

LINCOLN PARISH FIRE PROTECTION DISTRICT No. 1

**ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED DECEMBER 31, 2025**



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Independent Auditors' Report

To the Board of Commissioners
Lincoln Parish Fire Protection District No. 1

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

OPINIONS

We have audited the accompanying financial statements of the governmental activities and each major fund of Lincoln Parish Fire Protection District No. 1, a component unit of the Lincoln Parish Police Jury, as of and for the year ended December 31, 2025, and the related notes to the financial statements, which collectively comprise Lincoln Parish Fire Protection District No. 1's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of Lincoln Parish Fire Protection District No. 1 as of December 31, 2025, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

BASIS FOR OPINIONS

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Lincoln Parish Fire Protection District No. 1 and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Lincoln Parish Fire Protection District No. 1's ability to continue as a going concern for one year beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are



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considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Lincoln Parish Fire Protection District No. 1's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Lincoln Parish Fire Protection District No. 1's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

REQUIRED SUPPLEMENTARY INFORMATION

Accounting principles generally accepted in the United States of America require that the information listed below be presented to supplement the basic financial statements.

- Statements of Revenue, Expenditures and Changes in Fund Balances (Budget vs Actual)
- Schedule of Net Pension Liability Data – Cost Sharing Retirement Systems
- Schedule of Employer Contributions – Cost Sharing Retirement Systems

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

SUPPLEMENTARY INFORMATION

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Lincoln Parish Fire Protection District No. 1's basic financial statements. The other supplementary information listed below is presented for purposes of additional analysis and is not a required part of the basic financial statements.

- Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer

The other supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with Government Auditing Standards, we have also issued our report dated September 25, 2026, on our consideration of Lincoln Parish Fire Protection District No. 1's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Lincoln Parish Fire Protection District No. 1's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Lincoln Parish Fire Protection District No. 1's internal control over financial reporting and compliance.



Rozier, McKay & Willis
Certified Public Accountants
September 25, 2026

Lincoln Parish Fire Protection District No. 1

Statement of Net Position

December 31, 2025

	<u>Governmental Activities</u>
<u>Assets</u>	
Cash and Cash Equivalents	\$ 3,579,188
Investments	1,225,617
Receivables	817,199
Due From Other Governments	459,747
Capital Assets - Land	12,800
Capital Assets - Depreciable	<u>2,096,298</u>
Total Assets	<u>8,190,849</u>
 <u>Deferred Outflows of Resources</u>	
Pension Funding Deferrals	<u>207,462</u>
 <u>Liabilities</u>	
Accounts Payable and Other Payables	75,276
Due to Other Governments	1,767,068
Long-Term Liabilities	
Compensated Absences	56,501
Net Pension Liability	<u>628,013</u>
Total Liabilities	<u>2,526,858</u>
 <u>Deferred Inflows of Resources</u>	
Pension Funding Deferrals	<u>340,229</u>
 <u>Net Position</u>	
Net Investment in Capital Assets	2,109,098
Restricted For:	
Equipment	2,140,572
Unrestricted	<u>1,281,554</u>
Total Net Position (Deficit)	<u>\$ 5,531,224</u>

The accompanying notes are an integral part of the financial statements.

Lincoln Parish Fire Protection District No. 1

Statement of Activities

For the Year Ended December 31, 2025

		<u>Program Revenue</u>		
	<u>Expenses</u>	<u>Charges For Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
				<u>Net (Expenses) Revenue and Changes in Net Position</u>
<u>Governmental Activities</u>				
Public Safety	<u>\$ 2,004,426</u>	<u>\$ 659,803</u>	<u>\$ 525,400</u>	<u>\$ -</u>
				\$ (819,223)

General Revenues

Sales Taxes for General Purposes	741,111
Fire Insurance Rebate	137,620
Interest Earned	192,536
Other	<u>29,987</u>
Total General Revenues	<u>1,101,254</u>
Change in Net Position	<u>282,031</u>
Net Position - Beginning	
As Originally Reported	5,310,033
Prior Period Adjustment	<u>(60,840)</u>
As Restated	<u>5,249,193</u>
Net Position - Ending	<u>\$ 5,531,224</u>

The accompanying notes are an integral part of the financial statements.

Lincoln Parish Fire Protection District No. 1

Balance Sheet - Governmental Funds

December 31, 2025

	General Fund	Debt Service Fund	Equipment Reserve Fund	Fire Training Center Fund	Total Governmental Funds
Assets					
Cash and Cash Equivalents	\$ 3,238,629	\$ -	\$ -	\$ 340,559	\$ 3,579,188
Investments	4,463	-	1,221,154	-	1,225,617
Receivables	802,081	-	5,118	10,000	817,199
Due From Other Funds	8,454	-	1,264,762	10,000	1,283,216
Due From Other Governments	455,715	-	-	4,032	459,747
Total assets	<u>4,509,342</u>	<u>-</u>	<u>2,491,034</u>	<u>364,591</u>	<u>7,364,967</u>
Liabilities and Fund Balance					
Liabilities					
Accounts Payable	74,889	-	-	387	75,276
Due To Other Funds	1,198,762	84,454	-	-	1,283,216
Due To Other Governments	1,416,606	-	350,462	-	1,767,068
Total liabilities	<u>2,690,257</u>	<u>84,454</u>	<u>350,462</u>	<u>387</u>	<u>3,125,560</u>
Fund Balance					
Restricted For:					
Equipment	-	-	2,140,572	-	2,140,572
Assigned	-	-	-	364,204	364,204
Unassigned	1,819,085	(84,454)	-	-	1,734,631
Total Fund Balances	<u>1,819,085</u>	<u>(84,454)</u>	<u>2,140,572</u>	<u>364,204</u>	<u>4,239,407</u>
Total Liabilities and Fund Balance	<u>\$ 4,509,342</u>	<u>\$ -</u>	<u>\$ 2,491,034</u>	<u>\$ 364,591</u>	<u>\$ 7,364,967</u>

The accompanying notes are an integral part of the financial statements.

Lincoln Parish Fire Protection District No. 1

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position December 31, 2025

Total Fund Balances - Governmental Funds	\$ 4,239,407
Amounts reported for governmental activities in the statement of net position are different because:	
Long term liabilities are not due and payable in the current period and therefore they are not reported in the Governmental Fund Balance Sheet	(684,514)
Deferred inflows of resources that do not meet criteria for inclusion in the Governmental Fund Balance Sheet	(340,229)
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	2,109,098
Deferred outflows of resources that do not meet criteria for inclusion in the Governmental Fund Balance Sheet	<u>207,462</u>
Net Position of Governmental Activities	<u>\$ 5,531,224</u>

The accompanying notes are an integral part of the financial statements.

Lincoln Parish Fire Protection District No. 1

Statement of Revenue, Expenditures and Changes in Fund Balance - Governmental Funds For the Year Ended December 31, 2025

	General Fund	Debt Service Fund	Equipment Reserve Fund	Fire Training Center Fund	Total Governmental Funds
<u>Revenues:</u>					
Structure Fees	\$ 659,803	\$ -	\$ -	\$ -	\$ 659,803
Sales Taxes and Use Tax	741,111	-	-	-	741,111
Insurance Rebate	137,620	-	-	-	137,620
State Grants	515,400	-	-	-	515,400
Local Grants	-	-	-	10,000	10,000
Interest	128,298	-	55,475	8,763	192,536
Other	29,987	-	-	-	29,987
Total revenues	<u>2,212,219</u>	<u>-</u>	<u>55,475</u>	<u>18,763</u>	<u>2,286,457</u>
<u>Expenditures:</u>					
Current					
Public Safety					
Salaries and Benefits	929,442	-	-	-	929,442
Insurance and Surety Bonds	107,975	-	-	-	107,975
Professional Services	283,866	-	-	495	284,361
Uniforms	38,950	-	-	-	38,950
Utilities	50,692	-	-	3,699	54,391
Vehicle Expenditures	39,237	-	-	-	39,237
Maintenance	62,478	-	190,944	731	254,153
Materials and Supplies	126,247	-	14,700	-	140,947
Miscellaneous	33,843	3,394	6	45	37,288
Capital Expenditures	<u>422,088</u>	<u>-</u>	<u>21,424</u>	<u>-</u>	<u>443,512</u>
Total expenditures	<u>2,094,818</u>	<u>3,394</u>	<u>227,074</u>	<u>4,970</u>	<u>2,330,256</u>
Excess (Deficiency) of Revenues					
Over Expenditures	117,401	(3,394)	(171,599)	13,793	(43,799)
<u>Other Financing Sources (Uses)</u>					
Operating Transfers In	-	-	-	10,000	10,000
Operating Transfers Out	<u>(10,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(10,000)</u>
Net Change in Fund Balances	107,401	(3,394)	(171,599)	23,793	(43,799)
Fund balance - Beginning of Year					
As Originally Reported	1,705,603	(81,060)	2,312,171	407,332	4,344,046
Prior Period Adjustment	<u>6,081</u>	<u>-</u>	<u>-</u>	<u>(66,921)</u>	<u>(60,840)</u>
As Adjusted	<u>1,711,684</u>	<u>(81,060)</u>	<u>2,312,171</u>	<u>340,411</u>	<u>4,283,206</u>
Fund balance - End of Year	<u>\$ 1,819,085</u>	<u>\$ (84,454)</u>	<u>\$ 2,140,572</u>	<u>\$ 364,204</u>	<u>\$ 4,239,407</u>

The accompanying notes are an integral part of the financial statements.

Lincoln Parish Fire Protection District No. 1

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities For the Year Ended December 31, 2025

Change in Fund Balances - Governmental Funds	\$	(43,799)
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Some transactions reported in the statement of activities do not require the use of current financial resources. Accordingly, a timing difference exists between when transactions affect the governmental funds and government-wide activities.

Pensions	183,384	
Compensated Absences	<u>(12,170)</u>	171,214

Capital outlays are reported in Governmental Funds as expenditures; however, in the Government-Wide Statement of Activities, the cost is reported as an asset and allocated over estimated useful lives as depreciation expense. This is the amount by which capital expenditures exceeded depreciation in the current period.

Depreciation	(288,896)	
Capital Expenditures	<u>443,512</u>	<u>154,616</u>

Change in Net Position - Government-Wide Statement of Activities	\$	<u>282,031</u>
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Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Lincoln Parish Fire Protection District No. 1 (the Fire District) is governed by a Board of Commissioners consisting of seven members. Three of the members are appointed by the Lincoln Parish Police Jury and the remaining commissioners are appointed by various municipalities served by the Fire District.

The accompanying policies conform to generally accepted accounting principles for governmental units.

FINANCIAL REPORTING ENTITY

The Governmental Accounting Standards Board (GASB) established criteria for determining which component units should be considered part of a financial reporting entity. The basic criterion for including a potential component unit within a reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the reporting entity to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the reporting entity.
2. Organizations for which the reporting entity does not appoint a voting majority but are fiscally dependent on the reporting entity.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the Fire District is a component unit of the Lincoln Parish Police Jury. The Police Jury provides services, including financial reporting that result in fiscal dependence. The accompanying component unit financial statements present information only on the funds maintained by the Fire District and do not present information on the Police Jury, the general government service provided by that governmental unit, or other governmental units that comprise the financial reporting entity.

BASIC FINANCIAL STATEMENTS

The basic financial statements include both government-wide and fund financial statements. Both government-wide and fund financial statements categorize all of the Fire District's operations as governmental activities. Governmental activities involve government services that are normally supported by taxes and intergovernmental revenues.

The government-wide and fund financial statements present the Fire District's financial position and results of operations from differing perspectives which are described as follows:

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Statement of Net Position and the Statement of Activities display information about the Fire District as a whole. The effect of most interfund activity is eliminated from these financial statements. Furthermore, government-wide financial statements exclude any fiduciary activities which are reported in the fund financial statements.

Program revenues reported in the Statement of Activities consist of amounts that are directly associated with a governmental service. Program revenues include charges for services and grants.

FUND FINANCIAL STATEMENTS

Funds are separate accounting entities that are designed to assist with demonstrating legal compliance and segregating transactions by activity. The Fire District's funds are exclusively

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

composed of governmental funds. Major individual funds are reported as separate columns in the fund financial statements. Major funds utilized by the Fire District are described as follows:

- General Fund - The General Fund is the primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.
- Debt Service Fund – The Debt Service Fund accumulates resources for the purpose of paying principal and interest on long term debt.
- Equipment Reserve Fund – The Equipment Reserve Fund is used to accumulate reserves for the replacement of equipment that is obsolete or has reached the end of its useful life.
- Fire Training Center Fund – The Fire Training Fund is used to establish reserves for constructing and maintaining a facility for training firefighters.

BASIS OF ACCOUNTING AND MEASUREMENT FOCUS

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The basis of accounting and measurement focus used for various financial statement presentations are described as follows:

<u>Financial Statement Presentation</u>	<u>Basis of Accounting</u>	<u>Measurement Focus</u>
Government-Wide Financial Statements	Accrual Basis	Economic Resources
Fund Financial Statements	Modified Accrual Basis	Current Financial Resources

Under the accrual basis of accounting and the economic resources measurement focus, revenues are recorded when earned and expenses are recorded when a liability is incurred.

Under the modified accrual basis of accounting and the current financial resources measurement focus revenue is recognized when it is considered measurable and available. Revenue is generally considered available if it is collected within 60 days of year end or may otherwise be available to finance current expenditures. In addition, expenditures are generally recorded when a liability has been incurred. Furthermore, when the current financial resources measurement focus is used, amounts recorded as assets exclude capital assets and the acquisition of capital assets is treated as an expenditure of funds. In addition, long-term debts are excluded from amounts reported as liabilities. Proceeds from issuing long-term debt are reported as other financing sources and repayment of long-term debt is reported as an expenditure of funds.

USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

RESTRICTED NET POSITION

Restricted net position represents resources that must be expended in a specific manner. Restrictions of this nature are imposed by various contractual obligations. Whenever restricted assets can be used to satisfy an obligation, the restricted assets are typically consumed before utilizing any unrestricted resources.

BUDGET PRACTICES

The budgets for the funds are proposed by the Director and formally adopted by the Commissioners. The budget is prepared on a basis consistent with generally accepted accounting principles. Budgetary amendments involving the transfer of funds from one function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require approval of the Commissioners. At year end, all appropriations lapse. The Debt Service Fund is not required to adopt a budget.

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

CAPITAL ASSETS

Capital assets include buildings, equipment and vehicles that are expected to remain in service for a period of years. Capital assets are reported in the government-wide financial statements but are excluded from the fund financial statements. Instead, the funds report the acquisition of capital assets as an expenditure rather than asset acquisitions.

All capital assets are reported at historical cost less accumulated depreciation. Capital assets are depreciated using the straight-line method and estimated useful lives ranging from 5 to 40 years. Useful lives are selected depending on the expected durability of the particular asset.

CASH

Amounts reported as cash and cash equivalents (restricted and unrestricted) include all cash on hand, cash in bank accounts, certificates of deposit and highly liquid investments. Highly liquid investments include amounts held in investment pools that hold highly liquid securities.

ANNUAL AND SICK LEAVE

Employees accrue from 18 to 30 days of annual leave each year depending on years of service with the District. Firemen may receive up to one year's sick leave per illness as prescribed under Louisiana law. Upon separation, all unused sick leave lapses. Accrued leave balances totaled \$56,501 at December 31, 2025.

FUND BALANCE CLASSIFICATION

Restriction and assignment of fund balances are established by the intent of the Board of Commissioners to use resources for a certain purpose. In situations where it is permissible to spend restricted or assigned resources, the available restricted or assigned resources are typically depleted before consuming unrestricted resources.

NOTE 2 – TAXES

Operations of the Fire District are supported by structure fees and sales taxes approved by the voters. Details are provided as follows:

Structure Fees – The Fire District is entitled to an annual service charge of \$72 per residential and commercial structure. The service charge was approved by the voters for a 10 year period ending in 2030. The fees are included in the Parish's property tax bills and collected on behalf of the Fire District by the Lincoln Parish Sheriff.

Sales Taxes – The Fire District is entitled to a 0.25% sales tax on transactions occurring in areas served by the Fire District. Sales taxes are collected and distributed by the Lincoln Parish Sales Tax Commission.

NOTE 3 – CASH AND CASH EQUIVALENTS

Deposits in financial institutions totaled \$3,579,188 (collected bank balance). These deposits are secured from risk by \$584,141 in Federal Deposit Insurance and pledged securities with a market value of \$4,169,395. The pledged securities are held by a custodial bank in the name of the pledging institution (fiscal agent). However, State Law imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten (10) days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

The Fire District limits custodial credit risk by requiring pledged securities in the manner described above.

NOTE 4 – RECEIVABLES

Receivables at year end are summarized as follows:

<u>Accounts Receivable</u>	
Structure Fees	\$ 587,152
Fire Insurance Rebate	137,620
Sales Tax	74,327

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

Other	18,100
Total Receivables	<u>\$ 817,199</u>
Due From Other Governments	
Lincoln Parish Police Jury	<u>\$ 459,747</u>
Total Due From Other Governments	<u>\$ 459,747</u>

The Lincoln Parish Police Jury provides services including processing payroll and paying vendors on behalf of the Fire District. As part of this process, the Police Jury holds funds on behalf of the Fire District to cover future disbursements that will be made on the Fire District's behalf.

NOTE 5 – INVESTMENTS

The Fire District's investment policy outlines permissible investment vehicles for earning a secure return on investments held for future use. Investments held at year end are summarized as follows:

	Total Investments	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Money Market	\$ 530,297	\$ 530,297	\$ ----	\$ ----
US Agency Backed Securities	695,320	----	695,320	----
Total	<u>\$ 1,225,617</u>	<u>\$ 530,297</u>	<u>\$ 695,320</u>	<u>\$ ----</u>

Fair value for securities classified as Level 1 is based on quoted prices in active markets. Securities classified in Level 2 of the fair value hierarchy are valued using evaluations, which may be matrix or model-based techniques. These estimates are obtained from various sources and assume normal market conditions and transaction volumes.

Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District's investments in United States government securities are held by the District's agent in the District's name. Therefore, the District had no custodial credit risk.

Credit Risk

The District typically manages credit risk by limiting investments to securities that are guaranteed by the United States government, issued by agencies of the United States government or issued by organizations that receive investment grade ratings from a recognized rating agency. Information regarding credit risk is provided as follows:

- United States Agency Securities are rated investment grade (AA+) by Standard and Poor.

Interest Rate Risk

Interest rate risk refers to exposure to fair value losses arising from increasing interest rates. Interest rate risk is managed by investing in securities with limited maturity durations. Maturity schedules associated with these investment securities are presented as follows:

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

	Investment Maturities (In Years)				
	Fair Value	Less Than 1	1 – 5	6 – 10	More Than 10
United States Agency Securities	\$ 695,320	\$ 695,320	\$ ----	\$ ----	\$ ----

CONCENTRATION OF CREDIT RISK

The District's investment policy limits the District's investment instruments to: 1) certificates of deposit; 2) certain direct obligations of the U.S. Government; 3) bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the United States of America; and 4) the Louisiana Asset Management Pool.

NOTE 6 – INTERFUND BALANCES

The General Fund routinely makes collections on behalf of other funds. Balances resulting from collections of this nature are summarized as follows:

	Due From Other Funds	Due To Other Funds	Net
General Fund	\$ 8,454	\$ (1,198,762)	\$ (1,190,308)
Debt Service Fund	----	(84,454)	(84,454)
Equipment Reserve Fund	1,264,762	----	1,264,762
Fire Training Center Fund	10,000	----	10,000
Total	<u>\$ 1,283,216</u>	<u>\$ (1,283,216)</u>	<u>\$ ----</u>

NOTE 7 – TRANSFERS

In the ordinary course of business, the District routinely transfers resources between its funds for various reasons. A description of the transfers and the purpose for the transfers are presented as follows:

	Transfers In	Transfers Out
The General Fund has provided resources to other special revenues funds in order to supplement the activities of these funds.		
General Fund	\$ ----	\$ 10,000
Fire Training Center Fund	10,000	----
Total	<u>\$ 10,000</u>	<u>\$ 10,000</u>

NOTE 8 – CAPITAL ASSETS

A summary of the Fire District's capital assets is provided as follows:

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

	Beginning Balance	Additions	Disposals	Ending Balance
<u>Non-Depreciable Assets:</u>				
Land	\$ 12,800	\$ ----	\$ ----	\$ 12,800
Total	\$ 12,800	\$ ----	\$ ----	\$ 12,800
<u>Capital Assets Being Depreciated:</u>				
Buildings	\$ 1,174,203	\$ ----	\$ ----	\$ 1,174,203
Vehicles	3,327,988	371,473	----	3,699,461
Machinery & Equipment	3,425,209	72,039	----	3,497,248
Less Accumulated Depreciation	(5,985,718)	(288,896)	----	(6,274,614)
Total Net of Depreciation	\$ 1,941,682	\$ 154,616	\$ ----	\$ 2,096,298

NOTE 9 – PAYABLES

Accounts payable at year end are summarized as follows:

<u>Accounts Payable</u>	
Payable to Vendors	\$ 75,276
Total Payables	\$ 75,276
<u>Due To Other Governments</u>	
Lincoln Parish Police Jury	\$ 1,767,068
Total Due to Other Governments	\$ 1,767,068

The Lincoln Parish Police Jury provides services including processing payroll and paying vendors on behalf of the Fire District. As part of this process, the Police Jury is entitled to receive reimbursements for amounts disbursed on the Fire District's behalf.

NOTE 10 – RISK MANAGEMENT

The Fire District is exposed to various risks of loss related to torts; theft, damage or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Fire District insures against these risks by participating in a public entity risk pool that operates as a common insurance program and by purchasing commercial insurance. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

NOTE 11 – RETIREMENT PLAN

Plan Description – Membership in the Louisiana Firefighters' Retirement System (a Cost-Sharing Multiple-employer plan) is mandatory for all full-time firefighters employed by a municipality, parish or fire protection district that did not enact an ordinance before January 1, 1980, exempting itself from participation in the System. Employees are eligible to retire at or after age 55 with at least 12 years of creditable service or at or after age 50 with at least 20 years of creditable service. Upon retirement, members are entitled to a retirement benefit, payable monthly for life, equal to $3^{1/3}$ percent of their final-average salary for each year of creditable service, not to exceed 100 percent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 (or at or after age 50 with at least 20 years of creditable service at termination) and receive the benefit accrued to their date of termination. The system also provides death and disability benefits. Benefits are established or amended by state statute.

Funding Policy – Plan members are required by state statute to contribute 10.0 percent of their annual covered salary and the Fire District is required to contribute at an actuarially determined rate. The contribution requirements of plan members and the Fire District are established and may be amended by state statute. As

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

provided by state law, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Fire District's contributions to the plan were equal to the required contributions for each of the past three years.

Financial Summary – The plan description, funding policies and financial information provides a summary of the Plan provisions and finances. For additional details, the System issues an annual publicly available stand alone financial report. The financial report includes information about the plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position. The report can be obtained on the internet at lafirefightersret.com. The plan's net pension liability was determined at June 30, 2025 (measurement date and actuarial valuation date) and details are provided as follows:

Total Pension Liability	\$ 3,229,309,328
Plan Fiduciary Net Position	<u>2,808,100,816</u>
Net Pension Liability	421,208,512
Fire District's Proportionate Share (Percentage)	0.149098%
Fire District's Proportionate Share (Amount)	<u>\$ 628,013</u>

The Fire District's proportionate share has been determined based on employer contributions received by the plan. The net pension liability presented above was not affected by any special funding situations. Changes in the Fire District's proportionate share of Plan's net pension liability during the measurement period ending June 30, 2025 are provided as follows:

Beginning Net Pension Liability	\$ 937,417
Employer Contributions	(153,366)
Contributions on Behalf of Employees	(51,929)
Pension Expense	40,543
Change in Deferred Outflows of Resources	(15,148)
Change in Deferred Inflows of Resources	<u>(129,504)</u>
Ending Net Pension Liability	<u>\$ 628,013</u>

There were no changes between December 31, 2025 and the Plan's measurement date that are expected to have a significant effect on the Fire District's proportionate share of the collective net pension liability. Balances presented as deferred outflows of resources and deferred inflows of resources reported in connection with participation in the plan are presented as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Net Deferred Resources
Differences Between Expected and Actual Experience	\$ 80,422	\$ 11,330	\$ 69,092
Net Difference Between Projected and Actual Investment			
Earnings on Pension Plan Investments	----	117,357	(117,357)
Changes of Assumptions	28,633	----	28,633
Changes in Proportion	----	211,542	(211,542)
Employer Contributions Made After the Measurement			
Date	<u>98,407</u>	<u>----</u>	<u>98,407</u>
Total Deferrals	207,462	340,229	(132,767)
Deferrals That Will be Recorded as a Reduction in Net			
Pension Liability in the Subsequent Reporting Period	<u>(98,407)</u>	<u>----</u>	<u>(98,407)</u>

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

Deferrals Subject to Amortization	<u>\$ 109,055</u>	<u>\$ 340,229</u>	<u>\$ (231,174)</u>
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Deferrals that will be amortized as a component of pension expense in future periods are summarized as follows:

<u>For the Year Ending:</u>	
June 30, 2026	\$ 10,966
June 30, 2027	(108,027)
June 30, 2028	(80,644)
June 30, 2029	(41,728)
June 30, 2030	(5,848)
June 30, 2031	<u>(5,893)</u>
Total	<u>\$ (231,174)</u>

A summary of the actuarial methods and assumptions used in determining the total pension liability as of the measurement date are as follows:

Valuation Date	June 30, 2025
Actuarial Cost Method	Entry Age Normal
Expected Remaining Service Lives	7 Years, Closed Period
Investment Rate of Return	6.90% per annum (net of investment expenses)
Inflation Rate	2.50% per annum
Projected Salary Increases	Vary from 14.50% in the first two years of service to 5.00% with three or more years of service, including inflation and merit increases.
Cost of Living Adjustments	For the purpose of determining the present value of benefits, COLAs were deemed not to be substantively automatic and only those previously granted were included.

The June 30, 2025, estimated long-term expected rate of return on pension plan investments was determined by the System's actuary using the System's target asset allocation and the Curran Actuarial Consulting average study. The consultant's average study included projected nominal rates of return, standard deviations of returns, and correlations of returns for a list of common asset classes collected from several investment consultants and investment management firms. Each consultant's response included nominal expected long term rates of return. In order to arrive at long-term expected arithmetic real rates of return, the actuary normalized the data received from responses in the following ways. Where nominal returns received were arithmetic, the actuary simply reduced the return assumption by the long-term inflation assumption. Where nominal returns were geometric, the actuary converted the return to arithmetic by adjusting for the long-term standard deviation and then reduced the assumption by the long-term inflation assumption. Using the target asset allocation for the System and the average values for expected real rates of return, standard deviation of returns, and correlation of returns, an arithmetic expected nominal rate of return and standard deviation for the portfolio was determined. The target asset allocation changed slightly from June 30, 2024 to June 30, 2025. The System's long-term assumed rate of inflation of 2.50% was used in this process for the fiscal year ended June 30, 2025.

Best estimates of arithmetic real rates of return for each major class included in the System's target asset allocation as of June 30, 2025, are summarized in the following tables:

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

Asset Class	Long-Term Target Asset Allocation	Long-Term Expected Real Rate of Return
U. S. Equity	27.00%	6.23%
Non-U.S. Equity	11.00%	6.36%
Global Equity	10.00%	6.50%
Emerging Market Equity	4.00%	8.26%
U.S. Core Fixed Income	23.00%	2.09%
U.S. TIPS	2.00%	2.00%
Global Multisector Fixed Income	5.00%	2.34%
Emerging Market Debt	2.00%	4.05%
Private Equity	9.00%	9.77%
Real Estate	4.00%	4.85%
Real Assets	3.00%	5.93%
Totals	100.00%	

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates, and that contributions from participating employers and non-employer contributing entities will be made at the actuarially-determined rates approved by the Board of Trustees and by the Public Retirement Systems' Actuarial Committee taking into consideration the recommendation of the System's actuary. Based on these assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

For the June 30, 2025 valuation, assumptions for mortality rates were based on the following:

- For active members, mortality was set equal to the Pub-2016 Public Retirement Plans Mortality Table for Safety Below-Median Employees.
- For annuitants and beneficiaries, mortality was set equal to the Pub-2016 Public Retirement Plans Mortality Table for Safety Below-Median Healthy Retirees.
- For disabled retirees, mortality was set equal to the Pub-2016 Public Retirement Plans Mortality Table for Safety Disabled Retirees.
- In all cases the base table was multiplied by 110% for males and 110% for females, each with full generational projection using the appropriate MP2021 scale.

Sensitivity to changes in the discount rate has been determined by measuring net pension liability at a discount rate that is one percentage point lower and one percentage point higher than the current rate. The results are presented as follows:

	1% Decrease 5.90% Discount Rate	Current Discount Rate 6.90%	1% Increase 7.90% Discount
Net Pension Liability	\$ 1,211,763	\$ 628,013	\$ 141,401

NOTE 12 – CONTINGENCIES

Existing conditions that may have financial consequences are referred to as contingencies. Contingencies existing at December 31, 2025 are described as follows:

LITIGATION

Like most governmental units with extensive and diverse operations, the Fire District is occasionally named as a defendant in litigation. The Fire District has insurance to protect against the possibility of unfavorable judgments and at year end management does not expect any financial exposure related to litigation.

Lincoln Parish Fire Protection District No. 1

Notes to Financial Statements

December 31, 2025

GRANT COMPLIANCE

The Fire District receives state and federal assistance through various grant programs. Management is confident that all significant grant conditions have been met; however, grantor agencies routinely review grant activity and could request reimbursement if a dispute occurs regarding compliance with grant conditions.

NOTE 13 – PRIOR PERIOD ADJUSTMENT

Prior Period Adjustments were necessary to correct a variety of misstatements that are described as follows:

General Fund

The asset previously reported for accounts receivable did not include the prior year accrual for sales tax receivable.	\$ 67,033
A prior year prepaid expense balance for insurance was reported in error.	(107,873)
Amounts included in Due to Fire Training Center were included in error in prior years.	46,921
Total General Fund Prior Period Adjustment	<u>\$ 6,081</u>

Fire Training Center Fund

The bank account had long-outstanding items that, upon review, were determined not to represent valid outstanding transactions.	\$ (66,921)
Total Fire Training Center Fund Prior Period Adjustment	<u>\$ (66,921)</u>

The effect of these errors on amounts reported for the previous period is summarized as follows:

	<u>For the Year Ended December 31, 2024</u>		
	<u>As Originally Reported</u>	<u>Prior Period Adjustment</u>	<u>As Restated</u>
<u>Governmental Activities:</u>			
Change in Net Position	\$ 255,121	\$ ----	\$ 255,121
Net Position Beginning	<u>5,054,912</u>	<u>(60,840)</u>	<u>4,994,072</u>
Net Position Ending	<u>\$ 5,310,033</u>	<u>\$ (60,840)</u>	<u>\$ 5,249,193</u>
<u>General Fund:</u>			
Change in Fund Balance	\$ 253,423	\$ ----	\$ 253,423
Fund Balance Beginning	<u>1,452,180</u>	<u>6,081</u>	<u>1,458,261</u>
Fund Balance Ending	<u>\$ 1,705,603</u>	<u>\$ 6,081</u>	<u>\$ 1,711,684</u>
<u>Fire Training Center Fund:</u>			
Change in Fund Balance	\$ 10,601	\$ ----	\$ 10,601
Fund Balance Beginning	<u>396,731</u>	<u>(66,921)</u>	<u>329,810</u>
Fund Balance Ending	<u>\$ 407,332</u>	<u>\$ (66,921)</u>	<u>\$ 340,411</u>

Errors resulting in the misstatement of beginning net position and beginning fund balance accumulated over a period of years. The effect on changes in net position and changes in fund balance for the prior and earlier years were not considered to be material for any individual year. Accordingly, the effect on changes in net position and changes in fund balance have not been presented.

Lincoln Parish Fire Protection District No. 1**Statement of Revenue, Expenditures and Changes in Fund Balance - Budget vs Actual****General Fund****For the Year Ended December 31, 2025**

	Budgeted Amounts		Variance - Original Budget and Final Budget	Actual	Variance - Final Budget and Actual
	Original	Final			
<u>Revenues:</u>					
Structure Fees	\$ 658,000	\$ 658,000	\$ -	\$ 659,803	\$ 1,803
Sales Taxes and Use Tax	600,000	730,000	130,000	741,111	11,111
Insurance Rebate	130,000	137,620	7,620	137,620	-
State Grants	515,400	515,400	-	515,400	-
Local Grants	-	-	-	-	-
Interest	30,000	120,000	90,000	128,298	8,298
Other	55,100	84,587	29,487	29,987	(54,600)
Total revenues	<u>1,988,500</u>	<u>2,245,607</u>	<u>257,107</u>	<u>2,212,219</u>	<u>(33,388)</u>
<u>Expenditures:</u>					
Current					
Public Safety					
Salaries and Benefits	1,009,050	954,670	(54,380)	929,442	25,228
Insurance and Surety Bonds	112,000	108,000	(4,000)	107,975	25
Professional Services	78,400	405,000	326,600	283,866	121,134
Uniforms	10,000	42,000	32,000	38,950	3,050
Utilities	60,000	50,000	(10,000)	50,692	(692)
Vehicle Expenditures	45,000	45,000	-	39,237	5,763
Maintenance	90,000	80,000	(10,000)	62,478	17,522
Materials and Supplies	5,500	5,500	-	126,247	(120,747)
Miscellaneous	29,850	38,100	8,250	33,843	4,257
Capital Expenditures	<u>530,400</u>	<u>565,000</u>	<u>34,600</u>	<u>422,088</u>	<u>142,912</u>
Total expenditures	<u>1,970,200</u>	<u>2,293,270</u>	<u>323,070</u>	<u>2,094,818</u>	<u>198,452</u>
Excess (Deficiency) of Revenues					
Over Expenditures	18,300	(47,663)	(65,963)	117,401	165,064
<u>Other Financing Sources (Uses)</u>					
Operating Transfers In	-	60,000	60,000	-	(60,000)
Operating Transfers Out	<u>(10,000)</u>	<u>(10,000)</u>	<u>-</u>	<u>(10,000)</u>	<u>-</u>
Net Change in Fund Balances	\$ 8,300	\$ 2,337	\$ (5,963)	\$ 107,401	\$ 105,064

Note to Budgetary Comparison Schedule

Original budgets were amended to address matters that were not anticipated when the original budget was adopted such as an increase in sales tax revenue and interest income. Also, budgeted expenditures were amended to decrease retirement contributions and to include additional professional services expenditures for tanker refurbishments and ESCI consulting.

Actual expenditures for professional services were below expectations. The budget to actual variances for materials and supplies and capital expenditures offset due to management deciding which purchases would be capitalized or expensed. Variances that were unfavorable were within limits prescribed by State Law.

Lincoln Parish Fire Protection District No. 1

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget vs Actual

Equipment Reserve Fund

For the Year Ended December 31, 2025

	Budgeted Amounts		Variance - Original Budget and Final Budget	Actual	Variance - Final Budget and Actual
	Original	Final	Budget	Actual	Actual
<u>Revenues:</u>					
Interest	\$ -	\$ -	\$ -	\$ 55,475	\$ 55,475
Other	-	-	-	-	-
Total revenues	-	-	-	55,475	55,475
<u>Expenditures:</u>					
Current					
Public Safety					
Maintenance	327,000	-	(327,000)	190,944	(190,944)
Materials and Supplies	15,000	-	(15,000)	14,700	(14,700)
Miscellaneous	-	-	-	6	(6)
Capital Expenditures	-	-	-	21,424	(21,424)
Total expenditures	342,000	-	(342,000)	227,074	(227,074)
Excess (Deficiency) of Revenues Over Expenditures	(342,000)	-	342,000	(171,599)	(171,599)
<u>Other Financing Sources (Uses)</u>					
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	(60,000)	(60,000)	-	60,000
Net Change in Fund Balances	\$ (342,000)	\$ (60,000)	\$ 282,000	\$ (171,599)	\$ (111,599)

Note to Budgetary Comparison Schedule

Original budgets were amended to move the expenditures into operating funds and transfer funds to cover added costs.

Actual expenditures were above budgeted amounts due to the expenditures not being paid out of the operating funds as the budget was amended to do. Revenues related to interest income were also not budgeted.

Lincoln Parish Fire Protection District No. 1

Statement of Revenue, Expenditures and Changes in Fund Balance - Budget vs Actual

Fire Training Center

For the Year Ended December 31, 2025

	Budgeted Amounts		Variance - Original Budget and Final Budget	Actual	Variance - Final Budget and Actual
	Original	Final			
<u>Revenues:</u>					
Local Grants	\$ 20,000	\$ 20,000	\$ -	\$ 10,000	\$ (10,000)
Interest	500	500	-	8,763	8,263
Total revenues	20,500	20,500	-	18,763	(1,737)
<u>Expenditures:</u>					
Current					
Public Safety					
Professional Services	1,000	500	(500)	495	5
Utilities	3,500	3,500	-	3,699	(199)
Maintenance	9,600	4,800	(4,800)	731	4,069
Miscellaneous	5,550	3,550	(2,000)	45	3,505
Capital Expenditures	-	-	-	-	-
Total expenditures	19,650	12,350	(7,300)	4,970	7,380
Excess (Deficiency) of Revenues Over Expenditures	850	8,150	7,300	13,793	5,643
<u>Other Financing Sources (Uses)</u>					
Operating Transfers In	-	-	-	10,000	10,000
Operating Transfers Out	-	-	-	-	-
Net Change in Fund Balances	\$ 850	\$ 8,150	\$ 7,300	\$ 23,793	\$ 15,643

Note to Budgetary Comparison Schedule

Final budgets were consistent with the original amounts and variances were insignificant.

Actual amounts were consistent with the final budget and variations were generally favorable.

Lincoln Parish Fire Protection District No. 1

Schedule of Net Pension Liability Data

Cost Sharing Retirement Systems

Retirement System / Measurement Date	Share of Collective		Covered Payroll	Net Pension Liability as a Percentage of Covered Payroll	Pension Plans
	Net Pension Liability (Asset)				Fiduciary Net
	Percent	Amount			Position as a
					Percentage of
					Total Pension
					Liability
Louisiana Firefighters' Retirement System					
June 30, 2016	0.24%	1,569,621	547,973	286.4%	68.2%
June 30, 2017	0.22%	1,288,199	526,603	244.6%	73.6%
June 30, 2018	0.23%	1,302,455	539,092	241.6%	74.8%
June 30, 2019	0.23%	1,452,206	558,876	259.8%	74.0%
June 30, 2020	0.22%	1,546,297	553,102	279.6%	72.6%
June 30, 2021	0.20%	697,866	530,071	131.7%	86.8%
June 30, 2022	0.18%	1,273,047	465,138	273.7%	74.7%
June 30, 2023	0.17%	1,141,356	469,431	243.1%	77.7%
June 30, 2024	0.17%	937,417	460,918	203.4%	77.7%
June 30, 2025	0.15%	628,013	460,343	136.4%	87.0%

Notes to Schedule:

At the present time, management has not identified any factors that are expected to significantly affect trends in the amounts reported above.

Lincoln Parish Fire Protection District No. 1

Schedule of Employer Contributions

Cost Sharing Retirement Systems

Retirement System / Measurement Date	Statutorily	Contributions	Difference		
	Required	Recognized	Between	Contributions	Contributions
	Employer	By the	Required and	Recognized	Recognized as
	Contributions	Pension Plan	Contributions	Covered Payroll	a Percentage of
					Covered Payroll
Louisiana Firefighters' Retirement System					
June 30, 2016	141,893	141,893	-	547,973	25.89%
June 30, 2017	139,727	139,727	-	526,603	26.53%
June 30, 2018	143,329	143,329	-	539,092	26.59%
June 30, 2019	163,096	163,096	-	558,876	29.18%
June 30, 2020	164,776	164,776	-	553,102	29.79%
June 30, 2021	166,028	166,028	-	530,071	31.32%
June 30, 2022	143,023	143,023	-	465,138	30.75%
June 30, 2023	163,266	163,266	-	469,431	34.78%
June 30, 2024	148,686	148,686	-	460,918	32.26%
June 30, 2025	153,064	153,366	(302)	460,343	33.32%

Notes to Schedule:

At the present time, management has not identified any factors that are expected to significantly affect trends in the amounts reported above.

Lincoln Parish Fire Protection District No. 1

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer
For the Year Ended December 31, 2025**

Agency Head (Director) - Kevin Reynolds

Purpose:

Compensation	\$	95,432
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Benefits

Health Insurance	-
------------------	---

Retirement	33,726
------------	--------

Benefits - Other	-
------------------	---

Travel Reimbursements	-
-----------------------	---



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Commissioners
Lincoln Parish Fire Protection District No. 1

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Lincoln Parish Fire Protection District No. 1, as of and for the year ended December 31, 2025, and the related notes to the financial statements, which collectively comprise Lincoln Parish Fire Protection District No. 1's basic financial statements, and have issued our report thereon dated September 25, 2026.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered Lincoln Parish Fire Protection District No. 1's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lincoln Parish Fire Protection District No. 1's internal control. Accordingly, we do not express an opinion on the effectiveness of Lincoln Parish Fire Protection District No. 1's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether Lincoln Parish Fire Protection District No. 1's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings as item 2025-001.



Rozier, McKay & Willis
Certified Public Accountants
Voice: 318.442.1608

160 Browns Bend Road
Alexandria, Louisiana 71303
Online: CenlaCPAs.com

LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1'S RESPONSE TO FINDING

Government Auditing Standards requires the auditor to perform limited procedures on the response to the findings identified in our audit and described in the accompanying Managements' Corrective Action Plan. The response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rozier, McKay & Willis
Certified Public Accountants
September 25, 2026

Lincoln Parish Fire Protection District No. 1

Schedule of Findings

For the Year Ended December 31, 2025

Part I Summary of Auditor's Results

FINANCIAL STATEMENTS

- The Independent Auditor's Report on the financial statements for Lincoln Parish Fire Protection District No. 1 as of December 31, 2025 and for the year then ended expressed an unmodified opinion.
- No deficiencies in internal control over financial reporting were reported in connection with the audit.
- One instance of noncompliance was detected.

Part II Findings Relating to the Financial Statements Which are Required to be Reported in Accordance with Government Auditing Standards:

2025-001	Late Filing of Audit
Condition	The audit report was completed after the statutory deadline of June 30, 2026.
Criteria	Louisiana Audit Law requires entities to submit their audit report no later than six months after the end of their fiscal year.
Cause	The delay in filing was due to changes in management, implementation of new controls and the engagement of a new audit firm for this fiscal year. Implementing these changes delayed the commencement of the current year audit.
Effect	It was necessary to request a 90 day extension, which was granted by the Louisiana Legislative Auditor.
Recommendation	We recommend management continue its efforts to accelerate completion of the financial reporting process, which will enable auditors to complete audits in a timely fashion in subsequent periods.

Part III Findings and Questioned Costs for Federal Awards Which Shall Include Audit Findings as Defined by the Uniform Guidance:

- None

Lincoln Parish Fire Protection District No. 1

Management's Corrective Action Plan

December 31, 2025

SECTION I Internal Control and Non-Compliance	
<u>2025-001: Late Filing of Audit</u> The audit was not completed within the time frame allowed by State Law.	<u>2025-001: Response</u> We believe this issue will not repeat itself in the future, and that we will have our financial information to our audit firm in sufficient time to enable the audit to be submitted timely.
SECTION II Internal Control and Compliance Material to Federal Awards	
No findings were reported in the schedule of findings.	Response – N/A
SECTION III Management Letter	
No management letter was issued with this report.	Response – N/A

Lincoln Parish Fire Protection District No. 1

Schedule of Prior Year Findings and Responses

December 31, 2025

SECTION I Internal Control and Compliance Material to the Financial Statements	
<u>2024-001: Lack of Internal Controls over Journal Entries</u> During our audit, we noted that the entity does not have adequate internal controls in place over the preparation, approval, and posting of journal entries. Specifically, we observed that journal entries are being prepared and posted by the same individual without independent review or approval. In some cases, there was no documentation of the rationale or supporting evidence for manual journal entries.	<u>Resolved</u>
<u>2024-002: Late Submission of Audit Report</u> The audit report was submitted after the statutory due date.	<u>Unresolved – See Finding 2025-001</u>
SECTION II Internal Control and Compliance Material to Federal Awards	
No findings were reported in the schedule of findings.	Response – N/A
SECTION III Management Letter	
No management letter was issued with this report.	Response – N/A

APPENDIX A

Statewide Agreed-Upon Procedures



Independent Accountant's Report
On Applying Agreed-Upon Procedures

To the Lincoln Parish Fire Protection District No. 1 and
the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by the Lincoln Parish Fire Protection District No. 1 (the Entity) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 01, 2025 through December 31, 2025. The Entity's management is responsible for those C/C areas identified in the SAUPs.

The entity has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period described above. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

We were engaged to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Rozier, McKay & Willis
Certified Public Accountants
Alexandria, Louisiana
September 25, 2026



Rozier, McKay & Willis
Certified Public Accountants
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Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Written Policies and Procedures		
Agreed-Upon Procedure	Results	Managements' Response
1 Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories. • Budgeting • Purchasing • Disbursements • Receipts • Payroll/Personnel • Contracting • Credit Cards • Travel and expense reimbursements • Ethics • Debt Service • Disaster Recovery / Business Continuity • Sexual Harassment	Policies were provided for the following categories: • Budgeting • Disbursements • Receipts • Payroll/Personnel • Credit Cards • Travel and Expense Reimbursement • Debt Service Policies related to the following functions were limited and did not specifically address all suggested components: • Purchasing • Contracting • Ethics • Disaster Recovery / Business Continuity • Sexual Harassment	<i>Management will revise the written policies and procedures to include applicable elements.</i>

Schedule of Procedures, Results and Managements' Response (Continued)

Board (or Finance Committee)		
Agreed-Upon Procedure	Results	Managements' Response
2 Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and: a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document. b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds. <i>Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.</i>	The board meets monthly Budget-to-actual comparisons are provided.	<i>N/A – No findings or criticisms were reported.</i> <i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Board (or Finance Committee)		
Agreed-Upon Procedure	Results	Managements' Response
c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.	N/A	<i>N/A – No findings or criticisms were reported.</i>
d) Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.	Prior year audit findings have been resolved.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Bank Reconciliations		
Agreed-Upon Procedure	Results	Managements' Response
3 Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that: a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged); b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.	Evidence of preparation within a two-month period was not present. Bank reconciliations did not include evidence that a member of management has reviewed each bank reconciliation. There was no evidence of research for reconciling items that have been outstanding for more than 12 months.	<i>Management will prepare bank reconciliations within two months of the related statement closing date.</i> <i>Management will include evidence that a member of management has reviewed the bank reconciliations.</i> <i>Management will research reconciling items that have been outstanding for more than 12 months.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections (excluding EFTs)		
Agreed-Upon Procedure	Results	Managements' Response
4 Obtain a listing of <u>deposit sites</u> for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).	A list of sites and the necessary representations were obtained.	<i>N/A – No findings or criticisms were reported.</i>
5 For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that: a) Employees that are responsible for cash collections do not share cash drawers/registers. b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.	Employees do not share cash collection responsibilities. Deposits are prepared by an employee that does not engage in collections.	<i>N/A – No findings or criticisms were reported.</i> <i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections (excluding EFTs)		
Agreed-Upon Procedure	Results	Managements' Response
c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.	Collections are posted by personnel that are not engaged in collections.	<i>N/A – No findings or criticisms were reported.</i>
d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.	The employees responsible for reconciling cash collections to the general ledger are not responsible for collecting cash.	<i>N/A – No findings or criticisms were reported.</i>
6 Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.	The applicable employees are bonded.	<i>N/A – No findings or criticisms were reported.</i>
7 Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day) . Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:		
a. Observe that receipts are sequentially pre-numbered.	Supporting documentation was not made available for five of the six collections selected for testing.	<i>Management will ensure to provide sequentially prenumbered receipts for cash collections.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Collections (excluding EFTs)		
Agreed-Upon Procedure	Results	Managements' Response
b. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.	Five of the six collections selected for testing did not have supporting documentation.	<i>Management will maintain proper records of supporting documentation.</i>
c. Trace the deposit slip total to the actual deposit per the bank statement.	Five of the six collections selected for testing did not have supporting documentation.	<i>Management will maintain proper records of supporting documentation.</i>
d. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).	For the one collection where supporting documentation was present, the deposit was not made within one business day.	<i>Management will make deposits within one business day of collection.</i>
e. Trace the actual deposit per the bank statement to the general ledger.	Five of the six collections selected for testing did not have supporting documentation.	<i>Management will maintain proper records of supporting documentation.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
8 Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).	A list and the necessary representations were provided.	<i>N/A – No findings or criticisms were reported.</i>
9 For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that: a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase. b) At least two employees are involved in processing and approving payments to vendors. c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.	Multiple employees are involved in purchasing. Multiple employees are involved in processing and approving payments to vendors. The employee responsible for processing payments cannot add and modify vendors.	<i>N/A – No findings or criticisms were reported.</i> <i>N/A – No findings or criticisms were reported.</i> <i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.	The employee that mails checks is not responsible for processing payments.	<i>N/A – No findings or criticisms were reported.</i>
10 For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:		
a. Observe that the disbursement matched the related original invoice/billing statement.	All disbursements were matched to original invoices.	<i>N/A – No findings or criticisms were reported.</i>
b. Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.	Evidence of segregation was apparent.	<i>N/A – No findings or criticisms were reported.</i>
11 Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no	Invoices were available for each electronic disbursement tested and approval was documented.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Non-Payroll Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)		
Agreed-Upon Procedure	Results	Managements' Response
electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.		

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Credit Cards/Debit Cards/Fuel Cards/P-Cards		
Agreed-Upon Procedure	Results	Managements' Response
12 Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.	A list and representations were provided.	<i>N/A – No findings or criticisms were reported.</i>
13 Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and: a. Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder.	Evidence of review was present.	<i>N/A – No findings or criticisms were reported.</i>
b. Observe that finance charges and late fees were not assessed on the selected statements.	Finance charges or late fees were not assessed on the selected statements.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Credit Cards/Debit Cards/Fuel Cards/P-Cards		
Agreed-Upon Procedure	Results	Managements' Response
14 Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).	Two of the transactions for meals did not include documentation of individuals participating in the meals.	<i>Management will ensure all documentation is maintained in the future.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Travel and Expense Reimbursement		
Agreed-Upon Procedure	Results	Managements' Response
15 Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected: a. If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov). b. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased. c. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).	There were no travel and travel-related expense reimbursements in the current fiscal period. N/A N/A N/A	<i>N/A – No findings or criticisms were reported.</i> <i>N/A – No findings or criticisms were reported.</i> <i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Travel and Expense Reimbursement		
Agreed-Upon Procedure	Results	Managements' Response
d. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.	N/A	<i>N/A – No findings or criticisms were reported.</i>

Schedule of Procedures, Results and Managements' Response (Continued)

-A16-

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Payroll and Personnel		
Agreed-Upon Procedure	Results	Managements' Response
17 Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.		
18 Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and: a. Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). b. Observe that supervisors approved the attendance and leave of the selected employees/officials. c. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.	All selected employees documented their daily attendance and leave. The supervisor's approval was present on the attendance and leave records. Any leave accrued or taken during the pay period was reflected in the cumulative leave records.	<i>N/A – No findings or criticisms were reported.</i> <i>N/A – No findings or criticisms were reported.</i> <i>N/A – No findings or criticisms were reported.</i>
19 Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and	Termination payments were correctly calculated based on leave records.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Payroll and Personnel		
Agreed-Upon Procedure	Results	Managements' Response
pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulate leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.		
20 Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.	Employer and employee portions of payroll taxes, retirement contributions, and other premiums have been paid and forms have been filed.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Ethics		
Agreed-Upon Procedure	Results	Managements' Response
21 Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and: a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period. b. Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.	Each selected employee completed an ethics training course during the year. There is no documentation that the selected employees read the ethics policy.	<i>N/A – No findings or criticisms were reported.</i> <i>Management will document when employees read the ethics policy.</i>
22 Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.	The agency has an appointed ethics designee.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Debt Service		
Agreed-Upon Procedure	Results	Managements' Response
23 Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.	N/A – Based on the representation provided no debt was issued during the period.	<i>N/A – No findings or criticisms were reported.</i>
24 Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.	N/A – The Fire Protection District has no debt obligations.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Fraud Notice		
Agreed-Upon Procedure	Results	Managements' Response
25 Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.	Management has represented that no misappropriations occurred.	<i>N/A – No findings or criticisms were reported.</i>
26 Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.	The notice was posted as required.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Information Technology Disaster Recovery /Business Continuity		
Agreed-Upon Procedure	Results	Managements' Response
27 Perform the following procedures, verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."		
a. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observe that such backup occurred within the past week. If backups are stored on a physical medium (e.g., tapes, CDs), observe evidence that backups are encrypted before being transported.	We performed the procedure and discussed the results with management.	<i>N/A – No findings or criticisms were reported.</i>
b. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.	We performed the procedure and discussed the results with management.	<i>N/A – No findings or criticisms were reported.</i>
c. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.	We performed the procedure and discussed the results with management.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Information Technology Disaster Recovery /Business Continuity		
Agreed-Upon Procedure	Results	Managements' Response
28 Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.	Terminated employees have been removed from the network.	<i>N/A – No findings or criticisms were reported.</i>
29 Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267 ¹ . The requirements are as follows: 1. Hired before June 9, 2020 - completed the training; and 2. Hired on or after June 9, 2020 - completed the training within 30 days of initial service or employment.	None of the employees selected have access to computers; therefore, cybersecurity training is not needed for the selected employees.	<i>N/A – No findings or criticisms were reported.</i>

Lincoln Parish Fire Protection District No. 1

Statewide Agreed-Upon Procedures

Schedule of Procedures, Results and Managements' Response (Continued)

Sexual Harassment		
Agreed-Upon Procedure	Results	Managements' Response
30 Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain sexual harassment training documentation from management, and observe the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year.	Sexual harassment training documentation was not presented for one of the five selected employees.	<i>Management will ensure that all employees complete the required sexual harassment training.</i>
31 Observe the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).	The sexual harassment policy and complaint procedure is posted.	<i>N/A – No findings or criticisms were reported.</i>
32 Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe it includes the applicable requirements of R.S. 42:344: a. Number and percentage of public servants in the agency who have completed the training requirements; b. Number of sexual harassment complaints received by the agency; c. Number of complaints which resulted in a finding that sexual harassment occurred; d. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and e. Amount of time it took to resolve each complaint.	The entity's annual sexual harassment report was not made available.	<i>Management will properly maintain records of the annual sexual harassment report.</i>