

**20th JUDICIAL DISTRICT COURT PROBATION OFFICE
JACKSON, LOUISIANA**

**COMPILED FINANCIAL STATEMENTS
CASH BASIS**

**AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2024**

**20TH JUDICIAL DISTRICT COURT PROBATION OFFICE
JACKSON, LOUISIANA
COMPILED FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2024**

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(A Professional Accounting Corporation)

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Accountant's Compilation Report

To the Management
20th Judicial District Court Probation Office
Jackson, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities and the general fund of the 20th Judicial District Court Probation Office as of and for the year ended December 31, 2024, which collectively comprise the Probation Office's basic financial statements as listed in the table of contents in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements nor were we required to perform any procedures to verify accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

As permitted by the Louisiana Legislative Auditor (for compilation engagements), the financial statements have been prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the 20th Judicial District Court Probation Office's financial position and the changes in net assets. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Required Supplementary Information

Although not a part of financial statements, management's discussion and analysis presented on pages 3 and 4, and the budgetary comparison information presented on page 10, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational,

economic and historical context.

The Schedule of Compensation, Benefits and Other Payments to the Governing Member and the Schedule of Current and Prior Years Findings, is required by the Louisiana Legislative Auditor, and is not a part of the basic Financial Statements.

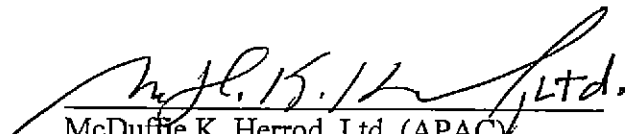
Such required information as listed above is the responsibility of management. All such information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Other Supplementary Information

The Justice System Funding Reporting Schedules (reporting schedules) were created by Act 87 of the Louisiana 2020 Regular Legislative Session. These reporting schedules are not a required part of the basic financial statements.

Restriction on Use

This report is intended solely for the information and use of management and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public record.


McDuffie K. Herrod, Ltd. (APAC)
June 3, 2025

MANAGEMENT DISCUSSION AND ANALYSIS

20th JUDICIAL DISTRICT COURT PROBATION OFFICE

MANAGEMENT'S DISCUSSION AND ANALYSIS

DECEMBER 31, 2024

Management's analysis of the financial performance for the 20th Judicial District Court Probation Office provides an overview of the 20th Judicial District Court Probation Office's financial activities for the fiscal year ending December 31, 2024.

Financial Statement Presentation

The annual financial report consists of the following:

- Management's discussion and analysis
- Government wide financial statements (Cash Basis)
- Fund Financial Statements (Cash Basis)
- Required Supplementary Information
- Supplementary Information

Financial Analysis

The 20th Judicial District Court Probation Office's combined net position as of December 31, 2024 and 2023 was as follows:

	<u>2024</u>	<u>2023</u>
Invested in capital assets, net of related debt	\$ -	\$ -
Unrestricted assets	<u>45,396</u>	<u>52,927</u>
Total Net Position	<u>\$ 45,396</u>	<u>\$ 52,927</u>

The following is a summary of other pertinent financial data:

Cash and cash equivalents	<u>\$ 45,396</u>	<u>\$ 52,926</u>
Probation Fees	\$ 144,571	\$ 147,831
Interest earned	577	864
Expenses	<u>(152,679)</u>	<u>(178,324)</u>
Excess (Shortfall or Deficit) of Revenues over Expenses	<u>\$ (7,531)</u>	<u>\$ (29,629)</u>

Budgetary Highlights

Actual revenues were less than anticipated revenues by \$5,316. Actual expenditures were greater than budgeted expenditures by \$2,321.

See Accountant's Compilation Report

20th JUDICIAL DISTRICT COURT PROBATION OFFICE

MANAGEMENT'S DISCUSSION AND ANALYSIS

DECEMBER 31, 2024

Capital Asset and Debt Administration

The 20th Judicial District Court Probation Office has no long-term debt.

A summary of capital assets at December 31, 2024 and 2023 are, as follows:

	<u>2024</u>	<u>2023</u>
Furniture and Fixtures	\$ 10,336	\$ 10,336
Equipment	2,245	2,245
Accumulated Depreciation	<u>(12,581)</u>	<u>(12,581)</u>
Net Capital Assets	<u>\$ -</u>	<u>\$ -</u>

Request for Addition Information

A copy of this report or additional information can be obtained by writing or contacting Mr. Dustin Williams at (225) 634-5040, P.O. Box 490, Jackson, LA 70748.

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)

**20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana**

**Statement of Net Assets and Net Position
Cash Basis**

For the Year Ended December 31, 2024

	<u>Statement A</u>
<u>ASSETS</u>	
Cash and cash equivalents	\$ 45,396
Capital assets net of accumulated depreciation	\$ -
Total Assets	<u><u>\$ 45,396</u></u>
<u>LIABILITIES</u>	
Liabilities	<u>\$ -</u>
<u>NET POSITION</u>	
Invested in capital assets	\$ -
Unrestricted fund balance	\$ 45,396
Total Net Position	<u><u>\$ 45,396</u></u>

See Accountant's Compilation Report

**20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana**

**Statement of Activities
Cash Basis**

For the Year Ended December 31, 2024

	<u>Statement B</u>		
	<u>Program Revenues</u>	<u>Net Revenues (Expenditures)</u>	
<u>Functions/ Programs</u>	<u>Expenditures</u>	<u>Charges for Services</u>	<u>Governmental Activities</u>
Governmental Activities			
Office Administration	\$ 152,679	\$ 144,571	\$ (8,108)
Total Primary Government	<u>\$ 152,679</u>	<u>\$ 144,571</u>	<u>\$ (8,108)</u>
General Revenues			
Interest earnings			<u>\$ 577</u>
Change in Net Position			<u>\$ (7,531)</u>
Net Position, beginning			<u>\$ 52,927</u>
Net Position, ending			<u>\$ 45,396</u>

See Accountant's Compilation Report

FUND FINANCIAL STATEMENTS

20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana

Balance Sheet - General Fund
Cash Basis

For the Year Ended December 31, 2024

	<u>Statement C</u>
<u>ASSETS</u>	
Cash and cash equivalents	\$ <u>45,396</u>
Total Assets	\$ <u>45,396</u>
<u>LIABILITIES</u>	
Liabilities	\$ <u>-</u>
<u>FUND BALANCE</u>	
Unrestricted fund balance	\$ <u>45,396</u>
Total Liabilities and Fund Equity	\$ <u>45,396</u>

20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana

Reconciliation of the General Fund Balance Sheet
To the Statement of Net Assets
Cash Basis

For the Year Ended December 31, 2024

	<u>Statement D</u>
<u>FUND BALANCE, GENERAL FUND</u>	\$ 45,396
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the General Fund Balance Sheet. This is the capital assets, net of accumulated depreciation, reported on the Statement of Net Assets - Fully Depreciated	<u>-0-</u>
<u>TOTAL NET POSITION</u>	<u><u>\$ 45,396</u></u>

See Accountant's Compilation Report

**20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana**

**Statement of Revenues, Expenses and
Changes in Fund Balances - General Fund
Cash Basis**

For the Year Ended December 31, 2024

	<u>Statement E</u>
<u>REVENUES</u>	
Probation fees	\$ 144,571
Interest earned	<u>\$ 577</u>
Total Revenues	<u>\$ 145,148</u>
 <u>EXPENSES</u>	
Salaries/Ins./Benefits	\$ 132,692
Rent/Insurance/Utilities	\$ 7,052
Office Expense	\$ 10,542
Telephone	<u>\$ 2,393</u>
Total Expenses	<u>\$ 152,679</u>
 EXCESS (DEFICIT) OF REVENUES OVER EXPENSES	 \$ (7,531)
 FUND BALANCE AT BEGINNING OF YEAR	 <u>\$ 52,927</u>
 FUND BALANCE AT END OF YEAR	 <u><u>\$ 45,396</u></u>

See Accountant's Compilation Report

SUPPLEMENTAL INFORMATION

**20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana**

**Budgetary Comparison Schedule
General Fund
Cash Basis**

For the Year Ended December 31, 2024

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
	Original	Final		
<u>REVENUES</u>				
Probation fees	\$ 149,887	\$ 149,887	\$ 144,571	\$ (5,316)
Interest earnings	\$ 577	\$ 577	\$ 577	\$ 0
Total Revenues	\$ 150,464	\$ 150,464	\$ 145,148	\$ (5,316)
<u>EXPENDITURES</u>				
Salaries/Ins./Benefits	\$ 135,000	\$ 135,000	\$ 132,692	\$ 2,308
Rent/Insurance/Utilities	\$ 7,200	\$ 7,200	\$ 7,052	\$ 148
Office Supplies	\$ 3,500	\$ 3,500	\$ 4,537	\$ (1,037)
Office Expense	\$ 3,500	\$ 3,500	\$ 3,383	\$ 117
Copier	\$ 1,400	\$ 1,400	\$ 1,980	\$ (580)
Telephone	\$ 3,400	\$ 3,400	\$ 2,393	\$ 1,007
Postage	\$ 700	\$ 700	\$ 508	\$ 192
Refunds & Distributions	\$ 5,000	\$ 5,000		\$ 5,000
Drug Screens	\$ 300	\$ 300	\$ 134	\$ 166
Total Expenditures	\$ 160,000	\$ 160,000	\$ 152,679	\$ 7,321
Excess (Deficit) of Revenues over Expenditures	\$ (9,536)	\$ (9,536)	\$ (7,531)	\$ 2,005
Fund Balance, beginning	\$ 52,927	\$ 52,927	\$ 52,927	\$ -
Fund Balance, ending	\$ 43,391	\$ 43,391	\$ 45,396	\$ 2,005

See Accountant's Compilation Report

**20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana**

**Schedule of Compensation, Benefits, and Other
Payments to the Governing Member
Cash Basis**

For the Year Ended December 31, 2024

Governing Member Name: Kathryn E. Jones, Judge

<u>Purpose</u>	<u>Amount</u>
Travel and Continuing Education	\$ -

See Accountant's Compilation Report

20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana

SCHEDULE OF FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2024

A. PRIOR YEAR FINDINGS - FINANCIAL STATEMENTS COMPILATION

2023-001 Compliance with Local Government Budget Act

Condition: For the year ended December 31, 2023, in the General Fund actual revenue was less than the budgeted amount and actual expenses were greater than budgeted each by more than the 5% variance allowed.

Criteria: The Louisiana Local Government Budget Act, LA RS 39:1301-1315 specifies that revenue should not vary 5% or more, and expenditures should not vary 5% or more from budget amounts.

Cause: The budget was not amended during the year.

Effect: Noncompliance with the Local Government Budget Act.

Recommendation: Management should review the revenues and expenses at regular intervals during the year so the budget can be amended in a timely manner.

Management Response: Management will monitor activity on a regular basis to see if amendments are needed to ensure future compliance.

Current Status: Resolved.

B. CURRENT YEAR FINDINGS – FINANCIAL STATEMENTS COMPILATION

None.

C. MANAGEMENT LETTER ITEMS

There are no management letter items to report as of December 31, 2024.

See accountant's compilation report

**20th JUDICIAL DISTRICT COURT PROBATION OFFICE
Jackson, Louisiana**

**Justice System Funding Schedule - Collecting/Disbursing Entity Schedule
As Required by ACT 87 of the 2020 Regular Legislative Session
Cash Basis Presentation
For the Year Ended December 31, 2024**

	First Six-Month Period Ended 6/30/2024	Second Six-Month Period Ended 12/31/2024
Beginning Balance of Amounts Collected	\$0	\$0
Add: Collections/receipts		
Probation Fees	63,661	82,265
Interest Earnings on Collected Balances	346	231
Criminal Court Costs/Fees	4,261	
Less: Disbursements to Governments		
Refunds issued	(4,616)	(699)
Less: Amounts Retained by Collecting Agency		
Self-Disbursed to General Fund	(59,036)	(81,158)
Less: Disbursements to Governments & Nonprofits		
West Feliciana Sheriff's Office-Fine distribution	(1,612)	0
East Feliciana Sheriff's Office-Fine distribution	(2,649)	0
Less: Disbursements to Individuals or Others	(355)	(639)
Total - Ending Balances of Amounts Collected but not Disbursed/Retained	<u>\$0</u>	<u>\$0</u>

Justice System Funding Schedule - Receiving Entity

Not applicable for this fiscal year.