

**BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana**

**Annual Financial Statements
December 31, 2019**

BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
 Lake Arthur, Louisiana
 Annual Financial Statements
 As of and for the Year Ended December 31, 2019

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

Board Members of
Broadmore Gravity Drainage District
Lake Arthur, Louisiana

I have reviewed the accompanying financial statements of the governmental activities and the general fund of the Broadmore Gravity Drainage District (District), a component unit of the Jefferson Davis Parish Police Jury, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management of the District. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

My responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA, and the standards applicable to review engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion.

Accountant's Conclusion

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with generally accepted accounting principles in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the accompanying budgetary comparison schedules and associated notes listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a required part of the basic

financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. The required supplementary information has been subjected to the review procedures applied in my review of the basic financial statements. I am not aware of any material modifications that should be made to the required supplementary information in order for it to be in accordance with accounting principles generally accepted in the United States of America. I have not audited the required supplementary information and, accordingly, do not express an opinion on such information.

Management has omitted the management's discussion and analysis information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Other Supplementary Information

The accompanying schedules of compensation, benefits and other payments to agency head or chief executive officer and compensation paid to commissioners listed as other supplementary information in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The other supplementary information has been subjected to the review procedures applied in my review of the basic financial statements. I am not aware of any material modifications that should be made to the other supplementary information. I have not audited the other supplementary information and, accordingly, do not express an opinion on such information.

Mike B. Gillespie, CPA, APAC

Jennings, Louisiana

July 26, 2020

BASIC FINANCIAL STATEMENTS

BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana

Governmental Funds Balance Sheet / Statement of Net Position
as of December 31, 2019

			Statement A
			Statement of Net Position
	<u>General Fund</u>	<u>Adjustments</u>	
ASSETS			
Cash and cash equivalents	\$ 34,517		34,517
Due from Other Governments-ad valorem taxes (net of allowance for doubtful accounts of \$3,371)	223,699		223,699
Capital assets, net of accumulated depreciation	-	181,366	181,366
TOTAL ASSETS	<u>\$ 258,216</u>	<u>181,366</u>	<u>439,582</u>
LIABILITIES			
Accounts payable	\$ 29,001		29,001
Payroll withholdings	-		-
Total Liabilities	<u>29,001</u>	<u>-</u>	<u>29,001</u>
DEFERRED INFLOW OF RESOURCES			
Deferred property tax revenues	223,699		223,699
Total Deferred Inflow of Resources	<u>223,699</u>	<u>-</u>	<u>223,699</u>
FUND BALANCE			
Unassigned	5,516	(5,516)	-
Total Fund Balance	<u>5,516</u>	<u>(5,516)</u>	<u>-</u>
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND FUND BALANCE	<u>\$ 258,216</u>		
NET POSITION			
Net investment in capital assets		181,366	181,366
Unrestricted		5,516	5,516
TOTAL NET POSITION		<u>\$ 186,882</u>	<u>186,882</u>

See accompanying notes and independent accountant's review report.

BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana

GENERAL FUND

**Statement of Governmental Funds Revenues, Expenditures, and Changes in Fund Balance / Statement of
Activities
For the Year Ended December 31, 2019**

			Statement B
	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
EXPENDITURES/ EXPENSES			
Advertising	\$ 385	-	385
Board per diem payments	9,800	-	9,800
Depreciation expense	-	7,149	7,149
Insurance expense	629	-	629
Office expense & rent	2,322	-	2,322
Operating services-contractors	116,035	-	116,035
Operating supplies and materials	13,672	-	13,672
Other expenditures	157	-	157
Professional services	7,245	-	7,245
Salaries and related benefits	7,305	-	7,305
Intergovernmental:		-	-
Deduction from ad valorem taxes-pension	6,967	-	6,967
Governmental Grant Repayments	21,756		21,756
Capital Outlay	82,185	(82,185)	-
Total Expenditures/ Expenses	<u>268,458</u>	<u>(75,036)</u>	<u>193,422</u>
PROGRAM REVENUES			
Intergovernmental Revenues:			
State Government Capital Grant	-	-	-
Total Program Revenues	<u>-</u>	<u>-</u>	<u>-</u>
GENERAL REVENUES			
Ad valorem taxes, including interest	240,896	-	240,896
Interest earnings	698	-	698
Total General Revenues	<u>241,594</u>	<u>-</u>	<u>241,594</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES / CHANGE IN NET POSITION	(26,864)	75,036	48,172
FUND BALANCE/ NET POSITION- BEGINNING OF YEAR	32,380	106,330	138,710
FUND BALANCE/ NET POSITION- END OF YEAR	<u>\$ 5,516</u>	<u>181,366</u>	<u>186,882</u>

See accompanying notes and independent accountant's review report.

NOTES TO THE BASIC FINANCIAL STATEMENTS

BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana

Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2019

INTRODUCTION

The Broadmore Gravity Drainage District (District) was created by the Jefferson Davis Parish Police Jury pursuant to LSA-RS 38:1751 to 1904. The District primarily has the power and authority, within its boundaries, to plan, construct, maintain and operate such works of improvement as land treatment of watershed protection, flood prevention works, irrigation improvements, recreation, municipal and industrial water storage, and fish and wildlife developments.

Under the provisions of LSA-RS 38:1758, the District shall be governed and controlled by five commissioners who shall be the governing authority of the District. These commissioners or their spouses must own at least five hundred dollars in real estate in the district, or they must be the representative of some corporation owning at least five hundred dollars in real estate in the district. Each commissioner shall serve a term of four years. In the absence of any petition or recommendation, the Police Jury may appoint commissioners at their discretion.

The District does not have an established office location, but advertises the location of its monthly meeting in a local newspaper. The District staff is comprised of one part-time secretary.

1. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES

A. BASIS OF PRESENTATION

The accompanying basic financial statements of the Broadmore Gravity Drainage District have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements-and Management's Discussion and Analysis—for State and Local Governments*, issued in June 1999.

B. REPORTING ENTITY

Because the Police Jury appoints members of the board and has the ability to significantly influence operations, the District was determined to be a component unit of the Jefferson Davis Parish Police Jury, the governing body of the parish with the oversight responsibility. The accompanying financial statements present information only on the funds maintained by the District and do not present information of the Police Jury, the general government services provided by that governmental unit, or the other governmental units that comprise the governmental reporting entity.

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Notes to the Basic Financial Statements
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C. FUND ACCOUNTING

The District uses a fund (General fund) to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain tax assessment functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts.

Governmental Funds

Governmental funds account for all of the District's general activities. These funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the fund from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources which may be used to finance future period programs or operations of the District. The following are the District's governmental funds:

General Fund – the primary operating fund of the District and it accounts for all financial resources except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to the drainage district's policy.

D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Fund Financial Statement (FFS)

The amounts reflected in the General Fund of Statements A and B are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of the District's operations.

The amounts reflected in the General Fund of Statements A and B use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers all revenues available if they are collected within 60

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Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2019

days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practice in recording revenues and expenditures:

Revenues

Ad valorem taxes are recognized in the year the taxes are assessed, and to the extent they are available within 60 days of the year end. Ad valorem taxes are assessed for the calendar year, become due on November 15 of each year, and become delinquent on December 31. Ad valorem taxes are recognized as revenue in the period for which they are being levied to finance the budget, unless collected before year end.

Interest earnings on time deposits with financial institutions are recorded when the time deposits have matured and the interest is available to the District.

Substantially all other revenues are recorded when received.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Government-Wide Financial Statements (GWFS)

The column labeled Statement of Net Position (Statement A) and the column labeled Statement of Activities (Statement B) display information about the District as a whole. These statements include all the financial activities of the District. Information contained in these columns reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GAS Statement No. 33, *Accounting and Financial Reporting for Non-exchange Transactions*.

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JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana

Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2019

Reconciliation

The reconciliation of the items reflected in the funds columns to the Statement of Activities (Statement B) and Statement of Net Position (Statement A) are as follows:

Reconciliation of Total Governmental Fund Balance to Net Position of Governmental Activities:

Total Ending Fund Balance – Governmental Fund	\$	5,516
Amounts reported for government activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds as follows:		
Cost of capital assets	\$	193,569
Accumulated depreciation	<u>(12,203)</u>	181,366
Net Position	\$	<u><u>186,882</u></u>

Reconciliation of Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities:

Total Net Change in Fund Balance – Governmental Funds	\$	(26,864)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeds capital outlays in the current period:		
Depreciation expense		(7,149)
Capital outlay		82,185
Change in Net Position of Governmental Activities	\$	<u><u>48,172</u></u>

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Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2019

E. DEPOSITS AND INVESTMENTS

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

State statutes authorize the District to invest in United States bonds, treasury notes and bills, or certificates or time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. In addition, Local Governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool, Inc. (LAMP), a non-profit corporation formed by an initiative of the State Treasurer and organized under the laws of the State of Louisiana, which operates a local government investment pool.

F. CAPITAL ASSETS

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Government-wide Financial Statements

In the government-wide financial statements, fixed assets are accounted for as capital assets. Capital assets are capitalized at historical cost or estimated historical cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$1,000 or more for capitalizing capital assets. Additions, improvement and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance is expensed as incurred.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The estimated useful life by type of assets is as follows:

<u>Description</u>	<u>Estimated Lives</u>
Office equipment and furniture	5
Pumps and equipment	15-25
Drainage improvement structures	25

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Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2019

G. DEFERRED INFLOWS OF RESOURCES

This separate financial statement element reflects an increase in net assets that applies to a future period. Deferred inflow of resources reported in the accompanying statements relate to property tax revenues assessed in 2019, but levied to finance the drainage district's 2020 expenditures. The District will not recognize the related revenues until 2020.

H. FUND EQUITY

Fund Financial Statements

Governmental funds can report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form- prepaid items or inventories; or (b) legally or contractually required to be maintained intact. The spendable portion of the fund balance can be comprised of the remaining four classifications: restricted, committed, assigned, and unassigned defined as follows:

Restricted fund balance- This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance- These amounts can only be used for specific purposes pursuant to constraints imposed by formal action of the organization's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned fund balance- This classification reflects the amounts constrained by the organization's "intent" to be used for specific purposes, but are neither restricted nor committed. The District has the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance- This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

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JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana

Notes to the Basic Financial Statements
As of and for the Year Ended December 31, 2019

Government-wide Financial Statements

Net position represents the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Equity on the government-wide financial statements is classified as net position and displayed in three categories:

Net investment in capital assets – Consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by the balances of deferred outflows of resources related to those assets.

Restricted net position – Net position is considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws or buyers of the District's bonds. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.

Unrestricted net position – Consists of all other net position that does not meet the definition of the above two components and is available for general use by the District.

When both restricted and unrestricted net position are available for use, it is the District's policy to use restricted net position first, then unrestricted net position as they are needed.

I. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

2. LEVIED TAXES

The following is a summary of authorized and levied property taxes:

	Authorized Millage	Levied Millage	Expiration Date
Parish –wide tax	8.72	8.72	2023

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Notes to the Basic Financial Statements
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Property taxes are levied each November 1st on the assessed value listed as of the prior January 1st for all real property, merchandise and movable property located in the Parish. Assessed values are established by the Jefferson Davis Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. Taxes are due and payable December 31st with interest being charged on payments after January 1st. Taxes can be paid through the tax sale date which is usually in June. Properties for which taxes have not been paid are sold for the amount of the taxes. Taxes levied November 1, 2018 and the related state revenue sharing is for budgeted expenditures in 2019 and will be recognized as revenue in 2019.

3. DEPOSITS

Bank Deposits:

The year end balances of deposits are as follows:

<u>Deposit Type</u>	<u>Bank Balances</u>	<u>Reported Amount</u>
Cash –demand deposits	\$ 35,401	\$ 34,517
Totals	<u>\$ 35,401</u>	<u>\$ 34,517</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District's deposit policy for custodial credit risk requires that all uninsured deposits must be secured with acceptable collateral as defined in LRS 39:1221 valued at market. As of December 31, 2019, the District had deposits (collected bank balances) totaling \$35,401. As of yearend all deposits were either insured by FDIC coverage or collateralized by securities held by the pledging financial institution's agent in the name of the District.

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Notes to the Basic Financial Statements
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4. CAPITAL ASSETS

A summary of changes in capital assets is as follows:

	<u>Balance Beginning</u>	<u>Additions</u>	<u>Dispositions</u>	<u>Balance Ending</u>
Capital assets being depreciated:				
Office equipment & furniture	\$ 1,000	-	-	1,000
Pumps & equipment	45,882	-	-	45,882
Drainage improvement structures	64,502	82,185	-	146,687
Total capital assets being depreciated	<u>111,384</u>	<u>82,185</u>	<u>-</u>	<u>193,569</u>
Less: accumulated depreciation for:				
Office equipment & furniture	1,000	-	-	1,000
Pumps & equipment	2,119	2,103	-	4,222
Drainage improvement structures	<u>1,935</u>	<u>5,046</u>	<u>-</u>	<u>6,981</u>
Total accumulated Depreciation	<u>5,054</u>	<u>7,149</u>	<u>-</u>	<u>12,203</u>
Capital assets, net	\$ <u>106,330</u>	<u>75,036</u>	<u>-</u>	<u>181,366</u>

5. LITIGATION AND CLAIMS

As of the date of this report, the District is not involved in any litigation and is not aware of any pending claims that could have a material impact on these financial statements.

6. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The District does not carry commercial insurance for workers compensation liability. No settled claims have resulted from these risks in any of the past three fiscal years.

7. SUBSEQUENT EVENTS

Management has evaluated subsequent events through July 26, 2020, the date which the financial statements were available to be issued.

REQUIRED SUPPLEMENTAL INFORMATION

BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana

GOVERNMENTAL FUND - GENERAL FUND
Budgetary Comparison Schedule (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2019

Schedule 1

	<u>Budgeted Amounts</u>		Actual Amounts (Non-GAAP Budgetary Basis)	Variance Favorable/ (Unfavorable)
	<u>Original</u>	<u>Final</u>		
REVENUES				
Ad valorem taxes, penalties, and interest	\$ 224,758	221,444	221,444	-
Intergovernmental Revenues:	-	-	-	-
State Government Capital Grant	-	-	-	-
Interest earnings	300	698	698	-
Total Revenues	<u>225,058</u>	<u>222,142</u>	<u>222,142</u>	<u>-</u>
EXPENDITURES				
Advertising	1,200	386	386	-
Board per diem payments	9,000	9,800	9,800	-
Insurance expense	1,500	629	629	-
Office expense & rent	2,500	2,470	2,322	148
Operating services-contractors	204,619	150,630	108,935	41,695
Operating supplies and materials	15,000	54,046	13,556	40,490
Other expenditures	-	-	157	(157)
Professional services	10,000	7,245	7,245	-
Salaries and related benefits	8,500	7,305	7,305	-
Capital outlay			82,185	(82,185)
Intergovernmental:				
Deduction from ad valorem taxes-pension	10,000	6,967	6,967	-
Total Expenditures	<u>262,319</u>	<u>239,478</u>	<u>239,487</u>	<u>(9)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(37,261)	(17,336)	(17,345)	(9)
FUND BALANCE AT BEGINNING OF YEAR	<u>35,761</u>	<u>51,863</u>	<u>51,863</u>	<u>-</u>
FUND BALANCE AT END OF YEAR	<u>\$ (1,500)</u>	<u>34,527</u>	<u>34,518</u>	<u>(9)</u>

See independent accountant's review report.

BROADMORE GRAVITY DRAINAGE DISTRICT
Notes to Budgetary Comparison Schedule
For the Year Ended December 31, 2019

A. BUDGETARY PRACTICES

General Budget Practices The Broadmore Gravity Drainage District follows the following procedures establishing budgetary data reported in the accompanying budgetary comparison schedule:

Pursuant to the Louisiana Government Budget Act (LSA-RS 39:1301-1314), the Broadmore Gravity Drainage District is required to adopt an annual budget no later than fifteen days prior to the beginning of each fiscal year.

Each year prior to December 15th, the Broadmore Gravity Drainage District develops a proposed annual budget for the general fund. The budget includes proposed expenditures and the means of financing them. The proposed budget is advertised as available for public inspection at least 10 days prior to final adoption simultaneously with notice of the date of public hearing. The public hearing is conducted during an open meeting in order to obtain public input. The budget is subsequently adopted by the board through a formal budget resolution.

General fund appropriations (unexpended budget balances) lapse at end of fiscal year.

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of applicable appropriation, is not employed.

Formal budget integration (within the accounting records) is employed as a management control device. Budgets are controlled at the object level. Budget amounts included in the accompanying financial statements include the original budget and all subsequent amendments. All budget revisions are approved by the Board.

Budget Basis of Accounting The governmental fund budgets are prepared on the cash basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Legally, the Board of Directors cannot budget total expenditures and other financing uses which would exceed total budget revenues and other financing sources including beginning fund balance. State statutes require the Board of Directors to amend the budget to prevent overall projected revenues, expenditures, or beginning fund balance from causing an adverse budget variance of five percent or more in an individual fund. The Board of Directors approves budgets at the object level and management is allowed to transfer amounts between line items within an object.

B. EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN INDIVIDUAL MAJOR FUNDS

The following budgeted major funds had actual expenditures over budgeted expenditures for the fiscal year:

<u>Fund</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Unfavorable Variance</u>
General	\$ 239,478	\$ 239,487	\$ 9

Reason for unfavorable variance: Not applicable

BROADMORE GRAVITY DRAINAGE DISTRICT
Notes to Budgetary Comparison Schedule
For the Year Ended December 31, 2019

C. BUDGET BASIS TO ACTUAL GAAP RECONCILIATION

The following reconciles the amount shown as excess of receipts over disbursements on the non-GAAP budget basis (page 17), with the amount shown on the GAAP basis (page 5):

Excess (Deficiency) of revenues and other sources over Expenditures and other uses (Non-GAAP Budgetary Basis) – page 17	\$	(17,345)
Add:		
Current-year receivables		223,699
Prior-year payables and deferred revenues		221,416
Less:		
Prior-year receivables		(201,933)
Current-year payables and deferred revenues		<u>(252,701)</u>
Excess (Deficiency) of revenues and other sources over expenditures and other uses (GAAP Basis) – page 5	\$	<u><u>(26,864)</u></u>

The reconciliation of amounts reported on page 17 as fund balance at end of year to amounts reported as fund balance on page 5 is as follows:

Fund balance at end of year (Non-GAAP Budgetary Basis) – page 17	\$	34,518
Revenue accruals		0
Expenditure accruals		<u>(29,002)</u>
Fund balance (GAAP Basis) – page 5	\$	<u><u>5,516</u></u>

OTHER SUPPLEMENTARY INFORMATION

BROADMORE GRAVITY DRAINAGE DISTRICT
Lake Arthur, Louisiana
Schedule of Compensation, Benefits and Other Payments to Agency Head
or Chief Executive Officer
For the Year Ended December 31, 2019

Schedule 2

Agency Head Name: Larry Lyons, President

Wages	\$ 2,250
Benefits- Medicare & Social Security Taxes	172
	<u>\$ 2,422</u>

See independent accountant's review report.

BROADMORE GRAVITY DRAINAGE DISTRICT
Lake Arthur, Louisiana
Schedule of Compensation Paid to Commissioners
For the Year Ended December 31, 2019

Schedule 3

Larry Lyons	2,250
Jules LaCour	1,950
Ronald Guidry	2,750
Corey Conner	900
Don Gauthier	1,950
	<hr/>
	<u>9,800</u>

See independent accountant's review report.

OTHER REPORTS

Mike B. Gillespie, CPA

(A Professional Accounting Corporation)

414 East Nezpique Street
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Phone (337) 824-7773

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of
Broadmore Gravity Drainage District
General Fund
Lake Arthur, Louisiana

I have performed the procedures enumerated below, which were agreed to by Broadmore Gravity Drainage District and the Louisiana Legislative Auditor (the specified parties), on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2019, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The District's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Obtain documentation for all expenditures made during the year for materials and supplies exceeding \$30,000, and public works exceeding \$154,450. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

Findings: There were no expenditures for materials and supplies which exceeded \$30,000. There were no expenditures for public works exceeding \$154,450. No exceptions noted.

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Findings: Management provided us with the required list including the noted information.

3. Obtain a listing of all employees paid during the fiscal year.

Findings: Management provided us with the required list.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

Findings: None of the employee names included on the list of employees provided by management for agreed-upon procedure 3 appeared on the list provided by management in agreed-upon procedure 2. No exceptions noted.

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

Findings: Management provided the requested information. None of the businesses of board members, employees, and board members' and employees' immediate families appeared as vendors on the list of disbursements. No exceptions noted.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

Findings: Management provided us a copy of the 2019 original budget and final amended budget.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

Findings: Traced the 2019 budget adoption to the board meeting held on December 4, 2018. The 2019 budget was adopted on December 4, 2018. No exceptions were noted.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by more than 5%.

- a. **Findings:** Actual budgeted revenues did not exceed actual revenues by more than 5%. Actual expenditures did not exceed budgeted expenditures by more than 5%. No exceptions noted.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

- a) Report whether the six disbursements agree to the amount and the payee in the supporting documentation.

Findings: I examined supporting documentation for each of the six selected disbursements and concluded that each payment was for the proper amount and made to the correct payee. No exceptions noted

- b) Determine if payments were properly coded to the correct fund and general ledger account.

Findings: All six transactions selected appeared to be properly coded to the correct fund and general ledger account. No exceptions noted.

- c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

Findings: Inspection of documentation supporting each of the six selected disbursements indicated proper approvals in accordance with normal procedures. No exceptions noted.

Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

Findings: For each meeting, the drainage district had a notice of public meeting advertised in the local newspaper. No exceptions noted.

Debt

11. Obtain bank deposit slips for the fiscal year, and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

Findings: I inspected copies of all deposits slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

Findings: I inspected payroll records for the year and noted no instances which would indicate payments to employees which constitute bonuses, advances, or gifts.

State Audit Law

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

Findings: The District's report for December 31, 2018 was due by June 30, 2019. No exception was noted.

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Findings: Not applicable.

Prior Comments and Recommendation

15. Obtain and report management's representation as to whether any prior-year suggestions, exceptions, recommendations, and/or comments have been resolved.

Findings: The prior report dated June 19, 2019 included no unresolved matters.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Governmental Auditing Standards*, issued by the United States Comptroller General. I was not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the District's compliance with the foregoing matters. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Mike B. Gillespie, CPA, APAC

Jennings, Louisiana

July 26, 2020

BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana
MANAGEMENTS SCHEDULE OF PRIOR YEAR FINDINGS
For the Year Ended December 31, 2019

**SECTION I – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS**

No findings reported.

**SECTION II – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL
AWARDS**

No findings reported.

SECTION III – MANAGEMENT LETTER

No findings reported.

* * * * *

THIS SCHEDULE HAS BEEN PREPARED BY MANAGEMENT

BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana
SCHEDULE OF CURRENT YEAR FINDINGS AND RESPONSES
For the Year Ended December 31, 2019

SECTION I – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FINANCIAL STATEMENTS

No findings reported.

SECTION II – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

No findings reported.

SECTION III – MANAGEMENT LETTER

No findings reported.

BROADMORE GRAVITY DRAINAGE DISTRICT
JEFFERSON DAVIS PARISH POLICE JURY
Lake Arthur, Louisiana

MANAGEMENT'S CORRECTIVE ACTION PLAN FOR CURRENT YEAR FINDINGS
For the Year Ended December 31, 2019

SECTION I – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FINANCIAL STATEMENTS

No findings reported.

SECTION II – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

No findings reported.

SECTION III – MANAGEMENT LETTER

No findings reported.

* * * * *

THIS SCHEDULE HAS BEEN PREPARED BY MANAGEMENT

Broadmore Gravity Drainage District

LOUISIANA ATTESTATION QUESTIONNAIRE (For Attestation Engagements of Governmental Agencies)

_____ (Date Transmitted)

Mike B. Gillespie, CPA, APAC
PO Box 1347
Jennings, LA 70546

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of **December 31, 2019** and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [☒] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [☒] No [☒]

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [☒] No [☒]

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [☒] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [☒] No []

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [☒] No []

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes [☒] No []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [☒] No []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [☒] No []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes [☒] No []

Broadmore Gravity Drainage District

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes ☒ No ☐

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes ☒ No ☐

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes ☒ No ☐

General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes ☒ No ☐

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes ☒ No ☐

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes ☒ No ☐

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes ☒ No ☐

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes ☒ No ☐

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes ☒ No ☐

The previous responses have been made to the best of our belief and knowledge.

Larry J. Jones

President

1/7/2020 Date