

ST. JOHN Parish Constable
Ward/District 7
LA PLACE (City, Parish) Louisiana

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LEGISLATIVE AUDITOR

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS


(Date) 1-9-2021

Ms. Suzanne Elliott
Engagement Manager
Office of Legislative Auditor
1600 North Third Street (70802)
P.O. Box 94397
Baton Rouge, LA 70804-9397

Dear Ms. Elliott:

In accordance with Louisiana Revised Statute 24:513, enclosed are my notarized affidavit, and financial statements as of and for the year ended December 31, 2020, or for the partial year beginning on 1-1-2020 and ending on 12-31-2020. The financial statements include all funds under the control and oversight of the court and have been prepared on the cash basis of accounting.

Sincerely,


Constable

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Please return the completed form by March 31 to Office of Legislative Auditor – Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

ST. JOHN Parish Constable
of Ward/District 7
LA PLACE (City) Louisiana

Financial Statements
As of and for the Year December 31, 2020

Required by Louisiana Revised Statutes 24:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) Kerth M Bourgeois, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of ST. JOHN Parish, Louisiana, as of December 31, 2020, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Kerth M Bourgeois, who duly sworn, deposes, and says that the Constable of Ward/District 7 and ST. JOHN Parish received \$200,000 or less in revenues and other sources for the year ended December 31, _____, and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Kerth M Bourgeois
Signature of Constable

Sworn to and subscribed before me, this 9 day of February, 2021.

Todd J. Clement, Sr.
NOTARY PUBLIC Signature

Todd J. Clement, Sr. JP-07-48

Please Complete this Section:

Constable's Name	<u>KERTH M BOURGEOIS</u>
Street/P.O.Box Address	<u>377 HIGHLAND DR</u>
City/Zip Code	<u>LA PLACE, LA 70068</u>
Telephone Number	<u>985-652-8754</u>
Fax Number	
Email Address	<u>MANDD377@YAHOO.COM</u>

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Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

_____ (Constable Name)
 _____ Parish Constable
 of Ward / District _____
 _____ (City) Louisiana

Statement of Cash Receipts and Disbursements
For the Year Ended December 31, _____

	<u>General Fund</u>	<u>Garnishment Fund Activity</u>
CASH RECEIPTS:		
1. State & Parish salary (<i>required, from W-2 Form</i>)	1. <u>8145.00</u>	
2. Fees collected (if collected) (include litter court fees)	2. <u>2390.00</u>	
3. Garnishments collected (if applicable)		3. <u>6550.32</u>
4. Other <u>NONE</u>	4. <u>0</u>	
5. Total cash receipts. Add lines 1 through 4	5. <u>10,535.00</u>	
 CASH DISBURSEMENTS:		
6. Cost of equipment purchased (fax machine, etc.)	6. <u>0</u>	
7. Materials and supplies (stationery, postage, etc.)	7. <u>0</u>	
8. Travel and other charges	8. <u>0</u>	
8a. For yourself	8a. <u>0</u>	
8b. For employees (if applicable)	8b. <u>0</u>	
9. Other operating expenses (rent, utilities, phone/fax line, etc.)	9. <u>0</u>	
10. Garnishments paid to others [From total collections on Line 3]		10. <u>6157.31</u>
11. Total disbursements (add lines 6-10)	11. <u>0</u>	
12. Balance Available (loss) for payment of salaries (General Fund: Line 5 less Line 11; Garnishment Fund Activity: Line 3 less Line 10)	12. <u>10,535.00</u>	12. <u>393.01</u>
Salary and related benefits:		
13. Amount retained by yourself from line 12 as salary	13. <u>0</u>	13. <u>393.01</u>
14. Amount paid to employees (if applicable)	14. <u>0</u>	14. <u>0</u>
15. Total salaries paid (add lines 13 and 14)	15. <u>0</u>	15. <u>393.01</u>
FUND BALANCE		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	16. <u>0</u>	16. <u>0</u>
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	17. <u>0</u>	17. <u>0</u>
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	18. <u>0</u>	18. <u>0</u>

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KEVIN M BOUGREAS (Constable Name)
ST. JOHN Parish Constable
 of Ward/District 7
LA PLACE (City) Louisiana

Balance Sheet, on December 31, 2020

	General Fund	Garnishment Fund (if applicable)	Total
ASSETS:			
1. Cash	0	0	0
2. Investments	0	0	0
3. Office furnishings (Cost of desks, etc.)	0	0	0
4. Equipment (Cost of fax machine, etc.)	0	0	0
5. Total Assets (add lines 1 - 4)	<u>0</u>	<u>0</u>	<u>0</u>
LIABILITIES AND FUND BALANCE:			
Liabilities:			
6. Cash overdraft	0	0	0
7. Garnishments due to others	0	0	0
8. Other liabilities	0	0	0
9. Total Liabilities (add lines 6 - 8)	<u>0</u>	<u>0</u>	<u>0</u>
Fund Balances:			
10. Ending Fund balance (from line 18, Statement A)	0	0	0
11. Other -	0	0	0
12. Total Liabilities and Fund Balance (add lines 9 - 11)	<u>0</u>	<u>0</u>	<u>0</u>

Note: Line 5 (Total Assets) should equal Line 12 (Total Liabilities and Fund Balance)

KERRY M BOICCOAS (Constable Name)
St. John Parish Constable
 of Ward/District 7
LA PLACE (City) Louisiana

Schedule of Compensation, Benefits and Other Payments to the Constable

Purpose	Amount
Salary	8143.00
Benefits-insurance	
Benefits-retirement	
Benefits-other (describe)	
Benefits-other (describe)	
Benefits-other (describe)	
Car allowance	
Vehicle provided by government (enter amount reported on W-2)	
Per diem	
Reimbursements	
Travel	
Registration fees	175.00 Committed
Conference travel	142.80 MILAGE
Housing	596.00 HOTEL
Unvouchered expenses (example: travel advances, etc.)	596.00
Special meals	
Other	