

REDDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
ANNUAL FINANCIAL REPORTS  
DECEMBER 31, 2018 AND 2017

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

The Board of Commissioners Reddell-Vidrine  
 Water District  
 Ville Platte, Louisiana

We have reviewed the accompanying financial statements of the business-type activity of the Reddell-Vidrine Water District, a component unit of the Evangeline Parish Police Jury, as of and for the years ended December 31, 2018 and 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management of the Reddell-Vidrine Water District. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

**Accountant's Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Service Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our report.

**Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, we have issued a report, dated March 13, 2019, on the results of our agreed-upon procedures.

**Required Supplementary Information**

Management has omitted management's discussion and analysis, that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

The Board of Commissioners Reddell-Vidrine  
Water District  
Ville Platte, Louisiana

**Other Supplementary Information**

The other supplementary information on pages 23 and 25 is presented for purposes of additional analysis and is not a required part of the basic financial statements and has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but has been compiled. Such information is the responsibility of management. We have not audited or reviewed the other supplementary information and accordingly, we do not express an opinion, a conclusion, nor provide any assurance on such supplementary information.

The accompanying schedule of compensation, benefits, and other payments to the agency head, or chief executive officer on page 24 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.

*John S. Dowling & Company*

Opelousas, Louisiana  
March 13, 2019

**BASIC FINANCIAL STATEMENTS**

REDELLE-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
STATEMENTS OF NET POSITION  
DECEMBER 31, 2018 AND 2017

	BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND	
	2018	2017
<u>ASSETS</u>		
<u>CURRENT ASSETS</u>		
Checking	\$ 111,216	\$ 70,770
Savings	77,293	41,264
Accounts receivable, net	38,589	34,736
NSF receivable	4,538	3,443
Due from restricted assets	2,604	2,135
<u>Total current assets</u>	<u>234,240</u>	<u>152,348</u>
<u>RESTRICTED ASSETS</u>		
Bond Reserve Fund	13,370	13,363
Security deposits	47,728	45,729
Contingency	7,174	4,699
<u>Total restricted assets</u>	<u>68,272</u>	<u>63,791</u>
<u>PROPERTY, PLANT, AND EQUIPMENT</u>		
Buildings and equipment	338,968	338,968
Water system	818,537	818,537
	<u>1,157,505</u>	<u>1,157,505</u>
Less: accumulated depreciation	(646,774)	(614,421)
Land	24,500	24,500
<u>Total property, plant, and equipment</u>	<u>535,231</u>	<u>567,584</u>
<u>OTHER ASSETS</u>		
Security deposits	10	10
<u>Total other assets</u>	<u>10</u>	<u>10</u>
<u>Total assets</u>	<u>837,753</u>	<u>783,733</u>

Continued on next page.

See accompanying notes and independent accountant's review report.

REDDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
STATEMENTS OF NET POSITION (CONTINUED)  
DECEMBER 31, 2018 AND 2017

	BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND	
	2018	2017
<u>LIABILITIES</u>		
<u>CURRENT LIABILITIES</u> (from current assets)		
Accounts payable	\$ 1,985	\$ 6,186
Safe drinking water payable	10,920	-
Payroll taxes payable	2,670	2,611
FHA note-current portion	6,990	6,667
Accrued interest payable	321	338
<u>Total current liabilities</u>	<u>22,886</u>	<u>15,802</u>
<u>CURRENT LIABILITIES</u> (from restricted assets)		
Security deposits payable	45,124	43,594
Due to operating	2,604	2,135
	<u>47,728</u>	<u>45,729</u>
<u>NON-CURRENT LIABILITIES</u>		
FHA note	116,177	123,168
<u>Total non-current liabilities</u>	<u>116,177</u>	<u>123,168</u>
<u>Total liabilities</u>	<u>186,791</u>	<u>184,699</u>
<u>NET POSITION</u>		
Net investment in capital assets	535,231	567,584
Net position - restricted	20,544	18,062
Net position - unrestricted	95,187	13,388
<u>Total net position</u>	<u>650,962</u>	<u>599,034</u>
<u>Total liabilities and net position</u>	<u>837,753</u>	<u>783,733</u>

See accompanying notes and independent accountant's review report.

REDELLE-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
STATEMENTS OF REVENUES, EXPENSES, AND  
CHANGES IN NET POSITION  
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND	
	2018	2017
<u>OPERATING REVENUES</u>		
Water sales and late fees	\$ 349,721	\$ 335,026
Connection, installations and miscellaneous	8,440	16,837
<u>Total operating revenues</u>	<u>358,161</u>	<u>351,863</u>
<u>OPERATING EXPENSES</u>		
Accounting	5,980	5,880
Advertising	393	1,023
Bad debt expense	2,722	15,115
Bank service charge	495	415
Depreciation	32,352	29,469
Entertainment	1,662	1,011
Fees and permits	278	2,871
Fuel and truck expense	6,951	5,543
Insurance	17,528	20,772
Legal	150	150
Office expense and postage	7,800	7,864
Repairs	12,631	15,352
Salaries and wages	111,953	114,051
Supplies	40,260	38,699
Per diem paid board members	5,400	5,550
Payroll taxes	9,298	9,408
Pension plan expense	2,278	1,609
Rent expense	2,400	2,400
Seminars	300	625
Telephone	7,774	7,967
Uniforms	831	363
Utilities	30,898	27,900
<u>Total operating expenses</u>	<u>300,334</u>	<u>314,037</u>
<u>Operating income</u>	<u>57,827</u>	<u>37,826</u>
<u>NON-OPERATING REVENUES (EXPENSES)</u>		
Sale of assets	-	800
Interest revenue	107	71
Interest expense	(6,006)	(6,315)
<u>Total non-operating revenues (expenses)</u>	<u>(5,899)</u>	<u>(5,444)</u>
<u>CHANGE IN NET POSITION</u>	<u>51,928</u>	<u>32,382</u>
<u>NET POSITION, beginning of year</u>	<u>599,034</u>	<u>566,652</u>
<u>NET POSITION, end of year</u>	<u>650,962</u>	<u>599,034</u>

See accompanying notes and independent accountant's review report.

**REDELLE-VIDRINE WATER DISTRICT**  
**VILLE PLATTE, LOUISIANA**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

	<b>BUSINESS-TYPE ACTIVITIES PROPRIETARY FUND</b>	
	<u>2018</u>	<u>2017</u>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Receipts from customers and users	\$ 354,743	\$ 364,890
Payments to suppliers for goods and services	(149,251)	(171,604)
Payments to employees for services	(111,953)	(114,051)
<u>Net cash provided by operating activities</u>	<u>93,539</u>	<u>79,235</u>
<b><u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u></b>		
Purchase and construction of capital assets	-	(33,947)
Proceeds from sale of assets	-	800
Principal payment on loans	(6,668)	(6,358)
Interest paid on loans	(6,023)	(6,331)
<u>Net cash used by capital and related financing activities</u>	<u>(12,691)</u>	<u>(45,836)</u>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Interest earned	107	71
<u>Net cash provided by investing activities</u>	<u>107</u>	<u>71</u>
<b><u>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</u></b>	<b>80,955</b>	<b>33,470</b>
<b><u>CASH AND CASH EQUIVALENTS, beginning of year</u></b>	<b>175,826</b>	<b>142,356</b>
<b><u>CASH AND CASH EQUIVALENTS, end of year</u></b>	<b>256,781</b>	<b>175,826</b>
<b><u>RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES</u></b>		
Operating income	\$ 57,827	\$ 37,826
Adjustments to reconcile operating income to net cash provided by operating activities		
Depreciation expense	32,352	29,469
(Increase) decrease in receivables	(4,948)	10,257
Increase (decrease) in payables	6,778	(1,087)
Increase (decrease) in meter deposits	1,530	2,770
<u>Total adjustments</u>	<u>35,712</u>	<u>41,409</u>
<b><u>NET CASH PROVIDED BY OPERATING ACTIVITIES</u></b>	<b>93,539</b>	<b>79,235</b>

See accompanying notes and independent accountant's review report.

REDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018 AND 2017

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. SCOPE OF ENTITY

The Reddell-Vidrine Water District of Evangeline Parish, Louisiana was created by the Evangeline Parish Police Jury on July 14, 1967, and is governed by five board members appointed by the Evangeline Parish Police Jury. The Water District was created to provide water within the District. The Water District is a component unit of the Evangeline Parish Police Jury. It is economically dependent upon the District it serves.

As the governing authority of the parish, for reporting purposes, the Evangeline Parish Police Jury is the financial reporting entity for Evangeline Parish.

The financial reporting entity consists of (a) the primary government (Parish Police Jury) (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Evangeline Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the Parish Police Jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Parish Police Jury.
2. Organizations for which the Parish Police Jury does not appoint a voting majority but are fiscally dependent on the Parish Police Jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the Parish Police Jury appoints a voting majority of the Water District's governing body and the Parish Police Jury has the ability to impose its will on the Water District, the Water District was determined to be a component unit of the Evangeline Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the Water District and do not present information on the Parish Police Jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

REDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018 AND 2017

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

**B. FUND ACCOUNTING**

The accounts of Reddell-Vidrine Water District are organized in one fund, which is considered a separate accounting entity. The operations of the fund are accounted for by self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenses. The fund presented in the financial statements is described as follows:

Proprietary Fund

Proprietary funds are used to account for operations that are financed and operated in a manner where the intent of the governing body is that the costs, (expenses) including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the Statements of Net Position, business-type activities are presented using the economic resources measurement focus.

The Proprietary Fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or non-current) associated with their activities are reported. Proprietary fund equity is classified as net assets.

Basis of Accounting

In the Statements of Net Position, business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Billed utility receivables are recorded at year-end. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

REDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018 AND 2017

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING - Continued

Basis of Accounting

Purchases of operating supplies are regarded as expenditures at the time purchased and inventories of such supplies (if any) are not recorded as assets at the close of the fiscal year, unless material.

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principle operating revenues for proprietary funds are charges to customers for sales or services. Principle operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

D. INVESTMENTS

Investments are recorded at cost, which approximates market.

Louisiana statutes authorize Reddell-Vidrine Water District to invest in United States bonds, treasury notes or certificates, time certificates of deposit in state and national banks, the Louisiana Asset Management Pool, or any other federally insured investment.

E. CAPITAL ASSETS

Capital assets (including infrastructure assets), which constitute assets of the Proprietary Fund, are recorded at cost and depreciation is computed under the straight-line method and the modified accelerated cost recovery method. The service lives by type of asset are as follows:

Water system	50 years
Building and equipment	5-50 years

F. BUDGET

Reddell-Vidrine Water District submits a yearly budget to the United States Department of Agriculture – Rural Development for approval. The Water District is not required to adopt a budget under state law.

G. STATEMENT OF CASH FLOWS

For purposes of reporting cash flows, all highly liquid investments with an initial maturity of three months or less are considered to be cash equivalents.

REDELLE-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018 AND 2017

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

H. ENCUMBRANCES

Reddell-Vidrine Water District does not employ the encumbrance system of accounting.

I. COMPENSATED ABSENCES

Vacation and sick leave cannot be accumulated. Employees do not get paid for unused vacation or sick leave.

J. RETIREMENT

The employees of the District contribute to a Simple Plan. See NOTE (7).

K. BAD DEBTS

At December 31, 2017, the District decided to set up an allowance for doubtful accounts. Uncollectable amounts due for customers receivables are recognized as bad debts through the adjustment of an allowance account to the balance of the individual accounts over 90 days old and deemed uncollectable at the end of the fiscal year.

L. ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

M. EQUITY CLASSIFICATION

Equity is classified as net position and displayed in three components:

1. Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net position - Consist of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
3. Unrestricted net position - All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for use, it is the Water District's policy to use restricted resources first, then unrestricted resources as they are needed.

REDELLE-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018 AND 2017

NOTE (2) - CASH

At December 31, 2018 and 2017 the bank balances of cash in checking accounts and savings accounts were \$266,720 and \$181,909, respectively. As of December 31, 2018, the District's total bank balances were fully insured and therefore not exposed to custodial credit risk.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the District's deposits may not be recovered or will not be able to recover the collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank.

The District does not have a policy for custodial credit risk.

NOTE (3) - ACCOUNTS RECEIVABLE

Reddell-Vidrine Water District's accounts receivable consist of uncollected billed utility services. An accounts receivable aging schedule is as follows:

<u>Days</u>	<u>December 31, 2018</u>		<u>December 31, 2017</u>	
	<u>Amounts</u>	<u>Number of Accounts</u>	<u>Amounts</u>	<u>Number of Accounts</u>
0-30 days	\$ 26,578	783	\$ 26,347	625
31-60 days	9,123	112	6,253	86
61-90 days	2,887	40	2,136	48
Over 90 days	17,838	32	15,115	191
<u>Total accounts receivable</u>	56,426		49,851	
Less: allowance	<u>(17,837)</u>		<u>(15,115)</u>	
	<u>38,589</u>	<u>967</u>	<u>34,736</u>	<u>950</u>

The present water rates are as follows:

Commercial and Residential Rates

Flat rate for 3/4 inch:	\$	15.00	
Flat rate for 1 inch:		23.00	
Flat rate for 1 1/2 inch:		33.00	
Flat rate for 2 inch:		43.00	
0-2000 Gallons:		15.00	Flat Rate
Over 2000 Gallons:		0.22	per 100 gallons

The District has 930 residential and 37 commercial customers.

REDELLE-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018 AND 2017

NOTE (4) - CAPITAL ASSETS

The following is a summary of the capital assets of the Proprietary Fund at December 31, 2018:

	Balance 1/1/2017	Additions	Retirements	Balance 12/31/2017
Business-type activities:				
Capital assets not being depreciated				
Land	\$ 24,500	\$ -	\$ -	\$ 24,500
Capital assets being depreciated				
Building and equipment	338,968	-	-	338,968
Water system	818,537	-	-	818,537
Total capital assets	<u>1,157,505</u>	<u>-</u>	<u>-</u>	<u>1,157,505</u>
Less: accumulated depreciation:				
Building and equipment	(162,163)	(15,370)	-	(177,533)
Water system	(452,258)	(16,982)	-	(469,240)
Total accumulated depreciation	<u>(614,421)</u>	<u>(32,352)</u>	<u>-</u>	<u>(646,773)</u>
Business-type activities capital assets, net	<u>567,584</u>	<u>(32,352)</u>	<u>-</u>	<u>535,232</u>

The following is a summary of the capital assets of the Proprietary Fund at December 31, 2017:

	Balance 1/1/2017	Additions	Retirements	Balance 12/31/2017
Business-type activities				
Capital assets not being depreciated				
Land	\$ 24,500	\$ -	\$ -	\$ 24,500
Capital assets being depreciated				
Building and equipment	305,021	33,947	-	338,968
Water system	818,537	-	-	818,537
Total capital assets	<u>1,123,558</u>	<u>33,947</u>	<u>-</u>	<u>1,157,505</u>
Less: accumulated depreciation				
Building and equipment	(149,676)	(12,487)	-	(162,163)
Water system	(435,276)	(16,982)	-	(452,258)
Total accumulated depreciation	<u>(584,952)</u>	<u>(29,469)</u>	<u>-</u>	<u>(614,421)</u>
Business-type activities capital assets, net	<u>563,106</u>	<u>4,478</u>	<u>-</u>	<u>567,584</u>

Depreciation expense was charged to functions as follows:

	2018	2017
Business-type activities		
Water	\$ 32,352	\$ 29,469
Total business-type activities	<u>32,352</u>	<u>29,469</u>

REDDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018 AND 2017

NOTE (5) - LONG-TERM LIABILITIES

The following is a summary of long-term debt transactions as of December 31, 2018:

<u>Description of Debt</u>	<u>Balance January 1, 2018</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance December 31, 2018</u>	<u>Due Within One Year</u>
\$225,000 of Water Revenue Bonds dated May 11, 1998	\$ 129,835	\$ -	\$ 6,667	\$ 123,168	\$ 6,990
	<u>129,835</u>	<u>-</u>	<u>6,667</u>	<u>123,168</u>	<u>6,990</u>

The following is a summary of long-term debt transactions as of December 31, 2017:

<u>Description of Debt</u>	<u>Balance January 1, 2017</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance December 31, 2017</u>	<u>Due Within One Year</u>
\$225,000 of Water Revenue Bonds dated May 11, 1998	\$ 136,193	\$ -	\$ 6,358	\$ 129,835	\$ 6,667
	<u>136,193</u>	<u>-</u>	<u>6,358</u>	<u>129,835</u>	<u>6,667</u>

FHA Note:

\$225,000 Water Revenue Bonds, series 1998, bearing interest at the rate of 4.75% per annum with monthly payments of \$1,057.50 due on the 11<sup>th</sup> day of each month beginning June 11, 1999.

An amount of \$53 per month will be taken from the District's revenues and deposited in the reserve account until fully funded. As of December 31, 2018 and 2017 the reserve account had \$13,370 and \$13,363 respectively which was fully funded. Monthly deposits of at least \$53 are required for the contingency and depreciation account as of December 31, 2018 and 2017 respectively; all deposits for the contingency and depreciation account were made.

The annual requirements to amortize revenue bonds are as follows:

<u>Year Ending December 31,</u>	<u>Principal Amount</u>	<u>Interest Amount</u>
2019	\$ 6,990	\$ 5,700
2020	7,330	5,360
2021	7,686	5,004
2022	8,059	4,631
2023	8,450	4,240
2024-2028	48,816	14,634
2029-2031	<u>35,837</u>	<u>2,718</u>
Total	<u>123,168</u>	<u>42,287</u>

REDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2018 AND 2017

NOTE (6) - CASH AND CASH EQUIVALENTS

Cash and cash equivalents are made up of the following accounts:

	<u>2018</u>	<u>2017</u>
Checking	\$ 111,216	\$ 70,770
Savings	77,293	41,264
Bond Reserve Fund	13,370	13,363
Contingency	7,174	4,700
Security deposits	<u>47,728</u>	<u>45,729</u>
	<u>256,781</u>	<u>175,826</u>

NOTE (7) - RETIREMENT PLAN

The Water District has adopted a Simple Plan for employees who have earned at least \$5,000 in any prior two (2) years and have been actively employed by the Water District in at least one (1) year. The Water District matches employee elected deferrals dollar for dollar up to three percent (3%) of wages. The Water District has contributed \$2,278 and \$1,609 as of December 31, 2018 and 2017, respectively.

NOTE (8) - OTHER POST-EMPLOYMENT BENEFITS (OPEB)

The Reddell-Vidrine Water District does not provide any post-employment benefits to retirees and therefore is not required to report under GASB Statement No. 45, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions.

NOTE (9) - SUBSEQUENT EVENTS

Subsequent events were evaluated through March 13, 2019, which is the date the financial statements were available to be issued. As of March 13, 2019, there were no subsequent events noted.

OTHER SUPPLEMENTARY INFORMATION

James L. Nicholson, Jr., CPA  
 G. Kenneth Pavy, II, CPA  
 Michael A. Roy, CPA  
 Lisa Trouille Manuel, CPA  
 Dana D. Quebedeaux, CPA



**JOHN S. DOWLING & COMPANY**  
 A CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS  
 www.jsdc-cpas.com

John S. Dowling, CPA  
 1904-1984  
 John Newton Stout, CPA  
 1936-2005  
 Chizal S. Fontenot, CPA  
 1955-2012

Van L. Auld, CPA

Retired

Harold Dupre, CPA  
 1996  
 Dwight Ledoux, CPA  
 1998  
 Joel Lanclos, Jr., CPA  
 2003  
 Russell J. Stelly, CPA  
 2005

**INDEPENDENT ACCOUNTANT'S REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Commissioners Reddell-Vidrine  
 Water District  
 Ville Platte, Louisiana

We have performed the procedures included in the Louisiana Governmental Audit Guide and enumerated below, which were agreed to by the management of Reddell-Vidrine Water District and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about Reddell-Vidrine Water District's compliance with certain laws and regulations during the year ended December 31, 2018, included in the accompanying Louisiana Attestation Questionnaire. Management of Reddell-Vidrine Water District is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with the attestation standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

**Public Bid Law**

1. Obtain documentation for all expenditures made during the year for material and supplies exceeding \$30,000 and public works exceeding \$154,450. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

The District had no expenditures for material and supplies exceeding \$30,000 or public works exceeding \$154,450.

**Code of Ethics for Public Officials and Public Employees**

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

Management provided us with the required list including the noted information.

3. Obtain a list of all employees paid during the fiscal year.

Management provided us with the required list.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

The employees included on the list of employees provided by management in agreed-upon procedure 3 did not appear on the list provided by management in agreed-upon procedure 2.

To the Board of Commissioners Reddell-Vidrine  
 Water District  
 Page 2

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether vendors appear on both lists.

Management provided us with the required list including the noted information. No vendors appeared on both lists.

### **Budgeting**

6. Obtain a copy of the legally adopted budget and all amendments.

Reddell-Vidrine Water District records all activities in a proprietary fund and, therefore, is not required to adopt a budget.

7. Trace documentation for the adoption of the budgets and approval of any amendments to the minute book, and report whether there are any exceptions.

Reddell-Vidrine Water District records all activities in a proprietary fund and, therefore, is not required to adopt a budget.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more and whether actual expenditures exceed budgeted amounts by 5% or more. (For agencies that must comply with the Licensing Agency Budget Act only, compare the expenditures of the final budget to actual expenditures, and report whether actual expenditures exceed budgeted amounts by 10% or more per category or 5% or more in total).

Reddell-Vidrine Water District records all activities in a proprietary fund and, therefore, is not required to adopt a budget.

### **Accounting and Reporting**

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and (a) report whether the six disbursements agree to the amount and payee in the supporting documentation, (b) report whether the six disbursements are coded to the correct fund and general ledger account, and (c) report whether the six disbursements were approved in accordance with management's policies and procedures.

All six disbursements agreed to supporting documentation for amount and payee. All six disbursements were coded to the correct fund and general ledger account.

Each of the six selected disbursements were traced to the District's minute book where they were approved by the full commission.

To the Board of Commissioners Reddell-Vidrine  
 Water District  
 Page 3

### Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

Reddell-Vidrine Water District is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office building. Management has asserted that such documents were properly posted.

### Debt

11. Obtain bank deposit slips for the fiscal year, and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission and report any exceptions.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness

### Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advance, or gifts.

A reading of the minutes of the District showed no indication of approval of bonuses, advances or gifts. We also inspected payroll records for the year and noted no instances which would constitute bonuses, advances, or gifts.

### Prior Comments and Recommendations

13. Obtain and report management's representation as to whether any prior year suggestions, recommendations, and/or comments have been resolved.

Our prior year report, dated March 7, 2018, included one comment which remains unresolved.

We were not engaged to perform, and did not perform, an audit, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Reddell-Vidrine Water District and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*John S. Dowling & Company*

Opelousas, Louisiana  
 March 13, 2019

**LOUISIANA ATTESTATION QUESTIONNAIRE**  
**(For Attestation Engagements of Governmental Agencies)**

12-03-2018 (Date Transmitted)

John S. Dowling & Company (CPA Firm Name)  
PO Box 1549 (CPA Firm Address)  
Opelousas, Louisiana 70571 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of \_\_\_\_\_ (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

**Public Bid Law**

It is true that we have complied with the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [] No [ ]

**Code of Ethics for Public Officials and Public Employees**

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [] No [ ]

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [] No [ ]

**Budgeting**

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [] No [ ]

**Accounting and Reporting**

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [] No [ ]

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [] No [ ]

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes [] No [ ]

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [] No [ ]

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [] No [ ]

**Meetings**

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.  
 Yes  No

**Debt**

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes  No

**Advances and Bonuses**

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes  No

**Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes  No

**General**

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes  No

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes  No

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes  No

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes  No

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes  No

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes  No

The previous responses have been made to the best of our belief and knowledge.

<u>Valery M</u>	Secretary	<u>12/03/18</u>	Date
<u>Kame Funder</u>	Treasurer	<u>12/03/18</u>	Date
<u>Paul Meyer</u>	President	<u>12/03/18</u>	Date

REDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
SCHEDULE OF CURRENT YEAR FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2018

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

2018-1 Inadequate Segregation of Accounting Functions

Condition: Due to the small number of employees, The Reddell-Vidrine Water District does not have adequate segregation of functions within the accounting system. A system of internal control procedures contemplates a segregation of duties so that no one individual handles a transaction from its inception to its completion.

Criteria: The Reddell-Vidrine Water District should have adequate segregation of duties over accounting functions.

Cause: There are a small number of employees at Reddell-Vidrine Water District performing the daily operating activities.

Effect: Accounting functions are not segregated and it is important that you are aware of this condition because errors or fraud could occur and not be detected.

Recommendation: A system of internal control procedures should be established in order to mitigate the problem of having such a small number of employees performing the daily operating activities.

Management's Response: Management has determined that it is not cost effective to achieve complete segregation of duties with in the accounting department. No plan is considered necessary.

Contact Person: Joseph Limoges

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

No findings.

REDDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2018

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

2017-1 Inadequate Segregation of Accounting Functions

Unresolved – Repeat comment.

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

No findings.

REDELLE-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
SCHEDULE OF DIRECTORS' AND OFFICERS' COMPENSATION  
AS OF DECEMBER 31, 2018

<u>Name of Commissioner</u>	<u>Office Held</u>	<u>Term</u>	<u>Amount</u>
Joseph Limoges	President	July 2020	\$ 2,400
Kane Fontenot	Vice-President	July 2020	600
Mike Triplett	Commissioner	July 2019	825
Dirk Fontenot	Commissioner	July 2019	675
Twila Trahan	Commissioner	July 2019	900
			<hr/>
Total			<u><u>5,400</u></u>

See independent accountant's review report.

REDELLE-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER  
PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER  
AS OF DECEMBER 31, 2018

Agency Head Name: Joseph Limoges, President

Purpose	Amount
Salary	0
Benefits-insurance	0
Benefits-retirement	0
Benefits-<list any other here>	0
Car allowance	0
Vehicle provided by government	0
Per diem	2,400
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses*	0
Special meals	0
Other	0

See independent accountant's review report.

REDDELL-VIDRINE WATER DISTRICT  
VILLE PLATTE, LOUISIANA  
SCHEDULE OF INSURANCE IN FORCE  
DECEMBER 31, 2018

<u>Insurer</u>	<u>Type</u>	<u>Amount</u>	<u>Expiration Date</u>
Allied World Specialty Insurance Company	Property	\$775,000 real property & business personal property limit \$500,000 extension limit	1/31/2019
	Inland Marine	\$22,000	1/31/2019
	Crime	\$100,000 per occurrence	1/31/2019
	General Liability	\$1,000,000/\$3,000,000	1/31/2019
	Public Officials & Management Liability	\$1,000,000/\$3,000,000	1/31/2019
	Cyber Liability	\$1,000,000	1/31/2019
	Auto	\$1,000,000	1/31/2019
	Excess Liability	\$1,000,000	1/31/2019
	Louisiana Construction & Industry Self Insures Fund	Worker's Compensation	\$100,000/500,000/100,000
CNA	Employee Bond (1 position)	\$30,000	1/31/2019
CNA	Employee Bond	\$10,000	6/24/2019

See independent accountant's review report.