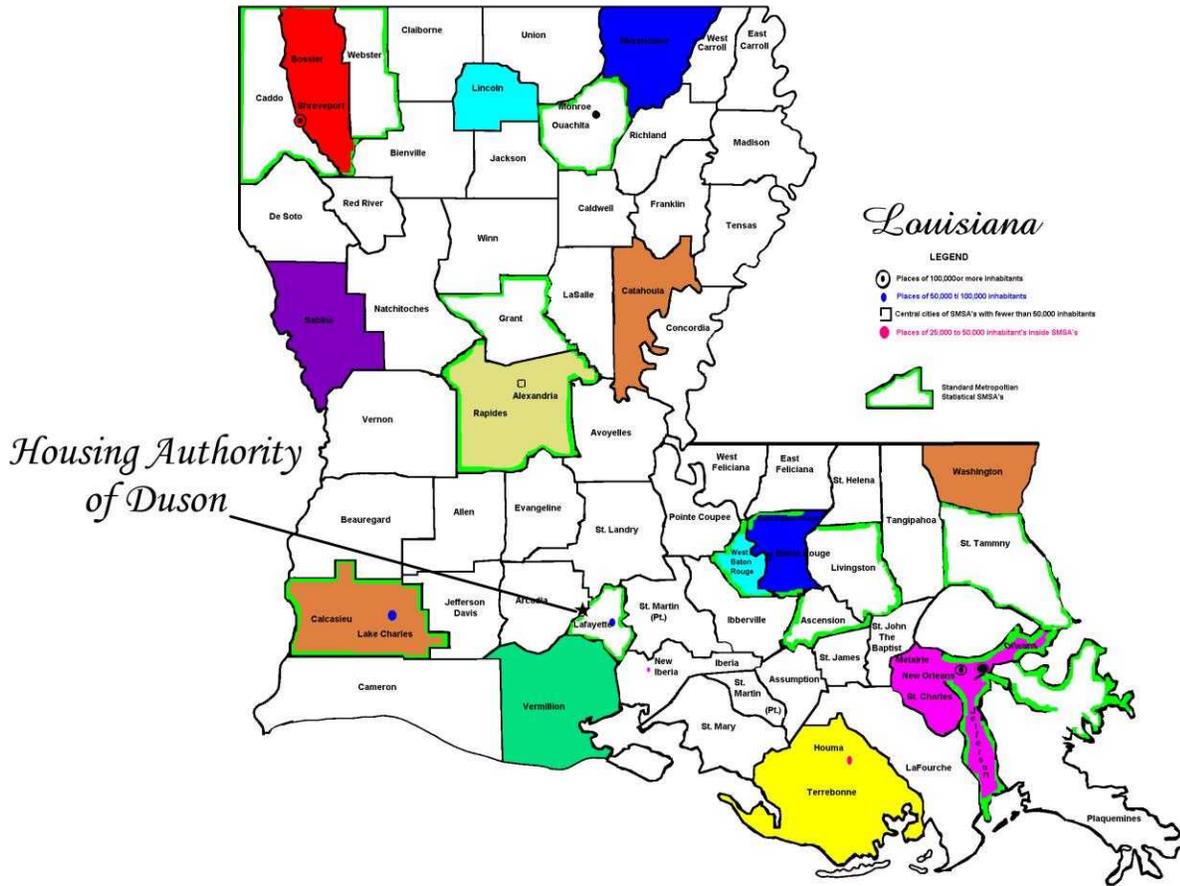


**HOUSING AUTHORITY
OF
DUSON, LOUISIANA**

**Financial Statements and
Supplemental Financial Information**

March 31, 2016

HOUSING AUTHORITY OF DUSON DUSON, LOUISIANA



* The Duson Housing Authority is chartered as a public corporation for the purpose of administering housing programs for low-income families. Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low-income housing programs in the United States. The Housing Authority is governed by a five-member Board of Commissioners. The members, appointed by the Honorable Mayor of the Town of Duson, serve staggered multi-year terms.

**Housing Authority of the Duson
Jena, Louisiana**

**Table of Contents
March 31, 2016**

	<u>Page No.</u>
Independent Accountant's Compilation Report.....	1
<u>Basic Financial Statements</u>	
Statement of Net Position.....	3
Statement of Revenues, Expenses, and Changes in Net Position.....	4
Statement of Cash Flows.....	5
Statement of Cash Flows Reconciliation.....	6
Notes to the Basic Financial Statements.....	8-15
<u>Other Supplemental Statements and Schedules</u>	
Schedule of Compensation of Benefits and Other Payments to Agency Head or Chief Executive Officer.....	17
Schedule of Compensation Paid to Board Members.....	18
Statement and Certification of Actual Modernization Cost.....	19
<u>Other Reports</u>	
Management Letter Comments.....	21
Schedule of Prior Year Findings.....	22

John R. Vercher C.P.A.
jrv@centurytel.net

Jonathan M. Vercher M.S., C.P.A.
jonathanvercher@centurytel.net

David R. Vercher M.B.A., C.P.A., C.F.E.
davidvercher@centurytel.net

THE VERCHER GROUP

*A Professional Corporation of
Certified Public Accountants*

**P.O. Box 1608
1737 N 2nd St. – Suite A
Jena, Louisiana 71342
Tel: (318) 992-6348
Fax: (318) 992-4374**

MEMBERS

American Institute of
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Society of Louisiana
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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Housing Authority of the Duson
Duson, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities of the Housing Authority of Duson, Louisiana, as of and for the year ended March 31, 2016, and related notes to the financial statements, which collectively comprise the Housing Authority of Duson, Louisiana's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has omitted the management's discussion and analysis information that is required to be presented for purposes of additional analysis. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

The other supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and accordingly, we do not express an opinion or provide any assurance on such supplementary information.

The Vercher Group

Jena, Louisiana
December 4, 2020

Basic Financial Statements

**Housing Authority of the Duson
Duson, Louisiana
Statement of Net Position
March 31, 2016**

ASSETS	ENTERPRISE FUND
CURRENT ASSETS	
Cash & Cash Equivalents	\$ 1,799
Accounts Receivable	29,961
Inventory	29,322
RESTRICTED ASSETS	
Tenants' Security Deposits	1,800
TOTAL CURRENT ASSETS	<u>62,882</u>
NON-CURRENT ASSETS	
Capital Assets (Net of Accumulated Depreciation)	153,100
TOTAL NON-CURRENT ASSETS	<u>153,100</u>
TOTAL ASSETS	<u><u>215,982</u></u>
LIABILITIES	
CURRENT LIABILITIES	
Accounts Payable	5,073
Tenants' Security Deposits	1,800
Unearned Revenue	30,420
TOTAL CURRENT LIABILITIES	<u>37,293</u>
NON-CURRENT LIABILITIES	
TOTAL NON-CURRENT LIABILITIES	<u>-0-</u>
TOTAL LIABILITIES	<u>37,293</u>
NET ASSETS	
Net Investment in Capital Assets	153,100
Unrestricted	25,589
TOTAL NET POSITION	<u><u>\$ 178,689</u></u>

See independent accountant's compilation report.
The accompanying notes are an integral part of this statement.

**Housing Authority of the Duson
Duson, Louisiana
Statement of Revenues, Expenses, & Changes in Net Position
Year Ended March 31, 2016**

	ENTERPRISE FUND
OPERATING REVENUES	
Tenant Rental Revenue	\$ 25,603
HUD PHA Operating Grant	106,798
TOTAL OPERATING REVENUES	132,401
OPERATING EXPENSES	
<i>Administration:</i>	
Administrative	39,386
<i>Cost of Sales & Service:</i>	
Water	3,265
Electricity	2,617
Gas	1,013
Sewer	4,854
Materials	8,104
Contract Cost	39,945
Insurance	24,142
Payment in Lieu of Taxes	1,344
Other General Expense	1,544
<i>Depreciation</i>	65,576
TOTAL OPERATING EXPENSES	191,790
OPERATING INCOME (LOSS)	(59,389)
NON-OPERATING REVENUES (EXPENSES)	
Interest Earnings	23
Other Revenue	144
TOTAL NON-OPERATING REVENUES (EXPENSES)	167
Capital Contributions	3,380
SPECIAL ITEMS (See Note 7)	(185,833)
CHANGE IN NET POSITION	(241,675)
TOTAL NET POSITION - BEGINNING	420,364
TOTAL NET POSITION - ENDING	\$ 178,689

See independent accountant's compilation report.
The accompanying notes are an integral part of this statement.

**Housing Authority of the Duson
Duson, Louisiana
Statement of Cash Flows
Year Ended March 31, 2016**

	ENTERPRISE FUND
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from Customers & Users	\$ 18,990
Receipts from HUD	106,798
Payments to Suppliers	(139,939)
Payments for PILOT	-0-
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>(14,151)</u>
 CASH FLOWS FROM NON-CAPITAL ACTIVITIES	
Other Revenue	144
NET CASH PROVIDED (USED) BY NON-CAPITAL ACTIVITIES	<u>144</u>
 CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Capital Grants	3,380
Acquisition & Construction / Deletion of Capital Assets	(18,601)
NET CASH PROVIDED (USED) BY CAPITAL & RELATED FINANCING ACTIVITIES	<u>(15,221)</u>
 CASH FLOWS FROM INVESTING ACTIVITIES	
Interest & Dividends Received	23
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>23</u>
 NET INCREASE (DECREASE) IN CASH & CASH EQUIVALENTS	(29,205)
 CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>32,804</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u><u>3,599</u></u>
 RECONCILIATION TO BALANCE SHEET	
Cash and Cash Equivalents	1,799
Tenants' Security Deposits	1,800
TOTAL CASH & CASH EQUIVALENTS	<u>\$ 3,599</u>

See independent accountant's compilation report.
The accompanying notes are an integral part of this statement.

**Housing Authority of the Duson
Duson, Louisiana
Statement of Cash Flows
Reconciliation
For The Year Ended March 31, 2016**

**RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH
PROVIDED (USED) BY OPERATING ACTIVITIES**

Operating Income (Loss)	\$ <u>(59,389)</u>
Depreciation Expense	65,576
(Increase) Decrease in Receivables	(3,371)
(Increase) Decrease in Prepaid Items	(22,679)
Increase (Decrease) in Accounts Payable	7,610
Increase (Decrease) in Unearned Income	(3,242)
Increase (Decrease) in PILOT	1,344
Increase (Decrease) in Tenant Security Deposits	<u>-0-</u>
TOTAL ADJUSTMENTS	<u>45,238</u>
 NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	 <u>(14,151)</u>
 LISTING OF NONCASH INVESTING, CAPITAL, & FINANCIAL ACTIVITIES	
Contributions of Capital Assets from Government	\$ <u>-0-</u>

See independent accountant's compilation report.
The accompanying notes are an integral part of this statement.

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
MARCH 31, 2016**

INTRODUCTION

The Housing Authority of Duson is a 30-unit apartment complex for persons of low income located in Duson, Louisiana. The Authority is chartered as a public corporation for the purpose of administering decent, safe, and sanitary dwelling for persons of low-income. This creation was contingent upon the local governing body of the city of parish is governed by a five-member Board of Commissioners. The members, appointed by the Honorable Mayor of the Town of Duson, Louisiana, serve staggered multi-year terms.

Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low-income housing programs in the United States. Accordingly, HUD has entered into a contract with the entity to make annual contributions (subsidies) for the purpose of funding its programs for low-income families.

GASB Statement No. 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Housing Authority is considered a primary government, since it is a special purpose government that has a separate governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent means that the Housing Authority may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt with HUD approval.

The Housing Authority is a related organization of the Duson because the Duson appoints a voting majority of the Housing Authority's governing board. The Duson is not financially responsible for the Housing Authority, as it cannot impose its will on the Housing Authority and there is no possibility for the Housing Authority to provide financial benefit to, or impose financial burdens on, the Duson. Accordingly, the Housing Authority is not a component unit of the financial reporting entity of the Duson.

BASIS OF PRESENTATION

As required by Louisiana State Reporting Law (LSA-R.S. 24:514) and HUD regulations, financial statements are presented in accordance with accounting principles generally accepted in the United States of America.

The accounts of the PHA are accounted for under the proprietary fund. Accordingly, the accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America applied to governmental units.

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED)
MARCH 31, 2016**

Proprietary Fund Type – Proprietary fund is accounted for on the flow of economic resources measurements focus and uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The PHA applies all applicable FASB pronouncements in accounting and reporting for its proprietary operations. The PHA’s funds include the following type:

Enterprise Fund – Enterprise fund is used to account for those operations that are financed and operated in a manner similar to private business or where the board has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

1. SUMMARY OF ORGANIZATION & SIGNIFICANT ACCOUNTING POLICIES

A. BASIC FINANCIAL STATEMENTS

The basic financial statements (i.e., the Statement of Net Position and the Statement of Revenues, Expenses, and Changes in Net Position) report information on all of the activities of the authority.

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, & FINANCIAL STATEMENT PRESENTATION

The basic financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of Interfund activity has been eliminated from the basic financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government’s enterprise operations. Elimination of these charges would distort the direct cost and program revenues reported for the various functions concerned.

Operating revenues and expenses have been reported separately from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund’s principal ongoing operations. The primary operating revenue of the housing authority is derived from tenant revenue. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Housing Authority’s policy to use restricted resources first, then unrestricted resources as they are needed.

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED)
MARCH 31, 2016**

C. EQUITY CLASSIFICATIONS

In the government-wide financial statements, equity is classified as Net Position and displayed in three components as applicable. The components are as follows:

Net Investment in Capital Assets - Capital assets including restricted capital assets, when applicable, net of accumulated depreciation.

Restricted Net Position - Net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or (2) law through constitutional provisions or enabling legislation.

Unrestricted Net Position - All other net position that does not meet the definition of “restricted” or “net investment in capital assets”.

When an expense is incurred for the purposes for which both restricted and unrestricted net position is available, management applies restricted resources first. The policy concerning which to apply first varies with the intended use and legal requirements. The decision is typically made by management at the incurrence of the expense.

D. DEPOSITS & INVESTMENTS

The Housing Authority’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law and the housing authority’s investment policy allow the housing authority to invest in collateralized certificated of deposits, government backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government backed securities.

Investments (bank certificate of deposits in excess of 90 days) for the housing authority are reported at fair value.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED)
MARCH 31, 2016**

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Entity that the fiscal agent bank has failed to pay deposit funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Entity's name.

E. REVENUE RECOGNITION

Revenues and other governmental fund financial resource increments are recognized in the accounting period in which they become susceptible to accrual – that is, when they become *measurable* and *available* to the finance expenditures of the fiscal period. "Available" is determined as collectible within the 12 months of the fiscal year or soon enough thereafter to be used in pay liabilities of the current period.

F. RECEIVABLES & PAYABLES

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year referred to as either "due to/from other funds" (i.e., the current portion of Interfund loans) or "advances to/from other funds" (i.e., the non-current portion of Interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the accompanying basic financial statements, are offset by a restriction on net position. All trade and other receivables are shown net of an allowance for uncollectibles.

G. INVENTORIES & PREPAID ITEMS

All inventories are valued at cost using the first-in/first out method. Inventories are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the basic financial statements.

H. CAPITAL ASSETS

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable columns in the basic financial statements. Capital assets are capitalized at historical cost. The housing maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. The total interest expense included during the current fiscal year was \$-0-. Of this amount, \$-0- was included as part of the cost of capital assets under construction in connection with construction projects.

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED)
MARCH 31, 2016**

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Land improvements	20 years
Buildings	20 years
Building improvements	10 years
Furniture and fixtures	5 years
Vehicles	5 years
Equipment	5 years

I. LONG-TERM OBLIGATIONS

In the basic financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

J. EXTRAORDINARY & SPECIAL ITEMS

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events within the control of the housing authority, which are either unusual in nature or infrequent in occurrence.

K. COMPENSATED ABSENCES

The Housing Authority follows Louisiana Civil Service regulations for accumulated annual and sick leave. Employees may accumulate up to three hundred hours of annual leave which may be restricted upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by his/her retirement or termination date.

L. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED)
MARCH 31, 2016**

M. UNEARNED INCOME

The Housing Authority reports prepaid revenues on its statement of net position. Prepaid revenues arise when resources are received by the Housing Authority before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Housing Authority has a legal claim to the resources, the liability for prepaid revenue is removed from the statement of net position and the revenue is recognized.

2. CASH & INVESTMENTS (CD'S IN EXCESS OF 90 DAYS)

At March 31, 2016, the housing authority has cash and investments (book balances) totaling \$3,599 as follows:

Demand deposits	\$	3,599
Time deposits		-0-
Total	\$	<u>3,599</u>

These deposits are stated at cost, which approximated market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Deposits

It is the housing authority's policy for deposits to be 100% secured by collateral at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The housing authority's deposits are categorized to give an indication of the level of risk assumed by the housing authority at year end. The categories are described as follows:

- **Category 1** Insured or collateralized with securities held by the housing authority or by its agent in the housing authority's name.
- **Category 2** – Collateralized with securities held by the pledging financial institution's trust department or agent in the housing authority's name.
- **Category 3** – Uncollateralized.

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED)
MARCH 31, 2016**

Amounts on deposit are secured by the following pledges:

Description	Market Value
FDIC (Category 1)	\$ 3,599
Securities (Category 2)	-0-
Total	\$ 3,599

Deposits were fully secured as of March 31, 2016.

3. ACCOUNTS RECEIVABLE

The authority had receivables as of March 31, 2016 as follows:

Accounts Receivable HUD	\$ 29,886
Tenant Rents Receivable	1,980
Allowance for Doubtful Accounts	(1,905)
Total	\$ 29,961

4. CAPITAL ASSETS

Capital assets activity for the year ended March 31, 2016, was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Land *	\$ 153,100	\$ -0-	\$ -0-	\$ 153,100
Buildings & Leaschold Improvements	2,214,644	3,380	-0-	2,218,024
Furniture & Equipment, Etc.	82,450	-0-	-0-	82,450
Total	2,450,194	3,380	-0-	2,453,574
Less Accumulated Depreciation	(2,049,065)	(251,409)	-0-	(2,300,474)
Net Capital Assets	\$ 401,129	\$ (248,029)	\$ -0-	\$ 153,100

* Land in the amount of \$153,100 is not being depreciated.

5. ACCOUNTS, SALARIES & OTHER PAYABLES

The payables of \$37,293 at March 31, 2016, are as follows:

Accounts Payable	\$ 5,073
Unearned Revenue	30,420
Tenant Security Deposits	1,800
Total	\$ 37,293

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED)
MARCH 31, 2016**

6. RETIREMENT SYSTEMS

The Housing Authority does not participate in a retirement plan.

7. SPECIAL ITEMS

The Housing Authority experienced flooding during FYE 2016. All of the units were damaged beyond repair. Using the original cost of all the units the impairment loss was calculated as follows:

Original Booked Cost	\$ 2,453,574
Accumulated Depreciation	(2,114,641)
Asset Carrying Value at Time of Loss	<u>338,933</u>
Total Insurance Proceeds Received	-0-
Impairment Loss Due to Flood Loss	185,833
Land	153,100
Total	<u>\$ 338,933</u>

8. COMMITMENTS AND CONTINGENCIES

Contingency – The HUD-OIG conducted a review of selected aspects of the Authority’s operations and issued a report dated September 10, 2015. Various recommendations have been forwarded to the Director of Public Housing of HUD-New Orleans. The Authority has not been subject to an independent audit in several years.

Litigation – The Housing Authority is not presently involved in litigation.

Grant Disallowances – The Housing Authority participates in a number of federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. Housing Authority management believes that the amount of disallowance, if any, which may arise from future audits will not be material.

Construction Projects – There are certain renovation or construction projects in progress at March 31, 2016. These include modernizing rental units. These projects are being funded by HUD. Funds are requested periodically as the cost is incurred.

Risk Management – The Housing Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Housing Authority carries commercial insurance.

**Housing Authority of the Duson
Duson, Louisiana**

**NOTES TO THE BASIC FINANCIAL STATEMENTS - (CONTINUED)
MARCH 31, 2016**

The Housing Authority transfers risk of loss by participating in a public entity risk pool and contracting with a commercial insurance carrier for all major categories of exposed risk.

This includes coverage of property, general liability, public liability, auto, bond, and worker's compensation. The risk pool and insurance contracted are obligated to meet settlements up to the maximum coverage, after the PHA's premiums and deductions are met.

Louisiana State Law prohibits one governmental entity assessing another entity. If the Louisiana Housing Council Group Self Insured Fund (LHC) risk pool is unable to meet its obligations, the risk to the Housing Authority is only that its own claim would be unpaid.

Coverage has not significantly changed from the previous year and settlements for each of the past three years have not exceeded insurance coverage.

At March 31, 2016, the housing authority is subject to possible examinations made by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the housing authority in the current and prior years. These examinations may result in required refunds by the housing authority to federal grantors and/or program beneficiaries.

9. ECONOMIC DEPENDENCY

Statement of Financial Accounting Standard (SFAS) No. 14 requires disclosure in financial statements of a situation where one entity provides more than 10% of the audited entity's revenues. The Department of Housing & Urban Development provided \$110,178 to the housing authority, which represents approximately 81.1% of the housing authority's revenues for the year.

**Other Supplemental Statements
& Schedules**

**Housing Authority of the Duson
Duson, Louisiana**

**Schedule of Compensation Benefits and Other Payments
to Agency Head or Chief Executive Officer
For the Year Ended March 31, 2016**

Kathy Bearb, Executive Director

Purpose	Amount	
Salary	\$	22,000
Benefits-Insurance		-0-
Benefits-Retirement		-0-
Benefits (Expense Allowance)		-0-
Car Allowance		-0-
Vehicle Provided by Government		-0-
Per Diem		-0-
Reimbursements		3,391
Travel		-0-
Registration Fees		-0-
Conference Travel		-0-
Continuing Professional Education Fees		-0-
Housing		-0-
Un-vouchered Expenses*		-0-
Special Meals	\$	-0-

*An example of an un-vouchered expense would be a travel advance.

See independent accountant's compilation report.

**Housing Authority of the Duson
Duson, Louisiana
Schedule of Compensation Paid to Board Members
Year Ended March 31, 2016**

<u>Board Member</u>	<u>Title</u>	<u>Salary</u>
Brenda Pirouznia	Chairman	-0-
Barbara Dearman	Commissioner	-0-
Moura Maun	Commissioner	-0-
Georgette Dugas	Commissioner	-0-

**Housing Authority of the Duson
Duson, Louisiana
Statement and Certification of Actual Modernization Cost
Annual Contribution Contract**

		Complete Project CFP 2011-501		Complete Project CFP 2012-501		Complete Project CFP 2013-501		Complete Project CFP 2014-501		Incomplete Project CFP 2015-501		Total
The Actual Modernization Costs Are As Follows:												
1. Funds Approved	\$	34,742	\$	32,159	\$	30,900	\$	32,063	\$	31,705	\$	161,569
Funds Expended		(34,742)		(32,159)		(30,900)		(32,063)		-0-		(129,864)
Excess of Funds Approved		<u>-0-</u>		<u>-0-</u>		<u>-0-</u>		<u>-0-</u>		<u>31,705</u>		<u>31,705</u>
2. Funds Advanced		34,742		32,159		30,900		32,063		-0-		129,864
Funds Expended		(34,742)		(32,159)		(30,900)		(32,063)		-0-		(129,864)
Excess of Funds Advanced	\$	<u>-0-</u>	\$	<u>-0-</u>								

The accompanying notes are an integral part of this statement.



Other Reports

John R. Vercher C.P.A.
jrv@centurytel.net

Jonathan M. Vercher M.S., C.P.A.
jonathanvercher@centurytel.net

David R. Vercher M.B.A., C.P.A., C.F.E.
davidvercher@centurytel.net

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MANAGEMENT LETTER COMMENTS

During the course of our audit, we observed conditions and circumstances that may be improved. Below are findings noted for improvement, our recommendation for improvement and the Housing Authority's plan for corrective action.

CURRENT YEAR MANAGEMENT LETTER COMMENTS

2016-1 Annual Filing of Financial Statements

Condition: The Housing Authority did not timely file their financial statements with the Legislative Auditor.

Criteria: LSA-RS 24:514, LSA-RS 33:463, and/or LSA-RS 39:92, as applicable require that governmental units file their financial statements annually with the Legislative Auditor's Office within six months of the Housing Authority's year end closing.

Cause of Condition: Not having the financial statements completed on time.

Potential Effect of Condition: Compliance finding and a freeze on grant funding.

Recommendation: The Housing Authority should have their audit completed in time to file with the Legislative Auditor's Office within six months of the Housing Authority's year end closing.

Client Response and Corrective Action: The Housing Authority will have their audit completed in time to file with the Legislative Auditor's Office within six months of the Housing Authority's year end closing.

**HOUSING AUTHORITY OF THE DUSON
DUSON, LOUISIANA**

MANAGEMENT'S SUMMARY OF PRIOR YEAR FINDINGS

Legislative Auditor
State of Louisiana
Baton Rouge, Louisiana 70804-9397

The management of the Housing Authority of the Duson, Louisiana has provided the following action summaries relating to findings brought to their attention as a result of their financial compilation for the year ended March 31, 2015.

PRIOR YEAR FINDINGS:

2015-1 Unsupported Disbursements (Resolved)

Finding: Our sample included twenty-five disbursements. Thirteen disbursements, that totaled \$65,767, were adequately supported. Monthly payments for the credit card for April 2014 – November 2014 were reviewed. We were able to review the payment only for the April payment for \$185, which appeared adequately supported. We were unable to review the support for the May 2014 – November 2014 credit cards. It appears the HUD-OIG may have possession of this information. We also reviewed the adequacy of support for six monthly phone bills. The payments for April, May, and October were \$45. Payments for June – September ranged from \$85 to \$330 and were not adequately supported. One payment in July for \$410 for Executive Director travel was not adequately supported.

Client Response and Corrective Action: The Executive Director that was in charge when these payments occurred was terminated November 2014. The current Executive Director will continue to make sure that the disbursements are properly supported.

2015-2 Adequacy of Bids and Minute Documentation (Resolved)

Finding: Bids were requested in a newspaper advertisement for HVAC installation for the 2014 CFP. The award was for \$33,975 to one contractor. The other bids, if any, were not available to us. We were unable to determine whether the agendas or proceedings were posted or advertised as required by state law. In addition, the minutes were unavailable. It appears the HUD-OIG may have the minutes.

Client Response and Corrective Action: The Executive Director that was in charge during this time was terminated November 2014. The current Executive Director will continue to make sure the agendas are posted, the proceedings are published, and that the minutes are properly signed and sealed, and available for third party review.