

**VILLAGE OF GOLDONNA
ANNUAL FINANCIAL REPORT**

JUNE 30, 2019

Village of Goldonna
Financial Report
June 30, 2019

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Village of Goldonna

P. O. Box 157
Goldonna, LA 71031

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the Village of Goldonna's (hereafter referred to as the Village) annual financial report presents an overview and analysis of the Village's financial activities for the year ended June 30, 2019. The intent of the MD&A is to look at the Village's financial performance as a whole. It should therefore be read in conjunction with this report. Certain comparative information is presented to provide an overview of the Village's operations.

Financial Highlights

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Village as a whole and present a longer-term view of the Village's finances. These statements tell how these services were financed in the short-term as well as what remains for future spending.

Government-Wide Financial Statements

- The Statement of Net Position presents all of the Village's assets and liabilities, with the difference between the two reported as "net position." Over time, increases or decreases in the Village's net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating.
- The Statement of Activities presents information showing how the Village's net position changed during the current year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Therefore, some revenues and some expenses that are reported in this statement will not result in cash flows until future years.

Fund Financial Statements

The services provided by the Village are financed through both a governmental fund and an enterprise fund. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Village conducts its day-to-day operations through a governmental fund, the General Fund, and a business-type activity, the Village's water system.

A summary of the basic government-wide financial statements is as follows:

Summary of Statement of Net Position

	June 2019			June 2018		
	Governmental Activities	Business-Type Activities	Total	Governmental Activities	Business-Type Activities	Total
ASSETS:						
Current Assets	\$11,372	\$ 13,259	\$ 24,631	\$ 30,715	\$ 18,695	\$ 49,410
Restricted Assets	0	61,018	61,018	0	56,178	56,178
Capital Assets, Net of Accumulated Depreciation	<u>75,249</u>	<u>281,652</u>	<u>356,901</u>	<u>80,611</u>	<u>302,650</u>	<u>383,261</u>
Total Assets	<u>\$86,621</u>	<u>\$355,929</u>	<u>\$442,550</u>	<u>\$111,326</u>	<u>\$377,523</u>	<u>\$488,849</u>
LIABILITIES:						
Cash Overdraft	\$ 0	\$ 1,439	\$ 1,439	\$ 0	\$ 0	\$ 0
Accounts Payable	1,582	2,649	4,231	15,500	846	16,346
Customer Deposits Payable	0	14,983	14,983	0	14,983	14,983
Long Term Debt	<u>0</u>	<u>60,623</u>	<u>60,623</u>	<u>0</u>	<u>65,636</u>	<u>65,636</u>
Total Liabilities	<u>\$ 1,582</u>	<u>\$ 79,694</u>	<u>\$ 81,276</u>	<u>\$ 15,500</u>	<u>\$ 81,465</u>	<u>\$ 96,965</u>
NET POSITION:						
Net Investment in Capital Assets	\$75,249	\$221,029	\$296,278	\$ 80,611	\$237,014	\$317,625
Restricted for Debt Service	0	61,018	61,018	0	56,178	56,178
Unrestricted	<u>9,790</u>	<u>(5,812)</u>	<u>3,978</u>	<u>15,215</u>	<u>2,866</u>	<u>18,081</u>
Total Net Position	<u>\$85,039</u>	<u>\$276,235</u>	<u>\$361,274</u>	<u>\$ 95,826</u>	<u>\$296,058</u>	<u>\$391,884</u>

Summary of Statement of Activities

	June 2019			June 2018		
	Governmental Activities	Business-Type Activities	Total	Governmental Activities	Business-Type Activities	Total
REVENUES:						
Licenses & Permits-						
Franchise Fees	\$ 32,647	\$ 0	\$ 32,647	\$28,346	\$ 0	\$ 28,346
Charges for Services	0	85,104	85,104	0	97,276	97,276
Miscellaneous	11,647	452	12,099	15,815	114	15,929
Grant	<u>228,183</u>	<u>0</u>	<u>228,183</u>	<u>15,150</u>	<u>0</u>	<u>15,150</u>
Total Revenues	<u>\$272,477</u>	<u>\$ 85,556</u>	<u>\$358,033</u>	<u>\$59,311</u>	<u>\$ 97,390</u>	<u>\$156,701</u>
EXPENSES:						
Public Safety	\$283,263	\$ 0	\$ 283,263	\$61,570	\$ 0	\$ 61,570
Operating Expense	0	101,526	101,526	0	103,783	103,783
Interest Expense	<u>0</u>	<u>3,853</u>	<u>3,853</u>	<u>0</u>	<u>4,131</u>	<u>4,131</u>
Total Expenses	<u>\$283,263</u>	<u>\$105,379</u>	<u>\$388,642</u>	<u>\$61,570</u>	<u>\$107,914</u>	<u>\$169,484</u>
Change in Net Position	\$ <u>(10,786)</u>	\$ <u>(19,823)</u>	\$ <u>(30,609)</u>	\$ <u>(2,259)</u>	\$ <u>(10,524)</u>	\$ <u>(12,783)</u>

Governmental Activities

- The Village's assets exceeded its liabilities by \$85,039 for the year. This is a decrease of \$10,786 from the prior year.
- Unrestricted net position of \$9,790 represents the portion available to maintain the Village's obligation to both citizens and creditors. This is a decrease of \$5,425 from the prior year.

Business Type Activities

The Water System had a decrease in net position of \$19,823 for the year. For the prior year, the Water System had a decrease in net position of \$10,524.

General Fund Budgetary Highlights

At year end, actual revenues were \$20,434 less than budgeted revenues and expenditures were \$15,009 less than budgeted expenditures.

Economic Factors and Next Year's Budget

The Village has prepared its FY 2019/2020 budget for the General Fund on the assumption that revenues and expenditures will not change significantly from 2018/2019. Both revenues and expenditures for the Utility Enterprise Fund should remain fairly constant during the next year.

Contacting the Village

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Village's finances and to show the Village's accountability for the money it receives. Any questions about this report or requests for additional information may be directed to the Village at P. O. Box 157, Goldonna, LA 71031.

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INDEPENDENT ACCOUNTANT’S REVIEW REPORT

The Honorable Mayor of Goldonna
and Village Aldermen
Village of Goldonna, Louisiana

We have reviewed the accompanying financial statements of the governmental activities, the business-type activities, and major funds of the Village of Goldonna (Village) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Village’s basic financial statements as listed in the Table of Contents. A review includes primarily applying analytical procedures to management’s financial data and making inquiries of the Village’s personnel. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management’s Responsibility for the Financial Statements

The management of the Village is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant’s Responsibility

Our responsibility is to conduct the review engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the AICPA, and the standards applicable to review engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our report.

Accountant’s Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Other Matter Paragraphs

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Budgetary Comparison Schedule, as listed in the Table of Contents, be presented to supplement the basic financial statements:

Budgetary Comparison Schedule
Management's Discussion and Analysis

Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The information is the responsibility of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the information and, accordingly, do not express an opinion on such information.

Supplementary Information

The accompanying schedule of compensation, benefits, and other payments to the agency head, political subdivision head, or chief executive officer is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.

Other Reporting Requirements

In accordance with the *Louisiana Governmental Audit Guide* and the provisions of state law, we have issued a report dated November 20, 2019, on the results of our agreed-upon procedures on page 34 through 36. Pages 37 through 41 present the Louisiana Attestation Questionnaire, management's letter, and management's response.

Thomas, Cunningham, Broadway & Todtenbier, CPA's

Thomas, Cunningham, Broadway & Todtenbier, CPA's
Natchitoches, Louisiana

November 20, 2019

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE
FINANCIAL STATEMENTS

Village of Goldonna
Statement of Net Position
June 30, 2019

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
ASSETS:			
Current Assets-			
Cash and Cash Equivalents	\$ 8,546	\$ 8,236	\$ 16,782
Revenue Receivable	<u>2,826</u>	<u>5,023</u>	<u>7,849</u>
Total Current Assets	<u>\$ 11,372</u>	<u>\$ 13,259</u>	<u>\$ 24,631</u>
Noncurrent Assets-			
Restricted Assets-			
Bond Covenant Accounts	\$ 0	\$ 61,018	\$ 61,018
Capital Assets (net)	<u>75,249</u>	<u>281,652</u>	<u>356,901</u>
Total Noncurrent Assets	<u>\$ 75,249</u>	<u>\$342,670</u>	<u>\$417,919</u>
Total Assets	<u>\$ 86,621</u>	<u>\$355,929</u>	<u>\$442,550</u>
LIABILITIES:			
Current Liabilities-			
Cash Overdrafts	\$ 0	\$ 1,439	\$ 1,439
Accounts Payable	1,582	2,649	4,231
Current Portion - Long Term Debt	<u>0</u>	<u>5,296</u>	<u>5,296</u>
Total Current Liabilities	<u>\$ 1,582</u>	<u>\$ 9,384</u>	<u>\$ 10,966</u>
Noncurrent Liabilities-			
Customer Deposits Payable	\$ 0	\$ 14,983	\$ 14,983
Long-Term Debt	<u>0</u>	<u>55,327</u>	<u>55,327</u>
Total Noncurrent Liabilities	<u>\$ 0</u>	<u>\$ 70,310</u>	<u>\$ 70,310</u>
Total Liabilities	<u>\$ 1,582</u>	<u>\$ 79,694</u>	<u>\$ 81,276</u>
NET POSITION:			
Net Investment in Capital Assets	\$ 75,249	\$221,029	\$296,278
Restricted for Debt Service	0	61,018	61,018
Unrestricted	<u>9,790</u>	<u>(5,812)</u>	<u>3,978</u>
Total Net Position	<u>\$ 85,039</u>	<u>\$276,235</u>	<u>\$361,274</u>

See accompanying notes and independent accountant's review report.

Village of Goldonna
Statement of Activities
June 30, 2019

<u>Activities</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>		
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Governmental Activities:							
General Government	\$283,263	\$ 0	\$0	\$228,183	\$(55,080)	\$ 0	\$(55,080)
Business-Type Activities:							
Water/Sewer	<u>105,379</u>	<u>85,104</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(20,275)</u>	<u>(20,275)</u>
Total Government	<u>\$388,642</u>	<u>\$85,104</u>	<u>\$0</u>	<u>\$228,183</u>	<u>\$(55,080)</u>	<u>\$(20,275)</u>	<u>\$(75,355)</u>
General Revenues:							
Licenses & Permits-							
Franchise Fee							
					\$ 32,647	\$ 0	\$ 32,647
					0	452	452
					<u>11,647</u>	<u>0</u>	<u>11,647</u>
					<u>\$ 44,294</u>	<u>\$ 452</u>	<u>\$ 44,746</u>
Total General Revenues							
					\$(10,786)	\$ (19,823)	\$ (30,609)
					<u>95,825</u>	<u>296,058</u>	<u>391,883</u>
					<u>\$ 85,039</u>	<u>\$276,235</u>	<u>\$361,274</u>

See accompanying notes and independent accountant's review report.

FUND FINANCIAL STATEMENTS

Village of Goldonna
Balance Sheet-Governmental Fund
June 30, 2019

	<u>General Fund</u>	<u>LCDBG Fund</u>	<u>Total</u>
ASSETS:			
Cash and Cash Equivalents	\$ 8,540	\$6	\$ 8,546
Revenue Receivables	<u>2,826</u>	<u>0</u>	<u>2,826</u>
Total Assets	<u>\$11,366</u>	<u>\$6</u>	<u>\$11,372</u>
LIABILITIES:			
Accounts Payable	<u>\$ 1,582</u>	<u>\$0</u>	<u>\$ 1,582</u>
FUND BALANCE:			
Restricted	\$ 0	\$6	\$ 6
Unassigned	<u>9,784</u>	<u>0</u>	<u>9,784</u>
Total Fund Balance	<u>\$ 9,784</u>	<u>\$6</u>	<u>\$ 9,790</u>
Total Liabilities and Fund Balance	<u>\$11,366</u>	<u>\$6</u>	<u>\$11,372</u>

See accompanying notes and independent accountant's review report.

Village of Goldonna
Reconciliation of the Governmental Fund
Balance Sheet to the Statement of Net Position
June 30, 2019

Total Fund Balance for the Governmental Fund at June 30, 2019	\$ 9,790
Total Net Position reported for Governmental Activities in the Statement of Net Position is different because:	
The following used in Governmental Activities are not Financial resources and, therefore, are not reported in the Governmental Fund Balance Sheet-	
Capital Assets (Net)	<u>75,249</u>
Total Net Position of Governmental Activities at June 30, 2019	<u>\$85,039</u>

See accompanying notes and independent accountant's review report.

Village of Goldonna
Statement of Revenues, Expenditures and Change in Fund Balance
Governmental Fund
Year Ended June 30, 2019

	<u>General Fund</u>	<u>LCDBG Fund</u>	<u>Total</u>
REVENUES:			
Intergovernmental	\$ 0	\$228,183	\$228,183
Licenses & Permits-			
Franchise Fees	32,647	0	32,647
Miscellaneous	<u>11,647</u>	<u>0</u>	<u>11,647</u>
Total Revenues	\$44,294	\$228,183	\$272,477
EXPENDITURES:			
Current-			
General Government	<u>49,719</u>	<u>228,183</u>	<u>277,902</u>
Deficiency of Revenues over Expenditures	\$ (5,425)	\$ 0	\$ (5,425)
Fund Balance-Beginning of Year	<u>15,209</u>	<u>6</u>	<u>15,215</u>
Fund Balance-End of Year	\$ <u>9,784</u>	\$ <u>6</u>	\$ <u>9,790</u>

See accompanying notes and independent accountant's review report.

Village of Goldonna
Reconciliation of the Statement of Revenues, Expenditures
and Change in Fund Balance of the Governmental Fund
to the Statement of Activities
for the Year Ended June 30, 2019

Net Change in Fund Balance-Governmental Funds \$ (5,425)

Amounts reported for Governmental Activities
in the Statement of Activities is different because:

Some revenues reported in the Statement of Activities

Do not provide current financial resources and these are not
Reported as revenues in governmental funds. Some expenses
Reported in the Statement of Activities do not require the use
Of current financial resources and, therefore, are not reported
As expenditures in governmental funds. These timing
Differences are summarized below:

Depreciation Expense (5,361)

Net Change in Net Position per Statement of Activities \$(10,786)

Village of Goldonna
Statement of Net Position
Proprietary Fund
June 30, 2019

ASSETS:

Current Assets-	
Cash and Cash Equivalents	\$ 8,236
Revenue Receivable	<u>5,023</u>
Total Current Assets	\$ <u>13,259</u>
Noncurrent Assets-	
Restricted Assets-	
Bond Covenant Accounts	\$ 61,018
Capital Assets-	
Capital Assets, net of depreciation	<u>281,652</u>
Total Noncurrent Assets	\$ <u>342,670</u>
Total Assets	\$ <u>355,929</u>

LIABILITIES:

Current Liabilities-	
Cash Overdraft	\$ 1,439
Accounts Payable	2,649
Current Portion - Long-Term Debt	<u>5,296</u>
Total Current Liabilities	\$ <u>9,384</u>
Noncurrent Liabilities-	
Long-Term Debt	\$ 55,327
Customer Deposits Payable	<u>14,983</u>
Total Noncurrent Liabilities	\$ <u>70,310</u>
Total Liabilities	\$ <u>79,694</u>

NET POSITION:

Net Investment in Capital Assets	\$221,029
Restricted for Debt Service	61,018
Unrestricted	<u>(5,812)</u>
Total Net Position	\$ <u>276,235</u>

See accompanying notes and independent accountant's review report.

Village of Goldonna
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Fund
For the Year Ended June 30, 2019

OPERATING REVENUES:	
Charges for Services- Water Sales	\$ <u>85,104</u>
OPERATING EXPENSES:	
Depreciation	\$ 20,999
General & Administrative	57,697
Telephone/Utilities	12,847
Repairs & Maintenance	<u>9,983</u>
Total Operating Expenses	<u>\$101,526</u>
Operating Loss	\$ <u>(16,422)</u>
OTHER REVENUES AND EXPENSES:	
Interest Income	\$ 452
Interest Expense	<u>(3,853)</u>
Total Other Revenues and Expenses	<u>\$ (3,401)</u>
Change in Net Position	\$ (19,823)
Net Position -Beginning of Year	<u>296,058</u>
Net Position -End of Year	<u>\$276,235</u>

See accompanying notes and independent accountant's review report.

Village of Goldonna
Statement of Cash Flows
Proprietary Fund
June 30, 2019

Cash Flows from Operating Activities:	
Cash received from customers	\$ 91,011
Cash paid to suppliers	<u>(78,727)</u>
Net Cash Provided by Operating Activities	<u>\$ 12,284</u>
Cash Flows from Capital and Related Financing Activities:	
Principal paid on capital debt	\$ (3,853)
Interest paid on capital debt	<u>(5,012)</u>
Net Cash Provided (Used) for Capital and Related Financing Activities	<u>\$ (8,865)</u>
Cash Flows from Investing Activities:	
Interest and dividends	<u>\$ 452</u>
Net Increase in Cash and Cash Equivalents	\$ 3,871
Cash and Cash Equivalents at Beginning of Year	<u>63,944</u>
Cash and Cash Equivalents at End of Year	<u>\$ 67,815</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:	
Operating Loss	\$(16,422)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:	
Depreciation expense	20,999
Changes in Assets and Liabilities-	
(Increase)/Decrease - Receivables	5,906
Increase/(Decrease) - Accounts Payable	<u>1,801</u>
Net Cash Provided by Operating Activities	<u>\$ 12,284</u>
Cash Amounts:	
Cash & Cash Equivalents	\$ 6,797
Bond Covenant Accounts	<u>61,018</u>
Total	<u>\$ 67,815</u>

See accompanying notes and independent accountant's review report.

NOTES TO FINANCIAL STATEMENTS

Village of Goldonna
Notes to Financial Statements
June 30, 2019

Introduction:

The Village of Goldonna, Louisiana, is incorporated under the Lawrason Act with a Mayor-Board of Aldermen form of government. The executive branch of government is headed by the Mayor and a Legislative branch consisting of three Aldermen.

This report includes all funds which are controlled or dependent on the Village of Goldonna's executive and legislative branches (the Mayor and Aldermen). Control by or dependence on the Village of Goldonna was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of government body, and other general oversight responsibility.

The Village's operations include police, streets and drainage, and general and administrative services. In addition, the Village operates a Utility System which provides water services.

1. Summary of Significant Accounting Policies:

A. REPORTING ENTITY-

The Village is the basic level of government which has financial accountability and control over all activities related to the Village operations and services provided. The Village is not included in any other governmental "reporting entity" as defined by GASB pronouncements, since the Village Mayor and Board of Aldermen are elected by the public and have decision making authority to levy taxes, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. In addition, there are no component units as defined in Governmental Accounting Standards Board Statement 14, which are included in the Village's reporting entity.

The financial statements of the Village of Goldonna, Louisiana are prepared in accordance with generally accepted accounting principles (GAAP). The Village of Goldonna applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

B. BASIS OF PRESENTATION-

Government-Wide Financial Statements (GWFS)

The Statement of Net Position and Statement of Activities report information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The Statement of Net Position presents the governmental-type activities on a consolidated basis, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations.

Village of Goldonna
Notes to Financial Statements
June 30, 2019

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the Village's governmental activities. Direct expenses are those that are specifically associated with a program or function. Program revenues include (a) fees and charges paid by the recipient for goods or services offered by the program, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

C. FUND ACCOUNTING-

The accounts of the Village are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds maintained is consistent with legal and managerial requirements.

The Village maintains two funds. One is categorized as a governmental fund and one as a proprietary fund. The emphasis on fund financial statements is on major governmental and enterprise funds; each displayed in a separate column. A fund is considered major if it is the primary operating fund of the entity or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The funds of the Village are described below:

Governmental Fund-

General Fund

The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

Village of Goldonna
Notes to Financial Statements
June 30, 2019

Proprietary Fund-

Enterprise Fund

Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The Village's enterprise fund is the Utility Fund.

The Village reports both funds as major.

D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING-

Basis of accounting refers to when revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual Basis - Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities display information about the Village as a whole. Both of these statements have been prepared using the economic measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Modified Accrual Basis - Fund Financial Statements (FFS)

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., when they are both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Village considers all revenues "available" if collected within 60 days after year-end. Expenditures are generally recorded under the modified accrual basis of accounting when the related liability is incurred. The exceptions to this general rule are that (1) unmatured principal and interest on long-term debt, if any, are recorded when due and (2) claims and judgments and compensated absences are recorded as expenditures when paid with expendable available financial resources.

Village of Goldonna
Notes to Financial Statements
June 30, 2019

E. CASH AND INTEREST-BEARING DEPOSITS-

For purposes of the Statement of Net Position, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposit of the Village.

F. CAPITAL ASSETS-

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Village maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of that asset or materially extend the life of that asset are not capitalized.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of useful lives by type of asset is as follows:

Buildings and improvements	40 years
Equipment and vehicles	3-12 years
Utility system and improvements	10-50 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

G. RESTRICTED ASSETS-

Restricted assets include cash, interest-bearing deposits, and investments of the proprietary fund that are legally restricted as to their use. The restricted assets are related to utility bond covenant accounts.

H. COMPENSATED ABSENCES-

There is no formal leave policy for the Village, therefore, no entry is made to record compensated absences.

Village of Goldonna
Notes to Financial Statements
June 30, 2019

I. EQUITY CLASSIFICATIONS-

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position - Consists of net resources with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provision or enabling legislation.
- c. Unrestricted net position - All other net resources that do not meet the definition of "restricted" or "net investment in capital assets".

When an expense is incurred for the purposes for which both restricted and unrestricted net position is available, management applies unrestricted resources first, unless a determination is made to use restricted resources. The policy concerning which to apply first varies with the intended use and legal requirements. This decision is typically made by management at the incurrence of the expense.

In the fund statements, governmental fund equity is classified as fund balance and displayed in five components. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- a. Nonspendable fund balance - amounts that are not in a spendable form (such as prepaid expenses) or are required to be maintained intact;
- b. Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- c. Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- d. Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- e. Unassigned fund balance - amounts that are available for any purpose. Only the General Fund would report positive amounts in unassigned fund balance.

Village of Goldonna
Notes to Financial Statements
June 30, 2019

The General Fund has an unassigned fund balance of \$9,784. The Village would typically use restricted fund balances first, followed by committed resources and assigned resources as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first and to defer the use of these other classified funds.

J. ESTIMATES-

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenue, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

K. OPERATING REVENUES AND EXPENSES-

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities.

L. EXPENDITURES/EXPENSES-

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities.

In the fund financial statements, expenditures are classified as follows:

Governmental Funds - By Character
Proprietary Fund - By Operating and Nonoperating

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources.

M. BUDGET-

Prior to the beginning of each fiscal year, the Village adopts a budget for the next fiscal year. The budget is open for public inspection. All budgetary appropriations lapse at the end of the fiscal year.

Village of Goldonna
Notes to Financial Statements
June 30, 2019

2. Cash and Cash Equivalents:

The cash and cash equivalents of the Village of Goldonna are subject to the following risk:

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Village will not be able to recover its deposits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Village that the fiscal agent bank has failed to pay deposited funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Village's name.

At June 30, 2019, the Village had \$76,984 in deposits (collected bank balances). These deposits were fully secured from risk by federal deposit insurance.

3. Restricted Assets - Proprietary Fund Type:

Restricted assets of the Utility Fund were applicable to the following at June 30, 2019:

Contingency	\$ 35,232
Sinking	3,721
Depreciation & Contingency	12,712
Reserve	<u>9,353</u>
 Total Restricted Cash	 <u>\$61,018</u>

Village of Goldonna
Notes to Financial Statements
June 30, 2019

4. Capital Assets:

Capital asset activity for the year ended June 30, 2019, is as follows:

<u>Governmental Activities</u>	<u>Balance 07-01-18</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 06-30-19</u>
Capital Assets; not depreciated-				
Land	\$ 10,055	\$ 0	\$0	\$ 10,055
Capital Assets; depreciated-				
Building	56,088	0	0	56,088
Office Furniture, Fixtures & Equipment	10,758	0	0	10,758
Outside Equipment & Walking Trail	48,717	0	0	48,717
Pavilion/Walkway	12,500	0	0	12,500
Vehicles	1,500	0	0	1,500
Parking Lot	<u>7,624</u>	<u>0</u>	<u>0</u>	<u>7,624</u>
Total Capital Assets	<u>\$147,242</u>	<u>\$ 0</u>	<u>\$0</u>	<u>\$147,242</u>
Less, Accumulated Depreciation				
Building	\$ 11,217	\$ 1,402	\$0	\$ 12,619
Office Furniture, Fixtures & Equipment	6,606	0	0	6,606
Outside Equipment & Walking Trail	45,739	3,146	0	48,885
Vehicles	150	50	0	200
Parking Lot	<u>2,920</u>	<u>763</u>	<u>0</u>	<u>3,684</u>
Total Accumulated Depreciation	<u>\$ 66,632</u>	<u>\$ 5,361</u>	<u>\$0</u>	<u>\$ 71,993</u>
Net Capital Assets	<u>\$ 80,610</u>	<u>\$ (5,361)</u>	<u>\$0</u>	<u>\$ 75,249</u>
<u>Business-Type Activities</u>	<u>Balance 07-01-18</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 06-30-19</u>
Capital Assets Depreciated-				
Water System	\$839,946	\$ 0	\$0	\$839,946
Less, Accumulated Depreciation				
Water System	<u>537,295</u>	<u>20,999</u>	<u>0</u>	<u>558,294</u>
Net Capital Assets	<u>\$302,651</u>	<u>\$(20,999)</u>	<u>\$0</u>	<u>\$281,652</u>

Depreciation expense of \$5,361 was charged to the General Fund.

Depreciation expense of \$20,999 was charged to the Utility Fund.

Village of Goldonna
Notes to Financial Statements
June 30, 2019

5. Long-Term Liabilities:

The Village entered into a bond agreement with the Farmers Home Administration on March 10, 1988 for \$134,600 with payments due in annual installments of \$8,865 for a term of forty (40) years. Interest is to be fixed at a rate of 5.870% per annum, and payment is to be made on March 10 of each year through the year 2028.

Under the terms of the Revenue Bonds, the following monthly payments should be made to the "Waterworks Sinking Fund", "Waterworks Reserve Fund", and the "Waterworks Depreciation and Contingency Fund".

Monthly Payments:

<u>Period (Mo./Yr.)</u>	<u>Sinking Fund</u>	<u>Reserve Fund</u>	<u>Depreciation & Contingency Fund</u>
3/20/1988 - 2/20/2028	<u>\$800</u>	\$87/mo. until \$8,865 is accumulated	<u>\$38</u>

The following schedule summarizes the Revenue Bond activity for the year:

Balance July 1, 2019	\$60,623
Less: Principal Payments	<u>5,296</u>
Balance June 30, 2019	<u>\$55,327</u>

The annual requirements to amortize the revenue bonds payable to the Farmers Home Administration are as follows:

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 5,617	\$ 3,248	\$ 8,865
2021	5,947	2,918	8,865
2022	6,296	2,569	8,865
2023	6,660	2,205	8,865
2024	7,056	1,809	8,865
2025-2028	<u>23,751</u>	<u>2,842</u>	<u>26,593</u>
Totals	<u>\$55,327</u>	<u>\$15,591</u>	<u>\$70,918</u>

6. Litigation:

At June 30, 2019, there were no pending civil suits against the Village.

Village of Goldonna
Notes to Financial Statements
June 30, 2019

7. Compensation Paid to the Board of Aldermen:

Reed Franklin	\$1,300
Shaun Garner	2,800
Pam Nobles	700
Fonda Garner	240
Norrell Garner	<u>940</u>
Total	<u>\$5,980</u>

8. Related Parties:

The Village had no identified related party transactions for the year ended June 30, 2019.

9. Subsequent Events:

Management has evaluated events through November 20, 2019, the date which the financial statements were available for issue. There were no items to be reported as subsequent events.

OTHER REQUIRED SUPPLEMENTARY INFORMATION

Village of Goldonna
General Fund
Budgetary Comparison Schedule
For the Year Ended June 30, 2019

	<u>Budget</u> <u>Original/Final</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
REVENUES:			
Intergovernmental	\$25,750	\$ 0	\$(25,750)
License & Permits- Franchise Fees	26,265	32,647	6,382
Other	<u>12,713</u>	<u>11,647</u>	<u>(1,066)</u>
Total Revenues	<u>\$64,728</u>	<u>\$44,294</u>	<u>\$(20,434)</u>
EXPENDITURES:			
General Government	<u>\$64,728</u>	<u>\$49,719</u>	<u>\$ 15,009</u>
Excess (Deficiency) of Revenues over Expenditures	\$ 0	\$ (5,425)	\$ (5,425)
Fund Balance-Beginning of Year	<u>15,209</u>	<u>15,209</u>	<u>0</u>
Fund Balance-End of Year	<u>\$15,209</u>	<u>\$ 9,784</u>	<u>\$(5,425)</u>

See independent accountant's review report.

Village of Goldonna
Schedule of Compensation, Benefits and Other Payments to
Agency Head or Chief Executive Officer
For the Year Ended June 30, 2019

Agency Head Name: Verna Bedgood, Mayor (June 2018 – December 2018)
Jennifer Smith, Mayor (January 2019 – June 2019)

<u>Purpose</u>	<u>Verna Bedgood</u>	<u>Jennifer Smtih</u>
Salary	\$1,400	\$1,200
Benefits-Insurance	0	0
Benefits-Retirement	107	92
Deferred Compensation	0	0
Benefits-Other	0	0
Car allowance	0	0
Vehicle provided by government	0	0
Cell phone	0	0
Dues	0	0
Vehicle rental	0	0
Per Diem	0	0
Reimbursements	0	0
Travel	0	0
Registration fees	0	0
Conference travel	0	0
Housing	0	0
Unvouchered expenses	0	0
Special meals	0	0
Other	<u>0</u>	<u>0</u>
Total	<u>\$1,507</u>	<u>\$1,292</u>

OTHER REPORTS

T | C | B | T
THOMAS, CUNNINGHAM, BROADWAY & TODTENBIER
Certified Public Accountants

Eddie G. Johnson, CPA – A Professional Corporation (1927-1996)

Mark D. Thomas, CPA – A Professional Corporation
Roger M. Cunningham, CPA – A Professional Corporation
Jessica H. Broadway, CPA – A Professional Corporation
Ryan E. Todtenbier, CPA – A Professional Corporation

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**INDEPENDENT ACCOUNTANT’S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

The Honorable Mayor of Goldonna
and Village Aldermen
Village of Goldonna, Louisiana

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of the Village of Goldonna and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management’s assertions about the Village of Goldonna’s compliance with certain laws and regulations during the year ended June 30, 2019, included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

PUBLIC BID LAW

1. Select all expenditures made during the year for materials and supplies exceeding \$30,000, or public works exceeding \$150,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

No expenditures found to be in violation.

CODE OF ETHICS FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1524 (the code of ethics), and a list of outside business interest of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedures (3) were also included on the listing obtained from management in agreed-upon procedures (2) as immediate family members.

No violations found.

BUDGETING

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget.

6. Trace the budget adoption to the minute book.

We traced the adoption of the budget to the minutes of the Village.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues or expenditures exceed budgeted amounts by more than 5%.

We compared the revenues and expenditures of the 2018/2019 budget to actual revenues and expenditures. For the year ended June 30, 2019, actual expenditures were within the 5% variance; however, actual revenues were less than budgeted revenues by more than the 5% variance allowed.

ACCOUNTING AND REPORTING

8. Randomly select 6 disbursements made during the period under examination and:

- (a) trace payments to supporting documentation as to proper amount and payee:

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) determine if payments were properly coded to the correct fund and general ledger account:

Each disbursement appeared to be coded correctly.

- (c) determine whether payments received approval from proper authorities:

Inspection of supporting documentation showed written approval. In addition, non-recurring entries were discussed and approved in the minutes.

MEETINGS

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The Village is only required to post a notice of each meeting and the accompanying agenda on the door of the Village's office building. Management has asserted that such documents were properly posted.

DEBT

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds or any other indebtedness which have not been approved by the State Bond Commission.

We inspected copies of all bank deposits for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds or other indebtedness which had not been approved by the State Bond Commission.

ADVANCES AND BONUSES

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

No violations found.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Village of Goldonna and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Thomas, Cunningham, Broadway & Todtenbier, CPA's

Thomas, Cunningham, Broadway & Todtenbier, CPA's
Natchitoches, Louisiana

November 20, 2019

VILLAGE OF GOLDONNA
LOUISIANA ATTESTATION QUESTIONNAIRE

Johnson, Thomas & Cunningham, CPA's
321 Bienville Street
Natchitoches, LA 71457

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of June 30, 2019, and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes No

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes No

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes No

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes No

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes No

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes No

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes No

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes No

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes No

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No

General

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No

Page 3

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes No

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes No

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes No

The previous responses have been made to the best of our belief and knowledge.

Signed by and title

Jennifer Smith

T | C | B | T
THOMAS, CUNNINGHAM, BROADWAY & TODTENBIER
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November 20, 2019

Mayor & Aldermen
Village of Goldonna
P. O. Box 157
Goldonna, LA 71031

RE: Management letter
Review Report – June 30, 2019

We have performed our review of the Village of Goldonna and have applied certain agreed-upon procedures. As part of those procedures, we have the following information to report to you.

LA Revised Statutes require that the budget for the General Fund be amended if actual revenues are less than budgeted revenues by 5% or more, and/or actual expenditures exceed budgeted expenditures by 5% or more. For the year ended June 30, 2019, the Village failed to amend the budget when the actual revenues were less than budgeted revenues by more than 5% as allowed. We recommend that the Village institute procedures to ensure the budget for the General Fund is amended whenever actual revenues are less than budgeted revenues by more than 5% and/or actual expenditures are more than budgeted expenditures by more than the 5% allowed.

Sincerely,

Thomas, Cunningham, Broadway & Todtenbier, CPA's

Thomas, Cunningham, Broadway & Todtenbier, CPA's

VILLAGE OF GOLDONNA
PO Box 216
Goldonna, Louisiana 71031-0216
(318) 727-4444

Wednesday, November 20, 2019

Louisiana Legislative Auditor
1600 North Third Street
Baton Rouge, LA 70804

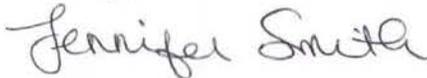
RE: Village of Goldonna
Financial Report – June 30, 2019

The following is our response to the management letter issued to us by the firm Johnson, Thomas & Cunningham, CPA's for the year ended June 30, 2019:

Management's Corrective Action Plan

We will ensure that in the future, the budget will be amended if either actual revenues or actual expenditures do not meet the 5% variance allowed.

Sincerely,



Jennifer Smith
Mayor