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**Affidavit and Revenue Certification**

Arna Bontemps Foundation, Inc ENTITY NAME  
    Rapides     Parish  
Alexandria, Louisiana (City), State

**ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Stephanie Bookman (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Arna Bontemps African American Museum (enter entity name) as of 7/31/17 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

**(Complete if applicable)**

In addition, Stephanie Bookman (officer name), who, duly sworn, deposes and says that Arna Bontemps African American Museum (entity name) received \$75,000 or less in revenues and other sources for the year ended 7/31/17, and accordingly, is not required to have an audit for the previously mentioned year.

Stephanie Bookman  
Officer's Signature

Sworn to and subscribed before me this 23<sup>rd</sup> day of JANUARY, 2018.

James E Woodley #019919  
NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date <u>JAN 31 2018</u>

Please Complete This Section
Officer's Name <u>Stephanie R. Bookman</u>
Officer's Title <u>President</u>
Address <u>1327 Third Street</u>
City, Zip <u>Alexandria, LA 71301</u>
Ph: Cell/Land <u>318-704-6462</u>
E-mail <u>music_riter@yahoo.com</u>

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor - Local Government Services Dept. Office Box 04307 Baton Rouge, LA 70804-0307

**Arna Bontemps African American Museum**

(Agency Name)

**Statement of Cash Receipts and Disbursements**

**For the Year Ended**

**7/31/17**

(Year-End)

	General Fund	Other Fund	Total
<b>RECEIPTS (Provide Brief Description):</b>			
1. Donations and Admission Sales	\$ 2725.50	\$	\$
2. Board Member Assessments	1400.00		
3. Grant – City of Alexandria	316.76		
4. Transfers from Strategic Account	3114.71		
5. Grants/Businesses	3959.74		
6. <b>Total receipts</b> (add lines 1 - 5)	<b>\$ 11516.71</b>	<b>\$</b>	<b>\$</b>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Capital One Working Capital Loan, renewal fees	\$ 2031.63	\$	\$
8. Programming, Instructors, Summer Camp Food	3146.20		
9. Occupancy (utilities, phone, insurance, lawn care)	7465.89		
10.			
11.			
12.			
13. <b>Total Disbursements</b> (add lines 7 - 12)	<b>\$12,643.72</b>	<b>\$</b>	<b>\$</b>
14. Change in fund balance (Lines 6 minus 13)	\$-1127.01	\$	\$
15. Fund Balance at beginning of year	\$1632.25	\$	\$
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 505.24	\$	\$

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

**Arna Bontemps African American Museum**

(Agency Name)

**Statement of Cash Receipts and Disbursements**

For the Year Ended

**7/31/17**

(Year-End)

	General Fund	Other Fund	Total
<b>RECEIPTS (Provide Brief Description):</b>			
1. 2017 Black History Program (TMJ Dance)	\$	\$3500.00	\$
2. GAEDA (TMJ Dance & JOTR)		5000.00	
3. Jazz on the River 2017		13272.00	
4. ABAAM Summer Arts Camp 2017		2994.00	
5.			
6. <b>Total receipts</b> (add lines 1 - 5)	<b>\$</b>	<b>\$24766.00</b>	<b>\$</b>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. 2017 Black History Program (TMJ Dance)	\$	\$ 7871.47	\$
8. GAEDA (Unused funds for events)		1500.00	
9. Jazz on the River 2017		9979.34	
10. ABAAM Summer Arts Camp 2017		2806.00	
11. Transfer to Operating Account		3114.74	
12.			
13. <b>Total Disbursements</b> (add lines 7 - 12)	<b>\$</b>	<b>\$25271.55</b>	<b>\$</b>
14. Change in fund balance ( Lines 6 minus 13)	\$	\$ -505.55	\$
15. Fund Balance at beginning of year	\$	\$1780.08	\$
16. Fund balance (deficit) at end of year (Add lines 14-15)	\$	\$1274.53	\$
--This amount also goes on line 12, Statement B			

**Arna Bontemps African American Museum**  
 (Agency Name)

Balance Sheet, on 7/31/17  
 (Year-End)

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>ASSETS (balances at year-end) -Give brief description:</b>			
1. Cash and cash equivalents on hand	\$505.24	\$1274.53	\$
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. <b>Total Assets</b> (add lines 1 - 5)	<u>\$505.24</u>	<u>\$1274.53</u>	<u>\$</u>
<b>LIABILITIES AND FUND BALANCE (at year-end):</b>			
7. Liabilities (give brief description):			
8. Capital One Working Capital Loan	\$24,954.59	\$	\$
9.			
10.			
11. <b>Total Liabilities</b> (add lines 7 - 10)	24,954.59		
12. Fund balance (amount from Line 16 on Statement A)	505.24	1274.53	
13. Other			
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	<u>\$25,459.83</u>	<u>\$1274.53</u>	<u>\$</u>

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Arna Bontemps African American Museum (Agency Name)

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended 7/31/17 (Year-End)

**Agency Head Name and Title:** \_\_\_\_\_

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18.

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 709 schedule **only** those payments to the agency head that are derived from the public funds.)

The museum does not have a staff. It is governed by a Board of Directors that volunteers time, talents and resources. Stephanie R. Bookman is the Board President

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