



Luther Speight & Company, LLC
Certified Public Accountants and Consultants

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
FINANCIAL STATEMENTS AND ACCOMPANYING
INDEPENDENT ACCOUNTANT'S REVIEW REPORT
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2024

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Management of
Shreveport-Bossier African American Chamber of Commerce
Shreveport, Louisiana

We have reviewed the accompanying financial statements of the Shreveport-Bossier African American Chamber of Commerce (a nonprofit organization) ("the Chamber"), which comprise the statement of financial position as of December 31, 2024, and the related statements of activities and change in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Chamber and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Other Matter Paragraph

Supplementary Information

The accompanying schedule of compensation, benefits, and other payments to the agency head or chief executive officer is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.



Luther Speight & Company CPAs
New Orleans, Louisiana
December 15, 2025

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
STATEMENT OF FINANCIAL POSITION
AS OF DECEMBER 31, 2024

ASSETS	
Cash and Cash Equivalents	\$ 61,857
Accounts Receivable	153,129
Property and Equipment, Net	87,843
TOTAL ASSETS	302,829
 LIABILITIES	
Accounts Payable	27,855
Payroll Liabilities	1,092
TOTAL LIABILITIES	28,947
 NET ASSETS	
Without Donor Restrictions	198,882
With Donor Restrictions	75,000
TOTAL NET ASSETS	273,882
 TOTAL LIABILITIES AND NET ASSETS	 \$ 302,829

The accompanying notes are an integral part of these financial statements.

**SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2024**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
SUPPORT AND REVENUE			
Grant Income	\$ 182,000	\$ -	\$ 182,000
Membership Income	18,169	-	18,169
Corporate Sponsorships	15,800	-	15,800
Program Income	60,207	-	60,207
Other Income	12,200	-	12,200
TOTAL SUPPORT AND REVENUE	<u>288,376</u>	<u>-</u>	<u>288,376</u>
EXPENSES			
Program Services	120,075	-	120,075
Management & General	74,018	-	74,018
TOTAL EXPENSES	<u>194,093</u>	<u>-</u>	<u>194,093</u>
 CHANGE IN NET ASSETS	 94,283	 -	 94,283
 NET ASSETS, BEGINNING OF YEAR	 <u>104,599</u>	 <u>75,000</u>	 <u>179,599</u>
NET ASSETS, END OF YEAR	<u>\$ 198,882</u>	<u>\$ 75,000</u>	<u>\$ 273,882</u>

The accompanying notes are an integral part of these financial statements.

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2024

	Program Services	Management & General	Total
Payroll Expense	\$ 20,002	\$ 1,088	\$ 21,090
Payroll Tax Expense	1,535	-	1,535
Utilities	5,144	4,482	9,626
Building Expenses	4,612	44,479	49,091
Professional Services	15,748	9,150	24,898
Advertising	4,909	-	4,909
Travel	4,480	1,221	5,701
Office Expense	550	1,447	1,997
Insurance	2,622	3,714	6,336
Special Programs and Events	47,112	6,547	53,659
Miscellaneous Expenses	9,842	1,890	11,732
Depreciation	3,519	-	3,519
Total Expenses	<u>\$ 120,075</u>	<u>\$ 74,018</u>	<u>\$ 194,093</u>

The accompanying notes are an integral part of the financial statements

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2024

Cash Flows from Operating Activities	
Change in Net Assets	\$ 94,283
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operating Activities:	
Depreciation	3,519
Net Changes in Assets and Liabilities:	
Increase in Grants Receivable	(91,341)
Increase in Accounts Payable	11,728
Increase in Payroll Liabilities	769
Total Adjustments	(75,325)
Net Cash Provided by Operating Activities	18,958
Net Change in Cash and Cash Equivalents	18,958
Cash and Cash Equivalents - Beginning of Year	42,899
Cash and Cash Equivalents - End of Year	\$ 61,857

The accompanying notes are an integral part of these financial statements.

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 1 – BACKGROUND AND NATURE OF OPERATIONS

Shreveport-Bossier African American Chamber of Commerce (the Chamber) is a non-profit corporation organized under the laws of the State of Louisiana. The Organization serves as an education, networking, support, and marketing resource for African American businesses in Northwest Louisiana. The Chamber is led by a thirteen-member board of directors, who each bring a unique perspective from their various industries and professions that when combined create a positive and progressive minded body with the primary focus of building capacity and creating an environment conducive for economic empowerment.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Principles of Accounting

The Chamber's financial statements are prepared on the accrual basis of accounting, whereby revenue is recorded when earned and expenses are recorded when incurred.

Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

For the purposes of the statement of cash flows, the Chamber considers all highly liquid debt instruments purchased with a maturity of three months or less redeemable without penalty for the early withdrawal to be cash. The Chamber maintains, at a financial institution, cash which may exceed federally insured amounts at times.

Receivables

Receivables represent amounts due from various state and local granting agencies. The receivables are stated at net realizable value. If the amounts due become uncollectible, they will be charged to operations when that determination is made. At December 31, 2024, the Chamber had \$153,129 in outstanding balances due from state and local granting agencies.

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment

Property and equipment are carried at cost less accumulated depreciation using the straight-line depreciation method with useful lives ranging from five to thirty years.

Income Taxes

The Chamber has been determined to be tax exempt under Section 501(c)(3) of the Internal Revenue Code. Therefore, no provision for income taxes is made in the accompanying financial statements.

Financial Statement Presentation

In accordance with the provisions of Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) as set forth in FASB ASC 958 which established standards for external financial reporting by not-for-profit organizations, the Chamber classifies resources for accounting and reporting purposes into two net asset categories which are without donor restrictions and with donor restrictions. A description of the two net asset categories is as follows:

- Net assets without donor restrictions include funds not subject to donor-imposed stipulations. The revenues received and expenses incurred in conducting the mission of The Chamber are included in this category. The Chamber has determined that any donor-imposed restrictions for current or developing programs and activities are generally met within the operating cycle of the Chamber and therefore, their policy is to record those net assets as without donor restrictions. At December 31, 2024, the Chamber had \$198,882 in net assets without donor restrictions.
- Net assets with donor restrictions include funds that are subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates those resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. At December 31, 2024, the Chamber had \$75,000 in net assets with donor restrictions. See note 5 for additional information on Net Assets with Donor Restrictions.

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition

Contributions, including promises to give, are considered conditional or unconditional, depending on the nature and existence of any donor or grantor conditions. A contribution or promise to give contains a donor or grantor condition when both of the following are present:

- An explicit identifying of a barrier, which is more than trivial, that must be overcome before the revenue can be earned and recognized.
- An implicit right of return of assets transferred or a right of release of a donor or grantor's obligation to transfer assets promised if the condition is not met.

Unconditional contributions or conditional contributions in which the conditions have been substantially met or explicitly waived by the donor are recorded as revenue with or without donor restrictions, depending on the existence and nature of any donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statement of activities as net assets released from restrictions. Conditional contributions are recognized when the barriers to entitlement are overcome, and the promises become unconditional. Unconditional contributions are recognized as revenue when received. Grants are either recorded as contributions or exchange transactions based on criteria contained in the grant award. Exchange transactions are reimbursed based on a predetermined rate for services performed. The revenue is recognized in the period the service is performed.

In-kind Contributions

In-kind contributions are recognized if services or support to enhance nonfinancial assets or conditions would require specialized skills or otherwise be purchased by the Chamber. The Chamber did not receive any in-kind contributions during the year ended December 31, 2024.

Functional Allocation of Expenses

The costs of providing various program and supporting services have been reported on a functional basis in the statements of functional expenses. Expenses that are identified with a specific program or support service are charged directly according to the natural classification. Other shared costs have been allocated among the various program and supporting services based on usage or other estimates made by management.

Recently Issued Accounting Pronouncements

There were no recently issued accounting pronouncements deemed applicable to the Chamber's financial statements for the year ended December 31, 2024.

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 3 – PROPERTY AND EQUIPMENT

Property and equipment at December 31, 2024 consists of the following:

<u>Description</u>	<u>Amount</u>
Buildings	\$ 110,000
Improvements	11,000
Furniture & Equipment	<u>5,585</u>
Total Cost	126,585
Accumulated Depreciation	<u>(38,742)</u>
Net Property and Equipment	<u>\$ 87,843</u>

The Organization recorded \$3,519 in depreciation expense during the year ended December 31, 2024.

NOTE 4 – GRANT REVENUE

Grant revenue includes funding from state and local sources and consists of the following for the year ended December 31, 2024:

<u>Grantor</u>	<u>Amount</u>
City of Shreveport	\$ 47,000
Caddo Parish	10,000
State of Louisiana Appropriation	<u>125,000</u>
	<u>\$ 182,000</u>

NOTE 5 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions at December 31, 2024 totaled \$75,000, which consists of a building located at 2230 Jewella Avenue in Shreveport, Louisiana. The building was donated to the Chamber by the City of Shreveport in 2022 and is used for their daily business operations.

SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2024

NOTE 6 – ADVERTISING EXPENSES

Advertising expenses consist of media, production, and other costs related to digital advertising, catalog mailings and other direct marketing activities. All advertising costs are expensed as incurred, or upon the release of the initial advertisement. Total advertising expenses were \$4,909 for the year ended December 31, 2024.

NOTE 7 – COMMITMENTS AND CONTINGENCIES

In November 2024, the Chamber entered into a written construction contract with Eagle Industries, LLC (Eagle) to perform the contractual services at the Chamber's property located at 2230 Jewella Avenue, Shreveport, Louisiana. The total contract price agreed upon was \$44,961. The Chamber remitted an initial payment of half but withheld the remaining balance due to substantial deficiencies in the work performed by Eagle.

On March 19, 2025, the Chamber filed a Petition for Breach of Contract and Damages. A court date has not been set as of the date of these financial statements. Legal fees have not been disclosed, and the Chamber has the funds available, if they are held liable.

NOTE 8 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through the date that the financial statements were available to be issued on December 15, 2025 and determined that no other events occurred that require disclosure. Subsequent events occurring after this date have not been evaluated for inclusion in these financial statements.

**SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2024**

FINDING #2024-001 – TIMELY SUBMISSION OF ANNUAL REVIEW REPORT

CRITERIA:

Louisiana Revised Statute 24:513 requires that Agencies receiving federal, state, or local government funding from the State of Louisiana submit an independent financial statement engagement to the Louisiana Legislative Auditor’s office within six months from their fiscal year end.

CONDITION:

The Chamber did not complete and submit its independent review report within the required deadline.

CAUSE:

The organization experienced delays in reporting while awaiting the outcome of pending litigation. The LLA advised against further delays in lieu of adding a footnote disclosure.

EFFECT:

The Organization was not in compliance with the stated guidance referenced above.

RECOMMENDATION:

The Chamber should implement policies and procedures to assure timely submission of its review reports with the Legislative Auditor.

MANAGEMENT RESPONSE:

Management acknowledges Finding #2024-001 regarding the untimely submission of the Organization’s independent review report. The delay resulted from uncertainty related to pending litigation during the reporting period; however, management recognizes that Louisiana Revised Statute 24:513 requires timely submission regardless of circumstances. Going forward, the Organization will implement policies and procedures to ensure review reports are completed and submitted within statutory deadlines, including timely coordination with external accountants and submission with appropriate disclosures when necessary, in accordance with guidance from the Louisiana Legislative Auditor.

**SHREVEPORT-BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE
 SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO
 AGENCY HEAD OR OFFICERS
 FOR THE YEAR ENDED DECEMBER 31, 2024**

Agency Head Name: Meagan Davis McDuffy, Past Chair

Purpose	Amount
Salary	\$-
Benefits-insurance	-
Benefits-retirement	-
Benefits-other	-
Car allowance	-
Vehicle provided by government	-
Per diem	-
Reimbursements	-
Travel	2,370
Registration fees	-
Conference travel	854
Continuing professional education fees	-
Housing	-
Unvouchered expenses*	-
Special meals	-
Total	\$3,224



Luther Speight & Company, LLC
Certified Public Accountants and Consultants

ATTESTATION REPORT

Independent Accountant's Report
on Applying Agreed-Upon Procedures

To Shreveport-Bossier African American Chamber of Commerce and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by Shreveport-Bossier African American Chamber of Commerce (the Chamber) and the Louisiana Legislative Auditor (the specified parties), on the Agency's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2024, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The Agency's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Federal, State, and Local Awards

1. *Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the Agency's management.*

Results: We performed the procedure and noted exceptions.

2. *For each federal, state, and local grant award, randomly select six disbursements from each grant administered during the fiscal year, provided that no more than thirty disbursements are selected.*

Results: We randomly selected six disbursements each from the City of Shreveport, State of Louisiana, and Caddo Parish

3. *Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.*

Results: We obtained supporting documentation for each of the 6 disbursements selected in Procedure 2. The amounts in the supporting documentation agreed to all amounts selected. However, we noted that the 6 disbursements selected were not in accordance with grant.

4. *Report whether the selected disbursements were coded to the correct fund and general ledger account.*

Results: Based on the documentation provided, each disbursement was coded to the correct account in the general ledger.

5. *Report whether the selected disbursements were approved in accordance with the Agency's policies and procedures.*

Results: Per review of the supporting documentation obtained in Procedure 3, we noted that the selected disbursements were approved in accordance with the Agency's policies and procedures.

6. *For each selected disbursement made for federal grant awards, obtain the Compliance Supplement for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the Compliance Supplement, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.*

Activities allowed or unallowed

Results: We compared documentation for each of the selected disbursements with program compliance requirements related to services allowed or not allowed. Five exceptions were noted.

Eligibility

Results: We compared documentation for each of the selected disbursements with program compliance requirements related to eligibility. Five exceptions were noted.

Reporting

Results: We compared documentation for each of the selected disbursements with program compliance requirements related to reporting. Five exceptions were noted.

7. *Obtain the close-out reports, if required, for any program selected in Procedure 2 that was closed out during the fiscal year. Compare the close-out reports, if applicable, with the Agency's financial records; and report whether the amounts in the close-out reports agree with the Agency's financial records.*

Results: We performed the procedure and noted no exceptions. We obtained close-out reports for the Caddo Parish grant, as all grant funds for 2024 were expended. We compared the close-out reports to the Agency's financial records and determined that the two agree.

Open Meetings

8. *Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions. Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "Open Meeting FAQs," available on the Legislative Auditor's website at <http://app1.la.state.la.us/llala.nsf>, to determine whether a non-profit agency is subject to the open meetings law.*

Results: The Agency had no requirement to adhere to the open meetings law.

Budget

9. *For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the agency provided to the applicable federal, state, or local grantor agency. Report whether the budgets for federal, state, and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.*

Results: We were provided budgets for all grant programs and no exceptions were noted. The budgets for all federal, state, and local grants included the purpose and duration of the grants. Also, the state grants included specific goals, objectives, and measures of performance.

State Audit Law

10. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

Results: The original statutory due date of the report was June 30, 2025. The Legislative Auditor granted an extension to December 31, 2025. However, the Agency did not submit the report within the extended deadline. See Audit Finding #2024-001 in the audit report.

11. Inquire of management and report whether the agency entered any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Results: Management did not provide a response to this inquiry.

Prior-Year Comments

12. Obtain and report management's representation as to whether any prior year suggestions, exceptions, recommendations, and/or comments have been resolved.

Results: There were no prior year exceptions.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Agency's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the Agency's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

A handwritten signature in blue ink, appearing to read "Luther Speight", is written over the typed name.

Luther Speight & Company CPAs
New Orleans, Louisiana
December 15, 2025

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Agencies)

12/15/2025

Luther Speight & Co. CPAs (CPA Firm Name)

1100 Poydras Street Suite 1225 (CPA Firm Address)

New Orleans, LA 70163 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of 12/31/2024 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes No [] N/A []

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes No [] N/A []

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No [] N/A []

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No [] N/A []

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "[Open Meeting FAQs](#)," available on the Legislative Auditor's website to determine whether a non-profit agency is subject to the open meetings law.**

Yes [] No [] N/A

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes No [] N/A []

Reporting

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No [] N/A []

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No [] N/A []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No [] N/A []

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [] No [] N/A

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No [] N/A []

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No [] N/A []

We acknowledge that we are responsible for determining that the procedures performed are appropriate for the purposes of this engagement.

Yes No [] N/A []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No [] N/A []

We have provided you with all relevant information and access under the terms of our agreement.

Yes No [] N/A []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No [] N/A []

We are not aware of any material misstatements in the information we have provided to you.

Yes No [] N/A []

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

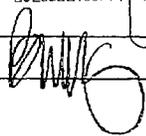
Yes No [] N/A []

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal

controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes No N/A

The previous responses have been made to the best of our belief and knowledge.

<small>DocuSigned by:</small> <i>Golden Ellis</i> <small>B0E33EE133F744D...</small>	<small>Signed by:</small>	Secretary	12/18/2025	Date
<i>kendria renee' smith</i> <small>610F492BC51E4BF...</small>		Treasurer	12/18/2025	Date
		President	12/17/25	Date