships for various events, in which donors can contribute to certain events of the Foundation. Membership fees and sponsorships, which are nonrefundable, are comprised of both an exchange and non-exchange elements. The exchange portion is based on the value of benefits received by the member/partner/sponsor. The non-exchange portion is the difference between the total received and the exchange portion and is recognized as revenue when received and classified as a contribution on the consolidated statement of activities. As of December 31, 2024 and 2023, there is no deferred revenue recorded. All money collected from members, partners and sponsors totaled \$243,203 and \$189,665 for the year ended December 31, 2024 and 2023, respectively. All money collected from members, partners and sponsors was considered a non-exchange transaction and was recognized in contribution revenue for the year ended December 31, 2024 and 2023.

Use of estimates -

The preparation of consolidated financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and cash equivalents -

For the purposes of the consolidated statements of cash flows, the Organization considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Money market funds used for investment purposes are included in cash and cash equivalents on the consolidated statements of cash flows.

Investments -

Investments, which consist of debt and equity securities, mutual funds, exchanged traded funds, certificates of deposits and private equity investments are presented in the consolidated financial statements at fair value. Private equity investments without readily determinable fair values are stated at cost minus impairment, if any, plus or minus changes resulting from observable price changes in orderly transactions for the identical or a similar investment of the same issuer. Investment securities are exposed to various risks including, but not limited to, interest rate and market and credit risks. Due to the level of risks associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term.

Some investments related to donor advised funds are maintained outside of the pooled investment accounts where assets are held in the name of the Organization. Investment earnings for these funds are maintained in individual investment accounts that are not commingled with other investment assets. Investment earnings for these accounts are based on the actual investment performance of the related assets.

Note receivable -

Note receivable is stated at unpaid principal balances less the allowance for credit losses and doubtful accounts. The allowance for credit loss was considered insignificant as of December 31, 2024 and 2023.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Property and equipment -

Purchased property and equipment are recorded at cost at the date of acquisition. Contributed property and equipment is recorded at fair value at the date of donation. Donations of property and equipment that are not restricted as to their use by the donor are recorded as increases in net assets without donor restrictions. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as increases in net assets with donor restrictions. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions each year for the amount of depreciation expense relating to the restricted donated property and equipment.

In the absence of donor stipulations regarding how long the contributed assets must be used, the Organization has adopted a policy of implying a time restriction on contributions of such assets that expires over the assets' useful lives. As a result, all contributions of property and equipment are recorded as restricted support. As donated assets are depreciated, the restriction for that portion of the net asset expires.

Depreciation is computed by the straight-line method at rates based on the following useful lives:

	<u>Years</u>
Buildings and building improvements	5 – 40
Land improvements	5 – 30
Furniture and equipment	2 – 7

Tax status -

The Foundation, Related Entity and Supporting Organizations are Louisiana nonprofit corporations established and is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Service Code; accordingly, no provision for income taxes has been made in the consolidated financial statements.

The filed tax returns are no longer subject to examination by tax authorities for years prior to 2021.

Concentrations of credit risk -

Financial instruments which subject the Organization to concentrations of credit risk consist primarily of investments in debt and equity securities, mutual funds, exchange traded funds and private equity investments. The Organization typically maintains cash and cash equivalents and temporary investments in local banks which may, at times, may exceed the Federal Deposit Insurance Corporation (FDIC) limits.

The Organization relies heavily on general public donations to support its operations. The majority of donations are derived from local donors in Southern Louisiana.

Funds held in Custody -

The Organization considered all funds in which a not-for-profit specifies itself as the beneficiary of that fund to be considered a liability on the consolidated statement of financial position.

Functional allocation of expenses -

The costs of providing the various programs and other activities have been summarized on a functional basis in the consolidated statement of functional expenses.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Liquidity

Assets are presented in the accompanying statement of financial position according to their nearness of conversion to cash and liabilities according to the nearness of their maturity and resulting use of cash.

Leases

The Organization determines if an arrangement contains a lease at inception based on whether the Organization has the right to control the asset during the contract period and other facts and circumstances. The standard establishes a right-to-use (ROU) model that requires a lessee to record a ROU asset and a lease liability on the balance sheet for all leases with terms longer than 12 months. Leases are classified as either financing or operating, with classifications affecting the pattern of expense recognition in the statement of activities. Leases with a term of less than 12 months will not record a ROU asset and lease liability and the payments will be recognized into profit or loss over the lease term.

The Foundation leases buildings to various tenants. Revenue is generally recognized in the month in which it is earned.

Allowance for credit loss

The Organization evaluates financial assets measured at amortized costs to determine the allowance for credit losses. The allowance for credit losses reflect management's current estimate of credit losses that are expected to occur over the remaining life of a financial asset. The estimate is dependent upon historical loss experience, current economic conditions and reasonable and supportable forecasts that may affect collectability.

Note 2. Note Receivable

Ascension Episcopal School Campus, L.L.C.

In connection with the renewal of certain indebtedness with First Horizon Bank (formerly IberiaBank), Ascension Episcopal School Campus, L.L.C. redeemed certificates of deposit in an endowed fund of Ascension Episcopal School which collateralized the debt and applied the proceeds against a portion of the debt to the bank. In connection with that redemption, Ascension Episcopal School signed a note receivable to Ascension Episcopal School Campus, L.L.C. at rate of 1% payable quarterly commencing August 15, 2012. Under the terms of the note, no principal reduction is expected until all current indebtedness of Ascension Episcopal School Campus, L.L.C. is extinguished. The balance of the note is \$431,827 at December 31, 2024 and 2023. The year the note will be repaid is not determinable.

Note 3. Convertible Note Receivables

On April 17, 2018, the William C. Schumacher Family Foundation loaned \$542,885 to Students of Strength, Inc. as a convertible note. The note receivable had an interest rate of 3% and a single payment of all accrued interest and principal was due on April 17, 2020. The note was subject to the right granted to the holder to convert the proceeds of this note to common stock at \$.0001 par value. Prior to December 31, 2022, it was determined that the Students of Strength, Inc.'s convertible note was considered uncollectible and an allowance for credit loss was recorded in the amount of \$542,885. During 2024, the balance was written off to the allowance for credit loss.



COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

In January 2019, a donor advised fund loaned \$25,000 to ThinkGenetic, Inc. as a convertible note. The receivable had an interest at 8%. An amendment was done in 2023 to extend the maturity date to the earlier of (i) May 31, 2024, (ii) one business day after the closing of a qualified financing, (iii) a change in control, or (iv) when, upon or after the occurrence of an event of default, such amounts are declared due and payable by the holder or made automatically due and payable in accordance with the terms thereof. Upon obtaining qualified financing, the outstanding principal amount of the convertible note and any accrued but unpaid interest shall be converted into that number of shares of ThinkGenetic, Inc stock by the conversion price. As of December 31, 2023 the notes receivable had not been called or converted to equity and remained outstanding as a receivable at year-end. The allowance for credit loss was considered insignificant as of December 31, 2023. During 2024, it was determined that the receivable balance was considered uncollectible and was written off to realized losses.

In May, 2019, a donor advised fund loaned \$25,000 to NeuroRescue, Inc as a convertible note. Since the initial investment, NeuroRescue, Inc. has rebranded and changed its line of business. The receivable bears interest at 8%. All outstanding principal and interest shall be due and payable on the earlier of (a) an event of default, (b) closing of qualified financing, (c) sale of the company, or (d) second anniversary of the date of issuance. The outstanding principal balance of the note and any accrued but unpaid interest, will be automatically converted into equity securities of the company in the event the company consummates, prior to the maturity date, an equity financing pursuant to which it sells shares of preferred stock, in a transaction or series of related transactions resulting in aggregate gross proceeds to the company of at least \$1,500,000. Upon such qualified financing, the unpaid accrued interest amounts shall automatically convert into shares of preferred stock at a conversional price equal to the lesser of (a) 80% of the price per share paid by purchasers of preferred stock and (b) price obtained by dividing \$8,000,000 by the Company's fully-diluted capitalization immediately prior to the qualified financing. If the Company obtained financing via issuance of shares of the company's stock that does not constitute qualified financing prior to the maturity date, the holders of may elect to convert the note receivable into equity. As of December 31, 2024 and 2023, the note receivable had not been called or converted to equity and remains outstanding as a receivable at year end. The allowance for credit loss was considered insignificant as of December 31, 2024 and 2023.

The following is a summary of the outstanding convertible notes receivables at December 31, 2024 and 2023:

	2024	2023
Students of Strength	\$ -	\$ 542,885
ThinkGenetic, Inc.	-	25,000
NeuroRescue, Inc	25,000	25,000
Total convertible notes receivable	\$ 25,000	\$ 592,885
Less: allowance for uncollected account	-	(542,885)
Total convertible notes receivable, net	\$ 25,000	\$ 50,000

Note 4. Investments

Investments are measured at fair value in the statements of financial position. Private equity investments with less than 20% ownership that do not have readily determinable fair values are measured at cost minus impairment, if any, plus or minus changes resulting from observable price changes in orderly transactions for the identical or a similar investment of the same issuer. Investments consist of bonds, stocks, mutual funds, certificates of deposits and private equity investments. Realized and unrealized gains and losses on investments, interest and dividends, and impairment losses (if any) are reflected in the statement of activities within the appropriate net asset category.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Investments are composed of the following at December 31, 2024 and 2023:

	<u>2024</u>	<u>2023</u>
Pooled investments:		
Fixed income	\$ 50,409,612	\$ 47,783,731
Equities	39,050,776	52,091,144
Certificates of deposit	1,576,810	2,348,250
Private equity investments	17,209,754	14,928,236
Corporate bonds	6,308,330	4,254,646
Equities	37,357,512	32,520,304
Government securities	3,045,317	2,822,454
Mutual and exchange traded funds	<u>38,992,036</u>	<u>19,668,218</u>
Investments carried at fair value	\$193,950,147	\$176,416,983
Private equity investments without readily determinable fair values	<u>3,024,822</u>	<u>2,924,821</u>
Total investments	<u>\$196,974,969</u>	<u>\$179,341,804</u>

Private equity investments without readily determinable fair values includes investments made by donors into private equity companies. The private equity companies are in the oil and gas and healthcare industries. The investments do not have readily determinable fair values, therefore, the Organization monitors the financial statements of these companies to evaluate for impairment. As of December 31, 2024 and 2023, there was no impairment losses recorded.

There were one equity investments with a fair value of \$1,349,821 with unfunded commitments of \$250,179 as of December 31, 2024 and 2023, respectively.

Note 5. Property and Equipment

Property and equipment at December 31, 2024 and 2023 consisted of the following:

	<u>2024</u>	<u>2023</u>
Land	\$ 4,165,000	\$ 4,165,000
Buildings and building improvements	25,478,822	25,475,379
Land improvements	1,089,707	1,089,707
Furniture and equipment	183,730	182,630
Technology equipment	600,918	600,918
Construction in progress	<u>73,500</u>	<u>73,500</u>
	\$ 31,591,677	\$ 31,587,134
Less accumulated depreciation	<u>(11,059,819)</u>	<u>(10,305,502)</u>
	<u>\$ 20,531,858</u>	<u>\$ 21,281,632</u>

Total depreciation expense for the years ended December 31, 2024 and 2023 was \$754,317 and \$756,283, respectively.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Note 6. Funds Held in Custody

The Organization has adopted FASB ASC 958-605-25-33 (formerly FASB No. 136), *"Transfers of Assets to a Not-for-Profit Organization or Charitable Trust that Raises or Holds Contributions for Others."* This pronouncement established standards for transactions in which a community foundation accepts a contribution from a donor and agrees to transfer those assets, the return on investments of those assets, or both to another entity that is specified by the donor. ASC 958-605-25-33 specifically requires that if a not-for-profit establishes a fund at a community foundation with its own funds and specifies itself as the beneficiary of that fund, the community foundation must account for the transfer of such assets as a liability. The Foundation refers to such transfers as funds held in custody.

The Organization maintains variance power and legal ownership of funds held in custody, and as such, continues to report the funds as assets of the Foundation. However, in accordance with ASC 958-605-25-33, a liability has been established for the present value of the future payments expected to be made to the not-for-profit organizations, which is generally the equivalent of the fair value of the funds. The funds held in custody as of December 31, 2024 and 2023 were \$18,253,414 and \$16,948,520, respectively.

Note 7. In-Kind Contributions

The Foundation received donated audit and tax services, computer consulting services and website support and media partnerships. The estimated fair value is based on the costs of these services obtained from the donors. The total amount of donated services at December 31, 2024 and 2023 were \$327,589 and \$349,552, respectively.

Note 8. CFA-REH, L.L.C.

In 2004, CFA-REH, L.L.C., a not-for-profit which is wholly-owned by Louisiana Real Estate Foundation, accepted a \$1,000,000 donation and issued debt in the amount of \$920,000 to construct a building on the donated land. The building was being leased as a school for an amount equivalent to the debt service on the bonds, including other financing obligations, over the 20 year bond term as discussed in Note 11. The bonds were paid in full in July 2023. A new lease was signed with the school under different terms as discussed in Note 17.

Note 9. Ascension Episcopal School Campus, L.L.C.

The Foundation formed a limited liability company, Ascension Episcopal School Campus, L.L.C., to accept a \$3,125,000 donation of 72 acres of undeveloped real estate in Youngsville, Louisiana and to fund the construction of a school. The L.L.C. has constructed a major portion of the proposed school with an estimated ultimate cost of \$55,000,000. The initial first phase of the school construction cost was \$21,129,048. Additionally, building and land improvements have increased the initial construction costs. The initial construction activity was funded by contribution commitments from various donors and notes payable to various sources. Additional improvements have been facilitated through donors, as well as the school. The notes payable for the initial school was refinanced and the current funding sources were facilitated through pledges by various donors to Ascension Episcopal School, a ministry of The Episcopal Church of the Ascension, and other funding sources of both the Church and the School.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Note 10. Long-term Debt

The following is a summary of the outstanding long-term debt at December 31, 2024 and 2023:

	2024	2023
Ascension Episcopal School Campus, L.L.C.- 4.50% note payable, monthly payments of \$20,789, including interest. Note was extended in 2018 with a maturity of January 20, 2024, secured by real estate. (loan replaced with loan following)	\$ -	\$ 1,946,579
6.25% note payable, monthly payments of \$15,502, including interest and a balloon payment on June 18, 2027, secured by real estate.	<u>1,782,083</u>	<u>-</u>
Total long-term debt	\$ 1,782,083	\$ 1,946,579
Less current portion	<u>(74,245)</u>	<u>(1,946,579)</u>
Long term portion	<u>\$ 1,707,838</u>	<u>\$ -</u>

The aggregate maturities of principal payments due on long-term debt if notes payable is not refinanced by fiscal year are as follows:

2025	\$ 74,245
2026	79,089
2027	<u>1,628,749</u>
	<u>\$ 1,782,083</u>

The Ascension Episcopal School Campus, L.L.C. indebtedness was incurred in connection with the completion of the construction of the first phase of the school complex. The liability is further guaranteed by The Episcopal Church of the Ascension. As part of that guarantee and lease of the facility, the Church has agreed to make any and all payments to liquidate the debt in excess of any pledges it has received from donors that collateralize the obligations. The note payable for Ascension Episcopal School Campus, L.L.C. had a balloon payment due on January 20, 2024. Management renewed the loan during 2024. The new renewed loan has a balloon payment due on June 18, 2027. It is anticipated that the note will be refinanced under similar terms and conditions as the maturing obligation, while it may include a higher rate of interest on the indebtedness based on changes to the prime lending rate.

Note 11. Bonds Payable

Revenue bonds with an aggregate principal amount of \$920,000 were issued by the Louisiana Public Facilities Authority and the proceeds were loaned to the CFA-REH, L.L.C. pursuant to a loan agreement dated June 1, 2003. Bond issue costs in the amount of \$18,002 were incurred in the issuance of the debt and was amortized over the life of the bonds.

Interest on the bonds was based on a weekly interest rate determined by the remarketing agent on the interest rate determination date immediately preceding the applicable interest rate adjustment date, to be the lowest interest rate

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

in the judgment of the remarketing agent at which the bonds could be remarketed at par, plus the accrued interest. In addition to interest, the Company was also required to pay fees on a letter of credit securing the debt, remarketing agent fees, analyst fees and trustee fees.

Interest expense on the indebtedness was \$2,094 during the year ended December 31, 2023. Payments of bank fees in connection with the debt were \$525 during the fiscal year ended December 31, 2023. The bonds were paid in full in July 2023.

Note 12. Employee Benefit Plan

The Foundation has a discretionary Simple IRA Pension retirement plan (Simple IRA) in effect that covers all employees. The Foundation matches employee contributions to the plan up to 3% of qualified compensation. The Foundations' matching contribution to the plan for the year ended December 31, 2024 and 2023 was \$22,573 and \$13,075, respectively.

Note 13. Liquidity and Availability of Resources

Financial assets available for general expenditures and grant distributions, without donor or other restrictions limiting their use, within one year of the balance sheet date, are comprised of the following:

	<u>2024</u>	<u>2023</u>
Cash and cash equivalents	\$ 1,399,526	\$ 1,489,617
Investments and money market accounts	204,420,288	188,495,738
Accrued interest receivable	<u>64,603</u>	<u>95,187</u>
	<u>\$205,884,417</u>	<u>\$190,080,542</u>
Less:		
Donor restricted endowments	(28,915,169)	(27,621,153)
Investments held for Funds Held in Custody	<u>(18,253,414)</u>	<u>(16,948,520)</u>
Total available for general expenditures and grant distributions within one year	<u>\$158,715,834</u>	<u>\$145,510,869</u>

The Foundation funds its operations primarily through contributions, investment income, rental income and administrative fees. Assets with donor restrictions are not available for general expenditures.

Note 14. Endowments and Net Asset Classifications

The Foundation's endowment funds consist of a number of individual funds established for a variety of purposes. Its endowments include donor-restricted endowment funds; whereby, the stipulations of the gift may require preservation of the original donation with only the income derived used for a specific purpose. Endowed funds with donor-restricted funds are recorded as net assets with restrictions, the income from which is expendable to support the grantor's purpose. When a restriction expires, net assets are reclassified to net assets without restrictions in the consolidated statements of activities as net assets released from restrictions.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Interpretation of Relevant Law

In June 2010, the Louisiana Legislature adopted provisions of the Uniform Prudent Management of Institutional Funds Act (“UPMIFA”) into Louisiana Law effective July 1, 2010. In 2006, the UPMIFA was approved and recommended by the National Conference of Commissions on Uniform State Laws. The provisions of the Act are to provide for the standard of conduct in managing and investing an institutional fund; to provide for the appropriation for expenditure or the accumulation of an endowment fund; to provide for the delegation of management and investment functions; to provide for the release or modification of restrictions on management, investment, or purpose of an institutional fund and to provide for reviewing compliance.

The Board of the Foundation has implemented a policy requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as net assets with donor restrictions (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction (if any) of the applicable donor gift instrument at the time the accumulation is added to the fund.

The following is a recap of changes in endowment balances as of December 31, 2024 and 2023:

	With Donor Restrictions	
	<u>2024</u>	<u>2023</u>
Endowment net assets, beginning of year	\$ 27,621,153	\$ 25,327,253
Change in net assets:		
Contributions	406,552	2,457,987
Interest and dividends	731,150	584,173
Realized and unrealized gains (losses)	1,963,037	2,330,197
Net assets released from restrictions	<u>(1,374,898)</u>	<u>(3,078,457)</u>
Endowment net assets, end of year	<u>\$ 29,346,994</u>	<u>\$ 27,621,153</u>

Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires the Foundation to retain as a fund of perpetual duration. Deficiencies of this nature exist in endowment funds, with a fair value of \$1,688,019 and \$3,416,648 as of December 31, 2024 and 2023, respectively. The amounts of these endowments required to be maintained amounted to \$1,791,462 and \$3,560,340, resulting in a deficiency of \$103,443 and \$143,691 as of December 31, 2024 and 2023. These deficiencies resulted from unfavorable market fluctuations that occur over the life of the endowment.

Return Objectives and Risk Parameters

The Foundation has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. The basic underlying approach to the management of the investment portfolio is to optimize the risk-return relationship appropriate to the Foundation’s needs and goals using a globally diverse portfolio of a variety of asset classes.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Strategies Employed for Achieving Objectives

The primary long-term investment objective is to seek competitive market returns so as to preserve and grow the capital of funds, provide cash flows to fund distributions and to preserve the purchasing power of the funds to meet immediate and long-term charitable needs of donors and the Foundation.

Spending Policy and How the Investment Objectives Relate to Spending Policy

Non-endowed funds may make distributions of any combination of principal and income assuming sufficient assets remain to cover administrative fees. Endowed funds are subject to a distribution rate. Annually, the Board establishes a distribution rate for the following twelve months. This distribution rate is stated as a percentage of the 13 quarter rolling average of each endowed fund. Newly established funds (with fewer than 13 quarters) use the quarterly rolling average from its inception. The distribution rate determines an “available to grant” amount. Unless otherwise instructed, the “available to grant” amount is segregated to the cash and cash equivalents portfolio.

Note 15. Net Assets with Donor Restrictions

Net assets with donor restrictions consist of the following as of December 31, 2024 and 2023:

	<u>2024</u>	<u>2023</u>
Subject to expenditure for specified purposes		
Capital projects – land and buildings, net of accumulated depreciation	\$ 6,335,775	\$ 6,443,484
Endowments:		
Subject to endowment spending policy and appropriation	<u>29,346,994</u>	<u>27,621,153</u>
Total net assets with donor restrictions	<u>\$35,682,769</u>	<u>\$34,064,637</u>

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows for the year ended December 31, 2024 and 2023:

	<u>2024</u>	<u>2023</u>
Net assets released from restrictions:		
Depreciation expense net of bond payable	\$ 107,710	\$ 39,539
Program expenses – fees	676	5,395
Administrative fees	256,646	221,455
Love our schools home giveaway	447,500	445,000
SOLA day media sponsorship	282,000	295,000
Donor accounts with a change in classification per donor request	-	2,005,812
Grants distributed	<u>2,117,575</u>	<u>845,793</u>
	<u>\$ 3,212,107</u>	<u>\$ 3,857,994</u>

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Note 16. Cooperative Endeavor Agreements

In April 2022, Link and Learn, LLC entered into a cooperative endeavor agreement with the Lafayette Parish School Board (School Board) and Lafayette City-Parish Consolidated Government d/b/a LUS Fiber. The participants in this cooperative endeavor agreement desire to construct and operate phase one of a dedicated Wi-Fi network in order to service those Lafayette Parish students living in the most economically disadvantaged areas of the Parish. The term of the project shall commence upon the execution and expire 5 years from the date LUS Fiber gives notice to the School Board that the network is fully operational. Prior to this agreement, Link and Learn, LLC had invested in engineering services and purchased equipment in a total amount of \$600,918. Upon entering into this agreement, Link and Learn, LLC. grants full rights of use and access to the design and equipment to both the School Board and LUS Fiber. The School Board shall be responsible for the costs incurred by LUS Fiber to maintain and service the Network beginning on the date the network is fully operational for a period of 5 years. LUS Fiber shall provide services in the form of installation, integration, operation and maintenance of the network pursuant to the design guidelines to allow for access by the School Board's students or their parents through School Board-issued equipment and devices. In the event continuation of the services requires additional funding not yet appropriated by the School Board and said funding is not appropriated, the School Board or Link and Learn, LLC may terminate the agreement, without penalty, upon written notice to LUS Fiber and the School Board and/or Link and Learn, LLC.

On January 4, 2024, the Community Foundation of Acadiana entered into a cooperative endeavor agreement with the Louisiana Department of Treasury and the State of Louisiana. Under this agreement, the Louisiana Department of Treasury has allocated \$1,000,000 to Community Foundation of Acadiana to be used for the Holy Family Catholic School – Academic and Instructional Support Grant. This grant is to directly support the costs of educators and administrators who ensure daily, quality programming, including teaching, tutoring and mentoring to 305 minority students at Holy Family Catholic School. The program's objective is to provide \$1,000,000 to Holy Family Catholic School to pay for the payroll and benefits of 30 staff members, including both educators and administrators by June 30, 2024. Community Foundation of Acadiana received the funds from the state in January 2024 and it is included in contribution revenue. The funds were distributed to Holy Family Catholic School in April 2024 for the purposes outlined under the agreement, which is included in grants distributed.

On December 22, 2024, the Community Foundation of Acadiana entered into a cooperative endeavor agreement with the Louisiana Department of Treasury and the State of Louisiana. The Louisiana Department of Treasury allocated \$150,000 to Community Foundation of Acadiana to be used for the Holy Family Catholic School grant. This grant is to directly support the costs of educators and administrators who ensure daily, quality programming, including teaching, tutoring and mentoring to 305 minority students at Holy Family Catholic School. The program's objective is to provide \$150,000 to Holy Family Catholic School to pay for the payroll and benefits of staff members, including both educators and administrators by June 30, 2025. As of December 31, 2024, the Foundation has not received any funds.

Note 17. Operating leases as lessor

CFA-REH, LLC leases property to The Episcopal Church of the Ascension for the operation of the pre-kindergarten and kindergarten. The monthly rent paid was secured by a 20-year lease entered into on August 21, 2003. The monthly rent was an amount sufficient to cover all bond payments and fees, costs and expenses associated with the bonds and any letter of credit, which secures the bond. In addition, rent shall include all costs of constructing the facility in excess of the available bond funds. During 2023, the bond was paid in full. On August 1, 2024, an addendum to the lease was signed exercising the option to extend the term for five years with the term commencing August 21, 2024 and ending August 20, 2029 for monthly rental payments of \$2,500 per month. Rental income for the year ended December 31, 2024 and 2023 was \$10,000 and \$37,038 respectively.



COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Ascension Episcopal School Campus, LLC leases property to The Episcopal Church of the Ascension for the operation of the upper school (grades 8-12) which was completed in November 2008. The open ended lease was entered into on November 26, 2007. The base monthly rent to be paid is \$500 per month. The Episcopal Church of the Ascension must also pay or reimburse for all repairs and maintenance required, as well as all insurance and ad valorem or other property taxes. The rent shall be adjusted every five years based on the change in the Consumer Price Index (CPI) measured against the base year of 2008. In October 2008, January 2012 and August 2013, amendments to the original lease were executed which requires an additional rent in an amount and at such times as required to enable the Foundation to amortize any loans taken out for purposes of construction for a period not to exceed 20 years, including principal and interest. The loan was amortized over five years with a monthly payment of \$20,789 (principal and interest), plus a balloon payment of the remaining balance in 2024. During 2024, the loan was renewed for 29 months and includes a monthly payment of \$15,502 (principal and interest), plus a balloon payment of the remaining balance on June 18, 2027. Rental income for the year ended December 31, 2024 and 2023 was \$245,124 and \$255,479, respectively.

CFA Office, LLC leases property to The Woodmen of the World Life Insurance Society under an agreement dated December 22, 2017. The lease is payable per month in an amount equal to \$3,600 per month. The lease agreement was extended through December 31, 2026 and monthly rental payments went to \$4,235 per month. Rental income for the years ended December 31, 2024 and 2023 was \$50,820.

Total rental income from operating leases amounted to \$305,944 and \$343,337 for the years ended December 31, 2024 and 2023, respectively.

The Organization's assets that are involved in operating leases which are included in total property and equipment as of December 31, 2024 and 2023 are as follows:

	2024	2023
Land	\$ 4,165,000	\$ 4,165,000
Buildings and building improvements	25,326,063	25,326,063
Land improvements	<u>1,089,707</u>	<u>1,089,707</u>
Total property included in lease agreements	\$ 30,580,770	\$ 30,580,770
Less: accumulated depreciation	<u>(10,680,951)</u>	<u>(10,002,013)</u>
 Total property included in lease agreements, net	 <u>\$ 19,899,819</u>	 <u>\$ 20,578,757</u>

The following is a schedule by years of future minimum rental income on all operating leases at December 31, 2024, which does not include balloon payments on debt, which are expected to be refinanced:

Year Ending	
<u>December 31,</u>	
2025	\$ 268,166
2026	268,166
2027	76,836
2028	30,000
2029	<u>20,000</u>
 Total future minimum rental income	 <u>\$ 663,168</u>

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

Note 18. Lease agreement as lessee

In 2021, William Schumacher Family Foundation entered into a lease for office space. The lease was for a 3 year term and was set to expire December 31, 2024. The base rent was \$1,454 a month. In April 2023, the lease was terminated and replaced with a new lease for the office space. The base rent was \$1,054 a month and will expire January 31, 2025. On June 27, 2024, an amendment was signed that reduced the rentable square feet and reduced the rent to \$989 per month. As of December 31, 2024 and 2023, the Foundation determined the ROU asset and lease liability would be insignificant to the financial statements. Total rental expense under this lease agreement during the year ended December 31, 2024 and 2023 totaled \$13,154 and \$13,062, respectively.

Note 19. Fair Value of Financial Instruments

In accordance with FASB ASC 820-10-50-1, the Organization groups assets and financial liabilities at fair value in three levels, based on the markets in which the assets and liabilities are traded and the reliability of the assumptions used to determine fair value. These levels are:

Level 1 – Valuations for assets and liabilities traded in active exchange markets, such as the New York Stock Exchange. Level 1 also includes securities that are traded by dealers or brokers in active markets. Valuations are obtained from readily available pricing sources for market transactions involving identical assets or liabilities.

Level 2 – Valuations for assets and liabilities traded in less active dealer or broker markets. For example, municipal securities valuations are based on markets that are currently offering similar financial products. Valuations are obtained from third party pricing services for identical or comparable assets or liabilities.

Level 3 – Valuations for assets and liabilities that are derived from other valuation methodologies, including option pricing models, discounted cash flow models and similar techniques, and not based on market exchange, dealer or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining the fair value assigned to such assets or liabilities.

Investments are carried at estimated fair market value within the financial statements. Private equity investments that do not have readily determinable fair values are measured at cost minus impairment, if any, plus or minus changes resulting from observable price changes in orderly transactions for the identical or a similar investment of the same issuer.

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

The following table presents the Organization's fair value hierarchy for the assets measured at fair value on a recurring basis.

	<u>Fair Value</u>	<u>Fair Value Measurements at Reporting Date Using:</u>		
		<u>Quoted Prices In Active Markets For Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
December 31, 2024:				
Pool investments:				
Fixed income	\$ 50,409,612	\$ 50,409,612	\$ -	\$ -
Equity	39,050,776	39,050,776	-	-
Certificates of deposit	1,576,810	-	-	1,576,810
Private equity investments	17,209,754	-	-	17,209,754
Corporate bonds	6,308,330	6,308,330	-	-
Equities	37,357,512	37,357,512	-	-
Government securities	3,045,317	3,045,317	-	-
Mutual and exchange traded funds	<u>38,992,036</u>	<u>38,992,036</u>	-	-
<b>Total investments</b>	<b><u>\$193,950,147</u></b>	<b><u>\$175,163,583</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 18,786,564</u></b>

	<u>Fair Value</u>	<u>Fair Value Measurements at Reporting Date Using:</u>		
		<u>Quoted Prices In Active Markets For Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
December 31, 2023:				
Pool investments:				
Fixed income	\$ 47,783,731	\$ 47,783,731	\$ -	\$ -
Equity	52,091,144	52,091,144	-	-
Certificates of deposit	2,348,250	-	-	2,348,250
Private equity investments	14,928,236	-	-	14,928,236
Corporate bonds	4,254,646	4,254,646	-	-
Equities	32,520,304	32,520,304	-	-
Government securities	2,822,454	2,822,454	-	-
Mutual and exchange traded funds	<u>19,668,218</u>	<u>19,668,218</u>	-	-
<b>Total investments</b>	<b><u>\$176,416,983</u></b>	<b><u>\$159,140,497</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 17,276,486</u></b>

COMMUNITY FOUNDATION OF ACADIANA,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

The table below summarizes the activity of those items measured at fair value on a recurring basis using significant unobservable inputs (Level 3):

	<u>Certificates of Deposit</u>	<u>Private Equity Investments</u>	<u>Total Level 3 Investments</u>
Ending balance – December 31, 2022	\$ 867,332	\$13,868,837	\$14,736,169
Purchase/donation	1,500,000	-	1,500,000
Maturities	(49,337)	-	(49,337)
Investment income, unrealized gains (losses)	<u>30,255</u>	<u>1,059,399</u>	<u>1,089,654</u>
Ending balance – December 31, 2023	\$ 2,348,250	\$14,928,236	\$17,276,486
Maturities	(778,712)	-	(778,712)
Investment income, unrealized gains (losses)	<u>7,272</u>	<u>2,281,518</u>	<u>2,288,790</u>
Ending balance – December 31, 2024	<u>\$ 1,576,810</u>	<u>\$17,209,754</u>	<u>\$18,786,564</u>

Note 20. Reclassifications

Certain reclassifications have been made in the financial statements at December 31, 2023, in order to be consistent with reporting in the current year. These reclassifications had no effect on previously reported net assets or changes in net assets.

Note 21. Subsequent Events

The Organization evaluated the need for disclosures and/or adjustments resulting from subsequent events through June 23, 2025, the date the financial statements were available to be issued. The evaluation did not result in any subsequent events that necessitated disclosures or adjustments under general accounting standards.

**SUPPLEMENTARY INFORMATION**

COMMUNITY FOUNDATION OF ACADIANA, SUBSIDIARY,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

SCHEDULE OF COMPENSATION, BENEFITS AND OTHER  
PAYMENTS TO AGENCY HEAD  
Year Ended December 31, 2024

There were no compensation, benefits and other payments paid in the year ended December 31, 2024 and 2023 from public funds.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of  
Community Foundation of Acadiana  
Lafayette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Community Foundation of Acadiana, Related Entity and Supporting Organizations (a nonprofit organization), which comprise the consolidated statements of financial position as of December 31, 2024 and the related consolidated statements of activities, functional expenses and cash flows for year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated June 23, 2025.

#### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered Community Foundation of Acadiana, Related Entity and Supporting Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that appropriate in the circumstances for the purpose of expressing our opinions on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Community Foundation of Acadiana, Related Entity and Supporting Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of Community Foundation of Acadiana, Related Entity and Supporting Organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

#### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Broussard Poche, LLP

Lafayette, Louisiana  
June 23, 2025



COMMUNITY FOUNDATION OF ACADIANA, SUBSIDIARY,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

SCHEDULE OF FINDINGS AND RESPONSES  
Year Ended December 31, 2024

We have audited the consolidated financial statements of Community Foundation of Acadiana, Related Entity and Supporting Organizations as of and for the year ended December 31, 2024, and have issued our report thereon dated June 23, 2025. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the consolidated financial statements as of December 31, 2024 resulted in an unmodified opinion.

Section I - Summary of Auditors' Reports

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material weaknesses  Yes  No

Control deficiencies identified that are not considered to be  
material weaknesses  Yes  None Reported

Compliance

Compliance material to financial statements  Yes  No

Section II - Financial Statement Findings

None reported

COMMUNITY FOUNDATION OF ACADIANA, SUBSIDIARY,  
RELATED ENTITY AND SUPPORTING ORGANIZATIONS

SCHEDULE OF PRIOR FINDINGS  
Year Ended December 31, 2024

Section I. Internal Control and Compliance Material to the Financial Statements

None reported

Section II. Internal Control and Compliance Material to Federal Awards

Not applicable.

Section III. Management Letter

The prior year's report did not include a management letter.

INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES

To Community Foundation of Acadiana and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2024 through December 31, 2024. The Foundation's management is responsible for those C/C areas identified in the SAUPs.

The Foundation has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal year period January 1, 2024 through December 31, 2024. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. **Written Policies and Procedures**

A. Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories if applicable to public funds and the entity's operations:

i. **Budgeting**, including preparing, adopting, monitoring, and amending the budget.

*Not applicable.*

ii. **Purchasing**: including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the Public Bid Law; and (5) documentation required to be maintained for all bids and price quotes.

*Not applicable.*

iii. **Disbursements**, including processing, reviewing, and approving

*We obtained a copy of their disbursements policy and noted that all items above are addressed.*

- iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

*Not applicable.*

- v. **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules.

*Not applicable.*

- vi. **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

*Not applicable.*

- vii. **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

*Not applicable.*

- viii. **Credit cards (and debit cards, fuel cards, purchase cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g. determining the reasonableness of fuel card purchases).

*Not applicable.*

- ix. **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

*Not applicable.*

- x. **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

*Not applicable.*

- xi. **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus

software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

*Not applicable.*

- xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

*Not applicable.*

## 2. **Board or Finance Committee**

- A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
  - i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

*No exceptions noted.*

- ii. For those entities reporting on the governmental accounting model, review the minutes from all regularly scheduled board/finance committee meetings held during the fiscal year and observe whether the minutes from at least one meeting each month referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on all proprietary funds, and semi-annual budget-to-actual comparisons, at a minimum, on all special revenue funds.

*Not applicable.*

- iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

*Not applicable.*

- iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

*Not applicable.*

## 3. **Bank Reconciliations**

- A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:

- i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);

*No exceptions noted.*

- ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated, electronically logged); and

*No exceptions noted.*

- iii. Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

*No exceptions noted.*

4. **Collections (excluding electronic funds transfers)**

- A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:
  - i. Employees that are responsible for cash collections do not share cash drawers/registers.
  - ii. Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.
  - iii. Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
  - iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, is (are) not responsible for collecting cash, unless another employee/official verifies the reconciliation.
- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was enforced during the fiscal period.
- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Obtain supporting documentation for each of the 10 deposits and:
  - i. Observe that receipts are sequentially pre-numbered.

- ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
- iii. Trace the deposit slip total to the actual deposit per the bank statement.
- iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
- v. Trace the actual deposit per the bank statement to the general ledger.

*This section is not applicable.*

5. **Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)**

- A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

*Only one location that process payments.*

- B. For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

- i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

*No exceptions noted.*

- ii. At least two employees are involved in processing and approving payments to vendors.

*No exceptions noted.*

- iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

*No exceptions noted.*

- iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

*No exceptions noted.*

- v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

*No exceptions noted.*

C. For each location selected under procedures #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:

i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and that supporting documentation indicates that deliverables included on the invoice were received by the entity, and

*No exceptions noted.*

ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.

*No exceptions noted.*

D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disperse funds (e.g. sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

*No exceptions noted.*

6. **Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)**

A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., itemized receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported.); and

ii. Observe that finance charges and late fees were not assessed on the selected statements.

C. Using the monthly statements or combined statements selected under procedures #6B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts,



the practitioner should describe the nature of the transaction and note whether management had a compensating control to address missing receipts, such as a “missing receipt statement” that is subject to increased scrutiny.

*This section is not applicable.*

7. **Travel and Travel-Related Expense Reimbursements (excluding card transactions)**

- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management’s representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:
- i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than rates established either by the State of Louisiana ([doa.la.gov/doa/ost/ppm-49-travel-guide/](http://doa.la.gov/doa/ost/ppm-49-travel-guide/)) or the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov)).
  - ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.
  - iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and
  - iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

*This section is not applicable.*

8. **Contracts**

- A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Obtain management’s representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner’s contract, and:
- i. Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
  - ii. Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).
  - iii. If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g. if approval is required for any amendment, the documented approval); and

- iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

*This section is not applicable.*

9. **Payroll and Personnel**

- A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
- B. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedures #9A above, obtain attendance records and leave documentation for the pay period, and:
  - i. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).
  - ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials.
  - iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.
  - iv. Observe that the rate paid to the employees or officials agree to the authorized salary/pay rate found within the personnel file.
- C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity policy on termination payments. Agree the hours to the employee or officials' cumulate leave records, and agree the pay rates to the employee or officials' authorized pay rates in the employee or officials' personnel files, and agree the termination payment to entity policy.
- D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g. payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

*This section is not applicable.*

10. **Ethics**

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A obtain ethics documentation from management, and:
  - i. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and.

- ii. Observe that the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.
- B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

*This section is not applicable.*

#### 11. **Debt Service**

- A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.
- B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

*This section is not applicable.*

#### 12. **Fraud Notice**

- A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.
- B. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

*This section is not applicable.*

#### 13. **Information Technology Disaster Recovery/Business Continuity**

Perform the following procedures, verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."

- A. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observe that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.
- B. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

- C. Obtain a listing of the entity's computers currently in use, and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.
- D. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in Payroll and Personnel procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.
- E. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cyber security training as required by R.S. 42:1267. The requirements are as follows:
  - Hired before June 9, 2020 – completed the training; and
  - Hired on or after June 9, 2020 – completed the training within 30 days of initial service or employment.

*This section is not applicable.*

#### 14. **Prevention of Sexual Harassment**

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.
- B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).
- C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that it includes the applicable requirements of R.S. 42:344:
  - i. Number and percentage of public servants in the agency who have completed the training requirements;
  - ii. Number of sexual harassment complaints received by the agency;
  - iii. Number of complaints which resulted in a finding that sexual harassment occurred;
  - iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
  - v. Amount of time it took to resolve each complaint.

*This section is not applicable.*

We were engaged by the District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on

those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Broussard Poche', LLP

Lafayette, Louisiana  
June 23, 2025