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**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**JEFFERSON, LOUISIANA**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2020**

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RICHARD  CPAS

JEFFERSON CHILDREN'S ADVOCACY CENTER

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## Independent Auditors' Report

To the Board of Directors of  
Jefferson Children's Advocacy Center  
Jefferson, Louisiana

We have audited the accompanying financial statements of Jefferson Children's Advocacy Center (the Center) which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Jefferson Children's Advocacy Center, as of December 31, 2020, and the changes in its net assets and its cash flows for the year ended in accordance with accounting principles generally accepted in the United States of America.

## **Prior Period Financial Statements**

The financial statements of Jefferson Children's Advocacy Center as of December 31, 2019 were audited by other auditors whose report dated March 31, 2020, expressed an unmodified opinion on those statements.

*Richard CPAS*

Metairie, Louisiana  
April 30, 2021

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**STATEMENTS OF FINANCIAL POSITION**  
**DECEMBER 31, 2020 AND 2019**

**ASSETS**

	<u>2020</u>	<u>2019</u>
<b><u>CURRENT ASSETS</u></b>		
Cash	\$ 113,490	\$ 126,550
Grants receivable	24,637	3,378
Prepaid expenses	16,750	6,750
Deposits	650	650
Total current assets	<u>155,527</u>	<u>137,328</u>
 <b><u>FURNITURE AND EQUIPMENT, NET</u></b>	 <u>18,050</u>	 <u>20,449</u>
 <b><u>TOTAL ASSETS</u></b>	 <u>\$ 173,577</u>	 <u>\$ 157,777</u>

**LIABILITIES AND NET ASSETS**

<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable	\$ 23,409	\$ 8,492
Total current liabilities	<u>23,409</u>	<u>8,492</u>
 <b><u>NET ASSETS</u></b>		
Without donor restrictions	150,168	149,285
With donor restrictions	-	-
Total net assets	<u>150,168</u>	<u>149,285</u>
 <b><u>TOTAL LIABILITIES AND NET ASSETS</u></b>	 <u>\$ 173,577</u>	 <u>\$ 157,777</u>

The accompanying notes are an integral part of these financial statements.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**STATEMENTS OF ACTIVITIES**  
**FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	2020			2019		
	Without donor restrictions	With donor restrictions	Total	Without donor restrictions	With donor restrictions	Total
<b><u>REVENUES AND OTHER SUPPORT</u></b>						
Contributions	\$ 60,504	\$ -	\$ 60,504	\$ 105,574	\$ -	\$ 105,574
Operating support and grants	-	73,178	73,178	-	19,900	19,900
Investment return	2,821	-	2,821	1,782	-	1,782
Donated salaries and benefits	282,034	-	282,034	248,171	-	248,171
Donated facilities	15,000	-	15,000	15,000	-	15,000
Miscellaneous income	38	-	38	38	-	38
	<u>360,397</u>	<u>73,178</u>	<u>433,575</u>	<u>370,565</u>	<u>19,900</u>	<u>390,465</u>
Net assets released from restrictions	73,178	(73,178)	-	19,900	(19,900)	-
Total revenues and other support	<u>433,575</u>	<u>-</u>	<u>433,575</u>	<u>390,465</u>	<u>-</u>	<u>390,465</u>
<b><u>EXPENSES</u></b>						
Program expenses	330,705	-	330,705	226,174	-	226,174
Fundraising expenses	1,067	-	1,067	31,055	-	31,055
Management and general	100,920	-	100,920	115,335	-	115,335
Total expenses	<u>432,692</u>	<u>-</u>	<u>432,692</u>	<u>372,564</u>	<u>-</u>	<u>372,564</u>
<b><u>CHANGE IN NET ASSETS</u></b>	883	-	883	17,901	-	17,901
<b><u>NET ASSETS, BEGINNING OF THE YEAR</u></b>	149,285	-	149,285	131,384	-	131,384
<b><u>NET ASSETS, END OF THE YEAR</u></b>	<u>\$ 150,168</u>	<u>\$ -</u>	<u>\$ 150,168</u>	<u>\$ 149,285</u>	<u>\$ -</u>	<u>\$ 149,285</u>

The accompanying notes are an integral part of these financial statements.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**STATEMENTS OF FUNCTIONAL EXPENSES**  
**FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	2020				2019			
	Program	Fundraising	Management and General	Total	Program	Fundraising	Management and General	Total
Salaries and benefits	\$ 205,070	\$ -	\$ 83,439	\$ 288,509	\$ 151,567	\$ -	\$ 96,604	\$ 248,171
Professional fees	-	-	2,250	2,250	-	-	2,000	2,000
Agency supplies	-	-	3,046	3,046	-	-	5,486	5,486
Bank charges	-	-	235	235	-	-	278	278
Children's needs - general	1,068	-	-	1,068	1,125	-	-	1,125
Counseling program	15,300	-	-	15,300	14,960	-	-	14,960
Community education	-	-	-	-	87	-	-	87
Computer supplies	331	-	142	473	84	-	36	120
Computer software	-	-	-	-	91	-	39	130
Depreciation	3,203	-	1,373	4,576	1,682	-	721	2,403
Dues	-	-	1,780	1,780	-	-	-	-
Forensice interview program	28,225	-	-	28,225	16,397	-	-	16,397
Fundraising expenses	-	1,067	-	1,067	-	31,055	-	31,055
Insurance	-	-	700	700	-	-	-	-
MDT supplies	10	-	-	10	240	-	-	240
Miscellaneous expenses	169	-	72	241	(36)	-	(16)	(52)
Occupancy	15,688	-	6,888	22,576	16,312	-	7,707	24,019
Office expense and postage	474	-	203	677	367	-	158	525
Prevention and education program	900	-	-	900	460	-	-	460
Printing and copier costs	1,595	-	683	2,278	1,969	-	844	2,813
Public relations	-	-	-	-	-	-	700	700
Training	1,172	-	-	1,172	948	-	-	948
Travel	254	-	109	363	1,814	-	778	2,592
Victims Advocacy Program								
Professional fees	849	-	-	849	645	-	-	645
Salaries and benefits (match)	17,147	-	-	17,147	17,462	-	-	17,462
Youth Trafficking Coordinator								
Professional fees	38,921	-	-	38,921	-	-	-	-
Education and training	329	-	-	329	-	-	-	-
	<u>\$ 330,705</u>	<u>\$ 1,067</u>	<u>\$ 100,920</u>	<u>\$ 432,692</u>	<u>\$ 226,174</u>	<u>\$ 31,055</u>	<u>\$ 115,335</u>	<u>\$ 372,564</u>

The accompanying notes are an integral part of these financial statements.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	2020	2019
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Change in net assets	\$ 883	\$ 17,901
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	4,576	2,403
Changes in operating assets and liabilities:		
Accounts receivable	(21,259)	(1,578)
Prepaid expenses	(10,000)	31
Accounts payable	14,917	7,062
Net cash provided by (used in) operating activities	(10,883)	25,819
 <b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Purchases of equipment	(2,177)	(10,483)
Net cash used in investing activities	(2,177)	(10,483)
 Net change in cash and cash equivalents	(13,060)	15,336
 Cash and cash equivalents, beginning of year	126,550	111,214
 Cash and cash equivalents, end of year	\$ 113,490	\$ 126,550

The accompanying notes are an integral part of these financial statements.



JEFFERSON CHILDREN'S ADVOCACY CENTER

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

1. Summary of Significant Accounting Policies

Organization

The Jefferson Children's Advocacy Center (the Center) is a 501(c) (3) non-profit, nationally accredited agency, and was the first Advocacy Center to open in Louisiana in 1991. Located in Jefferson Parish near the Jefferson Parish Government Complex, the Center's primary purpose is to coordinate an interagency approach within Jefferson Parish regarding child abuse, neglect and child witnesses of violent crimes. With this goal in mind, the Center utilizes a multi-disciplinary team (MDT) approach to include law enforcement, prosecutors, social services, mental health and medical professionals, while respecting and honoring our culturally diverse clientele within the community. Such an interagency effort facilitates the appropriate and consistent detection of and response to child abuse in our community.

Basis of Presentation

The accompanying statements of the Center have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America and accordingly reflect all significant receivables, payables, and other liabilities. Under this method, revenues are recognized when earned, and expenses are recorded when incurred. Contributions are recognized when received or when unconditionally promised.

Financial Statement Presentation

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Center and changes therein are classified and reported as follows:

Net assets without donor restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board may designate, from net assets without donor restrictions net assets for an operating reserve or board-designated endowment.

Net assets with donor restrictions – Net assets subject to donor- (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. At December 31, 2020 and 2019, the Center held net assets with donor restrictions in the amount of \$0 and \$0, respectively.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2020**

**1. Summary of Significant Accounting Policies (continued)**

Cash and Cash Equivalents

The Center's cash consists of cash on deposit with banks. Cash equivalents represent money market funds or short-term investments with original maturities of three months or less from the date of purchase. Included in cash and cash equivalents is certificates of deposit of \$26,203 and \$39,110 at December 31, 2020 and 2019, respectively.

Grants Receivable

Grants receivable consist primarily of grants and contributions receivable. Receivables are charged to bad debt expense when they are determined to be uncollectible based upon a periodic review of the accounts by management. Accounting principles generally accepted in the United States of America require that the allowance method be used to recognize bad debts; however, management believes the effect of using the direct write-off method is not materially different from the results that would have been obtained under the allowance method.

Property and Equipment

The Center follows the practice of capitalizing, at cost, all expenditures for fixed assets in excess of \$500. Depreciation is computed on a straight-line basis over the following estimated useful lives:

Furniture and fixtures	7 years
Office equipment	3-7 years
Security system	7 years
Leasehold improvements	7 years
Computers	5 years

Donations of property and equipment are recorded as contributions at their estimated fair value at the date of donation. Such donations are reported as increases in unrestricted net assets unless the donor has restricted the donated assets to a specific purpose, time, or event. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. The cost of maintenance and repairs is expensed as incurred. Significant renewals and improvements are capitalized.

Contributions and Grants

Contributions and grants represent cash donations to the Center from foundations, organizations and individuals and are recognized as support when received or unconditionally pledged. Contributions and grants are recorded as increases in net assets without donor restrictions and net assets with donor restrictions, depending on the existence and/or nature of any donor restrictions. Contributions that are restricted by the donor are reported as unrestricted net assets if the restrictions expire in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the specific nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2020**

**1. Summary of Significant Accounting Policies (continued)**

Donated Use of Space, Services, Materials and Equipment

Donated use of space and services are reflected as contributions at their estimated value and are recorded as expense when determinable. Donated salaries and related fringe benefits, materials and equipment are reflected as contributions at their estimated values as of the date of receipt and are recorded as expense when they are used or consumed.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities based on time and effort of those activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs, such as salaries, benefits, contracted services, and professional fees have been allocated among the programs and supporting services benefited. Occupancy is allocated based on square footage used for supporting and program services. After allocating all direct program and administrative expenses, percentages are determined to allocate the remaining indirect costs.

Income Tax Status

The Center is exempt from income tax under IRC section 501 (c)(3), though it is subject to tax on income unrelated to its tax-exempt purpose, unless that income is otherwise excluded by the Code. The Center has processes presently in place to ensure the maintenance of its tax-exempt status: to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matters that may be considered tax positions. The Center is not classified as a private foundation.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that could affect reported amounts of assets at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results and the results of future periods could differ from those estimates.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2020**

**1. Summary of Significant Accounting Policies (continued)**

**Accounting Pronouncements Issued but Not Yet in Effect**

On September 17, 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2020-07, *Not-for-Profit Entities (Topic 958), Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. The ASU requires nonprofits to change their financial statement presentation and disclosure of contributed nonfinancial assets, or gifts-in-kind. The FASB issued the update in an effort to improve transparency in reporting non-profit gifts-in-kind. The ASUE requires the new standard to be applied retrospectively, with amendments taking effect for the Center's fiscal year ending December 31, 2022.

In February 2016, the FASB issued ASU 2016-02, *Leases*. This accounting standard requires lessees to recognize assets and liabilities related to lease arrangements longer than 12 months on the balance sheet as well as additional disclosures. In July 2018, the FASB issued ASU 2018-11, *Leases (Topic 842): Targeted Improvements*, to simplify the lease standard's implementation. The amended guidance relieves businesses and other organizations of the requirement to present prior comparative years' results when they adopt the new lease standard. On June 3, 2020, the FASB deferred the effective date of this standard for certain entities. This standard will be effective for the Center's fiscal year ending December 31, 2023.

**2. Liquidity and Availability**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 113,490	\$ 126,550
Grants receivable	<u>24,637</u>	<u>3,378</u>
Total financial assets	<u>138,127</u>	<u>129,928</u>
Less; amount not available to be used within one year:		
Funds restricted by donors for grant purposes	<u>-</u>	<u>-</u>
Financial assets available to meet general expenditures over the next twelve months.	<u>\$ 138,127</u>	<u>\$ 129,928</u>

As part of the Center's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Center invests cash in excess of daily requirements in short-term investments (when available). The Center has no line of credit on which to draw in case of unanticipated liquidity needs; therefore, short-term cash flows are carefully monitored.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2020**

**3. Grants Receivable**

At December 31, 2020 and 2019, grants receivable consists of the following amounts.

<u>Program / Source Title</u>	<u>2020</u>	<u>2019</u>
LCLE / Gretna – Victims of Crime Act 2019	\$ -	\$ 333
LACAC – National Children's Alliance 2019	-	3,045
LACAC – Office for Victims of Crime	13,235	-
LACAC – Youth Trafficking Coordinator	7,269	-
LACAC – National Children's Alliance 2020	4,133	-
Total grants receivable	<u>\$ 24,637</u>	<u>\$ 3,378</u>

**4. Property and Equipment**

Property and equipment is summarized as follows at December 31:

	<u>2020</u>	<u>2019</u>
Furniture and fixtures	\$ 18,667	\$ 19,839
Office equipment	18,558	50,440
Security system	1,390	1,390
Leasehold improvements	10,567	15,934
Computer software	-	2,877
	<u>49,182</u>	<u>90,480</u>
Less: accumulated depreciation	<u>(31,132)</u>	<u>(70,031)</u>
	<u>\$ 18,050</u>	<u>\$ 20,449</u>

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2020**

**5. Net Assets with Restrictions**

At December 31, 2020 and 2019, the Center reports \$0 net assets with donor restrictions. During the years ended December 31, 2020 and 2019, the Center received restricted grant revenue. A listing of the amounts received and released/spent as follows:

<u>Program / Source Title</u>	<u>2020</u>	<u>2019</u>
Jefferson Parish Sheriff's Office – JAG Grant	\$ -	\$ 8,000
LCLE/Gretna – Victims of Crime Act	-	2,900
LACAC – NCATRAK 2019	-	2,000
LACAC – NCA	6,852	7,000
LACAC - OVC YTC Grant	39,348	-
City of Kenner VOCA Grant	507	-
State of Louisiana Legislative Funding	26,471	-
Total restricted revenue	<u>\$ 73,178</u>	<u>\$ 19,900</u>

The Jefferson Parish Sheriff passed through \$8,000 of Justice Assistance Grant (JAG) funds to the Center for equipment. The VOCA (Victims of Crime Act) grants are federal funds and are passed through the Louisiana Commission on Law Enforcement to the City of Gretna and then on to the Center for miscellaneous training or supplies. The Louisiana Alliance of Children's Advocacy Centers (LACAC) receives Victims Assistance grants from either the National Children's Alliance or the Louisiana Commission on Law Enforcement (identified through CFDA # 16.758) and passes them to the Center for operating cost reimbursements.

The Center received funding from the LACAC for a Youth Trafficking Counselor (YTC) during the year ended December 31, 2020. The Center also received funding from the State of Louisiana in the amount of \$26,471.

JEFFERSON CHILDREN'S ADVOCACY CENTER

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2020

**6. Donated Employees, Goods, and Facilities**

For the years ended December 31, 2020 and 2019, donated employees, goods and facilities are included as follows in the accompanying financial statements:

<u>Year ended December 31, 2020</u>	<u>Amount Provided</u>	<u>Less: Matching Funds Paid</u>	<u>Amount Recorded</u>
Donated salaries and benefits			
District Attorney	\$ 144,751	\$ (17,607)	\$ 127,144
City of Gretna	172,037	(17,147)	154,890
	<u>316,788</u>	<u>(34,754)</u>	<u>282,034</u>
Donated facilities			
Jefferson Parish/District Attorney	15,000	-	15,000
	<u>\$ 331,788</u>	<u>\$ (34,754)</u>	<u>\$ 297,034</u>
Expenses			
Salaries and Benefits	\$ 316,788	\$ (34,754)	\$ 282,034
Facilities (Occupancy)	15,000		15,000
	<u>\$ 331,788</u>	<u>\$ (34,754)</u>	<u>\$ 297,034</u>
<u>Year ended December 31, 2019</u>	<u>Amount Provided</u>	<u>Less: Matching Funds Paid</u>	<u>Amount Recorded</u>
Donated salaries and benefits			
District Attorney	\$ 156,579	\$ -	\$ 156,579
City of Gretna	109,054	(17,462)	91,592
	<u>265,633</u>	<u>(17,462)</u>	<u>248,171</u>
Donated facilities			
Jefferson Parish/District Attorney	15,000	-	15,000
	<u>\$ 280,633</u>	<u>\$ (17,462)</u>	<u>\$ 263,171</u>
Expenses			
Salaries and Benefits	\$ 265,633	\$ (17,462)	\$ 248,171
Facilities (Occupancy)	15,000		15,000
	<u>\$ 280,633</u>	<u>\$ (17,462)</u>	<u>\$ 263,171</u>

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**NOTES TO FINANCIAL STATEMENTS**

**DECEMBER 31, 2020**

**7. Concentrations of Credit Risk**

The Center has concentrated its credit risk for cash by maintaining deposits in financial institutions in New Orleans, Louisiana, which may at times exceed amounts covered by insurance provided by the U.S. Federal Deposit Insurance Corporation (FDIC). As of December 31, 2020, and 2019, the Center's cash and cash equivalent balances are not in excess of FDIC insurance limits.

**8. Outbreak of COVID-19**

On January 30, 2020, the World Health Organization declared the coronavirus outbreak a "Public Health Emergency of International Concern" and on March 10, 2020, declared it to be a pandemic. Actions taken around the world to help mitigate the spread of the coronavirus include restrictions on travel, and quarantines in certain areas, and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had and are expected to continue to have an adverse impact on the economies and financial markets in the local area and around the world. The Center is uncertain how long these conditions will last and what the complete financial effect will be.

**9. Subsequent Events**

Management has evaluated subsequent events through the date that the financial statements were available to be issued, April 30, 2021, and determined that other than the matters regarding the continuing impact of the outbreak of COVID-19 described in Note 8, there are no items that require additional disclosure. No events occurring after this date have been evaluated for inclusion in these financial statements.



**SUPPLEMENTARY INFORMATION**

**JEFFERSON CHILDREN'S ADVOCACY CENTER**  
**SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS**  
**TO THE AGENCY HEAD**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

**Agency Head Name: Erika Dupepe, Executive Director**

Salary	\$	-
Benefits - Healthcare		-
Benefits - Retirement		-
Cell Phone		-
Mileage		364
Reimbursements		178
Travel		-
Other		-
		<hr/>
Total	\$	<u>542</u>

The Executive Director function is performed by an employee of the Jefferson Parish District Attorney. The Jefferson Children's Advocacy Center does not have any employees.

See accompanying independent auditors' report

**OTHER REPORT**



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Judges of the Court  
Juvenile Court for the Parish of Jefferson  
Jefferson Parish, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Jefferson Children's Advocacy Center (the Center), a nonprofit entity, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements, and have issued our report thereon dated April 30, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 2020-01 that we consider to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Center's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **The Center's Response to Findings**

The Center's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Center's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Richard CPAS*

Metairie, Louisiana  
April 30, 2021

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**SCHEDULE OF FINDINGS AND RESPONSES**

**FOR THE YEAR ENDED DECEMBER 31, 2020**

1. **Summary of Independent Auditors' Results**

**Financial Statements**

(a) The type of report issued on the basic financial statements: **Unmodified**

(b) Internal control over financial reporting:

Material weakness(es) identified: **None reported**

Significant deficiency(ies) identified: **Yes**

(c) Noncompliance which is material to the basic financial statements: **None reported**

2. **Findings relating to the basic financial statements reported in accordance with *Government Auditing Standards***

**2020-01 Amounts for Donated Services and Facilities not Recorded in a Timely Manner**

**Condition:** The Center receives donated services and facilities from various entities throughout the year. The Center does not currently capture the information on donated services and facilities until year end.

**Criteria:** U.S. generally accepted accounting principles require that these amounts be captured and recorded on the books of the Center (typically as revenue source offset by an expense).

**Cause:** The services donated are in the form of salaries and benefits coming from local government agencies (the City of Gretna and the Jefferson Parish District Attorney). There is no procedure in place for those agencies to gather and report the salaries and benefits of employees assigned to the Center on a monthly or quarterly basis.

**Effect:** The amounts donated are not being recorded in a timely manner.

**Recommendation:** The Center should approach these agencies to determine whether they could provide salary and benefit data on at least a quarterly basis.

**Response:** The Center's Director will contact the agencies concerned to determine whether this is possible.

**JEFFERSON CHILDREN'S ADVOCACY CENTER**

**SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES**

**FOR THE YEAR ENDED DECEMBER 31, 2019**

2. **Findings relating to the basic financial statements reported in accordance with *Government Auditing Standards***

**2019-01 Inadequate Segregation of Duties**

**Recommendation:** Employing additional controls may not be cost beneficial; however, the Board should remain cognizant of the lack of segregation of duties.

**Response:** We are aware of the condition, however, at this point we are not in the financial position of addressing the problem. The Board is aware of the condition and will continue to monitor the financial activity of the Center in a timely manner.

**Current Status:** Resolved

**2019-02 Preparation of Financial Statements by Auditor**

**Recommendation:** Whether or not it would be cost effective to cure a control deficiency is not a factor in applying SAS 115's reporting requirements. Because prudent management requires that the potential benefit from an internal control must exceed its cost, it may not be practical to correct all the deficiencies noted under SAS 115. In this case, I do not believe that curing the significant deficiency described in this finding would be cost effective or practical and accordingly, I do not believe any corrective action is necessary.

**Response:** The Center's Director and staff are familiar with the day-to-day accounting requirements and the monthly cash basis reporting requirements; however, due to limited staffing and funding, we do not consider it practical to provide sufficient training to our staff in order to eliminate this condition and can only continue to rely on the auditor to prepare the financial statements at this time.

**Current Status:** Resolved

**2019-03 Amounts for Donated Services and Facilities Not Recorded in a Timely Manner**

**Recommendation:** The Center should approach these agencies to determine whether they could provide salary and benefit data on at least a quarterly basis. This would allow the Center to record the donated services in a timelier manner.

**Response:** The Center's Director will contact the agencies concerned to determine whether this is possible.

**Current Status:** Not Resolved. See 2020-01.